

**BOARD OF TRUSTEES
ANAHEIM UNION HIGH SCHOOL DISTRICT**

501 N. Crescent Way, P.O. Box 3520
Anaheim, California 92803-3520
www.auhsd.us

NOTICE OF REGULAR MEETING

Date: December 9, 2022

To: Brian O'Neal, P.O. Box 3520, Anaheim, CA 92803-3520
Katherine H. Smith, P.O. Box 3520, Anaheim, CA 92803-3520
Annemarie Randle-Trejo, P.O. Box 3520, Anaheim, CA 92803-3520
Anna L. Piercy, P.O. Box 3520, Anaheim, CA 92803-3520
Jessica Guerrero, P.O. Box 3520, Anaheim, CA 92803-3520

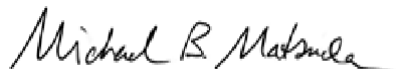
Orange County Register, 1771 S. Lewis, Anaheim, CA 92805
Anaheim Bulletin, 1771 S. Lewis, Anaheim, CA 92805
Los Angeles Times, 1375 Sunflower, Costa Mesa, CA 92626
Event News, 9559 Valley View Street, Cypress, CA 90630

You are hereby notified that a regular meeting of the
Board of Trustees of the Anaheim Union High School District
is called for

Tuesday the 13th day of December 2022

Individuals requesting interpretation should contact the executive assistant to the
superintendent at morales_p@auhsd.us by 5:00 p.m. on Friday, December 9, 2022, to
allow reasonable arrangement to ensure interpretation services.

Open Session-3:15 p.m.
Closed Session will follow immediately after Open Session.
Regular Meeting-6:00 p.m.



Michael B. Matsuda
Superintendent

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES

Agenda

Tuesday, December 13, 2022

Open Session-3:15 p.m.

Closed Session will follow immediately after Open Session.

Regular Meeting-6:00 p.m.

As a courtesy to the community, members of the public may observe the meeting by livestream on the District's YouTube channel at

<https://bit.ly/2KEiCDA>.

Individuals requesting interpretation should contact the executive assistant to the superintendent at morales_p@auhsd.us by 5:00 p.m. on Friday, December 9, 2022, to allow reasonable arrangement to ensure interpretation services.

Some items on the agenda of the Board of Trustees' meeting include exhibits of supportive and/or background information. These materials are also posted with the meeting agenda on the District website, www.auhsd.us, at the same time that they are distributed to the Board of Trustees.

In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at morales_p@auhsd.us by 5:00 p.m. on Friday, December 9, 2022, to allow for reasonable arrangements to ensure accessibility to the meeting.

1. **CALL TO ORDER-ROLL CALL** **ACTION ITEM**

2. **FORMAL ADMINISTRATION OF OATH OF OFFICE**

Superintendent Matsuda will administer the Oath of Office for Jessica Guerrero, Anna L. Piercy, and Annemarie Randle-Trejo.

3. **ADOPTION OF AGENDA** **ACTION ITEM**

4. **ELECTION OF OFFICERS** **ACTION ITEM**

The Board of Trustees is requested to participate in a brief discussion on the election process prior to the nomination and selection of Trustees for the listed positions.

4.1 **President of the Board of Trustees**

Staff Recommendation:

It is recommended that the Board of Trustees nominate and select a Trustee for the position of president of the Board of Trustees. The gavel will be handed over to the newly elected president, who will conduct the remainder of the meeting.

4.2 **Clerk of the Board of Trustees**

Staff Recommendation:

It is recommended that the Board of Trustees nominate and select a Trustee for the position of clerk of the Board of Trustees.

4.3 **Assistant Clerk of the Board of Trustees**

Staff Recommendation:

It is recommended that the Board of Trustees nominate and select a Trustee for the position of assistant clerk of the Board of Trustees.

5. **APPOINTMENTS TO THE BOARD OF TRUSTEES**

ACTION ITEMS

5.1 **Secretary**

Staff Recommendation:

It is recommended that the Board of Trustees appoint the superintendent as the secretary of the Board of Trustees.

5.2 **Assistant Secretary**

Staff Recommendation:

It is recommended that the Board of Trustees appoint the assistant superintendent, Business, as the assistant secretary of the Board of Trustees.

5.3 **Parliamentarian**

Staff Recommendation:

It is recommended that the Board of Trustees appoint the District counsel as the parliamentarian of the Board of Trustees.

5.4 **Chief Negotiator**

Staff Recommendation:

It is recommended that the Board of Trustees appoint the assistant superintendent, Human Resources, as the chief negotiator of the Board of Trustees.

6. **ESTABLISH DAY AND HOUR FOR REGULAR SCHOOL BOARD MEETINGS**

ACTION ITEM

The Board of Trustees is requested to determine the calendar for the 2023 regular school Board meetings. Regular meetings will be held on Thursdays, with the exception of Tuesday, March 7, 2023. All regular meetings will begin at 6:00 p.m. for open session.

Staff Recommendation:

It is recommended that the Board of Trustees review the dates provided and establish the schedule for the 2023 regular Board of Trustees' meetings. **[EXHIBIT A]**

7. **BOARD OF TRUSTEES' APPOINTMENTS TO COMMITTEES** **ACTION ITEM**
- Staff Recommendation:
It is recommended that the Board of Trustees review the various committees, as listed on the exhibit, reach a consensus on which Trustee will participate on the various committees, and approve the appointments to all committees with one vote. **[EXHIBIT B]**
8. **PUBLIC COMMENTS, CLOSED SESSION ITEMS** **INFORMATION ITEM**
- This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic is limited to a total of 20 minutes. Board members cannot immediately respond to public comments, as stated on the speaker request form.
9. **CLOSED SESSION** **ACTION/INFORMATION ITEMS**
- The Board of Trustees will meet in closed session for the following purposes:
- 9.1 To consider matters pursuant to Government Code Section 54957: Public employee performance evaluation, superintendent.
 - 9.2 To consider matters pursuant to Government Code Section 54956.9(d)(2): Conference with legal counsel, anticipated litigation, potential cases.
 - 9.3 To consider matters pursuant to Government Code Section 54957.6: Conference with labor negotiators Mr. Matsuda, Dr. Fried, Dr. Nien, and Mr. Jackson regarding negotiations and contracts with the American Federation of State, County and Municipal Employees (AFSCME), Anaheim Personnel and Guidance Association (APGA), Anaheim Secondary Teachers Association (ASTA), California School Employees Association (CSEA), and Mid-Managers Association (MMA).
 - 9.4 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release.
 - 9.5 To consider matters pursuant to Government Code Section 54956.9(d)(1): Conference with legal counsel, existing litigation (Case No. 30-2018-01015878-CU-PO-CJC).
 - 9.6 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2022-23-05.
 - 9.7 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2022-23-07. **[CONFIDENTIAL]**
10. **STUDENT PRESENTATION** **INFORMATION ITEM**
- Students from the Hope School VAPA program will perform.
11. **RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT** **INFORMATION ITEMS**

11.1 **Reconvene Meeting**

The Board of Trustees will reconvene into open session.

11.2 **Pledge of Allegiance and Moment of Silence**

Student Representative to the Board of Trustees Omkar Katre will lead the Pledge of Allegiance to the Flag of the United States of America and provide a moment of silence.

11.3 **Closed Session Report**

The clerk of the Board of Trustees will report actions taken during closed session.

12. **CEREMONIAL PUBLIC ADMINISTRATION OF OATH OF OFFICE**

The Oath of Office will be administered to Jessica Guerrero, Anna L. Piercy, and Annemarie Randle-Trejo.

13. **RECOGNITIONS**

INFORMATION ITEMS

13.1 **Doug Chaffee, Orange County Supervisor, District Four**

The Board of Trustees will recognize Orange County District Four Supervisor, Doug Chaffee, for providing funding in the amount of \$98,152 to provide three greenhouses for the Magnolia Agriscience Community Center (MACC). The purpose of the greenhouses at the MACC farm are to allow District students to learn about current technologies used in agriscience in urban areas. These greenhouses will serve the farm for cultivation of seed growth for market row production, as well as a place for students and community members to educate themselves on urban farming best practices in small spaces.

13.2 **Puente Statewide Academic and Leadership Award, Class of 2022**

The Board of Trustees will recognize four District students for being recipients of the annual Statewide Academic and Leadership Award by the Puente Project. The Puente Project is a national award-winning program that for more than 30 years has improved the college-going rate of tens of thousands of California's educationally underrepresented students. This year, an impressive amount of students throughout California sent in applications that were thoroughly reviewed for academic achievement, community leadership involvement, and personal statements. The Puente Project Statewide Office recognized students across California for their exemplary Puente leadership, spirit, and outstanding academic achievement; five of these students hail from the Anaheim Union High School District.

Fernanda Cisneros, Anaheim High School
Melissa Uicab Gonzales, Katella High School
Alexandra Escamilla, Loara High School
Jazlyn Garcia, Savanna High School
Fatima Mariscal Jimenez, Western High School

13.3 **Honoring Former Trustee Al Jabbar**

The Board of Trustees will honor former Trustee Al Jabbar for his service as Board President from December 2021 through December 2022, as well as for serving on the Board of Trustees since 2013.

14. **RECEPTION**

The Board of Trustees will host a reception to honor Trustees Jessica Guerrero, Anna L. Piercy, and Annemarie Randle-Trejo, as well as former Trustee Al Jabbar.

15. **REPORTS**

INFORMATION ITEMS

15.1 **Student Representative's Report**

Omkar Katre, student representative to the Board of Trustees, will report on student activities throughout the District.

15.2 **Student Speakers**

Any Anaheim Union High School District student in the audience who wishes to speak to the Board of Trustees may do so at this time. Students wishing to address the Board of Trustees should complete a student speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Students wishing to speak at this time are limited to three minutes. Board members cannot immediately respond to student comments, as stated on the speaker request form. Students may also choose to speak during the Public Comment section of the agenda instead of at this time; however, they may only speak once per topic during the meeting.

15.3 **Reports of Associations**

Officers present from the District's employee associations will be invited to address the Board of Trustees.

15.4 **Parent Teacher Student Association (PTSA) Report**

PTSA representatives present will be invited to address the Board of Trustees.

16. **PRESENTATIONS**

INFORMATION ITEMS

16.1 **Google Career Certificate Program**

Background Information:

In 2021, the District established a partnership with Grow with Google as the first school district in the nation to offer Google Career Certificates to students. The purpose of the partnership is to prepare students for entry-level roles in high-growth fields. Each certificate is available on Coursera and includes practice and graded assessments, quizzes, or writing assignments to ensure rigor and mastery. The certificates can be credited toward a four-year degree at select colleges and universities, and are available in 100 community colleges in the United States. Graduates can also submit their resume to an employer consortium of over 130 companies.

Current Consideration:

District representatives will present to the Board of Trustees an overview of the Google Career Certificate program serving students at each high school. The presentation will include a brief discussion on the next steps for the program.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the information.

16.2 **2022-23 First Interim Budget Report**

Background Information:

Education Code Section 42131 (a)(1) states that pursuant to the reports required by Section 42130, the governing board of each school district shall certify, in writing, within 45 days after the close of the period being reported, whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. These certifications shall be based upon the Board's assessment, on the basis of standards and criteria for fiscal stability adopted by the State Board of Education, pursuant to Section 33127 of the District budget, as revised to reflect current information regarding the adopted state budget, district property tax revenues pursuant to Sections 95 through 100 inclusive, of the Revenue and Taxation Code, and ending balances for the preceding fiscal year as reported pursuant to Section 42100. The certifications shall be classified as positive, qualified, or negative, as prescribed by the superintendent of public instruction for the purposes of determining subsequent actions by the superintendent of public instruction, the controller, or the county superintendent of schools, pursuant to subdivisions (b) and (c). These certifications shall be based upon the financial and budgetary reports required by Section 42130, but may include additional financial information known by the governing board to exist at the time of each certification. For purposes of this subdivision, a positive certification shall be assigned to any school district that, based upon current projections, will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A qualified certification shall be assigned to any school district that, based upon current projections, may not meet its financial obligations for the current fiscal year, or two subsequent fiscal years. A negative certification shall be assigned to any school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year.

Current Consideration:

The Board will receive a presentation from the assistant superintendent, Business Services regarding the District's fiscal solvency.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the information.

17. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

INFORMATION ITEM

Opportunities for public comments occur at the beginning of each agenda item and at this time for items not on the agenda. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of five minutes; each topic or item is limited to a total of 20 minutes. Board members cannot immediately respond to public comments, as stated on the speaker request form.

18. ITEMS OF BUSINESS

EDUCATIONAL SERVICES

18.1 **School-Sponsored Student Organizations**

ACTION ITEM

Background Information:

The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:

The following schools have submitted school-sponsored student organization applications:

18.1.1 Anaheim Media Production, Anaheim High School **[EXHIBIT C]**

18.1.2 Bio-Tech Club, Anaheim High School **[EXHIBIT D]**

18.1.3 Athletes Unlimited, Magnolia High School **[EXHIBIT E]**

18.1.4 Sentinels for Christ, Magnolia High School **[EXHIBIT F]**

18.1.5 Club Live, Dale Junior High School **[EXHIBIT G]**

Budget Implication:

Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Staff Recommendation:

It is recommended that the Board of Trustees approve the school-sponsored organization applications.

RESOLUTIONS

18.2 **Resolution No. 2022/23-B-05, Adjustments to Income and Expenditures, General Fund; Resolution No. 2022/23-B-06, Adjustments to Income and Expenditures, Various Funds; and the 2022-23 First Interim Report (Roll Call Vote)**

ACTION ITEM

Background Information:

Education Code Section 42131 (a)(1) states that pursuant to the reports required by Section 42130, the governing board of each school district shall certify, in writing, within 45 days after the close of the period being reported, whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. These certifications shall be based upon the Board's assessment, on the basis of standards and criteria for fiscal stability adopted by the State Board of Education, pursuant to Section 33127 of the District budget, as revised to reflect current information regarding the adopted state budget, District property tax revenues pursuant to Sections 95 through 100 inclusive, of the Revenue and Taxation Code, and ending balances for the preceding fiscal year as reported pursuant to Section 42100. The certifications shall be classified as positive, qualified, or negative, as prescribed by the superintendent of public instruction for the purposes of determining subsequent actions by the superintendent of public instruction, the controller, or the county superintendent of schools, pursuant to subdivisions (b) and (c). These certifications shall be based upon the financial and budgetary reports required by Section 42130, but may include additional financial information known by the governing board to exist at the time of each certification.

For purposes of this subdivision, a positive certification shall be assigned to any school district that, based upon current projections, will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A qualified certification shall be assigned to any school district that, based upon current projections, may not meet its financial obligations for the current fiscal year, or two subsequent fiscal years. A negative certification shall be assigned to any school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year.

Current Consideration:

In certifying the 2022-23 First Interim Report as positive, the Board of Trustees understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years.

Budget Implication:

As part of the interim reporting process, budget adjustments are made to income, expenditures, and fund balances. Resolution No. 2022/23-B-05, Adjustments to Income and Expenditures, General Fund, and Resolution No. 2022/23-B-06, Adjustments to Income and Expenditures, Various Funds, authorizes budget adjustments per Education Code Sections 42602 and 42610.

Staff Recommendation:

1. It is recommended the Board of Trustees adopt Resolution No. 2022/23-B-05, and Resolution No. 2022/23-B-06, by a roll call vote. **[EXHIBITS H and I]**
2. It is recommended the Board of Trustees approve the positive certification of the 2022-23 First Interim Report that the District will meet its financial obligations. **[EXHIBIT J]**

18.3 **Resolution No. 2022/23-B-07, Close General Obligation Bond (GOB) ACTION ITEM Election 2014 Series 2015 Fund 21-24, and Resolution No. 2022/23-B-08, Close General Obligation Bond (GOB) Election 2014 Series 2018 Fund 21-26 (Roll Call Vote)**

Background Information:

It has been determined that the GOB Election 2014 Series 2015 Fund 21-24, and the GOB Election 2014 Series 2018 Fund 21-26 are no longer needed for special purposes as set-up by the District. The Funds have been totally spent and the accounts are no longer needed.

Current Consideration:

The following resolutions are to close the GOB Election 2014 Series 2015 Fund 21-24, and the GOB Election 2014 Series 2018 Fund 21-26. These resolutions will close the funds at the Orange County Treasurer's Office so no additional transactions can occur through them.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the following resolutions, by a roll call vote.

1. Resolution No. 2022/23-B-07, GOB Election 2014 Series 2015 Fund 21-24. **[EXHIBIT K]**

2. Resolution No. 2022/23-B-08, GOB Election 2014 Series 2018 Fund 21-26.
[EXHIBIT L]

18.4 **Resolution No. 2022/23-B-09, Accounting of Developer Fees** ***ACTION ITEM***
(Roll Call Vote)

Background Information:

Government Code Sections 66006(b) and 66001(d) requires the District to make an annual and a five-year accounting of the collected developer fees (Fees) available to the public, and be reviewed by the Board of Trustees. The Fees, which are recorded in the Capital Facilities Fund, are received from new residential and commercial/industrial development. The Fees are used to mitigate the impact of new development on the District's school facilities.

Current Consideration:

The developer fee reports are for the 2021-22 fiscal year. Pursuant to statutory requirements, the reports have been made available to the public fifteen days prior to the District's Board meeting, and will be reviewed by the Board of Trustees prior to adopting a resolution, which affirms the reported information. The reports are available for viewing in the Accounting Department.

Budget Implication:

There is no impact to the budget. This is a reporting of developer fee financial information only.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2022/23-B-09, by a roll call vote. **[EXHIBIT M]**

18.5 **Resolution No. 2022/23-BOT-01, Compensation for Board Meeting** ***ACTION ITEM***
(Roll Call Vote)

Background Information:

Education Code Section 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month. Education Code Section 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed, but authorizes the Board, by resolution, to compensate a Board member for meetings he/she missed due to one of the following reasons: (1) performance of other designated duties for the District during the time of the meeting; (2) illness or jury duty; or (3) hardship deemed acceptable by the Board.

Current Consideration:

Trustee Brian O'Neal was not present at the November 17, 2022, Board of Trustees' meeting due to illness.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2022/23-BOT-01, by a roll call vote. **[EXHIBIT N]**

BUSINESS SERVICES

18.6 Agreement, Dietetic Internship, Pepperdine University

ACTION ITEM

Background Information:

The District has traditionally entered into agreements with university and internship programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting. Intern agreements permit university students to provide services to the Food Services Department, Anaheim Union High School District, and Anaheim Elementary School District schools as an unpaid intern of the District.

Current Consideration:

The District would like to enter into an agreement with Pepperdine University, and under the direction of the director and assistant director of Food Services, the students will observe, work, and participate in school food service operations. Interns will be reviewed for their professionalism and their understanding of school food service. The agreement will be effective January 1, 2023, through June 30, 2023, and renewable annually for up to four years.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT O]**

EDUCATIONAL SERVICES

18.7 Revised Board Policy, Multiple Policies, First Reading

INFORMATION ITEM

Background Information:

The District is continuing the process of reviewing Board policies, administrative regulations, and bylaws to ensure conformity with the recommendations of the California School Boards Association (CSBA) through the Gamut Online System. Gamut is an online policy information service that incorporates the complete CSBA Policy Update Reference Manual, which contains more than 650 sample policies, regulations, as well as exhibits, and is updated continually.

Current Consideration:

The Education Division, Education and Information Technology Department has submitted the following technology policies for review. The policies have been revised and indicate individual insertions or deletions to language. Board Policy 6209 (4040), Employee Use of Technology was last revised in 2014. Board Policy 7901.03 (6163.4), Student Use of Technology was last revised in 2014.

18.7.1 Revised Board Policy 6209 (4040), Employee Use of Technology **[EXHIBIT P]**

18.7.2 Revised Board Policy 7901.03 (6163.4), Student Use of Technology **[EXHIBIT Q]**

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board review the revised Board Policies listed above.

18.8 **Educational Consulting Agreement, Nicola Dedmon**

ACTION ITEM

Background Information:

The District's Honor Choir program was initiated in 1998, and has given the District's most advanced choral music students an opportunity to rehearse and be conducted by a professional vocalist and collegiate vocal music educator. This year, the Honor Choirs will perform at the finale of the Choral Showcase, which is scheduled for January 25, 2023.

Current Consideration:

Nicola Dedmon is the Interim Dean of Fine Arts and Coordinator of Choral Studies at Fullerton College and will be the guest conductor for the District's Honor Choir program. Ms. Dedmon is a recognized authority on choral music literature and pedagogy and has established an outstanding reputation as an inspirational leader of musical ensembles. Services will be provided December 20, 2022, through May 26, 2023.

Budget Implication:

The total cost for this service is not to exceed \$1,000. (LCFF Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the educational consulting agreement. **[EXHIBIT R]**

18.9 **Contract, Independent Academic Assessment, Karen Schnee, M.A**

ACTION ITEM

Background Information:

The District employs therapists and other personnel who evaluate a student's needs for special education and related services. The District has both the right and obligation to assess special education students in all areas of suspected disabilities. Under the Individuals with Disabilities Education Act and California special education law, a parent of special education student who disagrees with an evaluation conducted by a school district has a right to obtain an independent education evaluation at public expense. When a request for an evaluation is made, a district must either fund an independent evaluation or file a request for due process within a reasonable period of time to prove that the district's evaluation was appropriate.

Current Consideration:

Following parent's request for an independent academic assessment and consultation with parent and parent's counsel, the District determined that it was in the best interest of the student and the District to provide an independent academic assessment and allow the individualized education program team to consider the information. Services will be provided by June 30, 2023.

Budget Implication:

The total cost for this service is not to exceed \$4,300. (Special Education Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the contract. **[EXHIBIT S]**

18.10 **Independent Contractor Services Agreement, La Palma Community Services, InspoTeen**

ACTION ITEM

Background Information:

The City of La Palma has partnered with district schools residing in the City of La Palma to support our students and their families for many years. Programs and services have been offered by the various City of La Palma departments, such as after-school programs offered to Kennedy High School and Walker Junior High School students, sponsoring the Every 15 Minutes Program at Kennedy, providing Saturday Academy classes for students, field trips/lessons on city government to Walker students, meals during distance learning, and funding a full-time School Resource Officer.

Current Consideration:

The La Palma Community Services Department will offer their InspoTeen after-school program to students at Walker Junior High School. La Palma Community Services will provide staffing in order to manage and execute the activities within the after-school program. The program will run three days a week, after-school from 2:30 p.m.-4:00 p.m. Services will be provided December 14, 2022, through May 30, 2024.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the independent contractor services agreement. **[EXHIBIT T]**

18.11 **Beneficiary Agreement, County of Orange, American Rescue Plan Act Funding, Gilbert High School**

ACTION ITEM

Background Information:

The American Rescue Plan Act (ARPA) was passed by Congress and signed into law in 2021, which enacted the State and Local Fiscal Recovery Funds (SLFRF) program. Orange County Board of Supervisors have authorized allocation of SLFRF funds to replace lost public sector revenue to pay for government service expenses through 2024, including school districts for educational programs and infrastructure.

Current Consideration:

The District would like to accept the \$40,000 SLFRF funds for the purpose of providing educational programs and services to parenting students, particularly Gilbert High School's Rising Sunshine Parenting Pathway. The funding will assist in purchasing innovative furniture, culinary equipment, a mobile computer learning lab, and other essential materials for the Rising Sunshine Parenting Pathway. Services will be provided December 14, 2022, through June 30, 2023. The agreement will be signed following Board approval.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the beneficiary agreement. **[EXHIBIT U]**

18.12 **Memorandum of Understanding (MOU), Hong Han Zhong Cheng EdTech Co., Ltd.**

ACTION ITEM

Background Information:

On May 9, 2017, the Board of Trustees approved the District's application to the U.S. Student and Exchange Visitor Program for authorization to enroll international students with an F-1 Visa to study at a U.S. public school for one year on a tuition basis. The District is committed to growing its international programs, which create exchanges exposing both the international students and District students to different cultures and experiences.

Current Consideration:

The District seeks to enter into a collaboration agreement with Hong Han Zhong Cheng EdTech Co., Ltd. to create an international education initiative serving nonimmigrant foreign students from China in grades 9 through 12 with or seeking F-1 visas for admission in AUHSD schools. For the 2023-24 year, Hong Han Zhong Cheng EdTech Co., Ltd. will act as the District's general agent in China and has agreed to pre-fund ten qualified students through a one-time, non-refundable deposit payment on or before June 30, 2023, to receive priority for its students in China. The term of the agreement is through June 30, 2024, with annual renewals through June 30, 2026. The agreement will be signed after Board approval.

Budget Implication:

The District will receive tuition for each F-1 Visa student enrolled in an AUHSD school. Tuition for the 2023-24 year is \$15,250, per student and is subject to change on an annual basis.

Staff Recommendation:

It is recommended that the Board of Trustees approve the memorandum of understanding.
[EXHIBIT V]

HUMAN RESOURCES

18.13 **Public Hearing, Disclosure of 2022-23 Collective Bargaining Agreement with ASTA**

INFORMATION ITEM

Background Information:

The Board of Trustees must hold a public hearing to hear comments related to the collective bargaining agreement with the Anaheim Secondary Teachers Association (ASTA) for the 2022-23 year, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California.

Current Consideration:

After the negotiation process with ASTA has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board formally open the public hearing to provide the public an opportunity to speak on the proposed agreement.

18.14 **Adoption of the 2022-23 Collective Bargaining Agreement with ASTA**

ACTION ITEM

Background Information:

The District and the Anaheim Secondary Teachers Association (ASTA) had a two-year agreement for the 2020-21 and 2021-22 years. The District and ASTA brought forth proposals to begin the negotiations for 2022-23 and negotiations commenced in the fall of 2022. A tentative agreement was reached on November 15, 2022.

Current Consideration:

The tentative agreement is for year 2022-23. The tentative agreement includes an 8 percent increase on the salary schedule retroactive to July 1, 2022. The agreement also includes other contract language changes.

Budget Implication:

The 8 percent salary schedule increase will impact the budget with an additional estimated expense of \$13,856,279 per year. (General Fund)

Staff Recommendation:

It is recommended that the Board of Trustees adopt the 2022-23 collective bargaining agreement with ASTA. **[EXHIBITS W and X]**

18.15 **Initial Contract Proposal, AUHSD to AFSCME**

INFORMATION ITEM

Background Information:

In accordance with Board Policy 6500.01, the District's initial contract proposal to AFSCME must be presented in writing to the Board of Trustees.

Current Consideration:

Before the negotiation process begins, proposals are presented to the public via a Board of Trustees' meeting. The District's initial contract proposal to AFSCME for the 2022-23 year is presented to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the proposal in order to proceed to the public hearing. **[EXHIBIT Y]**

18.16 **Public Hearing, Initial Contract Proposal, AUHSD to AFSCME**

INFORMATION ITEM

Background Information:

The Board of Trustees is required to hold a public hearing to hear comments related to the District's initial contract proposal to AFSCME.

Current Consideration:

The Board must hold a public hearing of the District's initial contract proposal to AFSCME for the 2022-23 year. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the proposal.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board formally open a public hearing to provide the public an opportunity to speak on the proposal.

18.17 **Initial Contract Proposal, AFSCME to AUHSD**

INFORMATION ITEM

Background Information:

In accordance with Board Policy 6500.01, the American Federation of State, County and Municipal Employees (AFSCME) initial contract proposal to the District must be presented in writing to the Board of Trustees.

Current Consideration:

Before the negotiation process begins, proposals are presented to the public via a Board of Trustees' meeting. AFSCME's initial contract proposal to the District for the 2022-23 year is presented to the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the proposal in order to proceed to the public hearing. **[EXHIBIT Z]**

18.18 **Public Hearing, Initial Contract Proposal, AFSCME to AUHSD**

INFORMATION ITEM

Background Information:

The Board of Trustees is required to hold a public hearing to hear comments related to the American Federation of State, County and Municipal Employees (AFSCME) initial contract proposal to the District.

Current Consideration:

The Board must hold a public hearing of AFSCME's initial contract proposal to the District for the 2022-23 year. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the proposal.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board formally open a public hearing to provide the public an opportunity to speak on the proposal.

18.19 **Long-Term Substitute Teacher Pay Increase**

ACTION ITEM

Background Information:

The state of California is currently experiencing a shortage in the number of substitute teachers available to cover teacher absences. Over the past three years, there have been an abnormal number of unfilled assignments that have resulted in an adverse impact on the school sites. To remedy the situation, school sites have payed classroom teachers to work during their conference periods at the hourly teacher rate to fill the assignments. This has resulted in increased expenditures and stress.

Current Consideration:

The current daily long-term rate for substitute teachers in our District is \$185 per day. The proposal is to increase the daily rate of pay for long-term substitutes to \$200 per day. The proposed rate is effective November 18, 2022, through May 26, 2023.

Budget Implication:

Based on the average costs of substitute teachers for the past three years, the total increase of the sub rate, plus benefits in the 2022-23 year would be \$144,600. However, it is expected that considering the reduced amount of extra teacher pay used to fill the unfilled assignments, this number would be reduced significantly.

Staff Recommendation:

It is recommended that the Board of Trustees ratify the increase of the long-term substitute teacher pay.

19. **CONSENT CALENDAR**

ACTION ITEM

The Board will list consent calendar items that they wish to pull for discussion.

The Board of Trustees is requested to approve/ratify items listed under the consent calendar. These items are considered routine and are acted on by the Board of Trustees in one motion. It is understood that the administration recommends approval of all consent calendar items. Each item on the consent calendar, approved by the Board, shall be deemed to have been considered in full and approved/ratified as recommended. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or the public requests specific items be discussed or removed from the consent calendar.

BUSINESS SERVICES

19.1 **Agreement, General Liability and Property Claims Services, Claim Retention Services**

Background Information:

The District is self-insured for its general liability and property programs for \$50,000 and \$25,000, respectively; however, it uses a third-party administrator (TPA) to adjust related claims. The District has used Claim Retention Services (CRS), which specializes in school related liability, as its TPA since 2007.

Current Consideration:

Approval of the agreement would allow CRS to continue to administer the District's property and liability claims program, January 1, 2023, through December 31, 2024.

Budget Implication:

The total cost for this service is a flat-rate fee of \$27,000 per year. (General Fund)

Staff Recommendation:

It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT AA]**

19.2 **Award of Bid**

The Board of Trustees is requested to award the following bid:

<u>Bid#</u>	<u>Service</u>	<u>Award</u>	<u>Amount</u>
2023-10	Brookhurst Junior High School (Maintenance Funds)	J & A Fence	\$43,350

Staff Recommendation:

It is recommended that the Board of Trustees award Bid #2023-10.

19.3 **Ratification of Change Orders**

The Board of Trustees is requested to ratify the change orders as listed.

Bid #2022-13, Cypress High School	P.O. #R64A0283
Softball Field Improvements	
RT Contractor Corp.	
Original Contract	\$356,000
Change Order #1 [EXHIBIT BB]	\$(16,499)
New Contract Value	\$339,501
 Bid #2022-16, Ball Junior High School	 P.O. #R64A0284
Roofing Project	
Chapman Coast Roof Company Inc.	
Original Contract	\$1,422,254
Change Order #1 [EXHIBIT CC]	\$(136,532)
New Contract Value	\$1,285,722

Staff Recommendation:

It is recommended that the Board of Trustees ratify the change orders as listed above.

19.4 **Notices of Completion**

The Board of Trustees is requested to approve the notices of completion as listed.

Bid #2022-13, Cypress High School	P.O. #R64A0283
Softball Field Improvements	
RT Contractor Corp.	
Original Contract	\$356,000
Contract Changes	\$(16,499)
Total Amount Paid	\$339,501
 Bid #2022-16, Ball Junior High School	 P.O. #R64A0284
Roofing Project	
Chapman Coast Roof Company Inc.	

Original Contract	\$1,422,254
Contract Changes	\$(136,532)
Total Amount Paid	\$1,285,722

Staff Recommendation:

It is recommended that the Board of Trustees authorize the assistant superintendent, Business to accept Bids 2022-13 and 2022-16 as complete, and authorize the filing of the notices of completion with the Office of the County Recorder.

19.5 **Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorize proper disposal in accordance with Education Code Section 17545 or 17546. **[EXHIBIT DD]**

19.6 **Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction**

Staff Recommendation:

It is recommended that the Board of Trustees approve the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorize staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

[EXHIBIT EE]

19.7 **Donations**

Staff Recommendation:

It is recommended that the Board of Trustees accept the donations as submitted.

[EXHIBIT FF]

19.8 **Purchase Order Detail Report and Change Orders**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the reports November 8, 2022, through December 2, 2022. **[EXHIBITS GG and HH]**

19.9 **Check Register/Warrants Report**

Staff Recommendation:

It is recommended that the Board of Trustees ratify the report November 8, 2022, through December 4, 2022. **[EXHIBIT II]**

19.10 **SUPPLEMENTAL INFORMATION**

19.10.1 ASB Fund, August 2022 **[EXHIBIT JJ]**

19.10.2 Cafeteria Fund, September 2022 **[EXHIBIT KK]**

19.10.3 Enrollment, Month 3 **[EXHIBIT LL]**

EDUCATIONAL SERVICES

19.11 **Educational Consulting Agreement, Educational Policy Improvement Center, dba Inflexion**

Background Information:

Educational Policy Improvement Center, dba Inflexion is a nonprofit consulting group that helps school leaders create the conditions to transform the student experience. An experience that recognizes and respects students as individuals; plays to students' strengths; values students' unique cultures and perspectives; as well as allows for student ownership of learning driven by students' interests and aspirations. Inflexion strives to infuse optimism and idealism. The District partnered with Inflexion on several improvement projects during the past several years.

Current Consideration:

Inflexion proposes to partner with the District to create Portico, which is a networked community of leaders sharing a commitment to implement systems to support students developing readiness for college, career, and life aligned to the Career Preparedness Systems Framework (CPSF). Inflexion will serve, through Portico, as a coaching support to ten District principals. Services will be provided January 9, 2023, through July 1, 2023.

Budget Implication:

The total cost for these services is not to exceed \$60,000. (Educator Effectiveness Grant Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the educational consulting agreement. **[EXHIBIT MM]**

19.12 **Amendment, Agreement, Education and Innovation Research Grant with OCDE**

Background Information:

By 2026, the U.S. Bureau of Labor Statistics predicts that there will be 1.5 million computing jobs, but just 400,000 students with the skills to apply for those jobs. Of the students who are enrolled in computer science (CS) courses nationwide, there is a significant underrepresentation of female and Latinx students. In the District, as of the 2018-19 year, only 3 percent of all students eventually enrolled in a CS course. In the 2020-21 year among the students who did enroll in a CS course, 29 percent were female and 40 percent were Latinx. The Education and Innovation Research (EIR) Grant with Orange County Department of Education (OCDE) aims to empower educators to impact schoolwide culture and create systems that nurture equitable participation in inclusive CS courses.

Current Consideration:

The original service agreement was approved by the Board of Trustees on September 13, 2022, an amendment is requested to include the purchase of Pathful as a replacement resource for the previously listed Nepris, which was recently acquired by Pathful. As part of the grant, teachers and students will engage with Pathful to support the exploration of Computer Science-related careers to help build a more positive computer science identity. Given that the District is the end-user for the Pathful product, the District will need to secure purchase of the Pathful subscription and facilitate access to the platform. The cost of the subscription for all three sites will be \$79,650. After purchasing the Pathful platform, the

District will invoice OCDE, which will reimburse the District for \$79,650. All other terms and conditions remain intact.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the amendment. [EXHIBIT NN]

19.13 **Educational Consulting Agreement, Orange County United Way**

Background Information:

Youth Career Connections is Orange County United Way's work-based learning program that infuses classroom learning with real-world experiences. The program connects students directly to employers so they are prepared for lifelong success by graduating both college- and career-ready. The program offers a variety of work-based learning experiences, including industry site visits, classroom speakers, and mentorship opportunities.

Current Consideration:

The District would like to enter into a consulting agreement with Orange County United Way to provide services through United Way's Youth Career Connections Program. The Youth Career Connections Program will provide work-based learning experiences to District students. These experiences will be offered as part of Anaheim's Innovative Mentoring Experience (AIME). Services will be provided December 13, 2022, through July 31, 2023.

Budget Implication:

The total cost for this service is not to exceed \$25,000. (Strong Workforce Grant Funds)

Staff Recommendation:

It is recommended that the Board of Trustees approve the educational consulting agreement. [EXHIBIT OO]

19.14 **Memorandum of Understanding (MOU), Cypress College/North Orange County Community College District, Magnolia High School Cybersecurity Pathway**

Background Information:

Cypress College received grant funding under the California College and Career Access Pathways (CCAP) STEM Pathways Program in Cybersecurity. Cypress College will utilize funds from this grant to support Magnolia High School's Cybersecurity Pathway Program.

Current Consideration:

The District and Cypress College would like to enter into a memorandum of understanding to allow the District to pay for student transportation costs, equipment purchases, as well as professional learning time for teachers and to invoice Cypress College for approved expenses under the California CCAP STEM Pathways Program in Cybersecurity grant. Services will be provided December 14, 2022, through June 30, 2023.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the memorandum of understanding. **[EXHIBIT PP]**

19.15 **Contract, IXL Learning (IXL)**

Background Information:

IXL is a comprehensive, supplemental, web-based curriculum aligned to the common core state standards. It has been used to support learning for students with disabilities within the District for more than five years. IXL is used as supplemental curriculum across categorical programs including Autism Focus, Moderate, and Moderate-Severe classes. The IXL curriculum allows for high amounts of differentiation. Within the targeted skill areas there are multiple levels of scaffolding, as well as visually supported text and materials, which help students of all levels access curriculum with the appropriate amount of support. The use of IXL supports students by reinforcing previously mastered skills through ongoing review and exposure, while providing a systematic introduction to new concepts.

Current Consideration:

The District would like to enter into a three-year contract to continue the use of IXL to support the learning needs of our students with moderate to severe disabilities. Services are being provided November 26, 2022, through November 25, 2025.

Budget Implication:

The total cost of the three-year contract is not to exceed \$12,420. (Special Education Funds)

Staff Recommendation:

It is recommended that the Board of Trustees ratify the contract. **[EXHIBIT QQ]**

19.16 **Individual Service Contracts**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the individual service contracts as submitted. (Special Education Funds) **[EXHIBIT RR]**

19.17 **Instructional Materials Submitted for Adoption**

The Instructional Materials Review Committee has recommended the selected books for English and Science courses. The books have been made available for public view.

Staff Recommendation:

It is recommended that the Board of Trustees adopt the selected materials. **[EXHIBIT SS]**

19.18 **Instructional Materials Submitted for Display**

The Instructional Materials Review Committee recommended the selected material for display, for courses in dual enrollment. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, December 14, 2022, through January 19, 2023.

Staff Recommendation:

It is recommended that the Board of Trustees approve the display. **[EXHIBIT TT]**

19.19 **Field Trip Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted.
[EXHIBIT UU]

HUMAN RESOURCES

19.20 **2022-23 Williams Settlement Legislation Review Report**

Background Information:

The Orange County Department of Education (OCDE) conducts a semi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to the sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and compliance with teacher assignments.

Current Consideration:

According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publicly shared with the Board of Trustees. The reports, as provided, indicate any deficiencies during 2022-23 year, which were reported to school administrators for remediation.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the report. **[EXHIBIT VV]**

19.21 **Agreement Amendment #2, Leadership Education for AUHSD (LEAD) Action Research Grant**

Background Information:

The Anaheim Union High School District and California State University, Fullerton (CSUF) are collaborating in the furtherance of the common objective of improving education in California schools. The objectives of the project are to expand the practical knowledge for future educational leaders in the areas of equity, self-awareness, as well as systems and to take this new paradigm for leadership development and memorialize it through the writing of a book, which outlines the philosophies used to develop the LEAD program.

Current Consideration:

The Board of Trustees approved the LEAD agreement on October 15, 2020, and the first amendment on August 12, 2021. This agreement amendment changes the budgeting of individual line items, and will be signed following approval by the Board of Trustees.

Budget Implication:

There is no impact to the budget.

Staff Recommendation:

It is recommended that the Board of Trustees approve the amendment to the agreement. **[EXHIBIT WW]**

19.22 **Certificated Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT XX]**

19.23 **Classified Personnel Report**

Staff Recommendation:

It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT YY]**

20. **SUPERINTENDENT AND STAFF REPORT** **INFORMATION ITEM**

21. **BOARD OF TRUSTEES' REPORT** **INFORMATION ITEM**

Announcements regarding school visits, conference attendance, and meeting participation.

22. **ADVANCE PLANNING** **INFORMATION ITEM**

22.1 **Future Meeting Dates**

If the proposed meeting dates are approved, the next regular meeting of the Board of Trustees will be held on Thursday, January 19, 2023. Following Board approval, the 2023 Board of Trustees' meeting dates will be listed on our District website (www.auhsd.us).

22.2 **Suggested Agenda Items**

23. **ADJOURNMENT** **ACTION ITEM**

In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at morales_p@auhsd.us by 5:00 p.m. on Friday, December 9, 2022.

Board of Trustees' Meeting Dates for 2023

Thursday, January 19

Thursday, February 16

Tuesday, March 7

Thursday, April 13

Thursday, May 4

Thursday, June 8 (LCAP Presentation)

Thursday, June 15

Thursday, July 20

Thursday, August 10

Thursday, September 14

Thursday, October 12

Thursday, November 16

Thursday, December 14

**Anaheim Union High School District
2023 Committee Representation**

EXHIBIT B

Appointments to Boards	Number of Positions	Meeting Day and Time	Appointment Term	Current Appointee	New Appointee
North Orange County Regional Occupational Program (NOCROP)	2	Second Wednesday 4:00 p.m.	December 2020 to December 2024	Randle-Trejo	<i>No action required</i>
			December 2022 to December 2026		
Greater Anaheim Special Education Local Plan Area (GASELPA)	1	Third Wednesday 6:00 p.m.	December 2022 to December 2023	Randle-Trejo Jabbar (Alt.)	
Appointments to Committees	Number of Positions	Meeting Day and Time	Appointment Term	Current Appointee	New Appointee
AUHSD Foundation	2	Monthly 4:00 p.m.	December 2022 to December 2023	Randle-Trejo Jabbar	
Anaheim Sister City Commission	1 or 2	Monthly Fourth Monday 4:00 p.m.	Continuing No Set Term	Piercy O'Neal Jabbar (Alt.)	
CSBA Delegate Assembly	1 or 2	Bi-Annual	April 2022 to March 2024	Randle-Trejo	<i>No action required</i>
<i>New Trustee selected will have to go through Delegate Assembly election process</i>		New Term	April 2023 to March 2025		
Political Action Representative, Orange County School Boards Association (OCSBA)	1	Three meetings/year 5:30 p.m.	December 2022 to December 2023	Randle-Trejo	
Nominating Committee, Orange County Committee on School District Organization	1		December 2022 to December 2023	Piercy	
City of Anaheim Park and Recreation Ex-Officio Member (Anaheim resident only)	1	Fourth Wednesday 5:30 p.m.	Continuing No Set Term	Smith	
Representative to Insurance Committee	2	Monthly 2:00 p.m. Wednesday	December 2022 to December 2023	Smith Piercy Randle-Trejo (Alt.)	
Representative to Budget Committee	2	Bi-monthly Friday	December 2022 to December 2023	Jabbar O'Neal Randle-Trejo (Alt.)	

Anaheim Union High School District
2023 Committee Representation

Representative to Wellness Committee (School Health Advisory Board)	2	Three Times Per Year	December 2022 to December 2023	O'Neal Smith	
Representative to the Student Discipline Task Force	2	Monthly Monday	December 2022 to December 2023	Piercy Smith Jabbar (Alt.)	
Appointments to Liaison Committees:	Number of Positions	Meeting Day and Time	Appointment Term	Current Appointee	New Appointee
City of Anaheim	2	Varies	December 2022 to December 2023	Randle-Trejo Jabbar	
City of Buena Park	2	Varies	December 2022 to December 2023	Piercy Smith Randle-Trejo (Alt.)	
City of Cypress	2	Varies	December 2022 to December 2023	Piercy O'Neal	
City of La Palma	2	Varies	December 2022 to December 2023	O'Neal Smith	
City of Stanton	2	Varies	December 2022 to December 2023	Jabbar Piercy Randle-Trejo (Alt.)	
Legislative Contacts and Districts:	Number of Positions			Current Appointee	New Appointee
State Senator Josh Newman, 29th	1			Smith Randle-Trejo (Alt.)	
State Senator Tom Umberg, 34th	1			Jabbar Randle-Trejo (Alt.)	
State Senator Janet Nguyen, 36th	1				
U.S. Senator Alex Padilla	1			Jabbar Randle-Trejo (Alt.)	
U.S. Senator Dianne Feinstein	1			Randle-Trejo Jabbar (Alt.)	
State Assembly Sharon Quirk-Silva, 67th	1			Piercy O'Neal (Alt.)	

Anaheim Union High School District
2023 Committee Representation

State Assembly Avelino Valencia, 68th	1			Jabbar	
				Randle-Trejo (Alt.)	
State Assembly Tom Daly, 69th	1			Piercy	
				Jabbar (Alt.)	
U.S. Congresswoman, Linda Sanchez, 38th	1			O'Neal	
				Jabbar (Alt.)	
U.S. Congressman Lou Correa, 46th	1			Randle-Trejo	
				Smith (Alt.)	
U.S. Congressman Alan Lowenthal, 47th	1			Jabbar	
				Piercy (Alt.)	

Anaheim Union High School District
Education Division

APPLICATION FOR CURRICULUM-RELATED STUDENT ORGANIZATION

CLICK AND ENTER DATA IN THE APPROPRIATE AREAS (DOUBLE CLICK SHADED BOXES)

Name of Organization:

Anaheim Media Production

School:

Anaheim HS

Name(s) of student(s) making application:

Celene Casas, Jimena Martinez, and Aliya Alas

Staff Sponsor(s):

Genely Beleno

List purposes, objectives, and activities of organization (attach copy of Constitution and By-Laws)

To inform, educate, and entertain the students, staff, and community by delivering the daily announcements.

Proposed meetings:

Day(s): Wednesday **Time(s):** Class Period **Location:** Room 34

Special equipment? ☒ No ☐ Yes – Describe:

Qualifications for membership, if any:

Enrollment in class.

How are officers elected?

Voluntary nominations and members voting.

Term?

Year

State relationship to curriculum and/or instructional program of the district, and describe

how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

Anaheim Media Production, also known as AMP or A.M.P., is part of the Broadcast Media Production CTE Program on campus. The Broadcast Media class provides the opportunity for students to participate and produce live (and pre-recorded) events that are streamed on the internet. Additionally, students conduct interviews, make documentaries, create commercials, record school sports/events, explore the ethics of broadcasting and create video recaps of school events. Students work with camera, lighting and audio equipment, and learn computer software programs to edit and produce their work. Students experience different roles and responsibilities whether in-front of or behind the camera. Students are evaluated on their knowledge and participation in each broadcasting role. This curriculum-related student organization will help build the program by providing paper, props, supplies, and tshirt/sweaters through fundraisers.

Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:

The staff advisor will help guide the students on their ideas for the club such as fundraiser events and what supplies to buy to engage the audience and increase the number of members enrolled in the Broadcast Media Production CTE program.

Will this organization be raising funds for any purpose? ☐ No ☒ Yes – Describe how funds will be raised and for what purpose:

AMP will be raising funds for shirts/sweaters to wear during the announcements, as well as for props and supplies.

The undersigned agree to comply with all applicable district policies, school guidelines, and rules, as adopted and amended:

Aliya Alas/Jimena Martinez

Signature of student making application:

Signature of faculty sponsor:



Faculty sponsor: I have reviewed this application and

Genely Beleno

☒ the application is complete

☒ the Constitution/By-Laws are attached

☐ the application is not complete (explain):

Signature of School Principal:			Date:
 Ruben Calleros			
Signature of Assistant Superintendent of Education:			Date:
 Dr. Jaron Fried			11/10/22
Education Office Use Only:			
Board of Trustees action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date:

Submit completed form to the Assistant Superintendent of Education (mail location #15).

Anaheim Union High School District / Education Division

Application for Curriculum-Related Student Organizations

CLICK AND ENTER DATA

Name of Organization:		School:	
BIO-TECH CLUB		ANAHEIM HIGH SCHOOL	
Name(s) of student(s) making application:			
Daisy Acosta, Jacob Hidalgo			
Staff Sponsor(s):			
DR. VICTOR PHAM			
List purposes, objectives, and activities of the organization (attach a copy of Constitution and By-Laws)			
PROMOTE BIOTECHNOLOGY			
Proposed meetings:			
Day(s):	Mondays/Fridays	Time(s):	After school: 3:30pm
Location:	Room 49		
Special equipment? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – Describe:			
Science equipment			
Qualifications for membership, if any:			
No qualifications			
How are officers elected?		Term?	
Majority vote by members		Semester	
State relationship to curriculum and/or instructional program of the district, and describe how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:			
The Club serves to bring awareness, build credibility and get more students to enroll in the Biotechnology program, and will give possible enrollees a snippet of the program			
Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:			
Supervising			
Will this organization be raising funds for any purpose? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
Describe how funds will be raised and for what purpose:			
Internships and mentoring and research opportunities			
The undersigned agrees to comply with all applicable district policies, guidelines, and rules, as adopted and amended:			
Signature of the student making the application:		<i>Daisy</i>	
The printed name of the student making the application:		Daisy Acosta	
Signature of faculty sponsor:		<i>Dr. Victor Pham</i>	
The printed name of faculty sponsor:		Dr. Victor Pham	
Faculty sponsor: I have reviewed this application and			
<input type="checkbox"/> the application is complete <input type="checkbox"/> the Constitution/By-Laws are attached <input type="checkbox"/> the application is not complete			
Signature of School Principal:			
<i>Ruben Calleros</i>			Date:
Ruben Calleros			11/3/22
Signature of Assistant Superintendent of Education:			
<i>Dr. Jaron Fried</i>			Date:
Dr. Jaron Fried			11/20/22
Education Office Use Only:			
Board of Trustees action:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date:

Submit completed form to the Assistant Superintendent of Education (mail location #15).

Page 1 of 1

Anaheim Union High School District / Education Division
**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**
CLICK AND ENTER DATA

EXHIBIT E

School:	Magnolia High School	Date of Application:	October 25, 2022
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Athletes Unlimited

Purpose of the group:

- Sports Advocation
- Athletes mental health
- Weekly updates on sports agenda
- Suggestions for our ASB athletics team

Frequency of group meetings:

Weekly

Proposed meeting day, time and location:

Day:	Friday	Time:	12:50-1:13	Location:	Ms. Kitchen's room
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Applicant's Signature:	<i>Violeti & Jacoby</i>	Date:	10.27.2022
Printed Name:	Muavao, Violeti & Jacoby, Amanda		

Advisor's Signature:	<i>Kitchens</i>	Date:	October 28, 2022
Printed Name:	Kitchens, Katina		

Principal's Signature:	<i>Aaron Chau</i>	Date:	10/31/22
Printed Name:	Chau, Aaron		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:	<i>Dr. Jaron Fried</i>	Date:	11/20/22
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Dr. Jaron Fried

Following approval, the completed application will be returned to the school principal.

**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

School:	MAGNOLIA HS	Date of Application:	October 3, 2022
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

SENTINELS FOR CHRIST

Purpose of the group (Please describe thoroughly):

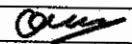
Our purpose is to provide a place for students to become comfortable with and knowledgeable about their Christian faith, have fellowship together and serve the community.

Frequency of group meetings:

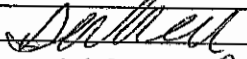
ONCE A WEEK

Proposed meeting day, time and location:

Day:	MONDAY	Time:	12:45 PM	Location:	ROOM 404
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Applicant's Signature:		Date:	Oct 24, 2022
Printed Name:	QUANG HO Quang Ho		

Advisor's Signature:		Date:	Oct 24, 2022
Printed Name:	KATA VORAGEN Kata Voragen		

Principal's Signature:		Date:	10/25/22
Printed Name:	Aaron Chau		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	11/24/22
Dr. Jaron Fried			

Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District
Education Division

**APPLICATION FOR STUDENT-INITIATED,
NON-CURRICULUM RELATED ORGANIZATION**

CLICK AND ENTER DATA

School:	DALE JHS	Date of Application:	10/26/22
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Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group: Club Live

Purpose of the group (Please describe thoroughly):

Club Live, Dale Chapter: The Orange County Friday Night Live Partnership (OCFNLP-Club Live for junior high) provides opportunities for positive and healthy youth development by engaging youth as active leaders and resources in their schools and communities. The research-based program encourages students to take responsibility by creating and coordinating alcohol, tobacco, and other drug prevention activities and community service projects that benefit their peers and communities. This youth-driven model develops skills in the areas of leadership, communication, team building, and problem solving. These programs support the LCAP priorities of improving school climate and increasing student engagement. In addition, the program supports the following features of a Multi-Tiered System of Support: Inclusive Transformative Social-emotional Instruction, Strong and Positive School Culture, and Trusting Family and Community Partnerships. OCFNLP programs put an emphasis on recruiting students who are not already involved in extracurricular activities, providing an opportunity for connection and a sense of belonging. (Quoted from "Program Benefits" in the chapter handbook given to Ms. Joy by OCDE.)

Frequency of group meetings:

2-4 times per month (depending on student choice after club approved)

Proposed meeting day, time and location:

Day:	Tuesdays	Time:	2:30-3:30	Location:	Room 410
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Applicant's Signature:	<i>Emily Perez</i>	Date:	10/26/22
Printed Name:	Emily Perez		

Advisor's Signature:	<i>Amy Joy-Lemley</i>	Date:	10/26/22
Printed Name:	Amy Joy-Lemley		

Principal's Signature:	<i>Rafael Santiago</i>	Date:	10/26/22
Printed Name:	RAFAEL SANTIAGO		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:


Dr. Jaron Fried

Date:

11/10/22

Following approval, the completed application will be returned to the school principal.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**ADJUSTMENTS TO INCOME AND EXPENDITURES
(GENERAL FUND)**

RESOLUTION NO. 2022/23-B-05

December 13, 2022

On the motion of Trustee _____ and duly seconded, the following resolution was adopted.

WHEREAS, the Board of Trustees of the Anaheim Union High School District determined that income for the District in the amount required to finance the total budget, expenditures and transfers for the current fiscal year from sources listed in California Education Code Sections 42602/42610; and

WHEREAS, the Board of Trustees of the Anaheim Union High School District can show just cause for adjustments to income and expenses per attached schedule of adjustments.

NOW, BE IT FURTHER RESOLVED, that the Board of Trustees approves the adjustments to fund balance per attached schedule of adjustments.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees on December 13, 2022, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 13th day of December 2022, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of December 2022.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**FOR ADJUSTMENTS TO INCOME AND EXPENDITURES
(GENERAL FUND)**

RESOLUTION NO. 2022/23-B-05

December 13, 2022

Schedule of Adjustments

<u>Budgetary Account Number</u>	<u>Income Source</u>	<u>Amount</u>
8010-8099	Local Control/Property Tax	\$ 17,922,935.00
8100-8299	Federal Revenues	2,023,504.00
8300-8599	Other State Revenues	84,561,476.00
8600-8799	Other Local Revenues	(2,715.00)
8930-8979	Other Sources/Uses	-
	Increase (Decrease) to Revenue	<u>\$ 104,505,200.00</u>

Expenditure

1000-1999	Certificated Salaries	\$ 11,382,424.00
2000-2999	Classified Salaries	4,636,933.00
3000-3999	Employee Benefits	2,713,628.00
4000-4999	Books and Supplies	2,493,552.00
5000-5999	Services, Other Operating	850,471.00
6000-6999	Capital Outlay	225,000.00
7100-7499	Other Outgo	708,757.00
7600-7629	Transfers In/Out	-
	Increase (Decrease) to Expenditures	<u>\$ 23,010,765.00</u>

Fund Balance Accounts

9712	Nonspendable Stores	\$ -
9713	Prepaid Expenditures	-
9740	Restricted	86,556,842.00
9760	Other Commitments	5,409,898.00
9780	Other Assignments	-
9789	Reserve for Economic Uncertainties	690,323.00
9790	Unappropriated Fund Balance	176,739.00
	Beginning Fund Balance Adjustment	11,339,367.00
	Increase (Decrease) to Fund Balance	<u>\$104,173,169.00</u>

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**FOR ADJUSTMENTS TO INCOME AND EXPENDITURES
(VARIOUS FUNDS)**

RESOLUTION NO. 2022/23-B-06

December 13, 2022

On the motion of Trustee _____ and duly seconded, the following resolution was adopted.

WHEREAS, the Board of Trustees of the Anaheim Union High School District determined that income for the District in the amount required to finance the total budget, expenditures, and transfers for the current year from sources listed in California Education Code Sections 42602/42610; and

WHEREAS, the Board of Trustees of the Anaheim Union High School District can show just cause for adjustments to income and expenses per attached schedule of adjustments.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees approves the adjustments to fund balance per attached schedule of adjustments.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on December 13, 2022, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 13th day of December 2022, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of December 2022.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**FOR ADJUSTMENTS TO INCOME AND EXPENDITURES
(VARIOUS FUNDS)**

RESOLUTION NO. 2022/23-B-06

December 13, 2022

Schedule of Adjustments

Object Code and Description	FUND DESCRIPTION									
	DEFERRED MAINT FUND	GO BOND 2014 SERIES 2015	GO BOND 2014 SERIES 2018	GO BOND 2014 SERIES 2019	CAPITAL FACILITIES FUND	CAPITAL FACILITIES AGENCY RDA	SCHOOL FACILITIES	SPECIAL RESERVE	SELF-INSURANCE WORKERS COMP FUND	SPECIAL RESERVE 2017 COP PROJECTS
8000 - ALL REVENUE SOURCES	\$ 68,109.00	\$ 5.00	\$ 37.00	\$ 413,479.00	\$ 514,526.00	\$ 107,621.00	\$ 7,295,662.00	\$ 7,599,911.00	\$ -	\$ 60,644.00
1000 - CERTIFICATED SALARIES	-	-	-	-	-	-	-	-	-	-
2000 - CLASSIFIED SALARIES	-	-	-	(71,279.00)	38,395.00	-	-	-	-	-
3000 - EMPLOYEE BENEFITS	-	-	-	(27,667.00)	22,669.00	-	-	-	-	-
4000 - BOOKS AND SUPPLIES	-	-	-	1,027,665.00	-	-	-	-	-	-
5000 - SVCS & OTHER OPER EXP	1,088.00	-	2.00	88,241.00	9,969.00	-	972.00	8,594.00	-	(2,344.00)
6000 - CAPITAL OUTLAY	-	-	-	(6,780.00)	(71,033.00)	105,351.00	7,258,990.00	-	-	(3,249,132.00)
7000 - OTHER OUTGO	-	1,417.00	11,254.00	-	-	-	-	-	-	-
INCREASE (DECREASE) TO EXPENDITURES	1,088.00	1,417.00	11,256.00	1,010,180.00	-	105,351.00	7,259,962.00	8,594.00	-	(3,251,476.00)
FUND BALANCE INCREASE (DECREASE)	\$ 67,021.00	\$ (1,412.00)	\$ (11,219.00)	\$ (596,701.00)	\$ 514,526.00	\$ 2,270.00	\$ 35,700.00	\$ 7,591,317.00	\$ -	\$ 3,312,120.00

EXHIBIT J
2022-23 First
Interim Report is
included as a
separate
attachment.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**CLOSE GENERAL OBLIGATION BOND ELECTION 2014
SERIES 2015 FUND 21-24**

RESOLUTION NO. 2022/23-B-07

December 13, 2022

On the motion of Trustee _____ and duly seconded, the following resolution was adopted.

WHEREAS, the District has determined that the General Obligation Bond Election 2014 Series 2015 Fund 21-24 is no longer required for special purposes as set up by the District when the fund was established; and

WHEREAS, there are no remaining funds.

NOW, THEREFORE, BE IT RESOLVED that the General Obligation Bond Election 2014 Series 2015 with Subfund Number 2124 be closed by December 31, 2022, and redirect any residual Interest/Admin Fees to Fund 21-27.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees on December 13, 2022, by the following votes.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 13th day of December 2022, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of December 2022.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**CLOSE GENERAL OBLIGATION BOND ELECTION 2014
SERIES 2018 FUND 21-26**

RESOLUTION NO. 2022/23-B-08

December 13, 2022

On the motion of Trustee _____ and duly seconded, the following resolution was adopted.

WHEREAS, the District has determined that the General Obligation Bond Election 2014 Series 2018 Fund 21-26 is no longer required for special purposes as set up by the District when the fund was established; and

WHEREAS, there are no remaining funds.

NOW, THEREFORE, BE IT RESOLVED that the General Obligation Bond Election 2014 Series 2018 with Subfund Number 21-26 be closed by December 31, 2022, and redirect any residual Interest/Admin Fees to Fund 21-27.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees on December 13, 2022, by the following votes.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)	
)	
)	SS
)	
COUNTY OF ORANGE)	

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 13th day of December 2022, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of December 2022.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

**ACCOUNTING OF DEVELOPER FEES
IN THE CAPITAL FACILITIES FUND
FOR 2021-2022 FISCAL YEAR**

RESOLUTION NO. 2022/23-B-09

December 13, 2022

On the motion of Trustee _____ and duly seconded, the following resolution was adopted.

WHEREAS, the Anaheim Union High School District (District) has levied developer fees pursuant to various resolutions. These fees have been deposited in the Capital Facilities Fund (Fund); and

WHEREAS, Government Code Sections 66006(b) and 66001(d) require the District to make an annual and five-year accounting of the Fund, as attached, and to make the accounting available to the public for viewing fifteen days prior to consideration by the Board of Trustees.

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees of the Anaheim Union High School District resolves and declares the District has complied with Government Code Sections 66006(b) and 66001(d), and that the developer fee reports attached hereto as "Exhibit A", and incorporated herein as reference, are available to the public at 501 Crescent Way, Anaheim, California.

The foregoing resolution was passed and adopted at the regular meeting of the Board of Trustees on December 13, 2022, by the following roll call vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 13th day of December 2022, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of December 2022.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

EXHIBIT "A" - ANAHEIM UNION HIGH SCHOOL DISTRICT
CAPITAL FACILITIES FUND (FUND 25)
DEVELOPER FEE REPORTS FOR THE FISCAL YEAR 2021-2022

I. Introduction

The Anaheim Union High School District ("District") currently collects statutory school fees or "Developer Fees" pursuant to Education Code Section 17620 *et seq.* and Government Code Section 65995 *et seq.* Government Code Sections 66001 and 66006 require the District provide to the public information on Developer Fees received from new residential and commercial/industrial development to mitigate the impact of public improvements on the school facilities of the District ("Developer Fees").

Government Code Section 66006 requires that an **annual report** of income and expenditures from Developer Fees, and the beginning and ending balances in the Capital Facilities Fund, be made available to the public within 180 days after the end of each fiscal year.

Government Code Section 66001 requires a **five-year report** if there are funds remaining in the Capital Facilities Fund (Fund 25) at the end of the prior fiscal year.

The following Annual and Five-Year Reports ("Reports") for the fiscal year ending June 30, 2022, include the information and proposed findings the District intends to review, and adopt, in accordance with Sections 66001 and 66006 of the Government Code.

II. Annual Report for the Fiscal Year Ending June 30, 2022

A. Description of the Type of Developer Fee in the Account or Sub-accounts of the District:

The Developer Fees of the District for the 2021-2022 fiscal year consists of Statutory School Fees. Statutory School Fees were collected by the District from new residential and commercial/industrial development at the rates noted below in Section B.

B. Amount of the Statutory School Fees/Square Foot (Government Code Section 66006(b)(1)(B):

	Residential Fee	Commercial/Industrial Fee
Anaheim Union High School District	\$2.04	\$.33
Anaheim Elementary School District	\$2.04	\$.33
Centralia School District	\$1.315	\$.21
Cypress School District	\$2.04	\$.33
Magnolia School District	\$1.74	\$.28
Savanna School District	\$1.68	\$.27

Combined Statutory Fee/Square Foot

	Residential Fee	Commercial/Industrial Fee
Anaheim Union High School District	\$2.04	\$.33
Anaheim Elementary School District	\$2.04	\$.33
TOTAL	\$4.08	\$.66

	Residential Fee	Commercial/Industrial Fee
Anaheim Union High School District	\$2.04	\$.33
Centralia School District	\$1.315	\$.21
TOTAL	\$3.355	\$.54

	Residential Fee	Commercial/Industrial Fee
Anaheim Union High School District	\$2.04	\$.33
Cypress School District	\$2.04	\$.33
TOTAL	\$4.08	\$.66

	Residential Fee	Commercial/Industrial Fee
Anaheim Union High School District	\$2.04	\$.33
Magnolia School District	\$1.74	\$.28
TOTAL	\$3.78	\$.61

	Residential Fee	Commercial/Industrial Fee
Anaheim Union High School District	\$2.04	\$.33
Savanna School District	\$1.68	\$.27
TOTAL	\$3.72	\$.60

C. Beginning and Ending Balance of Account (Fund 25), Developer Fees Collected, Interest Earned and Expenditures of the Fund (Government Code Section 66006(b)(1)(C) and (D):

**1. Capital Facilities Fund 25 - Fiscal Year 2021-2022
Beginning and Ending Balances**

Beginning Balance (7/1/2021)	\$8,703,611.10
Ending Balance (6/30/22)	\$10,502,042.45

2. **Capital Facilities Fund 25 – Fiscal Year 2021-2022**

Reportable Fees Collected, Interest Earned and Expenditures

<u>Income:</u>		
8660 Interest Earned	\$ 50,252.59	
8662 Net Changes in Investments	(178,341.22)	
8681 Developer Fee collected (Attachment 1)	2,681,005.11	
8699 All Other Local Revenue	-	
Total Income		2,552,916.48
<u>Expenditures:</u>		
2451 Secretary	38,394.84	
3202 PERS-Classified	8,825.49	
3314 Medicare, Classified	555.49	
3356 OASDI-Classified	2,375.28	
3402 Health & Welfare Classified	8,953.62	
3502 SUI-Classified	194.80	
3602 Workers' Comp-Classified	967.46	
Total Public Improvement		60,266.98
4310 Instructional Matl & Supplies	152,250.00	
4410 Equipment Non-Capitalized	241,600.94	
5620 Rentals/Operating Leases	-	
5762 Interfund Graphic Arts	-	
5810 Professional Services	26,432.09	
5840 Interest Expense	5,158.47	
5880 Other Operating Expenses	-	
6165 Site Construction	-	
6209 Planning - Survey	-	
6210 Planning - DSA Plan Check Fee	1,021.25	
6211 Planning - Consultants	-	
6212 Planning - Architect Plan Fee	(2,890.08)	
6216 Building Improvements	68,826.39	
6221 Building Portable	167,532.00	
6240 Preliminary Tests	-	
6241 Reprographics/Imaging	90.51	
6250 Planning - Testing	-	
6252 Planning - Bid Advertising	-	
6270 Main Building Contractor	-	
6273 Program/Project Mgmt Fees	-	
6274 Construction - Other Costs	7,694.43	
6290 Construction - Tests	-	
6291 Construction - Inspection	2,768.64	
6411 Technology - Monitors	-	
6413 Technology - Networking	7,283.90	
6450 New Equipment Instructional	9,881.35	
6460 Equipment - Audio/Visual	6,568.26	
6490 Equipment - Other	-	
		694,218.15
Total Expenditures		754,485.13
Increase in Fund from Developer Fees	\$ 1,798,431.35	
Ending Fund Balance Developer Fees, 6/30/22		10,502,042.45
Total Fund Balance, 6/30/22		\$ 10,502,042.45

3. Capital Facilities Fund 25
Income and Fund Balance Statement
June 30, 2022

OBJECT CODE	DESCRIPTION	DEVELOPER FEE	QZAB, JOINT USE	FUND TOTAL
8660	INTEREST	\$ 50,252.59	\$ -	\$ 50,252.59
8662	NET CHANGES IN INVESTMENTS	\$ (178,341.22)	\$ -	\$ (178,341.22)
8681	FEE'S MITIGATION/DEVELOPER	2,681,005.11	-	2,681,005.11
8699	ALL OTHER LOCAL REVENUE	-	-	-
8919	IFT-IN OTHER AUTHORIZED IFT	-	-	-
8971	PROCEEDS FROM COPS	-	-	-
	TOTAL REVENUE	2,552,916.48	-	2,552,916.48
2202	OPERATIONS FOREMAN	-	-	-
2235	MAINTENANCE/OPERATIONS OT	-	-	-
2451	SECRETARY	38,394.84	-	38,394.84
3202	PERS-CLASSIFIED	8,825.49	-	8,825.49
3314	MEDICARE, CLASSIFIED	555.49	-	555.49
3356	OASDI, CLASSIFIED	2,375.28	-	2,375.28
3402	HEALTH & WELFARE-CLASSIFIED	8,953.62	-	8,953.62
3502	SUI-CLASSIFIED	194.80	-	194.80
3602	WORKERS' COMP-CLASSIFIED	967.46	-	967.46
4310	INSTRUCTIONAL MATL & SUPPLIES	152,250.00	-	152,250.00
4320	OTHER OFFICE/MISC SUPPLIES	-	-	-
4410	EQUIPMENT - NON-CAPITALIZED	241,600.94	-	241,600.94
5610	REPAIRS/MAINT - O/S SERVICES	-	-	-
5620	RENTALS/OPERATING LEASES	-	-	-
5762	INTERFUND GRAPIC ARTS	-	-	-
5810	NON-INSTRUCTIONAL PROF CONSULT	26,432.09	-	26,432.09
5821	LEGAL FEES	-	-	-
5840	INTEREST EXPENSE	5,158.47	-	5,158.47
5880	OTHER OPERATING EXPENSES	-	-	-
6122	SITE IMPRV WALKS/ROAD/WALL	-	-	-
6150	SITE SUPPORT	-	-	-
6156	OTHER COSTS	-	-	-
6165	SITE CONSTRUCTION	-	-	-
6170	LAND IMPROVEMENTS	-	-	-
6209	PLANNING-SURVEY	-	-	-
6210	PLANNING - DSA PLAN CHECK FEE	1,021.25	-	1,021.25
6211	PLANNING-CONSULTANTS	-	-	-
6212	PLANNING - ARCHITECT PLAN FEE	(2,890.08)	-	(2,890.08)
6216	BUILDING IMPROVEMENTS	68,826.39	-	68,826.39
6219	BUILDING INSPECTIONS	-	-	-
6221	BUILDING PORTABLE	167,532.00	-	167,532.00
6240	PRELIMINARY TESTS	-	-	-
6241	REPROGRAPHICS/IMAGING	90.51	-	90.51
6245	PLANNING - ADMINISTRATIVE COST	-	-	-
6250	PLANNING -TESTING	-	-	-
6252	PLANNING - BID ADVERTISING	-	-	-
6268	CONSTRUCTION-ABATEMENTS	-	-	-
6270	MAIN BUILDING CONTRACTOR	-	-	-
6272	CONSTRUCTION MGMT FEES	-	-	-
6273	PROGRAM/PROJECT MGMT FEES	-	-	-
6274	CONSTRUCTION - OTHER COSTS	7,694.43	-	7,694.43
6276	INTERIM HOUSING	-	-	-
6290	CONSTRUCTION - TESTS	-	-	-
6291	CONSTRUCTION - INSPECTION	2,768.64	-	2,768.64
6411	TECHNOLOGY - MONITORS	-	-	-
6413	TECHNOLOGY - NETWORKING	7,283.90	-	7,283.90
6450	NEW EQUIPMENT INSTRUCTIONAL	9,881.35	-	9,881.35
6460	EQUIPMENT - AUDIO/VISUAL	6,568.26	-	6,568.26
6490	EQUIPMENT - OTHER	-	-	-
7439	OTHER DEBT SERVICE PRINCIPAL	-	-	-
7619	IFT-TRFS OUT ALL OTHER IFT'S	-	-	-
7699	OU-ALL OTHER USES	-	-	-
		754,485.13	-	754,485.13
	INCREASE (DECREASE) IN FUND BALANCE	1,798,431.35	-	1,798,431.35
	FUND BALANCE, 7/1/2021 (9791)			8,703,611.10
	FUND BALANCE, 6/30/2022			\$ 10,502,042.45

4. Developer Fee Detail Summary – Fiscal Year 2021-2022

See Attachment 1 – End of Report

D. Identification of Each Improvement Funded by Developer Fees and the Expenditure Amount, Including the Percentage of the Cost of Each Project of the District that was Funded with Developer Fees (Government Code Section 66006(b)(1)(E)):

Cambridge Virtual Academy(Polaris) - Modernization

- Costs associated with the modernization of an existing unused building to accommodate a new District program. The expenditures this year fund the outfitting of the facility.
- Expenditure this year: \$4,309.23
- Percentage of the cost funded by Developer Fees: 100%

Dale JHS – New Classroom Building

- Costs associated with the outfitting of the 2-Story Classroom Building (nine classrooms) to accommodate programs. The building was completed in August 2021.
- Expenditure this year: \$420,993.65 Overall Contribution: \$3,000,000
- Percentage of the overall cost funded by Developer Fees: 20%

Magnolia HS – Relocatable Classrooms – Recertification

- Costs associated with the recertification of portable classroom buildings that were installed to accommodate growth.
- Expenditure this year: \$240,148.28
- Percentage of the cost funded by Developer Fees: 100%

E. Identification of an Approximate Date by Which the Construction of Projects of the District will Commence if the District Determines that Sufficient Funds have been Collected to Complete Financing on an Incomplete Improvement (Government Code Section 66006(b)(1)(F)):

Refer to Section D above, and Table A on the Five-Year Report.

F. Description of Interfund Transfer or Loan Made from the Fund (Government Code Section 66006(b)(1)(G)):

None for Fiscal Year 2021-2022.

G. Amount of Refunds and Allocations (Government Code Section 66006(b)(1)(H), 66001(e)(f)):

None for Fiscal Year 2021-2022.

In accordance with Government Code Section 66006(b)(2), the District will make the foregoing information available to the public at least fifteen days prior to consideration by the Board of Trustees.

III. Five-Year Report

In accordance with Government Code Section 66001, the District provides the following information with respect to that portion of the account or sub-accounts remaining unexpended, whether committed or uncommitted for Projects proposed in the next five years:

- A. Identification of the Purpose for Which the Developer Fees will be Expended in the Future:** Refer to Table A Below.
- B. Demonstration of a Reasonable Relationship Between the Developer Fees and the Purposes for Which They are Charged:** Refer to Table A Below.
- C. Identification of all Sources and Amounts of Funding Anticipated to Complete Future Projects Identified in Table A and Approximate Date Funding is Expected to Be Deposited:** Refer to Table A Below.

TABLE A

Future Projects	Relationship to the Developer Fee	Funding Sources	Estimated Cost	Date Fee will be Deposited into the Fund
Oxford Academy – Relocatable Classrooms	Classrooms Needed for Growth and Programs	Developer Fees	\$1,200,000	Available in Fund
Magnolia HS – Career Technical Education Classrooms	Facility Needed for Growth and Programs	Developer Fees	\$3,800,000 (*)	Available in Fund
Loara HS – Relocatable Classrooms	Classrooms Needed to Replace Obsolete Classrooms and to Better Accommodate Programs	Developer Fees	\$1,200,000	Available in Fund
Katella HS – Culinary Arts Classrooms	Classrooms Needed to Replace Obsolete Classrooms and to Better Accommodate Programs	Developer Fees	\$2,000,000 (*)	Available in Fund
Cambridge Virtual Academy Parking Lot	Facility Needed to Accommodate Access to the Program	Developer Fees	\$1,000,000 (*)	Available in Fund
Anaheim HS – Lincoln Property Land Improvements	Future Site Improvements to Accommodate Programs and Growth	Developer Fees	\$1,300,000	Available in Fund

Total Needed for Future Projects – Fund 25:

\$10,502,042.45

(*) The project(s) will be partially funded by Developer Fees as shown in Table A. Funding Sources such as Measure H Bond Funds, School Facilities Program Funding, and other Facilities or Maintenance Funds will be used to fully fund the projects.

ATTACHMENT 1

2021-2022 Developer Fee Summary

COC #	DATE PD	APN / PARCEL #	Tract #	Lot #	ESD	STREET ADDRESS	CITY	Sq Ft	TOTAL DEV FEE	\$ COLLECTED AUHSD	Type	Add/ New	# Units	Det Att.	Description	High Sch	Developer
5634	7/1/2021	BLD2021-01899 & 01900			AE	1257	ANAHEIM	649	2.04	\$1,323.96	R	A/N	1	1	ROOM ADD & ADU	SA	JESUS PULIDO
5635	7/1/2021	BLD2020-00411	B-1	76-78	AE	1370-1376	ANAHEIM	6421	2.04	\$13,098.84	R	N	3	A	3-STORY TOWNHOME	KA	LENNAR HOMES
5636	7/1/2021	BLD2020-00459	B-28	1-3	AE	1844	ANAHEIM	6421	2.04	\$13,098.84	R	N	3	A	3-STORY TOWNHOME	KA	LENNAR HOMES
5637	7/2/2021	BLD2021-02650		1-5	CENT	2941	ANAHEIM	8290	2.04	\$16,911.60	R	N	5	A	CONDO	THUAN VO LS-ANAHEIM	
5638	7/7/2021	BLD2021-00774			AE	509	ANAHEIM	575	2.04	\$1,173.00	R	A	1	A	ROOM ADDITION	AN	RUDY RODRIGUEZ
5639	7/12/2021	BLD2020-01189 & 91			AE	1733	ANAHEIM	1827	2.04	\$3,727.08	R	A/N	2	A	ROOM ADD & ADU	LO	DOMINIC MAI
5640	7/12/2021	BLD2021-01794		B	AE	843	ANAHEIM	449	0.33	\$148.17	C	A	A	D	OFFICE BLD ADDITION	KA	SANDRA PAKER A.KEITH
5641	7/12/2021	BLD2020-05305/6		A&B	AE	1327	ANAHEIM	1536	2.04	\$3,133.44	R	A/N	2	D	ROOM ADD & ADU	SA	KEVIN SANTOS
5642	7/15/2021	BLD2020-04196			AE	839	ANAHEIM	1200	2.04	\$2,448.00	R	N	1	D	NEW ADU	KA	MINH NGUYEN
5643	7/16/2021	BLD2021-01877		B	AE	919	ANAHEIM	560	2.04	\$1,142.40	R	N	1	D	NEW ADU	LO	JOHNNY URENO
5644	7/19/2021	BLD2020-02423		B	AE	1301	ANAHEIM	797	2.04	\$1,625.88	R	N	1	D	NEW ADU	LO	MINH NGUYEN
5645	7/19/2021	BLD2021-00653			MA	1772	ANAHEIM	736	2.04	\$1,501.44	R	A	1	A	NEW ADU	MA	MINH NGUYEN
5646	7/20/2021	BLD2020-01864		B	AE	532	ANAHEIM	724	2.04	\$1,476.96	R	N	1	D	NEW ADU	AN	MARNE RYAN
5647	7/21/2021	127-515-07	1919	4	MA	9742	ANAHEIM	142	2.04	\$269.68	R	A	A	D	ADDITION TO ORIGINAL 5480	MA	KENNETH TODD THOMAS
5648	7/21/2021	BLD2020-04459		B	AE	1830	ANAHEIM	850	2.04	\$1,734.00	R	N	1	D	NEW ADU	LO	DAVID NGUYEN
5649	7/22/2021	13607110			CENT	7113	BUENA PARK	1049	2.04	\$2,139.96	R	A	A	A	ROOM ADDITION	WE	JOSEPH STANDEFORD
5650	7/22/2021	BLD2020-01657		B	AE	1320	ANAHEIM	799	2.04	\$1,629.96	R	A	1	D	NEW ADU	LO	KENT TRAN AYAMI
5651	7/26/2021	BLD2019-03095			AE	912	ANAHEIM	2320	2.04	\$4,732.80	R	N	1	D	NEW HOME	KA	TRI POINTE HOMES
5652	7/28/2021	BLD2019-03105			AE	500	ANAHEIM	2415	2.04	\$4,926.60	R	N	1	D	NEW HOME	KA	TRI POINTE HOMES
5653	7/28/2021	BLD2020-03110	B-4	1-4	MA	259	ANAHEIM	7116	2.04	\$14,516.64	R	N	4	A	NEW MULT-FAM. CONDOS	MA	MONICA U. MELIA HOMES
5654	7/28/2021	BLD2020-03115	B-9	1-5	MA	249	ANAHEIM	9095	2.04	\$18,553.80	R	N	5	A	NEW MULT-FAM. CONDOS	MA	MONICA U. MELIA HOMES
5655	7/28/2021	BLD2020-03112	B-5	1-5	MA	261	ANAHEIM	8668	2.04	\$17,682.72	R	N	5	A	NEW MULT-FAM. CONDOS	MA	MONICA U. MELIA HOMES
5656	7/28/2021	BLD2020-03112	B-6	1-5	MA	267	ANAHEIM	8668	2.04	\$17,682.72	R	N	5	A	NEW MULT-FAM. CONDOS	MA	MONICA U. MELIA HOMES
5657	7/28/2021	BLD2020-03113	B-7	1-5	MA	271	ANAHEIM	8668	2.04	\$17,682.72	R	N	5	A	NEW MULT-FAM. CONDOS	MA	MONICA U. MELIA HOMES
5658	7/29/2021	BLD2020-03114	B-8	1-5	MA	277	ANAHEIM	8668	2.04	\$17,682.72	R	N	5	A	NEW MULT-FAM. CONDOS	MA	MONICA U. MELIA HOMES
5659	7/30/2021	BLD2021-00443 & 00442	B27	4,5,6	MA	1442	ANAHEIM	2523	2.04	\$5,146.92	R	N	1	D	DET ADU AND RM ADD ON	MA	ANTHONY VU
5660	7/30/2021	BLD2020-00458	B27	4,5,6	AE	1846	ANAHEIM	6421	2.04	\$13,098.84	R	N	3	A	3-STORY TOWNHOME	KA	LENNAR HOMES
5661	7/30/2021	BLD2020-00412	B27	79-81	AE	1380-1386	ANAHEIM	6421	2.04	\$13,098.84	R	N	3	A	3-STORY TOWNHOME	KA	LENNAR HOMES
5662	7/30/2021	BLD2019-03294	B9	29-42	AE	1859	ANAHEIM	3643	0.33	\$1,202.19	C	N	A	A	COMMON AREA	KA	LENNAR HOMES
5663	7/30/2021	BLD2020-04649			AE	1219	ANAHEIM	891	2.04	\$1,817.64	R	N	1	D	NEW DET ADU	AN	ANTHONY VALDOVINOS
5664	8/3/2021	BLD2020-02180		B	SA	1316	ANAHEIM	1100	2.04	\$2,244.00	R	A	A	D	ROOM ADDITION	KE	JERRY WILLIAMS
5665	8/5/2021	BLD2020-04420		A,B,C	AE	212	ANAHEIM	800	2.04	\$2,244.00	R	N	1	D	NEW ADU	LO	KYM BOHLING
5666	8/5/2021				CY	9052	CYPRESS	5378	2.04	\$10,971.12	R	N	3	A	2-STORY CONDO	CY	JOHN HEZARKHANI
5667	8/5/2021				CY	8652	SUMNER PLACE	913	2.04	\$1,862.52	R	N	A	A	ROOM ADDITION	KE	ARVIN BUMANGLAG
5668	8/9/2021	2021-504			CENT	8682	TAMARACK WAY	541	2.04	\$1,103.64	R	A	A	A	ROOM ADDITION	SA	ANNA CENDEJAS
5669	8/10/2021	BLD2021-02706			AE	11141	PALMA VISTA ST	1193	2.04	\$2,433.72	R	N	1	D	NEW ADU	LO	TAM VO NRI PORTFOLIOS
5670	8/11/2021	BLD2020-02423			MA	212	N KEYSTONE ST	622	2.04	\$1,268.88	R	A	A	A	NEW ADU	SA	ABRAHAM VILLEGAS
5671	8/12/2021				CY	9842	SUNNY DRIVE	123	0	\$0.00	R	A	A	A	ROOM ADDITION	MA	DICK HONG
5672	8/12/2021	BLD2020-02903			AE	1150	N HARBOR BLVD	1038	0.33	\$342.54	C	A	A	A	RETAIL ICE CREAM SHOP	CY	AXEL L ESPINO OLVA
5673	8/12/2021	BLD2020-01403			AE	1773	S HEATHER LAND	800	2.04	\$1,632.00	R	N	A	D	NEW ADU	LO	VICTOR GONZALEZ
5674	8/13/2021				CY	8852	BELMONT STREET	1002	2.04	\$2,044.08	R	A	A	D	ROOM ADDITION	KE	JO HYE KIM
5675	8/13/2021	BLD2021-00763		2ND	AE	2165	S TROY ST. B	697	2.04	\$1,421.88	R	N	1	D	NEW ADU	LO	JOE BELASQUEZ
5676	8/13/2021	BLD2021-02183			AE	2217	W CLOVER AVE	850	2.04	\$1,734.00	R	A	A	A	ROOM ADDITION	SA	JOAN EUGENIO
5677	8/18/2021				CY	5751	CATHY LANE	818	2.04	\$1,668.72	R	A	A	A	ROOM ADDITION	CY	EVAN MCCORD
5678	8/24/2021	BLD2021-01278			AE	1069	N LIBERTY LANE	532	2.04	\$1,085.28	R	A	A	A	NEW ADU	AN	VIVIAN TRUONG
5679	8/24/2021	127-371-31	2273	45	MA	10112	GRAVIER STREET	1340	2.04	\$2,733.60	R	A	A	A	2ND FLOOR ADDITION	MA	PHONG NGUYEN
5680	8/26/2021	BLD2020-02325		B	AE	266	SPRUCE DRIVE	899	2.04	\$1,833.96	R	N	1	D	NEW ADU	LO	VICTOR ROMAN B.MORENO
5681	8/27/2021	BLD2021-00793			AE	1422	BROADWAY	504	0.33	\$166.32	C	N	N	D	OFFICE TRAILER	LO	JAVIER GONZALEZ
5682	9/3/2021	127-483-09	1567	20	MA	9242	PACIFIC AVE	472	2.04	\$962.88	R	N	N	D	CONVERT GARAGE TO ADU	MA	YESENA GARCIA SOTO
5683	9/9/2021	BLD2018-04276			MA	413	S SHIELDS DRIVE	625	2.04	\$1,275.00	R	N	1	D	NEW ADU	MA	JOSE SALDIVAR
5684	9/10/2021	BLD2021-02758		B	AE	527	N CENTURY DRIVE	670	2.04	\$1,366.80	R	A	A	D	ROOM ADDITION	AN	JANET BROWN
5685	9/13/2021	BLD2021-03048		B	AE	1921	W CERRITOS	795	2.04	\$1,621.80	R	N	1	D	NEW ADU	LO	HUNG LE

5686	9/15/2021	BLD2020-02565	B	AE	1786	S CAMROSE STREET	ANAHEIM	800	2.04	\$1,632.00	R	N	1	D	NEW ADU	LO	LISA KHOJIKIAN
5687	9/20/2021	BLD2019-03295	57-70	AE	1867	S UNION STREET	ANAHEIM	21346	2.04	\$43,545.84	R	N	14	A	3-STORY TOWNHOME COMMON AREA	KA	LENNAR HOMES
5688	9/21/2021	BLD2020-02564	RS-6	MA	830	S MAGNOLIA	ANAHEIM	3643	0.33	\$1,202.19	C	N	1	A	NEW ADU	AN	LEX KHOJIKIAN
5689	9/21/2021	BLD2020-04595			1705	S STATE COLLEGE BLVD	ANAHEIM	107683	0.33	\$35,535.39	C	N	1	D	SELF STORAGE	KA	MARK GLASMIRE
5690	10/6/2021	26219135			5596	LOS PALOS CIRCLE	BUENA PARK	726	2.04	\$1,481.04	R	A			ROOM ADDITION	KE	FERDINAND SANTA ANA
5678	10/1/2021	BLD2019-05909 & 05902			1039	N LIBERTY LANE	ANAHEIM	532	-2.04	\$1,085.28	R	A			PROJECT CANCELED		
5691	10/1/2021	BLD21-0338	2111	AE	604	S EMILY STREET	ANAHEIM	549	2.04	\$1,119.96	R	N	1	D	RM ADD ON AND NEW ADU	KA	STEVE WEISEL / MARTINEZ
5692	10/1/2021	BLD2020-0 4226		MA	9731	CRESTWOOD LANE	ANAHEIM	48	0	\$0.00	R	A	4	A	REMODEL W ADD ON	PHONG NGUYEN	
		4225		AE	1403, 1407, 1411, 1415	W BUSHELL STREET	ANAHEIM	7945	2.04	\$16,207.80	R	N	4	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
		4057		AE	1303, 1307A, 1311, 1315	W BUSHELL STREET	ANAHEIM	7945	2.04	\$16,207.80	R	N	4	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
		4058		AE	1702, 1706, 1710, 1714, 1715, 1722	W BUSHELL STREET	ANAHEIM	11738	2.04	\$23,945.52	R	N	6	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
		4059		AE	1602, 1606, 1611, 1616, 1622	W BUSHELL STREET	ANAHEIM	11738	2.04	\$23,945.52	R	N	6	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
		4060		AE	1402, 1406, 1410, 1414, 1415, 1422	W BUSHELL STREET	ANAHEIM	11738	2.04	\$23,945.52	R	N	6	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
5693	10/5/2021	4060		AE	1302, 1306, 1310, 1314, 1316, 1322	W BUSHELL STREET	ANAHEIM	11738	2.04	\$23,945.52	R	N	6	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
		4264		AE	173, 1707, 1710, 1714, 1715, 1719, 1723, 1727, 1731	W BUSHELL STREET	ANAHEIM	10596	2.04	\$21,615.84	R	N	8	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
		4265		AE	1603, 1607, 1611, 1615, 1619, 1623, 1627, 1631	W BUSHELL STREET	ANAHEIM	10596	2.04	\$21,615.84	R	N	8	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
		4266		AE	1503, 1507, 1511, 1515, 1519, 1523, 1527, 1531	W BUSHELL STREET	ANAHEIM	10596	2.04	\$21,615.84	R	N	8	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
		4235		AE	1602, 1616, 1610, 1614, 1618, 1622, 1626, 1630, 1634, 1638	W BUSHELL STREET	ANAHEIM	13086	2.04	\$26,695.44	R	N	10	A	NEW MULT-FAM. CONDOS	KA	TOLL WEST COAST, LLC
5694	10/6/2021	126-382-10	2654	MA	10271	W WASCOR ROAD	STANTON	700	2.04	\$1,428.00	R	N	1	D	DETACHED ADU	MA	HOA XUAN TRAN
5695	10/8/2021	B-21-177		CY	5426	CAMP STREET	CYPRESS	645	2.04	\$1,315.80	R	N	1	D	DETACHED ADU	CY	HUGH CHAN
5697	10/14/2021	127-592-03	211	MA	9562	BERRY AVE	BUENA PARK	625	2.04	\$1,275.00	R	N	1	D	DETACHED ADU	MA	MOSSAD RIZKALLA
5698	10/14/2021	BLD2021-03057		AE	1616	S DALLAS DRIVE	ANAHEIM	778	2.04	\$1,587.12	R	A	2	D/A	1 DET. 1 ATT. ADU's	MA	ANH NHU THI NGUYEN
5698.1	10/14/2021	BLD2021-02362/02363		AE	914	N JANS STREET	ANAHEIM	37	2.04	\$75.48	R	A	1	D	ROOM ADDITION	LO	TA LE
5699	10/14/2021	BLD2021-00952,00954		AE	717	N SABINA STREET	ANAHEIM	1008	2.04	\$2,056.32	R	A	2	D	DETACHED ADU (5378)	AN	DANNY HERNANDEZ
5700	10/18/2021	BLD219-03236	B11	AE	1879	S UNION STREET	ANAHEIM	21346	2.04	\$43,545.84	R	N	14	A	3-STORY TOWNHOME COMMON AREA	KA	LENNAR HOMES
5701	10/22/2021	BLD2021-03619		AE	801 1/2	N SABINA STREET	ANAHEIM	3643	0.33	\$1,202.19	C	N	A	A	COVERTING GARAGE	KA	LENNAR HOMES
5702	10/26/2021	BLD2018-03590	B	AE	1225	E CRESTBROOK PL	ANAHEIM	728	2.04	\$1,485.12	R	N	A	D	DETACHED ADU	KA	BABA SAHDATZ
5703	10/28/2021			CENT	7422	ROYAL STREET	BUENA PARK	9506	2.04	\$19,392.24	R	N	7	A	3-STORY TOWNHOME	WE	OLSON URBAN III
5704	11/1/2021	BLD2021-00550		AE	830	S MAYWOOD ST	ANAHEIM	1147	2.04	\$2,339.88	R	N		D	DETACHED ADU	KA	HEATHER VO
5705	11/3/2021	079-334-23	738	AE	10541	FLOWER AVE	STANTON	995	2.04	\$2,029.80	R	N			ADU	WE	KEN PHAM
5706	11/3/2021	BLD2021-01276	B	AE	1641	W BUENA VISTA ST	ANAHEIM	800	2.04	\$1,632.00	R	N		A	GARAGE CONVERSION ADU	LO	NOA TIM RASTATTER
5707	11/3/2021	134-347-06	B	CY	10293	CLAUDIA AVE	BUENA PARK	591	2.04	\$1,205.64	R	N		A	ADU	CY	YOUNG KIM
5708	11/8/2021	BLD2021-01565		MA	1776	W GOODHUE AVE	ANAHEIM	1201	2.04	\$2,450.04	R	N		A	CONVERT GARAGE TO ADU	LO	HOUMAN SAIRAFE SALAZAR
5709	11/8/2021	127-563-09	585	MA	10861	BERRY AVE	ANAHEIM	627	2.04	\$1,279.08	R	N		D	DETACHED ADU	MA	ZOHAR HAYKEN VASQUEZ
5710	11/9/2021	BLD2020-05001		AE	2455	E PARADISE RD	ANAHEIM	765	2.04	\$1,560.60	R	N		D	DETACHED ADU	AN	SKUNKYTH YORR
5711	11/16/2021	135-152-44		CENT	8601	WESTERN ST	ANAHEIM	8818	2.04	\$17,988.72	R	N	6	A	3-STORY TOWNHOME	WE	OLSON URBAN III
	11/18/2021	BLD2021-00648	B	AE	754	N TOPEKA ST	ANAHEIM	596	2.04	\$1,215.84	R	N		D	DETACHED ADU	AN	GUADALUPE MORA
5713	11/19/2021	BLD2021-02712		AE	2580	W ORANGE AVE	ANAHEIM	209	0	\$0.00	C	A			CHURCH REMODEL/ADD	NEW HOPE CHURCH	
5714	11/22/2021	127-271-11	2342	MA	9621	COLCHESTER DR	ANAHEIM	820	2.04	\$1,672.80	R	A		A	CONVERT GARAGE TO ADU	MA	LUZ CASTRO
5715	11/23/2021	B-21-838		CENT	8666	FILLMORE CIRCLE	BUENA PARK	940	2.04	\$1,917.60	R	N	1	D	DETACHED ADU	WE	PHAM MINH BACH LY
5717	11/23/2021	B-21-390	B	CENT	8712	TAMARACK WAY	ANAHEIM	1000	2.04	\$2,040.00	R	N	1	D	DETACHED ADU	SA	STEPHANIE & CHARLIE HOANG
5718	11/29/2021	BLD2021-02858		AE	1150	W MAGIC WAY	ANAHEIM	274969	0.33	\$90,739.77	C	N	A	A	NEW HOTEL	LO	DISNEY
5719	11/30/2021	BLD2021-04581	B	AE	901	N DICKEL STREET	ANAHEIM	600	2.04	\$1,224.00	R	N	1	D	GARAGE CONVERSION ADU	KA	LORENA GARCIA
5720	12/2/2021	BLD2021-00676	B	AE	117	E SIMMONS AVE	ANAHEIM	642	2.04	\$1,309.68	R	A		A	ROOM ADDITION	KA	HUNG HUYNH
5721	12/2/2021	BLD2020-03496	B	MA	2559	W EOLA DRIVE	ANAHEIM	599	2.04	\$1,221.96	R	N	1	D	DETACHED ADU	MA	VIN NGUYEN
5722	12/2/2021	BLD2021-03676		AE	1406	E TURIN AVE	ANAHEIM	523	2.04	\$1,066.92	R	R		A	ROOM ADDITION	KA	MARIA MIRABUENO
5723	12/2/2021	126-382-01	2654	MA	10252	YANA DRIVE	STANTON	999	2.04	\$2,037.96	R	N	1	D	DETACHED ADU	MA	PHUOC PHAN

5724	12/3/2021	B-21-998	B	CENT	8468	PIERCE DRIVE	BUENA PARK	483	2.04	\$985.32	R	N	1	D	GARAGE CONVERSION ADU	WE REDA BOKTOR
5725	12/3/2021	B-21-1161	B	CENT	8669	PHLOX DRIVE	BUENA PARK	743	2.04	\$1,515.72	R	A	A	A	ROOM ADDITION	SA CHRISTOPHER VAZQUEZ
5726	12/6/2021	BLD2021-02856	36	MA	903	S GAYMONT	ANAHEIM	798	2.04	\$1,627.92	R	N	1	A	ATTACHED ADU	MA NGHIA TRAN
5727	12/6/2021	127-242-06	2295	MA	9802	STONYBROOK DRIVE	ANAHEIM	800	2.04	\$1,632.00	R	N	1	D	DETACHED ADU	MA PETER HO
5728	12/8/2021	127-242-01	2295	MA	9742	STONYBROOK DRIVE	ANAHEIM	800	2.04	\$1,632.00	R	A	1	D	ROOM ADDITION	MA MICHAEL LUNA
5729	12/8/2021	BLD2019-06279	B	MA	302	N BELAIR STREET	ANAHEIM	450	2.04	\$918.00	R	A	1	D	CONV. DETACHED ADU	MA DAVID PARKER
5730	12/9/2021	127-241-62	4523	MA	9621	COLONY STREET	ANAHEIM	795	2.04	\$1,621.80	R	N	1	D	DETACHED ADU	MA EMAD HANNA
5731.1	12/13/2021		B-3	CENT	7423	ROYAL STREET	BUENA PARK	9506	2.04	\$19,392.24	R	N	7	A	3-STORY TOWNHOME	WE DIANA ASMAR, OLSON URBAN
5731	12/16/2021	126-391-20	B-4	CENT	7420	ROYAL STREET	BUENA PARK	8818	2.04	\$17,988.72	R	N	6	A	DETACHED ADU	MA HUYN TRAN
5732	12/16/2021	BLD2021-04615	1	MA	10441	ASHDALE AVE	STANTON	942	2.04	\$1,921.68	R	N	1	D	GARAGE CONVERSION ADU	AN STEPHEN TYLER MCGRAW
5733	12/16/2021	BLD2021-04616	B	AE	738	N CLAUDINA	ANAHEIM	781	2.04	\$1,593.24	R	N	1	D	GARAGE CONVERSION ADU	AN STEPHEN TYLER MCGRAW
5734	1/3/2022		C	AE	738	N CLAUDINA	ANAHEIM	972	2.04	\$1,982.88	R	N	1	D	2STORY HOME	KE JOHN MURAKAWA
5735	1/3/2022	BLD2021-01120	B	CY	8611	ACACIA DRIVE	CYPRESS	5269	2.04	\$10,748.76	R	N	1	D	DETACHED ADU	LO TRAN NGUYEN
5736	1/4/2022		B	AE	1768	COLONIA AVE	ANAHEIM	966	2.04	\$1,970.64	R	N	1	D	ROOM ADDITION	KE YOUNG AM KIM
5737	1/4/2022	6969109	RS-6	CY	8451	GAY STREET	CYPRESS	992	2.04	\$2,023.68	R	A	A	A	ROOM ADDITION	WE KELLY KANNARD
5738	1/5/2022			CY	5155	SAN HAROLD WAY	BUENA PARK	1009	2.04	\$2,058.36	R	A	A	A	MF CONDO/APTS	CY S.MEACHERN SHE PROPERTIES
5739	1/6/2022	BLD2020-04322	B	AE	840	KATELLA AVE	ANAHEIM	226292	2.04	\$461,635.68	R	N	251	D	DETACHED ADU	WE TAM VO NRI PORTFOLIOS
5740	1/6/2022	BLD2020-01938	B	AE	1531	S BELLEVUE PLACE	ANAHEIM	1192	2.04	\$2,431.68	R	N	1	D	DETACHED ADU	LO TAM VO NRI PORTFOLIOS
5741	1/6/2022	BLD2021-04418	B	MA	2432	S DALLAS DRIVE	ANAHEIM	1125	2.04	\$2,295.00	R	N	1	D	DETACHED ADU	MA HEATHER VO
5742	1/12/2022		B	CY	8543	W ORANGE AVE	CYPRESS	974	2.04	\$1,986.96	R	N	1	D	NEW HOME	KE NETRA MAINALY
5743	1/13/2022	BLD2021-05100 & 05101	B	AE	745	WALKER STREET	CYPRESS	1035.6	2.04	\$2,112.62	R	N	1	A	ADD ON & CONV OF GARAGE	AN XAVIER VELASCO
5744	1/20/2022	UNITS 51-69 & 87-93	B-10, 11, 12, part 15	CY	4961	N VINE	ANAHEIM	860	2.04	\$1,754.40	R	A	1	A	CONDOMINIUMS	CY MELIA HOMES, C. BORLAND
5745	1/20/2022					KATELLA AVE	CYPRESS	48817	2.04	\$99,586.68	R	N	26	A		
5746	1/20/2022					TRIPLE CROWN LANE										
5747	1/21/2022	UNITS 70-74, 80-86	5001, 03, 05, 07, 09, 11, 13			BELMONT LANE	CYPRESS	21959	2.04	\$44,796.36	R	N	12	A	CONDOMINIUMS	CY MELIA HOMES, C. BORLAND
5748	1/21/2022	BLD2021-03984	B-13, 15	AE	2137	BELMONT LANE	ANAHEIM	998	2.04	\$2,035.92	R	N	1	D	DETACHED ADU	LO HUNG LE
5749	1/24/2022	263-612-12	B	CENT	6701	S OERTLEY DR	BUENA PARK	999	2.04	\$2,037.96	R	N	1	D	DETACHED ADU	KE TRU T LOI
5750	1/25/2022	BLD2021-01837		CENT	2961	BERRY AVE	ANAHEIM	11716	2.04	\$23,900.64	R	N	6	A	TOWN HOMES	MA THUAN VO "NOLIN"
5751	1/25/2022	BLD2021-01836		CENT	2951	W LINCOLN AVE	ANAHEIM	14041	2.04	\$28,643.64	R	N	8	A	TOWN HOMES	MA THUAN VO "NOLIN"
5752	1/26/2022	BLD2021-03458	C	AE	124	W LINCOLN AVE	ANAHEIM	864	2.04	\$1,762.56	R	N	1	D	DETACHED ADU	KA GUSTAVO RUESGA
5753	1/28/2022	127-461-03 & 127-461-04	3785	2	MA	W STUECKLE AVE	STANTON	41853	0.33	\$13,811.49	C	N			SUPERKING MARKET	MA DAMIAN VALDEZ
5754	2/1/2022	BLD2020-00413	B-3	82-84	AE	E MERIDIAN	ANAHEIM	6421	2.04	\$13,098.84	R	N	3	A	3-STORY TOWNHOME	KA LENNAR HOMES
5755	2/1/2022	BLD2020-00416	B-5	16-18	AE	S WESTSIDE DRIVE	ANAHEIM	6421	2.04	\$13,098.84	R	N	3	A	3-STORY TOWNHOME	KA LENNAR HOMES
5756	2/1/2022	BLD2020-00456	B-25	13-15	AE	S WESTSIDE DRIVE	ANAHEIM	6421	2.04	\$13,098.84	R	N	3	A	3-STORY TOWNHOME	KA LENNAR HOMES
5757	2/3/2022	BLD2020-00457	B-26	7,8,9	AE	S WESTSIDE DRIVE	ANAHEIM	6421	2.04	\$13,098.84	R	N	3	A	3-STORY TOWNHOME	KA LENNAR HOMES
5758	2/3/2022	BLD2021-04321/04322	11, 12	AE	151	GUINIDA LANE	ANAHEIM	983	2.04	\$2,005.32	R	N	2	A	2 NEW ADU's	KA JEFF LOGAN
5759	2/3/2022	BLD2021-04326/04327	11, 12	AE	137	GUINIDA LANE	ANAHEIM	1428	2.04	\$2,913.12	R	N	2	A	2 NEW ADU's	KA JEFF LOGAN
5760	2/3/2022	BLD2021-04318/04320	11, 12	AE	129	GUINIDA LANE	ANAHEIM	1372	2.04	\$2,798.88	R	N	2	A	2 NEW ADU's	KA JEFF LOGAN
5761	2/3/2022	BLD2021-04324/04325	11, 12	AE	143	GUINIDA LANE	ANAHEIM	1372	2.04	\$2,798.88	R	N	2	A	2 NEW ADU's	KA JEFF LOGAN
5762	2/4/2022	127-242-04	2295	34	MA	STONYBROOK DRIVE	ANAHEIM	656	2.04	\$1,338.24	R	A	1	A	ROOM ADDITION	MA LUIS O'RELLANA
5763	2/8/2022	BLD2021-04631	B	AE	1904	RANDOM DRIVE	ANAHEIM	715	2.04	\$1,458.60	R	N	8	A	CONVERT GARAGE TO ADU	LO JIWOON EOM
5764	2/10/2022	BLD2021-01841	# 1 - 8	CENT	2955	W LINCOLN AVE	ANAHEIM	14041	2.04	\$28,643.64	R	N	8	A	TOWN HOMES	MA THUAN VO LS-ANAHEIM
5765	2/10/2022	BLD2021-01842	# 1 - 8	CENT	2953	W LINCOLN AVE	ANAHEIM	14041	2.04	\$28,643.64	R	N	8	A	TOWN HOMES	MA THUAN VO LS-ANAHEIM
5766	2/10/2022	126-443-27	738	8	MA	COURT AVE	STANTON	800	2.04	\$1,632.00	R	N	1	D	NEW DET ADU	MA YADRA MARQUEZ
5767	2/15/2022	BLD2021-04215	B	AE	742	N YVONNE PLACE	ANAHEIM	865	2.04	\$1,764.60	R	N	1	A	RM ADD & GAR CONV. ADU	AN JULIAN GARCIA
5768	2/15/2022	BLD2021-04868	B	AE	1611	S FAYWOOD ST	ANAHEIM	557	2.04	\$1,136.28	R	A	A	A	ROOM ADDITION	LO ALBERT LUU S. HOANG
5769	2/16/2022	BLD2021-00428	B	MA	2786	W CORNELL PL	ANAHEIM	799	2.04	\$1,629.96	R	N	1	D	NEW ADU	MA THIN SON NGOC HUYNH
5770	2/16/2022	BLD2021-01838		CENT	2963	W LINCOLN AVE	ANAHEIM	12166	2.04	\$24,818.64	R	N	7	A	TOWN HOMES	MA THUAN VO LS-ANAHEIM
5771	2/16/2022	BLD2021-01839		CENT	2957	W LINCOLN AVE	ANAHEIM	14473	2.04	\$29,524.92	R	N	9	A	TOWN HOMES	MA THUAN VO LS-ANAHEIM
5772	2/22/2022	BLD2021-04998	AE	2171	W CRESTWOOD LANE	W CRESTWOOD LANE	CYPRESS	1941	2.04	\$3,959.64	R	A	A	A	ROOM ADDITION 2ND FLR	LO MARWAN ALSAID
5773	2/22/2022	BLD2021-05141/05142	CY	10251	LORRAINE LANE	W CRESTWOOD LANE	CYPRESS	697	2.04	\$1,421.08	R	A	A	A	ROOM ADDITION	CY RAJENDHER CHIDRUPULA
5774	2/22/2022	127-386-23	2275	24	MA	W ELM AVE	ANAHEIM	1677	2.04	\$3,421.98	R	A	A	A	ROOM ADD	LO JOHAN BLATZ
5775	2/23/2022	BLD2021-01762		AE	1351	CHANTICLEER RD	ANAHEIM	747	2.04	\$1,523.88	R	N	1	D	NEW ADU	MA DIEP DUONG
5776	2/23/2022					W CARA DRIVE	ANAHEIM	509	0.33	\$167.97	C	N	D		RESTROOM BLDG	KA TOLL BROTHERS, PRESTON

5835	5/23/2022	BLD2020-00368, 369	AE	1738	S VARNA STREET	ANAHEIM	1116	2.04	\$2,276.64	R	N	2	D	DETACHED ADU	LO	TRAN THAO LINH NGUYEN
5836	5/23/2022	BLD2022-01210	AE	1108	N OUTRIGGER WAY	ANAHEIM	769	2.04	\$1,568.76	R	A	A	A	2ND STORY	AN	FRED NEWMAN
5837	5/23/2022	BLD2022-00916	AE	1969	W LULLABY LAND	ANAHEIM	813	2.04	\$1,658.52	R	A	A	A	ROOM ADDITION	LO	ALVARO MUNGUIA
5838	5/23/2022	BLD2021-03724	CENT	3349	W ARIAL PLACE	ANAHEIM	1199	2.04	\$2,445.96	R	N	1	D	DETACHED ADU	WE	TIA NGO
5839	5/25/2022	BLD2021-02441	AE	1912	W SLOOP AVE	ANAHEIM	798	2.04	\$1,627.92	R	N	1	D	DETACHED ADU	LO	KARINA BERNAL J VALLE
5840	5/26/2022	BLD2021-00559	AE	1030	N PAULINE STREET	ANAHEIM	70	0.33	\$23.10	C	N	1	D	DETACHED ADU + RM ADD	AN	WILL HERNANDEZ
5841	5/26/2022		AE	11201	LOARA STREET	GARDEN GROVE	1200	2.04	\$2,448.00	R	N	1	D	DETACHED ADU + RM ADD	LO	GIANG VO
5842	26-May	BLD2021-01941	AE	1401	S SALVATION PLACE	ANAHEIM	36073	2.04	\$73,588.92	R	N	72	A	SUPPORTIVE HOUSING -	KA	PEDRO BLANCO THE
5843	5/26/2022	BLD2022-00549	AE	1020	N EUCLID STREET	ANAHEIM	11187	0.33	\$3,691.71	C	N	D	D	OFFICE/	SA	SALVATION ARMY
5844	5/31/2022	BLD2021-03905	AE	621	S WALNUT STREET	ANAHEIM	269	0.33	\$88.77	C	A	A	A	SEAFOOD MARKET	AN	MARK BONNELL
5845	6/1/2022	BLD2022-00461	AE	1910	W BROADWAY	ANAHEIM	542	2.04	\$1,105.68	R	A	A	A	ROOM ADDITION	LO	MARY CELIS
5846	6/1/2022		CY	8661	ACACIA DRIVE	ANAHEIM	863	2.04	\$1,760.52	R	A	A	A	ROOM ADDITION	MA	GERSON XINIC
5847	6/2/2022	BLD2022-01147	AE	1645	W PALAIS ROAD	CYPRESS	2238	2.04	\$4,565.52	R	A	1	D	2ND STORY	KE	MARIO VARGAS
5848	6/2/2022	BLD2022-00289	AE	509	N HARBOR BLVD	ANAHEIM	996	2.04	\$2,031.84	R	N	1	D	DETACHED ADU	LO	JENNY NGUYEN
5849	6/3/2022	SEE FILE	SA		FARO STREET	STANTON	864	2.04	\$1,762.56	R	N	1	A	ATTACHED ADU	AN	HEATHER VO L NGUYEN
5850	6/8/2022	BLD2022-01653	AE	1313	S HARBOR BLVD	ANAHEIM	39770	2.04	\$81,130.80	R	N	23	D	NEW HOMES	WE	KB HOMES FRANK CHEN
5851	6/8/2022	BLD2021-02914	AE	1150	W MAGIC WAY	ANAHEIM	224	0.33	\$73.92	C	A	A	A	KITCHEN/RR	LO	DISNEY
5852	6/8/2022	BLD2021-02067	AE	1635	W LINCOLN AVE	ANAHEIM	1255	0.33	\$414.15	C	A	A	A	ROOM EXPANSION	LO	DISNEY
5853	6/9/2022	BLD2021-02786	MA	2811	W STONYBROOK DR	ANAHEIM	8537	2.04	\$17,415.48	R	N	5	A	CONDOS	SA	LENNAR HOMES
5854	6/13/2022	BLD2021-03742, 44	AE	1626	W CATHERINE DRIVE	ANAHEIM	821	2.04	\$1,674.84	R	N	1	D	DETACHED ADU	MA	DIET NGUYEN
5855	6/16/2022	BLD2021-02910	SA	3312	W BRADY AVE	ANAHEIM	1108	2.04	\$2,260.32	R	N	1	D	DET. ADU CONV GARAGE	AN	KHANH NGUYEN
5856	6/23/2022	BLD2021-02155	AE	1645	W LINCOLN AVE	ANAHEIM	1379	2.04	\$2,813.16	R	N	1	D	DETACHED ADU	WE	SAM OLSON
5857	6/23/2022	BLD2021-01575	AE	1647	W LINCOLN AVE	ANAHEIM	8537	2.04	\$17,415.48	R	N	5	A	CONDOMINIUMS	SA	LENNAR HOMES
5858	6/27/2022	BLD2022-00890	B	AE	W KIMBERLY AVE	ANAHEIM	7484	2.04	\$15,267.36	R	N	4	A	CONDOMINIUMS	SA	LENNAR HOMES
5859	6/27/2022	BLD2022-00426	B	AE	ROSEBAY ST	ANAHEIM	947	2.04	\$1,931.88	R	N	1	D	DETACHED ADU	LO	ADAM STEWART
5860	6/27/2022	127-223-09	43	MA	E VIKING AVE	ANAHEIM	800	2.04	\$1,632.00	R	N	1	D	DETACHED ADU	MA	ADAM STEWART
5861	6/27/2022	BLD2021-05547	B	AE	LA HABRA CIRCLE	BUENA PARK	848	2.04	\$1,729.92	R	N	1	A	2ND FLOOR ADU	MA	RAY TRABOLSI
5862	6/27/2022	BLD2021-00547	B	AE	E VIKING AVE	ANAHEIM	382	2.04	\$779.28	R	N	1	A	CONV. GARAGE TO ADI	KE	ABEL VERDIAN ELIAS
5863	6/28/2022	BLD2022-00958	B	AE	W CRIS AVE	ANAHEIM	799	2.04	\$1,629.96	R	N	1	D	DETACHED ADU	KA	F. BARRAZA VELASQUEZ
5864	6/29/2022	BLD2019-06507	AE	114	N CARLETON AVE	ANAHEIM	747	2.04	\$1,523.88	R	N	1	A	ATTACHED ADU	LO	TAI PHUOC NGUYEN
						ANAHEIM	4620	2.04	\$9,424.80	R	N	4	A	APARTMENT BLDG.	AN	GOOD KOZ LLC V ARCEO
END OF FISCAL YEAR 2021-2022										FEES COLLECTED: \$2,675,830.04						
RECONCILING ITEMS:																
5580 Deposited into 2021-22										1,632.00						
5733 Transaction amount difference										(61.20)						
Transaction #5854 used twice										2,040.00						
5716 not recorded										1,564.68						
Rounding Difference										(0.41)						
GRAND TOTAL COLLECTED FOR 2021-22:										2,681,005.11						

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ANAHEIM UNION HIGH SCHOOL DISTRICT**

Compensation for Board Meeting

RESOLUTION NO. 2022/23-BOT-01

December 13, 2022

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, the Board of Trustees of the Anaheim Union High the School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that Trustee Brian O'Neal did not attend the Board meeting on November 17, 2022, due to illness deemed acceptable by the Board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Anaheim Union High School District approves full compensation of the Board member for the month of November 2022.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on December 13, 2022, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 13th day of December 2022, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of December 2022.

Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

AFFILIATION AGREEMENT
BETWEEN
Pepperdine University
and
Anaheim Union High School District

This Affiliation Agreement is entered into between the Individualized Supervised Practice Pathway (ISPP) located at Pepperdine University in the Natural Science Department at Seaver College and Anaheim Union High School District (The Affiliated Facility) located in Anaheim, California.

PURPOSE

Pepperdine University has an ISPP program for educating students to meet the qualifications for practice in the profession of Dietetics and desires the assistance of the Affiliated Facility in providing a supervised experience to the students and is willing to assist by providing a supervised experience to the students enrolled in the program.

Therefore, it is mutually agreed by and between such parties that

RIGHTS AND OBLIGATIONS

1. The University and the Affiliated Facility shall cooperate to provide supervised experience to students of the University enrolled in the Dietetic ISPP program.
2. Both parties agree that there shall be no discrimination on the basis of marital status, race, color, sex, age, religion, sexual orientation, gender identity, disability, national origin or status as a US Veteran pertaining to any experiences during the Dietetic ISPP program.
3. Students are not employees of Pepperdine University or the Affiliated Facility and are not entitled to any employee benefits or compensation of either party, which includes not providing Worker's Compensation coverage.
4. Both parties will instruct their respective faculty, staff and participating student(s) to maintain confidentiality of student and patient information as required by law, including the Family Education Rights and Privacy Act (FERPA) and the Health Insurance Portability Accountability ACT (HIPPA) and by policies and procedures of Pepperdine University and the Affiliated Facility.
5. The objective of the Affiliated Facility training shall be to create awareness in the students of the activities within the Affiliated Facility and to have the students gain experience in such activities.
6. The experience for students in the ISPP program shall occur during the fall, and/or spring semesters as follows:
 - a. Maximum of 1 student(s) shall be assigned to the Affiliated Facility at anyone time for experience any given semester.
 - b. The length of the time the student(s) will be assigned to the Affiliated Facility shall be mutually agreed to by the University and the Affiliated Facility prior to the student's arrival at the Affiliated Facility.
7. During the supervised experience, the student shall be under the Direction of a University staff member/s. The University staff member/s shall:
 - a. Coordinate the program with the Affiliated Facility

- b. Complete program planning one (1) month prior to beginning of rotation, including schedule and name(s) of participating student(s).
 - c. Visit the Affiliated Facility (if needed) to observe students and discuss students' performance with staff members.
 - d. Evaluation of student progress:
 - e. Determine grades reflecting the student's level of performance based upon:
 - f. Evaluations and input from the Affiliated-Facility staff.
 - g. University methods of evaluation/observation.
8. The students shall undergo a health examination and/or supply any health documents which the Affiliated Facility may require, including COVID vaccination records.
 9. Any materials loaned to the student by the Affiliated Facility must be returned in satisfactory condition to the Affiliated Facility or replacement costs will be charged to the student.
 10. Responsibilities of students in the program are to:
 - a. Recognize the uniqueness of the Affiliated Facility experience and be prepared to meet time demands of the experience, exclusive of special projects and planning sessions.
 - b. Observe and adhere to policies and procedures of the Affiliated Facility as though employed there.
 - c. Assume responsibility for one's own progress, i.e., extra student or time spent if lacking skills or knowledge in certain areas. The Didactic component is the instructional time; whereas, the time in Affiliated Facility is for practicing a composite set of skills.
 - d. Use mistakes and constructive criticism to learn.
 - e. Arrange consultations and/or evaluations with Affiliated Facility and/or University staff at mutually agreed upon times.
 - f. Realize and accept that each student has divergent capabilities in combining the related skills and knowledge that are being acquired; therefore, each student shall progress at their own rate.
 - g. Do not remove any materials from the Affiliated Facility without prior approval of the facility.
 - h. Report any absenteeism to the Affiliated Facility and university staff prior to scheduled time for arrival.
 - i. Maintain the confidentiality of all Affiliated-Facility clients.
 - j. The intern shall carry personal professional liability insurance coverage in amounts not less than one million dollars (\$1,000,000.00) per occurrence and three million dollars (\$3,000,000.00) annual aggregate.
 - k. The intern shall carry personal medical coverage for the length of the program and is responsible for all medical costs while in the program.
 - l. The intern will complete a background check and fingerprinting prior to beginning the program kept on record with the program Director.
 11. Responsibilities of Affiliated-Facility staff members in the program are to:
 - a. Be a role model for students.
 - b. Receive orientation to the intern's particular area of responsibility.
 - c. Observe intern in performance of his/her duties.
 - d. Provide supervised experiences to intern in areas as defined by the rotation objectives.
 - e. Provide selected duties to intern which require minimum levels of supervision after achieving specified level(s) of knowledge, skill, and judgment, as agreed upon by Affiliated-Facility & University staff.
 - f. Intern does not replace any full-time staff work responsibilities, unless related to activities to meet Dietetic ISPP responsibilities

- g. Assist in the evaluation process of the student. Appropriate evaluation tools may be but are not limited to:
 - 1. evaluation forms.
 - 2. documentation of effective improvable incidents.
 - 3. weekly or biweekly formal consultations.
- h. Assist the university staff members in presenting formal evaluations made by the Affiliated Facility, to the student.

EFFECTIVE DATE

- 1. This Agreement shall become effective on January 1, 2023 and will remain in effect for June 30, 2023, renewable annually for up to four years.
- 2. This Affiliation Agreement may be revised or modified by mutual consent of the contracting parties.
- 3. This Affiliation Agreement will be terminated 90 days after a written notice to the individual, as identified below, by registered mail from either party. Any student currently placed with an affiliated facility shall be permitted to complete the placement unless the student is personally responsible for the reason termination is requested.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective authorized officers as of the day, month, and year first above.

Anaheim Union High School District

Pepperdine Individualized Supervised
Practice Pathway (ISPP) Program

By:

By: *Sunnie DeLano (signed
electronically)*

Signature

Name: Nancy C. Nien, Ph.D.

Name: Sunnie DeLano

Title: Assistant Superintendent, Business

Title: Director, NSCP-ISPP Program
Pepperdine University

Date: 12/19/22

Date: 12/19/2022

Mailing Address:

Mailing address:

Anaheim Union High School District
501 N. Crescent Way
Anaheim, CA 92803

Pepperdine University
Natural Science Department/NSCP-ISPP
24255 Pacific Coast Highway
Malibu, CA 90263
Attention: Sunnie DeLano

EMPLOYEE USE OF TECHNOLOGY**6209 (4040)**

The Board of Trustees intends that technological resources provided by the district be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning.

It is the purpose of this policy to outline acceptable staff behavior with respect to the use of electronic information resources and district technology.

DEFINITION

District technology includes, but is not limited, ~~to all equipment, and all files stored within, and software components related to the creation, gathering, modification or distribution of electronic information and materials, online electronic networks, sources accessed via modem, telephone or satellite, and distance learning sources including video conferencing.~~ **computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, cloud-based applications, infrastructure and data, email, USB drives, wireless access points, switches, tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.**

PRIVILEGES

The use of district technology is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. ~~Use of district technology implies agreement to the terms and conditions of this policy.~~ **The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies and administrative regulations.** The Board of Trustees authorizes district and school network administrators to suspend or revoke access to district technology when questionable conditions arise.

PERSONAL RESPONSIBILITY

The Superintendent or designee shall notify employees about authorized uses of district computers and consequences for unauthorized use and/or unlawful activities.

Employees are expected to maintain consistently high levels of personal responsibility regarding the use of district technology. **Employees are expected to use district technology safely, responsibly, and primarily for work-related purposes.** Rules found in the Education Code 48900, employee handbooks, and this policy clearly apply to employees conducting electronic research and communications. Additionally, the Board of Trustees expects that all system users will observe the definitions and authorized procedures described in Penal Code Section 502.

One fundamental need for acceptable employee use of district technology is respect for, and protection of, password/account code security, as well as restricted databases, files and other data. Personal passwords/accounts shall be created to protect employees utilizing electronic resources to conduct research. ~~Employees shall not use another user's password except in the authorized maintenance and monitoring of the network.~~ **Employees shall not gain unauthorized access to the files or equipment of others, access electronic resources by using another person's name or electronic identification, or send anonymous electronic communications. Furthermore, employees shall not attempt to access any data, documents, emails, or programs in the district's system for which they do not have authorization.**

NO EXPECTATION OF PRIVACY

Employees shall have no expectation of privacy in any message, file, data, document, facsimile, or any other form of information accessed, transmitted to, received from, or stored on any technology owned, leased, used, maintained, moderated or otherwise operated by AUHSD, including, but not limited to, e-mails and other electronic communications. During the course of carrying out their responsibilities, authorized AUHSD personnel or other authorized representatives may access any technology, including employee e-mails and other electronic communications without the knowledge of the user. AUHSD also has software and systems in place that monitor and record all internet / intranet and e-mail usage. AUHSD may capture user activity such as network resource and file access, data created, stored or transmitted in any form, telephone numbers dialed and web sites visited. ~~The lack of privacy expectation with regard to AUHSD technology does not extend to a personal device owned by an individual employee except insofar as the employee individual uses that device to access the AUHSD network.~~ **Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Employees should be aware that, in most instances, their use of district technology (such as web searches or emails) cannot be erased or deleted.**

~~The use creation or change of any password, code or any method of encryption or the capacity to delete or purge files or messages, whether or not authorized by AUHSD, does not create any expectation of privacy in any message, file, data, document, communication, facsimile, or other form of information transmitted to, received from, or stored by technology.~~ **All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by an employee on district technology does not create a reasonable expectation of privacy.**

Employees are advised that employee e-mails and other electronic communications pertaining to the business of AUHSD generally are deemed to be public records and must be disclosed to members of the public upon request unless the records are specifically exempt from disclosure under the California Public Records Act. Moreover, documents may be subject to disclosure by subpoena or other legal process.

RECORDS

Any electronically stored information generated or received by an employee which constitutes a district or student record shall be classified, retained, and destroyed in accordance with BP/AR 5703 - District Records, BP/AR 81502 - Student Records, or other applicable policies and regulations addressing the retention of district or student records.

REPORTING

If an employee becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the Superintendent or designee.

CONFIDENTIALITY OBLIGATIONS

AUHSD endeavors to maintain the confidentiality of its internal e-mail systems and other electronically stored information, and employees are expected to respect that confidentiality. Employees shall not copy, move, or otherwise transfer confidential or sensitive information or data to a directory or storage location that does not have adequate access restrictions.

AUHSD websites available to the general public must contain a Privacy Statement.

To safeguard and protect the proprietary, confidential and sensitive business information of AUHSD and to ensure that the use of all technology is consistent with AUHSD legitimate business and educational interests, authorized representatives of AUHSD may monitor the use of technology, messages and files.

Users who become aware of a possible security breach involving AUHSD technology or data shall immediately notify the Chief Technology Officer or designee.

GUIDELINES FOR ONLINE SERVICES/INTERNET ACCESS

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions of obscenity, child pornography, or are harmful to minors, and that the operation of such measures is enforced. (20 USC 7001, 47 USC 254)

The Board desires to protect employees from access to harmful matter on the Internet and other online services. The Superintendent or designee shall implement rules and procedures designed to restrict employees' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of employees when using electronic mail, chat rooms and other forms of direct electronic communication.

Disclosure, use and dissemination of personal identification information regarding students are prohibited.

Staff shall supervise students while they are using online services and may ask teacher aides to assist in this supervision.

The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Cyberbullying is an act that may be committed face-to-face or “by an electronic act.” An “electronic act” is defined as “transmission of a communication, including but not necessarily limited to, a message, text, sound, or image, or a post on a social network Internet Web site, by means of an electronic device, including but not necessarily limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager.”

Technology is an important aspect to the district’s objective to create effective school to home parent communication to increase parent awareness and involvement. The district has implemented a variety of tools to facilitate parent communication including, but not limited to, a school-to-home telephony system, district and school web sites, and a student information system with parent and student portals that maintain pertinent student demographic and performance data. Employees are encouraged to populate these systems with appropriate and relevant data that make these systems useful.

It is expected that the use of district technology be limited to curriculum, instructional, and administrative projects by staff.

ACCEPTABLE USE

The use of Anaheim Union High School District's technology is a privilege which may be revoked at any time. Behaviors which shall result in revocation of access shall include, but will not be limited to: Damage to or theft of system hardware or software; alteration of system software; placement of unlawful information, computer viruses or harmful programs on or through the computer system, either public or private files or messages; entry into restricted information on systems or network files in violation of password/account code restrictions; and/or use of the network for personal gain or to engage in political lobbying.

The District will make every effort to protect staff from access to inappropriate material by monitoring and through restrictions implemented by hardware, software, and Internet filters which will monitor network activity. The Board of Trustees recognizes it is impossible to eliminate access to all controversial materials. Furthermore, because of the need for monitoring activity, there can be no expectation of privacy when using district technology.

Any attempt to gain access to inappropriate or controversial materials shall be grounds for revocation of access to district technology and may result in other disciplinary action.

In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/she shall also monitor the district's filtering software to help ensure its effectiveness.

Access to electronic mail (e-mail) is a privilege and is designed to assist employees in the acquisition of knowledge and in efficiently communicating with others. The district e-mail system is designed solely for educational and work-related purposes. E-mail files are subject to review by district and school personnel.

Employees who engage in activities commonly described as "hacking" (i.e., the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the district, a business, or any other governmental agency obtained through unauthorized means) are subject to district discipline and loss of privileges.

Employees are not permitted to obtain, download, view or otherwise gain access to materials which may be deemed unlawful, harmful, abusive, obscene, pornographic, descriptive of destructive devices, or otherwise objectionable under current district policy or legal definitions.

The district or school staff reserves the right to remove files, limit or deny access, and refer staff for violating the Board Policy for other disciplinary action. The Board of Trustees authorizes district and school administrators to monitor and review all aspects of the use of district technology.

INTELLECTUAL PROPERTY

Board Policy 7902 addresses the issues of copyright law. Users should assume that any material they did not create is copyrighted. Employees may not claim personal copyright privileges over files, data or materials developed in the scope of their employment. Although it is possible to download a wide variety of material, students and staff shall not create or maintain archival copies of these materials unless the source indicates that the materials are in the public domain.

SERVICES

While the district is providing access to electronic resources, it makes no warranties, whether expressed or implied, for these services. The district will not be responsible for the accuracy of information obtained through district technology or for any damages suffered by any person while using these services. These damages include loss of data as result of delays, non-delivery or service interruptions caused by district technology or the user's errors or omissions. The use or distribution of any information that is obtained through district technology is at the user's own risk. **In addition, the district is not responsible for financial obligations arising from unauthorized use of the system.**

SECURITY

The Board of Trustees recognizes that district technology security is an extremely high priority. The accounts and passwords provided to each user are intended for the exclusive use of that person. Any problems which arise from the user's sharing his/her password/account are the responsibility of the account holder. Any misuse may result in the suspension or revocation of account privileges. The use of an account by someone other than the registered holder will be grounds for loss of access privileges to district technology.

Users are required to report immediately any abnormality in the system as soon as they observe it. Abnormalities should be reported to the classroom teacher and/or network administrator.

VANDALISM OF THE ELECTRONIC NETWORK OR TECHNOLOGY SYSTEM

Vandalism is defined as any malicious attempt to alter, harm or destroy equipment or data of another user, the district administrative network, or the other networks that are accessible via district technology. This includes, but is not limited to, the uploading or the creation of computer viruses, the alteration of data, or the theft of restricted information. Any vandalism of the district electronic network or technology system will result in the immediate loss of computer service, disciplinary action and, as appropriate, referral to law enforcement officials.

Cross References:

AUHSD Board Policies: 7902 Reproduction and Use of Copyrighted Materials
 8700 Student Discipline
 8708 Sexual Harassment, Students

Legal References:

Education Code: 48900 Suspension and expulsion
 48980 Required notification at beginning of term
 51006 Computer education and resources
 51007 Programs to strengthen technological skills
 51870-74 Education technology
 51870.5 Student Internet access
 60044 Prohibited instructional materials

Penal Code: 313 Harmful matter
 502 Computer crimes, remedies
 632 Eavesdropping on/or recording confidential communications
 United States Code, Title 20:
 6801-7005 Technology for Education Act of 1994
 7001 Internet safety policy and technology protection measures,
 Title III funds

United States Code, Title 47:
254 Universal service discounts (E-rate)
Code of Federal Regulations, Title 16312.2-312.12 Children's
online privacy protection
Code of Federal Regulations, Title 47
54.520 Internet safety policy and technology protection measures,
E-rate discounts
California Public Records Act
Federal Civil Procedure (2006 amendment) AB 746

Board of Trustees

March 28, 1996

Revised: October 2001

Revised: January 2005

Revised: December 2005

Revised: January 2012

Revised: October 2014

Revised: Pending

E

The Board of Trustees intends that technological resources provided by the district be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning.

It is the purpose of this policy to outline acceptable student behavior with respect to the use of electronic information resources and district technology.

DEFINITION

District technology includes, but is not limited, ~~to all equipment, and all files stored within, and software components related to the creation, gathering, modification or distribution of electronic information and materials, online electronic networks, sources accessed via modem, telephone or satellite, and distance learning sources including video conferencing.~~ **computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, cloud-based applications, infrastructure and data, email, USB drives, wireless access points, switches, tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.**

PRIVILEGES

The use of district technology is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. ~~Use of district technology implies agreement to the terms and conditions of this policy.~~ **The use of district technology is a privilege permitted at the district's discretion and is subject to the conditions and restrictions set forth in applicable Board policies and administrative regulations.** The Board of Trustees authorizes district and school network administrators to suspend or revoke access to district technology when questionable conditions arise.

PERSONAL RESPONSIBILITY

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district computers and consequences for unauthorized use and/or unlawful activities.

Students are expected to maintain consistently high levels of personal responsibility regarding the use of district technology. **Students are expected to use district technology safely, responsibly, and primarily for school-related purposes.** Rules found in the district's Student Discipline Policy 8700 and Education Code 48900, as well as student handbooks clearly apply to students conducting electronic research and communications. Additionally, the Board of Trustees expects that all system

users will observe the definitions and authorized procedures described in Penal Code Section 502.

One fundamental need for acceptable student use of district technology is respect for, and protection of, password/account code security, as well as restricted databases, files and other data. Personal passwords/accounts shall be created to protect students utilizing electronic resources to conduct research. ~~Students shall not use another party's password except in the authorized maintenance and monitoring of the network.~~ **Students shall not gain unauthorized access to the files or equipment of others, access electronic resources by using another person's name or electronic identification, or send anonymous electronic communications. Furthermore, employees shall not attempt to access any data, documents, emails, or programs in the district's system for which they do not have authorization.**

NO EXPECTATION OF PRIVACY

Students shall have no expectation of privacy in any message, file, data, document, facsimile, or any other form of information accessed, transmitted to, received from, or stored on any technology owned, leased, used, maintained, moderated or otherwise operated by AUHSD, including, but not limited to, e-mails and other electronic communications. During the course of carrying out their responsibilities, authorized AUHSD personnel or other authorized representatives may access any technology, including student e-mails and other electronic communications without the knowledge of the user. AUHSD also has software and systems in place that monitor and record all internet / intranet and e-mail usage. AUHSD may capture user activity such as network resource and file access, data created, stored or transmitted in any form, telephone numbers dialed and web sites visited. ~~The lack of privacy expectation with regard to AUHSD technology does not extend to a personal device owned by an individual employee except insofar as the employee individual uses that device to access the AUHSD network.~~ **Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Employees should be aware that, in most instances, their use of district technology (such as web searches or emails) cannot be erased or deleted.**

~~The use creation or change of any password, code or any method of encryption or the capacity to delete or purge files or messages, whether or not authorized by AUHSD, does not create any expectation of privacy in any message, file, data, document, communication, facsimile, or other form of information transmitted to, received from, or stored by technology.~~ **All passwords created for or used on any district technology are the sole property of the district. The creation or use of a password by an employee on district technology does not create a reasonable expectation of privacy.**

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Any electronically stored information generated or received by an employee which constitutes a district or student record shall be classified, retained, and destroyed in accordance with BP/AR 5703 - District Records, BP/AR 81502 - Student Records, or other applicable policies and regulations addressing the retention of district or student records.

REPORTING

If an employee becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the Superintendent or designee.

CONFIDENTIALITY OBLIGATIONS

AUHSD endeavors to maintain the confidentiality of its internal e-mail systems and other electronically stored information, and students are expected to respect that confidentiality. Students shall not copy, move, or otherwise transfer confidential or sensitive information or data to a directory or storage location that does not have adequate access restrictions.

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Users who become aware of a possible security breach involving AUHSD technology or data shall immediately notify the AUHSD Director of Education and Information Technology or designee.

GUIDELINES FOR ONLINE SERVICES/INTERNET ACCESS

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The Board desires to protect students from access to harmful matter on the Internet and other online services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students when using electronic mail, chat rooms and other forms of direct electronic communication.

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instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

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ACCEPTABLE USE

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The District will make every effort to protect students from access to inappropriate material by strict monitoring at the classroom level and through restrictions implemented by hardware, software, and Internet filters which will monitor network activity. The Board of Trustees recognizes it is impossible to eliminate access to all controversial materials. Furthermore, because of the need for monitoring activity, there can be no expectation of privacy when using district technology.

Any attempt to gain access to inappropriate or controversial materials shall be grounds for revocation of access to district technology and may result in other disciplinary action.

In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation and other procedures. He/she shall also monitor the district's filtering software to help ensure its effectiveness.

Access to electronic mail (e-mail) is a privilege and is designed to assist students in the acquisition of knowledge and in efficiently communicating with others. The district e-mail system is designed solely for educational and work-related purposes. E-mail files are subject to review by district and school personnel.

Students who engage in activities commonly described as "hacking" (i.e., the unauthorized review, duplication, dissemination, removal, damage, or alteration of files, passwords, computer systems, or programs, or other property of the district, a business, or any other governmental agency obtained through unauthorized means) are subject to district discipline and loss of privileges.

Students are not permitted to obtain, download, view or otherwise gain access to materials which may be deemed unlawful, harmful, abusive, obscene, pornographic, descriptive of destructive devices, or otherwise objectionable under current district policy or legal definitions.

The district or school staff reserves the right to remove files, limit or deny access, and refer staff or students violating the Board Policy for other disciplinary action. The Board of Trustees authorizes district and school administrators to monitor and review all aspects of the use of district technology.

INTELLECTUAL PROPERTY

Board Policy 7902 addresses the issues of copyright law. Users should assume that any material they did not create is copyrighted.

SERVICES

While the district is providing access to electronic resources, it makes no warranties, whether expressed or implied, for these services. The district will not be responsible for the accuracy of information obtained through district technology or for any damages suffered by any person while using these services. These damages include loss of data as result of delays, non-delivery or service interruptions caused by district technology or the user's errors or omissions. The use or distribution of any information that is obtained through district technology is at the user's own risk. **In addition, the district is not responsible for financial obligations arising from unauthorized use of the system.**

SECURITY

The Board of Trustees recognizes that district technology security is an extremely high priority. The accounts and passwords provided to each user are intended for the exclusive use of that person. Any problems which arise from the user's sharing his/her password/account are the responsibility of the account holder. Any misuse may result in the suspension or revocation of account privileges. The use of an account by someone other than the registered holder will be grounds for loss of access privileges to district technology.

Users are required to report immediately any abnormality in the system as soon as they observe it. Abnormalities should be reported to the classroom teacher and/or network administrator.

VANDALISM OF THE ELECTRONIC NETWORK OR TECHNOLOGY SYSTEM

Vandalism is defined as any malicious attempt to alter, harm or destroy equipment or data of another user, the district administrative network, or the other networks that are accessible via district technology. This includes, but is not limited to, the uploading or the creation of computer viruses, the alteration of data, or the theft of restricted information. Any vandalism of the district electronic network or technology system will result in the immediate loss of computer service, disciplinary action and, as appropriate, referral to law enforcement officials.

Cross References:

AUHSD Board Policies: 7902 Reproduction and Use of Copyrighted Materials
8700 Student Discipline
8708 Sexual Harassment, Students

Legal References:

Education Code: 48900 Suspension and expulsion
48980 Required notification at beginning of term
51006 Computer education and resources
51007 Programs to strengthen technological skills
51870-74 Education technology
51870.5 Student Internet access 60044
Prohibited instructional materials

Penal Code: 313 Harmful matter
502 Computer crimes, remedies
632 Eavesdropping on/or recording confidential communications United States Code, Title 20:
6801-7005 Technology for Education Act of 1994
7001 Internet safety policy and technology protection measures, Title III funds
United States Code, Title 47:
254 Universal service discounts (E-rate)
Code of Federal Regulations, Title 16
312.2-312.12 Children's online privacy protection
Code of Federal Regulations, Title 47
54.520 Internet safety policy and technology protection measures, E-rate discounts
California Public Records Act
Federal Civil Procedure (2006 amendment) AB 746

Board of Trustees

March 28, 1996

Revised: October 2001

Revised: January 2005

Revised December 2005

Revised January 2012

Revised October 2014

Revised Pending

E

ANAHEIM UNION HIGH SCHOOL DISTRICT
501 N. Crescent Way—P.O. Box 3520
Anaheim, CA 92803-3520

EDUCATIONAL CONSULTING AGREEMENT

THIS AGREEMENT is made and entered into this:

13 th	day of	December	2022
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by and between

Nicola Dedmon

Independent Contractor, hereinafter referred to as "Consultant" and the Anaheim Union High School District, hereinafter referred to as "District."

WHEREAS the District is in need of special services and advice;

WHEREAS such services and advice are not available at no cost from public agencies;
and

WHEREAS Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. Services to be provided by Consultant:

Nicola Dedmon, Interim Dean of Fine Arts and Coordinator of Choral Studies at Fullerton College will rehearse and conduct selected choral music students participating in the Anaheim Union High School District (AUHSD) Junior High and High School Honor Choirs. Duties include:

- Select literature in conjunction with the Honor Choir Manager.
- Prepare and rehearse the AUHSD High School Honor Choirs.
- Conduct the AUHSD Honor Choirs in concert on January 25, 2023, at the AUHSD Performing Arts Center at Kennedy High School as the finale of the AUHSD Choral Showcase event.

Site/School:	District VAPA Department	Funds (Cost Center):	LCFF (0009)
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2. List of Other Supportive Staff or Consultants:

No other support staff is required.

3. Consultant shall commence providing services under this AGREEMENT on:

Date:	December 20, 2022
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and shall diligently perform as specified and complete performance by:

Date:	May 26, 2023
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Consultant shall perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

No other information from the District is needed.

5. District shall pay Consultant the maximum amount of

\$1000

for services rendered

to # of	120 students	# hours per day:	3	# of days:	3
people:					

pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
- a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.

- b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

8. This AGREEMENT is not assignable without written consent of the parties hereto.
9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

The guest conductor will provide students who participate in the AUHSD High School Honor Choir the experience of being rehearsed and conducted by a professional vocalist and collegiate vocal music educator. Students will learn about the performance expectations for professional musicians, and they will experience music making on an exceptional level as they are taught by the Consultant.

12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

The Consultant is a distinguished educator and professional conductor whose connection with student musicians, interpretation, and attention to musical detail offer our students an uplifting and empowering musical experience. Consultant is a recognized authority on choral music literature and pedagogy and has established an outstanding reputation as an inspirational leader of musical ensembles..

List any technical support that will need to be supplied by District:

No technical support is needed.

COMMON-LAW FACTORS
(IRS Revenue Rule 87-41)

Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- ☒ **No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- ☒ **No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- ☒ **Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- ☒ **Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- ☒ **Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- ☒ **Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- ☐ **Own Work Hours:** Consultant will establish work hours for the job.
- ☐ **Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- ☐ **Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- ☐ **Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- ☒ **No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- ☒ **Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- ☒ **Business Expenses:** Consultant is responsible for incidental or special business expenses.
- ☒ **Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- ☒ **Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- ☒ **Possible Profit or Loss:** Consultant does these (check valid items):
 - ☒ Hires, directs, pays assistants
 - ☒ Has equipment, facilities
 - ☒ Has a continuing and recurring liability
 - ☒ Performs specific jobs for prices agreed-upon in advance
 - ☐ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- ☐ **Services Available to the General Public** (check valid items):
 - ☐ Maintains an office
 - ☐ Business license
 - ☐ Business signs
 - ☐ Advertises services
 - ☐ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- ☒ **No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

CONSULTANT:	DISTRICT:
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Typed Name of consultant (same as page 1):

Nicola Dedmon	Anaheim Union High School District
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Typed Name/Title of Authorized Signatory:

Typed Name of Assistant Superintendent:

Nicola Dedmon	Dr. Jaron Fried
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Authorized Signature:

Signature of Assistant Superintendent:

	
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Street Address:

Street Address:

1322 Faren Drive	501 Crescent Way, P.O. Box 3520
------------------	---------------------------------

City, State, Zip Code

City, State, Zip Code

Santa Ana, CA 92705	Anaheim, CA 92803-3520
---------------------	------------------------

Date:

Date:

September 1, 2022	December 14, 2022
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Mark Appropriately:

Independent/Sole Proprietor:	X
Corporation:	
Partnership:	
Other/Specify:	


Social Security Number*

or

Federal Identification Number*

--	--

*Or, initial below:

	I have completed a new IRS Form W-9 that will be submitted directly to AUHSD Accounting.
---	--

Telephone Number:


E-mail Address:

(202) 288-2591	ndedmon@fullcoll.edu
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If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.

PRINCIPAL/DISTRICT ADMINISTRATOR:

Signature of Principal or District Administrator:

Signature		Date	11-01-2022
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Roxanna Hernandez

UNLIMITED YOU

ANAHEIM UNION HIGH SCHOOL DISTRICT
 501 NORTH CRESCENT WAY - ANAHEIM, CA - 92801
 (714) 999-5526 Fax: (714) 635-5903
SPECIAL YOUTH SERVICES

Contract to Provide

Independent Academic Assessment

[REDACTED], the educational rights holders of [REDACTED], requested that the Anaheim Union High School District fund an independent academic assessment evaluation and have requested that the District contract with Karen Schnee, M.A. for the evaluation. The District has agreed to fund the evaluation pursuant to the Greater Anaheim SELPA IEE Policy and contract with Karen Schnee, M.A., to complete the evaluation under the following terms and conditions:


1. The District agrees to fund an academic assessment to be conducted by Karen Schnee, M.A. at a total cost not to exceed Four Thousand Three-Hundred Dollars (\$4,300).
2. In exchange for the total amount not to exceed \$4,300, Karen Schnee, M.A. agrees to the following:
 - a. Perform an academic assessment evaluation by June 30, 2023.
 - b. Create a written report.
 - c. Attend an IEP meeting to review the evaluation and findings.
3. In addition to completing the foregoing, Karen Schnee, M.A. agrees to the following:
 - a. Will consult and collaborate with District assessment personnel.
 - b. Provide the District the written report at least five (5) business days prior to any IEP meeting scheduled to review the evaluation.
 - c. Provide the District a copy of all protocols used in the evaluation. The protocols shall be provided with the written report.
 - d. Will not use any subcontractor or other personnel to provide any portion of the work to be performed without first obtaining written approval by the District.
 - e. Will be acting as an independent contractor and will not be working directly for the District.

4. It is understood and agreed that any recommendation for services made following the evaluation and agreed to by the IEP team will not be implemented by Karen Schnee, M.A..
5. This Agreement requires approval by the Board of Trustees of Anaheim Union High School District. Once executed by all Parties, this Agreement will be placed on the agenda for the next regularly scheduled Board of Trustees meeting.
6. Payment contained herein is contingent upon Board approval and submission of an original itemized invoice detailing the work completed and/or expenses incurred. The District agrees to pay the invoice within 45 days of receipt of all of the following: (1) an itemized invoice, (2) the written evaluation including protocols, and (3) this fully executed Agreement.
7. Indemnification and Hold Harmless:
 - a. To the fullest extent allowed by law, Karen Schnee, M.A. shall defend, indemnify and hold harmless the District and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by Karen Schnee, M.A., or its directors, officers, agents, employees, volunteers or guests arising from the duties and obligations described in this agreement or imposed by law.
 - b. To the fullest extent allowed by law, the District shall defend, indemnify and hold harmless Karen Schnee, M.A., and its directors, officers, agents, employees and guests against any claim or demand arising from any actual or alleged act, error, or omission by the District or its directors, officers, agents, employees, volunteers or guests arising from the District's duties and obligations described in this agreement or imposed by law.
8. Parties shall cooperate in executing any documents and/or completing any actions necessary to implement this Agreement.
9. The Parties acknowledge that this Agreement is confidential and will not be shared except as required by law. The Parties agree to disclosure and admissibility of this Agreement for implementation and/or enforcement.
10. This Agreement may be signed in counterparts permitting signatures to appear on separate signature pages. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement

11. This Agreement may be executed by fax signature such that a fax signature acts as an original.

The Parties hereto have approved this Agreement.

Dated: 11-8-22

By:  M.A.
Karen Schnee, M.A.

Dated: 12/14/22

Anaheim Union High School District
By: _____
Dr. Jaron Fried
Assistant Superintendent, Ed.
Division

ANAHEIM UNION HIGH SCHOOL DISTRICT
INDEPENDENT CONTRACTOR SERVICES AGREEMENT
(NO FEE)

This Independent Contractor Services Agreement ("Agreement") is made as of the 13th day of December 2022, between the Anaheim Union High School District ("District") and La Palma Community Services ("Contractor") (each a party, collectively, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of such special services and advice; and

WHEREAS, the Contractor warrants that it is specially trained and experienced and competent to perform the special services required by the District outside the usual course of the District's business; and

WHEREAS, the Contractor agrees to perform the services described in this Agreement in accordance with the standards of its profession, to District's satisfaction, and in accordance with this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** The detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services is described in Exhibit "A" attached hereto and incorporated herein by this reference ("Services"). In the event of any conflict between the terms of the body of this Agreement and language set forth Exhibit A, the terms of the body of the Agreement shall govern. Contractor will provide the Services to the District during the Term.
2. **Term.** The term for services pursuant to this Agreement is from December 14, 2022 through May 30, 2024.
3. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the following:
 - ☒ Signed Agreement
 - ☒ Insurance Certificate(s) and Endorsements (Section 10)
 - ☒ Criminal Background Investigation Certification(s) (Section 16)
4. **Compensation.** Contractor agrees to provide Services at no cost.
5. **Independent Contractor.** Contractor is customarily engaged in an independently established trade, occupation, or business of the same nature as that of the Services, and in the performance of this Agreement shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees, agents, partners, or joint venturers of the District, and are not entitled to benefits of any kind or nature normally provided

BOT 1

employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, workers' compensation, social security, and income taxes with respect to Contractor's employees.

- 6. Materials.** Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.
- 7. Standard of Care.** Contractor's Services will be performed, findings obtained, and reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession for services to California school districts. District will not control or direct performance of the work under the Agreement or in fact.
- 8. Audit.** Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter.
- 9. Indemnification.** To the furthest extent permitted by California law, Contractor shall, at Contractor's sole expense, defend, indemnify, and hold harmless the District and its agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.
- 10. Insurance.**
 - 10.1** The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.
 - 10.1.1 General Liability.** One Million Dollars (\$1,000,000) combined single limit per occurrence for bodily injury, personal injury, and property damage in the form of Comprehensive General Liability and Contractual Liability. If Commercial General Liability, or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each location, or the general aggregate limit shall be twice the required occurrence limit.
 - 10.1.2** Is this Contractor interacting with students? Yes ☒ No ☐ For interaction with students, Sexual Abuse/Molestation coverage must be included under General Liability or obtained in a separate policy and identified under "Other" coverage of Certificate of Insurance or by indicating in Description of Operations/Special Provisions that Sexual Abuse/Molestation coverage is not excluded and provide policy exclusion

pages. If Sexual Abuse/Molestation coverage is added by Endorsement to the General Liability policy, Contractor must provide proof of Endorsement. Such coverage shall be in an amount of not less than \$1,000,000 per occurrence; \$2,000,000 general aggregate.

- 10.1.3 Workers' Compensation/Employers Liability Insurance. A program of Workers' Compensation insurance or a state-approved, self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits covering all persons including volunteers providing services on behalf of the Contractor and all risks to such persons under this contract.

If Contractor has no employees, it may certify or warrant to the District that it does not currently have any employees or individuals who are defined as "employees" under the Labor Code and the requirement for Workers' Compensation coverage will be waived by the District's Director of Risk Management.

- 10.1.4 Automobile Liability Insurance. Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars (\$1,000,000) for bodily injury and property damage, per occurrence.

If the Contractor owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

If the Contractor is transporting one or more non-employee passengers in performance of contract services, the automobile liability policy shall have a combined single limit of two million dollars (\$2,000,000) for bodily injury and property damage per occurrence.

- 10.1.5 Umbrella Liability Insurance. An umbrella (over primary) or excess policy may be used to comply with limits or other primary coverage requirements. When used, the umbrella policy shall apply to bodily injury/property damage, personal injury/advertising injury and shall include a "dropdown" provision providing primary coverage for any liability not covered by the primary policy. The coverage shall also apply to automobile liability.

Professional Services Contracts - (including architects, engineers, consultants, counselors, medical professionals, hospitals, clinics, attorneys and accountants or others who work on developing outcomes and make recommendations for strategic planning specific to the department or District)

Professional Liability – Professional Liability Insurance with limits of not less than one million (\$1,000,000) per claim or occurrence and two million (\$2,000,000) aggregate limits OR

Errors and Omissions Liability Insurance with limits of not less than one million (\$1,000,000) and two million (\$2,000,000) aggregate limits OR

Directors and Officers Insurance coverage with limits of not less than one million (\$1,000,000) shall be required for Contracts with charter labor committees or other not-for-profit organizations advising or acting on behalf of the District

If insurance coverage is provided on a "claims made" policy, the "retroactive date" shall be shown and must be before the date of the start of the contract work. The claims made insurance shall be maintained or "tail" coverage provided for a minimum of five (5) years after contract completion.

The coverage described above is not required for contractors or consultants providing services which are not relied upon by District departments for decision making. These would include trainers or instructors, expert witnesses, statisticians, etc.

10.2 Other Insurance Provisions. The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to the District and approved by the District. The Certificates and insurance policies shall include the following:

- 10.2.1 A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."
- 10.2.2 An endorsement stating that the District and its agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District.
- 10.2.3 Waiver of Subrogation. The Contractor shall require the carriers of required coverages to waive all rights of subrogation against the District, its officers, employees, agents, volunteers, contractors and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the Contractor and Contractor's employees or agents from waiving the right of subrogation prior to a loss or claim. The Contractor hereby waives all rights of subrogation against the District.
- 10.2.4 Policies Primary and Non-Contributory. All policies required herein are to be primary and noncontributory with any insurance or self-insurance programs carried or administered by the District.
- 10.2.5 All policies shall be written on an occurrence form.
- 10.2.6 The Contractor's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

10.2.7 Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

- 11. Compliance With Laws, Rules, and Regulations.** Contractor shall observe and comply with all rules and regulations of the District and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule, or regulation bearing on conduct of the Services as indicated or specified. If Contractor observes that any of the Services required by this Agreement is at variance with any such laws, ordinance, rules, or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any Services that are in violation of any laws, ordinances, rules, or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.
- 12. Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
- 13. Safety and Security.** Contractor is responsible for maintaining safety in the performance of this Agreement. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.
- 14. Employment With Another Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.
- 15. Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code section 12900 and Labor Code section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractor(s).
- 16. Fingerprinting of Employees.** Is this Contractor interacting with students, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee? Yes X No ☐ Pursuant to Education Code section 45125.1, any entity that has a contract with a local educational agency shall ensure that any employee who interacts with pupils, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee, has a valid criminal records summary by submitting employee fingerprints to the California Department of Justice. The Contractor shall not permit any employee to interact with District students until such time as the Contractor has certified in writing, using the District's approved criminal records certification form, that neither it nor any of its identified employees has been convicted of a felony, as defined in Education Code section 45122.1.
- 17. Assignment/Subcontract.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

- 18. Termination.** District may at any time for any reason terminate this Agreement. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
- 19. Limitation of District Liability.** Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.
- 20. Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all District information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 21. Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, addressed as follows:

District

Anaheim Union High School District
Attn: Michael B. Matsuda, Superintendent
Copy: Jaron E. Fried Ed.D. Asst. Superintendent
501 N. Crescent Way
Anaheim, CA 92801
Phone: 714-999-3511
Email: melena_ma@auhsd.us

Contractor

Name of Contractor: City of La Palma
Attn: Mike Belknap
Street Address: 7821 Walker St.
City State Zip: La Palma, Ca. 90623
Phone: 714-690-3350
Email: MBelknap@cityoflapalma.org

Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 22. Entire Agreement.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 23. Governing Law.** This Agreement shall be governed by, and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with, the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Orange County, California.
- 24. Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 25. Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

- 26. Counterparts.** This Agreement may be executed in multiple counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute one and the same instrument. For purposes hereof, a facsimile or emailed copy of this Agreement, including the signature pages hereto, shall be deemed an original, and each party agrees that it will not contest the validity of the execution of this Agreement solely on the basis of any signature being a facsimile or electronic copy.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Anaheim Union High School District

Date: 12/13/22

By: _____

Print Name: Dr. Jaron Fried

Title: Assistant Superintendent, Ed. Division

[Name of Contractor]

Date: November 8, 2022

By: _____

Print Name: Michael Belknap

Title: Community Services Director

EXHIBIT A

Provide a detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services:

Contractor shall:

City of La Palma
InspoTeen Program Proposal

This program is an outreach program that addresses youth violence and youth homelessness through mentoring and support and as well as providing a place where our youth can be themselves, no matter who they are. We are creating opportunities for growth, self-evaluation, and a positive personal future that each student can transfer from school to day-to-day life. The students provide input into the program to inspire ownership of the program, empowering them to inspire ownership of the program. The Community Services staff delivers a variety of opportunities and activities for the InspoTeen participants. Together they work on instilling quality characteristics such as respect, restraint, honesty, accountability, and responsibility in the youth. We also partner with our Student Resource Officer, Gary Wilson, in mentoring these teens who need more guidance and give a real-life account of what it means to live in the "real world". Our staff members are a gateway for teens to connect with an adult besides their school faculty and their parents or guardian, which has been a unique role in their lives.

Host School Site: Walker Jr. High

Maximum Number of Students: 24

Program Hours: 2:30 p.m. – 4:00 p.m.

Start Date: December 14, 2022 End Date: May 30, 2024

Program Days: Tuesday, Wednesday, and Thursday (closed on non-school days)

Ratio: 1 Staff :12 students

Program Fee: Grant Funded – Free for students

Contact: City of La Palma Community Service Director, Mike Belknap
MBelknap@cityoflapalma.org 714-690-3350

**NOTICE TO CONTRACTORS REGARDING VALID CRIMINAL
RECORDS SUMMARY (EDUCATION CODE SECTION 45125.1)**

Education Code Section 45125.1 provides that any entity that has a contract with a local education agency (school district) shall ensure that any employee who interacts with students outside of the immediate supervision and control of the student's parent or guardian or a District/school employee has a valid criminal records summary resulting from submission of the employee's fingerprints in a manner authorized by the Department of Justice (DOJ).

The DOJ shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the DOJ.

The entity shall not permit an employee to come in contact with any student until the DOJ has ascertained that the employee has not been convicted of a violent felony as defined in Penal Code section 667.5(c) or serious felony as defined in Penal Code section 1192.7(c). The entity shall certify in writing to the governing board of the school district that none of its employees who may come in contact with any student have been convicted of a violent or serious felony.

.....

CERTIFICATION BY CONTRACTOR

To the Board of Trustees of the Anaheim Union High School District:

I, Michael S. Belknap, am the Community Services Director of the City of La Palma.
Name of Individual Title Name of Contractor

and I am authorized to execute this Certification on behalf of the Contractor.

1. I have carefully read and understand the Notice to Contractors Regarding a Valid Criminal Record Summary required under Education Code Section 45125.1.
2. Due to the nature of the services that will be provided to the District, Contractor's employees will or may have contact with students of the District outside of the immediate supervision and control of the student's parent or guardian or District employee.
3. I have obtained and reviewed the valid Criminal Records Summary of the following employees who will be performing services for the District:

All City employees are fingerprinted. Specific employees are not identified at this time.

If any subsequent/future employees will be performing services for the District, I will obtain and review the Valid Criminal Records Summary of these employees and submit an updated Certification to the District.

4. None of the employees who will be performing the services to the District have been convicted of a violent felony as defined in Penal Code section 667.5(c) or serious felony as defined in Penal Code Section 1192.7(c), and this determination was made by a fingerprint check through the Department of Justice.

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Executed at La Palma, California on November 8, 2022.

Date


Signature

Michael Belknap

Typed or Printed Name

Community Services Director

Title

City of La Palma

Name of Contractor

7821 Walker Street, La Palma, CA 90623

Address

714/690-33356

Telephone Number

**BENEFICIARY AGREEMENT BETWEEN THE COUNTY OF ORANGE AND
ANAHEIM UNION HIGH SCHOOL DISTRICT FOR
AMERICAN RESCUE PLAN ACT FUNDING**

This Beneficiary Agreement (the “Agreement”) is made and entered into by and between the County of Orange, a political subdivision of the State of California, hereinafter referred to as “County,” and Anaheim Union High School District, a California public entity, hereafter referred to as “Beneficiary,” with the County and Beneficiary referred to as “Party,” or collectively as “Parties.”

WHEREAS, on February 26, 2020, the County Health Officer declared a local health emergency based on an imminent and proximate threat to public health from the introduction of a novel coronavirus (named “COVID-19”) in Orange County (the “COVID-19 Emergency”); and

WHEREAS, on March 2, 2020, the Board of Supervisors adopted Resolution No. 2020-11 ratifying the local health emergency declared by the County’s Health Officer; and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a State of Emergency to exist in California because of the threat of COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Emergency Concerning the COVID-19 Outbreak; and

WHEREAS, the American Rescue Plan Act (ARPA) was passed by Congress and signed into law by the President of the United States on March 11, 2021; and

WHEREAS, under the State and Local Fiscal Recovery Funds (SLFRF) program, enacted as part of (ARPA), more than \$350 billion in emergency funding was distributed to state, local, territorial, and Tribal governments with the County receiving a total of \$616.8 million in two equal allocations of SLFRF funds; and

WHEREAS, ARPA provides that SLFRF funds may be used to replace lost public sector revenue to pay for government service expenses that are incurred during the period that begins on March 3, 2021, and ends on December 30, 2024; and

WHEREAS, on January 6, 2022, the United States Department of Treasury released its Final Rule for the SLFRF program, which among other things, authorizes State and local government recipients to use SLFRF funds to replace lost public sector revenue and use such funding to provide government services up to the amount of revenue loss due to the pandemic; and

WHEREAS, on June 28, 2022, the Orange County Board of Supervisors authorized the allocation of \$9,500,000 in SLFRF funds to be used for various Fourth District priority projects, including school districts for educational programs and infrastructure projects; and

WHEREAS, Beneficiary provides educational programs and services to parenting students; and

WHEREAS, in order to assist Beneficiary in the provision of educational programs, the Parties have agreed that the County shall transfer the Grant Amount described herein to Beneficiary.

NOW, THEREFORE, the Parties mutually agree as follows:

1. **TERM OF AGREEMENT.** The term of this Agreement begins on the date when fully executed by the Parties, and terminates on June 30, 2023, or when all the Parties' obligations under this Agreement are fully satisfied, whichever occurs earlier.
2. **USE OF GRANT AMOUNT.**

a. The grant funds provided are federal funds and subject to the Single Audit Act of 1984. The following information is provided in accordance with the Single Audit Act.

Grant Amount	\$40,000
Beneficiary Name:	Anaheim Union High School District
Beneficiary Unique Entity Identifier (UEI)	N/A
Awarding County Agency	County Executive Office
County Contact	Oana Cosma (714) 834-7410
Assistance Listing Number (ALN) / Name	21.027 / Coronavirus State and Local Fiscal Recovery Funds
Federal Award Identification Number	SLFRP1607
Awarding Federal Agency	US Treasury Department
Indirect Cost Rate	10% MTDC or Federally Approved Rate
Whether Award is R&D:	No

b. Beneficiary shall use Grant Amount provided under this Agreement for costs to purchase innovative furniture, culinary equipment, and mobile computer learning lab and materials for the Parenting Pathway program.

c. Indirect costs may not exceed 10% of the modified total direct costs per 2 CFR section 200.68 or the federally approved indirect cost rate, if applicable.

d. Beneficiary must utilize the Grant Amount in accordance with all Federal and State laws, including but not limited to the American Rescue Plan Act of 2021 (ARPA), codified at 42 U.S.C. § 802, et seq., and all applicable

regulations and guidelines implementing ARPA, including the regulations issued by the Department of Treasury at 31 CFR Part 35 regarding costs that are payable from SLFRF Funds.

3. PAYMENT OF GRANT AMOUNT

a. The County will issue a one-time contribution to the Beneficiary of the **Grant Amount set forth in Paragraph 2.a** within 10 business days of the full execution of this Agreement. All of Beneficiary's expenditures of the Grant Amount must be for costs as described in Paragraph 2.b of this Agreement.

b. It is understood that the County makes no commitment to fund this Agreement beyond the terms set forth herein.

4. STATUTES AND REGULATIONS APPLICABLE TO GRANT. Beneficiary must comply with all applicable requirements of State, Federal, and County of Orange laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this Agreement. Beneficiary must comply with applicable State and Federal laws and regulations pertaining to labor, wages, hours, and other conditions of employment. Beneficiary must comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement. These requirements include, but are not limited to:

a. Office of Management and Budget (OMB) Guidance. Beneficiary must comply with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards per 2 CFR Part 200 (the "Uniform Guidance"), including the procurement standards set forth in 2 CFR 200.318 through 2 CFR 200.327 when using the Grant Amount to procure goods and services.

b. Single Audit Act. Since Federal funds are used in the performance of this Agreement, Beneficiary must, as applicable, adhere to the rules and regulations of the Single Audit Act (31 USC Sec. 7501 et seq.), OMB Circular A-133 and any administrative regulation or field memoranda implementing the Act.

c. Political Activity Prohibited. None of the funds, materials, property or services provided directly or indirectly under this Agreement may be used for any partisan political activity, or to further the election or defeat of any candidate for public office. Funds provided under this Agreement may not be used for any purpose designed to support or defeat any pending legislation or administrative regulation.

d. SAM.gov Requirements. Beneficiary is required to have an active registration with the System for Award Management ("SAM") (<https://www.sam.gov>).

5. **COMPLIANCE WITH GRANT REQUIREMENTS.** Grant funds awarded must be used solely for the purposes identified in Paragraph 2 of this Agreement. In accordance with Paragraph 11, Beneficiary agrees to indemnify, defend, and hold harmless the County of Orange for any sums the State or Federal government contends or determines Beneficiary used in violation of this Agreement. Beneficiary shall immediately return to the County any funds the County or any responsible State or Federal agency, including the Department of Treasury, determines the Beneficiary has used in a manner that is inconsistent with Paragraph 2 of this Agreement. The provisions of this paragraph shall survive termination of this Agreement.
6. **CERTIFICATION.** Beneficiary hereby certifies that the Beneficiary will use the Grant Amount for eligible expenses as described Section 2 above.
7. **RECORDS MAINTENANCE.** Beneficiary shall maintain records in their original form in accordance with requirements prescribed by the County with respect to all matters specified in this Agreement. Original forms are to be maintained on file for all documents specified in this Agreement. Such records must be retained for a period of four (4) years after termination of this Agreement and after final disposition of all pending matters. "Pending matters" include, but are not limited to, an audit, litigation or other actions involving records. Records, in their original form pertaining to matters covered by this Agreement, must be retained within the County of Orange unless authorization to remove them is granted in writing by the County.
8. **RECORDS INSPECTION.** At any time during normal business hours and as often as either the County, Inspector General acting pursuant to the Inspector General Act of 1978, or the Auditor General of the State of California may deem necessary, Beneficiary must make available for examination all its records with respect to all matters covered by this Agreement. The County, Inspector General, and the Auditor General of the State of California each have the authority to audit, examine and make excerpts or transcripts from records, including all Beneficiary's invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement. Beneficiary agrees to provide any reports requested by the County regarding performance of this Agreement. With respect to inspection of Beneficiary's records, the County may require that Beneficiary provide supporting documentation to substantiate Beneficiary's expenses with respect to the Beneficiary's use or expenditure of monies provided by the County to the Beneficiary under this Agreement.
9. **INDEPENDENT CONTRACTOR.** The Beneficiary shall be considered an independent contractor and neither the Beneficiary, its employees, nor anyone working under the Beneficiary shall be considered an agent or an employee of County. Neither the Beneficiary, its employees nor anyone working under the Beneficiary shall qualify for workers' compensation or other fringe benefits of any kind through County.

10. PERMITS, LICENSES, APPROVALS, AND LEGAL OBLIGATIONS. Beneficiary shall be responsible for obtaining all permits, licenses, and approvals required for performing any work under this Agreement. Beneficiary shall be responsible for observing and complying with any applicable Federal, State, or local laws, or rules or regulations affecting any such work. Beneficiary shall provide copies of permits and approvals to the County upon request.
11. INDEMNITY. The Beneficiary agrees to indemnify, defend with counsel approved in writing by County, and hold County, its elected and appointed officials, officers, employees and agents and those special districts and agencies which County's Board of Supervisors acts as the governing Board harmless from any claims, demands or liability of any kind or nature, arising from or related to the Beneficiary's receipt of the Grant Amount under this Agreement, including any claims that the amounts paid by the County to Beneficiary were not used consistent with the restrictions on the use of SLFRF program funds as set forth in the regulations and guidance issued by the Department of Treasury regarding the use of such funds. The provisions of this paragraph shall survive the termination of this Agreement.
12. NOTICES. All notices, requests, demands and other communications contemplated, called for, permitted, or required to be given hereunder shall be in writing. Any written communications shall be deemed to have been duly given upon actual in-person delivery, if delivery is by direct hand, or upon delivery on the actual day of receipt or no greater than four (4) calendar days after being mailed by US certified or registered mail, return receipt requested, postage prepaid, whichever occurs first. The date of mailing shall count as the first day. All communications shall be addressed to the appropriate party at the address stated herein or such other address as the parties hereto may designate by written notice from time to time in the manner aforesaid.

Beneficiary:

Jaron Fried, Assistant Superintendent of Education

fried_ja@auhsd.us

Anaheim Union High School District

501 N. Crescent Way

Anaheim, CA 92801

County:

Oana Cosma, County Budget Office

Oana.Cosma@ocgov.com

400 W. Civic Center Dr., 5th Floor

Santa Ana, CA 92701-4062

13. **DEFAULTS.** Should either Party fail for any reason to comply with the contractual obligations of this Agreement within the time specified by this Agreement, the non-breaching Party reserves the right to terminate the Agreement, reserving all rights under State and Federal law.
14. **ATTORNEY FEES.** In any action or proceeding to enforce or interpret any provision of this Agreement, each Party shall bear its own attorney's fees, costs, and expenses.
15. **ENTIRE CONTRACT:** This Agreement contains the entire contract between the Parties with respect to the matters herein, and there are no restrictions, promises, warranties or undertakings other than those set forth herein or referred to herein. No exceptions, alternatives, substitutes or revisions are valid or binding on the parties unless authorized by the Parties in writing.
16. **AMENDMENTS.** No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the Parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year dated below.

BY: _____
Jaron Fried, Assistant Superintendent of
Education
Anaheim Union High School District

DATED: 12/14/22

BY: _____
Helen Hernandez, Deputy Purchasing Agent
County Procurement Office
County of Orange, California

DATED: _____

APPROVED AS TO FORM:

Office of the County Counsel
County of Orange, California

BY: _____
Deputy

DATED: _____

MEMORANDUM OF UNDERSTANDING

Between Anaheim Union High School District and Hong Han Zhong Cheng EdTech Co., Ltd

This Memorandum of Understanding (MOU) is entered into as follows:

I. Parties

The Parties to this MOU are set forth below. Any notice required or permitted to be given under this MOU shall be in writing and delivered as follows:

**Anaheim Union High School District
(AUHSD)**

Jaron Fried, Ed.D.
Assistant Superintendent, Education
501 N. Crescent Way
Anaheim, CA 92801

**HONG HAN ZHONG CHENG EDTECH CO.,
LTD (HHZC EDTECH)**

Sue Wang
Legal Representative
19th Floor, Tower A2, Tianyuan Building
Gangxia Center, Futian, Shenzhen

II. Purpose

The purpose of this MOU is to outline the understandings of AUHSD, a California public school district, and HHZC EDTECH, an International Education & Technology Company, for the creation of an international education initiative serving nonimmigrant foreign students in grades 9 through 12 with or seeking F-1 visas for admission in AUHSD schools.

Nonimmigrant foreign students may attend an AUHSD high school at any grade level between grade 9 and 12 for up to 12 months (Program). Students in the Program who complete their senior year at an AUHSD high school and meet domestic student graduation requirements may receive an AUHSD high school diploma.

III. Term

The term of this Agreement is from January 1, 2023 through June 30, 2024 and will renew year-to-year through June 30, 2026, unless otherwise terminated by the parties.

Either party may terminate this MOU by providing a written notice of termination to the other party 30 days in advance of the termination date, provided that any money due or financial commitments existing at termination shall remain due and payable by the responsible party.

This MOU shall terminate automatically in the event that AUHSD's certification of eligibility to enroll nonimmigrant foreign students in AUHSD schools expires or is terminated by the U.S. Department of Homeland Security's Student and Exchange Visitor Program. It shall also be terminated automatically in any case that the Ministry of Education and State Administration of Market Regulation, National Immigration Administration of the PRC set policies of restrictions on such business.

IV. HHZC EDTECH's Responsibilities

HHZC EDTECH shall:

- a. Recruit qualified students for the Program
- b. Provide translations of required student documents including, but not limited to, transcripts, created by a qualified translation service provider
- c. Assist AUHSD with interpreting and transferring credit for coursework completed in China, as necessary
- d. Coordinate payment of tuition and fees to AUHSD from admitted students prior to issuance of Form I-20
- e. Recruit and maintain qualified host families for the Program
- f. Ensure housing, accommodations, and supervision for admitted students at AUHSD schools during all times outside of the school day
- g. Facilitate communications between AUHSD, students and parents
- h. Agree to the hold harmless, indemnification, and insurance requirements outlined in Exhibit A and provide AUHSD a copy of insurance coverage that meets minimum requirements outlined in Exhibit A

V. AUHSD Responsibilities

AUHSD shall, subject to California law and AUHSD policy:

- a. Admit to the Program qualified students as determined by AUHSD, giving priority to students referred by HHZC EDTECH over other Chinese students
- b. Complete and issue Form I-20 to admitted students
- c. Provide a full-year academic program for admitted students at AUHSD schools
- d. Provide academic and social assistance for admitted students at AUHSD schools
- e. Issue an AUHSD diploma to admitted students who meet graduation requirements
- f. Provide emergency health care and first aid to admitted students at AUHSD facilities
- g. Recognize HHZC EDTECH as the District's General Agent in China for the 2023-24 school year, including placement of HHZC EDTECH and its representative(s) on the District's website with contact information
- h. Coordinate and provide information and documentation to support HHZC EDTECH's marketing and advertising for the Program
- i. Provide, as appropriate and proper, necessary documentation of HHZC's status as General Agent

VI. Tuition, Priority Payment

HHZC EDTECH understands that international student tuition is established pursuant to and in conjunction with California and United States law. AUHSD tuition for the fiscal year ending June 30, 2023 is \$14,351 per student. Beginning July 1, 2023, AUHSD tuition will be \$15,250.

To secure priority for placement of students referred to the Program by HHZC EDTECH, HHZC EDTECH agrees to make a one-time, non-refundable deposit payment to AUHSD of \$143,510, representing reservations for ten qualified students for the 2023-24 school year, provided payment is received on or before June 30, 2023. Priority payment made after June 30, 2023, shall be \$152,500 based on 2023-24 school year rates. The priority commitment will not begin until priority payment is received.

All tuition payments, including priority payment, shall be made in U.S. dollars.

VII. General Provisions

- A. Independent Contractor. It is understood that the relationship of the parties hereunder is that of independent contractors. In all matters relating to this MOU, each of AUHSD and HHZC EDTECH shall be solely responsible and liable for the acts of its employees and agents, and the employees or agents of either party shall not be considered employees or agents of the other party. Neither party shall have any right, power, or authority to create any obligation, express or implied, on behalf of the other party, nor shall either one act or represent or hold itself out as having authority to act as an agent or partner of the other, or in any way to bind or commit the other to any obligations. Nothing in this MOU is intended to create or constitute, nor does it create or constitute, an employment, joint venture, partnership, agency, trust or other relationship, or association of any kind between the parties.
- B. Compliance, Permits/Licenses. HHZC EDTECH shall observe and comply with all rules and regulations of AUHSD and all federal, state, and local laws, ordinances, and regulations applicable to its Responsibilities. HHZC EDTECH shall secure and maintain in force such permits, licenses, or permissions as are required by Chinese law in connection with the furnishing of Responsibilities pursuant to this MOU.
- C. Certification. Pursuant to California Education Code section 45125.1, any entity that has a contract with a local educational agency shall ensure that any employee who interacts with pupils, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee, has a valid criminal records summary by submitting employee fingerprints to the California Department of Justice. HHZC EDTECH shall not permit any employee to interact with AUHSD students until such time as HHZC EDTECH has certified in writing, using AUHSD's approved criminal records certification form, that neither it nor any of its identified employees has been convicted of a felony, as defined in Education Code section 45122.1. HHZC EDTECH certifies that it qualifies for a waiver of fingerprint/criminal background check requirements because, other than homestay and other non-educational activities, its employees will not have unsupervised interaction with pupils after their arrival in the United States and enrollment in AUHSD.
- D. Amendments. This MOU may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be in writing and signed by both parties.
- E. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer its rights or obligations under this MOU without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.
- F. Severability. The provisions of this MOU are severable and the unenforceability of any provision of this MOU shall not affect the enforceability of any other provisions hereof.
- G. Dispute Resolution. This MOU shall be governed by California law and enforceable in California. The parties will attempt to settle any dispute internally through private negotiations. The parties may agree to submit a dispute to non-binding mediation.

H. Execution. Each of the persons signing this MOU represents that he or she has the authority to sign on behalf of and bind their respective party.

**Anaheim Union High School District
(AUHSD)**

**Hong Han Zhong Cheng EdTech Co., Ltd
(HHZC EDTECH)**

Jaron Fried, Ed.D.
Assistant Superintendent, Education

Sue Wang
Legal Representative

Date: _____

Date: _____

Exhibit A

INDEMNIFICATION AND HOLD HARMLESS:

To the furthest extent permitted by California law, HHZC EDTECH shall, at its sole expense, defend, indemnify, and hold harmless AUHSD and its agents, representatives, officers, consultants, employees, trustees, and volunteers (indemnified parties) from any and all demands, losses, liabilities, claims, suits, and actions (claims) of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the MOU or from any activity, work, or thing done, permitted, or suffered by HHZC EDTECH in conjunction with this MOU, unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. AUHSD shall have the right to accept or reject any legal representation that HHZC EDTECH proposes to defend the indemnified parties.

INSURANCE:

HHZC EDTECH shall for the duration of the Program secure and maintain in force at its own cost and expense, at all times during which this Agreement is in effect, policies of insurance that meet the minimum requirements of Anaheim Union High School District as described below:

- A. Commercial Liability Insurance for personal bodily wrongful death, and broad form property damage losses included, written on an occurrence form, with limits as follows:

- | | | |
|------|---|-------------|
| i. | Each Occurrence | \$1,000,000 |
| ii. | Sexual Misconduct (may be included in General Liability)* | \$1,000,000 |
| | If the General Liability coverage has any sub-limits or exclusions that apply to coverage for sexual misconduct, the Certificate of Insurance must define those limits or exclusions. | |
| iii. | General Aggregate | \$2,000,000 |

- B. HHZC EDTECH must provide a Certificate of Insurance or other evidence of insurance satisfactory to Anaheim Union High School District, with specific reference to the event described in this Agreement. With regard to coverage described under paragraphs A above:

- i. By endorsement, the policy must reflect Anaheim Union High School District as an additional insured. The policy number on the certificate of insurance must match the policy number on the endorsement (if Blanket Additional Insured Endorsement is not provided).

* A stand-alone Sexual Misconduct policy may be submitted on a claims-made basis.

AGREEMENT

between the

ANAHEIM UNION HIGH SCHOOL DISTRICT

and the

**ANAHEIM SECONDARY TEACHERS
ASSOCIATION**

for the period

August 8, 2022

through

***the first Teacher work day of
the 2025-26 school year***

Board Approved: Pending

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ARTICLE 1: AGREEMENT

1.1 Agreement

This Agreement is made and entered into the first teacher work day of the 2018-2019 school year, by and between the Board of Trustees of the Anaheim Union High School District, whose address is 501 N. Crescent Way, Anaheim, California 92803-3520, hereinafter referred to as the “District” or “Board”, and the Anaheim Secondary Teachers Association, CTA/NEA, hereinafter referred to as the “Association”, whose address is 50 S. Anaheim Blvd., Suite 300, Anaheim, California 92805.

1.2 Separability and Savings

If any provision of this Agreement is held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any provision should be restrained by any tribunal of competent jurisdiction pending a final determination as to its validity, the remainder of this Agreement or the application of such Article or section as to persons or circumstances other than those as to which it has been held invalid or as to which compliance with or enforcement of has been restrained, shall not be affected thereby.

1.3 Disagreement on Scope

At the request of either party, the District and the Association shall, within forty-five (45) days of an unappealed decision of the hearing officer, or by PERB, or courts, if appealed to the courts, that an item(s) claimed by either party to be outside of scope and thus not covered by this Agreement is within the scope of negotiations, meet and negotiate on the item in an attempt to reach a mutually acceptable amendment to this Agreement.

1.4 Entire Agreement

The parties agree that the terms and conditions expressly set forth in this Agreement represent the full and complete Agreement and commitment between the parties thereto.

The parties agree that this Agreement is intended to cover all matters relating to wages, hours and all other terms and conditions of employment as specified in Section 3453.2 of Chapter 10.7, Division 4, Title I of the Government Code of the State of California, and that during the term of the Agreement neither the District nor the Association, without mutual agreement, will be required to meet and negotiate on any further matters affecting these or any other subjects not specifically set forth in this Agreement, even though such subjects or matters may not have been within the knowledge or contemplation of either or both the District or the Association at the time they met and negotiated on and executed this Agreement, or even though such subjects or matters were proposed and later withdrawn.

1.5 Waivers to Contract

Waivers to this contract granted for the purpose of individual site projects, school improvement plans and the like shall not serve as precedents for future action by the District, which would negate the bargaining process.

1.6 Publication of Agreement

As soon as possible after the ratification of this Agreement by the District and the Association, the District shall have copies of the Agreement prepared and shall supply one (1) copy of the Agreement to each present and future member of the bargaining unit and fifty (50) copies to the Association.

ARTICLE 2: RECOGNITION

2.1 Recognition

The Board recognizes the Association as the sole and exclusive representative of employees performing services in categories and groupings of positions and classifications described as follows:

2.1.1 Classroom Teachers

Included: All regular contract certificated personnel expressly including the following designations and grouping of positions and classifications: All regular contract classroom teachers, grades 7 through 12, including regular part-time teachers; temporary teachers as defined by Education Code 44920 and 44918; adaptive physical education teachers, library/media teachers, categorically funded teachers; hearing impaired resource teachers; occupational assessment teachers; itinerant vision resource teachers; speech specialists; nurses; vocational education nurses; staff specialists; regular contract hourly classroom teachers; and summer school teachers.

Excluded: All management employees as designated by the Board of Trustees; all classified employees; all supervisory and confidential employees; all casual or limited term personnel and others such as all substitutes; all hourly certificated employees working outside the regular contract assignments, except summer school teachers; all psychologists; all counselors; and the District doctor.

2.2 Charter Schools

The parties recognize the value and importance of the inclusion of bargaining unit membership as part of any charter petition submitted to the District for consideration by the Board.

ARTICLE 3: MANAGEMENT RIGHTS

It is understood and agreed that the District retains all of its powers and authority to direct, manage and control to the full extent of the law. Included in, but not limited to those duties and powers, are the exclusive rights to determine its organization; direct the work of its employees; determine the time and hours of operation; determine the kinds and levels of services to be provided, and the methods and means of providing them; establish its educational policies, goals and objectives; insure the rights and educational opportunities of students; determine staffing patterns; determine the number and kinds of personnel required; maintain the efficiency of District operations; determine the curriculum; build, move or modify facilities; establish budget procedures and determine budgetary allocation; determine the methods of raising revenue; take action on any matter in the event of an emergency, i.e., act of God, natural disaster, act of war, declaration of martial law, strike, insurrection, revolution, flood, earthquake, fire, epidemic, plague, drought, power failure, or energy crisis; in addition, the District retains the right to hire, classify, assign, evaluate, promote, terminate and discipline employees.

The District retains its right to amend, modify or rescind policies and practices referred to in this Agreement in cases of emergency; limited however to the actual duration of the emergency. The determination of whether or not an emergency exists is solely within the discretion of the District.

The above described rights of the District shall be exercised in a fair and reasonable manner and are subject to the restrictions of the entire Agreement.

Any dispute arising out of or in any way connected with either the existence of or the exercise of any of the above described rights of the District is not subject to the grievance provisions set forth in Article 7 unless the dispute is otherwise grievable under another Article of the Agreement.

ARTICLE 4: ASSOCIATION RIGHTS

4.1 Distribution and Posting of Materials

The Association shall have the right to post notices of matters of Association concern on designated bulletin boards in each school building in areas frequented by unit members. The Association shall have the right to use the District mail service and individual teacher mailboxes so far as such use complies with the law. ASTA will be charged \$1.00 for each districtwide mailout, up to a maximum of \$25.00 per year, in order to assist in defraying the cost of such deliveries.

Any literature to be distributed or posted must be dated and must identify the person or organization responsible for its promulgation. The Association shall provide to the Superintendent and the site administrator a complete copy of the material deposited in school mailboxes or posted on bulletin boards.

4.2 Released Time

4.2.1 Released Time - Negotiations

During each school year when negotiations are in progress, and following prior notice and schedule coordination with the immediate supervising administrator, five (5) authorized representatives of ASTA bargaining unit shall be granted a maximum of five (5) full days of released time each without loss of compensation for the purpose of meeting and negotiating. This released time shall be taken in minimum increments of one (1) full day. Additional days may be granted, if necessary, upon mutual agreement of the parties and with approval of the Superintendent.

Members of the ASTA bargaining team shall be responsible for notifying their immediate supervisor of meeting times and dates and requesting released time one (1) day prior to scheduled negotiation meetings. Only in cases of emergency or hardship, as defined by the immediate supervisor, may a unit member's request be refused.

4.2.2 Released Time - Association Business

Upon twenty-four (24) hours prior notice to the District and authorization by the President of the Association, the Association shall be provided a maximum of thirty-five (35) days each school year of released time for the purpose of conducting Association business. These days shall be taken in minimum increments of one (1) full day. Payment for the substitute(s) replacing the absent unit member(s) shall be reimbursed to the District Business Office by the Association within thirty (30) days of receipt of invoice.

4.2.2.1 Released time indicated above may be increased in cases of demonstrated need if requested by the Association and approved by the District.

4.2.3 Released Time - Association President

The District shall provide the Association President with released time for the duration of this contract. Such released time shall be granted by the District. The Association agrees to reimburse the District for the cost of a long term substitute. Released time indicated above may be increased or decreased if requested by the Association and approved by the District.

The District shall return the unit member serving as the Association President to the same school in which s/he had been prior to serving as Association President. If an opening does not exist, the involuntary transfer process will be used as stated in 9.5 and Appendix G. Neither the returning association president nor the involuntarily transferred teacher will be guaranteed the same teaching assignment.

4.3 Unit Member Information

The District shall provide the Association with the name; job title; department; work location; work, home, and personal cellular telephone numbers; personal email address on file with the district; and home address of all employees in the bargaining unit at least every 120 days. The District shall also provide the Association with the same information for any newly hired employee within the bargaining unit within 30 days after the date of hire or by the first pay period of the month following hire. The foregoing timelines may be extended by mutual agreement.

4.4 Availability of Information

School Board Packets: The District will make available to the Association, two (2) school board packets at least seventy-two (72) hours in advance of a regularly scheduled Board meeting, and twenty-four (24) hours in advance of a special Board meeting.

4.5 Access to Work Sites

Authorized Association representatives shall, in accordance with the conditions noted herein, have the right of reasonable access to District facilities for the purpose of contacting unit members, and transacting lawful Association business. Upon arriving at a school site, any such representative shall first report to the office of the site administrator to announce his or her presence and the intended purpose of the visit.

In no event shall any representative or unit member interrupt or interfere in any way with normal work. Contacts with unit members shall be limited to unassigned times and duty-free lunch periods.

4.6 Representation

A unit member has a right to Association representation when a meeting is conducted: to investigate facts that may lead to discipline; to adjust employee complaints/grievances; at disciplinary conferences that go beyond merely informing the unit member of discipline. The representative may, on behalf of the unit member, discuss facts, make arguments, act as a "buffer" between administration and unit member. The right to representation does not attach in routine conversations, including, but not limited to: the giving of instructions; training of personnel; correcting work techniques; preliminary evaluation conferences; notifying employees of discipline.

4.7 New Teacher/Unit Member Orientation

The Association will have access to new teacher/unit member onboarding and orientation activities conducted by the District. A new teacher/unit member orientation will be held by the District no later than the end of the fourth week of the start of the new school year. The District will provide no less than ten (10) days advance notice to the Association regarding the date(s) of the new teacher/unit member orientation(s).

4.8 Meeting Dates

Except in extraordinary circumstances, the District will not schedule districtwide meetings, Back to School Night and Open House on those days ASTA has a calendared representative assembly meeting. ASTA will provide a listing of meeting dates by April 1 of each year.

ARTICLE 5: DUES DEDUCTION

5.1 Dues Deduction

- 5.1.1 The right to payroll deduction for payment of organizational dues shall be accorded to the Association. Association members who currently have authorization cards on file for the above purposes need not be resolicited. Association dues and fees, upon formal written request from the Association to the District, shall be increased or decreased without resolicitation and authorization from unit members.
- 5.1.2 Pursuant to authorization by the unit member, the District shall deduct one-tenth (1/10) of the Association dues and fees from the regular salary check each month. Deductions for unit members who sign such authorization after commencement of the school year shall be appropriately prorated to complete the payment by the end of the school year.
 - 5.1.2.1 Any unit member who is a member of the Anaheim Secondary Teachers Association/CTA/NEA, or who has applied for membership, may sign and deliver an assignment authorizing deduction of unified membership dues, initiation fees and general assessments in the Association. Pursuant to such authorization, the District shall deduct one-tenth (1/10) of such dues and fees from the regular salary check of the unit member each month for ten (10) months. Deductions for unit members who sign such authorization after the commencement of the school year shall be appropriately prorated to complete payments by the end of the school year.
- 5.1.3 With respect to all sums deducted by the District pursuant to authorization of the unit member, for membership dues and fees, the District agrees promptly to remit such monies to the Association along with an alphabetical list of unit members for whom such deductions have been made and any changes that may have occurred since the previous list.

5.2 Maintenance of Membership

Any unit member who has authorized Association dues deductions on the effective date of this Agreement or at any time subsequent to the effective date of the Agreement shall continue to have such dues deductions made by the District during the term of this Agreement; provided, however, that any unit member may cancel or change such Association dues according to the terms of their signed authorization by notifying the Association in writing of the cancellation or change. Pursuant to Education Code section 45060, the District shall rely on information provided by the Association regarding whether deductions for a unit member were properly cancelled or changed, and the Association shall indemnify the District for any claims made by any unit member for deductions made in reliance of that information.

ARTICLE 6: CONCERTED ACTIVITIES

The Association hereby agrees that neither it nor its officers, officials, agents, or representatives shall incite, encourage or participate in any strike, walkout, slowdown, or other work stoppage against the District during the life of this Agreement. In the event of a strike, walkout, slowdown, or work stoppage in violation of this Agreement, the Association and its respective officers, agents, and representatives will do everything reasonably within their power to end or avert the same.

Any unit members engaging in or assisting any strike, slowdown, work stoppage, or other interference with the District's operations in violation of this Article shall be subject to disciplinary action up to and including termination.

ARTICLE 7: GRIEVANCE PROCEDURES

7.1 Definitions

- 7.1.1 A "grievance" is a claim by a unit member that there has been a misinterpretation, misapplication, or violation of a specific provision of this Agreement.
- 7.1.2 A "grievant" is any unit member in the bargaining unit and thus covered by the terms of this Agreement who claims there has been a misinterpretation, misapplication, or violation of a specific provision of this Agreement.
- 7.1.3 A "grievance representative" is any person designated by the Association to process grievances and to represent unit members in grievance meetings.
- 7.1.4 An "administrative representative" is the administrator having jurisdiction over the matter which gave rise to the grievance.
- 7.1.5 A "day" is 0designated by a teacher workday on the Student/Teacher Calendar.

7.2 General Procedures

7.2.1 Grievance Adjustments

This grievance procedure is not intended to deny the right of any individual to seek a satisfactory resolution to a problem.

Adjustments to grievances shall be consistent with the terms of this Agreement.

If a unit member is not represented by the Association or its representative, the District shall notify the Association whenever a grievance has been filed, and prior to an adjustment of the grievance, shall notify the Association of the proposed adjustment and shall provide the Association with the opportunity to respond in writing to the proposed adjustment.

7.2.2 Right to Representation

The grievant shall have the right to be represented by the Association in all discussions concerning a grievance.

7.2.3 Grievance Format

A grievance which proceeds to Step 2 shall be in writing on Form #363 and shall be a clear, concise statement of the grievance including the specific provisions of this Agreement alleged to have been violated, the circumstances involved, the decision rendered at Step 1 and the specific remedy sought.

7.2.4 Disposition of Grievance

The ultimate disposition shall be rendered by one (1) of the following:

7.2.4.1 Grievance and remedy sustained

7.2.4.2 Grievance conditionally sustained with alternative remedy and its rationale

7.2.4.3 Grievance denied with written rationale

7.2.4.4 Grievance denied in part with written rationale

Written rationale provided the grievant by the administrative representative at Step 1 and Step 2 shall not be admitted as evidence by the grievant at arbitration.

7.2.5 Failure to Meet Time Limits

If a grievance is not processed by the grievant in accordance with the time limits set forth in this Article, it shall be considered settled on the basis of the decision last made by the District. If the District fails to respond to the grievance in a timely manner at any level, the running of its time limit shall be deemed a denial of the grievance and termination of the level involved, and the grievant may proceed to the next step.

Time limits for appeal shall begin to run the day following the receipt of the written decision by the grievant.

Time limits hereunder may be lengthened or shortened in any particular case only by written agreement. The parties will attempt in good faith to adjust time limit problems which occur after Step 1.

7.2.6 Release of Witnesses

Witnesses shall be released from assigned responsibilities without loss of compensation when participating in grievance meetings held during the school day. The Association shall notify the District of the names of all witnesses requiring substitute coverage forty-eight (48) hours prior to such meetings.

In the event substitutes are not available to release witnesses for grievance processing, proceedings will be continued until school is dismissed on the day of the hearing.

7.2.7 Copies of Grievance

Copies of grievances shall not be placed in the District personnel file or local site folder of the grievant.

7.2.8 Format for Meetings

Grievance meetings shall be conducted at each step of the grievance procedure. The District representative is the chairperson of the grievance meeting. The standard format for a grievance meeting shall be as follows:

7.2.8.1 Presentation of grievant's case (including the calling of witnesses)

7.2.8.2 Presentation of respondent's case (including the calling of witnesses)

7.2.8.3 Grievant's rebuttal

7.2.8.4 Respondent's rebuttal

7.2.8.5 Discussion

7.2.9 When a matter which is, or may be, the subject of a grievance becomes the subject of an Administrative Procedure Act hearing (e.g., dismissal, non-renewal or reduction in force of permanent or probationary employees), any pending grievance on the matter shall be abated until the disposition of the APA hearing.

7.2.10 Service of Documents

Service of the District response to the grievant at any step shall be complete when either of the following has been accomplished:

7.2.10.1 A copy of the document(s) has been personally given to the grievant, or the representative (if represented by the Association or attorney), or

7.2.10.2 A copy of the document(s) has been placed in the United States mail, postage prepaid, certified mail, and addressed to the grievant, or the representative (if represented by the Association or attorney) at the grievant's last known address

7.3 Grievance Procedures

7.3.1 Step 1: When a unit member has a grievance, the grievance may be brought to the attention of the appropriate administrative representative in an attempt to resolve the problem through discussion.

7.3.2 Step 2: The grievant shall present the grievance in writing to the appropriate administrative representative of the Board.

Such grievance must be presented within twenty (20) days of the date of the occurrence which led to the grievance, or within twenty (20) days of the date the grievant could reasonably be expected to have knowledge of the occurrence.

Within five (5) days after filing of the grievance, a meeting shall be held with the grievant and the grievant's representative. The respondent shall render the Step 2 disposition within five (5) days after the Step 2 meeting.

- 7.3.3 Step 3: In the event the grievant is not satisfied with the decision at Step 2, the grievant may appeal the decision in writing to the Superintendent or his/her designee. Such appeal must be made within five (5) days of the termination of Step 2. The appeal shall include a copy of the original grievance, the decision rendered at Step 2, and a clear, concise statement of the reasons for the appeal. Step 3 hearings shall be held within ten (10) days of the receipt of the appeal from Step 2. The Superintendent or designee shall communicate a decision within five (5) days after the date of the Step 3 hearing and such a decision will terminate Step 3.

7.3.4 Arbitration

7.3.4.1 Submission to Arbitration

If the Association is not satisfied with the decision at Step 3, the grievance may be submitted, by the Association, to arbitration, provided that notification of submission to arbitration is given to the Superintendent within ten (10) days of the Association's receipt of the Step 3 decision.

7.3.4.2 Selection of Arbitrator

The Association and the District shall agree upon an arbitrator. If no agreement is reached within ten (10) days, the parties shall request the American Arbitration Association to administer the selection of the arbitrator in accordance with its rules.

7.3.4.3 Hearing: Arbitrator's Decision

The arbitrator selected in accordance with paragraph 7.3.4.2 above shall conduct a hearing promptly, and in accordance with the rules of the American Arbitration Association. The arbitrator shall hear the issues presented, and shall tender a decision promptly, but in no event later than thirty (30) days from the date of the hearing or thirty (30) days from the deadline for filing post-hearings briefs, whichever occurs later.

7.3.4.4 Fees and Expenses

The fees and expenses of the arbitrator and the hearing shall be borne equally by the parties. All other expenses, including witness fees, conferees, etc., shall be borne by the party incurring them, except that the grievant, the grievance representative, and a reasonable number of

necessary witnesses shall be released from their assignments without loss in compensation or cost to the Association.

7.3.4.5 Statement of Issues

The arbitrator shall be limited to deciding the issues(s) submitted to him/her. If the parties cannot agree upon a statement of the issues, the arbitrator shall determine the issue(s). In cases of procedural disputes regarding arbitrability, timelines, etc., the arbitrator shall be empowered to rule on such disputes.

7.3.4.6 Limitations Upon Arbitrator

The arbitrator shall have no power to alter, amend, change, add to, or subtract from any of the terms of this Agreement, but shall determine only whether or not there has been a violation of this Agreement in the respect alleged in the grievance and the appropriate remedy. The decision of the arbitrator shall be based solely upon the evidence and arguments presented by the respective parties in the presence of each other, and upon arguments presented in briefs. This Agreement constitutes a collective bargaining agreement between the parties which shall be interpreted and applied by the parties and by the arbitrator in the same manner as any other collective bargaining agreement for the laws in the State of California. The function and purpose of the arbitrator is to determine disputed interpretations of terms actually found in the Agreement, or to determine disputed facts upon which the application of the Agreement depends. The arbitrator shall therefore not have authority to decide any issue not submitted or to interpret or apply the Agreement so as to change what can fairly be said to have been the intent of the parties as determined by generally accepted rules for contract construction. Past practice of the parties in interpreting or applying terms of this Agreement may be relevant evidence, but shall not be used so as to justify, or result in, a modification (whether by addition or detracting) of the written terms of this Agreement.

The arbitrator shall only have the power to render an award applying the language of the Agreement in force at the time of the alleged misinterpretation, misapplication, or violation.

The arbitrator may hear and determine only one (1) grievance at a time unless the parties expressly agree otherwise. Both parties will in good faith endeavor to handle cases which involve the same or similar facts and issues in an expedient and convenient manner.

No decision rendered by the arbitrator shall be retroactive beyond the beginning of the last payroll period prior to the twenty (20) day period specified in Step 1 of the grievance procedure.

7.3.4.7 Rules of Procedure

Upon agreement of the parties, the arbitration may proceed under expedited rules of the American Arbitration Association and notice of such agreement shall accompany any request for a list of arbitrators.

The decision of the arbitrator, within the limits herein prescribed, shall be binding on the Association, the District and the grievant.

7.4 No Reprisals

No reprisals of any kind will be taken against any participant in the grievance procedure by reason of such participation.

ARTICLE 8: LEAVES

A leave of absence is an authorization for a unit member to be absent from duty generally for a specific period of time and for an approved purpose.

Upon expiration of a leave of absence, unit members shall be returned to the same school from which the leave was taken. Such unit members will not be guaranteed the same teaching assignment. Similar to active unit members, unit members returning from leave are subject to layoff and surplus from their original school site. Thereafter, returning unit members shall be subject to Article 9, Transfer.

A condition of each leave of absence is that the credential or permit held at the time the leave was granted, properly authorizing the service, must be maintained in full force by the unit member.

Part-time regular unit members shall be entitled to leaves of absence from their part-time assignments.

Any unit member placed on paid administrative leave of absence shall continue to receive compensation for approved extra service pay assignments for a period not to exceed six months.

8.1 Personal Leaves of Absence Without Pay

Unit members may, upon request, be granted up to one (1) year of absence without pay for the following reasons:

8.1.1 Health

8.1.2 Maternity, paternity and adoption

8.1.3 Activities which contribute to professional development in education, which may include formal study, travel or exchange teaching.

8.1.4 Child care

8.1.5 Compelling family matters / personal necessity

Leaves shall have the prior approval of the principal. All such unpaid leaves may be, upon request, extended for one (1) additional complete semester or school year. With the exception of leaves of absence granted by state for federal law, leaves shall be limited to a maximum of two (2) years within a five (5) year period of time. Requests for leaves of absence under this provision shall not be arbitrarily or capriciously denied.

With the exception of maternity leave, sick leave, bereavement, industrial accident/illness, leaves of absence shall be limited to permanent unit members.

8.2 Application for Leave

8.2.1 Leaves Other Than Sabbatical

A unit member who is eligible for an unpaid leave of absence must make application for such leave on the District form provided. Requests for such leaves to begin in September must be filed in the Human Resources Office prior to the preceding February 15. Requests for leaves to begin in January must be received on or before the preceding November 15. At the discretion of the Director, Human Resources the afore mentioned time deadline may be waived.

8.3 Notification of Return or Request for Extension

The following procedures shall be adhered to relative to returns from leaves of absence and/or requests for extensions of leaves:

8.3.1 District Notification

On or before February 1 (October 15 for first semester leaves) of the semester nearest and preceding the expiration of the leave of absence, the District shall notify the unit member who is on a leave of absence that his/her position is being held pending notification of request for extension of leave or notification of intention to return from leave. Such notification shall be sent by U.S. mail to the unit member's last known address.

8.3.2 Unit Member Response

On or before March 1 (November 15 for first semester leaves) the unit member shall respond to the District notification by indicating either a request for an extension of leave or the unit member's intention to return from leave. In the event that the unit member fails to respond to the District notification, it is understood that the District may proceed to fill the unit member's position.

8.3.3 Return Before Expiration

A unit member who wishes to return from leave prior to the agreed upon expiration of the leave shall be entitled to fill the next available vacancy for which the unit member is certified and qualified.

At the end of the school year, the unit member will be subject to other terms and conditions of the contract as though assigned to that school for the entire year.

8.4 Salary Advancement During Leave

A unit member granted a leave of absence, other than sabbatical leave, military leave, or Peace Corps leave, shall not be advanced on the salary schedule unless s/he has completed the school year according to law. A unit member granted a sabbatical, military, or Peace Corps leave shall be eligible for advancement on the salary schedule.

8.5 Tragedy Personal Necessity Leave

A long term ninety (90) day personal necessity leave of absence may be provided to a unit member who experiences a serious tragedy within his/her immediate family. For purposes of this section, "immediate family" shall be defined to include parent, sibling, spouse or child. A unit member's compensation during such leave shall be equivalent to the unit member's regular salary and fringe benefits minus the amount necessary to pay a substitute employed to replace the unit member while on leave.

8.6 Parental Leave

8.6.1 Upon request, pregnant unit members shall be granted paid maternity leave for up to six weeks after the birth of a child. Additional maternity leave of up to six weeks shall be unpaid except that unit members may utilize accumulated sick leave (under 8.11.1) or extended sick leave (under 8.20) during that time. Maternity leave will be provided in accordance with existing law.

8.6.2 Upon request, non-pregnant unit members shall be granted parental leave for up to twelve weeks after the birth of a child of the employee, or the placement of a child with an employee in connection with the adoption or foster care of the child by the employee. Said leave shall be limited to one twelve-week leave during any twelve-month period and shall be unpaid except that unit members may utilize accumulated sick leave (under 8.11.1) during that time. Parental leave will be provided in accordance with existing law.

8.7 Industrial Accident and Industrial Illness Leave

8.7.1 Leaves resulting from an industrial accident or industrial illness shall be granted in accordance with the provisions of Education Code Sections 44043 and 44984 and this rule.

8.7.2 A unit member who is absent from duty because of an illness or injury defined as an industrial accident or industrial illness under provisions of the Workers' Compensation Insurance Law, shall be granted paid industrial accident leave for each such accident or illness while receiving temporary disability benefits from Workers' Compensation provided that:

8.7.2.1 The employee has probationary or permanent status.

- 8.7.2.2 The Superintendent/designee has determined that the illness or injury was directly related to the performance of duties while in the employment of the Anaheim Union High School District.
- 8.7.3 A unit member absent from duty because of illness or injury resulting from an accident or condition incurred on duty, which qualifies under Workers' Compensation Insurance, shall be granted an occupational leave for each such accident provided that neither the number of days for one (1) leave nor the total number of days allowed in one (1) school year for more than one (1) such leave does not exceed a total of sixty (60) consecutive working days.
- 8.7.4 Industrial accident and industrial illness leave shall be granted from the first (1st) day of disability but shall not extend beyond the last day for which temporary disability indemnity is received. Only absences which are supported by a physician's certificate and have been verified in writing by the State Compensation Insurance Fund to be the result of a duty connected illness or injury can be paid under the occupational leave policy. Any absence that cannot be so verified shall be charged against the unit member's leave.
- 8.7.5 Should the unit member's absence, due to an occupational injury or illness, extend beyond sixty (60) consecutive working days, the unit member shall be permitted to use accumulated sick leave until temporary disability payment ceases, until he returns to duty, or until illness credits have been used up, whichever is sooner.
- 8.7.6 During any period a unit member is receiving his regular salary from the District, s/he is required to endorse over to the District all temporary disability payments received in accordance with Section 44984 of the Education Code. Charges to the unit member's leave balances shall be as follows:
- 8.7.6.1 Industrial accident and industrial illness leave shall be reduced by one (1) day for each day of authorized absence regardless of temporary disability payments paid.
- 8.7.6.2 Sick leave and/or vacation leave shall be reduced only by that amount necessary to provide a full day's wage or salary when added to temporary disability benefits. Any unit member who is absent because of a work connected illness shall not be entitled to receive wages or salary from the District which, when added to temporary disability benefits, will exceed his full salary during the period of his absence. (See Section 44043 of the Education Code.)
- 8.7.7 A unit member, while receiving industrial accident or industrial illness leave benefits, must remain within the State of California unless the Board of Trustees authorizes travel outside the State.
- 8.7.8 While a unit member is on any paid leave resulting from an industrial accident or industrial illness, the unit member's salary paid by the District shall not, when

added to a normal temporary disability allowance award without penalties granted the unit member under State Workers' Compensation Insurance Laws, exceed the unit member's regular salary.

Final allowance for permanent industrial disability settlements shall not be subject to remittance to the District under this rule.

8.8 Personal Necessity Leave of Absence

Unit members may take up to a maximum of ten (10) days of personal necessity leave without stating a reason. A unit member shall be allowed to use two (2) days of personal necessity leave which will not be charged against his or her sick leave. Any other personal necessity leave days will be charged against the unit member's accumulated sick leave. Personal necessity leave days shall not exceed the unit member's number of days of unused sick time.

Permissible personal necessity use

- 8.8.1 Personal necessity may be used without prior approval for the reasons listed below. However, the unit member shall make every reasonable effort to comply with District procedures designed to secure substitutes and s/he shall notify the immediate supervisor prior to the absence.
 - 8.8.1.1 Accident or serious illness involving his/her personal property or person or property of his/her immediate family.
 - 8.8.1.2 Court appearance as a litigant or as a witness under order.
 - 8.8.1.3 Religious observances
 - 8.8.1.4 Wedding and graduations for immediate family members. Immediate family for this section shall mean parent, sibling, spouse, or child.
 - 8.8.1.5 Becoming a parent by adoption, surrogate, or paternity.
 - 8.8.1.6 Personal necessity may be used for circumstances that meet all of the following criteria: Are of a serious nature, and which the unit member cannot be expected to disregard, and which necessitate the immediate attention of the unit member, and which cannot be accommodated during off-duty hours.
- 8.8.2 Such leave shall not be used for seeking or engaging in other employment, for vacation, or other recreational activities or for other activities which do not fit the criteria listed above.

- 8.8.3 Personal necessity leave shall not be used in whole, or in part, for any strike, work stoppage, work slowdown or concerted activity of any kind.

8.9 Verification of Personal Necessity Leave

The District may require satisfactory proof of the nature, extent, and duration of the personal necessity leave if it believes a unit member to be abusing the use of personal necessity leave. In the event that an investigation results in proof that abuse has taken place, the unit member may be subject to loss of pay for the day(s) of the proven abuse and/or other appropriate action.

8.10 Sabbatical Leave

A sabbatical leave of absence may be granted to any unit member only to the extent that the same will benefit the schools and pupil thereof, for not less than one (1) semester nor more than one (1) school year under the following conditions:

- 8.10.1 The applicant must have served at least seven (7) consecutive years in the District preceding the granting of the leave, and no more than one such leave of absence shall be granted to a unit member in each seven (7) years of employment. Other leaves of absence, while not counted as a "year of service," do not constitute a break in consecutive years of service.
- 8.10.2 A leave may be granted for the following reasons:
- 8.10.2.1 Formal Study - Complete a minimum of eight (8) semester hours each semester in an accredited institution of higher learning. Courses must relate to present or future service in the District.
 - 8.10.2.2 Travel - Engage in foreign or domestic travel during each semester.
 - 8.10.2.3 Study and Travel - A one (1) year leave may be divided between study and travel in accordance with above regulations.
 - 8.10.2.4 Independent Study - Provided that the applicant presents a "plan of work" for independent study and a report relative to the accomplishment of such "plan of work" at the conclusion, sabbaticals may be granted for independent study.
- 8.10.3 Compensation while on sabbatical leave shall be fifty percent (50%) of the salary the unit member would have received had s/he remained in active service. At the expiration of the leave, the unit member shall be assigned to the same school or District Office location in which service was rendered at the time of making application for leave, subject to Article 9.
- 8.10.4 A "sabbatical leave committee" composed of certificated employees of the District, shall be appointed by the Superintendent. At least fifty percent (50%)

of the members of this committee shall be selected by the Superintendent from a list of unit members submitted to the Superintendent by the Association. The purposes of this group shall be to administer the sabbatical leave article and to submit to the Superintendent a prioritized list of unit members being recommended for sabbatical leave. It is understood that actions of this committee are subject to the approval of the Superintendent.

8.10.5 The total number of sabbatical leaves granted during any school year shall not exceed one percent (1%) of the total number of unit members employed by the District.

8.10.6 The applicant must provide a surety bond.

8.10.7 The applicant shall agree to serve twice the period of the leave following return to the District.

8.10.8 Return From Leave

The unit member shall, within ninety (90) days following return to active service in the District, submit a comprehensive report to the sabbatical leave committee certifying the successful fulfillment of the terms and conditions under which the leave was granted. This comprehensive report shall include:

8.10.8.1 Formal Study Leave - An official transcript showing courses completed and/or degree earned and a copy of all pertinent materials developed during the leave.

8.10.8.2 Travel Leave - A written report including a complete travel itinerary and a complete file of all pertinent materials collected and/or developed during the leave.

8.10.8.3 A recommendation for use within the District of all of the materials collected or developed.

If a vacant position exists in which the unit member is certified and qualified, unit members returning from sabbatical leave shall be placed in an assignment which corresponds to the purpose of the sabbatical leave, subject to other terms and conditions of the contract.

8.10.9 Failure to Return or Observe the Sabbatical Leave Plan

If a unit member fails to return or observe the sabbatical leave plan, the Board of Trustees may take action to enforce the sabbatical leave plan.

8.10.10 Sabbatical Leave Timeline

Should sabbatical leaves be offered, the following timeline will be in effect:

Notices will be sent to all unit members by mid-October.

Proposals will be due at the District no later than the first working day in December.

The Committee will meet to select unit members for sabbatical leave, for the following school year, by the last working day in December.

The Board will be asked to approve selected sabbatical leave requests at a regularly scheduled meeting during the month of January.

Approved applicants will be notified of the Board's action by the first working day in February.

8.11 Sick Leave, Personal Illness and Injury

8.11.1 Annual Sick Leave and Accumulation

A unit member who is absent due to personal illness and/or injury, including a disability caused or contributed to by pregnancy, shall be allowed full pay for the number of days absent provided that the number of days absent does not exceed the unit member's total accumulated days of sick leave. These accumulated days shall include the entitlement of sick leave days granted on July 1 each year. Members of the bargaining unit employed five (5) days a week shall be entitled to ten (10) days leave of absence for illness or injury for a year of service. Members of the bargaining unit employed less than five (5) days a week for a year of service shall be entitled to that proportion of ten (10) days leave of absence for illness or injury as the number of days employment per week bears to five (5). Unused sick leave shall be accumulated from year-to-year.

To be eligible for sick leave absence with pay, the unit member shall be in a paid status and scheduled for work on the day(s) of absence.

If a unit member resigns, retires, or is terminated and has used more sick leave than was earned, the amount used but not earned shall be deducted from the final warrant of the unit member.

8.11.2 Procedures for Taking Sick Leave

Members of the bargaining unit must notify the District of the absence as soon as the necessity to be absent becomes known to the unit member but in no instance later than 6:30 a.m. of the day of the absence.

Sub Caller Procedure:

Consult your "Employee's Quick Reference Guide" appended to this contract as Appendix D.

8.11.3 Half-Day Absences

A unit member who is absent for one-half (1/2) day or less shall have deducted one-half (1/2) day from the accumulated leave. If the absence exceeds one-half (1/2) day, a full day shall be deducted. If the absence is for one (1) period or less, there shall be no deduction from the accumulated sick leave.

8.11.4 Verification of Absence

The District may require satisfactory proof of the nature, extent, and duration of the illness if it believes a unit member to be abusing the use of sick leave, including but not limited to patterns of absenteeism. In the event that an investigation results in proof that abuse has taken place, the unit member may be subject to loss of pay for the day(s) of the proven abuse and/or other appropriate action.

For absences of more than four (4) days, when there is a question as to the extent and duration of the disability, or the unit member's ability to return to work, the District may require the unit member to submit to an examination by a physician selected by the unit member and the District. The selection must take place within forty-eight (48) hours after the District's request. In the event the time limit is not met, the District shall select the physician from among those physicians under consideration by the unit member and the District.

The District shall pay for the medical examination. The unit member will be given a copy of the physician's report. Such medical reports shall be submitted to the Director, Human Resources, who shall maintain the confidentiality of such reports.

8.12 Short-Term Personal Leaves Without Pay

An excused absence without pay for a unit member may be approved for five (5) days by the principal or administrative supervisor. Upon the recommendation of the principal or administrative supervisor, the superintendent or designee, may authorize an excused absence without pay for unit members up to ten (10) days.

8.13 Court Appearance

A unit member shall be granted, not to exceed three (3) days of absence with full pay because of necessary appearance in court (other than as a litigant) or in response to a

subpoena duly served provided such subpoena is filed with the Board of Trustees or its delegated authority immediately upon its having been received by the unit member.

8.14 Jury Leave

The District agrees to grant to members of the bargaining unit regularly called for jury duty in the manner provided by law, leave of absence without loss of pay for time the unit member is required to perform jury duty during the unit member's regularly assigned working hours. Unit members, so called for jury duty, must notify the District of service date(s) upon receiving said notice from officers of the court. The District shall pay the unit member the difference, if any, between the unit member's regular rate of pay and the amount received for jury duty. Unit members who elect to contribute their fees to the county in which serving jury duty, must submit a copy of the receipt to payroll indicating that they donated their fee to the county. Monies granted by the court for meals, travel and parking will not be considered in computing the difference. Unit members are required to return to work during any day or portion thereof in which jury duty services are not required.

A unit member who receives a jury duty notice during the school year and requests a postponement of jury duty until the end of the school year in June and before the commencement of the next school year in August will receive the substitute daily rate for each day the unit member is required to physically report to a courthouse or serve on jury duty during the summer months. This summer postponement provision applies to laid off unit members on the re-employment list and employees who retired at the end of the previous school year. It is understood that there is no jury leave during summer school. In order to receive the regular daily substitute pay, the unit member shall file the required documentation with the District. The District may require verification of jury duty days prior to or subsequent to providing jury duty compensation on a form provided by the District or the court.

8.15 Bereavement

The District agrees to grant necessary leave of absence with pay at the unit member's regular rate not to exceed three (3) days, or five (5) days if 300 miles or more or out-of-state travel is required, on account of the death of any member of the immediate family of a member of the bargaining unit. "Member of the immediate family" means the father, mother, father-in-law, mother-in-law, son, daughter, son-in-law, daughter-in-law, husband, wife, grandmother, grandfather, grandchildren, sister, brother, sister-in-law, brother-in-law, niece, nephew, aunt, uncle of the unit member, and like relatives of spouse, or any person living in the immediate household of the unit member. Bereavement leave shall be limited to a three (3) or five (5) day period following the date of death in the immediate family. If such leave of three (3) or five (5) days is not scheduled immediately and consecutively following the death, the unit member will notify his/her immediate supervisor prior to scheduling an alternative plan for bereavement leave. In exceptional circumstances, the Superintendent may grant up to two (2) additional days leave.

Unit members exercising this leave provision shall notify their immediate supervisor as soon as possible and indicate the expected duration of the absence.

Unit members shall be required to complete the standard form provided by the payroll department to verify the reason for the absence. The District may require satisfactory proof of the nature, extent, and duration of the bereavement leave if it believes a unit member is abusing the use of bereavement leave. In the event that an investigation results in proof that abuse has taken place, the unit member may be subject to loss of pay for the day(s) of the proven abuse and/or other appropriate action.

8.16 Health/Welfare Benefits While on Leave

A unit member on Board approved leave of absence without pay may participate in the District's health and dental and life insurance benefit program at the unit member's own expense, provided that the carrier allows and provided that an irrevocable notification is submitted of the intent to participate prior to the commencement of the leave and provided further, the advance payment of premiums is made in accordance with a schedule developed by the Business Office.

8.17 Revocation of Leave

A leave of absence may be revoked at the sole discretion of the Board of Trustees upon evidence that the cause for granting it was misrepresented or has ceased to exist.

8.18 Employment While on Leave

Leave of absence will not be granted for the purpose of obtaining employment in another school district, educational institution, or another occupation or profession without the prior approval of the Board of Trustees. Unit members granted leaves who accept employment in violation of this section shall be notified of the termination of their leaves of absence.

8.19 Absence From Work Without Leave/Failure to Return to Work After Leave

Any unit member who is absent from work without leave, or who fails to return to work as scheduled after the expiration of an authorized leave of absence, shall be deemed to have abandoned employment with the District, and such conduct shall constitute an automatic resignation.

8.20 Extended Illness Leave

Upon exhaustion of all accumulated sick leave credit, a unit member who continues to be absent for purposes of this policy, shall receive fifty percent (50%) of salary or the difference between the unit member's salary and the salary of the substitute, whichever is greater, for a period not to exceed five (5) school months per illness or accident. If the school year terminates before the five (5) month period is exhausted, the employee may take the balance of the five (5) month period in a subsequent school year. In order to qualify for differential pay, unit members shall first utilize all accumulated sick leave credit. Extended illness must be on the basis of a recognized medical doctor's statement.

8.21 Family Care and Medical Leave

All unit members are eligible for leave under this provision. Leave shall be granted upon request of a unit member because of the unit member's serious health condition, the serious health condition of a member of the unit member's family, the birth of a child of the unit member, or the placement of a child with a unit member in connection with adoption or foster care of the child by the unit member. As used in this section, "family" includes all persons listed in Section 8.15 of this Agreement and "serious health" is any illness, injury, impairment, or physical or mental condition. Leave under this section may be as long as twelve (12) weeks or as short as one work day. Such leave shall entitle the unit member to all economic benefits of employment except for salary on the same basis as if the unit member were not on leave. Leave under this section shall run concurrently with other leaves available under the provisions of this Agreement.

8.22 Notification of Sick Leave Accrual

The District shall provide a written notice of sick leave accrual to each bargaining unit member during the month of September.

8.23 Catastrophic Leave

Unit members may participate in the District Catastrophic Leave Program by irrevocably donating accrued sick leave to be used by other employees who experience catastrophic personal illness or injury. Donations made under this Catastrophic Leave Program shall be strictly voluntary.

Definitions

8.23.1 "Catastrophic illness or injury" means illness or non-work related injury due to an accident that is expected to incapacitate the employee for an extended period of time involving or resulting in substantial, often ruinous, medical expense and creating a financial hardship for the employee because he or she has exhausted all of his or her sick leave and other paid time off with the exception of extended illness leave.

8.23.2 "Eligible leave credits" are sick leave days accrued by the unit member and donated to the Catastrophic Leave Program.

8.23.3 The "Sick Leave Bank" shall be comprised of donated eligible leave credits.

8.23.4 "Open Enrollment" shall take place annually during the month of October each year.

8.23.5 The "Board" means the District Board of Trustees, Superintendent, or designee.

8.23.6 The "Sick Leave Bank Committee" or "Committee" shall oversee the operation of the Sick Leave Bank. The Committee shall consist of one voting member from

each of the following groups: Anaheim Personnel and Guidance Association (APGA), California School Employees Association (CSEA), American Federation of State, County and Municipal Employees (AFSCME), the Mid-Managers Association, and the Anaheim Leadership Team Association (ALTA). There will be two voting members from the Anaheim Secondary Teachers Association (ASTA). Also included will be one voting representative from District Administration, designated by the Superintendent.

- 8.23.7 “Enrolled Member” means a qualified permanent employee who has enrolled in the Catastrophic Leave Program.

General Provisions

- 8.23.8 To become an Enrolled Member, a permanent employee must initially donate at least one (1) eligible leave credit to the Sick Leave Bank. Thereafter, an Enrolled Member must donate at least one (1) eligible leave credit to the Sick Leave Bank every year during Open Enrollment unless donations have been suspended pursuant to Article 8.23.26. Failure to make a required annual donation during Open Enrollment shall result in removal of the unit member from the Catastrophic Leave Program and shall terminate his or her status as an Enrolled Member.
- 8.23.9 The Sick Leave Bank is available to all Enrolled Members for use during their work year. Twelve-month employees may apply to use the Sick Leave Bank year-round. All other employees are eligible according to their regular work year.
- 8.23.10 Employees who elect not to enroll in the Catastrophic Leave Program upon first becoming eligible must wait sixty (60) duty days after they enroll before becoming eligible to withdraw from the Sick Leave Bank.
- 8.23.11 The Sick Leave Bank cannot be used concurrently with the extended illness leave benefit. Leave shall be taken in the following order: (1) sick leave (Article 8.11), (2) catastrophic leave (Article 8.23), (3) extended illness leave (Article 8.20).
- 8.23.12 The maximum amount of time for which donated eligible leave credits may be used is 25 days for any one catastrophic illness. The lifetime benefit from this policy may not exceed a total of 50 days.
- 8.23.13 This Catastrophic Leave Program may not be used if the Enrolled Member applies for or has purchased any other benefit or disability insurance program or income protection program, either public or private, unless the total benefit is less than 100% of the Enrolled Member’s basic salary. Enrolled Members having any additional income benefit must apply for that benefit before they are considered eligible for the Catastrophic Leave Program.
- 8.23.14 The receipt of a donated eligible leave credit through the Catastrophic Leave Program as designed here, when combined with other District income, income protection plan, or a combination of District income and income protection plan,

shall not provide the Enrolled Member with a greater monthly District income/fringe benefit contribution than he or she received prior to the receipt of catastrophic leave.

- 8.23.15 An Enrolled Member who receives donated eligible leave credits shall use any personal leave credits that he or she continues to accrue on a monthly basis prior to receiving or using additional donated eligible leave credits from the Sick Leave Bank.
- 8.23.16 Requests for donated eligible leave credits from the Sick Leave Bank must be made in increments of five (5) days.
- 8.23.17 If more than one (1) applicant is being considered at the same time and there are not enough days in the Sick Leave Bank to fill each request, the available days will be divided equally or proportionately, as is consistent with the requests, between and among the applicants. In this instance, additional donations of eligible leave credits may be accepted pursuant to Article 8.23.34.
- 8.23.18 Any fraudulent or inappropriate use of the Catastrophic Leave Program by an Enrolled Member will result in the Enrolled Member's return of all eligible leave credits to the Bank. The Enrolled Member will be responsible for returning any resulting overpayment of wages to the District. In its discretion, the District may take other appropriate action against an Enrolled Member who fraudulently or inappropriately uses the Catastrophic Leave Program.
- 8.23.19 Any unused eligible leave credits will be returned to the Bank at the end of an Enrolled Member's catastrophic leave period, including direct donations pursuant to Article 8.23.34.
- 8.23.20 The Enrolled Member must waive any and all claims against the Board, District and its officers and employees arising from the administration of the Catastrophic Leave Program.
- 8.23.21 The Sick Leave Bank Committee will issue a report to all employees of the status of the Sick Leave Bank each semester.

Donating to the Sick Leave Bank

- 8.23.22 Any permanent employee on paid duty status shall be eligible to participate with a minimum annual deposit of one (1) eligible leave credit.
- 8.23.23 All transfers of eligible leave credits are irrevocable.
- 8.23.24 Enrolled Members may donate up to three (3) full days of eligible leave credits per school year, except as provided in Article 8.23.34. In all cases, Enrolled Members must have at least eight (8) days of accrued sick leave remaining for their own use after donating to the Sick Leave Bank. Any request for an

exception to this provision must be submitted in writing and approved by the Superintendent or designee.

- 8.23.25 Donations to the Sick Leave Bank are general donations.
- 8.23.26 When and if the donated eligible leave credits in the Sick Leave Bank reach a total of 2,000 actual days, the Committee may suspend donations for one (1) year for all existing Enrolled Members. New members, however, must donate one (1) eligible leave credit to enter the Catastrophic Leave Program.

Utilizing Credits from the Sick Leave Bank

Eligible leave credits may be requested, in writing to the Assistant Superintendent, Human Resources, from the Sick Leave Bank for a catastrophic illness or injury if all of the following requirements are met.

- 8.23.27 The employee must be an Enrolled Member before requesting donated eligible leave credits.
- 8.23.28 The Enrolled Member must provide verification of catastrophic illness or injury as required by the Superintendent or designee.
- 8.23.29 The verification of catastrophic illness or injury must come in the form of a written medical statement from the attending physician indicating the incapacitating nature and probable duration of the illness or injury.
- 8.23.30 The Superintendent or designee may require verification of the need for catastrophic leave beyond the evidence of a doctor's certification and shall have the authority to accept evidence from other sources.
- 8.23.31 The Sick Leave Bank Committee determines that the Enrolled Member is unable to work due to the Enrolled Member's catastrophic illness or injury.
- 8.23.32 The Enrolled Member has exhausted all accrued paid leave credits. See also Article 8.23.11.
- 8.23.33 At the start of the Sick Leave Bank withdrawal, voluntary deductions from the Enrolled Member's paycheck will be discontinued (except for District computer loan payments and health and life insurance payments).

Direct Donation

- 8.23.34 Notwithstanding any other provision of Article 8.23, an Enrolled Member may donate eligible leave credit directly to another Enrolled Member at any time during the year when, but only when, (1) the Sick Leave Bank does not have enough donated eligible leave credits to fill an Enrolled Member's request as described in Article 8.23.17, or (2) an Enrolled Member has reached the

maximum amount of time for which donated eligible leave credits from the Sick Leave Bank may be used pursuant to Article 8.23.12. In the event that an Enrolled Member has reached the maximum amount of time for which donated eligible leave credits from the Sick Leave Bank may be used, the Enrolled Member may receive a maximum of 25 directly donated eligible leave credits per incident from another Enrolled Member for a lifetime maximum of 50 directly donated eligible leave credits.

Conditions, Illnesses, and Injuries Not Covered

- 8.23.35 Conditions, illnesses, or injuries resulting from the commission of a felony, elective cosmetic surgery, or stress are not covered. Conditions, illnesses, or injuries covered under the Workers' Compensation Program are also not covered.

ARTICLE 9: TRANSFER PROCEDURES

9.1 Definitions

9.1.1 Transfer

A transfer is defined as the relocation of unit members between schools or between a school and a district office department. Transfers fall into two (2) categories: (1) voluntary transfers that are initiated at the request of the unit members, and (2) involuntary or administrative transfers that are initiated by the District.

9.1.2 Seniority

For the purposes of the transfer Article, the term "seniority" shall mean the unit member's total continuous service to the District in a certificated position, beginning with the first (1st) day of paid service as a probationary employee. The Board shall maintain an up-to-date seniority list, which for purposes of this Article shall be the "order of employment list" required by Education Code Section 44845. This list shall be sent to the Association by November 1 of each school year and shall be posted at each site.

Every probationary or permanent employee employed after June 30, 1947 shall be deemed to have been employed on the date upon which s/he first rendered paid service in a probationary position.

9.1.3 Reassignment

For purposes of this section, a reassignment occurs when a unit member is required to teach in a department in which s/he was not teaching the previous year.

9.1.4 Opening

An opening is defined as a position at a school or administrative department location which the District has determined is to be filled by a regular probationary or permanent unit member rather than a substitute or a temporary.

9.2 Posting of Openings

9.2.1 The District shall post at each school location a notice of each opening as it occurs during the regular school year or summer session. Each notice shall state a deadline for applications which shall be not less than seven (7) days after posting. In the event an opening becomes available once the teacher work year begins, the deadline for application shall not be less than three (3) days. The opening shall not be filled prior to such deadline. Postings shall be emailed to the Association President.

- 9.2.2 An opening, for posting purposes, is not created when a permanent or probationary unit member is on a paid or unpaid leave of absence, a one (1) semester opening exists, or when a surplus unit member is available with an appropriate teaching major or minor.
- 9.2.3 Posting errors shall not be subject to grievance. The error shall be corrected prior to filling the opening.
- 9.2.4 All unit members who apply for a posted opening/available position shall be given the opportunity to interview.
- 9.2.5 After a candidate has been selected and has accepted the position, a unit member who requests transfer to an available position and is denied shall be notified in writing of the denial of transfer within five (5) business days.
- 9.2.6 The filing of a request for transfer is without prejudice. It does not jeopardize a unit member's present assignment. The request may be withdrawn any time prior to confirmation that the transfer has been approved.

9.3 Voluntary Transfer

Any unit member may apply for a voluntary transfer by submitting a "Request for Transfer" form to Human Resources prior to the closing date of the vacancy for which they are applying. The Human Resources office will notify the principal of the school where the vacancy exists and such unit member shall be offered an opportunity to interview. The Human Resources office will also notify the principal of the teacher's current school.

9.4 Mutual Exchange of Positions

A unit member may initiate an exchange of assignment for one (1) school year, providing there is agreement with the involved principal and exchange unit members. If, at the conclusion of the school year, all parties agree, the exchange of assignment shall become permanent. Beginning with the 2019-2020 school year and thereafter, when all parties do not agree, the Assistant Superintendent, Human Resources shall make the final determination whether the exchange of assignment shall become permanent.

9.5 Involuntary Transfer-Surplus

- 9.5.1 The parties recognize that it may be necessary to transfer unit members involuntarily because of enrollment adjustments, budgetary restrictions or curricular needs.

For purposes of this section only, a bargaining unit member whose assignment includes more than one department shall be determined to be a member of the department which is the majority of his/her assignment. When departments in a bargaining unit member's assignment are equally distributed, the unit member

shall determine in which department s/he is a member and give written notification within five (5) days of the beginning of the school year or the effective date of the schedule change. If a permanent change in a unit member's schedule occurs at any point in the school year, this language will apply to determine the new department designation.

When a school principal is notified by the District of the school's allocation of teaching staff, the administrator, at an all-faculty meeting, shall notify the faculty of the possibility of surplus and ask for volunteers for transfer. Consideration will be given to these volunteers if it contributes to the resolution of the surplus issue as determined by the site administrator.

In determining the department from which unit members are to be surplus, the principal will provide the department with a rationale for his/her decision. The rationale will be provided in writing upon request. The principal's decision may be appealed to the Superintendent or his/her designee. No department shall be selected for surplus, nor any unit member transferred arbitrarily or capriciously. For purposes of this section, English, ELD, and Reading shall be considered one (1) department.

9.5.2 Surplus Criteria Point System

In order to make the process consistent, the Association and the District agree to a scoring system to be utilized whenever a surplus situation exists. Please note that the scoring system is designed to consistently determine who will be transferred and is not designed to prevent involuntary transfers.

There are four (4) criteria that shall be used in determining who is to be surplus. Listed below are the criteria and points to be awarded.

1. Credentials: Each teacher properly credentialed to teach the subject to be surplus shall be given one (1) point. Please note that CLAD is a certificate and not a credential.
2. Extra-Service Pay (ESP): Any teacher who is serving, during the current school year, in a full or partial extra-service pay position will receive one (1) point (maximum). The department chair is not given a point for extra-service pay. Only one (1) extra-service pay point is given regardless of the number of extra-service pay positions the unit member holds. The point will be determined after the Spring/4th quarter sports season begins unless the unit member has already completed an assignment. The assignment must be fulfilled by the unit member in order to maintain the point. If the assignment is not fulfilled, the point will be rescinded and the surplus process will be adjusted.
3. Department Leadership: The teacher(s) serving, during the current school year, as full or shared department chair shall receive one (1) point.
4. Seniority: One (1) point shall be granted to each teacher in the department determined to be in a surplus situation except for those teachers corresponding

to the number of transferees who have the least district seniority. For example, if the department has seven (7) members and will be reduced to five (5), the five (5) most senior members get a point.

Each teacher's points from that department are totaled and, in the absence of volunteers, the teacher(s) with the lowest points will be surplusd.

9.5.3 Tie Breaker for Surplus

If a tie exists after all of the steps above have been taken, the teacher with the least district seniority shall be surplusd. In the event that a tie still exists, the following criteria will be applied in the priority indicated to determine the employee that is involuntarily transferred:

1. Rank by Years of Temporary Service
 - a) Persons with three or more years temporary status prior to probationary year
 - b) Persons with two years temporary status prior to probationary year
 - c) Persons with one year temporary status prior to probationary year
2. Rank by Credential/Authorization
 - d) Persons with clear single-subject credential / Level 2 Special Education Credential
 - e) Persons with preliminary single-subject credential / Level 1 Special Education Credential
 - f) Persons with two (2) or more single subject credentials
3. Rank by Special Authorization/Services
 - g) Persons with BCLAD certification authorizing instruction to EL students
 - h) Persons with other certifications authorizing instruction to EL students
 - i) Persons who are currently assigned to one of the following specialized assignments listed as follows, not listed in priority order:
 - Activities Director (JH or SH)
 - Athletic/Intramural Sports Director
 - Department Chair (JH or SH)
4. Rank by Service in Areas with Extra Service Pay (ESP)
 - j) Persons serving in additional areas with Extra Service Pay (total points; one point per ESP; as per Appendix C)

5. Rank by Advanced Certification/Degree

- k) Persons who are National Board Certified Teachers (NBCT)
- l) Persons with a Doctoral Degree
- m) Persons with a Master's Degree

6. Rank by Prior Service to the District

- n) Persons with additional service to the District in a certificated, non-teaching position
- o) Persons with additional service to the District in a non-certificated, paid position

It is agreed that in the event the District is still unable to select employees to be terminated using the above criteria, then a lottery shall be used to determine employment rights as between employees with the same initial service who are equally competent.

9.5.4 Exemptions for Surplus

The Principal may exempt a limited number of key unit members from involuntary transfer. It is understood that in order to apply the exemption, the Principal will demonstrate that such exempted unit members hold a “key assignment” within the school. The Principal has discretion to exempt a maximum of two unit members within a school site considering certain factors listed below.

The Principal may consider the following into the decision to exempt a unit member:

- Coordinator/Director/Advisor of a unique, special event or activity that occurs at the school site.
- Coordinator/Director/High School Head Coach of a high profile or unique program.
- A teacher who is qualified and interested to teach an existing high-level or specialized course that no other teacher at the site is qualified and interested to teach.

The Principal may not consider the following into the decision to exempt a unit member:

- Use of a particular instructional methodology.
- Committee participation or chairmanship.
- Partnership with another teacher (i.e. inclusion, team teaching, job-sharing, etc.)
- Specialized training that does not lead to one of the considerations listed above.

- Assignments that can be filled with other qualified and interested personnel at the site.

The intent of this section is to allow the principal to sustain courses, programs, events and activities at the school site and to avoid its elimination due to the loss of key personnel.

- 9.5.5 Transferees whose credentials and preparation do not fit existing openings will be assigned to a contract teacher substitute pool until vacancies commensurate with their qualifications occur.
- 9.5.6 An opportunity must be provided for the unit member to meet with the administrator recommending the transfer prior to effecting the proposed transfer and be advised of the reasons for recommending such transfer. In the event that an administrator cannot meet with the transferee due to vacation periods, illness, leaves of absence or other similar reasons, the administrator shall effect this section by placing a certified letter in the United States mail addressed to the transferee at his/her last known address.

9.6 Involuntary Transfer for Special Education & Itinerant Unit Members

The District and ASTA acknowledge that unit members providing mandated services to students receiving special education must have credentials, training and experiences that are unique and essential in meeting the needs of students. Specialized services provided by itinerant assignments are limited to APE, Speech/Language Pathologists, Visually Impaired and Orthopedic Services or, in exceptional circumstances, RSP teachers at more than two (2) sites. An Itinerant teacher offers services in one of the above categories at more than one site. All Itinerant teachers will be assigned to the SYS for purpose of being departmentalized for Section 9.5 (Involuntary Transfer). If a change to a unit member's assignment will result in a change of work location (adding, eliminating or switching one or more school site) prior to or during the school year, the following process will occur:

1. The District will communicate and/or meet with the unit member to discuss the reason for the change of work location(s), before the change is implemented.
2. If the unit member agrees to the change in work location(s), the change is implemented.
3. If the unit member does not agree to the change of work location(s), other options will be explored and considered, including seeking volunteers.
4. If none of the options are acceptable to the District or the employee(s) involved, the surplus process in Article 9.5.2 will be utilized and will be applied to the employee and any other staff members who may be affected.

9.7 Reassignment Within a School

Reassignments within a school are the responsibility of the principal. The principal shall take into consideration the staffing needs, the curriculum of the school and the credential authorization of the unit members. Prior to making a reassignment, the principal shall discuss the reassignment with the unit member. In the event that an administrator cannot meet with the reassigned unit member due to vacation periods, illness, leaves of absence or other similar reasons, the administrator shall effect this section by placing a certified letter in the United States mail addressed to the unit member at his/her last known address.

No unit member shall be reassigned arbitrarily or capriciously.

Unit members whose assignments will remain the same the following year may, at their discretion, consult with the principal concerning this continuing assignment.

9.8 Superintendent's Transfer

In situations not provided for herein, such power to assign includes the power to transfer professional personnel within the District when the Superintendent concludes that such a transfer is in the best interest of the District.

9.9 Transfer - School Closures

Involuntary transfers made during years that schools are closed shall be made as follows:

- 9.9.1 All unit members subject to involuntary transfer shall be provided with a list of all vacancies in the District.
- 9.9.2 All staff members shall be provided with the opportunity of listing their first three (3) preferences for vacancies which appear on the list.
- 9.9.3 The District shall attempt to place all unit members in one of their top three (3) choices. In event of a tie, the decision shall be made at the principal's discretion.

9.10 Rights of First Return

Voluntary and involuntary transferees as a result of surplus pursuant to Article 9.5 shall have the right to return, in the event of a vacancy, to the school from which s/he was transferred within one and one quarter (1-1/4) years. This right includes vacancies which are less than full-time. Unit members who wish to return will be required to initiate a request to return when the vacancy is posted. All Extra Services Pay positions (as outlined in Appendix C) held immediately prior to the transfer shall be returned to the unit member upon return to the school from which he/she was transferred if the unit member returns within one quarter of the transfer and the position(s) remains unfilled.

9.10.1 Return prior to new school year:

If two or more surplus unit members share the right to return to the same school site and request to return prior to the first work day of the new school year following the school year in which the unit members were surplus, the points received and the steps used through the application of the Surplus Criteria Point System and Tie Breaker for Surplus shall determine which unit member has the priority right to return (applies to returns prior to the start of a new school year).

9.10.2 Return after new school year:

If two or more surplus unit members share the right to return to the same school site and request to return anytime beginning with the first work day of the new school year following the school year in which the unit members were surplus, the unit member with the greatest District seniority shall be allowed to return (applies to returns after the start of a new school year). If both unit members have the same seniority date, the criteria for Tie Breaker for Surplus shall be utilized per Article 9.5.3.

9.11 Preparation Day

Whenever a unit member is to be transferred during any period of time other than the first (1st) day of the work year, said unit member shall be given a minimum of one (1) day without pupils in order to adequately relocate and prepare. In cases where unit members are moving from one site to another, upon request, the District shall assist them in moving materials.

In addition to any day(s) without pupils provided under Article 9.11, unit members transferred during any period of time other than the first (1st) day of the work year shall be compensated at the Hourly Rate for up to six (6) hours worked outside the teacher workday.

9.12 Notification of Transfer and/or Reassignment

Whenever practicable, the District shall:

9.12.1 Minimize involuntary transfers and/or reassignments during times other than in the spring of a school year, to be effective at the commencement of the next school year.

9.12.2 Notify unit members of reassignment or transfer ten days prior to the end of the academic school year.

9.13 Layoff and Tie-Breaking Criteria

Upon request, the District will meet and negotiate with the Association regarding any impact that a layoff pursuant to the Education Code may have upon mandatory subjects of meeting and negotiation. Specifically excluded from this requirement shall be the decision

itself to layoff and any of the procedural or substantive requirements set forth in the Education and Government Codes.

9.13.1 Beginning in the 2017-2018 school year, the following criteria will be applied in the priority order indicated to determine which certificated employees meet the particular needs of the District in the event that all certificated employees with the same seniority date are not terminated. These criteria meet the particular needs of the District at the present time:

1. Rank by Years of Temporary Service

- a. Persons with three or more years temporary status prior to probationary year
- b. Persons with two years temporary status prior to probationary year
- c. Persons with one year temporary status prior to probationary year

2. Rank by Credential/Authorization

- a. Persons with clear single-subject credential / Level 2 Special Education Credential.
- b. Persons with preliminary single-subject credential / Level 1 Special Education Credential
- c. Persons with two (2) or more single subject credentials

3. Rank by Special Authorization/Services

- a. Persons with BCLAD certification authorizing instruction to EL students
- b. Persons with other certifications authorizing instruction to EL students
- c. Persons who are currently assigned to one of the following specialized assignments listed as follows, not listed in priority order:
 - Activities Director (JH or SH)
 - Athletic/Intramural Sports Director
 - Department Chair (JH or SH)

4. Rank by Service in Areas with Extra Service Pay (ESP)

- a. Persons serving in additional areas with Extra Service Pay (total points; one point per ESP; as per Appendix C)

5. Rank by Advanced Certification/Degree

- a. Persons who are National Board Certified Teachers (NBCT)
- b. Persons with a Doctoral Degree

- c. Persons with a Master's Degree

6. Rank by Prior Service to the District

- a. Persons with additional service to the District in a certificated, non-teaching position
- b. Persons with additional service to the District in a non-certificated, paid position

It is agreed that in the event the District is still unable to select employees to be terminated using the above criteria, then a lottery shall be used to determine employment rights as between employees with the same initial service who are equally competent.

ARTICLE 10: HOURS OF EMPLOYMENT

10.1 Work Year

The work year for certificated employees shall be 185 days. The Student/Teacher Calendar for each year shall be incorporated herein as Appendix A.

10.1.1 Professional Learning Days

Three (3) days are devoted to professional learning activities. Unit members at each site shall be actively involved in planning the professional learning activities throughout the school year. The District and ASTA agree that professional learning days provide a valuable opportunity for school communities to collaboratively and collectively build capacity around educational issues needed for all staff to deliver a quality educational program for all students.

Unit members who do not attend a professional learning day may not use personal necessity referenced in 8.8.4. Unit members will also be required to participate in a make-up session that is of the same nature and quality to recoup the lost learning opportunity.

10.1.2 Teacher Days/Classroom Preparation

The first two (2) Teacher Days shall be divided into two separate, uninterrupted one-half days (3.25 hour blocks each) in order for teachers to prepare their classrooms prior to the start of the first Student Day of the new school year. One block of time on each of these days shall be devoted to classroom preparation and the other block of time shall be devoted to professional learning activities. Classroom preparation time shall not include the unit member's duty-free lunch.

The last day of the work year shall be a Teacher Day and shall not include professional learning activities.

10.2 Workday

The workday for unit members shall begin at least thirty (30) minutes before the beginning of the students' normal instructional day and continue for a reasonable length of time after the close of the students' regular school day. These minimum school-based assignment hours may be modified by the immediate administrator to suit varying educational and operating needs. These modifications may not be of a permanent and/or continuing nature.

10.3 Adjunct Duties

Unit members are required to remain a sufficient amount of time after their last assignment of the school day to fulfill necessary adjunct duties such as caring for student academic needs, attending parent or administrative conferences and meetings, attending Back to School and Open House and participating in other activities related to the assignment.

Unit members will use the available student information system to share timely and comprehensible feedback with students and their families at least every two (2) weeks and meet all progress report and grading deadlines.

Unit members who are required by an administrator to attend an IEP meeting more than one and a half hours beyond the student day shall be paid at the hourly rate for any time beyond the one and a half hours.

10.4 Supervision Duties/Community Engagement Activities

Unit members may be assigned supervision and/or community engagement duties during the regular instructional year such as campus supervision and performances, school tutoring programs, athletic events, dances, and detention that occur outside of the regular instructional day. Community engagement activities may include parent and family events, school performances, student competitions and presentations that occur outside of the regular instructional day. Each supervision duty shall be a minimum of 30 minutes in duration. Each community engagement activity shall be a minimum of two (2) hours in duration. Additional time performed by the unit member during the same community engagement activity shall be applied in one (1) hour increments.

The preliminary supervision duty categories shall be determined and posted at the site before the end of the preceding instructional year. Sign-ups shall occur at the beginning of the teacher work year.

The District shall assign such duties equitably among site unit members based upon choices indicated by the unit members. In no case shall unit members be assigned more than six (6) hours of supervision/community engagement duty annually.

10.5 Preparation Time

10.5.1 The District shall schedule one (1) daily conference period for each full-time classroom unit member.

10.5.2 Special education teachers and their general education partners will be provided an opportunity through a shared conference period or other accommodation to meet and collaborate during regular school hours a minimum of one time per month for a minimum of one hour per month.

10.5.3 All RSP teachers who do not have a release period in addition to their regular conference period will be provided an opportunity to take four (4) release days per school year for individualized education program-related responsibilities.

10.5.4 Beginning with the 2022-23 school year, any SDC Mild/Moderate teachers co-teaching for a minimum of four (4) periods per day at a junior high school or three (3) periods per day at a high school, who do not have a release period in addition to their regular conference period will be provided an opportunity to take four (4)

release days per school year for individualized education program-related responsibilities.

10.6 Class Coverage

Unit members shall be compensated for class coverage. Unit members shall not be required to cover more than one class per day during non-instructional time. Special Education unit members shall not be required to cover classes during their scheduled monitoring period or co-teaching periods. Class coverage lasting less than the full period shall count as full class coverage for purposes of counting the number of class coverage periods.

10.6.1 Records of class coverage which include the teacher's signature shall be kept by the principal or designee and readily available for inspection by any affected unit member regularly assigned to that school site. Every effort will be made to assign class coverage in an equitable manner.

10.6.2 Day-to-day substitutes will be used for class coverage prior to requiring a teacher to provide class coverage.

10.6.3 Bargaining unit members shall be compensated one hour's pay for each non-block schedule class coverage, or portion thereof as follows: less than 15 minutes will be compensated as $\frac{1}{4}$ hour at the Hourly Rate of pay, 15 minutes to half of the class period as $\frac{1}{2}$ hour at the Hourly Rate of pay and more than half the period as one hour at the Hourly Rate of pay.

Class coverage on a block schedule shall be compensated at 1.5 hours pay for each class coverage, or portion thereof as follows: less than one-half hour at $\frac{1}{2}$ hour at the Hourly Rate of pay, one-half hour to one hour of coverage at 1 hour at the Hourly Rate of pay, and over 1 hour at 1 $\frac{1}{2}$ hours at the Hourly Rate of pay.

10.6.4 Class coverage for any bargaining unit member shall not be required for two consecutive days without the bargaining unit members' consent.

10.7 Lunch Period

Each unit member shall receive a daily duty free lunch period of at least thirty (30) minutes exclusive of a five (5) minute passing period.

10.8 Teacher Assignments

In the preparation of teaching assignments, the District agrees to the following:

10.8.1 Unit members shall make their teaching preferences known to the administrator through the department chairperson prior to the development of the master schedule. The department chairperson shall lead a collaborative process with the unit members of the department regarding the development of the master

schedule. Administrators shall consult with department chairpersons prior to initiating the development of the master schedule. A unit member shall retain the right to consult with the administrator regarding his/her assignment.

- 10.8.2 Three (3) working days prior to the close of the school year the principal or designee shall notify all staff members of their tentative assignments by class periods for the ensuing school year. Changes made subsequent to this notification may be made after the principal/designee has directly consulted by phone or given the unit member five (5) days' notice by certified mail to the last known address of the unit member, of the unit member's opportunity to consult regarding the proposed changes. If inclusion becomes part of an assignment or is removed as part of an assignment, it shall be considered a change and shall require such notice. Failure to respond to the mailed notice shall be deemed a waiver, by the unit member, of such consultation rights.

10.9 Substitute Coverage

Except in an emergency, when substitutes are available they will be hired to replace any teacher when it is known in advance that s/he will be absent from his/her assignment for more than two (2) periods.

10.10 Course Preparation

Both parties recognize that the additional workload created by three or more course preparations may reduce the effectiveness of a teacher. It is therefore agreed that the administration will make a reasonable attempt to limit the number of course preparations assigned to each teacher to two (2) course preparations per semester. The administration will consider all reasonable alternatives to ensure that the number of course preparations is equitable throughout each department and throughout the school.

- 10.10.1 A course preparation is defined as any situation in which the teacher must specifically prepare lessons, tests, or other activities for any class or block having a different course title, course number, or having different identified ability levels within a course title. "Different identified ability levels" does not refer to the normal diversity of academic abilities found in a regular classroom but rather to an individual or group that is designated by the school as requiring special accommodations. RSP teachers who are assigned to inclusion classes for the purpose of planning for and participating in instruction with more than one regular education teacher shall be recognized as having one course preparation for each teacher to which they are assigned. Cambridge Virtual Academy (CVA) and eLearning courses shall be defined as unique course preparations.
- 10.10.2 In the case that a teacher may need to be assigned more than two (2) course preparations, the school administration will consider all reasonable alternatives to alleviate the additional responsibility being placed on the teacher and make a reasonable attempt to remedy any departmental inequities that may be created by the assignment of an additional course preparation.

- 10.10.3 If it has been determined that, in the best interest of the school, it is necessary to assign a teacher more than two course preparations, the teacher may request a meeting with the administrator no later than five (5) workdays from receipt of verifiable notice of the assignment. At this meeting the administrator will consider the teacher's input and provide written rationale for the assignment.
- 10.10.4 Unit members may request a meeting with the administration during the summer if they are notified after the end of the school year that their teaching schedule will contain more than two course preparations. It is understood that requesting a meeting during the summer is optional for the unit member. If the unit member chooses not to schedule a meeting, the timeline for the request begins the first workday of the new school year.
- 10.10.5 If the teacher is not satisfied that all options have been fully explored at the school site, the teacher may file an appeal with the Superintendent's designee no later than five (5) workdays from the receipt of the written rationale or five (5) workdays from the first day of the work year for changes that may have occurred over the summer. The Superintendent's designee will respond to the appeal within five (5) workdays.

10.11 Instructional Day

If the number of instructional minutes for a particular school allows, and upon request of a principal and a majority of the faculty, the District shall grant an additional minimum day at the end of each semester for testing, grading, and other record keeping purposes.

10.12 Professional Attire

The Association and the District agree that in order to enhance a positive school culture, certificated staff should be professionally dressed while on duty and adhere to the following guidelines:

- 10.12.1 Certificated bargaining unit members may be advised by an administrator or supervisor not to wear T-shirts or shorts while on duty.
- 10.12.2 Authorized school T-shirts may be worn while on duty when designated by the administrator or supervisor.
- 10.12.3 Physical Education teachers or unit members assigned to teach in classrooms without air conditioning may be permitted to wear shorts while on duty.
- 10.12.4 Certificated bargaining unit members may wear jeans that are free of holes, tears, or other signs of wear.

The Association and District further agree to jointly monitor the implementation of these guidelines and investigate future modifications of the guidelines.

10.13 Minimum Day

The District shall schedule one (1) student minimum day to be held on the same day that either an Open House or Back-to-School Night event is held at each site designated as a junior high. The minimum day shall be determined by the site administrator with input from the site unit members.

10.14 Traveling Teachers

Unit members required to travel to different classrooms during the school day will be provided an adequate work and storage space during the conference/prep period and shall be assigned a curriculum-appropriate classroom when one becomes available. Priority for assignment to a classroom will be given to the unit member(s) who has/have been traveling for the greatest length of time. Unit members required to travel between work sites during the workday shall be provided a travel period (separate from a duty-free lunch and a daily conference period), subject to administrator approval on a case-by-case basis.

10.15 Loss of Classroom

An attempt shall be made to accommodate room assignments so that a unit member does not lose the use of their assigned classroom during their conference period for more than two (2) consecutive school years.

ARTICLE 11: CLASS SIZE

The principal or designee may consult with members of the staff during the process of assigning pupils to classes. The Board of Trustees will annually review the staffing procedures used within the District.

11.1 Maintain Patterns

The Board will continue its effort to maintain staffing patterns that will avoid state penalties.

11.2 Grade Levels and Instructional Areas

It is recognized that class sizes at various grade levels and in different instructional areas cannot be identical.

11.3 Group Flexibility

The Board recognizes the advantages of instructional groupings different from the historically standard classrooms; e.g., large group instruction, cooperative teaching teams, multi-age groupings, or low enrollment classes for specially funded projects and the Board shall be allowed the flexibility to utilize such groupings.

11.4 Best Interests

The Board shall promote class size which is within the best interests of the students concerned.

11.5 Scheduling

The Board agrees that it shall not arbitrarily or capriciously schedule abnormally or unreasonably large classes within the District. Every attempt shall be made to adjust class sizes to assure that unit members share the teaching load.

11.6 Complaints and Monitoring

A unit member may request a consultation with the principal to discuss alternatives to alleviate large class sizes. If a unit member has a class size complaint which has not been resolved by the principal within twenty-five (25) school days of the start of a semester, the unit member may, appeal to the Assistant Superintendent, Human Resources. The Assistant Superintendent, Human Resources will review the complaint and within five (5) days of receipt of the complaint will either deny the complaint or make a recommendation to the Superintendent for resolution of the complaint.

The District will continue to monitor and require justification by the site administrator for exceedingly large classes, and will request the results of any teacher consultation(s) resulting from large class sizes.

11.7 Additional Staffing

The District will authorize additional staffing to sites based upon verification of growth of enrollment by site. This additional staffing will reflect the current teacher/student ratio as established annually by the District. The site administration will email daily the total enrollment in the school and enrollment in each class and the total number of teachers included in the staffing ratio on each of the first 20 days of the school year and on each of the first five (5) days of the second semester. Whenever the school is authorized to hire additional teachers due to growth in enrollment, the site administration shall email such information.

11.8 Student/Teacher Ratio

Teacher unit members who do not teach a full regular instructional day shall be proportionally counted in the student/teacher ratio for that site.

11.9 Student Load

The maximum student load for bargaining unit members teaching in the traditional comprehensive junior high schools, junior high school Cambridge Virtual Academy and eLearning courses, and Oxford Academy, exclusive of Physical Education, athletics, and performing arts, shall be 222 students.

The maximum student load for bargaining unit members teaching in the traditional comprehensive senior high schools and high school Cambridge Virtual Academy and eLearning courses, exclusive of Physical Education, athletics, and performing arts, shall be 195 students.

The maximum student load only includes students enrolled in the course and excludes students assigned to provide the teacher assistance, including but not limited to, teacher assistant, lab assistant, and peer tutor.

Any homeroom, advisement, or similar additional time with students will be counted as part of the student load.

11.9.1 Physical Education

The maximum student load for bargaining unit members teaching junior high Physical Education shall be 336 students.

The maximum student load for bargaining unit members teaching senior high Physical Education shall be 290 students.

11.9.2 Special Education

Effective 2015-16, the case load maximum for Special Education shall be as follows:

RSP	28 maximum
M/M	18 maximum
ED	12 maximum
LHS	16 adults, 16 high school, 12 junior high maximum
SH	13 adults, 12 high school, 12 junior high maximum
SH-Hope	12 caseload maximum
Autism	11 maximum
SLP	70 caseload/workload maximum
Nurse	10,000 caseload maximum

If the caseload/workload maximum cannot be met, the District and ASTA will meet to review the caseload/workload to determine reasonable options.

11.9.2.1 Speech Language Pathologist (SLP) Workload Model

Speech Language Pathologists and the District shall utilize the digital version of the “Workload Form for Allocation of Support” (see Appendix S) to determine their assigned workload for the current school year.

Frequency of Workload Form Completion

Within twenty (20) days of the beginning of the school year, all SLPs shall complete and submit the Form to Special Youth Services (SYS). Within twenty-five (25) days of the beginning of the school year, the District shall analyze the results and share the findings with ASTA.

Within five (5) days after the start of the second semester, unit members shall complete the digital form and share with SYS. Within ten (10) days of the second semester, SYS will share the findings with ASTA.

In the event that a unit member’s workload increases at times not listed above, the unit member may resubmit the Form to the Director of SYS. Within five (5) days of receipt, the Director of SYS shall meet with the unit member to determine reasonable options.

11.9.3 Specialized Sites or Programs

Effective 2015-16, caseloads for these Special Sites/Programs shall be as follows:

Gilbert/Continuation	120 student load maximum*
Community Day School	75 student load maximum
Polaris/Independent Learning Center	36 caseload maximum
Hope School	10 school wide caseload average

If the maximum/average cannot be met, the District and ASTA will meet to determine reasonable options.

If a new program or delivery model is created within the alternative education program, this language does not apply and the District and ASTA agree to meet and confer to determine reasonable maximums.

- 11.9.4 All maximums in this article shall be adjusted on a pro-rata basis for bargaining unit members who teach an additional period per Article 14.8, part-time, or a split-subject assignment.
- 11.9.5 For student load maximums identified in Articles 11.9 and 11.9.1 only, maximums may be exceeded by mutual agreement of the District and the bargaining unit member.
 - 11.9.5.1 The mutual agreement shall be documented in writing and include the following: (1) effective date of the agreement; (2) the total number of additional students agreed to beyond the applicable maximum; (3) the applicable time period of the agreement (not to exceed one school year); (4) unit member name and signature; and (5) administrator name signature. (See Appendix R)

ARTICLE 12: EVALUATION PROCEDURES

The District and the Association agree that an effective evaluation system recognizes the complexities of teaching and student learning, while focusing on continuous improvement of the evaluatee's teaching practice. Administrators and teachers must work together to build a collaborative and trusting environment to achieve that goal. While formal evaluation occurs every two to five years, it should not be considered an isolated event without connection to continuous teacher growth and reflection. Informal observations shall be utilized in the evaluation process for all evaluation options.

Procedures

12.1 Evaluator

The principal or designated administrative representative shall conduct the evaluation. However, the unit member shall have the right to request an alternate evaluator. Such request shall be made in writing to the principal or immediate supervisor. Should the request be denied, the rationale shall also be submitted in writing to the unit member. All evaluators must have appropriate training and regular calibration in all evaluation procedures and instruments.

12.2 Tiered Evaluation

The District and the Association recognize that the evaluation process varies among the different members of the bargaining unit. Therefore, a three-tiered system shall be implemented to better utilize the time and efforts of the evaluator and the unit member. Informal observation shall be utilized in the evaluation process for all evaluation options. Accordingly, the evaluation process shall be comprised of the three following tiers:

Tier One – The Tier One Teacher is a unit member who has completed less than ten (10) years certificated service serving in a position established by Article 2.1.1 in the District, or less than eight (8) years in permanent status in the District, and has had satisfactory evaluations. The frequency of evaluation shall be as follows: (1) Non-permanent unit members shall be evaluated every year; and (2) Permanent unit members shall be evaluated every other year until they achieve Tier Two Teacher status as defined below.

Tier Two - A Tier Two Teacher is a permanent teacher who has ten years teaching experience in the Anaheim Union High School District, meets federal compliance requirements, and has received satisfactory evaluations for a minimum of the last two evaluations. Tier Two Teachers are evaluated every five years. The Tier Two evaluation is an introspective instrument that requires evaluatees to reflect on their successes and share their expertise with other Unit Members.

A Tier Two Teacher may select to be evaluated using the Project and Reflective Essay option or the Tier One Evaluation Process (formal observation).

Improving Teacher – The Improving Teacher has received an unsatisfactory evaluation in the previous year based on the Tier One or Tier Two evaluation process, has been referred to Peer Assistance Review (PAR), and has developed a remediation plan with the evaluator and the PAR consulting teacher. has a remediation plan in effect, and has been referred to PAR. An Improving Teacher shall have a minimum of three observations during the evaluation/remediation period conducted by their evaluator.

12.3 Goals and Objectives (California Standards of the Teaching Profession – CSTP)

The following (CSTP) Goals and Objectives shall be the basis of all evaluations regardless of the tier or level used in each individual evaluation.

12.3.1 Engaging and Supporting Students in Learning

Teachers learn about their students' interests in order to better engage them in the learning process. They connect subject matter to students' prior knowledge, backgrounds, and life experiences, as well as meaningful, real-life situations. Teachers will use a variety of instructional strategies, resources and technologies to meet the diverse learning needs of students. In addition, teachers will promote critical-thinking skills through the use of inquiry, problem-solving, reflection, and utilize frequent formative assessments to guide their instruction.

12.3.2 Creating and Maintaining Effective Environments for Student Learning.

Teachers promote social development and responsibility within a caring community where students are treated fairly and respectfully. They create physical or virtual learning environments that promote student learning, reflect diversity, and encourage constructive and productive interactions among students. They establish and maintain learning environments that are physically, intellectually, and emotionally safe. Teachers create a rigorous learning environment with high expectations and appropriate support for students. Teachers develop, communicate, and maintain high standards for individual and group behavior. They employ classroom routines, procedures, norms, and supports for positive behavior to foster a climate in which students can learn. They use instructional time to optimize learning.

12.3.3 Understanding and Organizing Subject Matter for Student Learning

Teachers exhibit in-depth working knowledge of subject matter, academic content standards, and curriculum frameworks. They apply knowledge of student development and proficiencies to assist students in the understanding of content. They organize curriculum to facilitate students' understanding of the subject matter. Teachers utilize instructional strategies that are appropriate to the subject matter. They use and adapt resources, technologies, and standards-aligned instructional materials, including adopted materials, to make subject matter accessible to students. They address the needs of English learners and students with special needs to provide equitable access to the content.

- 12.3.4 Planning Instruction and Designing Learning Experiences for Students
Teachers use knowledge of students' academic readiness, language proficiency, cultural background, and individual development to plan instruction. They establish and articulate goals for student learning. They develop and sequence long-term and short-term instructional plans to support student learning. Teachers plan instruction that incorporates appropriate strategies to meet the diverse learning needs of students. They modify and adapt instructional plans to meet the assessed learning needs of students.
- 12.3.5 Assessing Students for Learning
Teachers apply knowledge of the purposes, characteristics, and uses of different types of assessments. They collect and analyze assessment data from a variety of sources and use those data to inform instruction. They review data, both individually and with colleagues, to monitor student learning. Teachers use assessment data to establish learning goals and to plan, differentiate, and modify instruction. They involve students in self-assessment, goal setting, and monitoring progress. Teachers use available technologies to assist in assessment, analysis, and communication of student learning. They use assessment information to share timely and comprehensible feedback with students and their families.
- 12.3.6 Developing as a Professional Educator
Teachers reflect on their teaching practice to support student learning. They establish professional goals and engage in continuous and purposeful professional growth and development. They collaborate with colleagues and engage in the broader professional community to support teacher and student learning. Teachers learn about and work with families to support student learning. They engage local communities in support of the instructional program. They manage professional responsibilities to maintain motivation and commitment to students. Teachers demonstrate professional responsibility, integrity, and ethical conduct.

The District and the Association agree that the evaluator may not observe all (or even a majority of) the descriptors of the six goals and objectives listed above in an observation session.

12.4 Frequency of Evaluation

All non-permanent Tier One unit members shall be evaluated every year. Permanent unit members shall be evaluated every other year until reaching Tier Two status. As provided herein, Tier Two Teachers shall be evaluated every five years if they meet the requirements of state and federal laws.

Should the evaluator determine that, because of observed and documented deficiencies in meeting the District's Goals and Objectives outlined herein, a Tier One or Two Teacher requires a more formal evaluation; the evaluator shall notify the teacher at least two weeks before the end of the school year. Or, if the teacher is being evaluated, the evaluator shall give an unsatisfactory evaluation which will bring about an Improving Teacher evaluation

in the subsequent year. Such deficiencies shall only be related to the Goals and Objectives found in this article.

In the event an evaluatee believes the above administrative decision is unsubstantiated, the unit member shall attempt to resolve the matter directly with the evaluator and/or principal. If a resolution is unable to be reached, the evaluatee may appeal the final evaluation, by providing specific information and data to the Assistant Superintendent, Human Resources. The decision of the Assistant Superintendent is final and no part of the evaluation content is grievable under Article 7 of the collective bargaining agreement.

12.5 Preliminary Evaluation Conference

The evaluator shall conduct a Preliminary Evaluation Conference with each evaluatee prior to the commencement of the formal evaluation. The purpose of the Preliminary Evaluation Conference is to allow both the evaluator and unit member to review the evaluation process, including the Goals and Objectives, and discuss examples of expected performance. The goal of this process is to reach an understanding regarding the expectations for the observation. Evaluation Worksheet for both the Formal Observation and the Project-Reflective Essay options (Appendix E) will be given to Evaluatees at the time of the Preliminary Evaluation Conference.

12.6 Informal Observations

Informal observations shall be utilized in the evaluation process for all evaluation options. In most instances, these observations shall be approximately (15) minutes in length. However, at the discretion of the evaluator, the timeframe may be extended. There shall be no more than two (2) informal observations prior to a formal observation. Within ten (10) school days of the observation, the Informal Observation shall be shared with the evaluatee. All comments on the report must be factual and objective. The time limits may be extended by mutual agreement of the evaluator and the evaluatee. A violation of any of the parameters set forth in this section shall not invalidate the inclusion of the Informal Observation as part of the evaluation process.

12.7 Scheduling of the Formal Observation and Pre-Observation Conference

The evaluator and the evaluatee will schedule the pre-observation conference and the [first] observation date and time at least 10 days prior to the observation. By mutual agreement, the scheduling may be done less than 10 days prior to the observation.

Additional observations will be scheduled at least 5 days in advance or less by mutual agreement. A pre-observation conference is not required for additional observations during the school year.

12.8 Pre-Observation Conference for the Formal Observation

A pre-observation conference shall be held between the evaluator and the evaluatee no less than five days (or less than five days by mutual agreement) before the first scheduled

observation. The purpose of this meeting is to discuss and review the evaluation process for the initial scheduled observation period. The reflection/discussion questions (described *infra*) for the post-observation conference will be distributed to the evaluatee at this time. A discussion for clarification of the reflection questions may take place.

12.9 Formal Observations and Post Observation Conference

The unit member to be evaluated shall be observed for one period per observation in accordance with the evaluation calendar. Within ten (10) school days of the observation, the Observation Form shall be completed and a follow-up conference with the evaluatee shall be conducted to discuss the report. All comments on the report must be factual and objective. The time limits may be extended by mutual agreement of the evaluator and evaluatee.

12.10 Project and Reflective Essay

A Tier Two teacher may select to be evaluated using the Project and Reflective Essay option in lieu of using the formal observation process. The project shall be mutually agreed upon by evaluatee and evaluator and shall be aligned with the (CSTP) Goals and Objectives. Examples of such projects may include, but are not limited to, one of the following: (1) leading or participating in a professional development activity; (2) mentor/collaborate with another teacher; (3) an educational research paper/book report on an educational topic; (4) a study or project using data from the evaluatee's class(es); (5) a project within a staff leadership position that has relevance to the educational goals of the school; or (6) a case study focusing on the evaluatee's students.

The evaluatee will also submit a reflective, self-assessment essay that includes an explanation of how the project could be applied in the classroom. This essay should also contain a reflection on strengths and areas of growth as related to the teacher's own practice and shall be aligned to the (CSTP) Goals and Objectives.

Informal observations shall be utilized in the Project and Reflective Essay option.

12.11 Evaluation Forms

All evaluation/observation forms are appended to this agreement. The administration at individual school sites shall not create any additional forms or handouts or require other supplementary materials to be completed by the evaluatee. The evaluatee has the right to attach a rebuttal reflecting their objection(s) to any aspect of any observation report or final evaluation. Such rebuttals shall be submitted within five (5) working days after the evaluatee has received the observation report or final evaluation. Each rebuttal becomes part of the form to which it is attached.

12.12 Evaluation Calendar

12.12.1 Formal Observation Calendar

All deadlines contained in the Evaluation Calendar shall be strictly adhered to by the evaluator and evaluatee and cannot to be altered or extended with the exception of what is noted in sections 12.6, 12.7 and 12.8.

Prior to the End of the 17th workday according to the Student/Teacher Calendar a Preliminary Evaluation Conference(s) shall be held wherein the evaluation system, processes, and forms (including the reflective questions and the Evaluation Worksheets) shall be explained to the unit members scheduled to be evaluated.

Observation is Scheduled (at least ten days prior to the selected date or less by mutual agreement). Observation shall not be rescheduled except in cases of unplanned, unforeseen, or unscheduled events or circumstances. In the event of a cancellation, the observation shall be rescheduled following the procedures above.

At Least Ten Work Days (or less by mutual agreement) Before the Classroom Observation -- The Pre-Observation Conference and observation date and time will be scheduled by mutual agreement of the evaluator and evaluatee. The reflective questions referenced in 12.7 and contained in Appendix E-6 will be presented at this time.

Post-Observation Conference shall occur within ten days of the observation to discuss the completed Observation Form.

Prior to the end of the first quarter, at least one formal observation shall be completed for all probationary unit members.

Prior to the end of the third quarter, at least one formal observation shall be completed for all permanent unit members. At least two formal observations shall be completed for all probationary employees.

Prior to the end of the third quarter all formal observations shall be completed. However, if a unit member has received a needs to improve or unsatisfactory on a formal observation additional observations may be scheduled during the fourth quarter.

Beginning the fourth quarter and not later than 30 calendar days prior to the end of the school year – A final evaluation shall be completed and provided to the evaluatee.

12.12.2 Project and Reflective Essay Calendar

All deadlines contained in the Evaluation Calendar shall be strictly adhered to by the evaluator and the evaluatee.

Prior to the End of the 17th workday according to the Student/Teacher Calendar a Preliminary Evaluation Conference(s) shall be held wherein the evaluation system processes, and forms (including the reflective questions and the Evaluation Worksheets) shall be explained to the unit members scheduled to be evaluated.

Pre-project Development Conference shall be held individually– at this time the evaluator and evaluatee will discuss the Project. The Tier Two Project Development Form and Tier Two Project and Reflective Essay Final Evaluation Worksheet shall be discussed and shared with the evaluatee (Appendix E-4, E-5).

Prior to the end of the First Quarter– the evaluatee and evaluator shall agree on a project. In the event that the evaluatee and evaluator cannot reach agreement on the project, the unit member shall attempt to resolve the matter directly with the evaluator. If a resolution is unable to be reached, the unit member may appeal to the Assistant Superintendent, Human Resources. The decision of the Assistant Superintendent is final and is not grievable under Article 7 of the collective bargaining agreement.

Prior to the End of the Third Quarter – The Project will be completed and the Reflective Essay will be submitted to the Evaluator.

Beginning the Fourth Quarter and not later than 30 calendar days prior to the end of the school year – A Final Evaluation shall be completed and provided to the evaluatee.

12.13 Constraints

If in the opinion of the site administrator a serious complaint has been lodged against an individual teacher by an employee or non-employee, the teacher shall be notified within a reasonable amount of time and, when practicable, before any students are questioned. Complaints not reported to the teacher, and not investigated, shall not be utilized in the evaluation or subsequent disciplinary action. In addition, progressive discipline may be included in the teacher evaluation process.

No final evaluation shall be based on the results of any standardized test information.

Although unit members may be observed in multiple disciplines, no unit member shall be evaluated in more than one (1) discipline unless the evaluator and evaluatee agree otherwise.

Whenever the District identifies problem areas in a unit member's performance, the District shall provide advance notice that corrective action is necessary. In the event a unit member believes that this did not occur, the unit member shall attempt to resolve the matter directly with the evaluator and/or principal. If a resolution is unable to be reached, the unit member may appeal, providing specific information/data, to the Assistant Superintendent, Human Resources. The decision of the Assistant Superintendent shall be final and no party of the evaluation content is grievable under Article 7 of the collective bargaining agreement.

All information and data used in the evaluation process shall be utilized with the complete knowledge and disclosure to the evaluatee. Student comments or interviews shall not be included in any evaluation.

The use of any electronic listening or recording device in any classroom without the prior consent of the unit member and principal of the school is strictly prohibited.

12.14 Academic Freedom Pertaining to Methodology and Curriculum

Professional discretion shall be guaranteed to unit members in order to create an academic atmosphere in the classroom as follows: (1) a unit member selects the instructional methodology s/he uses in teaching the standards (as long as s/he continues to receive satisfactory evaluations); (2) students and teachers are permitted to raise questions dealing with critical and controversial issues of the day pertaining to the curriculum, per Board Policy 71402; and (3) unit members maintain a classroom atmosphere conducive to the study, investigation, presentation and interpretation of facts. Unit members must teach curriculum standards as adopted by the State. For courses without adopted State Standards, unit members will teach the District-approved course of study.

12.15 Appeal Process

In the event a unit member believes the content of the final evaluation is unsubstantiated, the unit member shall attempt to resolve the matter directly with the evaluator and/or principal. If a resolution is unable to be reached, the unit member may appeal the final evaluation, providing specific information/data, to the Assistant Superintendent, Human Resources. The decision of the Assistant Superintendent is final and no part of the evaluation content is grievable under Article 7 of the collective bargaining agreement.

ARTICLE 13: SAFETY CONDITIONS

13.1 Safe Working Conditions

The District shall provide safe working conditions for all unit members within the fiscal capabilities of the District. Unit members will practice safe procedures and practices. Should the District determine that an unsafe condition exists, unit members affected by that condition shall be advised and provided methods and operating procedures until the condition is corrected.

13.2 Unsafe Conditions

13.2.1 Administrators will monitor and report to the District unsafe working conditions. Unit members aware of unsafe conditions will report said conditions to the immediate supervisor on the appropriate form. The District will respond to the unit member with a copy of the work order.

13.2.2 Assault, battery or any threat of force or violence directed toward a unit member while in attendance at school or at related school activities shall be reported by the unit members to their immediate supervisor as soon as possible.

13.2.2.1 As defined in Penal Code Section 240, an assault is an unlawful attempt, coupled with present ability, to commit a violent injury on the person of another.

13.2.2.2 As defined in Penal Code Section 242, a battery is any willful and unlawful use of force or violence upon the person of another.

13.2.3 The District shall take appropriate action whenever a unit member, while in attendance at school or related school functions, is physically or verbally attacked by another person or persons. Such action will include the unit member and any administrator having knowledge of said incident reporting such incident to the appropriate law enforcement agencies as provided in the Education Code. The affected unit member shall receive a response as to any and all action taken within a reasonable period of time after the report of the incident.

13.2.3.1 In the event of a physical attack directed towards a unit member, the site administrator will take reasonable steps under the circumstances to secure immediate first aid and/or medical treatment for any injury resulting from the attack.

13.2.3.2 The unit member shall submit a written report regarding the incident to the site administrator within no more than two (2) work days following the incident. The site administrator shall conduct a reasonable investigation of the incident taking into consideration the initial notification and any written report from the unit member. Following the investigation, the site administrator shall notify the

unit member and Assistant Superintendent, Human Resources or Director, Human Resources of the investigation's outcome.

13.3 Physical Safety

The District shall give all reasonable support and assistance to unit members as they attempt to maintain an atmosphere conducive to appropriate discipline on school grounds and in the classroom. Such support shall include:

13.3.1 Whenever a student exhibits serious behavioral problems which disrupt the educational process within the unit member's classroom, the unit member may inform the principal/designee who shall arrange for a conference with the unit member to discuss the problem and to decide upon appropriate steps for its resolution. If necessary, the principal/designee may arrange for an appropriate specialist to attend the meeting.

13.3.2 Class Suspension by Unit Members

Within the first thirty (30) days of the school year, site administrators will review with unit members their rights and responsibilities regarding student discipline and class suspension, including suspension forms and grounds for suspension. Unit members may consult District policy (8700-8708) and Education Code provisions (48900-48905, 48910) online at www.auhsd.us and leginfo.legislature.ca.gov.

13.3.2.1 A unit member may suspend a student from his/her class for the day of the suspension and the day following for any of the following actions:

- (a) Caused, attempted to cause, or threatened to cause physical injury to another person;
- (b) Caused or attempted to cause damage to school property or private property;
- (c) Disrupted school activities or otherwise willfully defied the valid authority of the teacher; or
- (d) Any other infraction as enumerated in Education Code 48900.

13.3.2.2 The teacher shall immediately report the suspension to the principal, or designee, and send the student to the principal, or designee, for appropriate action. As soon as possible, the teacher shall ask the parent or guardian of the pupil to attend a parent-teacher conference regarding the suspension. An administrator will attend the conference if either parent or teacher so requests.

- 13.3.2.3 A student suspended by a teacher shall not be placed in another teacher's classroom for that designated period of class suspension.
- 13.3.2.4 If steps outlined above are taken with respect to a student, and the behavioral problem continues to exist, the teacher and the principal/designee shall continue, in a cooperative fashion, to discuss and attempt to identify and implement a resolution to the problem.

13.4 Reimbursement for Personal Property Loss and/or Damage

- 13.4.1 The Board of Trustees will authorize payment of the cost of replacing or repairing certain property of an employee when such items are damaged or stolen in the line of duty as a result of malicious acts and without fault of the unit member.

Covered items are:

- 13.4.1.1 Prescription eye glasses, hearing aids, watches, articles of clothing, or other items necessarily worn or carried by the employee
- 13.4.1.2 Vehicles
- 13.4.1.3 Other personal property of the employee, when approval for the use of the personal property in the line of duty was given in writing by the site administrator or designee before the property was brought to the work site, and when the value of the property was agreed upon in writing by the person or persons bringing the property and the site administrator, or designee appointed by him/her for this purpose, at the time the approval for its use was given.

- 13.4.2 The following items are excluded from coverage under this article:

- 13.4.2.1 Vehicle collision (including hit and run incidents)
- 13.4.2.2 Such personal items as tape recorders, radios, telephones, pagers, or compact disc players belonging to the unit member are not included unless approved by the District in item 13.4.1.3 above. This includes items in a vehicle, regardless of whether the item is fixed or removable from the vehicle
- 13.4.2.3 Purses or wallets, or the contents thereof (credit cards, cash, etc.)
- 13.4.2.4 Cash, credit cards, or other cash equivalent items.

- 13.4.3 The maximum payment of any one claim is \$1,500 or actual cost whichever is less in the case of vehicles and \$1,000 or actual cost whichever is less for other property. Loss or damage shall be reported to the supervisor, and if appropriate,

to the police as soon as the employee becomes aware of such loss or damage. Claim forms are available in the Business Office of the District and should be forwarded through the principal or supervisor to the Business Office when completed.

- 13.4.4 To preclude double recovery, any losses or damages which are compensable, wholly or partially, under the unit member's private insurance policy, or policies, shall to such extent not be compensable under the terms of this policy.

13.5 Use of Force

Unit members may take necessary action in the performance of their duties to insure the safety of themselves and/or others or when necessary for the defense of themselves and/or others.

13.6 School Discipline Committee

A School Discipline Committee will be established on each campus to continuously review and study the school discipline policies and procedures and to make recommendations, when necessary, concerning modifications to these procedures. The committee shall include four (4) unit members selected by the unit members at the school and one (1) administrator. The committee may also include one (1) counselor and two (2) parents. The District and Association are committed to implementing the Student Discipline Taskforce Recommendations & Best Practices, recognizing that they may change over time. Concerns and challenges with implementation and fidelity to the processes and expectations set forth in the Recommendations & Best Practices will be communicated with the administrators and unit members serving on the site Discipline Committee for them to review and resolve.

13.7 Behavioral Problems

Whenever a student has exhibited violent behavior, made threats against employees, or was in possession of weapons, the site administrator shall notify all of the student's teachers. The teacher(s) may inspect any non-confidential records of the student which are in the possession of the District. Threats of personal harm or property damage shall be handled in the manner prescribed by law.

13.8 Health Related Procedures

It is understood by the parties that there may be situations which require that certain health-related procedures be administered in order to protect the health of students. Unit members shall not be required to perform such procedures unless and until the unit member is trained to do so.

13.9 Emergencies/Disaster Procedures

13.9.1 The District shall provide each teacher with the ability to communicate with the administration in emergency situations. The District will provide each classroom with a method of communication, preferably a telephone. The District shall ensure that through the State modernization process, each classroom shall be equipped with a telephone with access to an outside line.

13.9.2 Within the first thirty (30) days of the school year, site administrators will distribute to and review with unit members procedures to be followed in the event of a disaster or emergency.

13.10 Site Safety Committee

A Site Safety Committee, comprised of representatives of all staff, will be established on each campus. The purpose of the safety committee will be to consider the concerns of staff relative to safety on campus.

13.11 Adult Supervision

In curricular and extra-curricular situations where transportation is required, the District shall provide adult supervision in order that no group of students is transported in any conveyance without such adult supervision.

13.12 Relocation

Upon request, unit members who are required to relocate their classrooms shall be entitled to custodial assistance to move their materials and furniture.

ARTICLE 14: WAGES AND ITEMS RELATED TO WAGES

14.1 Salary - Teachers

2022-23 Teachers' Salary

Effective August 8, 2022, the 2021-2022 Teachers' Salary Schedule B shall be increased by 8.0% and is hereby incorporated into the Agreement as Appendix B.

In the event another District employee unit receives an increase on its salary schedule(s) greater than 8.0% for the 2022-2023 school year, the District or ASTA may request, and the other party will agree, to re-open negotiations on salary for 2022-2023.

14.2 Salary - Extra-Service Pay

The District and ASTA are proud to offer many extracurricular activities. A complete list of Extra Service Pay positions can be found in Appendix C. The pay is calculated by applying the percent indicated to Column II, Step 1 of the Teachers' Salary Schedule (Appendix B).

Extra-Service Pay is hereby incorporated as Appendix C of this Agreement.

Extra-Service Pay shall be expressed as a percent of Column II, Step 1 of the 2022-23 Teachers Salary Schedule (Appendix B) and the amount will increase as the Teachers Salary Schedule increases.

14.2.1 Department Chairpersons, BTSA Support Providers, Peer Assistance and Review Consulting Teachers and Peer Assistance and Review Committee Members will be paid monthly with their contract pay. Some duties assigned are within the scope of the school day.

14.2.2 An attempt shall be made to hire unit members for Extra-Service Pay positions before non-bargaining unit members.

14.2.3 Beginning with the 2014-15 school year, the following departments will be represented by a department chairperson:

- Advancement via Individual Determination (AVID) Program
- Career and Technical Education Program (CTE) (including Business, Home Economics and Careers Technology, Industrial Technology Education)
- English (including Reading)
- English Learner (EL) Program
- Library Teacher
- Math

- Physical Education (including Health)
- Science
- Social Science
- Visual and Performing Arts (VAPA) (including Art/Photo, Choral Music, Dance, Instrumental Music, Theatre/Drama)
- World Languages

In order to promote and increase professional growth and leadership development opportunities, department chairperson positions shall be for a term of five years. For purposes of implementation, the 2022-2023 school year shall be considered Year 3 of the initial five-year term. Incumbent department chairpersons may reapply at the end of the term.

The District will provide paid after-school training to new department chairs.

- 14.2.4 Effective with the 2002-2003 school year, and concluding at the end of the 2014-15 school year, the number of Special Education Department Chairpersons at each site shall be reduced by attrition to:

One (1) RSP Special Education Department Chairperson,

One (1) Mild to Moderate Special Education Department Chairperson, and

One (1) Moderate to Severe Special Education Department Chairperson.

Unit members who serve as Special Education Department Chairpersons during the 2001-2002 school year shall continue in their current extra service pay position until the unit member voluntarily resigns or is removed from the position in compliance with Article 17.2.4 of this Agreement.

- 14.2.5 Special Education Department Chair The following special education programs will be represented by a department chairperson:

- Resource Specialist Program (one per site)
- Mild/Moderate and Moderate/Severe (one per site, combined)
- Adaptive Physical Education (one per district)
- Speech and Language Pathologists (one per district)
- Visually Impaired (one per district)
- Orthopedically Handicapped (one per district)
- Adult Transition Mild/Moderate (one per district)
- Adult Transition Moderate/Severe (one per district)

Hope School will have three departments each represented by a department chairperson:

- Moderate/Severe-Junior High School
- Moderate/Severe-High School
- Moderate/Severe-Adult

14.2.6 Extra-Service Pay Positions

14.2.6.1 Posting of Openings

The District shall post at each school location a notice of each opening as it occurs during the regular school year or summer session. Each notice shall state a deadline for applications which shall be not less than seven (7) days after posting. In the event an opening becomes available once the teacher work year begins, the deadline for application shall not be less than three (3) days. The opening shall not be filled prior to such deadline. Postings shall be emailed to the Association President.

14.2.6.2 Return Rights

When a unit member utilizes a protected leave, the unit member will have return rights to the extra-service pay position if the unit member returns to work within one calendar year of the initial date of absence. It is understood that any unit member that serves in the position during this absence does so on an interim basis only.

14.2.6.3 Split Positions

The District and Association recognize that in some instances, extra-service pay positions may be split between two unit members. The following criteria will apply:

- In order for a split extra-service pay assignment to be considered, a proposal shall be submitted to the principal that specifies how the unit members will fulfill the responsibilities and duties of the position.
- Split extra-service pay assignments are valid for one school year.
- The principal shall have final approval of any split position.
- Should one unit member resign from the split, the position shall be reassessed according to the above language.

14.3 Salary Schedule Placement, Advancement and Structure

14.3.1 Salary Schedule

Certificated Unit Members

Unit members will be placed on and advanced on the salary schedule as follows:

1. Col. I Bachelor's Degree
2. Col. II Bachelor's Degree plus 30 semester hours
3. Col. III Bachelor's Degree plus 45 semester hours or Master's Degree
4. Col. IV Bachelor's Degree plus 60 semester hours including Master's Degree or Doctorate

14.3.2 Initial Salary Placement

Whenever a candidate is recommended for election, tentative placement on the salary schedule is made by the Director, Human Resources, based on the evidence of experience and training submitted in the application materials. Final placement on the salary schedule is made when completed official college transcripts (due November 1) and written evidence of experience have been received.

If a unit member fails to furnish such written evidence, the member's contract will be rewritten to reflect correct column and step placement and appropriate amounts sufficient to correct the salary error will be deducted from future salary warrant(s).

A maximum of six (6) years of credit shall be allowed at the rate of one (1) step for one (1) year as follows:

- A year of credentialed public school teaching experience in a paid status for at least seventy-five percent (75%) of the work days designated for the affected position.
- A year of credentialed teaching experience in a WASC accredited private school for at least seventy-five percent (75%) of the work days designated for the affected position.
- 250 days of substitute teaching experience in the Anaheim Union High School District to a maximum credit of six (6) years, provided that a teacher can produce documentation of the number of days taught.

- A year of teaching experience as a long-term substitute in the District for at least seventy-five percent (75%) of the work days in the same teaching assignment.
- Beginning with the 2022-23 school year, a year of intern teaching experience in the District for at least seventy-five percent (75%) of the work days designated for the affected position.

All previous experience shall be verified by official statements from previous employers.

14.3.3 All degrees and credits earned must be from accredited colleges or universities. For purposes of this section, accredited institutions shall be listed in the American Association Collegiate Registrar Admissions (AACRA), Council on Post-Secondary Accreditation (COPA) or Association of American Education.

14.3.4 For initial placement, all semester hours must be upper division or graduate level and earned after the Bachelor's degree.

14.3.5 Vertical Movement

14.3.5.1 All qualified unit members shall advance one (1) vertical step on the salary schedule for each year of service, except those whose placement is at the maximum step. Regular full-time unit members who, in any one school year, are in paid status for a least seventy-five percent (75%) of the work year designated for the affected position shall be deemed to have earned one (1) year of experience credit. If the unit member teaches less than 75% of the work year, the unit member may accumulate partial credit to reach the minimum of 75% of the work year and receive one (1) year of credit.

Example #1: 40% contract for two (2) years earns one (1) year of service credit;

Example #2: 20% contract for four (4) years earns one (1) year of service credit.

14.3.5.2 Any unit member with fifteen (15) complete years of credentialed teaching service in the District shall be placed on Step 16 of the salary schedule.

14.3.5.3 Any unit member with twenty (20) complete years of credentialed teaching service in the District shall be placed on Step 21 of the salary schedule.

- 14.3.5.4 Any unit member with twenty-five (25) complete years of credentialed teaching service in the District shall be placed on Step 26 of the salary schedule.

14.3.6 Horizontal Movement

A unit member shall be placed on the appropriate column after written proof of semester units completed or degree earned has been submitted to the Human Resources Office and approved by the Board of Trustees.

Course credit for salary placement and movement shall be given only for lower division, upper division, or graduate course work taken at four-year colleges, universities, or graduate schools which are accredited by a regional accrediting commission.

- 14.3.6.1 After employment and placement on the salary schedule under adopted policy, the following guidelines will be used in crediting courses for salary schedule column advancement:

- 14.3.6.1.1 Lower division, upper division, or graduate courses that meet any of the five (5) criteria listed below may be credited with prior approval of the principal and the Director, Human Resources. In order to be eligible to use lower division course credit for salary schedule advancement, a "Request for Lower Division Credit" must be submitted through the Director, Human Resources, at least three (3) weeks prior to the start of class. The Director, Human Resources, will respond to the applicant within two (2) weeks.

- 14.3.6.2 Criteria for courses accepted for salary schedule advancement:

- 14.3.6.2.1 A subject directly related to the current or proposed teaching assignment.
- 14.3.6.2.2 A subject directly related to a unit member's teaching major or teaching minor.
- 14.3.6.2.3 A subject directly related to an advanced degree in professional education or in a subject area.
- 14.3.6.2.4 A subject required by a California credential, evaluation, or renewal.
- 14.3.6.2.5 Courses required for obtaining an additional teaching assignment major or minor.

14.3.6.3 Evidence of successful completion of course work or degrees prior to the start of the school year, submitted to Human Resources by November 1, shall be retroactive to August. Evidence of successful completion of course work or degrees prior to January 1, submitted to Human Resources by March 1, shall be retroactive to January 1.

14.3.6.4 The burden of proof of training experience, possession of credentials, and other required documents shall lie with the unit member, both for initial placement and for subsequent reclassification. Any error in classification which is due to action or inaction on the part of a unit member shall be corrected as soon as the error is verified, but salary adjustments shall be retroactive during the current school year only.

14.3.7 Other Salary Schedule Credit

Full salary schedule credit shall be granted for Peace Corps teaching and VISTA teaching.

The Superintendent or his/her designee may recommend salary schedule credit for experience gained which is related to teaching.

14.3.8 Professional Stipends

14.3.8.1 An additional annual stipend of \$2,693 (4.09%) will be paid for an earned doctoral degree from an accredited university.

For purposes of this section, accredited institutions shall be listed in the American Association Collegiate Registrar Admissions (AACRA), Council on Post-Secondary Accreditation (COPA), or Association of American Education.

14.3.8.2 Bargaining unit members who attain National Board certification in the field(s) of their assignment will be paid an additional annual stipend of \$2,693 (4.09%).

14.3.8.3 Bargaining unit members who attain a Bilingual Cross-cultural Language and Academic Development (BCLAD) or equivalent certification will be paid an annual stipend of \$2,693 (4.09%). An additional annual stipend of \$1,350 (2.05%) will be paid for each additional course preparation assigned beyond the limits outlined per Article 10.10.

14.3.8.4 An additional stipend will be paid for Speech Language Pathologists as follows:

- \$3,371 (5.12%) per year
- Additional \$1,350 (2.05%) for CA Speech Pathology License

- Additional \$1,350 (2.05%) for CCC (Certificate of Clinical Competence)
- Maximum of \$6,071/year.

Stipends shall be pro-rated for part-time Speech and Language Pathologists

- 14.3.8.5 An additional stipend of \$5,392 (8.19%) will be paid to full-time Curriculum Specialists and \$2,693 (4.09%) will be paid to part-time Curriculum Specialists.
- 14.3.8.6 An additional stipend in the amount of \$2,153 (3.27%) will be paid to the site Title I Specialist.
- 14.3.8.7 An additional stipend in the amount of \$4,161 (6.32%) will be paid to Nurses.

As per the current Agreement, percentages contained within the Professional Stipends article shall be equal to Column II, Step 1 of the 2021-22 Teachers Salary Schedule.

14.4 Travel Expenses

Any unit member traveling to an authorized convention, meeting, conference, or visitation outside the District boundaries, but within 100 miles of the District Office, shall be reimbursed at a rate equal to previous years IRS allowable rate per mile, and if two (2) or more unit members ride in the same car, the reimbursement rate of two cents more than the allowable IRS allowable rate will be paid on a daily round trip basis. When the conference, convention, or meeting is over 100 miles and the unit member elects to drive his personal car in lieu of using commercial transportation, the unit member will be reimbursed at the amount paid for lowest fare charged for commercial air transportation.

Unit members required to drive their personal automobiles in the course of their work shall be reimbursed for such use at the standard IRS business mileage rate in effect. Use of personal automobiles must have prior approval of supervisor and comply with Board policies.

14.5 Daily Rate of Pay

Daily rate of pay shall be determined by dividing the unit member's annual salary by the number of days of required service as indicated in the school calendar.

14.6 Hourly Rate of Pay

Unit members selected by the District to perform certificated hourly paid duties shall receive an hourly rate of pay equal to the previous Summer's Summer School pay. The new hourly rate of pay shall become effective the first day after the end of the regular year.

The hourly rate is determined by applying a percentage (.08%) to Column II, Step 1 of the Teachers' Salary Schedule (Appendix B). Hourly rate increases are effective after the last teacher work day of the school year. It is understood that pay increases shall not be applied retroactively to hourly service.

14.7 Golden Handshake

The District shall make available the provisions commonly referred to as the "Golden Handshake" to all eligible employees provided the State authorizes it and the District will save money.

14.8 Extra Teaching Periods

Upon mutual agreement of the District, the unit member and the Association, a unit member may agree to teach an additional class in lieu of their assigned conference period. The unit member shall be compensated at a rate equal to 1/6th (16.7%) of his/her daily rate of pay. It is understood that such periods are in the Key to Learning and the school's master schedule. It is also understood that the extra teaching periods are during the regular school day during the regular school year.

If a school has changed the six-period or seven-period day above to a different configuration through a contract waiver, the extra compensation shall be applied only if the unit member teaches an additional class during his/her conference period.

Teachers who agree to teach the additional teaching period must be available for meetings or conferences per Article 10.3 - Adjunct Duties.

14.9 Summer Training Stipend

Unit members who participate in trainings outside of the regular work year shall receive a daily stipend of 0.30% applied to Column II, Step 1 of the Teachers' Salary Schedule (Appendix B) for trainings scheduled to last over three (3.0) hours but no more than seven (7.0) hours, inclusive of a duty-free lunch of at least thirty (30) minutes. This stipend shall be utilized for all compensated work not covered by the Teacher Salary Schedule, Extra Service Pay Schedules, Hourly Rate of Pay, or a Professional Stipend. Unit members who participate in summer trainings will not receive credit for Extra Service Pay to be used in the involuntary transfer process. Trainings scheduled to last three (3.0) hours or less shall be paid at the Hourly Rate of Pay (Appendix B).

ARTICLE 15: HEALTH AND WELFARE

15.1 Contributions by the District

The District shall contribute the blended super composite rate towards the cost of medical insurance, and shall provide dental, life, vision care, and accidental death/dismemberment insurance benefits for active employees who are within the unit as indicated below:

15.1.1 Medical Insurance

PPO: Self-insured major medical with \$275 deductible per person, maximum of \$1,100 per family for unit members and eligible dependents utilizing the Anthem Blue Cross PPO Prudent Buyer-large group Plan Network, including a prescription card service, in the amount not to exceed the super composite rate established for 2023 of \$1,371.40 per month or \$16,456.80 per year per enrolled unit member, or

EPO: EPO insurance for unit members and eligible dependents utilizing the Anthem Blue Cross PPO Prudent Buyer-large group Plan Network, in the amount not to exceed the super composite rate established for 2023 of \$1,447.78 per month or \$17,373.36 per year per enrolled unit member.

The blended super composite rate shall be the weighted average of the PPO and EPO super composite rates above. Beginning with the 2023 calendar year, the District's contribution to the blended super composite rate shall not exceed \$17,022.

2013 blended super composite rate calculation example.

1,238 employees are in the HMO*. (46%)

1,433 employees are in the PPO. (54%)

46% of \$11,808 = \$5,432. 54% of \$14,364 = \$7,757.

\$5,432 + \$7,757 = \$13,189 is 2013 blended super composite rate.

*EPO – Effective January 1, 2018

15.1.2 Life and Accidental Death/Dismemberment Insurance

Life and accidental death/dismemberment insurance for unit member and life insurance protection for unit member's spouse and eligible children.

15.1.3 Dental Insurance

Delta Dental PPO dental insurance services for unit members and eligible dependents, or Delta Care PMI dental insurance.

15.1.4 Vision Care Insurance

Vision care with special contact lens provision for unit members and eligible dependents.

15.1.5 Ancillary benefit plan designs (Life, Dental, Vision) shall be determined by the District Insurance Committee.

15.1.6 If an agreement is reached with any other collective bargaining group on health and welfare that contains a greater benefit than the current plan or a higher maximum district contribution, the District or ASTA may request, and the other party will agree, to re-open negotiations on health and welfare for 2016.

15.2 Insurance Committee

The parties agree that the overriding purpose of the Insurance Committee ("Committee") is to fulfill the commitment contained herein and in previous memoranda of understanding regarding cost containment of health and welfare premiums. The District and the Association agree to a renewed focus on health and welfare cost containment through participation on the Committee. Accordingly the parties agree as follows:

15.2.1 The District will provide regular members of the Insurance Committee release time and class coverage to attend insurance committee meetings.

15.2.2 The parties will work aggressively through the Committee to generate specific changes in health and welfare coverage, if needed, that maximize the district's contributions for medical, dental, vision, and life insurance. On-going cost evaluations will be generated and provided to the Committee as requested. Each year, the super composite rate for the following year will be available to the Committee on or before September 1. Upon review of these rates, the Committee will make suggestions for cost containment.

15.2.3 The Committee's final recommendations for implementation of the above-referenced cost containment provisions and actual super composite rate shall be submitted to the Association no later than September 30. The Association and the District negotiation teams will work to reach an agreement on such cost containment provisions and upon agreement, recommendations shall be submitted for ratification. The Association reserves the right to meet with the District to bargain a separate benefits plan by November 1 of the calendar year preceding the plan year. If such agreement is not reached prior to November 1 of each year, the District is authorized to initiate payroll deductions beginning with the January 31 paycheck for the difference between the blended super composite rate noted in 15.1 and the current year's blended super composite rate provided by the contract administrator.

15.3 Right to Contact

The Association shall have the right to contact the Health and Welfare contract administrator directly for any information it wishes relative to the plan, but a copy of such request and a copy of any answer received from the contract administrator shall be sent to the District.

15.4 Self-Insurance Plan

The District shall maintain a self-insurance plan, using an outside contract administrator.

15.5 Retirees

The Board of Trustees shall provide the 1979-80 fringe benefit amounts toward the major medical and dental portion of the fringe benefit compensation package to all unit members who were regular contract certificated personnel in the employment of the District prior to September 6, 1979 and who retire(d) on or after September 6, 1979 from the District with fifteen (15) or more years of service to the District and who are not otherwise covered by any similar programs provided through social security or teacher retirement plans.

Retirees referred to in the above paragraph who wish to continue participation in the program will be required to make monthly payment, in advance to the Business Office, the difference between the current year costs and the 1979-80 costs.

All unit members ages 60-65 who are regular contract certificated personnel in the employment of the District and who retire(d) from the District with fifteen (15) or more years of service to the District and who are not otherwise covered by any similar programs provided through social security or teacher retirement plans shall be provided with the major medical and dental portion of the District's fringe benefit compensation package for the retiree only. Unit members who retire with fifteen (15) or more years of service to the District, and who have not attained the age of 60, who wish to participate in the major medical and dental portion of the fringe benefit compensation package may do so by depositing the monthly amount of the premium with the District Business Office. The amount of yearly premium will be established each year by the Business Office.

Members retiring after 1969 shall receive benefits no greater than those accorded current, active bargaining unit members. To remain eligible for the District paid benefit coverage from ages 60-65, the retiree must deposit the monthly amount of the premium with the District Business Office from the date of retirement until age 60.

15.6 IRS Section 125 - Flexible Benefit Plan

The District shall provide an Internal Revenue Service Section 125 Plan for unit members. Such plan will include but not be limited to eligible medical and disability income insurance and dependent care expenses. The plan administrator for the IRS Section 125 Plan shall be mutually agreed upon by the Association and the District. Participation by bargaining unit members in the Plan shall be voluntary.

ARTICLE 16: PART-TIME EMPLOYMENT

16.1 Pre-Retirement Reduced Assignment

It is the policy of the Board of Trustees of the Anaheim Union High School District to provide unit members of this District with the opportunity to phase in their retirement by reducing their workload from full-time to part-time duties while maintaining full retirement benefits pursuant to Education Code Section 22724. This reduced workload shall be authorized upon request of any full-time unit member subject to the following conditions:

- 16.1.1 The unit member must have reached the age of fifty-five (55) years prior to reduction in workload.
- 16.1.2 The unit member must have at least ten (10) years of full-time employment in this District in a position requiring certification, of which the immediately preceding five (5) years were full-time employment, and currently earning a salary equivalent to Column II, Step 7, or more.
- 16.1.3 The minimum part-time employment shall be one-half (1/2) of the number of days of service required by the unit member's contract of employment during the final year of service in a full-time position. The term "one-half" means full-time for one-half (1/2) the days required for the individual's position classification.
- 16.1.4 Only unit members who do not hold positions with salaries above that of the school principals are eligible for this reduced workload-retirement benefits program.
- 16.1.5 The option of part-time employment and full retirement benefits must be exercised on an annual basis.
- 16.1.6 The request for part-time employment must be exercised at the request of the unit member and formalized by a written agreement prior to the period of reduced service. The Director, Human Resources, shall specify the conditions of reduced service and shall establish the deadlines for making application and reaching agreement. The agreement can be revoked only with the mutual consent of the unit member and the District.
- 16.1.7 The unit member who elects a reduced workload in accordance with the conditions of this policy shall be paid a salary which is the pro rata share of the salary that would be earned if the request for part-time employment had not been made, and shall retain all other rights and benefits of full employment, provided the unit member elects to contribute to the Teachers' Retirement Fund the amount that would have been contributed if employment was on a full-time basis. If the unit member elects to contribute the full-time employment share to the Teachers' Retirement Fund, the District shall also do the same to assure full-time employment retirement allowance.

16.1.8 The District reserves the right to deny granting a reduced workload to any unit member if doing so would create a staffing problem.

16.1.9 No unit member shall be entitled to receive retirement credit for more than ten (10) years of service under this policy.

16.2 Job Sharing

16.2.1 Prior to any layoff and/or reduction in force, the District shall advertise to all unit members, for a thirty (30) day period, that the opportunity exists to participate in job sharing. The minimum job sharing employment shall be one-half (1/2) of the number of days of service required by the unit member's contract of employment. The term "one-half" (1/2) means full-time for one-half (1/2) of days required for the individual's position classification. The unit member receives fringe benefits under Article 15 during the term of his/her employment. The District reserves the right to deny the granting of job sharing if doing so would create a legal/staffing problem, as determined by the District.

16.2.2 Job sharing shall refer to two (2) unit members on regular contracts sharing one (1) teaching assignment. Two (2) unit members may share an assignment for a minimum of one (1) year. Job applications for a job-sharing assignment for the following school year shall be filed with the District no later than March 1. An application for job-sharing must include a proposal specifying how the employee will fulfill the responsibilities and duties of the position. The total number of positions shared by unit members participating in a job share shall not exceed 1% of the bargaining unit. The District shall approve or deny requests and notify, in writing, the applicants of its decision by May 1. Notwithstanding other provisions of this Agreement, job sharing unit members' wages, benefits, and paid leaves shall be prorated relative to the actual time worked. In no event shall the total amount of the health and welfare benefits for the job sharers exceed the amount the District would have paid if the position had not been shared.

16.2.2.1 Upon request of the two (2) unit members and approval of the principal, a job sharing assignment may be renewed provided the two (2) unit members notify the District prior to March 1.

16.2.2.2 If a unit member on a regular contract is in a job sharing assignment and elects to return after the first year to full-time teaching, the unit member will be returned to her/his original school if a position for which the unit member is certificated is available.

16.2.2.3 If a unit member on a regular contract is in a job sharing assignment for more than one (1) year and elects to return to full-time teaching, the unit member will be assigned to the first available full-time teaching position for which the unit member is certificated.

- 16.2.2.4 In order to advance on the salary schedule, the bargaining unit members in the job share must work a minimum of 75% of the 185 work days, which is a total of 139 or more days within two consecutive school years. If a work year is adjusted due to furlough days, the unit member must work a minimum of 75% of the work days within the two consecutive years.

16.3 Reducing from a Full-Time Assignment

- 16.3.1 The request for a reduced assignment must be initiated by the unit member and formalized by a written agreement with the District prior to the period of reduced service. The Director, Human Resources, shall specify the conditions of reduced service and shall establish the deadlines for making an application and reaching an agreement. The agreement may be renewed on an annual basis with mutual consent of the unit member and the District.
- 16.3.2 If a unit member on a reduced contract returns to his/her full-time assignment after one (1) year, the unit member shall be returned to his/her original school if a position for which the unit member is certificated is available.
- 16.3.3 If a unit member's reduced assignment contract is not renewed, the unit member shall return to a full-time position.

ARTICLE 17: DISCIPLINE

17.1 Files

17.1.1 District Personnel File

A unit member shall have the right to examine and respond to all of the material in his/her personnel file which has accrued after his/her employment. A representative of the unit member may, at the unit member's request, accompany the unit member in the review or, with the unit member's written consent, may conduct the review. Each unit member's personnel file shall contain only materials and documents as provided by law including the following:

17.1.1.1 Pre-employment information

17.1.1.2 Copies of annual contracts and supplemental contracts

17.1.1.3 Transcripts

17.1.1.4 Certification material

17.1.1.5 Letters of commendation

17.1.1.6 Copies of official personnel action

17.1.1.7 Written evaluations

17.1.1.8 Other materials, as agreed between the unit member and the Director, Human Resources.

17.1.2 Materials placed in the unit member's district personnel file shall be photocopied within forty-eight (48) hours of placement and submitted to the unit member who shall sign a receipt signifying that s/he has received the material. Such receipt does not indicate agreement. The unit member may make a written response to the material which shall also be placed in his/her district personnel file, and attached to the material being responded to. Materials which relate to an incident involving a unit member must be submitted for placement in his/her district personnel file within a reasonable period of time following the date of the complaint. Any material shall be removed from the district personnel file if a unit member's claim that it is inaccurate is sustained through the grievance procedure.

17.1.3 Local Site Folders

17.1.3.1 In addition to copies of materials found in 17.1.1, the local site folder may contain only the following:

17.1.3.1.1 Emergency Information Card

17.1.3.1.2 Principal/Supervisor copies of official personnel actions

17.1.3.1.3 Principal/supervisor documentation of actions which may lead to official personnel actions

17.1.3.1.4 Personal Data Sheet

17.1.3.1.5 Copies of forms which are prohibited by this Agreement from placement in the district personnel file

17.1.3.1.6 Items in the local site folders shall be destroyed whenever a unit member transfers to another site or terminates employment with the District with the exception of items that could lead to disciplinary actions and items mutually agreed upon by the unit member and principal.

17.1.3.2 Materials placed in the local site folder as described in 17.1.3.1 with the exception of item 3 are generally materials known to the unit member. Written "documentation of actions which may lead to official personnel action" will be made known to the unit member prior to use in any official personnel action. Twelve months after the receipt of a verbal warning document, the unit member may request the site administrator remove any record of said verbal warning from the local site file. If the request is denied, the unit member may appeal the decision to the Asst. Supt. of Human Resources.

17.2 Discipline

17.2.1 Process - Normally, the district shall utilize a "progressive discipline" procedure which utilizes the following steps:

17.2.1.1 Verbal warning(s)

17.2.1.2 Written warning

17.2.1.3 Written Reprimand

17.2.1.4 In the administration of this procedure, the parties agree that some actions of unit members may be so severe as to not require stringent adherence to the steps outlined. It is further agreed, however, that no

unit member shall be reprimanded, reduced in compensation, or suspended with or without pay as set forth herein without just cause.

In order to progress from one step to the next there must have been reoccurrence of like or related action that brought about the previous step or steps.

- 17.2.2 Notice of Progressive Discipline - In the administration of the overall discipline program of the district, it will be clearly noted on any written notice stating if the discipline represents a:

17.2.2.1 Written warning, or

17.2.2.2 Written Reprimand

- 17.2.3 Right to Representation - A unit member shall be entitled to have a representative present when s/he is subject to any disciplinary action. After a request for such representation is made, any conference will be held within a period of time not to exceed five (5) working days in order that a representative of the unit member's choice, when possible, may have an opportunity to be present.

- 17.2.4 Extra-Service Pay Assignments

- 17.2.4.1 Removal of Unit Member For Extra-Service Pay

The District may remove unit members from extra-service pay positions (Appendix C) subject to due process, or as a result of a transfer to another site, or when a unit member no longer performs the duties associated with the stipend. For purposes of this section, due process means:

17.2.4.1.1 Verbal warning

17.2.4.1.2 Written warning

17.2.4.1.3 Written reprimand

17.2.4.1.4 Removal

The District may also remove a unit member from extra-pay and leadership positions (Appendix C) due to deficiencies in performance. The unit member will be given written notice of the deficiencies prior to removal. If no improvement is made within a reasonable amount of time, the unit member will be given notice by May 15 or at the conclusion of the season of sport effective for the following school year or season. It is understood that any written material or documents related to the removal of a unit member from an extra-service pay position shall not be placed in the unit member's district personnel file

but may be placed in the local site folder. This does not prohibit the documentation of serious offenses involving moral turpitude to be included in the personnel file.

- 17.2.4.2 In the administration of this procedure, the parties agree that some actions of unit members may be so severe as to require stringent action without strict adherence to the steps outlined above. It is further agreed that the District shall not be obligated to follow the principle of just cause in the removal of unit members from extra-service pay positions.

17.3 Complaints Against Unit Members

- 17.3.1 If in the opinion of the site administrator or designee, a serious complaint has been lodged against an individual teacher by an employee or non- employee, the teacher shall be notified within a reasonable period of time and, when practicable, before any students are questioned. Complaints not reported to the teacher within a reasonable period of time shall not be utilized in any evaluation or subsequent disciplinary action.
- 17.3.2 When practicable, if the complainant wishes to pursue the matter further, the principal will convene a conference between the teacher, the person making the complaint, and the principal or designee for the purpose of resolving the complaint.
- 17.3.3 Complaints that are not resolved at the school level should be directed to the District Superintendent or Designee.
- 17.3.4 If after the District Superintendent, or Designee, has responded to the complaint, the complainant is still not satisfied with the answer, further complaint may be made in writing to the Board of Trustees for its potential investigation and necessary action. Such complaints may be discussed in closed session.

ARTICLE 18: SUMMER PROGRAMS

Summer Programs include, but are not limited to, seat-based courses, APEX, online or E-Learning courses, Extended School Year (special education), Summer Language Academy, and International Short Stay.

18.1 Summer Program Selection Procedures

- 18.1.1 Summer program positions and requirements shall be announced at the earliest time feasible prior to the commencement of the term. ASTA unit members shall be eligible to apply for summer program positions only if they have a current “meets standards” or “satisfactory” evaluation. Such announcements shall be in the form of notices sent to all certificated personnel. Eligible ASTA bargaining unit applicants shall be given an interview.
- 18.1.2 Written notice of initial summer program assignment shall be given at the earliest time feasible prior to the commencement of the term. Employment may be terminated anytime the class size drops below an enrollment figure established by the District. Unit members who are offered employment shall be guaranteed a minimum of ten (10) hours pay.
- 18.1.3 Application procedures for summer program teaching positions will be announced each year. Unit members will be recommended for summer program employment by the summer program principals, and approved by the Director, Human Resources, who will send a written offer of employment, including training and other requirements, to the unit member. The unit member who is offered summer program employment shall sign and return the offer within five (5) days of notification or be deemed to have declined the offer. Preference shall be given to personnel who during the regular school year are ASTA bargaining unit members in the Anaheim Union High School District, hold an appropriate teaching credential, are permanent teachers, probationary or temporary teachers who have been offered and accepted employment for the next school year and are currently teaching or have taught in the subject area in the past at any level. ASTA bargaining unit members shall be hired prior to non-AUHSD applicants, except that the District shall have the right to hire up to 10% non-AUHSD applicants for summer program positions. A bargaining unit applicant who is not selected to teach in a summer program may be provided a written rationale upon request.
 - 18.1.3.1 The District will provide the Association with a listing of all applicants and all hires for summer programs and in addition, will provide copies of all application forms specifically requested by the Association within two (2) days of the Association's request.
 - 18.1.3.2 The District will make all reasonable efforts to ensure that equipment is safeguarded in all summer program lab and/or shop classes when

the teacher in the classroom during the regular year is not teaching summer program.

18.2 Working Hours

Unit members must be on duty at least fifteen (15) minutes before the beginning of the class day and remain on duty until the close of the student's regular school day. Each unit member shall receive a daily break of ten (10) minutes between the first period and the second period if the unit member is assigned to teach both periods. Such time shall be compensated at the unit member's hourly rate of pay.

Attendance at any required summer program meetings held outside regular school hours will be paid at the Hourly Rate of pay.

The Superintendent or his/her designee shall meet with the ASTA President no later than March 1 of each school year to discuss the summer program schedule.

18.3 Cancelled Class Procedures

Teachers whose classes are canceled due to insufficient enrollment shall be entitled to fill any vacant summer program positions for which they are certified at other summer program sites, before such positions are offered to other personnel.

18.4 Evaluation Procedures

Any summer program teacher who is regularly employed by the District shall not be subject to evaluation during the summer program.

Any other employee may be evaluated at the principal's discretion.

18.5 Wages and Benefits

18.5.1 Hourly Rate

Summer program teachers will be paid an hourly wage determined by the current Hourly Rate of pay.

18.5.2 Summer program teachers will not be accorded health and welfare benefits as an incident of summer program employment.

18.6 Sick Leave, Personal Illness and Injury

18.6.1 Annual Sick Leave and Accumulation

Members of the bargaining unit shall be entitled to sick leave credit equivalent to the total daily hours for the summer program worked. The summer program must be a minimum of 19 days and the employee must work at least 75% of the summer

program work days to qualify for the sick leave credit. Summer program unused sick leave and regular contract sick leave shall be accumulated from year to year. If a unit member has used his/her sick leave earned during the summer program, and requires additional sick leave, such sick leave shall be deducted from the unit member's regular accumulated sick leave or the unit member shall take short term leave without pay. (Article 8, section 8.12)

To be eligible for sick leave absence with pay, the unit member shall be in a paid status and scheduled for work on the days(s) of absence.

If a unit member resigns, retires, or is terminated and has used more sick leave than was earned, the amount used but not earned shall be deducted from the final warrant of the unit member.

18.6.2 Procedures for Taking Sick Leave

Members of the bargaining unit must notify the principals of the absence as soon as the necessity to be absent becomes known to the unit member but in no instance later than 6:30 a.m. of the day of the absence.

A unit member returning from absence must contact the school or site by 12:00 noon of the day preceding the day of intended return. If s/he is unable to make a determination before 12:00 noon, the District must be notified not later than 6:30 a.m. the following day. In the event that the District has not been notified of the unit member's intention to return, and accordingly has employed a substitute teacher for the day, the District may require the returning unit member to be charged with one (1) additional day of absence.

18.7 Release Time

18.7.1 Release Time - Grievance Processing

Unit members, not to exceed a maximum of the grievant, the grievant's representative and two (2) witnesses, shall be released from assigned responsibility without loss of compensation when participating in grievance meetings held during the school day.

18.7.2 Release Time - Association Business

Upon twenty-four (24) hours prior notice of the District and authorization by the President of the Association, the Association shall be provided a maximum of three (3) days each school year of released time for the purpose of conducting Association business. These days shall be taken in minimum increments of one (1) full day. Payment for the substitute(s) replacing the absent unit member(s) shall be reimbursed to the District Business Office by the Association within thirty (30) days.

ARTICLE 19: FACULTY ADVISORY COUNCIL

19.1 Yearly Election

Each school site shall hold a yearly election conducted by the Association Site Representative and the Principal during the first quarter of each school year to determine if they wish to establish a Faculty Advisory Council. A two-thirds (2/3) vote of the teaching staff is required to establish the Council.

19.2 Participants

The Faculty Advisory Council shall be composed of a minimum of three (3) to a maximum of five (5) teachers elected by the majority of the teachers at the site.

19.3 Meetings

The Council shall meet on a regular basis and act as an advisory panel to the site administration on issues including, but not limited to, master schedule, school discipline, attendance policies, and local site budget.

ARTICLE 20: PROFESSIONAL DEVELOPMENT/PROFESSIONAL LEARNING

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree that an effective professional learning plan considers the complexities of teaching and student learning, while focusing on continuous improvement of the teaching practice. Administrators and teachers shall work together to build a collaborative and trusting environment in which both parties are valued equally to achieve that goal. Unit members at each site shall be afforded the opportunity to actively participate in the planning of professional development activities throughout the school year. Administrators and teachers shall utilize a variety of site-based shared decision making structures, including Site Leadership Teams and Professional Learning Communities, to ensure the needs of unit members, the departments, and the site are met.

ARTICLE 21: BEGINNING TEACHERS SUPPORT AND ASSESSMENT PROGRAM

In the implementation of the Marian Bergeson Beginning Teacher Support and Assessment (BTSA) program, the District and the Association agree to abide by Education Code Article 4.5, Section 44279.1 and regulations promulgated by the State Department of Education.

21.1 Purpose

- 21.1.1 Provide an effective transition into the teaching career for the first year and second year teachers in California.
- 21.1.2 Improve the educational performance of pupils through improved training, information and assistance to new teachers.
- 21.1.3 Enable beginning teachers to be effective in teaching pupils who are culturally, linguistically, and academically diverse.
- 21.1.4 Ensure the professional success and retention of new teachers.
- 21.1.5 Ensure that a Support Provider provides intensive individualized support and assistance to each participating beginning teacher.
- 21.1.6 Improve the rigor and consistency of individual teacher performance assessments and the usefulness of assessment results to teachers and decision-makers.
- 21.1.7 Establish an effective, coherent system of performance assessments that are based on the California Standards for the Teaching Professional adopted by the Commission, January 1997.
- 21.1.8 Examine alternative ways in which the general public and the educational profession may be assured that new teachers who remain in teaching have attained acceptable levels of professional competence.
- 21.1.9 Ensure that an individual induction plan is in place for each BTSA Participating teacher and is based on an ongoing assessment of the development of the beginning teacher.
- 21.1.10 Ensure continuous program improvement through ongoing research, development and evaluation.

21.2 BTSA Participating Teachers

Participating in the BTSA program shall be required for eligible teachers.

21.2.1 Criteria To Be Met By BTSA Participating Teachers

- 21.2.1.1 State eligible (meet requirements of first or second year with preliminary or clear credential).
- 21.2.1.2 Recommended and approved for participating by the District.

21.2.2 Example of BTSA Participating Teacher Activities

- 21.2.2.1 Demonstrate an understanding of the professional induction process through active engagement in the BTSA program.
- 21.2.2.2 Create and implement an Individual Induction Plan (IIP) together with the BTSA Support Provider.
- 21.2.2.3 Develop a teaching portfolio that provides a basis for continued examination of professional practice and growth.
- 21.2.2.4 Participate in the support and training activities including orientations, multicultural training, peer support seminars, discussion groups and demonstration lessons.
- 21.2.2.5 Participate in the assessment process and use of the results to chart professional development through further support and training activities.
- 21.2.2.6 Maintain a reflective journal to record higher thought processes on the teaching/learning context.
- 21.2.2.7 Participate in the program evaluation process and provide feedback to the BTSA Support Provider and Director.

21.3 BTSA Support Provider Selection

21.3.1 Criteria To Be Met For BTSA Support Provider Nomination and Assessment

- 21.3.1.1 Be a credentialed classroom teacher in the ASTA bargaining unit with permanent status providing direct classroom instruction at least 60% of the school day.
- 21.3.1.2 Have five (5) years recent classroom experience.

- 21.3.1.3 Have demonstrated exemplary teaching ability, as indicated by, among other things, effective communication skills, subject matter knowledge, and mastery of a range of teaching strategies necessary to meet the needs of students in different context.
- 21.3.1.4 No more than 10% of the BTSA support providers can be excluded from the 60% direct classroom instruction agreement.
- 21.3.2 The following criteria will be considered:
 - 21.3.2.1 Demonstrates knowledge and commitment to subject matter.
 - 21.3.2.1.1 Subject matter expertise
 - 21.3.2.1.2 Ability to convey enthusiasm for the subject to students.
 - 21.3.2.1.3 Uses a wide variety of teaching strategies.
 - 21.3.2.2 Demonstrates belief in student ability to succeed.
 - 21.3.2.2.1 Commitment to setting high expectations for students.
 - 21.3.2.2.2 Competence to teach at various student ability levels.
 - 21.3.2.2.3 Willingness to give special attention to students requiring assistance.
 - 21.3.2.2.4 Success in fostering excellent student performance.
 - 21.3.2.3 Gives evidence of professional stature.
 - 21.3.2.3.1 Leadership, e.g., in organizing projects on his/her own initiative.
 - 21.3.2.3.2 Recognition by those in the same profession.
 - 21.3.2.3.3 Respect of his/ her colleagues.
 - 21.3.2.3.4 Teaching skills for working with students from different racial, linguistic and cultural backgrounds.
- 21.3.3 Examples of BTSA Support Provider Activities
 - 21.3.3.1 Provide assistance and guidance to new teachers.
 - 21.3.3.2 Provide staff development for teachers.

- 21.3.3.3 Develop curriculum.
- 21.3.3.4 Establish a forum allowing for the exchange of new ideas and materials.
- 21.3.3.5 Assist teachers with classroom management/organization/discipline skills.
- 21.3.3.6 Participate in a program of professional growth designed to improve mentor skills.

21.4 Selection Committee for BTSA Support Providers

The Committee shall consist of the President of the Anaheim Secondary Teachers Association, one BTSA Lead Teacher and the Assistant Superintendent of Human Resources.

Rights and Responsibilities of the Selection Committee:

- 21.4.1 The Selection Committee shall seek applications for the BTSA program from the body of eligible classroom teachers.
- 21.4.2 For each classroom teacher recommended, the committee shall specify a term of BTSA service of two (2) years. BTSA Support Providers may request reappointment through the Selection Committee until the six (6) year maximum is reached. The Selection Committee will consider the recommendation from the Director.
- 21.4.3 Material contained in the applicant's personnel file, including letters of recommendation and evaluations shall not be made available to or used by the committee unless expressly authorized in writing by the applicant.
- 21.4.4 The Selection Committee will review BTSA Support Provider applications and may conduct classroom observations of the candidates.
- 21.4.5 The Selection Committee will select candidates for BTSA Support Provider by a majority vote of the Committee.
- 21.4.6 The process will include reviewing applications and references, and conducting personal interviews. The Selection Committee will recommend BTSA Support Provider candidates and a list of alternates.

21.5 BTSA Support Provider Rights and Responsibilities

- 21.5.1 BTSA Support Providers may be released from classroom duties. Release time may be for workshops, inservice activities, observations, and other related duties.
- 21.5.2 BTSA Support Providers are not to perform any administrative duties or participate in the summative evaluation of other teachers.
- 21.5.3 BTSA Support Providers are not exempt from normal, routine teacher duties at their site.

21.6 Evaluation of the BTSA Support Provider

Evaluation of the BTSA Support Provider classroom duties shall be in accordance with District policy, practice and the certificated bargaining agreement.

21.6.1 General Provisions

- 21.6.1.1 No expense required by the operation of this program shall be budgeted or charged to the general fund. If the funding is decreased at any time during the life of the program, all facets of the program will be decreased proportionally.
- 21.6.1.2 If for any reason a BTSA Support Provider is unable to complete the designated term, the Director may recommend a replacement from committee recommended alternates and the respective stipend shall be prorated.
- 21.6.1.3 Following a term of service, a BTSA Support Provider must wait one (1) year to reapply unless there are no BTSA Support Providers available.

21.7 Board Action

- 21.7.1 The District Governing Board may meet in Closed Session to consider the appointment of any nominees to be a BTSA Support Provider in the same manner that it may consider the appointment or employment of other employees.
- 21.7.2 Final designation of any person as a BTSA Support Provider shall be by action of the Governing Board of the school district from persons nominated. The Governing Board may reject any nomination.

ARTICLE 22: PEER ASSISTANCE AND REVIEW

The Association and the District agree that the Peer Assistance Review (PAR) program shall only be implemented if the District receives funding for the program from the State. The Association and the District are continuously striving to provide the highest possible quality of education. In order for students to succeed in learning, teachers must succeed in teaching. Therefore, the parties agree to cooperate in the design and implementation of programs to improve the quality of instruction through expanded and improved professional development and peer assistance. Teachers who are referred or volunteer for the program are viewed as valuable professionals who deserve to have the best resources available provided to them in the interest of improving performance to a successful standard.

22.1 Joint Committee

The Joint Committee shall consist of five (5) members, the majority of whom shall be certificated classroom teachers who are chosen to serve by the Association. The District shall choose the administrators of the Joint Committee.

The Joint Committee shall establish its own meeting schedule. To meet, two-thirds of the members of the Joint Committee must be present. Such meetings shall take place during the regular teacher workday. Teachers who are members of the Joint Committee shall be released from their regular duties to attend meetings, without loss of pay or benefits. In addition, the teacher members of the Joint Committee shall receive a stipend of \$4,000 per year.

The Joint Committee shall be responsible for the following:

- 22.1.1 Providing annual training for the Joint Committee members.
- 22.1.2 Establishing its own rules of procedure, including the method for the selection of a Chairperson.
- 22.1.3 Selecting the panel of Consulting Teachers.
- 22.1.4 Selecting trainers and/or training providers.
- 22.1.5 Providing training for Consulting Teachers prior to the Consulting Teacher's participation in the program.
- 22.1.6 Notifying participation in the Peer Assistance and Review program by written notification to the referred PAR Participating Teacher, the Consulting Teacher and the site Principal.
- 22.1.7 Making available the list of the panel of Consulting Teachers to the PAR Participating Teacher.

- 22.1.8 Adopting Rules and Procedures for effectuating the provisions of this Article. Said Rules and Procedures will be consistent with the provisions of the Agreement, and to the extent that there is an inconsistency, the Agreement will prevail.
- 22.1.9 Distributing, annually, a copy of the adopted Rules and Procedures to all bargaining unit members and administrators.
- 22.1.10 Establishing a procedure for application as a Consulting Teacher.
- 22.1.11 Determining the number of Consulting Teachers in any school year, based upon participation in the Peer Assistance and Review program, the available budget and other relevant considerations.
- 22.1.12 Reviewing the report prepared by the Consulting Teacher and making recommendations to the Governing Board regarding the referred PAR Participating Teacher's progress in the Peer Assistance and Review program.
- 22.1.13 Evaluating, annually, the impact of the Peer Assistance and Review program in order to improve the program.

22.2 Confidentiality

All proceedings and materials related to evaluations, reports and other personnel matters shall be strictly confidential. Therefore, Joint Committee members and Consulting Teachers may disclose such information only as necessary to administer this Article.

22.3 Hold Harmless

This District agrees to indemnify and hold harmless and provide a defense to any Association-selected member of the Joint Committee against any claims, causes of action, damages, grievances, administrative proceedings or any other litigation arising from the unit member's participation in Peer Assistance and Peer Review. The Association retains the right to participate in the litigation. The District will pay legal costs and fees in such actions.

22.4 PAR Participating Teachers

- 22.4.1 A PAR Participating Teacher is an experienced teacher with permanent status who receives assistance to improve his or her instructional skills, classroom management, knowledge of subject, and/or related aspects of his or her teaching performance as a result of an unsatisfactory final evaluation.
- 22.4.2 A PAR Participating Teacher will be assigned to a Consulting Teacher from a panel of teachers. The Referred PAR Participating Teacher may petition the Joint Committee for a different Consulting Teacher.

22.4.3 The Referred Participating Teacher has the right to be represented at any Joint Committee meeting or any meeting with administrators throughout these procedures by the Association representative of his or her choice.

22.4.4 A Volunteer PAR Participating Teacher is an experienced teacher with permanent status who volunteers to receive assistance to improve his or her instructional skills, classroom management, knowledge of subject, and/or related aspects of his or her teaching performance. The Volunteer PAR Participating Teacher may elect to exit the program at any time. All materials and documents related to the peer assistance shall be strictly confidential.

Therefore, such materials and documents shall not be placed in the unit member's personnel file and shall not be distributed to anyone except the Consulting Teacher and Volunteer PAR Participating Teacher.

22.4.5 The Joint Panel shall have the right to extend the period of participation for a Referred PAR Participating Teacher for a period of up to one (1) additional year.

22.5 Consulting Teachers

22.5.1 A Consulting Teacher is a teacher who provides assistance to a PAR Participating Teacher pursuant to the Peer Assistance and Review program. The qualifications for the Consulting Teacher shall be set forth in the Rules and Procedures, provided that the following shall constitute minimum qualifications:

22.5.1.1 A credentialed classroom teacher working at least 60% of the time in direct student instruction with permanent status.

22.5.1.2 At least nine (9) years of teaching experience with five (5) most recent years as a teacher in classroom instruction in the District.

22.5.1.3 Shall demonstrate exemplary teaching ability, as indicated by among other things, effective communication skills, subject matter knowledge, and mastery of a range of teaching strategies necessary to meet the needs of pupils in different contexts.

22.5.2 In filling a position of Consulting Teacher, each applicant is required to submit three (3) references from individuals with specific knowledge of his or her expertise as follows:

22.5.2.1 A reference from a building principal or immediate supervisor.

22.5.2.2 A reference from an Association representative.

22.5.2.3 A reference from another classroom teacher.

All applications and references shall be treated with confidentiality.

- 22.5.3 Consulting Teachers shall be selected by a majority vote of the Joint Committee after candidates have had classroom observations by the Joint Committee members.
- 22.5.4 A Consulting Teacher shall be released from all regular classroom teaching duties. The term of the Consulting Teacher shall be two (2) years with an option to apply for a second two (2) year term. A teacher may not serve in the position for more than two (2) consecutive terms. A teacher may not be appointed to an administrative position in the district while serving as a Consulting Teacher or for one (1) full year after serving as a Consulting Teacher.
- 22.5.5 Functions performed pursuant to this Article by bargaining unit employees shall not constitute either management or supervisory functions. The Consulting Teacher shall be entitled to all rights of bargaining unit members. In addition to the regular salary, a Consulting Teacher shall receive a stipend of \$4,000, per year, for all work necessary to complete the assignment.
- 22.5.6 Upon completion of his or her service as a full-time released Consulting Teacher, a teacher shall be returned to a regular assignment in accordance with Article 9, Transfer Procedures, of this Agreement. The Joint Committee shall include a statement on the application specifying the return rights of a Consulting Teacher.

22.6 Procedure

The number of PAR Participating Teachers assigned to each Consulting Teacher shall be determined by the Joint Committee. Consulting Teachers shall assist PAR Participating Teachers by demonstrating, observing, coaching, conferencing, referring or by other activities, which, in their professional judgment, will assist the PAR Participating Teacher.

22.7 Performance Goals

The Consulting Teacher and the Site Administrator shall meet with the PAR Participating Teacher to discuss the Peer Assistance and Review program, to establish mutually agreed upon performance goals.

22.8 Assistance Plan

The Consulting Teacher and the Referred PAR Participating Teacher shall develop the assistance plan and develop a process for determining successful completion of the Peer Assistance and Review program.

22.9 Observations

The Consulting Teacher shall conduct multiple observations of the PAR Participating Teacher during classroom instruction, and shall have both pre-observation and post-observation conferences.

22.10 Progress

The Consulting Teacher shall monitor the progress of the Referred PAR Participating Teacher and shall submit to and discuss with the Referred PAR Participating Teacher periodic written reports.

22.11 Reporting

Consulting Teachers shall report their activities on a regular basis to the Joint Committee.

22.12 Limitations

The Consulting Teacher shall continue to provide assistance not to exceed one (1) school year to the Referred PAR Participating Teacher until he or she concludes that the teaching performance of the PAR Participating Teacher is satisfactory, or that further assistance will not be productive. The Joint Committee may authorize additional assistance beyond the one year period. A copy of the Consulting Teacher's report shall be submitted to and discussed with the Referred PAR Participating Teacher to receive his or her signature before it is submitted to the Joint Committee. The Referred PAR Participating Teacher's signing of the report does not necessarily mean agreement, but rather that he or she has received a copy of the report.

The Consulting Teacher shall submit a final report to the Joint Committee. The Referred PAR Participating Teacher shall have the right to submit a written response, within twenty (20) days, and have it attached to the final report. The Referred PAR Participating Teacher shall also have the right to request a meeting with the Joint Committee, and to be represented at this meeting by the Association representative of his or her choice.

22.13 Results

The results of the Referred PAR Participating Teacher's participation in the Peer Assistance and Review program shall be made available for placement in his or her personnel file, and may be used in the evaluation of the Referred PAR Participating Teacher.

22.14 Unresolved Issues

Any unresolved issues shall be referred to the Joint Committee for final resolution.

ARTICLE 23: EXPIRED MEMORANDA OF UNDERSTANDING

An expired memorandum of understanding will be moved to Appendix AA to be maintained for historical purposes, unless the District and Association mutually agree to extend its term.

ARTICLE 24: DURATION

This Agreement shall remain in full force and effect through the first teacher work day of the 2025-2026 school year and shall continue in effect day-to-day until such time as a new or modified agreement is ratified by both parties.

For school year 2023-2024 and 2024-2025, Article 14, Wages and Items Related to Wages, and Article 15, Health and Welfare Benefits, shall be open for negotiations. For school year 2023-2024, Article 21, Beginning Teachers Support and Assessment Program, and Article 22, Peer Assistance and Review shall also be open for negotiations.

In addition to the articles referenced above, the Association and the District shall each have the option of opening two (2) other articles of their choosing in 2023-2024 and 2024-2025. These articles shall be the only subjects of negotiations unless additional articles are opened by mutual consent.

ANAHEIM UNION HIGH SCHOOL
DISTRICT

ANAHEIM SECONDARY TEACHERS
ASSOCIATION

By: _____
Michael B. Matsuda
Superintendent

By: _____
Grant Schuster
President

Anaheim Union High School District 2022-2023

Student/Teacher Calendar

July 2022					November 2022					March 2023				
				1		1	2	3	4			1	2	3
4*	5	6	7	8	7	8	9	10	11*	6	7	8	9	10
11	12	13	14	15	14	15	16	17	18	13	14	15	16	17<
18	19	20	21	22	21	22	23	24*	25*	20	21	22	23	24
25	26	27	28	29	28	29	30			27	28	29	30	31*
August 2022					December 2022					April 2023				
1	2	3	4	5				1	2	3	4	5	6	7
8++	9+	10	11	12	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	19	20	21	22#	23<	24	25	26	27	28
29	30	31			26*	27*	28	29	30					
September 2022					January 2023					May 2023				
			1	2	2*	3*	4	5	6	1	2	3	4	5
5*	6	7	8	9	9	10	11	12	13	8	9	10	11	12
12	13	14	15	16	16*	17	18	19	20	15	16	17	18	19
19	20	21	22	23	23	24	25	26	27++	22	23	24#	25<	26+
26	27	28	29	30	30	31				29*	30	31		
October 2022					February 2023					June 2023				
3	4	5	6	7<			1	2	3				1	2
10++	11	12	13	14	6	7	8	9	10	5	6	7	8	9
17	18	19	20	21	13*	14	15	16	17	12	13	14	15	16
24	25	26	27	28	20*	21	22	23	24	19	20	21	22	23
31					27	28				26	27	28	29	30



School Begins



Non-Student/Non-Teacher Day
Holidays

+

Teacher Day; No Students

++

Staff Development Day; No students

<

End of the Quarter or Semester
And Minimum Day for Students

#

Minimum Day for H.S. Students Only

Underlined Days (May 30-June 5) are subject to
change to regular school days if it becomes
necessary to bring the total school days up to State
minimum.

Quarter	Days	Dates					
1	42	Aug	10	--	Oct	7	
2	48	Oct	11	--	Dec	23	
3	46	Jan	9	--	Mar	17	
4	44	Mar	20	--	May	25	

180 Student Days
185 Teacher Days

Progress Reports Due Fridays
10:00 a.m. at the site on:
September 16, 2022
November 10, 2022 (Thursday)
February 3, 2023
April 21, 2023

Grades Due Fridays
10:00 a.m. at the site on:
October 14, 2022
January 13, 2023
March 24, 2023
May 26, 2023

Anaheim Union High School District 2023-2024

Student/Teacher Calendar

July 2023					November 2023					March 2024				
3	4*	5	6	7			1	2	3					1
10	11	12	13	14	6	7	8	9	10*	4	5	6	7	8
17	18	19	20	21	13	14	15	16	17	11	12	13	14	15<
24	25	26	27	28	20	21	22	23*	24*	18	19	20	21	22
31					27	28	29	30		25	26	27	28	29*
August 2023					December 2023					April 2024				
	1	2	3	4					1	1	2	3	4	5
7++	8+	9	10	11	4	5	6	7	8	8	9	10	11	12
14	15	16	17	18	11	12	13	14	15	15	16	17	18	19
21	22	23	24	25	18	19	20	21#	22<	22	23	24	25	26
28	29	30	31		25*	26*	27	28	29	29	30			
September 2023					January 2024					May 2024				
				1	1*	2*	3	4	5			1	2	3
4*	5	6	7	8	8	9	10	11	12	6	7	8	9	10
11	12	13	14	15	15*	16	17	18	19	13	14	15	16	17
18	19	20	21	22	22	23	24	25	26++	20	21	22#	23<	24+
25	26	27	28	29	29	30	31			27*	28	29	30	31
October 2023					February 2024					June 2024				
2	3	4	5	6<				1	2					
9++	10	11	12	13	5	6	7	8	9	3	4	5	6	7
16	17	18	19	20	12*	13	14	15	16	10	11	12	13	14
23	24	25	26	27	19*	20	21	22	23	17	18	19	20	21
30	31				26	27	28	29		24	25	26	27	28



School Begins



Non-Student/Non-Teacher Day
Holidays

+

Teacher Day; No Students

++

Staff Development Day; No students

<

End of the Quarter or Semester
And Minimum Day for Students

#

Minimum Day for H.S. Students Only

Underlined Days (May 28-June 3) are subject to
change to regular school days if it becomes
necessary to bring the total school days up to State
minimum.

Quarter	Days	Dates					
1	42	Aug	9	--	Oct	6	
2	48	Oct	10	--	Dec	22	
3	46	Jan	8	--	Mar	15	
4	44	Mar	18	--	May	23	

180 Student Days

185 Teacher Days

Progress Reports Due Fridays

10:00 a.m. at the site on:

September 15, 2023

November 9, 2023 (Thursday)

February 9, 2024

April 19, 2024

Grades Due Fridays

10:00 a.m. at the site on:

October 13, 2023

January 12, 2024

March 22, 2024

May 24, 2024

Anaheim Union High School District 2024-2025

Student/Teacher Calendar

July 2024					November 2024					March 2025				
1	2	3	4*	5					1	3	4	5	6	7
8	9	10	11	12	4	5	6	7	8	10	11	12	13	14<
15	16	17	18	19	11*	12	13	14	15	17	18	19	20	21
22	23	24	25	26	18	19	20	21	22	24	25	26	27	28*
29	30	31			25	26	27	28*	29*	31				
August 2024					December 2024					April 2025				
			1	2	2	3	4	5	6		1	2	3	4
5++	6+	7	8	9	9	10	11	12	13	7	8	9	10	11
12	13	14	15	16	16	17	18	19#	20<	14	15	16	17	18
19	20	21	22	23	23	24*	25*	26	27	21	22	23	24	25
26	27	28	29	30	30	31*				28	29	30		
September 2024					January 2025					May 2025				
2*	3	4	5	6			1*	2	3				1	2
9	10	11	12	13	6	7	8	9	10	5	6	7	8	9
16	17	18	19	20	13	14	15	16	17	12	13	14	15	16
23	24	25	26	27	20*	21	22	23	24	19	20	21#	22<	23+
30					27	28	29	30	31++	26*	27	28	29	30
October 2024					February 2025					June 2025				
	1	2	3	4<						2	3	4	5	6
7++	8	9	10	11	3	4	5	6	7	9	10	11	12	13
14	15	16	17	18	10*	11	12	13	14	16	17	18	19	20
21	22	23	24	25	17*	18	19	20	21	23	24	25	26	27
28	29	30	31		24	25	26	27	28	30				



School Begins



Non-Student/Non-Teacher Day
Holidays

+ Teacher Day; No Students

++ Staff Development Day; No students

< End of the Quarter or Semester
And Minimum Day for Students
Minimum Day for H.S. Students Only
— Underlined Days (May 27-June 2) are subject to
change to regular school days if it becomes
necessary to bring the total school days up to State
minimum.

Quarter	Days	Dates					
1	42	Aug	7	--	Oct	4	
2	48	Oct	8	--	Dec	20	
3	46	Jan	6	--	Mar	14	
4	44	Mar	17	--	May	22	

180 Student Days
185 Teacher Days

Progress Reports Due Fridays
10:00 a.m. at the site on:
September 13, 2024
November 8, 2024
February 7, 2025
April 18, 2025

Grades Due Fridays
10:00 a.m. at the site on:
October 11, 2024
January 10, 2025
March 21, 2025
May 23, 2025

**ANAHEIM UNION HIGH SCHOOL DISTRICT
2022/2023 TEACHERS' SALARY SCHEDULE**

		BA + 30	BA + 45 or MA	BA + 60 & MA or Doctorate
STEPS	I	II	III	IV
01	\$61,034	\$65,836	\$71,434	\$77,829
02	\$64,730	\$69,524	\$75,123	\$81,517
03	\$68,414	\$73,219	\$78,810	\$85,215
04	\$72,109	\$76,901	\$82,502	\$88,907
05	\$75,803	\$80,599	\$86,195	\$92,595
06	\$79,497	\$84,291	\$89,889	\$96,284
07	\$83,189	\$87,981	\$93,582	\$99,981
08	\$86,880	\$91,677	\$97,269	\$103,678
09	\$90,579	\$95,366	\$100,965	\$107,371
10	\$94,263	\$99,065	\$104,665	\$111,064
11	\$97,964	\$102,768	\$108,355	\$114,753
LONGEVITY (Steps 16-26 are longevity steps for years of credentialed teaching in AUHSD) See Article 14.3.5				
16	\$103,484	\$108,288	\$113,875	\$120,273
21	\$109,003	\$113,807	\$119,394	\$125,792
26	\$117,148	\$121,952	\$127,539	\$133,937

Doctorate: \$2,693
National Board Certification: \$2,693
Hourly Rate of Pay: \$52.67 (effective 6/1/23)
Summer Stipends: See Article 14.9
Initial Salary Placement: See Article 14.3.2

<u>Years Experience</u>	<u>Placement</u>
1	2
2	3
3	4
4	5
5	6
6 or more	7

Board of Trustees
Approved: Pending
Effective: July 1, 2022

**ANAHEIM UNION HIGH SCHOOL DISTRICT
EXTRA SERVICE PAY SCHEDULE
2022-23
SENIOR HIGH SCHOOL
TEACHERS**

*Percentages below shall be equal to Column II, Step 1
of the 2022-2023 Teachers Salary Schedule*

1. **ACTIVITIES** - To be paid in two equal semester payments, unless activity specifies it is an amount for one semester only.

<u>POSITION</u>	<u>PAY</u>	<u>PERCENTAGE</u>
Jazz Band	\$1,824	2.77
Accompanist	\$1,955	2.97
Academic Decathlon (1 per school)	\$2,956	4.49
Kiwanis Bowl (1 per school)	\$2,956	4.49
Mock Trial (1 per school)	\$2,956	4.49
CTSO	\$2,956	4.49
Journalism	\$3,351	5.09
Photo Advisor	\$3,351	5.09
Yearbook	\$3,779	5.74
Assistant Band Director	\$3,779	5.74
Assistant Dance	\$3,779	5.74
Link Crew Advisor	\$3,779	5.74
Speech	\$3,983	6.05
Debate	\$3,983	6.05
Vocal	\$4,418	6.71
Speech Debate	\$4,418	6.71
Dance	\$4,418	6.71
Drama	\$4,418	6.71
Band	\$6,472	9.83
Drill Team	\$6,472	9.83
Colorguard (1 person)	\$6,472	9.83
e-sports Advisor/Coach	\$6,472	9.83

*Percentages below shall be equal to Column II, Step 1
of the 2022-2023 Teachers Salary Schedule*

2. **ATHLETICS** - To be paid at the end of the season in one payment.

<u>SPORT</u>	<u>POSITION</u>	<u>PAY</u>	<u>PERCENTAGE</u>
Football	Head Varsity	\$6,472	9.83
	Assistant Varsity	\$4,246	6.45
	Junior Varsity	\$3,983	6.05
	Sophomore	\$3,983	6.05
	Freshman	\$3,983	6.05
	Assistant Fr/Soph	\$3,595	5.46
Cross Country	Head Varsity Men & Women	\$4,246	6.45
	Head Varsity	\$3,983	6.05
	Assistant or Lower Level	\$3,595	5.46
Volleyball	Head Varsity & JV	\$4,418	6.71
	Head Varsity	\$3,983	6.05
	Assistant or Lower Level	\$3,595	5.46
Song and Cheer	Varsity Song/Cheer (1 person)	\$6,472	9.83
	Varsity Songleader	\$3,239	4.92
	Varsity Cheerleader	\$3,239	4.92
Tennis	Head Varsity & JV	\$4,418	6.71
	Head Varsity	\$3,983	6.05
	Assistant or Lower Level	\$3,595	5.46
Water Polo	Head Varsity & JV	\$4,418	6.71
	Head Varsity	\$3,983	6.05
	Assistant or Lower Level	\$3,595	5.46
Basketball	Head Varsity	\$4,990	7.58
	Assistant or Lower Level	\$3,983	6.05
Soccer	Head Varsity & JV	\$4,418	6.71
	Assistant or Lower Level	\$3,595	5.46
Wrestling	Head Varsity Men & Women	\$5,497	8.35
	Head Varsity Men	\$4,990	7.58
	Head Varsity Women	\$4,990	7.58
	Assistant or Lower Level	\$3,983	6.05
Softball	Head Varsity	\$4,990	7.58
	Assistant or Lower Level	\$3,983	6.05

*Percentages below shall be equal to Column II, Step 1
of the 2022-23 Teachers Salary Schedule*

ATHLETICS, continued

<u>SPORT</u>	<u>POSITION</u>	<u>PAY</u>	<u>PERCENTAGE</u>
Baseball	Head Varsity	\$4,990	7.58
	Assistant or Lower Level	\$3,983	6.05
Badminton	Head Varsity & JV	\$4,246	6.45
	Head Varsity	\$3,983	6.05
	Assistant or Lower Level	\$3,595	5.46
Golf	Head Varsity	\$3,595	5.46
Swimming	Head Varsity & JV	\$4,418	6.71
	Head Varsity Men & Women	\$4,418	6.71
	Head Varsity	\$3,983	6.05
	Assistant or Lower Level	\$3,595	5.46
Track	Head Varsity & JV	\$5,497	8.35
	Head Varsity Men & Women	\$5,497	8.35
	Head Varsity Men	\$4,990	7.58
	Head Varsity Women	\$4,990	7.58
	Assistant or Lower Level	\$3,595	5.46
Trainers	District/Site Certified Athletic Trainer - Fall	\$4,990	7.58
	District/Site Certified Athletic Trainer - Winter	\$4,990	7.58
	District/Site Certified Athletic Trainer - Spring	\$4,990	7.58
	Trainer - Fall	\$2,252	3.42
	Trainer - Winter	\$2,252	3.42
	Trainer - Spring	\$2,252	3.42
	Assistant Trainer - Fall	\$1,475	2.24
	Assistant Trainer - Winter	\$1,475	2.24
	Assistant Trainer - Spring	\$1,475	2.24

3. CIF PLAYOFFS

Pay per week as follows:

- 10% for team and individual sports coaches
- 10% for trainers in team sports

*Percentages below shall be equal to Column II, Step 1
of the 2022-23 Teachers Salary Schedule*

- 5% for band, drill, song and cheer
- 3% for one (1) Girls and (1) Boys Athletic Director

Team Sports (10 or more participants - 2 coaches)

- Baseball
- Badminton
- Basketball
- Cross Country
- Football (allowed 4 coaches and 2 trainers)
- Golf
- Soccer
- Softball
- Swimming
- Tennis
- Volleyball
- Water Polo
- Wrestling

Individual Sports (Less than 10 participants - 1 coach)

- Badminton
- Cross Country
- Golf
- Swimming
- Tennis
- Track
- Wrestling

Extra Service Pay shall be paid at senior high school rates for 9th through 12th grade duties and at junior high school rates for 7th and 8th grade duties. If the activity/sport includes students from both the junior high and senior high level, Extra Service Pay shall be paid at the senior high school rate.

Unit members who egregiously fail to perform extra service pay assignment duties will not be paid extra service pay. Unit members who have abandoned the extra service pay assignment will be removed from the position.

**ANAHEIM UNION HIGH SCHOOL DISTRICT
LEADERSHIP POSITIONS
2022-23
SENIOR HIGH SCHOOL
TEACHERS**

*Percentages below shall be equal to Column II, Step 1
of the 2022-23 Teachers Salary Schedule*

To be paid monthly with contract pay. Duties assigned are within the scope of the school day.

EFFECTIVE JULY 1, 2023		
POSITION	PAY	PERCENTAGE
Department Chair: 1 - 5 classes	\$2,482	3.77
Department Chair: 6 - 20 classes	\$3,555	5.40
Department Chair: 21 - 50 classes	\$4,543	6.90
Department Chair: 51 - 70 classes	\$4,734	7.19
Department Chair: 71-100 classes	\$5,129	7.79
Department Chair: 101 classes or over	\$5,524	8.39
Activities Director	\$9,046	13.74
Assistant Activities Director	\$3,068	4.66
District Athletic Director	\$9,046	13.74
Athletic Director (Girls Program)	\$9,046	13.74
Athletic Director (Boys Program)	\$9,046	13.74

The following positions are part of negotiations and are defined in Articles 12, 21 and 22 of the ASTA Agreement.

POSITION	PAY
PAR Joint Committee Member	\$5,392
PAR Consulting Teacher	\$5,392
BTSA Support Provider (stipend is per PT)	\$2,699

**ANAHEIM UNION HIGH SCHOOL DISTRICT
EXTRA SERVICE PAY SCHEDULE
2022-23
JUNIOR HIGH SCHOOL
TEACHERS**

*Percentages below shall be equal to Column II, Step 1
of the 2022-23 Teachers Salary Schedule*

1. **ACTIVITIES** - To be paid in two equal semester payments, unless activity specifies it is an amount for one semester only.

<u>POSITION</u>	<u>PAY</u>	<u>PERCENTAGE</u>
Journalism	\$1,488	2.26
Accompanist	\$1,488	2.26
Jazz Band	\$1,824	2.77
Pentathlon	\$1,955	2.97
Pep Club or Dance	\$2,647	4.02
Vocal Music	\$2,647	4.02
Drama	\$2,647	4.02
Yearbook	\$2,647	4.02
Speech and Debate	\$2,647	4.02
Band	\$3,779	5.74
e-sports Advisor/Coach	\$3,779	5.74

2. **ATHLETICS/ACTIVITIES** - To be paid at the end of the assignment.

POSITION	PAY	PERCENTAGE
Assistant Intramural Sports Coach	\$2,186	3.32
Intramural Sports Coach	\$2,956	4.49
After School Program Activities Facilitator	\$2,956	4.49

**ANAHEIM UNION HIGH SCHOOL DISTRICT
LEADERSHIP POSITIONS
2022-23
JUNIOR HIGH SCHOOL
TEACHERS**

*Percentages below shall be equal to Column II, Step 1
of the 2022-23 Teachers Salary Schedule*

To be paid monthly with contract pay. Duties assigned are within the scope of the school day.

EFFECTIVE JULY 1, 2023		
POSITION	PAY	PERCENTAGE*
Department Chair: 1 - 5 classes	\$2,482	3.77
Department Chair: 6 - 20 classes	\$3,555	5.40
Department Chair: 21 - 50 classes	\$4,543	6.90
Department Chair: 51 - 70 classes	\$4,734	7.19
Department Chair: 71-100 classes	\$5,129	7.79
Department Chair: 101 classes or over	\$5,524	8.39
Activities Director	\$4,418	6.71
District Intramural Sports Director	\$4,418	6.71
Intramural Sports Director	\$4,418	6.71

The following positions are part of negotiations and are defined in Articles 12, 21 and 22 of the ASTA Agreement.

POSITION	PAY
PAR Joint Committee Member	\$5,392
PAR Consulting Teacher	\$5,392
BTSA Support Provider (Stipend is per PT)	\$2,699

ANAHEIM UNION HIGH SCHOOL DISTRICT
PROFESSIONAL STIPENDS
2022-23
TEACHERS

*Percentages below shall be equal to Column II, Step 1
of the 2022-23 Teachers Salary Schedule*

EFFECTIVE JULY 1, 2023		
POSITION	PAY	PERCENTAGE*
Doctorate	\$2,693	4.09
National Board Certification	\$2,693	4.09
BCLAD	\$2,693	4.09
Course Preparation Stipend	\$1,350	2.05
Speech Language Pathologist	\$3,371	5.12
CA Speech Pathology License	\$1,350	2.05
Certificated of Clinical Competence	\$1,350	2.05
Speech Language Pathologist (Sum)	\$6,071	N/A
Full Time Curriculum Specialist	\$5,392	8.19
Part Time Curriculum Specialist	\$2,693	4.09
Title I Specialist	\$2,153	3.27
Nurse	\$4,161	6.32



ANAHEIM UNION HIGH SCHOOL DISTRICT
SMARTFIND EXPRESS SUBSTITUTE SYSTEM



Classified & Certificated Employee Quick Reference

INTERNET ACCESS INSTRUCTIONS

System Phone Number: (714) 999-3516

Help Desk Phone Number: (714) 999-3550

Write your Access ID here: 64-0000- ____ or 64-000 ____ (no leading zeros)

Write your PIN here: _____

Web Browser URL: <https://anaheimuhsd.eschoolsolutions.com>

SIGN IN

Open your browser and access the SmartFindExpress Sign In page. Enter your Access ID and PIN.

PIN REMINDER

The "Trouble Signing In" link supports users who want to log into the system, but have forgotten their PIN. When this link is selected, the system displays the PIN Reminder Request page. The user's Access ID and the security code being displayed must be entered on this page. **Note:** *You must be registered with the system and have a valid email address in your profile to use this option.*

PROFILE

Information

- Review profile status and address information.

Update Email

- Enter or change email address. An email address is necessary to utilize the PIN reminder function.

Change Password

- Enter your current PIN followed by a new PIN twice and click Save.

SELECT ROLE

- For multi-role employees, click on the desired icon to access another profile. No need to log out of the system and back in again!

TO CREATE AN ABSENCE

Choose the *Create an Absence* link

Important Note: *Items in Bold are required to complete an Absence.*

- **Select the Location**
- **Select the Classification**
 - Choose from the drop-down menu
- **Select the Reason for this absence from the drop-down menu.**

NOTE: *If you select a reason that requires administrator approval, the system displays a notification that the selected reason requires approval. You can continue with the job create with this reason or choose another reason. You can also provide an Approval Comment. SFE will proceed with arranging a substitute while awaiting administrator approval.*
- **Indicate if a substitute is required for this absence**
 - Choose Yes or No
- **Select Start and End Dates for your absence**
 - Enter the dates with forward slashes (MM/DD/YYYY) or use the calendar icon
- **Select Start and End Times for your absence. Default times are listed**
 - To change defaults, enter time in HH:MM am or pm format
 - Ensure that the correct time is entered. If the times for the substitute are different than the absence times, please enter the adjusted times
- Multiple Day (Recurring) Absence.
 - Your default work schedule is shown. Remove the checkmark(s) from the Work Days boxes that do not apply to this absence
 - Modify daily schedule and/or times for absence and substitute
- **FOR CERTIFICATED EMPLOYEES ONLY:** Request a particular substitute
 - Enter the substitute's access ID number or use the Search feature to find the substitute by name
 - Indicate if the requested substitute has accepted this job
 - Yes = substitute is prearranged and will not be called and offered the job
 - No = call will be placed and the substitute will be offered the job
 - Enter special instructions for the substitute to view
 - Add File Attachment(s) to the job record, if desired. Up to 3 files can be added. The attachments can be lesson plans, slides, images or other file types. Files cannot exceed the maximum per file size limit.
- **Select the Continue button**

COMPLETE! You **MUST** receive a **Job Number** for your absence to be recorded in the system and to receive a substitute.



ANAHEIM UNION HIGH SCHOOL DISTRICT
SMARTFIND EXPRESS SUBSTITUTE SYSTEM



Classified & Certificated Employee Quick Reference

INTERNET ACCESS INSTRUCTIONS

TO REVIEW/ CANCEL ABSENCE OR MODIFY SPECIAL INSTRUCTIONS

Choose the *Review Absences* link to review past, present and future absences or to cancel an absence.

Follow these steps

- Select the format for absence display: List or Calendar view.
- Search for Jobs: Enter specific date range (MM/DD/YYYY) or Calendar icon, or enter job number or leave blank to return all your absences
- Select the *Search* Button
- Select the *Job Number* link to view job details on future jobs

From the Job Details screen

- Special instructions can be updated on future jobs. Modify the special instructions and select the *Save* button
- To cancel your job, select the *Cancel Job* button
- If a substitute is assigned to your absence and you want the system to notify them of the job cancellation (by calling them), place a checkmark in the box prior to the question "Notify the Substitute of Cancellation?"
- Select *Return to List* button to return to the job listing

SIGN OUT AND WEB BROWSER INFORMATION

At any time during the session, the *Sign Out* link can be selected to end the session and disconnect from SmartFindExpress. Selecting the browser's back button or going to another site on the Internet does not disconnect the session from SmartFindExpress.

To ensure security and privacy of information, use the *Sign Out* link to disconnect from SmartFindExpress, and close the web browser when you finish with your session.

You can click the *Help* link to access Help Guides and How-to videos.

Important Note: Do NOT use the browser's BACK button to navigate to screens.

Navigation buttons are on the bottom of SmartFindExpress screens, such as the *Return to List* and *Continue* buttons.



ANAHEIM UNION HIGH SCHOOL DISTRICT
SMARTFIND EXPRESS SUBSTITUTE SYSTEM



Classified & Certificated Employee Quick Reference
TELEPHONE ACCESS INSTRUCTIONS

System Phone Number: (714) 999-3516

Help Desk Phone Number: (714) 999-3550

Write your Access ID here: 64-0000- ____ or 64-000 ____ (no leading zeros)

Write your PIN here: _____

Web Browser URL: <https://anaheimuhd.eschoolsolutions.com>

THE SYSTEM CALLS SUBSTITUTES DURING THESE TIMES:

	Today's Jobs	Future Jobs
Weekdays	Starts at 5:00 am	6:00 - 10:00 pm
Saturday	None	None
Sunday	None	6:00 - 10:00 pm
Holidays	None	6:00 - 10:00 pm

REASONS FOR ABSENCE (listed in order of voice prompt):

- | | | | |
|--------------------------|-----------------------|--------------------------|-----------------------|
| 1. PERSONAL ILLNESS | 15. VACANCY | 20. ADMINISTRATIVE LEAVE | 3. NON-DUTY DAY |
| 10. PERSONAL WITHOUT PAY | 16. FAMILY LEAVE | 21. LTS-VACANCY | 4. PERSONAL NECESSITY |
| 11. SUBPOENA | 17. GROWTH | 22. LTS-PERSONAL LEAVE | 7. WORKER'S COMP |
| 12. MILITARY LEAVE | 18. TRAGEDY LEAVE | 23. LTS-MILITARY LEAVE | 8. BEREAVEMENT |
| 13. SABBATICAL | 19. CHILD/PRNT/SPOUSE | 24. UNION BUSINESS | 9. JURY DUTY |
| 14. *VACATION | 2. EXCUSED | 25. FURLOUGH DAY | |

Before any features are available, you must register with the system and create a PIN. The Access ID and PIN are used for all interactions with the system.

REGISTRATION

1. Enter your **Access ID** followed by the star (*) key.
2. Enter your **Access ID** again when it asks for your PIN followed by the star (*) key.
3. Record your name followed by the star (*) key.
4. Hear your work schedule. If this information is incorrect, complete the registration and then contact your Help Desk to correct.
5. You will be asked to select a new PIN. Enter a PIN at least six (6) digits in length followed by the star (*) key.

TELEPHONE ACCESS INSTRUCTIONS

1. Enter your **Access ID** followed by the star (*) key
2. Enter your **PIN** followed by the star (*) key

MENU OPTIONS

- 1 – Create an Absence
- 2 – Review, Cancel Absence or Modify Special Instructions
- 3 – Review Work Locations and Job Descriptions
- 4 – Change PIN, Re-record Name
- 9 – Exit and hang-up

TO CREATE AN ABSENCE

1. Enter dates for the absence
PRESS 1 if the Absence is only for today
PRESS 2 if the Absence is only for tomorrow
PRESS 3 to Enter the dates and times for the absence
2. If you pressed 3 to Enter Dates and time
Enter Start Date
PRESS 1 to Accept the date offered
PRESS 2 to Enter start date (MMDD)



ANAHEIM UNION HIGH SCHOOL DISTRICT
SMARTFIND EXPRESS SUBSTITUTE SYSTEM



Classified & Certificated Employee Quick Reference
TELEPHONE ACCESS INSTRUCTIONS

3. Enter the reason from above followed by the star (*) key or wait for a list of reasons

FOR CERTIFICATED EMPLOYEES:	FOR CLASSIFIED EMPLOYEES:
4. Record Special Instructions PRESS 1 to Record special instructions. Press the star (*) key when done PRESS 2 to Bypass this step	4. Complete Absence PRESS 1 to Receive the job number <i>Record the Job Number. The Job Number is your confirmation.</i>
5. Is a Substitute Required? PRESS 1 if a substitute is required PRESS 2 if a substitute is not required	
6. If you pressed 1 , a substitute is required	
7. If you pressed 1 , a substitute is required PRESS 1 to Request a particular substitute Enter the substitute access ID, followed by the star (*) key PRESS 1 to Accept requested substitute PRESS 1 if the Substitute should be called PRESS 2 if the Substitute has already agreed to work and does not need to be called PRESS 2 to Bypass requesting a substitute	
8. Complete Absence PRESS 1 to Receive the job number <i>Record the Job Number. The Job Number is your confirmation.</i>	

TO REVIEW/CANCEL ABSENCE OR MODIFY SPECIAL INSTRUCTIONS

Hear the job information

PRESS 1 to Hear absence information again

PRESS 2 to Modify special instructions

PRESS 3 to Cancel the absence

If you **pressed 3** to Cancel the job

PRESS 1 to Confirm the cancellation request

If a substitute is assigned to the absence

PRESS 1 for the System to call the assigned substitute

PRESS 2 to Not have the system call the substitute

Once you confirm a request to cancel the job, you **MUST** wait for the system to say *"Job Number has been cancelled."*

TO CHANGE PIN or RE-RECORD NAME

PRESS 1 to Change your PIN

PRESS 2 to Change the recording of your name

ANAHEIM UNION HIGH SCHOOL DISTRICT EVALUATION WORKSHEET

☐ **Tier One**

☐ **Tier Two**

☐ **PAR Referred**

This Evaluation Worksheet will be used to document the evaluation process. A copy will be attached to the Final Evaluation.

Timeline

Meeting	Date	Administrator Signature	Evaluatee Signature
Preliminary Evaluation Conference – (Prior to the end of the 17th workday)			
Scheduled Observation: (By mutual agreement)			
Pre-Observation Conference (5 days prior to observation) <input type="checkbox"/> Reflective Questions provided			
Formal Observation: <input type="checkbox"/> Lesson overview provided <input type="checkbox"/> Seating chart provided <input type="checkbox"/> Handout(s)/texts(s)			
Post-Observation Conference (within 10 days of observation)			
Additional Observations (If required or if completed)			
Scheduled Observation: (By mutual agreement)			
Pre-Observation Conference (5 days prior to observation) <input type="checkbox"/> Reflective Questions provided			
Formal Observation: <input type="checkbox"/> Lesson overview provided <input type="checkbox"/> Seating chart provided <input type="checkbox"/> Handout(s)/texts(s)			
Post-Observation Conference (within 10 days of observation)			
Final Evaluation			
Final Evaluation: (Completed between beginning of 4 th quarter and no later than 30 days prior end of school year)			

TEACHER EVALUATION PRELIMINARY CONFERENCE

Mission Statement. The District and the Association agree that an effective evaluation system recognizes the complexities involved in teaching and student learning, while focusing on continuous improvement of teaching practice. Administrators and teachers must work together to build a collaborative and trusting environment to achieve that goal. While formal evaluation occurs every two to five years, it should not be considered an isolated event without connection to continuous teacher growth and reflection.

Please mark the evaluation process which will be taking place during this school year.

☐ **TIER ONE TEACHER EVALUATION**

A Tier One Teacher is a unit member who has between one and ten years of service in the Anaheim Union High School District. Tier One evaluations are done through the formal observation process. The frequency of evaluation shall take place as follows: (1) Temporary and probationary teachers must be evaluated annually; and (2) Tier One unit members with permanent status shall be evaluated every other year.

☐ **TIER TWO TEACHER EVALUATION**

A Tier Two Teacher is a tenured teacher who has ten years teaching experience in the Anaheim Union High School District, meets federal compliance requirements, and has received satisfactory evaluations for a minimum of the last two evaluations. Tier Two Teachers are evaluated every five years. A Tier Two teacher may select to be evaluated using the Project and Reflective Essay or the Tier One Evaluation Process (formal observation).

☐ **Option 1: Project and Reflective Essay**

The project shall be mutually agreed upon by evaluatee and evaluator and shall be aligned with the CSTP Goals and Objectives. The requirements of the Project and Reflective Essay are outlined in the Appendix E.

☐ **Option 2: Tier One Evaluation Process**

The evaluation shall include the CSTP goals and objectives. Both parties have discussed the meaning and scope of these goals and objectives at the Preliminary Evaluation Conference.

☐ **PAR REFERRED TEACHER EVALUATION**

An Improving Teacher is a teacher who has received an unsatisfactory evaluation in the previous year based on the Tier One formal observation evaluation process.

RECEIPT AND UNDERSTANDING OF EVALUATION PROCEDURES

I had my Preliminary Evaluation Conference in which I selected my evaluation option and have discussed the CSTP goals and objectives with the administrator conducting the evaluation. I have a clear understand of the evaluation process and the criteria on which I will be evaluated.

_____ Date	_____ Name of Evaluatee	_____ Evaluatee's Signature
_____ Date	_____ Name of Evaluator	_____ Evaluator's Signature

TEACHER EVALUATION PRELIMINARY CONFERENCE

The California Standards for the Teaching Profession (CSTP) Goals and Objectives descriptions is a comprehensive and exhaustive list which will be utilized in the evaluation process. The 5Cs (collaboration, communication, creativity, critical thinking, and compassion/character) are embedded in the CSTPs.

1. Engaging and Supporting Students in Learning

Teachers learn about their students' interests in order to better engage them in the learning process. They connect subject matter to students' prior knowledge, backgrounds, and life experiences, as well as meaningful, real-life situations. Teachers will use a variety of instructional strategies, resources and technologies to meet the diverse learning needs of students. In addition, teachers will promote critical-thinking skills through the use of inquiry, problem-solving, reflection, and utilize frequent formative assessments to guide their instruction.

2. Creating and Maintaining Effective Environments for Student Learning

Teachers promote social development and responsibility within a caring community where students are treated fairly and respectfully. They create physical or virtual learning environments that promote student learning, reflect diversity, and encourage constructive and productive interactions among students. They establish and maintain learning environments that are physically, intellectually, and emotionally safe. Teachers create a rigorous learning environment with high expectations and appropriate support for students. Teachers develop, communicate, and maintain high standards for individual and group behavior. They employ classroom routines, procedures, norms, and supports for positive behavior to foster a climate in which students can learn. In addition, teachers use instructional time to optimize learning.

3. Understanding and Organizing Subject Matter for Student Learning

Teachers exhibit an in-depth working knowledge of their subject matter, academic content standards, and curriculum frameworks. They apply knowledge of student development and proficiencies to assist students in the understanding of content. They organize curriculum to facilitate students' understanding of the subject matter. Teachers utilize instructional strategies that are appropriate to the subject matter. They use and adapt resources, technologies, and standards-aligned instructional materials, including adopted materials, to make subject matter accessible to students. They address the needs of English learners and students with special needs to provide universal access to the content.

4. Planning Instruction and Designing Learning Experiences for Students

Teachers use knowledge of students' academic readiness, language proficiency, cultural background, and individual development to plan instruction. They establish and articulate goals for student learning. They develop and sequence long-term and short-term instructional plans to support student learning. Teachers plan instruction that incorporates appropriate strategies to meet the diverse learning needs of students. They modify and adapt instructional plans to meet the assessed learning needs of students.

TEACHER EVALUATION PRELIMINARY CONFERENCE

5. Assessing Students for Learning

Teachers apply knowledge of the purpose, characteristics, and use of different forms of assessment. They collect and analyze assessment data from a variety of sources and use that data to inform instruction. They review data, both individually and with colleagues to monitor student learning. Teachers use assessment data to establish learning goals and to plan, differentiate, and modify instruction. They involve students in self-assessment, goal setting, and monitoring their learning progress. Teachers use available technologies to assist in assessment, analysis, and communication of student learning. They use assessment information to share timely and comprehensible feedback with students and their families.

6. Developing as a Professional Educator

Teachers reflect on their teaching practice to support student learning. They establish professional goals and engage in continuous and purposeful professional growth and development. They collaborate with colleagues and engage in the broader professional community to support teacher and student learning. Teachers learn about and work with families to support student learning. They engage local communities in support of the instructional program. They manage professional responsibilities to maintain motivation and commitment to students. Teachers demonstrate professional responsibility, integrity, and ethical conduct.

The District and the Association agree that the evaluator may not observe all (or even a majority of) the descriptors of the six goals and objectives listed above in an observation session.

REFLECTIVE QUESTIONS FOR POST-OBSERVATION CONFERENCE

(to be distributed prior to the formal observation)

The District and the Association agree that an effective evaluation system recognizes the complexities involved in teaching and student learning, while focusing on continuous improvement of teaching practice. Administrators and teachers must work together to build a collaborative and trusting environment to achieve that goal. While formal evaluation occurs every two to five years, it should not be considered an isolated event without connection to continuous teacher growth and reflection.

The Evaluatee shall supply the Evaluator with the following information for the observation period:

- lesson overview (including planned activities and outcomes)
- seating chart
- copies of any handouts/texts that will be utilized during the lesson

Reflective Questions for Guided Conversation:

Please reflect upon the following questions. The evaluator and evaluatee may discuss some or all of the following questions at the post-observation conference:

How do I engage students in learning?

How do I create a learning environment that is conducive to learning?

How do I analyze my teaching to understand what contributes to student learning?

How am I sure that my students have mastered the learning objective for the lesson?

How do I assess student learning?

What intervention strategies do I use with struggling students?

What activities contribute to my professional growth?

INFORMAL OBSERVATION FORM

☐ **Tier One**

☐ **Tier Two**

☐ **PAR Referred**

This form shall be used by the evaluator upon completion of any formal observation. The contents of this form shall be shared by the evaluator with the teacher and be attached the final evaluation. The District and the Association recognize that during observation(s) the evaluator may not observe all (or even a majority of) the CSTP descriptors identified in Article 12.3.

Evaluatee: _____

School or Work Location: _____

Assignment: _____

Evaluator: _____

Date of Observation: _____

Time in _____ Time out _____

SUMMARY OF LESSON

CSTP EVIDENCE

OBSERVED SUCCESS(ES)/STRENGTH(S):

AREA(S) FOR PROFESSIONAL GROWTH (include resources if applicable):

AREA(S) OF UNSATISFACTORY PERFORMANCE THAT MUST BE ADDRESSED:

PROFESSIONAL RESOURCES TO ADDRESS AREA(S) OF UNSATISFACTORY PERFORMANCE:

INFORMAL OBSERVATION FORM

☐ Tier One

☐ Tier Two

☐ PAR Referred

EVALUATEE'S PERFORMANCE TO DATE IS:

_____ MEETING STANDARDS
_____ APPROACHING STANDARDS
_____ UNSATISFACTORY

Evaluatee's signature indicates acknowledgment of receipt of observation form and does not necessarily indicate agreement.

Evaluatee's Signature Date Evaluator's Signature Date

Please be advised that this document and its attachments will be placed in your personnel file.

For Rebuttal Only:

Rebuttal Attached ☐ Yes ☐ No

A rebuttal must be submitted within 5 days of receipt of observation/final evaluation report.

Evaluatee's Signature Date Evaluator's Signature Date

If a rebuttal is submitted by the evaluatee, a follow-up conference must take place within 5 days of the evaluator's receipt of rebuttal.

Date of Follow-Up Conference: _____

Attachments:

--

INFORMAL OBSERVATION FORM

☐ **Tier One**

☐ **Tier Two**

☐ **PAR Referred**

This form shall be used by the evaluator upon completion of any formal observation. The contents of this form shall be shared by the evaluator with the teacher and be attached the final evaluation. The District and the Association recognize that during observation(s) (formal or informal) the evaluator may not observe all (or even a majority of) the CSTP descriptors identified in Article 12.3.

Evaluatee: _____ School or Work Location: _____

Assignment: _____ Evaluator: _____

Date of Observation: _____ Period: _____

For Formal Observations teachers will supply the evaluator with the following information to be included as attachments to this document:

- ☐ lesson overview (including planned activities and outcomes)
- ☐ seating chart
- ☐ copies of any handouts/texts that will be utilized during the lesson

SUMMARY OF LESSON:

1. Engaging and Supporting Students in Learning

- 1.1 Using knowledge of students to engage them in learning
- 1.2 Connecting learning to students' prior knowledge, backgrounds, life experiences, and interests.
- 1.3 Connecting subject matter to meaningful, real-life contexts
- 1.4 Using a variety of instructional strategies, resources and technologies to meet students' diverse learning needs
- 1.5 Promoting critical thinking through inquiry, problem solving, and reflection
- 1.6 Monitoring student learning and adjusting instruction while teaching

2. Creating and Maintaining Effective Environments for Student Learning

- 2.1 Promoting social development and responsibility within a caring community where each student is treated fairly and respectfully
- 2.2 Creating physical or virtual learning environments that promote student learning, reflect diversity, and encourage constructive and productive interactions among students
- 2.3 Establishing and maintaining learning environments that are physically, intellectually, and emotionally safe
- 2.4 Creating a rigorous learning environment with high expectations and appropriate support for all students
- 2.5 Developing, communicating, and maintaining high standards for individual and group behavior
- 2.6 Employing classroom routines, procedures, norms, and supports for positive behavior to ensure a climate in which all students can learn
- 2.7 Using instructional time to optimize learning

INFORMAL OBSERVATION FORM

☐ **Tier One**

☐ **Tier Two**

☐ **PAR Referred**

3. Understanding and Organizing Subject Matter for Student Learning

- 3.1 Demonstrating knowledge of subject matter, academic content standards, and curriculum frameworks
- 3.2 Applying knowledge of student development and proficiencies to ensure student understanding of subject matter
- 3.3 Organizing curriculum to facilitate student understanding of the subject matter
- 3.4 Utilizing instructional strategies that are appropriate to the subject matter
- 3.5 Using and adapting resources, technologies, and standards-aligned instructional materials, including adopted materials, to make subject matter accessible to all students
- 3.6 Addressing the needs of English learners and students with special needs to provide equitable access to the content

4. Planning Instruction and Designing Learning Experiences for Students

- 4.1 Using knowledge of students' academic readiness, language proficiency, cultural background, and individual development to plan instruction
- 4.2 Establishing and articulating goals for student learning
- 4.3 Developing and sequencing long-term and short-term instructional plans to support student learning
- 4.4 Planning instruction that incorporates appropriate strategies to meet the learning needs of all students
- 4.5 Adapting instructional plans and curricular materials to meet the assessed learning needs of all students

5. Assessing Students for Learning

- 5.1 Applying knowledge of the purposes, characteristics, and uses of different types of assessments
- 5.2 Collecting and analyzing assessment data from a variety of sources to inform instruction
- 5.3 Reviewing data, both individually and with colleagues, to monitor student learning
- 5.4 Using assessment data to establish learning goals and to plan, differentiate, and modify instruction
- 5.5 Involving all students in self-assessment, goal setting, and monitoring progress
- 5.6 Using available technologies to assist in assessment, analysis, and communication of student learning
- 5.7 Using assessment information to share timely and comprehensible feedback with students and their families

6. Developing as a Professional Educator

- 6.1 Reflecting on teaching practice in support of student learning
- 6.2 Establishing professional goals and engaging in continuous and purposeful professional growth and development
- 6.3 Collaborating with colleagues and the broader professional community to support teacher and student learning
- 6.4 Working with families to support student learning
- 6.5 Engaging local communities in support of the instructional program
- 6.6 Managing professional responsibilities to maintain motivation and commitment to all students
- 6.7 Demonstrating professional responsibility, integrity, and ethical conduct

FORMAL OBSERVATION FORM

☐ Tier One

☐ Tier Two

☐ PAR Referred

OBSERVED SUCCESS(ES)/STRENGTH(S):

AREA(S) FOR PROFESSIONAL GROWTH (include resources if applicable):

AREA(S) OF UNSATISFACTORY PERFORMANCE THAT MUST BE ADDRESSED:

PROFESSIONAL RESOURCES TO ADDRESS AREA(S) OF UNSATISFACTORY PERFORMANCE:

EVALUATEE'S PERFORMANCE TO DATE IS:

_____ MEETING STANDARDS

_____ APPROACHING STANDARDS

_____ UNSATISFACTORY

Evaluatee's signature indicates acknowledgment of receipt of observation form and does not necessarily indicate agreement.

Evaluatee's Signature

Date

Evaluator's Signature

Date

Please be advised that this document and its attachments will be placed in your personnel file.

For Rebuttal Only:

Rebuttal Attached ☐ Yes ☐ No

A rebuttal must be submitted within 5 days of receipt of observation/final evaluation report.

Evaluatee's Signature

Date

Evaluator's Signature

Date

If a rebuttal is submitted by the evaluatee, a follow-up conference must take place within 5 days of the evaluator's receipt of rebuttal.

Date of Follow-Up Conference: _____

Attachments:

- ☐ Lesson Overview
☐ Seating Chart
☐ Handouts

FORMAL EVALUATION SUMMARY

☐ **Tier One**

☐ **Tier Two**

☐ **PAR Referred**

Mission Statement. The District and the Association agree that an effective evaluation system recognizes the complexities involved in teaching and student learning, while focusing on continuous improvement of teaching practice. Administrators and teachers must work together to build a collaborative and trusting environment to achieve that goal. While formal evaluation occurs every two to five years, it should not be considered an isolated event without connection to continuous teacher growth and reflection.

This form shall be used by the evaluator upon completion of the formal observation process. The contents of this form shall be shared by the evaluator with the teacher.

Evaluatee: _____ School or Work Location: _____

Assignment: _____ Evaluator: _____

Date of Final Evaluation Meeting: _____

FORMAL EVALUATION SUMMARY

THIS FINAL FORMAL EVALUATION:

_____ MEETING STANDARDS

_____ APPROACHING STANDARDS (Teacher will be evaluated the following school year)

_____ UNSATISFACTORY (Teacher referred to PAR and Remediation Plan Required)

Evaluatee's signature indicates acknowledgment of receipt of observation form and does not necessarily indicate agreement.

Evaluatee's Signature

Date

Evaluator's Signature

Date

Please be advised that this document and its attachments will be placed in your personnel file.

FORMAL EVALUATION SUMMARY

☐ Tier One

☐ Tier Two

☐ PAR Referred

For Rebuttal Only:

Rebuttal Attached ☐ Yes ☐ No

A rebuttal must be submitted within 5 days of receipt of observation/final evaluation report.

Evaluatee's Signature

Date

Evaluator's Signature

Date

If a rebuttal is submitted by the evaluatee, a follow-up conference must take place within 5 days of the evaluator's receipt of rebuttal.

Date of Follow-Up Conference: _____

Attachments:

- ☐ Evaluation Worksheet
- ☐ Preliminary Conference Form
- ☐ Formal and Informal Observations
- ☐ Other Documents

**ANAHEIM UNION HIGH SCHOOL DISTRICT
TEACHER EVALUATION PROCEDURES**

EVALUATION WORKSHEET – PROJECT AND REFLECTIVE ESSAY

Mission Statement: The District and the Association agree that an effective evaluation system recognizes the complexities involved in teaching and student learning, while focusing on continuous improvement of teaching practice. Administrators and teachers must work together to build a collaborative and trusting environment to achieve that goal. While formal evaluation occurs every two to five years, it should not be considered an isolated event without connection to continuous teacher growth and reflection.

CSTP Goals and Objectives (See Agreement Article 12 for complete description)

1. Engaging and Supporting Students in Learning
2. Creating and Maintaining Effective Environments for Student Learning
3. Understanding and Organizing Subject Matter for Student Learning
4. Planning Instruction and Designing Learning Experiences for Students
5. Assessing Students for Learning
6. Developing as a Professional Educator

1. Preliminary Evaluation Conference: Prior to the end of the 17th workday
Held on: _____

2. Pre-Project Development Conference held – Evaluatee will receive the Project Development Form

_____ Evaluatee's Signature	_____ Date Held	_____ Evaluator's Signature	_____ Date Held
--------------------------------	--------------------	--------------------------------	--------------------

3. Project Agreed Upon: (prior to the end of First Quarter)

_____ Evaluatee's Signature	_____ Date	_____ Evaluator's Signature	_____ Date
--------------------------------	---------------	--------------------------------	---------------

4. Project Submitted: (prior to the end of the Third Quarter)

_____ Evaluatee's Signature	_____ Date	_____ Evaluator's Signature	_____ Date
--------------------------------	---------------	--------------------------------	---------------

5. Essay Submitted: (prior to the end of the Third Quarter)

_____ Evaluatee's Signature	_____ Date	_____ Evaluator's Signature	_____ Date
--------------------------------	---------------	--------------------------------	---------------

6. Final Evaluation (must be completed between the beginning of the Fourth Quarter and no later than 30 calendardays prior to the end of the school year)

ANAHEIM UNION HIGH SCHOOL DISTRICT

Evaluatee Support Log

Name of Evaluatee:

School/Work Location:

Meeting Date	Meeting Participants (in addition to Evaluatee)	Meeting Topic(s) (cite CSTPs referenced)	Teacher Reflection/Plan for Use of Strategies

This form shall be completed by the Evaluatee.

ANAHEIM UNION HIGH SCHOOL DISTRICT

Instructional Remediation Plan

Evaluatee _____	School/Work Location _____
Assignment _____	Evaluator _____
Date of Unsatisfactory/Approaching Standards Final Evaluation _____	

Major area(s) of Concern, w/identified CSTPs, that must be addressed (List top 3 areas):

Support/Guidance recommended to address the concerns on the evaluation:

Resources and personnel to assist the unit member:

This form shall be completed by the evaluating administrator, with the input of the Unit Member, after having received a Tier I or Tier II Unsatisfactory or Approaching Standards evaluation.

Unit Member's Signature

Date

Evaluator's Signature

Date

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

WORKDAY START TIME

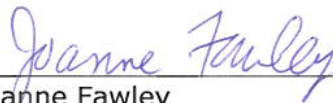
The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree that when a site modifies the students' normal instructional day to an earlier start time with the purpose of using the accrued minutes to provide for staff development time, that bargaining unit members' work day start time will remain at the time that existed prior to the change in the students' start day.

For example, if the old bell schedule had the students starting at 8:00am, the teachers' workday began at 7:30am. If the new bell schedule has the students starting at 7:50am, then the teachers' workday still begins at 7:30am.

This agreement is dated: June 23, 2011



Russell Lee-Sung
Assistant Superintendent
Human Resources



Joanne Fawley
President
ASTA

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)
INDEPENDENT LEARNING CENTER

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree that the Independent Learning Center's program has unique staff needs. Therefore, the Independent Learning Center will be staffed through a process rather than a transfer.

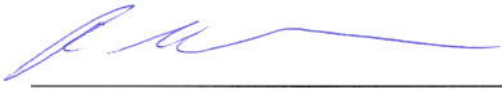
The workday at the Independent Learning Center may consist of flexible hours into the early evening. Nights and weekends are excluded from the workday hours for bargaining unit members assigned to the independent Learning Center. The overall workday hours in a typical week will approximate those commonly found at the other sites.

If bargaining unit members are assigned to work in the summer, they will receive their per diem pay and benefits for the additional work year hours.


If a bargaining unit member at the Independent Learning Center is working without a conference period, section 14.8 of the contract applies.

Section 10.6 regarding the lunch period applies to bargaining unit members at the Independent Learning Center.

This agreement is dated: March 24, 2011



Russell Lee-Sung
Assistant Superintendent
Human Resources



Joanne Fawley
President
ASTA

GRIEVANCE FORM

ANAHEIM UNION HIGH SCHOOL DISTRICT – ASTA Bargaining Unit

Date:

Grievant(s):

School/Office:

(If additional space is needed at any point, please attach additional sheets.)

Specify contract article and section allegedly misinterpreted or improperly applied:

Statement of nature of grievance and summary of specific events which led up to the grievance:

Remedy requested:

Date _____ Grievant's Signature _____

Pre-Discussion (if any) Date: _____

STEP 1 PRINCIPAL/SUPERVISOR Date of Step 1: _____

____ Grievance Sustained ____ Grievance Conditionally Sustained ____ Grievance Denied ____ Grievance Denied in part

STEP 2 SUBMISSION TO ADMINISTRATIVE REPRESENTATIVE of the BOARD

(within 20 days from the date of the occurrence or when reasonably known)

Date of submission _____ Grievant's Signature _____

Date of Step 2 hearing _____ (within five days after the filing of the grievance)

____ Grievance Sustained ____ Grievance Conditionally Sustained ____ Grievance Denied ____ Grievance Denied in part

Date _____ (within five days after the Step 2 hearing)

Administrative Representative of the Board Signature _____

GRIEVANCE FORM

ANAHEIM UNION HIGH SCHOOL DISTRICT – ASTA Bargaining Unit

STEP 3 APPEAL TO THE SUPERINTENDENT

(within five days after the termination of Step 2)

Date of submission _____ Grievant's Signature _____

Statement of Reason for Appeal:

Date of Step 3 hearing _____ (within ten days after the receipt of the appeal)

____ Grievance Sustained ____ Grievance Conditionally Sustained ____ Grievance Denied ____ Grievance Denied in part

Date _____ (within five days after the Step 3 hearing)

Superintendent's Signature _____

Appeal to ARBITRATION

Date _____ Grievant's Signature _____

ARBITRATION

Date of submission to Arbitration _____ Date of hearing _____

____ Grievance Sustained ____ Grievance Conditionally Sustained ____ Grievance Denied ____ Grievance Denied in part

FINAL DISTRIBUTION: Copies to: Superintendent, Grievant, Respondent, ASTA
Revised 2-2012

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

INSTRUCTIONAL PERIODS AT TRADITIONAL AND SPECIALIZED SITES/PROGRAMS

The Anaheim Secondary Teachers Association (ASTA) and the Anaheim Union High School District (AUHSD) agree there are currently specialized programs and school sites that serve unique student needs such as Polaris (Independent Studies), Gilbert High School (Continuation), Hope School, Oxford Academy, Community Day School and the Independent Learning Center. It is also agreed there may be other innovative specialized programs that will serve students in the future. It is recognized that unique structures and schedules may be developed to accommodate the needs of these programs and may be different than traditional comprehensive high schools and junior high schools.

Therefore it is agreed and clarified that:

Traditional comprehensive high schools have a six (6) instructional period structure. Teachers in this setting are assigned to teach five (5) instructional periods with one (1) conference period.

- Traditional comprehensive junior high schools have a seven (7) instructional period structure. Teachers in this setting are assigned to teach six (6) instructional periods with one (1) conference period.
- Structures that increase or reduce the number of instructional periods at traditional comprehensive high schools and junior high schools will require an ASTA waiver or a negotiated agreement through contract language or MOU.
- Advisory, SSR, cluster or other non-instructional periods are not counted as instructional periods listed above.

It is further agreed that:

- Non-traditional/non-comprehensive schools that meet the specialized needs of students may have a structure with more or less instructional periods compared to the traditional comprehensive structure listed above.
- These non-traditional structures at non-traditional sites are not a violation of the contract and therefore do not require an ASTA waiver vote as long as other provisions of the contract are followed.
- If a staff member is involuntarily transferred to or currently works at a specialized site with a non-traditional structure prefers to be assigned to a comprehensive school site, he/she may request a transfer. Requests are subject to availability and must be compliant with proper credential authorization.

It is also agreed that:

- All other provisions of the ASTA/AUHSD contract apply to unit members at both the traditional comprehensive and specialized sites and programs unless otherwise specified in the contract.
- Article 14.8 applies only to unit members who teach an additional instructional period in lieu of their assigned conference period.
- If it becomes necessary to waive contract language the following must occur prior to an ASTA vote is held:
 - The Assistant Superintendent of Human Resources and ASTA President will agree in writing the exact contract language to be waived. This information will be shared with the unit members at the site and included on the voting ballot.
 - The District representative and ASTA representative will attend an informational meeting at the school site to clarify and discuss the potential impact of the contract language waiver.

This MOU agreement is effective June 12, 2013 and resolves any present or past dispute.



Russell Lee-Sung
Assistant Superintendent
Human Resources



Joanne Fawley
President
ASTA

**MUTUAL AGREEMENT TO EXCEED
ARTICLE 11.9 AND 11.9.1
STUDENT LOAD MAXIMUMS**

ANAHEIM UNION HIGH SCHOOL DISTRICT – ASTA Bargaining Unit

This form is to be used for exceeding the maximum student load for bargaining unit members outlined in Article 11.9 and 11.9.1 only.

School:

Teacher:

Department:

Course(s):

Applicable Period of the Agreement (Not to exceed the current school year):

Rationale for Exceeding the Maximum

Student Load

Current Student Load _____

Date _____

Agreed to Student Load _____

Effective Date _____

Agreement Signatories

Date _____ Unit Member's Signature _____

Date _____ Administrator's Signature _____

FINAL DISTRIBUTION: Copies to: AUHSD Human Resources, ASTA, Unit Member, Site Principal,
10-2017

MEMORANDUM OF UNDERSTANDING

Between the

Anaheim Union High School District (AUHSD)

and the

Anaheim Secondary Teachers Association (ASTA)

Dual Enrollment

The Anaheim Union High School District (AUHSD) and the Anaheim Secondary Teachers Association (ASTA) agree dual enrollment courses benefit students in that they provide opportunities for high school students to experience college level courses at no cost, provide high school and college credit and serve as indicators of college and career readiness as a local indicator on the California Dashboard.

In partnering with local community colleges to provide dual enrollment courses in core areas, it provides an opportunity for the high school teacher that would have normally taught the class to provide support in another class offering. The District and ASTA agree that the intent of these opportunities is to reduce class size in the affected department(s).

1. The following formula shall be used to determine the reduced student loads for the affected department(s). Department sections will be determined before dual enrollment is considered using current student load language (Article 11: Class Size). Department sections will be determined before dual enrollment is considered using current student load language. The number of department sections will be maintained no matter the number of dual enrollment sections added within the department.
2. Any bargaining unit member for whom dual enrollment creates an additional course preparation shall receive an annual stipend of \$1,207 (2.05%) as described in Article 14.3.8.3.

Furthermore, it is also the intent for the additional course offering to be provided in the same core department that the high school teacher belongs to. If the teacher will be utilized to teach an additional course outside the department, the Assistant Superintendent of Education and the ASTA President shall meet and confer in advance of the decision becoming final in order to discuss the reasoning for the decision, as well as to discuss alternative solutions.

This MOU is dated: March 9, 2021



Brad Jackson
Assistant Superintendent
Human Resources



Grant Schuster
President
Anaheim Secondary Teachers Association

APPENDIX K

Embedded Dual Enrollment/Class Size Reduction Worksheet for Core Class Areas

Site	
------	--

Embedded Dual Enrollment Course offered	
Grade level of students in Embedded Course	
Department Affected	
Course the department will apply extra students to	

Per ASTA contract, the maximum teacher load is 195 students = 39 average per class.

Before DE students are added

	/		=	
# of students projected in Department Course		Target class size		# of projected sections (before DE students are factored in)

	/		=	
# of students projected in Department Course		# of projected sections		Average class size before DE students are added

After DE students are added

	+		=		/		=	
# of students projected in Department Course		# of Students projected in DE course		Total number of students for section allocation		Average class size		# of projected sections

Evidence of Class Size Reduction

	/		=	
# of students projected in Department Course (without DE students included)		# of Projected Sections after DE students are added		Average class size after DE students are added

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

SENIOR HIGH ATHLETICS EXTRA SERVICE PAY WORK GROUP

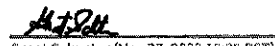
2022-2023

The District and Association agree to form a joint work group to revise the Senior High School Athletics Extra Service Pay Schedule (Appendix C). The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the workgroup to which the parties shall appoint their respective representatives. Release time or the certificated Hourly Rate of Pay shall be provided to Association representatives in recognition of service provided on work group meeting days. This work group shall be formed no later than January 17, 2023. The product of this group shall be shared with the parties' respective negotiation teams no later than April 30, 2023. These dates may be altered by mutual agreement.

This agreement is dated: November 15, 2022


Brad Jackson (Nov 28, 2022 08:26 PST)

Brad Jackson
Assistant Superintendent
Human Resources


Grant Schuster (Nov 27, 2022 15:25 PST)

Grant Schuster
President
ASTA

APPENDIX L

**MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)**

SPEECH AND LANGUAGE PATHOLOGIST (SLP) WORKLOAD STIPENDS

2022-2023

For the SLP workload identified in Article 11.9.2, maximums may be exceeded based on SLP staffing needs at specific sites.

Should the unit member's workload be increased beyond the contractual maximum of 70, the District agrees to pay a stipend to said unit member as follows:

Percentages below shall be applied to Column II, Step 1 of the Teacher Salary Schedule (Appendix B)

EXTRA WORKLOAD	PAY PER SEMESTER	PERCENTAGE
1-5 beyond the max	\$3,555	5.4
6-10 beyond the max	\$7,110	10.8


Under no circumstances shall a unit member have a workload over 80, with the exception of Hope School. The workload maximum for Hope School shall be 90.

A higher workload maximum for Hope School has been established in recognition of its unique service delivery models and practices, which include the following:

- Hope teachers write IEP communication goals for students on their workload in collaboration with an SLP, rather than the SLPs writing all communication goals.
- Speech-language services are primarily provided in a push-in setting, rather than a pullout model, as a push-in service delivery supports generalization of skills for students with moderate to severe disabilities.
- All 7th, 8th, and 9th graders at Hope are enrolled in a Communication class. All 10th, 11th, 12th and Adult Transition students who receive speech-language services are enrolled in a Communication class. SLPs consult with the Communication class teachers to ensure that students are making progress on their communication goals.

This agreement shall remain in effect until the first unit member work day of the 2023-2024 school year. The District and Association may agree to extend this MOU by mutual agreement.

This agreement is dated: November 15, 2022


Brad Jackson (Nov 28, 2022 08:25 PST)

Brad Jackson
Assistant Superintendent
Human Resources


Grant Schuster (Nov 27, 2022 15:26 PST)

Grant Schuster
President
ASTA

NAME:
DATE:

PURPOSE: To provide relevant data to ensure equity in the allocation of site support.

[illegible]

Total Students	Weighted Caseload
	0

Triennials Semester 2	Outstanding Initial Evals
-----------------------	---------------------------

Other information to consider:	
--------------------------------	--

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

Induction / Teacher Support Network – Articles 21 and 22

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree to form a joint work group to accomplish two tasks: a) review and recommend changes as the District moves from the Beginning Teachers Support and Assessment Program to the Induction Model, and b) review and recommend changes to the current Peer Assistance Review program as it is reestablished as the Teacher Support Network.

The joint work group shall also serve to provide input regarding the implementation of such practices. This work group shall be formed by the first of the month following Board of Trustees approval of the 2022-23 agreement and report its recommendations no later than May 26, 2023. The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the work group, to which the parties shall appoint their respective representatives. Release time or the certificated hourly rate of pay shall be provided to Association representatives in recognition of service provided on work group meeting days. The recommendations from this work group shall become the starting point for negotiations on the issue during the next round of collective bargaining.

This agreement is dated: November 15, 2022



Brad Jackson (Nov 28, 2022 08:25 PST)

Brad Jackson
Assistant Superintendent
Human Resources



Grant Schuster (Nov 27, 2022 15:48 PST)

Grant Schuster
President
ASTA

APPENDIX N

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

Community Schools

The Association and the District are fully committed to the community schools model to create schools where students, staff, families and community partners are engaged and work through collaborative leadership to expand student opportunities and address the needs of the whole child.

The Association and the District agree to form a workgroup to make recommendations to the parties regarding the key structures and processes of the District's Community Schools Program. The work group shall be formed within the first month following the Board of Trustees approval of the 2022-23 AUHSD/ASTA Agreement. The workgroup shall consist of the current members of the District Community Schools Steering Committee and the Assistant Superintendent, Educational Services. Release time or the certificated hourly rate of pay shall be provided to Association representatives serving on the work group in recognition of service provided on work group meeting days.


The recommendations from this work group shall be referred back to the District and Association bargaining teams by no later than February 28, 2023, and shall become the starting point for negotiations of a Memorandum of Understanding between the District and the Association.

This agreement is dated: October 25, 2022



Brad Jackson (Nov 28, 2022 08:24 PST)

Brad Jackson
Assistant Superintendent
Human Resources



Grant Schuster (Nov 27, 2022 15:49 PST)

Grant Schuster
President
ASTA

APPENDIX O

MEMORANDUM OF UNDERSTANDING

Between the
Anaheim Union High School District (AUHSD)
and the
Anaheim Secondary Teachers Association (ASTA)

Health and Welfare Program Change Effective January 1, 2023

The Anaheim Union High School District (AUHSD) and the Anaheim Secondary Teachers Association (ASTA) agree to the following changes in the health and welfare program that were recommended by the AUHSD Insurance Committee. The following changes will be effective beginning January 1, 2023:

Medical Insurance

EPO

- Removal of the AIM Specialty Health radiology imaging review program

PPO

- Removal of the AIM Specialty Health radiology imaging review program

Prescription Coverage through Express Scripts, Inc.

- Implement Advanced Utilization Management with Advantage Plus Program (Step Therapy remains in the program)
- Upgrade the clinical management program from Advanced Utilization Management (AUM) Plus to AUM Unlimited. AUM uses Prior Authorization (PA), Step Therapy (ST), and Quantity Limit (QL) programs to gear members to the most cost effective and safe medications. AUM Unlimited adds nine (9) new drug class categories to the PA list and eight (8) new drug classes to ST list. Both PA and ST assume current utilizers will be Grandfathered.


The current maximum District contribution to the blended super composite rate is \$16,244. For calendar year 2023, the maximum District contribution to the blended super composite rate will be \$17,022.

This MOU has no effect on any other portion of the District's benefit plan.

This MOU is dated: November 1, 2022


Brad Jackson (Nov 7, 2022 09:10 PST)

Brad Jackson
Assistant Superintendent
Human Resources


Grant Schuster (Nov 5, 2022 21:17 PST)

Grant Schuster
President
Anaheim Secondary Teachers Association

APPENDIX P

EXPIRED MEMORANDA OF UNDERSTANDING

APPENDIX AA

MEMORANDUM OF UNDERSTANDING

Between the

Anaheim Union High School District (AUHSD)

and the

Anaheim Secondary Teachers Association (ASTA)

Health and Welfare Program Change Effective January 1, 2021

The Anaheim Union High School District (AUHSD) and the Anaheim Secondary Teachers Association (ASTA) agree to the following changes in the health and welfare program that were recommended by the Insurance Committee on September 16, 2020. The following changes will be effective beginning January 1, 2021:

The blended super composite rate will remain at \$15,959 for the 2021 plan year. For the 2021 plan year only, the projected increase to Health and Welfare costs from plan year 2020 to plan year 2021 will be paid using the ending fund balance in the Health and Welfare fund.

This MOU has no effect on any other portion of the District's benefit plan.

This MOU is dated: September 30, 2020



Brad Jackson (Oct 1, 2020 08:58 PDT)

Brad Jackson
Assistant Superintendent
Human Resources



Grant Schuster (Oct 1, 2020 08:58 PDT)

Grant Schuster
President
Anaheim Secondary Teachers Association

MEMORANDUM OF UNDERSTANDING

Between the
Anaheim Union High School District (AUHSD)
and the
Anaheim Secondary Teachers Association (ASTA)

Health and Welfare Program Change Effective January 1, 2022

The Anaheim Union High School District (AUHSD) and the Anaheim Secondary Teachers Association (ASTA) agree to the following changes in the health and welfare program that were recommended by the AUHSD Insurance Committee. The following changes will be effective beginning January 1, 2022:

Medical Insurance

EPO

- Add Cochlear Implants
- Add travel and lodging benefit for transplant surgery, when the hospital is 75 miles or more from the place of residence, provided the expenses are authorized in advance

PPO

- Add Cochlear Implants
- Eliminate physician supervised Weight Loss Programs at a medical facility for Employees Only and capped at a Lifetime Maximum of \$1,000 (covered weight loss services will continue outside of this specific program)
- Add genetic testing covered under laboratory tests (comparable to coverage provided under the EPO plan)
- Add travel and lodging benefit for transplant surgery, when the hospital is 75 miles or more from the place of residence, provided the expenses are authorized in advance

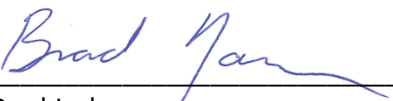
Prescription Coverage through Express Scripts, Inc.

- Implement Advanced Utilization Management with Advantage Plus Program (Step Therapy remains in the program)
- Implement Screen Rx to identify and conduct outreach with patients that are nonadherent to their medications
- Implement Member Pays the Difference to promote the use of lower cost medications (members pay the difference when choosing a brand name drug over a generic equivalent, Dispense as Written 1 prescriptions still honored)
- Implement Livongo Hypertension so patients receive free blood pressure monitor, coaching and access to digital programs
- Implement Safeguard Rx Neurological Care Value Program to assist members with epilepsy and migraines


The current maximum District contribution to the blended super composite rate is \$16,244. For calendar year 2022, the maximum District contribution to the blended super composite rate will be \$16,244.

This MOU has no effect on any other portion of the District's benefit plan.

This MOU is dated: November 3, 2021



Brad Jackson
Assistant Superintendent
Human Resources



Grant Schuster
President
Anaheim Secondary Teachers Association

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

SPEECH AND LANGUAGE PATHOLOGIST (SLP) CASELOAD WORK GROUP

2020-2021

The District and Association agree to form a joint work group to create a workload model for speech and language pathologists (SLP) that will ultimately replace the caseload language in Article 11.9.2. The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the workgroup to which the parties shall appoint their respective representatives. Release time or the certificated Hourly Rate of Pay shall be provided to Association representatives in recognition of service provided on work group meeting days. This work group shall be formed no later than October 1, 2020. The product of this group shall be shared with the parties' respective negotiation teams no later than March 31, 2021. These dates may be altered by mutual agreement.

This agreement is dated: January 27, 2021



Brad Jackson
Assistant Superintendent,
Human Resources



Grant Schuster
President
ASTA

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

SPEECH AND LANGUAGE PATHOLOGIST (SLP) CASELOAD STIPENDS
2020-2021

For the SLP caseload identified in Article 11.9.2, maximums may be exceeded based on SLP staffing needs at specific sites.

Should the unit member's caseload be increased beyond the contractual maximum of 70, the District agrees to pay a stipend to said unit member as follows:

Percentages below shall be applied to Column II, Step 1 of the Teacher Salary Schedule (Appendix B)

EXTRA CASELOAD	PAY PER SEMESTER	PERCENTAGE
1-5 beyond the max	\$3,072	5.4
6-10 beyond the max	\$6,145	10.8

Eligible SLPs shall be retroactively paid their applicable stipend for the First Semester of the 2020-21 school year.

Under no circumstances shall a unit member have a caseload over 80, with the exception of Hope School. The caseload maximum for Hope School shall be 90.

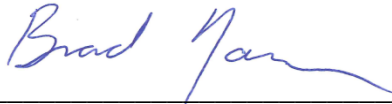
A higher caseload maximum for Hope School has been established in recognition of its unique service delivery models and practices, which include the following:

- Hope teachers write IEP communication goals for students on their caseload in collaboration with an SLP, rather than the SLPs writing all communication goals.

- Speech-language services are primarily provided in a push-in setting, rather than a pull-out model, as a push-in service delivery supports generalization of skills for students with moderate to severe disabilities.
- All 7th, 8th, and 9th graders at Hope are enrolled in a Communication class. All 10th, 11th, 12th and Adult Transition students who receive speech-language services are enrolled in a Communication class. SLPs consult with the Communication class teachers to ensure that students are making progress on their communication goals.

This agreement shall remain in effect until the first unit member work day of the 2021-2022 school year. The District and Association may agree to extend this MOU by mutual agreement.

This agreement is dated: January 27, 2021



Brad Jackson
Assistant Superintendent,
Human Resources



Grant Schuster
President
ASTA

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

SPEECH AND LANGUAGE PATHOLOGIST (SLP) CASELOAD REPORTING

2020-2021


Each SLP shall self-report his/her caseload number on the last workday of the 4th week following the start of each academic year (the "First Caseload Number"). The First Caseload Number shall be reported in a shared Google Doc that shall be distributed to each SLP by the Department Chair prior to the First Caseload Number due date. For every month thereafter, each SLP shall self-report his/her caseload number in the shared Google Doc by the 15th of each month. The caseload average for the semester, based upon SLP monthly self-reports of caseload numbers, shall be used to determine earned stipends for the previous semester and the amount of the stipends, as per the *2020-21 Speech and Language Pathologist (SLP) Caseload Stipends Memorandum of Understanding*, .

The District shall share information upon request of the Association.

The information gathered shall be used to assist in the creation of a new workload model, as per the *2020-21 Speech and Language Pathologist (SLP) Caseload Work Group Memorandum of Understanding*.

This agreement shall remain in effect until the first unit member work day of the 2021-2022 school year. The District and Association may agree to extend this MOU by mutual agreement.

This agreement is dated: January 27, 2021



Brad Jackson
Assistant Superintendent,
Human Resources



Grant Schuster
President
ASTA


MEMORANDUM OF UNDERSTANDING
BETWEEN THE
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND THE
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

The Anaheim Union High School District and the Anaheim Secondary Teachers Association agree to the modification of the 2021-2022 Student/Teacher Calendar to include the following.

1. For the 2021-2022 school year, the work year for certificated employees shall be 187 days (185 base contract days plus two (2) additional days for the 2021-2022 school year only at the regular daily rate of pay). The additional two (2) days will not be included in any future wage increase calculation.
2. The two (2) additional days shall be August 5, 2021 and August 6, 2021.
3. The first day for students remains August 11, 2021.
4. The first two (2) additional Teacher Days shall be divided into two (2) separate, uninterrupted blocks of time in order for teachers to prepare their classrooms prior to the start of the first Student Day of the new school year. One block of time on each of these days shall be devoted to classroom preparation and the other block of time shall be devoted to district mandated professional learning activities. The block of time devoted to professional learning activities shall occur from 7:30 am to 11:30 am. Classroom preparation shall not include the unit member's duty-free lunch.
5. The second two (2) Teacher Days, as per Article 10.1.2, shall be divided into two (2) separate, uninterrupted one-half days (3.25 hour blocks each) in order for teachers to prepare their classrooms prior to the start of the first Student Day of the new school year. One block of time on each of these days shall be devoted to classroom preparation and the other block of time shall be devoted to professional learning activities. Classroom preparation shall not include the unit member's duty-free lunch.

The last day of the work year shall be a Teacher Day and shall not include professional learning activities.

This MOU is dated: February 19, 2021



Brad Jackson
Assistant Superintendent
Human Resources



Grant Schuster
President
Anaheim Secondary Teachers Association

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

Peer Assistance & Review – Article 22

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree to form a joint work group to recommend:

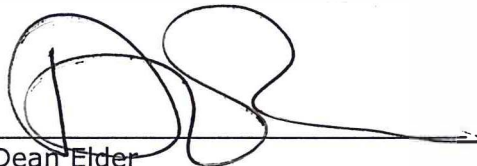
- Updated procedures and practices to support teachers participating in the PAR process.
- Contract language that reflect the procedures and practices to be followed regarding the PAR process.

The joint work group shall also serve to provide input regarding the implementation of such practices. This work group shall be formed prior to October 1, 2017, and report its recommendations no later than June 1, 2018. The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the work group, to which the parties shall appoint their respective representatives. Release time or the certificated hourly rate of pay shall be provided to Association representatives in recognition of service provided on work group meeting days. The recommendations from this work group shall become the starting point for negotiations on the issue during the next round of collective bargaining.

This agreement is dated: June 15, 2017



Brad Jackson
Assistant Superintendent
Human Resources



Dean Elder
President
ASTA

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

Student Discipline – Article 13.6

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree to form a joint work group to recommend:

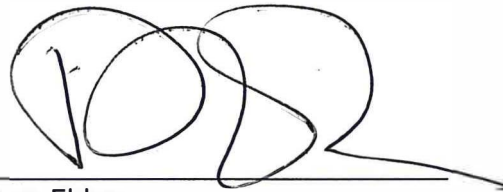
- Support systems that assist teachers in learning and effectively implementing Multiple Tiered Systems of Support (MTSS), Positive Behavioral Intervention Systems (PIS) and Restorative Practices.
- Contract language that incorporates MTSS, PBIS and Restorative Practices.

The joint work group shall also serve to provide input regarding the implementation of such practices and support systems. This work group shall be formed prior to October 1, 2017, and report its recommendations no later than June 1, 2018. The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the work group, to which the parties shall appoint their respective representatives. Release time or the certificated hourly rate of pay shall be provided to Association representatives in recognition of service provided on work group meeting days. The recommendations from this work group shall become the starting point for negotiations on the issue during the next round of collective bargaining.

This agreement is dated: June 15, 2017



Brad Jackson
Assistant Superintendent
Human Resources



Dean Elder
President
ASTA

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

Department Supplies

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree for the 2015-2016 school year only, each department designated by the Departments indicated in Article 14.2.3 shall receive \$500 per year for supplies related to classroom teaching.

This agreement is dated: January 11, 2016



Brad Jackson
Assistant Superintendent
Human Resources



Dean Elder
President
ASTA

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

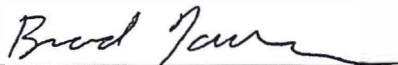
Special Education Taskforce for Caseload Management

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree that properly managing special education teacher caseloads presents unique challenges. The parties agree to form a joint work group to assess the District's current models of service delivery in inclusive settings and to make any recommended changes to that model.

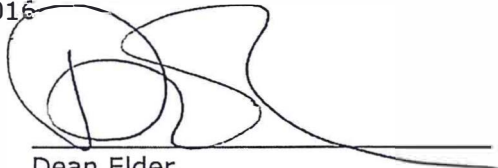
This work group shall be formed prior to February 1, 2016, and report its recommendations by no later than May 1, 2016. The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the work group, to which the parties shall appoint their respective representatives. The work group shall include representatives from the following positions: special and general education teachers, psychologists, speech and language pathologists, counselors, and program specialists. Release time or the certificated hourly rate of pay shall be provided to Association representatives in recognition of service provided on work group meeting days.

The recommendations from this work group shall become the starting point for negotiations on the issue during the next round of collective bargaining.

This agreement is dated: January 11, 2016



Brad Jackson
Assistant Superintendent
Human Resources



Dean Elder
President
ASTA

**MEMORANDUM OF UNDERSTANDING
BETWEEN**

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

Beginning Teachers Support and Assessment Program – Article 21

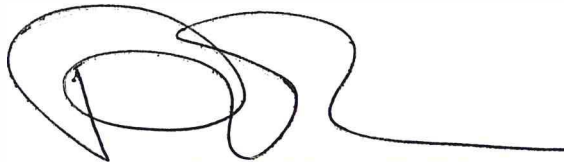
The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree to form a joint work group to review and recommend changes as the District moves from the Beginning Teachers Support and Assessment Program to the Induction Model.

The joint work group shall also serve to provide input regarding the implementation of such practices. This work group shall be formed prior to October 1, 2017, and report its recommendations no later than June 1, 2018. The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the work group, to which the parties shall appoint their respective representatives. Release time or the certificated hourly rate of pay shall be provided to Association representatives in recognition of service provided on work group meeting days. The recommendations from this work group shall become the starting point for negotiations on the issue during the next round of collective bargaining.

This agreement is dated: June 15, 2017



Brad Jackson
Assistant Superintendent
Human Resources



Dean Elder
President
ASTA

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

Article 8: Leaves

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree to form a joint work group to for the following purposes:

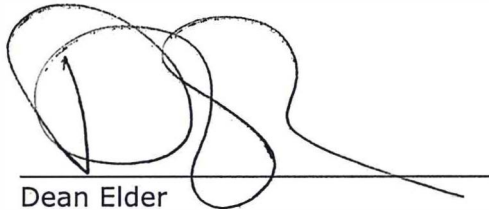
- To review Article 8.20 Extended Illness Leave for compliance with recent legislative changes. Any findings or recommendations coming from the joint work group will be provided to the bargaining teams.
- To review Article 8.23 Catastrophic Leave, Board Policy 6602 and Education Code provisions for consistency. Any findings or recommendations coming from the joint work group will be provided to the bargaining teams.

This work group shall be formed prior to October 1, 2017, and provide any findings or recommendations no later than June 1, 2018. The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the work group, to which the parties shall appoint their respective representatives. Release time or the certificated hourly rate of pay shall be provided to Association representatives in recognition of service provided on work group meeting days. The recommendations from this work group shall become the starting point for negotiations on the issue during the next round of collective bargaining.

This agreement is dated: June 15, 2017



Brad Jackson
Assistant Superintendent
Human Resources



Dean Elder
President
ASTA

ARTICLE 10: HOURS OF EMPLOYMENT10.6 Class Coverage

~~Unit members shall not be required by principal or designee to give up their preparation and planning time more than two (2) times per year to cover for other teachers without compensation at the hourly rate of pay in cases of unplanned, unforeseen or unscheduled events or circumstance. Unit members shall be compensated for class coverage. Unit members shall not be required to cover more than one class per day during non-instructional time. Special Education unit members shall not be required to cover classes during their scheduled monitoring period or co-teaching periods.~~ Class coverage lasting less than the full period shall count as full class coverage for purposes of counting the number of class coverage periods.

10.6.1 Records of class coverage which include the teacher's signature shall be kept by the principal or designee and readily available for inspection by any affected unit member regularly assigned to that school site. Every effort will be made to assign class coverage in an equitable manner.

10.6.2 Day-to-day substitutes will be used for class coverage prior to requiring a teacher to provide class coverage.

~~10.6.3 Class coverage for a teacher who is attending a conference, in-service or workshop shall not be considered an "unplanned, unforeseen or unscheduled event".~~

10.6.43 ~~After the first two class coverage periods, b~~ Bargaining unit members shall be compensated one hour's pay for each non-block schedule class coverage, or portion thereof as follows: less than 15 minutes will be compensated as $\frac{1}{4}$ hour at the Hourly Rate of pay, 15 minutes to half of the class period as $\frac{1}{2}$ hour at the Hourly Rate of pay and more than half the period as one hour at the Hourly Rate of pay.

Class coverage on a block schedule shall be compensated at 1.5 hours pay for each class coverage, or portion thereof as follows: less than one-half hour at $\frac{1}{2}$ hour at the Hourly Rate of pay, one-half hour to one hour of coverage at 1 hour at the Hourly Rate of pay, and over 1 hour at 1 $\frac{1}{2}$ hours at the Hourly Rate of pay.

~~10.6.5 Bargaining unit members may agree to class coverage for planned reasons for the hourly rate of pay. This coverage will not count as either of the required two uncompensated coverage periods in this article.~~

10.6.64 Class coverage for any bargaining unit member shall not be required for two consecutive days without the bargaining unit members' consent.

10.10 Course Preparation

- 10.10.3 If it has been determined that, in the best interest of the school, it is necessary to assign a teacher more than two course preparations, the teacher may request a meeting with the administrator no later than ~~two (2)~~ **five (5)** workdays from receipt of verifiable notice of the assignment. At this meeting the administrator will consider the teacher's input and provide written rationale for the assignment.
- 10.10.5 If the teacher is not satisfied that all options have been fully explored at the school site, the teacher may file an appeal with the Superintendent's designee no later than ~~two (2)~~ **five (5)** workdays from the receipt of the written rationale or ~~two (2)~~ **five (5)** workdays from the first day of the work year for changes that may have occurred over the summer. The Superintendent's designee will respond to the appeal within five (5) workdays.

ARTICLE 11: CLASS SIZE

11.6 ~~Printout~~ Complaints and Monitoring

~~At the beginning of the third week of each semester, each unit member will receive a printout of class sizes in his/her department.~~

~~The teacher~~ **A unit member** may request a consultation with the principal to discuss alternatives to alleviate large class sizes. If a unit member has a class size complaint which has not been resolved by the principal within twenty-five (25) school days of the start of a semester, the unit member may; appeal to the Assistant Superintendent, Human Resources. The Assistant Superintendent, Human Resources will review the complaint and within five (5) days of receipt of the complaint will either deny the complaint or make a recommendation to the Superintendent for resolution of the complaint.

The District will continue to monitor and require justification by the site administrator for exceedingly large classes, and will request the results of any teacher consultation(s) resulting from large class sizes.

11.7 Additional Staffing

~~Beginning with the opening day of school, t~~**The District will authorize additional staffing to sites based upon verification of growth of enrollment by site. This additional staffing will reflect the current teacher/student ratio as established annually by the District. The site administration will email daily the total enrollment in the school and enrollment in each class and the total number of teachers included in the staffing ratio on each of the first 20 days of the school year and on each of the first five (5) days of the second semester. Whenever the school is authorized to hire additional teachers due to growth in enrollment, the site administration shall email such information.**

11.9.2 Special Education

Effective 2015-16, the case load maximum for Special Education shall be as follows:

<u>RSP</u>	<u>28 maximum</u>
<u>MM</u>	<u>18 maximum</u>
<u>ED</u>	<u>12 maximum</u>
<u>LHS</u>	<u>16 adults, 16 high school, 12 junior high maximum</u>
<u>SH</u>	<u>13 adults, 12 high school, 12 junior high maximum</u>
<u>SH-Hope</u>	<u>12 caseload maximum</u>
<u>Autism</u>	<u>11 maximum</u>
<u>SLP</u>	<u>70 caseload/workload maximum</u>
<u>Nurse</u>	<u>10,000 caseload maximum</u>

If the caseload/workload maximum cannot be met, the District and ASTA will meet to review the caseload/workload to determine reasonable options.

11.9.2.1 Speech Language Pathologist (SLP) Workload Model

Speech Language Pathologists and the District shall utilize the digital version of the “Workload Form for Allocation of Support” (see Appendix TBD) to determine their assigned workload for the current school year.

Frequency of Workload Form Completion

Within twenty (20) days of the beginning of the school year, all SLPs shall complete and submit the Form to Special Youth Services (SYS). Within twenty-five (25) days of the beginning of the school year, the District shall analyze the results and share the findings with ASTA.

Within five (5) days after the start of the second semester, unit members shall complete the digital form and share with SYS.

Within ten (10) days of the second semester, SYS will share the findings with ASTA.

In the event that a unit member's workload increases at times not listed above, the unit member may resubmit the Form to the Director of SYS. Within five (5) days of receipt, the Director of SYS shall meet with the unit member to determine reasonable options.

Related Appendices:

APPENDIX S - MOVE TO AA

APPENDIX U – MOVE TO AA

11.9.3 Specialized Sites or Programs

Effective 2015-16, caseloads for these Special Sites/Programs shall be as follows:

Gilbert/Continuation	120 student load maximum*
Community Day School	75 student load maximum
Polaris/Independent Learning Center	36 caseload maximum
Hope School	10 school wide caseload average

If the maximum/average cannot be met, the District and ASTA will meet to determine reasonable options.

~~*For the 2018-2019 through 2020-2021 school years only, the maximum student load for bargaining unit members teaching Gilbert/Continuation shall be 116 students.~~

If a new program or delivery model is created within the alternative education program, this language does not apply and the District and ASTA agree to meet and confer to determine reasonable maximums.

ARTICLE 13: SAFETY CONDITIONS

13.6 School Discipline Committee

A School Discipline Committee will be established on each campus to continuously review and study the school discipline policies and procedures and to make recommendations, when necessary, concerning modifications to these procedures. The committee shall include four (4) unit members selected by the unit members at the school; **and** one (1) administrator. **The committee may also include** one (1) counselor; and two (2) parents. The District and Association are committed to implementing the Student Discipline Taskforce Recommendations & Best Practices, recognizing that they may change over time. Concerns and challenges with implementation and fidelity to the processes and expectations set forth in the Recommendations & Best Practices will be communicated with the administrators and unit members serving on the site Discipline Committee for them to review and resolve.

ARTICLE 14: WAGES AND ITEMS RELATED TO WAGES

14.1 Salary - Teachers

~~2021-22~~ **2022-23** Teachers' Salary

Effective August 8, 2022, the 2021-2022 Teachers' Salary Schedule B shall be increased by 8.0% and is hereby incorporated into the Agreement as Appendix B.

In the event another District employee unit receives an increase on **its** salary schedule(s) greater than **8.0%** for the **2022-2023** school year, the District or ASTA may request, and the other party will agree, to re-open negotiations on salary for **2022-2023**.

14.2.3 Beginning with the 2014-15 school year, the following departments will be represented by a department chairperson:

- Advancement via Individual Determination (AVID) Program
- Career and Technical Education Program (CTE) (including Business, Home Economics and Careers Technology, Industrial Technology Education)
- English (including Reading)
- English Learner (EL) Program
- Library Teacher
- Math

TENTATIVE AGREEMENTS (11/15/22)

- Physical Education (including Health)
- Science
- Social Science
- Visual and Performing Arts (VAPA) (including Art/Photo, Choral Music, Dance, Instrumental Music, Theatre/Drama)
- World Languages

In order to promote and increase professional growth and leadership development opportunities, department chairperson positions shall be for a term of five years. For purposes of implementation, the 2022-2023 school year shall be considered Year 3 of the initial five-year term. Incumbent department chairpersons may reapply at the end of the term.

The District will provide paid after-school training to new department chairs.

14.2.5 Special Education Department Chair The following special education programs will be represented by a department chairperson:

- Resource Specialist Program (one per site)
- Mild/Moderate and Moderate/Severe (one per site, combined)
- Adaptive Physical Education (one per district)
- Speech and Language Pathologists (one per district)
- ~~Adult Transitions (one per site if not included under a site department)~~
- Visually Impaired (one per district)
- Orthopedically Handicapped (one per district)
- **Adult Transition Mild/Moderate (one per district)**
- **Adult Transition Moderate/Severe (one per district)**

Hope School will have three departments each represented by a department chairperson:

- Moderate/Severe-Junior High School
- Moderate/Severe-High School
- Moderate/Severe-Adult

14.3.6.3 Evidence of successful completion of course work or degrees prior to the start of the school year, submitted to Human Resources by November 1, shall be retroactive to ~~September~~**August**. Evidence of successful completion of course work or degrees prior to ~~February~~**January** 1, submitted to Human Resources by March 1, shall be retroactive to ~~February~~**January** 1.

APPENDIX C, PART 1 ACTIVITIES (subject to final agreement on money-related items)

Add stipend for e-sports Advisor/Coach (high school), 9.83%

Add stipend for e-sports Advisor/Coach (junior high school), 5.74%

Add stipend for Link Crew Advisor (high school), 5.74%

ARTICLE 15: HEALTH AND WELFARE

15.1.1 Medical Insurance

[The remainder of the section will be updated with current information.]

Beginning with the ~~2021~~ **2023** calendar year, the District's contribution to the blended super composite rate shall not exceed ~~\$15,959~~ **\$17,022**.

ARTICLE 17: DISCIPLINE

17.2.4.1 Removal of Unit Member For Extra-Service Pay

The District may remove unit members from extra-service pay positions (Appendix C) subject to due process, or as a result of a transfer to another site, or when a unit member no longer performs the duties associated with the stipend. For purposes of this section, due process means:

[REMAINDER OF SECTION UNCHANGED]

ARTICLE 23: EXPIRED MEMORANDA OF UNDERSTANDING

An expired memorandum of understanding will be moved to Appendix AA to be maintained for historical purposes, unless the District and Association mutually agree to extend its term.

ARTICLE 24: DURATION [n.b. RENUMBERED]

This Agreement shall remain in full force and effect through the first teacher work day of the ~~2022-2023~~ **2025-2026** school year and shall continue in effect day-to-day until such time as a new or modified agreement is ratified by both parties.

For school year ~~2021-2022~~ **2023-2024 and 2024-2025**, Article 14, Wages and Items Related to Wages, and Article 15, Health and Welfare Benefits shall be open for negotiations. **For school year 2023-2024, Article 21, Beginning Teachers Support and Assessment Program, and Article 22, Peer Assistance and Review shall also be open for negotiations.**

In addition to the articles referenced above, the Association and the District shall each have the option of opening two (2) other articles of their choosing in ~~2021-2022~~ **2023-2024 and 2024-2025**. These articles shall be the only subjects of negotiations unless additional articles are opened by mutual consent.

ANAHEIM UNION HIGH SCHOOL DISTRICT
PROFESSIONAL STIPENDS
2022-23
TEACHERS

*Percentages below shall be equal to Column II, Step 1
of the 2022-23 Teachers Salary Schedule*

EFFECTIVE JULY 1, 2023		
POSITION	PAY	PERCENTAGE*
Doctorate	\$2,693	4.09
National Board Certification	\$2,693	4.09
BCLAD	\$2,693	4.09
Course Preparation Stipend	\$1,350	2.05
Speech Language Pathologist	\$3,371	5.12
CA Speech Pathology License	\$1,350	2.05
Certificated of Clinical Competence	\$1,350	2.05
Speech Language Pathologist (Sum)	\$6,071	N/A
Full Time Curriculum Specialist	\$5,392	8.19
Part Time Curriculum Specialist	\$2,693	4.09
Title I Specialist	\$2,153	3.27
Nurse	\$4,161	6.32

NEW

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

SENIOR HIGH ATHLETICS EXTRA SERVICE PAY WORK GROUP
2022-2023

The District and Association agree to form a joint work group to revise the Senior High School Athletics Extra Service Pay Schedule (Appendix C). The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the workgroup to which the parties shall appoint their respective representatives. Release time or the certificated Hourly Rate of Pay shall be provided to Association representatives in recognition of service provided on work group meeting days. This work group shall be formed no later than January 17, 2023. The product of this group shall be shared with the parties' respective negotiation teams no later than April 30, 2023. These dates may be altered by mutual agreement.

This agreement is dated: _____

Brad Jackson
Assistant Superintendent
Human Resources

Grant Schuster
President
ASTA

REPLACES CURRENT APPENDIX L

MEMORANDUM OF UNDERSTANDING

Between the
Anaheim Union High School District (AUHSD)
and the
Anaheim Secondary Teachers Association (ASTA)

Health and Welfare Program Change Effective January 1, 2023

The Anaheim Union High School District (AUHSD) and the Anaheim Secondary Teachers Association (ASTA) agree to the following changes in the health and welfare program that were recommended by the AUHSD Insurance Committee. The following changes will be effective beginning January 1, 2023:

Medical Insurance

EPO

- Removal of the AIM Specialty Health radiology imaging review program

PPO

- Removal of the AIM Specialty Health radiology imaging review program

Prescription Coverage through Express Scripts, Inc.

- Implement Advanced Utilization Management with Advantage Plus Program (Step Therapy remains in the program)
- Upgrade the clinical management program from Advanced Utilization Management (AUM) Plus to AUM Unlimited. AUM uses Prior Authorization (PA), Step Therapy (ST), and Quantity Limit (QL) programs to gear members to the most cost effective and safe medications. AUM Unlimited adds nine (9) new drug class categories to the PA list and eight (8) new drug classes to ST list. Both PA and ST assume current utilizers will be Grandfathered.

The current maximum District contribution to the blended super composite rate is \$16,244. For calendar year 2023, the maximum District contribution to the blended super composite rate will be \$17,022.

This MOU has no effect on any other portion of the District's benefit plan.

This MOU is dated: _____

Brad Jackson
Assistant Superintendent
Human Resources

Grant Schuster
President
Anaheim Secondary Teachers Association

REPLACES CURRENT APPENDIX T

MEMORANDUM OF UNDERSTANDING

BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)

AND

ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)

SPEECH AND LANGUAGE PATHOLOGIST (SLP) WORKLOAD STIPENDS

2022-2023

For the SLP workload identified in Article 11.9.2, maximums may be exceeded based on SLP staffing needs at specific sites.

Should the unit member's workload be increased beyond the contractual maximum of 70, the District agrees to pay a stipend to said unit member as follows:

Percentages below shall be applied to Column II, Step 1 of the Teacher Salary Schedule (Appendix B)

EXTRA WORKLOAD	PAY PER SEMESTER	PERCENTAGE
1-5 beyond the max	\$	5.4
6-10 beyond the max	\$	10.8

Under no circumstances shall a unit member have a workload over 80, with the exception of Hope School. The workload maximum for Hope School shall be 90.

A higher workload maximum for Hope School has been established in recognition of its unique service delivery models and practices, which include the following:

- Hope teachers write IEP communication goals for students on their workload in collaboration with an SLP, rather than the SLPs writing all communication goals.
- Speech-language services are primarily provided in a push-in setting, rather than a pullout model, as a push-in service delivery supports generalization of skills for students with moderate to severe disabilities.
- All 7th, 8th, and 9th graders at Hope are enrolled in a Communication class. All 10th, 11th, 12th and Adult Transition students who receive speech-language services are enrolled in a Communication class. SLPs consult with the Communication class teachers to ensure that students are making progress on their communication goals.

TENTATIVE AGREEMENTS (11/15/22)

This agreement shall remain in effect until the first unit member work day of the 2023-2024 school year.
The District and Association may agree to extend this MOU by mutual agreement.

This agreement is dated: _____

Brad Jackson
Assistant Superintendent
Human Resources

Grant Schuster
President
ASTA

NEW ADDITION TO CURRENT APPENDIX V, ADD AS V-1**Embedded Dual Enrollment/Class Size Reduction Worksheet for Core Class Areas**

Sit e	
----------	--

Embedded Dual Enrollment Course offered	
Grade level of students in Embedded Course	
Department Affected	
Course the department will apply extra students to	

Per ASTA contract, the maximum teacher load is 195 students = 39 average per class.

Before DE students are added

	/		=	
# of students projected in Department Course		Target class size		# of projected sections (before DE students are factored in)

	/		=	
# of students projected in Department Course		# of projected sections		Average class size before DE students are added

After DE students are added

	+		=		/		=	
# of students projected in Department Course		# of Students projected in DE course		Total number of students for section allocation		Average class size		# of projected sections

Evidence of Class Size Reduction

	/		=	
--	---	--	---	--

TENTATIVE AGREEMENTS (11/15/22)

# of students projected in Department Course (without DE students included)	# of Projected Sections after DE students are added	Average class size after DE students are added
---	---	--

NEW

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA)
Induction / Teacher Support Network – Articles 21 and 22

The Anaheim Secondary Teachers Association (Association) and the Anaheim Union High School District (District) agree to form a joint work group to accomplish two tasks: a) review and recommend changes as the District moves from the Beginning Teachers Support and Assessment Program to the Induction Model, and b) review and recommend changes to the current Peer Assistance Review program as it is reestablished as the Teacher Support Network.

The joint work group shall also serve to provide input regarding the implementation of such practices. This work group shall be formed by the first of the month following Board of Trustees approval of the 2022-23 agreement and report its recommendations no later than May 26, 2023. The Assistant Superintendent of Human Resources and the Association President shall meet to determine the size and composition of the work group, to which the parties shall appoint their respective representatives. Release time or the certificated hourly rate of pay shall be provided to Association representatives in recognition of service provided on work group meeting days. The recommendations from this work group shall become the starting point for negotiations on the issue during the next round of collective bargaining.

This agreement is dated: _____

Brad Jackson
Assistant Superintendent
Human Resources

Grant Schuster
President
ASTA

NEW

MEMORANDUM OF UNDERSTANDING
BETWEEN
ANAHEIM UNION HIGH SCHOOL DISTRICT (AUHSD/District)
AND
ANAHEIM SECONDARY TEACHERS ASSOCIATION (ASTA/Association)

Community Schools

The Association and the District are fully committed to the community schools model to create schools where students, staff, families and community partners are engaged and work through collaborative leadership to expand student opportunities and address the needs of the whole child.

The Association and the District agree to form a workgroup to make recommendations to the parties regarding the key structures and processes of the District's Community Schools Program. The work group shall be formed within the first month following the Board of Trustees approval of the 2022-23 AUHSD/ASTA Agreement. The workgroup shall consist of the current members of the District Community Schools Steering Committee and the Assistant Superintendent, Educational Services. Release time or the certificated hourly rate of pay shall be provided to Association representatives serving on the work group in recognition of service provided on work group meeting days.

The recommendations from this work group shall be referred back to the District and Association bargaining teams by no later than February 28, 2023, and shall become the starting point for negotiations of a Memorandum of Understanding between the District and the Association.

This agreement is dated: October 25, 2022

Brad Jackson
Assistant Superintendent
Human Resources

Grant Schuster
President
ASTA

APPENDIX FOR 11.9.2.1

NAME:
DATE:[illegible]

Total Students	Weighted Carload
	n

Triennials Semester 2	Outstanding Initial Basis

Other information to consider:

Anaheim Union High School District (AUHSD)
Initial Proposal to the
American Federation of State, County and Municipal Employees (AFSCME)
AFL-CIO, Local 3112 (Council 36)
For Negotiations of the 2022-23 Collective Bargaining Agreement
December 13, 2022

AUHSD will open negotiations with AFSCME subsequent to public hearing before the Board of Trustees.

AUHSD intends to open the following articles in the collective bargaining agreement.

Article 2 - Health and Welfare

AUHSD reserves the right to present a proposal for District contribution towards the cost of health and welfare benefits and/or program design changes.

Article 11 – Wages

AUHSD reserves the right to present a proposal for salary increase for the 2022-2023 school year.

American Federation of State, County and Municipal Employees (AFSCME)

AFL-CIO, Local 3112 (Council 36)

Initial Proposal to the

Anaheim Union High School District (AUHSD)

For Negotiations of the 2022-23 Collective Bargaining Agreement

December 13, 2022

Pursuant to the Educational Employment Relations Act, the American Federation of State, County and Municipal Employees, AFL-CIO, Local 3112, Council 36 (AFSCME) hereby submits its initial contract proposals for the 2022-23 Collective Bargaining Agreement for public review at a meeting of the Board of Trustees of the Anaheim Union High School District.

Local 3112, Council 36 (AFSCME) proposes:

- 1) Article 11: Compensation with a fair and equitable increase in wages and salaries comparable to surrounding school districts
- 2) Article 2: Health and Welfare of Benefits with potential changes to benefit plans that save money without cost shifting to employees and provides quality health care to employees

Local 3112, Council 36 (AFSCME) retains the right to add or delete from these initial proposals in accordance with the provisions of Government Code 3547(d).

ANAHEIM UNION HIGH SCHOOL DISTRICT
INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This Independent Contractor Services Agreement ("Agreement") is made as of the ____ day of January 1, 2023, between the Anaheim Union High School District ("District") and Claim Retention Services ("Contractor") (each a party, collectively, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of such special services and advice; and

WHEREAS, the Contractor warrants that it is specially trained and experienced and competent to perform the special services required by the District outside the usual course of the District's business; and

WHEREAS, the Contractor agrees to perform the services described in this Agreement in accordance with the standards of its profession, to District's satisfaction, and in accordance with this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** The detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services is described in Exhibit "A" attached hereto and incorporated herein by this reference ("Services"). In the event of any conflict between the terms of the body of this Agreement and language set forth Exhibit A, the terms of the body of the Agreement shall govern. Contractor will provide the Services to the District during the Term.
2. **Term.** The term for services pursuant to this Agreement is from January 1, 2023, through December 31, 2024.
3. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the following:
 - ____ Signed Agreement
 - ____ Insurance Certificate(s) and Endorsements (Section 10)
 - ____ Criminal Background Investigation Certification(s) (Section 16)
 - ____ W-9 Form
4. **Compensation.** District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a fee of twenty-seven thousand dollars (\$27,000) per year, and no other costs. Payment for the Services shall be made for all undisputed amounts in installment payments within forty-five (45) days after the District receives an invoice from Contractor for Services actually completed.
5. **Independent Contractor.** Contractor is customarily engaged in an independently

established trade, occupation, or business of the same nature as that of the Services, and in the performance of this Agreement shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees, agents, partners, or joint venturers of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, workers' compensation, social security, and income taxes with respect to Contractor's employees.

- 6. Materials.** Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.
- 7. Standard of Care.** Contractor's Services will be performed, findings obtained, and reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession for services to California school districts. District will not control or direct performance of the work under the Agreement or in fact.
- 8. Audit.** Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter.
- 9. Indemnification.** To the furthest extent permitted by California law, Contractor shall, at Contractor's sole expense, defend, indemnify, and hold harmless the District and its agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.
- 10. Insurance.**
 - 10.1** The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.
 - 10.1.1 General Liability.** One Million Dollars (\$1,000,000) combined single limit per occurrence for bodily injury, personal injury, and property damage in the form of Comprehensive General Liability and Contractual Liability. If Commercial General Liability, or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each location, or the general aggregate limit shall be twice the required occurrence limit.

10.1.2 Is this Contractor interacting with students? Yes ☐ No ☒ For interaction with students, Sexual Abuse/Molestation coverage must be included under General Liability or obtained in a separate policy and identified under "Other" coverage of Certificate of Insurance or by indicating in Description of Operations/Special Provisions that Sexual Abuse/Molestation coverage is not excluded and provide policy exclusion pages. If Sexual Abuse/Molestation coverage is added by Endorsement to the General Liability policy, Contractor must provide proof of Endorsement. Such coverage shall be in an amount of not less than \$1,000,000 per occurrence; \$2,000,000 general aggregate.

10.1.3 Workers' Compensation/Employers Liability Insurance. A program of Workers' Compensation insurance or a state-approved, self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits covering all persons including volunteers providing services on behalf of the Contractor and all risks to such persons under this contract.

If Contractor has no employees, it may certify or warrant to the District that it does not currently have any employees or individuals who are defined as "employees" under the Labor Code and the requirement for Workers' Compensation coverage will be waived by the District's Director of Risk Management.

10.1.4 Automobile Liability Insurance. Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars (\$1,000,000) for bodily injury and property damage, per occurrence.

If the Contractor owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

If the Contractor is transporting one or more non-employee passengers in performance of contract services, the automobile liability policy shall have a combined single limit of two million dollars (\$2,000,000) for bodily injury and property damage per occurrence.

10.1.5 Umbrella Liability Insurance. An umbrella (over primary) or excess policy may be used to comply with limits or other primary coverage requirements. When used, the umbrella policy shall apply to bodily injury/property damage, personal injury/advertising injury and shall include a "dropdown" provision providing primary coverage for any liability not covered by the primary policy. The coverage shall also apply to automobile liability.

Professional Services Contracts - (including architects, engineers, consultants, counselors, medical professionals, hospitals, clinics, attorneys and accountants or others who work on developing outcomes and make recommendations for strategic planning specific to the department or District)

Professional Liability – Professional Liability Insurance with limits of not less than one million (\$1,000,000) per claim or occurrence and two million (\$2,000,000) aggregate limits OR

Errors and Omissions Liability Insurance with limits of not less than one million (\$1,000,000) and two million (\$2,000,000) aggregate limits OR

Directors and Officers Insurance coverage with limits of not less than one million (\$1,000,000) shall be required for Contracts with charter labor committees or other not-for-profit organizations advising or acting on behalf of the District

If insurance coverage is provided on a "claims made" policy, the "retroactive date" shall be shown and must be before the date of the start of the contract work. The claims made insurance shall be maintained or "tail" coverage provided for a minimum of five (5) years after contract completion.

The coverage described above is not required for contractors or consultants providing services which are not relied upon by District departments for decision making. These would include trainers or instructors, expert witnesses, statisticians, etc.

10.2 Other Insurance Provisions. The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to the District and approved by the District. The Certificates and insurance policies shall include the following:

10.2.1 A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

10.2.2 An endorsement stating that the District and its agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District.

10.2.3 Waiver of Subrogation. The Contractor shall require the carriers of required coverages to waive all rights of subrogation against the District, its officers, employees, agents, volunteers, contractors and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the Contractor and Contractor's employees or agents from waiving the right of subrogation prior to a loss or claim. The Contractor hereby waives all rights of subrogation against the District.

10.2.4 Policies Primary and Non-Contributory. All policies required herein are to be primary and noncontributory with any insurance or self-insurance programs carried or administered by the District.

10.2.5 All policies shall be written on an occurrence form.

10.2.6 The Contractor's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

10.2.7 Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

- 11. Compliance With Laws, Rules, and Regulations.** Contractor shall observe and comply with all rules and regulations of the District and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule, or regulation bearing on conduct of the Services as indicated or specified. If Contractor observes that any of the Services required by this Agreement is at variance with any such laws, ordinance, rules, or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any Services that are in violation of any laws, ordinances, rules, or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.
- 12. Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
- 13. Safety and Security.** Contractor is responsible for maintaining safety in the performance of this Agreement. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.
- 14. Employment With Another Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.
- 15. Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code section 12900 and Labor Code section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractor(s).
- 16. Fingerprinting of Employees.** Is this Contractor interacting with students, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee? Yes ☐ No ☒ Pursuant to Education Code section 45125.1, any entity that has a contract with a local educational agency shall ensure that any employee who interacts with pupils, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee, has a valid criminal records summary by submitting employee fingerprints to the California Department of Justice. The Contractor shall not permit any employee to interact with District students until such time as the Contractor has certified in writing, using the District's approved criminal records certification form, that neither it nor any of its identified employees has been

convicted of a felony, as defined in Education Code section 45122.1.

- 17. Assignment/Subcontract.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
- 18. Termination.** The District may at any time for any reason terminate this Agreement. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.
- 19. Limitation of District Liability.** The District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.
- 20. Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all District information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 21. Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, addressed as follows:

District

Anaheim Union High School District
Attn: (Signer of Agreement)
Copy: (District Contact Person)
501 N. Crescent Way
Anaheim, CA 92801
Phone:
Email:

Contractor

Name of Contractor
Attn:
Street Address
City State Zip
Phone
Email:

Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 22. Entire Agreement.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 23. Governing Law.** This Agreement shall be governed by, and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with, the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Orange County, California.

24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.
26. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute one and the same instrument. For purposes hereof, a facsimile or emailed copy of this Agreement, including the signature pages hereto, shall be deemed an original, and each party agrees that it will not contest the validity of the execution of this Agreement solely on the basis of any signature being a facsimile or electronic copy.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Anaheim Union High School District

Date: _____

By: _____

Print Name: Nancy Nien, Ph.D.

Title: Assistant Superintendent, Business

Claim Retention Services

Date: 11/3/22

By: [Signature]

Print Name: Neil Butterbaugh

Title: PRESIDENT

EXHIBIT A

THIRD PARTY CLAIMS ADMINISTRATION PROPERTY & LIABILITY PROGRAMS

Contractor shall:

I. GENERAL

- A. TPA agrees to supervise and administer the Property and Liability Claims Program for the DISTRICT and shall act as its representative in connection with the investigation, adjustment, processing, supervision and resolution of property damages and general liability, automobile liability and errors and omissions liability claims and potential claims for money damages asserted by third parties against the DISTRICT which are premised upon allegations of negligent or careless acts or omissions or conduct for which the DISTRICT is alleged to be legally responsible. TPA agrees to provide DISTRICT, during the term of this Agreement, all the services more particularly set forth hereinafter.
- B. In the performance of the services provided for herein, TPA shall use its best efforts without any guarantee as to the ultimate outcome of any claim adjusted, investigated, processed, supervised or resolved by TPA.

II. INVESTIGATIVE SERVICES

- A. TPA agrees to provide investigative services as follows:
 - 1. Receipt and examination of all reports of accidents, incidents, claims or cases which are or may be the subject of such claims.
 - 2. Initiate investigation of such accidents, incidents, claims or cases, where nature of the claim warrants such investigation or when requested by DISTRICT; such investigation to include contact with claimant, witnesses, employees of DISTRICT, and other such investigative services necessary to determine liability and damages, but not to include extraordinary professional services as set forth in subsection "B". DISTRICT shall make available to TPA all employees of DISTRICT who are witnesses to an incident or accident or who have knowledge of the event or incident which is the subject matter of the claim. If available, DISTRICT shall provide TPA with photographs and engineering drawings or other descriptive material of all conditions of DISTRICT property which are alleged to be dangerous or that were damaged in the events which produce the claim under investigation.

The investigative facilities of TPA shall be limited in scope and directed at determining the probable liability or lack thereof of DISTRICT. All additional investigations that may be required shall be construed as extraordinary professional services as set forth in subsection "B" herein.

- B. Allocated Expenses and Additional Investigative Expenses:

DISTRICT agrees to pay for the cost of extraordinary investigative services where expert and professional assistance is required, such as professional photography, laboratory services, property damage appraisals, taking statements from witnesses away from the premises of TPA, on-site investigation, copying material and other records, trial preparation and professional

engineering services including, but not limited to, map preparation, accident reconstruction, material analysis and premises evaluation.

III. ADJUSTMENT SERVICES

TPA agrees to provide complete adjustment services on each accident or incident which is or may be the subject of a property or liability claim. Such services shall include:

- A. The maintenance of a file on each potential or actual claim reported to TPA.
- B. Periodic review and adjustment of reserves on all open claims.
- C. Whenever investigation results in a determination that DISTRICT sustained a liability to a third party, TPA shall process any such claim or potential claim for settlement in accordance with instructions and policies of DISTRICT for settlement of such claims.
- D. Notification of DISTRICT'S primary and excess coverage providers of all claims which exceed DISTRICT'S retention and maintenance of liaison between the coverage providers and the DISTRICT on matters affecting the adjustment of such claims and seek reimbursements for loss in excess of retention or deductible.
- E. Subrogation on the DISTRICT'S behalf against any party responsible or partially responsible for loss incurred by DISTRICT.
- F. Recommendation of rejection of claims when appropriate pursuant to relevant provisions of Title 1, Division 3.6, Part 3, Chapter 2, of the Government Code of the State of California.
- G. Obtain Release Agreements on settlements of any claims or potential claims as appropriate, unless district requests otherwise.

IV. ADMINISTRATIVE SERVICES

TPA agrees to provide the following administrative services:

- A. Provide DISTRICT, during the term of this Agreement, a tabulated Monthly Status Report on all active claims during the term of this Agreement, indicating the status of each reported claim assigned to TPA, the details of each claim, the payments during the month and the reserve status upon request.
- B. Establish a bank account from which claims are paid. The TPA will provide copies of checks and a machine-tabulated account of all such expenditures. The DISTRICT will reimburse said account on a monthly basis in the amount the account is depleted.

V. DISPOSITION OF FILES ON TERMINATION OF AGREEMENT

- A. All files on each claim shall be the property of DISTRICT.
- B. In the event of termination or cancellation of the Agreement, TPA shall return all files to DISTRICT unless DISTRICT requests TPA to continue to process any file(s), which file(s) TPA will continue to process on a fee basis as negotiated.

**NOTICE TO CONTRACTORS REGARDING VALID CRIMINAL
RECORDS SUMMARY (EDUCATION CODE SECTION 45125.1)**

Education Code Section 45125.1 provides that any entity that has a contract with a local education agency (school district) shall ensure that any employee who interacts with students outside of the immediate supervision and control of the student's parent or guardian or a District/school employee has a valid criminal records summary resulting from submission of the employee's fingerprints in a manner authorized by the Department of Justice (DOJ).

The DOJ shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the DOJ.

The entity shall not permit an employee to come in contact with any student until the DOJ has ascertained that the employee has not been convicted of a violent felony as defined in Penal Code section 667.5(c) or serious felony as defined in Penal Code section 1192.7(c). The entity shall certify in writing to the governing board of the school district that none of its employees who may come in contact with any student have been convicted of a violent or serious felony.

.....

CERTIFICATION BY CONTRACTOR

To the Board of Trustees of the Anaheim Union High School District:

I, NEIL BUTTERBAUGH, am the PRESIDENT of CLAIM RETENTION SERVICES, INC.
Name of Individual Title Name of Contractor

and I am authorized to execute this Certification on behalf of the Contractor.

1. I have carefully read and understand the Notice to Contractors Regarding a Valid Criminal Record Summary required under Education Code Section 45125.1.
2. Due to the nature of the services that will be provided to the District, Contractor's employees will or may have contact with students of the District outside of the immediate supervision and control of the student's parent or guardian or District employee.
3. I have obtained and reviewed the valid Criminal Records Summary of the following employees who will be performing services for the District:

NO EMPLOYEES

If any subsequent/future employees will be performing services for the District, I will obtain and review the Valid Criminal Records Summary of these employees and submit an updated Certification to the District.

4. None of the employees who will be performing the services to the District have been convicted of a violent felony as defined in Penal Code section 667.5(c) or serious felony as defined in Penal Code Section 1192.7(c), and this determination was made by a fingerprint check through the Department of Justice.

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Executed at Laguna Hills, California on 11/3/22.

Date

Signature

Neil Butterbaugh

Typed or Printed Name

President

Title

Claim Retention Services, Inc.

Name of Contractor

24881 Alicia Parkway E-125 Laguna Hills CA 92653

Address

949.235.8642

Telephone Number

CHANGE ORDER NO. 1

(Deductive)

PROJECT: Bid #2022-13 Cypress High School Softball Field Improvements

TO: RT Contractor Corp.

You are hereby directed to comply with this Change Order.

DESCRIPTION OF CHANGE:

Work Order 1 – COP 1 and Unused Contract Allowance

COST (This cost shall be deleted.):

Original contract price:	<u>\$ 356,000.00</u>
Change Order amount:	<u>\$ -16,499.00</u>
New contract price:	<u>\$ 339,501.00</u>

TIME FOR COMPLETION:

Original completion date:	<u>63 consecutive calendar days</u>
Time for completion of	
Change Order:	<u>no change</u>
New completion date:	<u>63 consecutive calendar days</u>

Contractor agrees to deduct the above-described work in accordance with the above terms and in compliance with applicable sections of the Project Documents. Contractor agrees to the adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in this Change Order.

No additions or deletions to this Change Order shall be allowed, except with written permission of District. Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order.

(continued on next page)

This Change Order is hereby agreed to, accepted and approved.

CONTRACTOR

By: _____

Signature

 RICHIE TRAN

Print Name

 PRESIDENT

Title

 11/16/2022

Date

DISTRICT

By: _____

Signature

 Nancy C. Nien, Ph.D.

Print Name

 Assistant Superintendent, Business

Title

Date



Facilities Planning, Design and Construction
501 Crescent Way ~ P.O. Box 3520
Anaheim, CA 92803-3520
Tel: 714.999.5454 Fax: 714.520.5741

Project Name: Cypress HS Softball Improvements
Project Number: 2022-13

P.O. #
DSA #: 04-120651

Work Order

To: RT Contractor Corp.
11531 Salinas Ave
Garden Grove, CA 92843

Work Order # 1

You are directed to make the following changes in the contract. All work shall be performed subject to all the conditions as contained in our Contract above as fully as if same were repeated in this Work Order. This Work Order shall constitute a full and final settlement of any and all claims you have arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

1. Per COP1 modify two existing gates and install double-sided Wireless Network PDL 6300 - \$13,501.00 (\$30,000.00)
2. Credit back for unused contract allowance -

TOTAL WORK ORDER 1 - (\$16,499.00)

Not Valid until signed by the Owner.

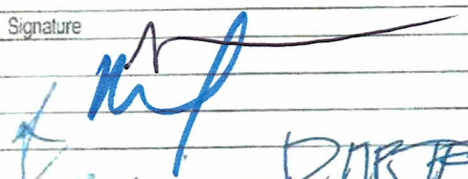
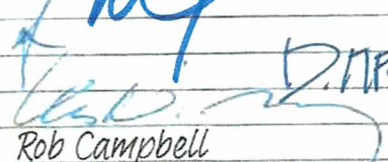

Contractor agrees to furnish all labor and materials and perform all of the above-described Work in accordance with applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$100,000.00. The adjustment in Contract Sum, if any, an the adjustment in the Contract Time, if any, set out in this Work Order shall constitute the entire compensation and/or adjustment in the Contract Time and Contract Sum due to the Contractor arising out of the change in Work covered by this Work Order unless otherwise provided in this Work Order.

COST:

- ☒ Lump Sum (\$16,499.00) ☐ Not to Exceed _____
- ☐ Time and Materials. Submit daily time and material equipment documentation on TIME & MATERIAL DAILY EXTRA WORK REPORT forms
- ☐ Submit quotations promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review, and will be resolved to be mutually agreeable.
- ☐ In accordance with contract unit prices

TIME:

- ☒ No Change ☐ Impact unknown at this time ☐ Impact to contract completion date is estimated at _____ days
- ☐ Will not change completion date but is expected to impact durations of specific CPM activities. (Activity Nos. _____ days _____)
- The contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work. These activities will be reviewed and approved in accordance with the contractor's weekly and monthly schedule submittals.

	Signature	Date
AUHSD Assistant Superintendent, Business		11-21-22
AUHSD Patricia Neely		11/21/22
Contractor		11/16/2022
Architect		11.18.2022
Project Manager		11/10/2022
IOR	Rob Campbell	11/17/2022

Thursday, November 10, 2022



Change Order Proposal

School: Cypress HS

DSA Application No.: 04-120651

Project Name: Softball Field Improvements
Project No.: 2022-13

Architect: DKP
Project Manager: Dan Silva, Cumming
Contractor: RT Contractor Corp.

COP No.: 1

Date: 9/21/2022

Reference RFIs: _____

Reference RFP / Bulletin No.: _____

DESCRIPTION: Installation of new hardware to two existing gates

Subcontractor Costs (used when work is subcontracted)

Subcontractor: Econo Fence	Description	Material	Labor	Totals
1	Modify existing pedestrian gate #1 to add Trilogy Double-Sided Wireless Network PDL 6300 and Positive Force gate closer PFGC		\$	8,526
2	Replace existing panic hardware on pedestrian gate #2 with Trilogy Double-Sided Wireless Network PDL 6300		\$	4,544
Subtotals				\$ 11,070
Subcontractor OH and Profit (15%)				\$ 1,660
Subcontractor Subtotal				\$ 12,730
Contractor OH and Profit (5%)				\$ 637
Contractor/Subcontractor Subtotal				\$ 13,367
Contractor Bond (1%)				\$ 134
Subcontractor Total + Contractor Mark-ups				\$ 13,501

Contractor Costs (used when work is self-performed)

Contractor	Description	Material	Labor	Totals
Subtotals				
Contractor OH and Profit (15%)				
Contractor totals				
Contractor Bond (1%)				
TOTAL COSTS FOR COP No. _____				\$ 13,501

Contractor Time

TOTAL TIME FOR COP No. 1 0

Contractor: RT Contractor Corp.

Submitted by

District Approval
Signature

Date

Date

CHANGE ORDER NO.1

(Deductive)

PROJECT: 2022-16 Ball Junior High School Roofing ProjectTO: Chapman Coast Roof Co., Inc.

You are hereby directed to provide the extra work necessary to comply with this Change Order.

DESCRIPTION OF CHANGE:

Work Order #1- Added and Deleted Scope \$13,468.00 ADD**Credit Back Contract Allowance <\$150,000.00> DEDUCT**

COST (This cost shall not be deleted.):

Original contract price:	\$ <u>1,422,254.00</u>
Change Order amount:	\$ <u>(136,532.00)</u>
New contract price:	\$ <u>1,285,722.00</u>

TIME FOR COMPLETION:

Original completion date:	<u>60 calendar days</u>
Time for completion of Change Order:	<u>no change</u>
New completion date:	<u>60 calendar days</u>

Contractor agrees to deduct the above-described work in accordance with the above terms and in compliance with applicable sections of the Project Documents. Contractor agrees to the adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in this Change Order.

No additions or deletions to this Change Order shall be allowed, except with written permission of District. Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order.

(continued on next page)

This Change Order is hereby agreed to, accepted and approved.

CONTRACTOR Chapman Coast Roof Co., Inc

DISTRICT

By: 
Signature

By: _____
Signature

JULIO T. GONZALEZ
Print Name

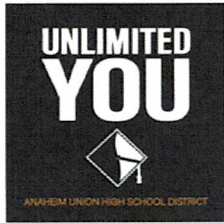
Nancy C. Nien, Ph.D.
Print Name

Vice President
Title

Assistant Superintendent, Business
Title

NOVEMBER 16 2022
Date

Date



Facilities Planning, Design and Construction
501 Crescent Way ~ P.O. Box 3520
Anaheim, CA 92803-3520
Tel: 714.999.5454 Fax: 714.520.5741

Project Name: Ball Jr. High School Roofing
Project Number: 2022-16

P.O. # R64A0284
DSA #: n/a

Work Order

To: *Chapman Coast Roof, Co., Inc.*
2030 East Walnut Avenue
Fullerton CA 92831

Work Order # 001

You are directed to make the following changes in the contract. All work shall be performed subject to all the conditions as contained in our Contract above as fully as if same were repeated in this Work Order. This Work Order shall constitute a full and final settlement of any and all claims you have arising out of the revision set forth herein, including claims for impact and delay costs, excluding those identified herein.

ICD 001 – Replacement of broken roof hatch at bldg.30-38 and install new hatch at bldg. 16-18	\$3,263.29 ADD
ICD 002 – Credit to District, Omitted ladders at Admin, 2-15, 19-28, 30-38	<\$20,701.87> DED
ICD 003 – Plywood replacement at bldg. C, K, S & Facia board replacement at various locations	\$8,445.80 ADD
ICD 004 – New installed condenser units by District, required new Pelican hoods	\$1,041.32 ADD
ICD 005 – Damaged electrical during removal of HVAC unit by Roofing contractor (back charge)	<\$340.87> DED
ICD 006 – Contractor laydown AC paving repaired by District vendor (back charge)	<\$1,704.00> ADD
ICD 007 – Paint and prep new roofing systems to match the color of the existing building	\$1,294.69 ADD
ICD 008 – Install 662 FT of Walkway Pad	\$22,169.64 ADD
Total	\$13,468.00 ADD

Not Valid until signed by the Owner.

Contractor agrees to furnish all labor and materials and perform all of the above-described Work in accordance with applicable sections of the Contract Documents. The amount of the charges (if applicable) under the Work Order is limited to \$100,000.00. The adjustment in Contract Sum, if any, and the adjustment in the Contract Time, if any, set out in this Work Order shall constitute the entire compensation and /or adjustment in the Contract Time and Contract Sum due to the Contractor arising out of the change in Work covered by this Work Order unless otherwise provided in this Work Order.

COST:

- ☒ Lump Sum \$13,468.00 _____ Not to Exceed _____
☐ Time and Materials. Submit daily time and material equipment documentation on TIME & MATERIAL DAILY EXTRA

WORK REPORT forms


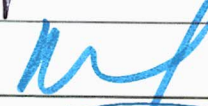

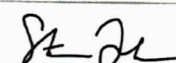
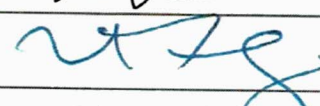
- ☐ Submit quotations promptly for the work described above. The cost of the work will be determined from the CHANGE ORDER PROPOSAL subject to review, and will be resolved to be mutually agreeable.
- ☐ In accordance with contract unit prices

TIME:

- ☒ No Change ☐ Impact unknown at this time ☐ Impact to contract completion date is estimated at 0 days
- ☐ Will not change completion date but is expected to impact durations of specific CPM activities. (Activity Nos. _____ days _____)

The contractor will create activities in the Contractor's Detailed Construction Schedule immediately following approval of this Work Order showing the impact of this work.

These activities will be reviewed and approved in accordance with the contractor's weekly and monthly schedule submittals.

	Signature	Date
AUHSD Assistant Superintendent, Business Nancy Nien		11-23-22
AUHSD, Director Facilities & Maintenance Patricia Neely		11/23/22
Contractor, Champan Roofing, Project Manager Manuel Carrillo		11/22/2022
Architect/Engineer, Tremco Roofing Steven Tolsma		11/22/2022
Project Manager, Cumming Group Martin Garcia		11/16/2022
IOR, Vital Inspection Services Rob Campbell	Rob Campbell	11/23/2022

Declaring Certain Equipment as Unusable, Obsolete, and/or Out-of-Date and Ready for Sale, or Destruction	
Quantity	Description
3	Baritone
3	Book Shelf
5	Cart, Overhead Projector
3	Cart, Utility
13	Chair, Wooden
1	Charging Cart
1	Clarinet
90	Computer Desktop
40	Computer Keyboard
98	Computer Laptop
33	Computer Monitor
37	Computer Table
11	Document Camera
11	File Cabinet
3	Flute
3	French Horn
306	Laptop Chromebook
202	Laptop Stream
4	Lockers, Stoarge
1	Piano
25	Printer
42	Projector
61	Science Table
18	Stool, Wooden
3	Storage Cabinet
212	Student Chair, Plastic
3	Table, Small Metal
3	Teacher Desk, Metal
3	Teacher Desk, Wood
1	Television
2	Television Cart
2	Tenor Sax
1	Trombone
1	Trumpet
17	Lunch Tables

**Declaring Certain Equipment as Unusable, Obsolete,
and/or Out-of-Date and Ready for Sale, or Destruction**

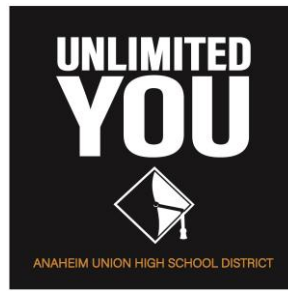
Quantity	Vehicle №	Year	Make	Vehicle Vin.
1	Step Van #300	1999	Freightliner	4UZA4FF44XCA93876
1	School Bus #72	2007	Thomas	4UZABPCS47CW31973
1	School Bus #74	2007	Thomas	4UZABPCS27CW31972
1	School Bus #75	2007	Thomas	4UZABPCS87CW31975
1	School Bus #77	2007	Thomas	4UZABPCS07CW31971

**Declaring Certain Books as Unusable, Obsolete,
and/or Out-of-Date and Ready for Sale, or Destruction**

EXHIBIT EE

Description	Quantity	Publication Date	General Condition	Reason For Disposition	Compliant Y/N
Library					
Library Books Misc.	514	Outdated	Fair	Obsolete	No To Be Sold

BOT 12/13/2022

**DONATIONS****December 13, 2022**

<u>Location</u>	<u>Donated By</u>	<u>Item</u>
Magnolia	Anaheim Futbol Club Inc.	1,000, Girls Soccer
Walker	Avery Products Corporation	Office Supplies, Site Needs

ANAHEIM UHSD
PURCHASE ORDER DETAIL REPORT BY VENDOR NAME
BOARD OF TRUSTEES MEETING 12/13/2022

EXHIBIT GG

FROM 11/08/2022 TO 12/02/2022

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S64T0272	360DTH LLC	5,280.29	5,280.29	0108108077 4310	INFO SYSTEM/DP / INSTRUCTIONAL MATL &
S64C0071	A LINE INC	1,320.00	1,320.00	0123235081 4410	SA/HVAC/MO / EQUIPMENT - NON-CAPITALIZED
S64T0290	ABC CLIO INTERACTIVE	2,860.00	2,860.00	0142000910 5880	OX/LCFF-CONCENTRATION/INSTR / OTHER
S64S0082	ADVANTAGE WEST INVESTMENT ENTE	24,337.36	24,337.36	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
S64R0855	AIREMASTERS AIR CONDITIONING	1,075.00	1,075.00	2735731185 6274	DALE/BOND SERIES 2019 - MEAS H / CONSTRUCTION
S64R0813	AIRSUPPLY TOOLS INC.	3,098.87	3,098.87	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
S64R0887	ALL AMERICAN FLAGS AND BANNERS	2,538.94	2,538.94	0125028010 4310	KA/ATHLET/INSTR / INSTRUCTIONAL MATL &
S64R0858	ALL AMERICAN TROPHY ENGRAVING	109.91	109.91	0142140027 4320	OXFORD/SCH ADM/SCH ADM / OTHER OFFICE/MISC
S64T0280	ALLIANCE TECHNOLOGY GROUP LLC	1,800.00	1,800.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
S64R0818	ALONTI CAFE AND CATERING	864.38	864.38	0138140027 4390	BALL/SCH ADM/SCH ADM / MEETING EXPENSE -
S64R0806	AMERICAN VETERAN LIGHTING INC	2,381.28	2,381.28	0142230081 4355	OXFORD/GENERAL/MO / MAINTENANCE SUPPLIES
S64T0276	APPLE INC	1,700.39	1,700.39	0125393010 4410	KA/VEA-2B/INSTR / EQUIPMENT - NON-CAPITALIZED
S64T0279	APPLE INC	1,497.79	1,497.79	0128000010 4410	CY/INSTR / EQUIPMENT - NON-CAPITALIZED
S64T0282	APPLE INC	6,896.33	6,896.33	0134393010 4410	WA/VEA-2B/INSTR / EQUIPMENT - NON-CAPITALIZED
S64T0266	AREY JONES EDUCATIONAL SOLUTIO	12,138.20	48.00	0127546510 4310	KE/SWP K12 PATH(ROUND 2)/INST / INSTRUCTIONAL
			12,090.20	0127546510 4410	KE/SWP K12 PATH(ROUND 2)/INST / EQUIPMENT -
S64R0905	B AND H PHOTO VIDEO INC	715.85	715.85	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64S0079	B AND H PHOTO VIDEO INC	1,356.68	1,356.68	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
S64T0246	B AND H PHOTO VIDEO INC	164.80	164.80	0104104072 4320	CERT HR/GENL ADM / OTHER OFFICE/MISC SUPPLIE
S64T0254	B AND H PHOTO VIDEO INC	989.30	989.30	0128393010 4310	CY/VEA-2B/INSTR / INSTRUCTIONAL MATL &
S64T0258	B AND H PHOTO VIDEO INC	9,072.68	9,072.68	0127546510 4310	KE/SWP K12 PATH(ROUND 2)/INST / INSTRUCTIONAL
S64T0259	B AND H PHOTO VIDEO INC	17,914.44	10,473.46	0121393010 4310	WESTERN/VEA-2B/INSTR / INSTRUCTIONAL MATL &
			7,440.98	0121393010 4410	WESTERN/VEA-2B/INSTR / EQUIPMENT -

ANAHEIM UHSD
PURCHASE ORDER DETAIL REPORT BY VENDOR NAME
BOARD OF TRUSTEES MEETING 12/13/2022

FROM 11/08/2022 TO 12/02/2022

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S64T0270	B AND H PHOTO VIDEO INC	504.31	504.31	0123000910 4310	SA/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0278	B AND H PHOTO VIDEO INC	2,582.77	2,582.77	0122393010 4310	MA/VEA-2B/INSTR / INSTRUCTIONAL MATL &
S64T0283	B AND H PHOTO VIDEO INC	504.31	504.31	0132381110 4410	TITLE I - PARENTING / EQUIPMENT -
S64T0286	B AND H PHOTO VIDEO INC	415.63	415.63	0128393010 4310	CY/VEA-2B/INSTR / INSTRUCTIONAL MATL &
S64T0291	B AND H PHOTO VIDEO INC	708.00	708.00	0131385010 4310	BR/TITLE IV/INSTR / INSTRUCTIONAL MATL &
S64T0293	B AND H PHOTO VIDEO INC	73.10	73.10	0131000910 4310	BR/LCFFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0294	B AND H PHOTO VIDEO INC	17,139.78	1,099.05 16,040.73	0128393010 4310 0128393010 4410	CY/VEA-2B/INSTR / INSTRUCTIONAL MATL & CY/VEA-2B/INSTR / EQUIPMENT - NON-CAPITALIZED
S64R0808	B AND M LAWN AND GARDEN INC	290.90	290.90	0123000081 4347	SA/MO / OPERATIONS SUPPLIES - MISC
S64R0883	BACH COMPANY, THE	673.45	256.45 417.00	0132252011 4310 0132261012 4310	OR/MILD MODERATE/SE SEP CL/NSE / SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
S64R0792	BARNES AND NOBLE	542.09	542.09	0121381010 4210	WE/ECIA TITLE I/INSTRUCTI / BOOKS AND
S64R0794	BARNES AND NOBLE	499.42	499.42	0124000010 4210	LOARA/INSTR / BOOKS AND REFERENCE MATERIAL
S64R0820	BARNES AND NOBLE	671.71	671.71	0102102071 4210	SUPT/BRD SUPT / BOOKS AND REFERENCE MATERIAL
S64R0827	BARNES AND NOBLE	178.02	178.02	0121381010 4210	WE/ECIA TITLE I/INSTRUCTI / BOOKS AND
S64R0830	BARNES AND NOBLE	1,213.10	1,213.10	0102102071 4320	SUPT/BRD SUPT / OTHER OFFICE/MISC SUPPLIES
S64R0811	BAVCO	750.58	61.52 689.06	0135239081 4355 0135239081 4410	DALE/PLUMB/MO / MAINTENANCE SUPPLIES DALE/PLUMB/MO / EQUIPMENT - NON-CAPITALIZED
S64R0803	BEN'S ASPHALT INC.	12,582.90	12,582.90	0132238081 5610	OR/PAVING/MO / REPAIRS/MAINT - O/S SERVICES
S64R0846	BLICK ART MATERIALS LLC	667.23	667.23	0138385010 4310	BA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
S64T0253	BLUUM USA INC.	16,021.98	16,021.98	0108750410 4310	IT/TECHNOLOGY/INSTR / INSTRUCTIONAL MATL &
S64T0263	BLUUM USA INC.	1,939.50	1,939.50	0128546510 4410	CY/SWP K12 PATH(ROUND 2)/INST / EQUIPMENT -
S64T0273	BREAKOUT EDU	198.00	198.00	0122393010 5880	MA/VEA-2B/INSTR / OTHER OPERATING EXPENSES

ANAHEIM UHSD
PURCHASE ORDER DETAIL REPORT BY VENDOR NAME
BOARD OF TRUSTEES MEETING 12/13/2022

FROM 11/08/2022 TO 12/02/2022

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S64R0845	BSN SPORTS	577.07	577.07	0131385010 4310	BR/TITLE IV/INSTR / INSTRUCTIONAL MATL &
S64R0802	BSN SPORTS LLC	655.14	655.14	0127230081 4410	KE/GENERAL/MO / EQUIPMENT - NON-CAPITALIZED
S64R0878	BSN SPORTS LLC	385.66	385.66	0142750640 4310	OX/AFTER SCHOOL/ANCIL / INSTRUCTIONAL MATL
S64R0880	BSN SPORTS LLC	101.59	101.59	0142750640 4310	OX/AFTER SCHOOL/ANCIL / INSTRUCTIONAL MATL
S64R0881	BSN SPORTS LLC	1,004.07	1,004.07	0117117021 4410	INSTR SRVS/SUPV INST / EQUIPMENT -
S64R0805	BUDDY'S ALL STARS INC	2,717.43	2,717.43	0144054040 4310	LEX/AFTSCHL/ANCIL / INSTRUCTIONAL MATL &
S64R0840	BUDDY'S ALL STARS INC	6,708.54	4,494.72	0121025040 4310	ASB/ANCIL / INSTRUCTIONAL MATL & SUPPLIES
			2,213.82	0121028010 4310	WESTERN/ATHLET/INSTR / INSTRUCTIONAL MATL
S64R0856	C AND C SCREEN PRINTING AND	2,128.09	2,128.09	0175025040 4310	CVA/ASB/ANCIL / INSTRUCTIONAL MATL & SUPPLI
S64R0831	CADA CENTRAL	1,305.00	1,305.00	0120000910 5210	AN/LCFF-CONCENTRATION/INSTR / TRAVEL AND
S64R0901	CADA CENTRAL	870.00	870.00	0142025040 5210	OXFORD/ANCIL / TRAVEL AND CONFERENCE
S64R0828	CALCP	2,700.00	2,700.00	0117393010 5210	INSTR SVC/VEA-2B/INSTR / TRAVEL AND
S64X0454	CALIFORNIA DEPARTMENT OF EDUC.	202,199.33	202,199.33	0100439500 8590	AFTER SCH ED/SAFETY (ASES) / ALL OTHER STATE
S64R0847	CALIFORNIA SUPER CLEANERS	213.00	213.00	0131000081 5560	BR/MO / LAUNDRY
S64R0807	CAPISTRANO GOLF CARS INC	1,609.74	1,609.74	0123000081 5880	SA/MO / OTHER OPERATING EXPENSES
S64R0835	CAREER LAUNCH	48,589.85	28,589.85	0117546621 4310	SWP K12 PATHWAY(ROUND 3 OCDE) /
			20,000.00	0117546621 5210	SWP K12 PATHWAY(ROUND 3 OCDE) / TRAVEL AND
S64T0255	CDW GOVERNMENT INC.	4,279.48	4,279.48	0128393010 4410	CY/VEA-2B/INSTR / EQUIPMENT - NON-CAPITALIZE
S64T0267	CDW GOVERNMENT INC.	50,460.00	50,460.00	0108392310 5880	EIT/ESSER II/INSTR / OTHER OPERATING EXPENSES
S64T0271	CDW GOVERNMENT INC.	4,641.28	4,641.28	0108750410 4310	IT/TECHNOLOGY/INSTR / INSTRUCTIONAL MATL &
S64T0281	CDW GOVERNMENT INC.	19,100.16	19,100.16	0108750410 5880	IT/TECHNOLOGY/INSTR / OTHER OPERATING
S64T0295	CDW GOVERNMENT INC.	140.08	140.08	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64X0440	CENTAR INDUSTRIES	1,500.00	1,500.00	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES

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S64R0798	CENTER FOR DRUG FREE COMMUNITI	5,200.00	5,200.00	0172489510 5880	SAFE SCHL/TUPE GNT-COHORT J / OTHER OPERATING
S64R0902	CERAMIC SHOP, THE	233.52	233.52	0120000910 4310	AN/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64R0833	CHAMPION TEAMWEAR	2,389.22	2,389.22	0128595027 4310	CY/SHORT STAY VISIT/INSTR / INSTRUCTIONAL
S64R0907	CHARACTERSTRONG LLC	1,527.45	1,527.45	0115750210 5210	ED/S & C (INNOVATION GNT/INSTR / TRAVEL AND
S64R0885	CITY OF ANAHEIM	10,892.49	10,892.49	2738731185 6222	BA/BOND SERIES 2019 - MEAS H / PLANNING -
S64R0886	CITY OF ANAHEIM	2,387.10	2,387.10	2721731185 6222	WE/BOND SERIES 2019 - MEAS H / PLANNING -
S64R0876	COSCO FIRE PROTECTION INC	4,237.00	4,237.00	0125230081 5610	KA/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
S64X0453	COSCO FIRE PROTECTION INC	21,000.00	21,000.00	0110230081 5610	MAINTENANCE/MO / REPAIRS/MAINT - O/S SERVICE
S64C0090	CULVER NEWLIN	24,375.02	3,656.25	2720731185 5610	ANA/BOND SERIES 2019- MEAS H / REPAIRS/MAINT -
			6,703.13	2722731185 5610	MA/BOND SERIES 2019 - MEAS H / REPAIRS/MAINT -
			4,265.63	2731731185 5610	BR/BOND SERIES 2019 - MEAS H / REPAIRS/MAINT -
			4,265.63	2734731185 5610	WA/BOND SERIES 2019 - MEAS H / REPAIRS/MAINT -
			5,484.38	2747731185 5610	HOP/BOND SERIES 2019 - MEAS H / REPAIRS/MAINT -
S64R0809	CULVER NEWLIN	10,325.90	4,072.95	0121140027 4320	WESTERN/SCH ADM/SCH ADM / OTHER OFFICE/MIS
			6,252.95	0121140027 4410	WESTERN/SCH ADM/SCH ADM / EQUIPMENT -
S64R0851	CULVER NEWLIN	2,610.24	2,610.24	0122393010 4410	MA/VEA-2B/INSTR / EQUIPMENT - NON-CAPITALIZE
S64T0268	DYNAMISM INC.	420.61	420.61	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64R0873	ENVIRONMENTAL REMEDIATION CONT	2,500.00	2,500.00	0128230081 5610	CY/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
S64T0252	EPOWER NETWORK	2,268.00	2,268.00	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
S64T0257	EPOWER NETWORK	12,833.72	1,428.38	0108108077 5610	INFO SYSTEM/DP / REPAIRS/MAINT - O/S SERVICES
			11,405.34	0108108077 6490	INFO SYSTEM/DP / EQUIPMENT - OTHER
S64R0815	ERC ROOFING AND WATERPROOFING	38,670.00	38,670.00	0141241081 5610	GI WEST/ROOF/MO / REPAIRS/MAINT - O/S SERVICES
S64R0821	FACILTIY SHIELD LLC	2,524.70	2,524.70	0120028040 4310	AN/ATHLET/ANCILLARY / INSTRUCTIONAL MATL &
S64R0896	FLINN SCIENTIFIC INC	360.85	360.85	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /

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S64R0898	FLINN SCIENTIFIC INC	1,472.29	1,472.29	0127032010 4310	KE/BIOLOGY/INSTR / INSTRUCTIONAL MATL &
S64R0904	FLINN SCIENTIFIC INC	25.90	25.90	0123030010 4310	SAVANNA/BIOLOGY/INSTRUCTIONAL /
S64R0825	FOLLETT CONTENT SOLUTIONS LLC	2,500.00	2,500.00	0120000910 4210	AN/LCFF-CONCENTRATION/INSTR / BOOKS AND
S64R0863	FOLLETT CONTENT SOLUTIONS LLC	398.99	398.99	0127000810 4310	KE/LCFF-SUPPLEMENTAL/INSTR / INSTRUCTIONAL
S64R0785	G M BUSINESS INTERIORS	1,368.00	912.00	0127140027 4320	KE/SCH ADM / OTHER OFFICE/MISC SUPPLIES
			456.00	0127257511 4310	EMOTION DIST/SE SEP CL/SEV / INSTRUCTIONAL
S64R0816	GAMA CONTRACTING SERVICES	7,500.00	7,500.00	0150230081 5610	ADMIN/GENERAL/MO / REPAIRS/MAINT - O/S
S64R0893	GAMA CONTRACTING SERVICES	2,985.00	2,985.00	0124230081 5610	LOARA/GENERAL/MO / REPAIRS/MAINT - O/S
S64X0449	GANAHL LUMBER CO	3,000.00	3,000.00	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64R0864	GARDENA VALLEY NEWS	978.00	978.00	0142000910 4310	OX/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0250	GARTNER INC.	14,050.00	14,050.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
S64R0882	GLASBY MAINTENANCE SUPPLY CO.	204.73	204.73	0131000081 4347	BR/MO / OPERATIONS SUPPLIES - MISC
S64R0850	GOPHER SPORTS EQUIPMENT	130.52	130.52	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64C0087	GRAINGER	519.27	519.27	0138230081 4410	BALL/GENERAL/MO / EQUIPMENT -
S64R0804	GRAINGER	4,178.83	4,178.83	0110222081 4410	OPERATIONS - GROUNDS / EQUIPMENT -
S64T0269	GUITAR CENTER STORES INC	547.41	547.41	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0256	HCI SYSTEMS INC	126,440.00	126,440.00	0108392910 5880	ESSER III LEARNING LOSS / OTHER OPERATING
S64A0171	HEADS UP CHECKUP INC.	24,975.00	24,975.00	0172342531 5880	ARP HOMELESS CHILDREN/YOUTH II / OTHER
S64S0084	HILLYARD FLOOR CARE SUPPLY	440.19	440.19	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
S64X0451	IBNA	53,875.00	53,875.00	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
S64X0450	INDEPENDENT	2,000.00	2,000.00	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
S64R0843	INTERNATIONAL HOUSE OF MUSIC I	1,410.61	1,410.61	0138385010 4310	BA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
S64C0093	J AND A FENCE	7,402.43	7,402.43	0124232081 5610	LOARA/FENCE/MO / REPAIRS/MAINT - O/S SERVICES

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S64X0448	J.W. PEPPER AND SON INC.	1,000.00	1,000.00	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0288	JOURNEYED.COM INC.	21,465.00	21,465.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
S64T0289	JOURNEYED.COM INC.	2,195.95	2,195.95	0118118072 4320	GRAPHICS/GENL ADM / OTHER OFFICE/MISC
S64R0892	KYA SERVICES	7,311.11	7,311.11	0124233081 5610	LOARA/FLOOR/MO / REPAIRS/MAINT - O/S SERVICES
S64R0822	LAGUNA CLAY CO.	1,272.82	1,272.82	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0249	LEARN BY DOING INC.	2,879.08	2,879.08	0121381010 5880	WE/ECIA TITLE I/INSTRUCTI / OTHER OPERATING
S64R0800	LEE, ANDY	250.00	250.00	0123177072 5230	RISK MANAGEMENT/GEN ADMIN / REIMBURSABLE
S64S0080	LIBERTY PAPER	36,430.28	36,430.28	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
S64R0799	LUNA, PAMELA L.	131.00	131.00	0147177072 5230	RISK MANGMNT/GENERAL ADMIN / REIMBURSABLE
S64R0879	MEDCO SPORTS MEDICINE	1,207.08	1,207.08	0142028034 4320	OXFORD/ATHLETICS/HEALTH / OTHER OFFICE/MISC
S64R0854	MIKE ELAM CONSTRUCTION	1,420.04	1,420.04	2735731185 6274	DALE/BOND SERIES 2019 - MEAS H / CONSTRUCTION
S64A0173	MINDKIND INSTITUTE LLC	109,100.00	109,100.00	0100469210 5810	EDUCATOR EFFECTIVENESS 21/22 /
S64R0875	MONTGOMERY HARDWARE CO.	2,693.96	552.09	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
			2,141.87	0110230081 4410	MAINTENANCE/MO / EQUIPMENT -
S64R0862	MOREY'S MUSIC STORE	1,826.90	1,826.90	0142000910 4310	OX/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64R0861	MUSIC AND ARTS CENTER	3,544.39	3,544.39	0132385010 4310	OR/TITLE IV/INSTR / INSTRUCTIONAL MATL &
S64R0903	MUSIC AND ARTS CENTER	753.17	753.17	0123007010 4410	SA/INS MUS/INSTR / EQUIPMENT - NON-CAPITALIZE
S64R0842	MUSIC THEATER INTERNATIONAL	83.86	83.86	0138000910 4310	BA/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64R0866	NUTRIEN AG SOLUTIONS INC	1,911.92	1,911.92	0117913510 4310	INST SVC/MACC/INSTRUCTION / INSTRUCTIONAL
S64R0870	OC CUSTOM VINYL GRAPHICS AND S	5,640.72	5,640.72	0135140027 4320	DALE/SCH ADM/SCH ADM / OTHER OFFICE/MISC
S64A0167	OCDE	82,500.00	82,500.00	0104104072 5880	CERT HR/GENL ADM / OTHER OPERATING EXPENSE
S64R0838	OCDE	129.00	129.00	0121000910 5210	WE/LCFF-CONCENTRATION/INSTR / TRAVEL AND
S64R0839	OCDE	200.00	200.00	0163379010 5210	TITLE IIIA / LIMITED ENG PROF / TRAVEL AND

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S64R0900	OCDE	129.00	129.00	0128399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
S64C0091	OES OFFICE FURNITURE	16,583.68	16,583.68	0119283021 4410	SYS/SUPV INST / EQUIPMENT - NON-CAPITALIZED
S64R0791	OFFICE DEPOT	209.60	63.56	0168000910 4310	GI/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
			116.31	0168252011 4310	MILD MODERATE/SE SEP CL/NSEV / INSTRUCTIONAL
			29.73	0168381010 4310	GI/TITLE I/INSTR / INSTRUCTIONAL MATL & SUPPLI
S64R0826	OFFICE DEPOT	200.18	200.18	0138140027 4320	BALL/SCH ADM/SCH ADM / OTHER OFFICE/MISC
S64R0848	OFFICE DEPOT	471.73	471.73	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64S0077	OFFICE DEPOT	242.28	242.28	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
S64R0895	ORANGE COUNTY PUBLIC SAFETY	765.00	765.00	0148000081 5610	HANDEL/MO / REPAIRS/MAINT - O/S SERVICES
S64R0894	ORANGE COUNTY SANITATION DISTR	129,135.22	129,135.22	0110230081 5880	MAINTENANCE/MO / OTHER OPERATING EXPENSES
S64R0812	PERFORMANCE HEALTH SUPPLY INC.	198.19	198.19	0122028034 4320	MAGNOLIA/ATHLETICS/HEALTH / OTHER
S64R0665	PIONEER HIGH SCHOOL	2,500.00	2,500.00	0142028010 5310	OXFORD/ATHLET/INSTR / DUES AND MEMBERSHIPS
S64R0871	PORTA PHONE	5,431.60	5,431.60	0128801340 4410	ASB/ATHLETICS - GENERAL / EQUIPMENT -
S64R0793	PREVENTION PARTNERS	2,585.20	2,585.20	0172489510 4310	SAFE SCHL/TUPE GNT-COHORT J / INSTRUCTIONAL
S64T0275	PRINTED SOLID INC	5,491.91	5,491.91	0140000910 4410	SO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
S64R0877	PROFESSIONAL GLASS	2,654.78	2,654.78	0121234081 4355	WESTERN/GLASS/MO / MAINTENANCE SUPPLIES
S64R0899	QUILL CORP.	315.92	315.92	0132261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
S64T0245	RABBIT LASER USA LLC	11,104.50	11,104.50	0134546510 6490	WA/SWP K12 PATH(ROUND 2)/INST / EQUIPMENT -
S64R0819	RIOS, BERNICE	1,500.00	1,500.00	0172172083 5880	SAFE SCHOOLS / OTHER OPERATING EXPENSES
S64R0872	RIV OR COUNTIES PUMP COMPANY I	898.10	898.10	0127240081 4355	KE/POOL/MO / MAINTENANCE SUPPLIES
S64R0829	RIVERSIDE COUNTY OFFICE OF	485.00	485.00	0117750110 5210	IS/DISTRICT PD/INSTR / TRAVEL AND CONFERENCE
S64R0891	RIVERSIDE INSIGHTS	1,531.34	1,531.34	0142140027 4310	OXFORD/SCH ADM/SCH ADM / INSTRUCTIONAL
S64R0823	SCHOLASTIC INC.	301.88	301.88	0124261012 5880	SE RES SP(RSP)/SE RES SP/NSEV / OTHER OPERATING

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S64R0859	SCHOOL SPECIALTY INC	212.70	212.70	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0260	SEHI COMPUTER PRODUCTS INC	276.64	201.64	0138000910 4310	BA/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
			75.00	0138000927 5610	BA/LCFF-CONCENTRATION/SCH ADM /
S64T0261	SEHI COMPUTER PRODUCTS INC	349.11	349.11	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0277	SEHI COMPUTER PRODUCTS INC	563.84	563.84	0122393010 4310	MA/VEA-2B/INSTR / INSTRUCTIONAL MATL &
S64T0285	SEHI COMPUTER PRODUCTS INC	1,260.68	1,260.68	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64T0296	SEMA LLC	4,246.40	4,246.40	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
S64C0086	SIGLER INC., RUSSELL	583.62	583.62	0142235081 4410	OXFORD/HVAC/MO / EQUIPMENT - NON-CAPITALIZ
S64R0888	SIGLER INC., RUSSELL	875.12	12.40	0110235081 4355	MAINTENANCE/HVAC/MO / MAINTENANCE SUPPLIE
			862.72	0110235081 4410	MAINTENANCE/HVAC/MO / EQUIPMENT -
S64R0889	SIGLER INC., RUSSELL	605.50	3.36	0110235081 4355	MAINTENANCE/HVAC/MO / MAINTENANCE SUPPLIE
			602.14	0110235081 4410	MAINTENANCE/HVAC/MO / EQUIPMENT -
S64R0890	SIGLER INC., RUSSELL	752.80	17.18	0110235081 4355	MAINTENANCE/HVAC/MO / MAINTENANCE SUPPLIE
			735.62	0110235081 4410	MAINTENANCE/HVAC/MO / EQUIPMENT -
S64R0906	SOCALGRAD	1,574.16	1,574.16	0127000031 4320	KE/GUID / OTHER OFFICE/MISC SUPPLIES
S64X0452	SOCALGRAD	355.00	355.00	0175140027 4320	CVA/INDEPENDENT STUDY/ADMIN / OTHER
S64R0857	SOUTHEASTERN PERFORMANCE APPAR	3,484.95	3,484.95	0138008010 4310	BALL/VOC MUSIC/INSTR / INSTRUCTIONAL MATL &
S64R0796	SOUTHWEST SCHOOL AND OFFICE SU	571.50	571.50	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL MAT
S64S0078	SOUTHWEST SCHOOL AND OFFICE SU	695.69	695.69	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
S64S0083	SOUTHWEST SCHOOL AND OFFICE SU	3,781.04	3,781.04	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
S64A0168	SPEECH AND LANGUAGE	77,026.92	77,026.92	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
S64A0169	SPEECH AND LANGUAGE	109,216.00	109,216.00	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
S64A0170	SPEECH AND LANGUAGE	109,881.04	109,881.04	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
S64A0174	SPEECH AND LANGUAGE	64,891.68	64,891.68	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS

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S64T0262	SPINITAR PRESENTATION PRODUCTS	3,064.14	3,064.14	0142140027 4410	OXFORD/SCH ADM/SCH ADM / EQUIPMENT -
S64R0874	SPORTS FACILITIES GROUP INC	2,536.96	1,039.23 1,497.73	0110230081 4355 0110230081 4410	MAINTENANCE/MO / MAINTENANCE SUPPLIES MAINTENANCE/MO / EQUIPMENT -
S64T0292	SPOTIFY USA INC.	684.00	684.00	0125393010 5880	KA/VEA-2B/INSTR / OTHER OPERATING EXPENSES
S64R0795	STAPLES ADVANTAGE	981.58	981.58	0138140027 4320	BALL/SCH ADM/SCH ADM / OTHER OFFICE/MISC
S64R0817	STAPLES ADVANTAGE	1,609.87	1,609.87	0115115021 4410	EDUCATION/SUPV INST / EQUIPMENT -
S64R0832	STAPLES ADVANTAGE	692.87	692.87	0123140027 4320	SA/SCH ADM/SCH ADM / OTHER OFFICE/MISC
S64R0844	STAPLES ADVANTAGE	71.53	71.53	0168140027 4320	GI SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MISC
S64R0860	STAPLES ADVANTAGE	64.49	64.49	0140140027 4320	SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MISC
S64R0884	STAPLES ADVANTAGE	301.83	301.83	0104104072 4320	CERT HR/GENL ADM / OTHER OFFICE/MISC SUPPLIE
S64R0810	STATE OF CALIFORNIA	225.00	225.00	0121230081 5610	WESTERN/GENERAL/MO / REPAIRS/MAINT - O/S
S64R0834	STEVE WEISS MUSIC	15,365.95	747.79 14,618.16	0128007010 4310 0128007010 4410	CY/INS MUS/INSTR / INSTRUCTIONAL MATL & CY/INS MUS/INSTR / EQUIPMENT - NON-CAPITALIZE
S64T0247	STUDENT LAP TRACKER	1,033.05	452.55 580.50	0144054040 4310 0144054040 5880	LEX/AFTSCHL/ANCIL / INSTRUCTIONAL MATL & LEX/AFTSCHL/ANCIL / OTHER OPERATING EXPENSE
S64R0784	SUPERIOR TEXT LLC	141,177.83	141,177.83	0117468010 4210	IS/LOTTERY/INSTR / BOOKS AND REFERENCE
S64T0264	SUPPLYMASTER	188.35	188.35	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64R0841	SWEETWATER	1,491.03	238.13 1,252.90	0124385010 4310 0124385010 4410	LO/TITLE IV/INSTR / INSTRUCTIONAL MATL & LO/TITLE IV/INSTR / EQUIPMENT - NON-CAPITALIZE
S64R0849	TEACHER'S DISCOVERY	71.08	71.08	0132381010 4310	OR/ECIA1/INSTR / INSTRUCTIONAL MATL & SUPPLI
S64T0248	TEACHERS PAY TEACHERS	110.19	110.19	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL MAT
S64T0284	TEXTHELP INC	375.00	375.00	0119257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL MAT
S64R0797	THE JONES-GORDON SCHOOL	1,318.00	1,318.00	0119283021 5210	SYS/SUPV INST / TRAVEL AND CONFERENCE

ANAHEIM UHSD
PURCHASE ORDER DETAIL REPORT BY VENDOR NAME
BOARD OF TRUSTEES MEETING 12/13/2022

FROM 11/08/2022 TO 12/02/2022

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
S64T0251	TOBII DYNAVOX LLC	4,228.75	4,228.75	0147000910 5880	HOPE/LCFF-CONCENTRATION/INSTR / OTHER
S64T0274	TOP 3D SHOP INC	24,127.67	24,127.67	0127546510 4410	KE/SWP K12 PATH(ROUND 2)/INST / EQUIPMENT -
S64R0837	U S BANK	700.00	700.00	0106106072 5880	BUSINESS/GENL ADM / OTHER OPERATING EXPENS
S64R0836	UCI WRITING PROJECT	3,960.00	3,960.00	0117750110 5210	IS/DISTRICT PD/INSTR / TRAVEL AND CONFERENCE
S64R0865	ULINE	298.02	298.02	0117913510 4310	INST SVC/MACC/INSTRUCTION / INSTRUCTIONAL
S64S0081	ULINE	556.03	556.03	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
S64R0869	VISION COMMUNICATIONS CO.	139.00	139.00	0135140027 4320	DALE/SCH ADM/SCH ADM / OTHER OFFICE/MISC
S64R0790	WARD'S NATURAL SCIENCE EST	1,932.06	1,932.06	0123381010 4310	SA/TITLE I/INSTR / INSTRUCTIONAL MATL &
S64R0824	WARD'S NATURAL SCIENCE EST	3,954.05	3,954.05	0125381010 4310	KA/ECIA1/INSTR / INSTRUCTIONAL MATL & SUPPLI
S64R0897	WARD'S NATURAL SCIENCE EST	336.19	336.19	0128030010 4310	CYPRESS/BIOLOGY/INSTRUCTIONAL /
S64R0852	WEST SHIELD ADOLESCENT SERVICE	5,820.25	5,820.25	0119283031 5880	SYS/GUID / OTHER OPERATING EXPENSES
S64R0853	WEST SHIELD ADOLESCENT SERVICE	5,047.61	5,047.61	0119283031 5880	SYS/GUID / OTHER OPERATING EXPENSES
S64R0814	WESTERN HIGH SCHOOL ASB	255.00	255.00	0115115010 5810	EDUCATION/INSTR / NON-INSTRUCTIONAL PROF
S64R0868	WESTERN SPECIALTY CONTRACTORS	3,050.00	3,050.00	0120230081 5610	ANAHEIM/GENERAL/MO / REPAIRS/MAINT - O/S
S64R0801	WILSON LANGUAGE TRAINING	679.00	679.00	0119283021 5210	SYS/SUPV INST / TRAVEL AND CONFERENCE
S64T0265	ZONES	2,768.49	2,768.49	0153000921 4320	SP PROG/LCFF (EIA)/SUPRV INSTR / OTHER
Fund 01 Total:		1,946,263.77			
Fund 27 Total:		40,149.65			
Total Amount of Purchase Orders:		1,986,413.42			

ANAHEIM UHSD

EXHIBIT HH

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES

12/13/2022

FROM 11/08/2022 TO 12/02/2022

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
K64A0201	SANTANDER BANK NA	3,359,805.94	+46,526.84	0113113091 7438	DEBT SVC/REG-ED/TRANSPORTAITON / DEBT SERVICE
			+346,774.15	0113113091 7439	DEBT SVC/REG-ED/TRANSPORTAITON / OTHER DEBT
K64A0252	TWINING CONSULTING	2,300,000.00	+550,000.00	2700731185 6290	GOB SERIES 2019-MEAS H/FAC ACQ / CONSTRUCTION
N64A0237	CREATIVE BUS SALES	3,639,932.50	+3,296,270.00	0113113036 6490	TRANS/REG-ED/TRANSPORTATION / EQUIPMENT -
P64A0035	APEX LEARNING	456,582.00	+152,194.00	0153750910 5880	SP/APEX/INSTR / OTHER OPERATING EXPENSES
P64A0044	PARADIGM HEALTHCARE SERVICES L	450,000.00	+150,000.00	0119541034 5810	SYS/MEDI-CAL REIM/HEALTH / NON-INSTRUCTIONAL
P64R0880	UNITED OF OMAHA	1,121,168.00	+349,598.00	0100000010 3901	GEN FUND/INSTR / OTHER BENEFITS-CERTIFICATED
P64R0881	KEENAN ASSOCIATES	44,847.00	+13,984.00	0100000010 3901	GEN FUND/INSTR / OTHER BENEFITS-CERTIFICATED
R64A0108	ROADTRIP NATION	225,000.00	-50,000.00	0115392410 5880	ED/EXPANDED LEARN OPPORT (ELO) / OTHER
			+100,000.00	0117750110 5880	IS/DISTRICT PD/INSTR / OTHER OPERATING EXPENSES
R64R1615	AC POWER 1 INC	26,332.71	+20,734.21	0123231081 5610	SA/ELECTRIC/MO / REPAIRS/MAINT - O/S SERVICES
S64C0083	A LINE INC	660.00	+60.00	0140230081 5620	SOUTH/GENERAL/MO / RENTALS/OPERATING LEASES
S64R0276	XEROX CORPORATION	41,750.00	+4,750.00	0118118072 5620	GRAPHICS/GENL ADM / RENTALS/OPERATING LEASES
S64R0451	CALIFORNIA SCIENCE	375.00	+80.00	0142399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
S64R0554	HOWIES ATHLETIC TAPE	837.39	-153.70	0128028034 4320	CYPRESS/ATHLETICS/HEALTH / OTHER OFFICE/MISC
S64R0658	VERTICAL TRANSPORT INC	1,792.49	+764.17	0138230081 5610	BALL/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
S64R0786	WRS GROUP LTD.	4,976.10	-428.17	0172489510 4310	SAFE SCHL/TUPE GNT-COHORT J / INSTRUCTIONAL
S64T0220	B AND H PHOTO VIDEO INC	284.99	-48.44	0122000910 4310	MA/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
S64X0015	TRILLIUM USA COMPANY LLC	40,000.00	+10,000.00	0113113036 4392	TRANS/REG-ED/TRANSPORTATION /
S64X0183	MICRO CONNECTORS INC.	4,700.00	+700.00	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
S64X0192	GRAYBAR ELECTRIC COMPANY	5,300.00	-700.00	0108108077 4320	INFO SYSTEM/DP / OTHER OFFICE/MISC SUPPLIES
S64X0227	VERTICAL TRANSPORT INC	27,000.00	+12,000.00	0110230081 5610	MAINTENANCE/MO / REPAIRS/MAINT - O/S SERVICES
S64X0389	SOCALGRAD	3,500.00	+1,000.00	0168140027 4320	GI SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MISC

User ID: MEICH

Report ID: PO011

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Current Date: 12/05/2022

Current Time: 10:07:01

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES

12/13/2022

FROM 11/08/2022 TO 12/02/2022

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>CHANGE AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
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Fund 01 Total:	4,454,105.06
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Fund 27 Total:	550,000.00
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Total Amount of Change Orders:	5,004,105.06
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VENDOR CHECK REGISTER

November 8, 2022 through December 4, 2022

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
A 1 FENCE COMPANY	V6408537	4355	3,145.76	00182048
A AND C URGENT CARE	V6412935	5810	175.00	00181759
			210.00	00181970
A LINE INC	V6409724	4410	660.00	00182149
		5620	660.00	00182149
A U H S D FOOD SERVICE DEPT	V6400023	4390	18.32	00182213
A Z BUS SALES INC.	V6400025	4375	230.30	00181760
		4376	1,126.15	00181760
			3,610.22	00181904
			445.69	00182214
		4385	118.95	00181760
			466.79	00182247
		5610	570.00	00181760
AAA ELECTRIC MOTOR SALES	V6400033	4355	2,235.27	00182049
			192.38	00182183
			863.83	00182283
AARDVARK CLAY AND SUPPLIES INC	V6400035	4310	213.05	00181818
			640.18	00181935
			1,901.73	00182248
AC POWER 1 INC	V6413051	5610	26,332.71	00182150
ACS BILLING SERVICE	V6400072	5580	4,776.49	00181819
			4,719.65	00182050
ADI	V6400095	4355	668.28	00181820
			3,164.64	00182051
ADORAMA	V6411023	4310	404.86	00181725
		4410	1,618.15	00181725
			36.85	00181905
			22.11	00182052
ADVANTAGE WEST INVESTMENT ENTERPRISE	V6412537	4355	2,639.85	00181726
AGRI TURF DISTRIBUTING LLC	V6412836	4347	8,336.71	00182053
			4,628.58	00182284
AGUINAGA GREEN INC	V6412753	4347	331.87	00182054
AIRSUPPLY TOOLS INC.	V6412933	4375	3,109.45	00182215
ALBARIAN, DANIEL	V6413593	5220	48.75	00182249
ALBRIGHT LIGHTING PLASTICS	V6410869	4355	363.42	00182055
			224.12	00182285
ALLIANCE ENVIRONMENTAL COMPLIANCE II	V6400169	5610	6,449.03	00181971
ALONTI CAFE AND CATERING	V6413206	4390	864.39	00181936
AMAZON WEB SERVICES INC.	V6412894	5880	190.58	00181761
AMERICAN RED CROSS	V6400236	5880	3,010.00	00181821
AMERICAN TIME	V6410391	4355	7,036.60	00182056
ANAHEIM HIGH SCHOOL	V6400260	8699	577.45	00181972
ANAHEIM UNION HIGH SCHOOL DIST	V6400267	5454	32,664.80	00181822
ANCHETA, ALYSSA	V6414701	5210	535.72	00181762
ANIXTER	V6400966	4355	3,030.01	00182057
ANTHEM SPORTS LLC	V6407770	4310	317.92	00181823
			2,238.80	00181906
		4410	727.27	00181823
APEX LEARNING	V6410442	5880	152,194.00	00182058
APPLE INC	V6400319	4410	566.80	00182059

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
ARAMARK SPORTS AND ENTERTAINMENT	V6400326	4390	2,045.10	00182250
ARROW SERVICES INC	V6412839	5580	1,886.25	00181824
			1,409.65	00182060
ASSOCIATED BUSINESS PRODUCTS	V6400369	5610	98.47	00181763
AT AND T	V6400374	5918	114.00	00182185
	V6406157	5918	2,271.02	00182184
AVILA, MONSERRAD	V6414711	5220	59.00	00182151
B AND H PHOTO VIDEO INC	V6400422	4310	987.31	00181907
			1,259.71	00182186
			9,168.19	00182286
		4320	164.80	00182186
		4410	3,236.30	00181907
B AND K ELECTRIC WHOLESALE	V6400623	4355	388.28	00181825
			361.87	00182061
			59.80	00182251
			210.23	00182287
B AND M LAWN AND GARDEN INC	V6400423	4347	962.08	00181788
			1,429.43	00181826
			1,467.78	00182062
			345.26	00182187
BALL JR HIGH SCHOOL	V6400433	8699	235.74	00181973
BARNES AND NOBLE	V6400450	4210	862.07	00181908
			687.88	00182063
			1,111.11	00182216
			1,771.94	00182252
		4310	516.55	00181764
			142.12	00182188
BAVCO	V6407678	4355	572.64	00181827
			2,121.22	00182064
			25.69	00182288
		4410	689.06	00182064
BEACON DAY SCHOOL	V6409269	5860	82,672.89	00181882
BEAN, AMANDA	V6409023	5210	93.78	00182065
BEE BUSTERS	V6400472	5610	625.00	00182066
BEN'S ASPHALT INC.	V6406381	5610	3,751.23	00182067
BEST BUY FOR BUSINESS	V6408717	4320	1,730.32	00181909
BEST-VIP CHAUFFEURED WORLDWIDE	V6414620	1102	5,400.00	00181937
		5620	2,804.88	00181828
BLICK ART MATERIALS LLC	V6401357	4310	129.30	00181765
			1,809.75	00181910
			8.49	00182068
			2,249.16	00182289
		9320	843.06	00182217
BLUE STAR AUTO GLASS	V6414451	4370	475.00	00181829
BLUUM USA INC.	V6404796	4310	4,525.05	00181766
		6490	318.48	00181883
			6,269.09	00181911
BOOMERANG PROJECT	V6408986	5210	3,245.00	00181767
BPS SUPPLY GROUP	V6400476	4355	216.88	00182069
BRIDGEPORT GOLF CARS	V6413224	5610	1,490.42	00182070
BROOKHURST JUNIOR HIGH SCHOOL	V6400602	8699	114.41	00181974

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
BSN SPORTS LLC	V6412536	4310	2,874.20	00181727
			4,428.92	00181884
			694.34	00181912
			223.62	00182071
			9,984.63	00182290
		4410	5,489.74	00182290
		9320	9,571.56	00182071
BUDDY'S ALL STARS INC	V6406311	4310	377.13	00181768
			1,182.27	00181789
			847.05	00181885
BULK BOOKSTORE	V6414414	4210	434.07	00182072
BUSH, LAURIE	V6409949	5210	517.62	00181728
C AND C SCREEN PRINTING AND	V6414713	4310	2,128.06	00182152
C TECH CONSTRUCTION INC.	V6410905	5610	956.66	00182073
CADA CENTRAL	V6400658	5210	2,475.00	00182074
			870.00	00182291
CALCP	V6400671	5210	2,700.00	00182218
CALIFORNIA CANOPY	V6414190	4310	2,050.04	00181938
		4410	1,792.43	00181938
CALIFORNIA FBLA	V6406690	5210	2,872.00	00181729
CALIFORNIA PLUMBING PARTS	V6412567	4355	473.45	00181830
			2,737.98	00182075
			771.81	00182292
CALIFORNIA RETROFIT INC	V6406910	4355	1,150.35	00181831
			322.30	00182153
CALIFORNIA SCIENCE	V6401166	5210	1,765.00	00181790
			375.00	00182076
		5880	650.00	00181939
CALIFORNIA SUPER CLEANERS	V6407577	5560	213.00	00182154
CALIFORNIA YELLOW CAB	V6413351	5870	4,396.50	00182077
CAMBEROS, MARGARITO	V6414263	5220	50.63	00181913
CAMERON WELDING SUPPLY	V6400741	4355	185.65	00182253
CAPISTRANO GOLF CARS INC	V6411745	4347	2,084.25	00182155
		5610	383.16	00181975
CARE YOUTH CORPORATION	V6412565	5860	13,547.00	00181769
CAREER LAUNCH	V6414304	4310	3,352.00	00181832
		5210	16,000.00	00181832
CARMONA, JOSEPH	V6406088	5210	2,208.80	00182254
CARRERA, RODOLFO	V6414710	5210	297.69	00182156
CART MAN INC, THE	V6404668	5610	912.10	00181730
			1,135.87	00182255
CCSS	V6400817	5210	300.00	00181731
CDW GOVERNMENT INC.	V6400819	4310	-	00181791
			3,431.97	00182256
		4410	-	00181791
		5880	75,539.00	00181791
CEMEX	V6404364	4355	1,422.08	00182078
CENGAGE LEARNING	V6404723	4210	505.08	00181792
			63.84	00181914
			1,493.42	00182189
			558.95	00182293
CENTER FOR DRUG FREE COMMUNITIES	V6400833	5880	5,200.00	00181833
CENTRAL RESTAURANT PRODUCTS	V6411274	4310	5,030.25	00181915

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
CERTIFIED TRANSPORTATION SVCS	V6400852	5620	1,863.00	00181770
			2,688.70	00181976
			3,685.75	00182079
			3,562.70	00182257
			2,150.50	00182294
CHAVEZ, ARACELI	V6408992	5210	1,894.56	00181886
CHILDERS, KAITI	V6412258	5210	692.86	00181887
CHRISTIAN BUILDING MATERIALS	V6400919	4355	557.79	00182080
CINNAMON HILLS YOUTH CRISIS CTR	V6407425	5860	5,778.03	00182081
CISCO'S SHOP INC.	V6411971	4355	101.83	00182082
CISNEROS, JACQUELINE	V6414702	5210	75.00	00181771
CITY OF ANAHEIM	V6400957	5100	40,663.47	00181834
		5520	65,236.53	00181732
			49,545.49	00181772
			50,497.10	00181916
			85,684.18	00182295
		5530	21,553.80	00181732
			11,278.27	00181772
			25,188.98	00181916
			22,060.58	00182295
		5580	8,249.07	00181732
			77.40	00181772
			5,900.11	00181916
			12,369.76	00182295
CITY OF BUENA PARK	V6400958	5530	7,119.08	00181917
		5580	719.41	00181917
CITY OF SANTA ANA	V6411919	4310	470.00	00182219
CLASS TECHNOLOGIES INC	V6414330	8699	12,143.02	00181773
COMPREHENSIVE DRUG TESTING INC.	V6410899	5810	785.00	00181918
CONSTITUTIONAL RIGHTS	V6401072	5880	1,100.00	00181733
COOKE, MARYJO	V6407036	5220	190.06	00182083
COSCO FIRE PROTECTION INC	V6412879	5610	7,476.00	00182220
			16,842.00	00182296
COUNTY OF ORANGE	V6401112	5810	14,065.85	00181835
COVARRUBIAS, RENE	V6414708	5210	320.86	00181940
CREATIVE BUS SALES	V6409840	6490	3,620,932.50	00182157
CRISP IMAGING	V6408990	5880	5,011.68	00182297
CULVER NEWLIN	V6411589	4320	330.49	00181888
CUMMING CONSTRUCTION MANAGEMENT I	V6411922	6230	50,822.50	00182192
CVT RECYCLING	V6407455	5580	130.25	00182084
CYPRESS HIGH SCHOOL	V6405640	8699	1,885.27	00181977
DALE JUNIOR HIGH ASB	V6405581	5810	255.00	00181889
DE ANDA, BRENDA	V6414700	5220	141.57	00181774
DEL SOL SCHOOL	V6411308	5860	1,638.00	00181836
DEMCO INC	V6401318	4315	665.81	00181793
DISCOUNT SCHOOL SUPPLY	V6407632	4310	78.03	00182298
DIVISION OF THE STATE ARCHITECT	V6411414	5880	2,149.50	00182299
DLT SOLUTIONS LLC	V6413987	5610	487.88	00181794
DONALD KROTEE PARTNERSHIP INC	V6413265	5810	471.13	00182085
			3,580.63	00182193
DUNHAM, ANITA	V6405697	5210	468.46	00181890
DUNN EDWARDS PAINTS	V6401448	4355	601.19	00182086
			362.95	00182221
DYNAMISM INC.	V6412169	4310	420.60	00182258

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
E.B. BRADLEY COMPANY	V6401456	4355	132.43	00182087
EAST SIDE UNION HIGH SCHOOL DISTRICT	V6413042	4210	4,228.11	00181978
EAST WHITTIER GLASS AND MIRROR CO INC	V6413882	4410	1,390.00	00182300
EBERHARD EQUIPMENT	V6405532	4347	2,246.69	00182088
ECONOMY RENTALS INC	V6401478	5610	374.67	00181795
		5620	1,368.96	00182089
			420.00	00182222
EIDE BAILLY LLP	V6413546	5820	18,000.00	00182301
ENCORE GAS AND SUPPLY	V6414377	4355	291.59	00182090
ENCORE GROUP (USA) LLC	V6414292	5620	2,854.62	00181979
ENCORP	V6409154	5610	39,129.50	00181734
			4,645.00	00181837
			8,549.00	00181980
			1,580.00	00182190
		6250	3,870.00	00181980
ESQUE COLLECTIVE LLC	V6414412	5610	3,147.33	00182302
ESTES INDUSTRIES	V6414685	4310	312.45	00182259
EVERDRIVEN TECHNOLOGIES LLC	V6414531	5620	639.08	00181775
EWING IRRIGATION PRODUCTS	V6401634	4355	449.91	00181838
			69.84	00182091
			1,718.23	00182260
F.M. THOMAS AIR CONDITIONING INC.	V6401651	5610	1,771.55	00181941
FARMERS AND MERCHANTS BANK	V6412156	5880	10,499.43	00181981
FEDEX	V6401675	5910	18.73	00181839
			34.91	00182092
			14.59	00182303
FENTON.OR1.LLC	V6414200	5810	13,906.25	00182261
FERGUSON ENTERPRISES INC	V6409823	4355	1,443.63	00182093
			168.55	00182158
			434.99	00182304
FERGUSON, JULIANN	V6412657	5210	40.00	00182305
FIELDHOUSE, MARK	V6402986	5210	946.29	00181840
FISHER SCIENCE EDUCATION	V6401697	4310	151.93	00181776
FIVE STAR RUBBER STAMP INC	V6405116	4320	82.46	00181841
			135.05	00181982
			68.78	00182223
FLEET SERVICES INC	V6405625	4376	160.70	00181777
			730.65	00182306
		4385	1,842.46	00181942
			261.39	00182306
		5610	3,980.25	00182306
FLINN SCIENTIFIC INC	V6401708	4310	69.55	00181983
			172.25	00182094
FONG, CATHY	V6408093	5210	762.34	00181842
FORD, CALLIE	V6414294	5220	60.62	00181802
FOUNDATION BUILDING MATERIALS LLC	V6414185	4355	608.14	00181843
			456.12	00182307
FREESTYLE PHOTOGRAPHIC SUPPLIES	V6401761	4310	749.60	00182159
FROG ENVIRONMENTAL INC.	V6407428	5610	650.00	00182095
G M BUSINESS INTERIORS	V6412498	4320	873.34	00182160
GAMA CONTRACTING SERVICES	V6413834	5610	5,840.00	00182194
GANAHL LUMBER CO	V6401804	4355	5,954.58	00181735
			5,589.20	00182096
GARY'S RADIATOR SERVICE	V6401818	4376	808.12	00181943

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
GAS COMPANY, THE	V6404372	5510	2,435.23	00181778
			22,999.46	00181944
GASINSKI, MICHAEL	V6414726	5210	719.42	00182308
GEARY PACIFIC SUPPLY	V6401824	4355	430.23	00181844
GIAKOUMIS, SABINA	V6409517	4310	2,491.58	00181945
GILBERT HIGH SCHOOL	V6407727	8699	38.66	00181984
GLASBY MAINTENANCE SUPPLY CO.	V6401863	4347	310.61	00181845
			1,037.15	00182097
GLOWFORGE INC	V6413341	4310	633.57	00182161
GOLDEN WEST LEAGUE	V6413879	5310	2,000.00	00182262
GONZALEZ, LAURA	V6410576	5220	74.88	00181779
GOOSSENS, KRISTEN	V6414346	5210	2,008.90	00181846
GOPHER PATROL	V6414488	5610	600.00	00182162
			300.00	00182224
GOPHER SPORTS EQUIPMENT	V6401902	4310	2,897.53	00181946
GORDON, RICHARD	V6406631	4390	283.50	00182263
GRAINGER	V6404982	4355	260.33	00181736
			48.56	00181847
			120.12	00181947
			830.87	00181985
			1,615.30	00182163
		4410	519.27	00181985
GRAY STEP SOFTWARE INC	V6411851	5210	435.00	00181848
GREATER ANAHEIM SELPA	V6401927	5805	94,119.13	00182264
GROVE, KELLY A.	V6409563	5220	65.00	00181737
GUITAR CENTER STORES INC	V6401958	4310	1,436.85	00182195
			930.96	00182265
GUTIERREZ, CHRISTIE	V6414212	5210	1,517.75	00181849
H AND H AUTO PARTS WHOLESALE	V6401967	4385	260.26	00182266
HAAF, ERIK	V6406556	4310	789.84	00182267
HALL, CANDICE	V6413728	5220	12.18	00181738
HASSAN, SAHAR	V6414562	5220	1.56	00181850
HATCHER, PATTY	V6408994	5220	92.75	00181851
HAULAWAY STORAGE CONTAINERS INC.	V6410468	5620	145.60	00182164
HBARSCI LLC	V6414616	4310	535.65	00182309
HEALTH SCIENCE ASSOCIATES	V6412896	5610	4,292.50	00182098
HEATHERBROOK COACHING	V6414686	5310	435.00	00182099
HERK EDWARDS INC.	V6408482	4355	3,850.00	00181739
HERNANDEZ, CARLOS	V6400767	5210	1,677.88	00181891
HERNANDEZ, NAYELI	V6413532	5210	406.23	00181986
HOANG, VY HUYEN	V6413272	5220	67.56	00181892
HODGSON, STEPHANIE	V6414696	5210	352.70	00181987
HOME DEPOT CREDIT SERVICES	V6405234	4320	140.08	00181780
		4347	15.06	00182165
		4355	1,003.71	00181740
			634.15	00181780
			2,196.68	00182165
			675.22	00182196
			878.57	00182225
HOWARD INDUSTRIES	V6402088	4355	606.91	00182197
			57.50	00182226
HOWIES ATHLETIC TAPE	V6413284	4310	131.42	00181948
		4320	841.84	00182227
HUONG NGUYEN, THI MY "ANNA"	V6414638	5220	4.13	00181741

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
HUTTNER, HEATHER	V6412032	5220	50.00	00181742
IBARRA RODRIGUEZ, MIGUEL	V6409769	5220	27.50	00182198
IBNA	V6402179	4310	36,414.00	00182268
ICS SERVICE CO.	V6406452	5610	1,008.70	00182199
IMAGE APPAREL FOR BUSINESS	V6402628	4345	1,981.08	00181949
			1,920.77	00182200
		5610	82.99	00182310
IMAGE SOURCE	V6412458	4320	2,515.98	00181988
INDEPENDENT	V6413456	4320	330.00	00182269
		5880	1,520.00	00182311
INSPIRED RESOLUTIONS LICENSED CLINIC/	V6413887	5805	1,333.12	00182270
INTERNATIONAL E Z UP INC	V6412784	4310	1,224.87	00182166
J.W. PEPPER AND SON INC.	V6402214	4310	486.99	00181893
			2.34	00181989
			78.97	00182100
			72.18	00182201
JACKSONS A S BREA F M P	V6406346	4347	535.14	00182228
JASON, LEAH	V6414435	5220	35.00	00181852
JENSEN, SCOTT	V6414576	5810	1,324.07	00181990
JFK TRANSPORTATION CO INC	V6413170	5620	1,735.06	00181853
			4,440.44	00181991
			6,348.00	00182229
JHM SUPPLY INC.	V6411647	4355	5,102.17	00182230
JLM PSYCHOLOGICAL SERVICES INC.	V6414218	5810	1,925.00	00182101
JOE RHODES MAINTENANCE SERVICE	V6402367	5610	312.90	00182231
JOHN WILEY AND SONS INC.	V6402408	4210	1,093.47	00181894
JUSTICE TESTING	V6413455	5610	800.00	00181743
KATELLA HIGH SCHOOL	V6402515	8699	3,555.40	00181992
KEENAN ASSOCIATES	V6409242	3901	13,984.00	00182271
KELLY SPICERS INC	V6404405	4320	9,161.09	00181781
			3,105.85	00181993
KENNEDY HIGH SCHOOL	V6402571	5810	3,251.00	00181744
		8699	1,076.63	00181994
KING, JOSEPH	V6413645	4310	215.05	00181995
KNEPP, AMANDA	V6413870	5220	50.25	00181782
KNORR SYSTEMS INC.	V6402610	4355	7,214.94	00182232
KNOWLEDGE MATTERS	V6405692	5880	2,800.00	00182272
LABELL EXCHANGE	V6412680	5918	704.54	00181854
LANGUAGE NETWORK INC	V6409301	5810	1,313.89	00181783
			313.75	00181996
			2,236.65	00182102
LARA, VANESSA	V6414680	5220	58.00	00181997
LAVENANT JR, ARTURO	V6414434	8699	31.29	00181784
LAW OFFICES OF KATHLEEN M LOYER INC	V6402525	5821	7,750.00	00181895
LE, CAITLIN	V6411725	5220	29.75	00181785
LEE, ANDY	V6411388	5230	250.00	00181855
LEMONNIER, LOUIE	V6407235	4310	52.78	00181998
LETTER PERFECT SIGNS	V6402726	4355	122.84	00182233
LEXINGTON JUNIOR HIGH SCHOOL	V6402729	8699	469.18	00181999
LINDE GAS & EQUIPMENT INC	V6403719	4355	742.45	00182234
LOARA ASB	V6402803	8699	407.35	00182000
LPA INC.	V6406064	5810	5,450.00	00182202
LUCYS LAUNDRY ANAHEIM	V6412017	5560	618.12	00182312
LUNA, PAMELA L.	V6414704	5230	131.00	00181856

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
MACKIN LIBRARY MEDIA	V6402903	4210	246.04	00182103
		4310	105.68	00181857
MAGNOLIA HIGH SCHOOL	V6402920	8699	335.88	00182001
MATSUDA, MICHAEL	V6403107	5210	60.83	00182104
MC FADDEN DALE HARDWARE CO	V6403056	4355	30.71	00181796
			360.68	00182235
MC GRAW HILL EDUCATION INC.	V6411310	4210	49,002.01	00182105
MD GRAPHIC INSTALLERS INC	V6413286	4410	4,965.00	00181919
MICHELOTTI, RON	V6404003	5210	624.60	00181858
MICRO CONNECTORS INC.	V6412826	4320	2,344.65	00182236
MIKE BROWN GRANDSTANDS INC	V6403133	5620	49,200.00	00182237
MISSION LINEN SUPPLY	V6411115	4388	131.89	00181797
			131.89	00181896
			263.78	00182238
			131.89	00182313
MONARCH ENVIRONMENTAL	V6414599	5810	2,114.00	00181859
MONTGOMERY HARDWARE CO.	V6405624	4355	912.65	00181798
			4,994.64	00182239
			796.27	00182314
		4410	5,174.99	00181798
			2,301.56	00182314
MOTTA, ALEXA	V6414720	5210	1,044.65	00182315
MPS	V6404926	4210	6,254.03	00182106
MUSIC AND ARTS CENTER	V6411397	4310	1,000.66	00182107
			48.02	00182240
			21.55	00182273
MUSIC THEATER INTERNATIONAL	V6414315	4310	83.86	00182241
NASCO	V6403253	4310	43.70	00181799
			37.50	00182316
NATIONAL RESTAURANT ASSOCIATION	V6412247	4310	828.71	00182108
NAVARRO, MONICA	V6412545	5220	93.44	00181800
NCS PEARSON INC.	V6403319	4310	257.97	00181801
NGUYEN, LANA	V6414621	5210	451.34	00181860
NINOV, VESSELIN	V6414445	8699	92.44	00181786
NORMS REFRIGERATION AND ICE	V6403378	5610	302.50	00181803
NORTH ORANGE COUNTY REGIONAL	V6403384	5100	716,240.00	00181804
OAK GROVE INSTITUTE	V6403402	5860	78,198.59	00181920
OCAD ASSOCIATION	V6405541	5880	1,590.00	00182274
OCDE	V6403452	5210	150.00	00181806
			2,750.00	00182275
		5810	2,602.80	00181806
		5880	82,500.00	00182110
OFFICE DEPOT	V6403421	4310	180.98	00181807
			209.60	00182242
		4320	1,155.33	00182111
			247.62	00182242
OLIVE CREST ACADEMY	V6410765	5860	91,763.86	00181921
OPTIMUM ENERGY DESIGN LLC	V6411411	6212	157,080.00	00182203
ORANGE COUNTY BEARING	V6409966	4355	116.37	00181808
ORANGE COUNTY REGISTER	V6403461	5880	4,668.67	00181862
ORANGEVIEW JR HIGH SCHOOL	V6403468	5810	510.00	00181809
		8699	432.62	00182002
ORCHARD INC	V6414613	5610	1,060.00	00182243

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
O'REILLY AUTO PARTS	V6411401	4370	117.45	00181805
			59.03	00182317
		4375	162.08	00181805
			658.81	00182317
		4376	24.70	00182109
			173.62	00182317
		4385	178.32	00181805
			103.05	00181861
			9.97	00182109
		5610	82.88	00182317
ORIENTAL TRADING COMPANY	V6403475	4310	1,084.16	00182112
ORVAC ELECTRONICS	V6403479	4355	300.59	00181810
			395.22	00182276
OSORIO, DENISE	V6414691	5210	403.12	00181863
OXFORD ACADEMY	V6403485	8699	564.46	00182003
PACIFIC COAST PROPANE LLC	V6414612	5810	1,889.29	00181864
			33,100.54	00181897
PALMER, DONALD	V6405811	5220	156.75	00181922
		8699	87.50	00181745
PARADIGM HEALTHCARE SERVICES LLC	V6403536	5810	1,197.45	00181950
PARCO SCIENTIFIC CO.	V6405305	4310	426.45	00181951
PARK, ESTHER	V6411350	5220	166.56	00181923
PARKHOUSE TIRE INC.	V6403547	4370	683.23	00181924
PATINO, REUBEN	V6403910	5220	119.25	00181865
PATTERSON, COLLEEN R.	V6412733	5810	4,767.50	00181898
PAVASARS, JOHN	V6408437	5220	194.07	00181866
PEAP	V6411299	4310	649.06	00181952
PENNER PARTITIONS INC	V6403625	4355	273.69	00181953
			38.79	00182004
			368.51	00182113
		4410	1,510.00	00182113
PEREZ, KENNY	V6413092	5210	1,583.84	00182114
PERFORMANCE HEALTH SUPPLY INC.	V6413146	4320	443.49	00182005
PERMA BOUND	V6403638	4210	3,919.46	00182115
			5,392.88	00182318
PHUNG, JANE	V6414672	5220	28.75	00181867
PIANO SHOWCASE	V6414025	4310	147.00	00182006
PINEDA'S NURSERY INC	V6403670	4347	352.35	00182319
PINNACLE PETROLEUM INC.	V6412426	4381	40,678.57	00182116
		4382	37,616.25	00182007
PIONEER HIGH SCHOOL	V6414699	5310	2,500.00	00181925
POOL SUPPLY OF ORANGE COUNTY	V6403700	4355	3,156.20	00181954
			4,094.83	00182008
			273.69	00182167
PORTVIEW PREPARATORY INC.	V6411850	5860	26,912.94	00181868
PRINGLES DRAPERIES AND BLINDS	V6405953	4355	4,558.80	00182117
PROFESSIONAL GLASS	V6413762	4355	285.14	00181955
			1,221.79	00182118
			2,654.78	00182320
PROJECT LEAD THE WAY INC	V6410754	4310	88.36	00181956
PROVO CANYON SCHOOL	V6406450	5860	15,408.00	00181957
PYRAMID SCHOOL PRODUCTS	V6403798	4310	2,181.74	00182321

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
QUILL CORP.	V6403807	4310	377.60	00181958
		4320	303.52	00181958
R AND R CONTRACTORS LLC	V6413816	5610	27,192.00	00181926
RAMIREZ, MARIA T.	V6412066	5220	225.63	00181869
REFRIGERATION SUPPLIES DIST.	V6403873	4355	2,297.30	00182168
REINDL, SCOTT	V6409277	5880	1,056.51	00181959
RELIABLE SHEET METAL WORKS	V6403891	4355	2,004.15	00182169
REPUBLIC SERVICES OF SO. CALIFORNIA	V6410174	5580	14,292.64	00182009
RIOS, BERNICE	V6414707	5880	1,500.00	00181960
RIVERSIDE INSIGHTS	V6413468	4310	239.42	00182119
ROSEBURROUGH TOOL CO. INC	V6404014	4355	124.69	00182170
ROSSIER PARK SCHOOL	V6411451	5860	34,479.74	00182120
RUHNAU CLARKE ARCHITECTS	V6412249	5810	10,175.62	00182010
RYAN, CAROLINE TRAN	V6412711	5210	1,796.21	00181961
S.C. SIGNS AND SUPPLIES LLC	V6410977	4355	879.24	00182322
SAFETY KLEEN SYSTEMS INC.	V6404072	5610	349.67	00181962
			2,182.74	00182121
SALCEDO, MAYRA	V6414689	5210	219.87	00181870
SANTANDER BANK NA	V6412042	7438	46,526.84	00182171
		7439	346,774.15	00182171
SAVANNA HIGH SCHOOL	V6404130	8699	1,019.15	00182011
SCHOLASTIC INC.	V6404150	4210	659.34	00181963
		4310	521.96	00181871
	V6404152	4210	2,782.95	00181899
SCHOOL HEALTH CORPORATION	V6404160	4310	334.74	00181872
		4320	594.33	00181872
SCHOOL SERVICES OF CALIFORNIA INC.	V6404171	5210	275.00	00182172
SCHOOL SPECIALTY INC	V6404173	4310	1,335.72	00181746
		9320	2,710.10	00181746
SCHORR METALS INC	V6404179	4355	1,335.02	00182122
SCP DISTRIBUTORS LLC	V6411554	4355	560.16	00182244
		4410	4,393.95	00182123
SEHI COMPUTER PRODUCTS INC	V6404221	4310	12,518.58	00181873
			1,662.41	00182012
			2,663.00	00182173
			359.11	00182323
		4320	389.65	00181873
			684.83	00182173
		4347	93.36	00182173
		4410	25,341.43	00181873
			5,965.58	00182012
			7,690.93	00182323
SEMA LLC	V6414512	4410	790,305.17	00182013
		5880	4,696.99	00182013
		6490	45,510.25	00182013
SENG, SOTHEARA	V6414712	5220	13.00	00182174
SHERMAN, MICAH	V6414207	5220	77.18	00181927
SHERWIN WILLIAMS CO., THE	V6410919	4355	32.85	00182175
SIGLER INC., RUSSELL	V6410420	4355	8,404.65	00182014
			1,146.86	00182176
			3.36	00182324
		4410	4,822.93	00182176
			1,185.76	00182324
		5210	2,250.00	00182176

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
SIGN MART PLASTICS PLUS	V6412529	4320	272.91	00181900
		5810	5,745.69	00181900
SOCALGRAD	V6411708	4310	48.49	00182015
		4320	723.04	00182015
SOUTH JHS ASB	V6405227	5810	750.00	00182277
		8699	615.84	00182016
SOUTHERN CALIFORNIA EDISON CO.	V6404370	5520	142,995.09	00181811
SOUTHERN COUNTIES LUBRICANTS LLC	V6414034	4384	2,818.35	00182325
SOUTHWEST SCHOOL AND OFFICE SUPPLY	V6404383	4310	640.16	00182124
		4320	1,620.56	00182278
		9320	6,703.98	00182124
			102.90	00182278
			199.88	00182326
SPORTS FACILITIES GROUP INC	V6410318	4355	874.10	00182017
			1,039.22	00182327
		4410	1,497.73	00182327
SPOT COOLERS	V6411074	4410	9,782.72	00181747
STAPLES ADVANTAGE	V6410116	4310	2,073.96	00181812
			709.39	00181874
			1,741.21	00181928
			451.54	00181964
			1,776.87	00182018
			1,492.75	00182125
		4320	3,062.52	00181812
			167.02	00181874
			120.80	00182125
		4410	490.79	00181812
		5220	(5.46)	00181874
		9320	168.46	00181874
			5,278.03	00181964
STATE OF CALIFORNIA	V6404447	5610	225.00	00181965
STATE UNIVERSITY OF IOWA	V6414333	5880	129.00	00181929
STEINBRICK, GAIL	V6408751	5220	197.88	00181875
STERICYCLE INC	V6411124	5610	97.07	00181748
SWEETWATER	V6409201	4410	1,485.88	00181749
SWIVL INC	V6413037	4310	579.70	00182126
SYCAMORE JR HIGH ASB	V6404569	5810	630.00	00182019
		8699	294.19	00182019
TAO ROSSINI A PROFESSIONAL	V6414113	5821	10,260.00	00181930
			2,375.00	00182127
TECHSMITH	V6410017	5880	7,524.56	00182020
TFH USA LTD	V6407263	4310	465.00	00182128
THE JONES-GORDON SCHOOL	V6414703	5210	1,318.00	00182021
THERAPY SHOPPE INC.	V6412004	4310	81.89	00182129
THOMSON REUTERS WEST	V6407958	5880	161.00	00182130
TORO AIRE INC	V6408584	4355	179.95	00182131
TRAN, THAO	V6412446	5220	47.50	00181876
TREE PROS INC	V6414271	5610	31,100.00	00182132
TRILLIUM USA COMPANY LLC	V6414462	4392	8,642.04	00181753
			4,744.80	00181814
TRUELINE CONSTRUCTION AND SURFACING	V6414122	5610	8,714.40	00182022
TURF STAR INC	V6404805	4347	824.69	00182177

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
U S BANK	V6406511	4310	5,499.11	00181931
		4320	3,756.86	00181931
		4347	(8,500.00)	00181931
		4390	1,750.59	00181931
		4410	3,709.59	00181931
		5210	6,878.10	00181931
		5880	1,039.91	00181931
ULINE	V6406546	4320	(112.33)	00182178
			357.91	00182328
		4410	1,250.01	00182178
UNITED OF OMAHA	V6411969	3901	349,598.00	00182279
UNITED STATES ACADEMIC DECATHLON	V6404818	4310	1,237.00	00181754
			858.00	00181932
		5880	795.00	00181754
VARGAS, ALEXIS	C6401459	5210	443.14	00181966
VAUGHN IRRIGATION SERVICES INC	V6409818	5610	1,267.50	00182023
VAZQUEZ, LIZBETH SEGURA	V6412067	5220	146.69	00181877
			46.94	00181967
VERTICAL TRANSPORT INC	V6413440	5610	4,810.68	00182024
			5,322.49	00182133
VISION COMMUNICATIONS CO.	V6404955	4310	3,008.38	00181815
VISTA HIGHER LEARNING	V6411394	4210	17,453.01	00182134
VISTA PAINT CORPORATION	V6404961	4355	336.30	00182179
			185.53	00182280
VITAL INSPECTION SERVICES INC	V6412251	5810	16,470.00	00182025
VOSSELER, TARAH	V6413918	5210	1,016.84	00181901
W STRATEGIES LLC	V6414038	5810	5,000.00	00182135
WALKER JR HIGH SCHOOL	V6404990	5810	945.00	00182136
		8699	232.27	00182026
WALTERS WHOLESALE ELECTRIC CO	V6409053	4355	1,247.72	00182180
WASHINGTON MUSIC CENTER	V6413436	4310	150.59	00182281
WAXIE SANITARY SUPPLY	V6405008	4410	34,078.52	00182137
WEATHERPROOFING TECHNOLOGIES INC	V6413385	5610	3,622.04	00182138
WEINRAUB, ERIKA	V6414375	5220	32.81	00181878
WEST SHIELD ADOLESCENT SERVICE	V6405037	5880	10,867.86	00182329
WESTERN HIGH SCHOOL ASB	V6405044	5810	255.00	00182139
		8699	2,002.26	00182027
WESTERN PROPANE SERVICES INC	V6414407	5810	320.79	00181755
			106.81	00182140
WESTGROUP DESIGNS	V6409776	5880	2,910.66	00182028
WINZER	V6412060	4375	551.99	00182029
WOLF, COURTNEY	V6414457	5210	575.46	00181902
XEROX CORPORATION	V6405129	5620	4,732.08	00182181
XTREME SOCCER	V6413161	4310	1,433.25	00181903
YAMAHA GOLF CARTS OF CALIFORNIA	V6405131	5610	324.42	00182141
YANEZ, ESTER	V6412195	5220	18.31	00181879
YENNIS PARTY RENTALS INC.	V6413218	5620	239.00	00181933
YETT, JESSICA	V6412457	5210	1,261.14	00181968
YOUTH CARE OF UTAH INC	V6414051	5860	9,736.00	00182142
ZISKO, AMBER	V6406552	5220	46.13	00181934

GENERAL FUND (0101)

8,948,938.81

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
BYROM-DAVEY INC	V6414694	6271	6,250.00	00181756
CHAMBERS GROUP INC	V6414534	6215	17,080.00	00182204
CRISP IMAGING	V6408990	6241	2,612.72	00182330
CULVER NEWLIN	V6411589	4310	231,420.78	00182245
			195,532.28	00182331
		4410	97,034.85	00182245
			92,615.90	00182331
DIVISION OF THE STATE ARCHITECT	V6411414	6210	1,658.00	00182030
			6,907.79	00182191
DLR GROUP INC	V6414501	6212	8,187.50	00182205
ENCORP	V6409154	6250	2,600.00	00182031
HCI SYSTEMS INC	V6413251	6276	315.00	00182032
J AND A FENCE	V6409989	6274	3,975.00	00181757
JOHNSON FAVARO	V6412904	6212	18,342.05	00182033
NB CONSULTING ENGINEERS INC	V6409786	6251	9,192.00	00182034
PJHM ARCHITECTS INC	V6414522	6212	63,757.42	00182206
RUHNAU CLARKE ARCHITECTS	V6412249	6212	16,377.00	00182035
SGH ARCHITECTS	V6414521	6212	23,863.95	00182036
UTIL LOCATE	V6412856	6209	51,389.31	00182207
VITAL INSPECTION SERVICES INC	V6412251	6291	4,590.00	00182037
WESTGROUP DESIGNS	V6409776	6212	39,803.00	00182038
GOB ELECTION 2014 SERIES 2019 FUND (2127)			893,504.55	
DIVISION OF THE STATE ARCHITECT	V6411414	6210	12,756.25	00182039
ERICKSON HALL CONSTRUCTION CO	V6413032	6270	962,525.68	00182143
INSPECTION RESOURCES	V6412038	6209	2,580.00	00182040
LITTLE DIVERSIFIED ARCHITECTURAL CON	V6414502	6212	29,827.14	00182208
OPTIMUM ENERGY DESIGN LLC	V6411411	6212	570.00	00182209
PBK-WLC	V6414503	6212	16,000.00	00182041
SOCAL FLOW TESTING	V6413421	6240	370.00	00182042
CAPITAL FACILITIES FUND (2525)			1,024,629.07	
BYROM-DAVEY INC	V6414694	6271	6,250.00	00181758
CRISP IMAGING	V6408990	6241	203.62	00182332
SOCAL FLOW TESTING	V6413421	6240	370.00	00182043
VITAL INSPECTION SERVICES INC	V6412251	6291	16,650.00	00182044
CAPITAL FACILITIES RDA FUND (2545)			23,473.62	
CHAPMAN COAST ROOF COMPANY INC.	V6410263	6270	37,292.25	00182045
			31,480.63	00182144
DLR GROUP INC	V6414501	6212	14,160.00	00182210
ERICKSON HALL CONSTRUCTION CO	V6413032	6270	152,748.77	00182145
GIANNELLI ELECTRIC INC.	V6401857	6270	927.00	00182046
HCI SYSTEMS INC	V6413251	6270	398,088.52	00182146
LPA INC.	V6406064	6212	52,390.11	00182211
PJHM ARCHITECTS INC	V6414522	6212	15,000.00	00182212
SPECIAL RESERVE COP FUND (4041)			702,087.28	

<u>VENDOR NAME</u>	<u>VENDOR ID</u>	<u>OBJECT</u>	<u>AMOUNT</u>	<u>CK#</u>
AUHSD	V6400400	5890	726.34	00181880
MARQUE MEDICAL INC.	V6413824	5890	793.00	00182147
WORKER'S COMPENSATION INSURANCE FUND (6768)			1,519.34	
AMERICAN FIDELITY ASSURANCE COMPAN`	V6408036	5450	10,339.74	00182333
AUHSD	V6400400	5891	671,569.28	00181816
			701,433.05	00181969
			335,073.96	00182246
CALIFORNIA SCHOOLS DENTAL COALITION	V6405368	5892	240,270.00	00181817
DELTA DENTAL INSURANCE COMPANY	V6411391	5465	17,503.91	00182334
EXPRESS SCRIPTS INC.	V6410974	5895	228,893.27	00181881
			269,566.71	00182047
			262,312.57	00182282
			178,304.24	00182335
GALLAGHER BENEFIT SERVICES INC.	V6408675	5812	11,250.00	00181787
RETIREE FIRST LLC.	V6413748	5466	177,099.90	00182182
TRUSTMARK HEALTH BENEFITS INC.	V6413999	5812	427,135.78	00182148
VISION SERVICE PLAN	V6404956	5464	55,867.82	00182336
HEALTH & WELFARE INSURANCE FUND (6769)			3,586,620.23	
GRAND TOTAL ALL FUNDS			15,180,772.90	

ANAHEIM UNION HIGH SCHOOL DISTRICT
ASB SUMMARY OF CASH BALANCES
Aug-22

School Name	Prior Month Total	Current Month			
		Checking	Petty Cash / Change Fund	Savings	Total
Anaheim	379,968.00	303,455.36	1,000.00	66,447.12	370,902.48
Western	372,303.71	253,715.35	1,275.00	128,806.44	383,796.79
Magnolia	162,895.37	176,013.95	700.00	-	176,713.95
Savanna	77,514.33	104,222.56	500.00	221.39	104,943.95
Loara	200,047.47	182,929.03	800.00	37,632.59	221,361.62
Katella	282,975.05	307,991.69	2,100.00		310,091.69
Kennedy	454,774.77	448,508.16	1,300.00		449,808.16
Cypress	733,498.48	865,425.15	1,700.00		867,125.15
Brookhurst	34,555.89	24,031.92			24,031.92
Orangeview	38,731.09	51,941.63			51,941.63
Walker	94,692.34	98,728.49			98,728.49
Dale	60,232.76	104,365.92	400.00		104,765.92
Sycamore	17,861.49	13,507.97			13,507.97
Ball	10,120.51	12,107.87			12,107.87
South	81,975.90	69,229.35			69,229.35
Oxford	577,090.51	635,800.60	350.00		636,150.60
Lexington	53,544.37	69,859.55			69,859.55
Hope	71,139.86	71,263.73			71,263.73
Gilbert	40,756.95	40,751.95			40,751.95
Cambridge	4,298.59	4,443.44			4,443.44
Total	3,748,977.44	3,838,293.67	10,125.00	233,107.54	4,081,526.21

**Anaheim Union High School District
Cafeteria Fund
Financial Statements
September 2022**



Balance Sheet
Anaheim Union High School District
09/30/2022

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Account Number	Description	
Asset	Assets	
CASH		
9120	Cash-Checking	\$7,145,971.63
9122	Change Fund	\$5,200.00
Total CASH		\$7,151,171.63
RECEIVABLE		
9210	A/R - Current	\$6,927.62
9280	A/R - State	\$1,833,179.37
9290	A/R - Federal	\$3,794,871.13
Total RECEIVABLE		\$5,634,978.12
INVENTORIES		
9321	Food	\$323,879.20
9323	Supplies	\$212,499.37
Total INVENTORIES		\$536,378.57
Total Asset		\$13,322,528.32
Liability	Liabilities and Fund Balance	
LIABILITIES		
9510	A/P - Current	\$3,255,009.27
9580	Sales Tax Liability	\$1,818.52
9599	Purchases Clearing	\$0.00
9650	Deferred Revenue	\$166,507.98
Total LIABILITIES		\$3,423,335.77
Total Liability		\$3,423,335.77
Fund Balance	Liabilities and Fund Balance	
FUND BALANCE		
9780	Fund Balance: Central Kitchen	\$2,799,332.90
9798	Fund Balance	\$6,014,252.76
Total FUND BALANCE		\$8,813,585.66
Total Fund Balance		\$8,813,585.66
Current Year Profit (Loss)		\$1,085,606.84
Total Liabilities and Fund Balance		\$13,322,528.27
Show all data		



Statement of Revenue and Expense

Anaheim Union High School District

11/3/2022 3:09:48 PM

	Period 3 Ending in 09/30/2022				Period 3 Ending in 09/30/2021			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Revenue								
Local Revenue								
8635	\$82,145.43	2.47 %	\$143,625.42	2.48 %	\$84,976.83	3.31 %	\$140,154.45	2.79 %
A La Carte Sales								
8636	\$48.74	0.00 %	\$71.46	0.00 %	\$61.19	0.00 %	\$102.91	0.00 %
Adult Rev. - Breakfast								
8637	\$1,018.02	0.03 %	\$1,452.61	0.03 %	\$676.23	0.03 %	\$1,030.29	0.02 %
Adult Rev. - Lunch								
Local Revenue	\$83,212.19	2.50 %	\$145,149.49	2.50 %	\$85,714.25	3.33 %	\$141,287.65	2.81 %
Federal Reimbursements								
8200	\$358,874.44	10.80 %	\$617,634.36	10.65 %	\$381,709.65	14.85 %	\$855,913.30	17.01 %
Federal Meal Revenue-Breakfast								
8220	\$1,720,675.86	51.77 %	\$3,024,226.69	52.16 %	\$1,936,485.10	75.32 %	\$3,704,147.26	73.62 %
Federal Meal Revenue-Lunch								
8290	\$95,109.12	2.86 %	\$153,010.08	2.64 %	\$16,724.00	0.65 %	\$28,436.00	0.57 %
Misc Federal Revenue-Snack								
Federal Reimbursements	\$2,174,659.42	65.42 %	\$3,794,871.13	65.45 %	\$2,334,918.75	90.82 %	\$4,588,496.56	91.20 %
State Reimbursements								
8500	\$233,338.58	7.02 %	\$395,821.30	6.83 %	\$38,550.75	1.50 %	\$86,442.88	1.72 %
State Meal Revenue-Breakfast								
8520	\$828,406.91	24.92 %	\$1,437,358.07	24.79 %	\$111,546.90	4.34 %	\$213,369.15	4.24 %
State Meal Revenue-Lunch								
State Reimbursements	\$1,061,745.49	31.94 %	\$1,833,179.37	31.62 %	\$150,097.65	5.84 %	\$299,812.03	5.96 %
Other Revenue								
8638	(\$31.50)	0.00 %	(\$198.48)	0.00 %	(\$53.62)	0.00 %	\$28.22	0.00 %
Cash Over & Short								
8699	\$4,393.75	0.13 %	\$24,799.53	0.43 %	\$183.75	0.01 %	\$1,772.65	0.04 %
Spec Activity/Cater								
Other Revenue	\$4,362.25	0.13 %	\$24,601.05	0.42 %	\$130.13	0.01 %	\$1,800.87	0.04 %
Total Revenue	\$3,323,979.35	100.00 %	\$5,797,801.04	100.00 %	\$2,570,860.78	100.00 %	\$5,031,397.11	100.00 %
Expense								
Food Purchases & Govnmt								
4700	\$988,313.67	29.73 %	\$1,746,312.31	30.12 %	\$650,476.76	25.30 %	\$1,285,340.05	25.55 %
Food Purchases								
Food Purchases & Govnmt	\$988,313.67	29.73 %	\$1,746,312.31	30.12 %	\$650,476.76	25.30 %	\$1,285,340.05	25.55 %
Supplies								
4300	\$42,350.19	1.27 %	\$102,073.09	1.76 %	\$26,219.84	1.02 %	\$64,811.97	1.29 %
Materials & Supplies								
4400	\$20,517.89	0.62 %	\$68,732.76	1.19 %	\$23,978.24	0.93 %	\$25,517.97	0.51 %
Noncapitalized Equipment-Over \$500								
4790	\$107,362.23	3.23 %	\$191,257.63	3.30 %	\$94,287.88	3.67 %	\$135,068.90	2.68 %
Supplies (Food)								
Supplies	\$170,230.31	5.12 %	\$362,063.48	6.24 %	\$144,485.96	5.62 %	\$225,398.84	4.48 %
Salaries								
2200	\$793,448.04	23.87 %	\$1,294,527.23	22.33 %	\$772,455.63	30.05 %	\$1,352,227.94	26.88 %
Classified Salaries								
2300	\$35,108.65	1.06 %	\$111,212.69	1.92 %	\$36,726.50	1.43 %	\$108,999.17	2.17 %
Class.Sup/Admin Salaries								
2400	\$40,220.53	1.21 %	\$101,292.66	1.75 %	\$43,141.53	1.68 %	\$103,180.31	2.05 %
Clerical/Office Salaries								
Salaries	\$868,777.22	26.14 %	\$1,507,032.58	25.99 %	\$852,323.66	33.15 %	\$1,564,407.42	31.09 %



Statement of Revenue and Expense

Anaheim Union High School District

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	Period 3 Ending in 09/30/2022				Period 3 Ending in 09/30/2021			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Benefits								
3202	\$168,473.62	5.07 %	\$309,226.91	5.33 %	\$151,545.31	5.89 %	\$287,199.54	5.71 %
PERS, Classified Position								
3302	\$65,408.48	1.97 %	\$113,719.74	1.96 %	\$64,785.44	2.52 %	\$118,847.76	2.36 %
OASD/MED/Classified Position								
3402	\$184,664.06	5.56 %	\$554,726.03	9.57 %	\$198,862.34	7.74 %	\$566,135.77	11.25 %
Hlth/Welfare, Classified								
3502	\$4,347.18	0.13 %	\$7,530.83	0.13 %	\$4,282.94	0.17 %	\$8,749.94	0.17 %
SUI, Classified Position								
3602	\$22,217.68	0.67 %	\$38,479.76	0.66 %	\$22,296.11	0.87 %	\$40,046.46	0.80 %
Workers Comp, Classified								
Benefits	\$445,111.02	13.39 %	\$1,023,683.27	17.66 %	\$441,772.14	17.18 %	\$1,020,979.47	20.29 %
Other Expenses								
5200	\$3,083.68	0.09 %	\$4,618.35	0.08 %	\$880.86	0.03 %	\$1,698.29	0.03 %
Travel & Conference								
5500	\$11,910.00	0.36 %	\$15,875.00	0.27 %	\$0.00	0.00 %	\$9,873.75	0.20 %
Operation & Housekeeping								
5600	\$6,985.41	0.21 %	\$27,352.95	0.47 %	\$3,163.38	0.12 %	\$15,397.57	0.31 %
Rental/Lease/Repair								
5800	\$1,378.39	0.04 %	\$25,256.26	0.44 %	\$365.20	0.01 %	\$30,595.10	0.61 %
Prof. Consult Service/Other Operating Exp								
5900	\$0.00	0.00 %	\$0.00	0.00 %	\$0.00	0.00 %	\$37.71	0.00 %
Fax, Pager, Postage								
Other Expenses	\$23,357.48	0.70 %	\$73,102.56	1.26 %	\$4,409.44	0.17 %	\$57,602.42	1.14 %
Total Expense	\$2,495,789.70	75.08 %	\$4,712,194.20	81.28 %	\$2,093,467.96	81.43 %	\$4,153,728.20	82.56 %
Net Profit (Loss)	\$828,189.65	24.92 %	\$1,085,606.84	18.72 %	\$477,392.82	18.57 %	\$877,668.91	17.44 %

Show all data

ANAHEIM UNION HIGH SCHOOL DISTRICT
Business Division
2022/23 MONTHLY ENROLLMENT REPORT
MONTH 3
10/03/22 - 10/28/22

SCHOOL	REGULAR DAY						Hosp/Hm	Sp Ed	TOTAL STUDENTS
	9th	10th	11th	12th	Subtotal				
Anaheim	641	690	673	556	2,560		1	186	2,747
Cypress	670	698	650	711	2,729		1	71	2,801
Katella	620	617	608	574	2,419		-	167	2,586
Kennedy	506	516	490	497	2,009		-	74	2,083
Loara	384	391	367	356	1,498		1	124	1,623
Magnolia	377	398	364	264	1,403		-	115	1,518
Oxford	211	222	198	188	819				819
Savanna	409	433	406	359	1,607		-	72	1,679
Western	400	401	427	348	1,576		1	86	1,663
Total Comprehensive	4,218	4,366	4,183	3,853	16,620		4	895	17,519
Anaheim Independent Learning Center	-	-	17	126	143		-	-	143
Cambridge Virtual Academy	20	28	34	25	107		-	-	107
Gilbert High School	-	1	171	302	474		2	145	621
Katella Satellite Independent Study	8	17	28	38	91		-	-	91
Kennedy Satellite Independent Study	6	18	32	45	101		-	-	101
Non-Public School	-	-	-	-	-		-	26	26
Polaris High School	24	28	30	25	107		-	-	107
Special Education Transition Program	-	-	-	-	-		-	178	178
Western Independent Learning Center	-	10	20	65	95		-	-	95
Total Alternative Ed	58	102	332	626	1,118		2	349	1,469
Hope	-	-	-	-	-		-	251	251
Total Senior High Schools	4,276	4,468	4,515	4,479	17,738		6	1,495	19,239

SCHOOL	REGULAR DAY				Hosp/Hm	SP ED	TOTAL STUDENTS
	7th	8th	Subtotal				
Ball	384	380	764		1	44	809
Brookhurst	392	341	733		-	55	788
Dale	475	462	937		-	46	983
Lexington	665	574	1,239		-	43	1,282
Orangeview	297	367	664		-	23	687
Oxford	233	234	467		-	-	467
South	612	611	1,223		-	71	1,294
Sycamore	560	617	1,177		2	90	1,269
Walker	398	429	827		-	22	849
Total Comprehensive	4,016	4,015	8,031		3	394	8,428
Cambridge Virtual Academy	15	21	36		-	-	36
Non-Public School	-	-	-		-	16	16
Polaris	15	32	47		-	2	49
Total Junior High Schools	4,046	4,068	8,114		3	412	8,529
DISTRICT TOTAL							27,768

ANAHEIM UNION HIGH SCHOOL DISTRICT

Business Division

2022/23 MONTHLY ENROLLMENT REPORT**GROWTH vs. DECLINE - MONTH to MONTH COMPARISON
Month 3**

HIGH SCHOOL	Month 2	Month 3	Growth v. (Decline)
Anaheim	2,761	2,747	(14)
Cypress	2,803	2,801	(2)
Katella	2,584	2,586	2
Kennedy	2,086	2,083	(3)
Loara	1,630	1,623	(7)
Magnolia	1,518	1,518	-
Oxford	822	819	(3)
Savanna	1,687	1,679	(8)
Western	1,672	1,663	(9)
Total Senior High	17,563	17,519	(44)

JUNIOR HIGH SCHOOL	Month 2	Month 3	Growth v. (Decline)
Ball	813	809	(4)
Brookhurst	796	788	(8)
Dale	983	983	-
Lexington	1,282	1,282	-
Orangeview	682	687	5
Oxford	468	467	(1)
South	1,299	1,294	(5)
Sycamore	1,270	1,269	(1)
Walker	847	849	2
Total Junior High	8,440	8,428	(12)

Total Comprehensive Schools	26,003	25,947	(56)
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Alternative Education	Month 2	Month 3	Growth v. (Decline)
Anaheim Independent Learning Center	141	143	2
Cambridge Virtual Academy	142	143	1
Gilbert High School	600	621	21
Hope	252	251	(1)
Katella Satellite Independent Study	84	91	7
Kennedy Satellite Independent Study	96	101	5
Nonpublic Schools	43	42	(1)
Polaris High School	146	156	10
Special Education Transition Program	180	178	(2)
Western Independent Learning Center	88	95	7
Total Alternative Ed.	1,772	1,821	49
District Total	27,775	27,768	(7)

ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way – P.O. Box 3520
Anaheim, CA 92803-3520

EDUCATIONAL CONSULTING AGREEMENT

THIS AGREEMENT is made and entered into this (Board Approval Date):

13 th	day of	December	2022
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by and between

Educational Policy Improvement Center <i>dba</i> Inflexion
--

Independent Contractor, hereinafter referred to as “Consultant” and the Anaheim Union High School District, hereinafter referred to as “District.”

WHEREAS the District is in need of special services and advice;

WHEREAS such services and advice are not available at no cost from public agencies;
and

WHEREAS Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. Services to be provided by Consultant:

Inflexion is a nonprofit consulting group based in Eugene, Oregon, that helps educators better equip students for success. They are committed to ensuring every student receives what they need to succeed. Inflexion will provide District administrators with on-one coaching, monthly engagements, implementation guides, virtual breakout sessions, and grab and go resources aligned to transforming schools.

Site/School:	District-wide	Funds (Cost Center):	Educator Effectiveness
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2. List of Other Supportive Staff or Consultants:

N/A

3. Consultant shall commence providing services under this AGREEMENT on:

Date:	January 9, 2023
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and shall diligently perform as specified and complete performance by:

Date:	July 1, 2023
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Consultant shall perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

Access to aggregated, de-identified performance data. Responsiveness of key district leaders.
--

5. District shall pay Consultant the maximum amount of

\$60,000

for services rendered (see item #11 below)

to # of people:	N/A	# hours per day:	N/A	# of days:	N/A
-----------------	-----	------------------	-----	------------	-----

pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
- a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.

- b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

8. This AGREEMENT is not assignable without written consent of the parties hereto.
9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

Portico is a networked community of leaders sharing a commitment to (a) implement systems supporting students developing readiness for college, career, and life; b) build the necessary skills and dispositions to lead systemic change; (c) support each other's efforts by sharing resources and lessons learned; and (d) share an implementation framework to sustain school level efforts over time and potential turnover. These commitments are supported by 5 interrelated services Co-pilot, Counterpart, Blueprint, Toolkit, and Crowdsourcing.

12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Inflexion will serve, through Portico, as a coaching support to ten District Principals.

List any technical support that will need to be supplied by District:

N/A

COMMON-LAW FACTORS (IRS Revenue Rule 87-41)

Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- ☒ **No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- ☒ **No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- ☒ **Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- ☒ **Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- ☒ **Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- ☐ **Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- ☒ **Own Work Hours:** Consultant will establish work hours for the job.
- ☒ **Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- ☒ **Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- ☒ **Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- ☒ **No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- ☒ **Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- ☒ **Business Expenses:** Consultant is responsible for incidental or special business expenses.
- ☒ **Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- ☒ **Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- ☒ **Possible Profit or Loss:** Consultant does these (check valid items):
 - ☒ Hires, directs, pays assistants
 - ☒ Has equipment, facilities
 - ☒ Has a continuing and recurring liability
 - ☒ Performs specific jobs for prices agreed-upon in advance
 - ☐ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- ☒ **Services Available to the General Public** (check valid items):
 - ☒ Maintains an office
 - ☒ Business license
 - ☒ Business signs
 - ☒ Advertises services
 - ☐ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- ☒ **No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

CONSULTANT:	DISTRICT:
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Typed Name of consultant (same as page 1):

Educational Policy Improvement Center dba Inflexion	Anaheim Union High School District
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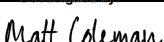
Typed Name/Title of Authorized Signatory:

Typed Name of Assistant Superintendent:

Matt Coleman, CEO	Jaron Fried, Ed.D
-------------------	-------------------

Authorized Signature:

Signature of Assistant Superintendent:

<small>DocuSigned by:</small> 	
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Street Address:

Street Address:

360 E 10 th Avenue Suite 300	501 Crescent Way, P.O. Box 3520
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City, State, Zip Code

City, State, Zip Code

Eugene, OR 97401	Anaheim, CA 92803-3520
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Date:

Date:

11/16/2022	12/14/22
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Mark Appropriately:

Independent/Sole Proprietor:	
Corporation:	501(c)3 corporation
Partnership:	
Other/Specify:	

Social Security Number*

or

Federal Identification Number*

	82-0569407
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*Or, initial below:

<input checked="" type="checkbox"/>	I have completed a new IRS Form W-9 that will be submitted directly to AUHSD Accounting.
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Telephone Number:


E-mail Address:

541-514-9594	contracts@inflexion.org
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If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.

PRINCIPAL/DISTRICT ADMINISTRATOR:

Signature of Principal or District Administrator (sign prior to submitting to District indicating review and approval):

Signature:		Dr. Fried	Date:	11/16/22
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1 AGREEMENT NUMBER: 10001411

2 AMENDMENT #1
3 ANAHEIM UNION HIGH SCHOOL DISTRICT
4 SERVICE AGREEMENT

5 The AGREEMENT entered into June 15, 2022, by and between the
6 Orange County Superintendent of Schools, 200 Kalmus Drive, Costa
7 Mesa, California 92626, hereinafter referred to as SUPERINTENDENT,
8 and the Anaheim Union High School District, 501 North Crescent Way,
9 Anaheim, California 92801, hereinafter referred to as CONTRACTOR, is
hereby amended as follows:

10 1.0 Section 2.0 SCOPE OF WORK shall be amended to read as follows:

11 A. SUPERINTENDENT hereby engages DISTRICT as an independent
12 CONTRACTOR to perform the following described work and DISTRICT
13 hereby agrees to perform said work upon the terms and conditions
14 hereinafter set forth. Specifically, DISTRICT shall provide
15 professional services as described in the "Scope of Services",
16 attached hereto as Exhibits "A" and "A-1" and incorporated by
17 reference herein to this AGREEMENT, for the Division of Educational
18 Services.

19 B. DISTRICT hereby represents and warrants that it has the
20 skills, experience and knowledge necessary to perform in a competent
21 and timely manner the services to be performed under this AGREEMENT,
22 and DISTRICT acknowledges that SUPERINTENDENT shall rely on such
23 representations by DISTRICT. Acceptance by SUPERINTENDENT of the
24 services performed under this AGREEMENT shall not operate as a
25 release of DISTRICT from responsibility for such services. To the
extent DISTRICT assigns the performance of the services to any of

1 its employees, each employee shall, as applicable, hold the proper
2 credentials authorizing him or her to perform such service.

3 2.0 Section 3.0 PAYMENT shall be amended to read as follows:

4 A. SUPERINTENDENT agrees to pay DISTRICT the total sum not to
5 exceed Five hundred sixty-two thousand six hundred fifty dollars
6 (\$562,650.00) for services satisfactorily rendered pursuant to
7 Section 2.0 of this AGREEMENT. Payment shall be made periodically
8 upon satisfactory performance of services identified in Section 2.0
9 of this AGREEMENT and completion and approval of an itemized
10 invoice. DISTRICT'S expenditures shall comply with all applicable
11 provisions of federal, state, and local rules, regulations, and
12 policies relating to administration, use, and accounting for public
13 funds, including, but not limited to, the California Education Code.
14 DISTRICT'S itemized invoice shall provide a detailed description of
15 services provided, dates the services were performed, supported by
16 documentation which shall include, but not be limited to: ledgers,
17 journals, time sheets, invoices, bank statements, canceled checks,
18 receipts, receiving records, and records of services provided.
19 Payment shall be mailed to: Anaheim Union High School District, 501
20 North Crescent Way, Anaheim, California 92803, or at such other
21 place as DISTRICT may designate in writing.

22 B. DISTRICT's billings shall be submitted on SUPERINTENDENT's
23 form, "Expenditure Report", which is attached hereto as Exhibit "B"
24 and incorporated herein by reference to this AGREEMENT. DISTRICT
25 shall submit the Expenditure Report by the following due dates:

1 1. For the period commencing July 1, 2022 and ending
2 December 31, 2023:

3 Quarter 1 & 2: January 31, 2023

4 Quarter 3 & 4: July 31, 2023

5 July 1, 2023 - June 30, 2024

6 Quarter 1 & 2: January 31, 2024

7 Quarter 3 & 4: July 31, 2024

8 July 1, 2024 - June 30, 2025

9 Quarter 1 & 2: January 31, 2025

10 Quarter 3 & 4: July 31, 2025

11 July 1, 2025 - December 31, 2025

12 Quarter 1 & 2: January 31, 2026

13 C. DISTRICT shall not claim reimbursement for food, equipment
14 purchases, or services provided beyond the expiration and/or
15 termination of this AGREEMENT, except as may otherwise be provided
16 under this AGREEMENT.

17 D. SUPERINTENDENT may withhold or delay any payment should
18 DISTRICT fail to comply with any of the provisions set forth in this
19 AGREEMENT.

20 E. The obligation of SUPERINTENDENT under this AGREEMENT is
21 contingent upon the availability of funds furnished by U.S.
22 Department of Education. In the event that such funding is
23 terminated or reduced, this AGREEMENT may be terminated, and
24 SUPERINTENDENT'S fiscal obligations hereunder shall be limited to a
25 pro-rated amount of funding actually received by the SUPERINTENDENT
under the grant. SUPERINTENDENT shall provide DISTRICT written

notification of such termination. Notice shall be deemed given when received by the DISTRICT or no later than three (3) days after the day of mailing, whichever is sooner.

3.0 Except as expressly herein amended, said AGREEMENT shall in all respects be and remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto set their hands.

CONTRACTOR: ANAHEIM UNION HIGH
SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

BY: _____
Authorized Signature

BY: Patricia McCaughey
Authorized Signature

PRINTED NAME: Dr. Jaron Fried

PRINTED NAME: Patricia McCaughey

TITLE: Assistant Superintendent,
Ed. Divisonj

TITLE: Administrator

DATE: 12/14/22

DATE: November 15, 2022

Anaheim UHSD-Building Toward Computer Science Equity and Inclusion Developing an Ecosystem of
Supports (EIR Grant) -Federal-Amend1(10001411)25
Zip5

SCOPE OF SERVICES EXHIBIT "A"

District Actions and Responsibilities

Project Activities: As part of the overall project, district staff, school administrators, 5C's Coaches, and teachers at participating districts and schools will be asked to engage with project activities based on their role, as noted below. These activities are only applicable to **treatment schools**.

District Staff

- a. Identify a primary point of contact and an alternate for all communication between the district and SUPERINTENDENT.
- b. Appoint a district-level data liaison to supply data retrieved from school and/or district-level data management systems annually to the partner organizations. This individual should have access to and be familiar with the requested data (see Appendix).
- c. Attend quarterly virtual progress meetings. If the primary point of contact is unavailable, the alternate or designee will attend as the district's representative.
- d. Nominate an appropriate number of schools to serve as treatment schools; all remaining comprehensive high schools in the district will serve as part of the comparison pool, as requested.
- e. Meet all deadlines to ensure that the reporting process for the grant is timely.
- f. Inform SUPERINTENDENT of any event which could negatively impact or endanger the successful completion of tasks described in this AGREEMENT.
- g. Receive from SUPERINTENDENT and disburse school-level funds and teacher stipends:
 - i. School-level funds in the amount of ten thousand dollars **(\$10,000.00) per year** are provided to treatment schools for expenses in support of grant-related activities (e.g. materials, activities, release time, etc.).
 - Funds must be used in a way that follows the Education General Administrative Regulations (EDGAR) and 2 CFR Part 200 Uniform Administrative, Cost Principles, and Audit Requirements for Federal Awards (CFDA #84.411C).
 - Schools are required to report back to SUPERINTENDENT on how these funds were spent, using [insert exhibit] as a suggested reporting structure.
 - ii. Teacher stipends in the amount of four-thousand, seven-hundred, fifty dollars **(\$4,750.00) per teacher** are provided to participating teachers at treatment schools during their primary year of participation, **upon successful completion of all of the activities listed under the Teachers heading below.**
 - iii. Math Leads will receive an **additional stipend** in the amount of one-thousand, four-hundred dollars **(\$1,400.00) per year**, to continue **participation in all of the activities listed under the Math Leads heading below.**
 - iv. Computer Science Teachers will begin participation in the project during the Spring 2024 semester - prior to their **first full or primary year of participation**. Year 2 math and science Teachers may start mid-year in

Spring 2023, by mutual agreement of SUPERINTENDENT and DISTRICT. **An additional stipend** in the amount of eight-hundred, and fifty dollars (\$850.00) is provided to **computer science teachers who participate in the following activities during Spring 2024**, as well as **year 2 math and science Teachers who may begin participation in the following activities during Spring 2023:**

- Community of Practice (CoP) - (6 hours)
- Evaluation Activities (3 hours)
- v. 5C's Coach stipends in the amount of nine-thousand, seven-hundred, and fifty dollars (\$9,750.00) **per year for the 2022-23 and 2023-24 school years**, and stipends in the amount of seven-thousand, two-hundred, and fifty dollars (\$7,250.00) **for the 2024-25 school year**, are provided to participating 5C's Coaches at treatment schools upon successful completion of all of the activities listed under the 5C's Coaches heading below.
- vi. Educators who have extenuating circumstances that prohibit their attendance at the scheduled synchronous activities will have opportunities to complete alternate engagement activities - to be completed by no later than June 30 of the current school year. Successful completion of the alternate engagement activities will ensure that educators remain eligible to receive their stipends.

School Administrators

- a. **Identify at least one, but up to two, school leader representatives** to lead grant efforts at the school level. This must include at least one site administrator.
- b. **Appoint a school-level point of contact** to assist with direct data collection activities related to the implementation evaluation.
- c. **Establish a Grant Team (GT)** that will be the intervention focal point, receiving professional development and engaging in Communities of Practice focused on computational thinking, the CA MTSS Framework, and the Inflexion Approach (via Portico).
 - i. For the 2022-2023 academic year, the GT will be composed of:
 - One (1) 5C's Coach from each treatment school.
 - The entire Integrated Math I teaching team.
 - Science teachers serving 9th-grade students who voluntarily elect to join the GT.
 - ii. For the 2023-2024 academic year, the GT will be composed of:
 - One (1) 5C's Coach from each treatment school.
 - The entire Integrated Math II teaching team or similar team, serving primarily 10th-grade students, chosen by mutual agreement by DISTRICT and SUPERINTENDENT
 - Science teachers serving 10th-grade students who voluntarily elect to join the GT or similar group, serving primarily 10th-grade students, chosen by mutual agreement by DISTRICT and SUPERINTENDENT
 - One to two Math I Leads from each treatment school, chosen to serve in this capacity amongst Teachers who participated during the 2022-2023 school year.
 - Computer Science Teachers who will join only the GT for purposes of joining only the CoP during Spring 2024.
 - iii. For the 2024-2025 academic year, the GT will be composed of:
 - One (1) 5C's Coach from each treatment school.
 - At least one Computer Science Teacher.

- Math and Science Teachers - optional/voluntary participation option to be determined by mutual agreement between DISTRICT and SUPERINTENDENT at a later date.
 - One (1) to two (2) Math I Leads from each treatment school, continuing to serve in this capacity from the 2023-2024 school year.
 - One (1) to two (2) Math II Leads (or similar based upon mutual agreement) from each treatment school, chosen to serve in this capacity amongst Teachers who participated during the 2023-2024 school year.
- d. Provide **necessary facilities** to carry out the project and evaluation as described.
 - e. Complete **assigned evaluation activities (3 hours)** that may include, but are not limited to, the items described in "Direct Data Collection Activities" below.
 - f. Participate in **monthly Portico coaching sessions** with 5Cs Coaches across all years of project activity (required). This will account for approximately **10 hours per year in Years 1-3**. Administrators will also have on-demand access to the full Portico suite of services (professional learning modules, a resource toolkit, peer coaching sessions, and peer-led webinars).
 - g. Provide **documentation/artifacts of school-level student supports** (ongoing as needed, Years 1-3).
 - h. Meet all deadlines to ensure that the reporting process for the grant is timely.
 - i. Inform SUPERINTENDENT of any event which could negatively impact or endanger the successful completion of tasks described in this AGREEMENT.

5C's Coaches

- a. Participate in the **Grant Team (GT)** that will be the intervention focal point, receiving professional learning and engaging in Communities of Practice focused on computational thinking, the CA MTSS Framework, and transforming the student experience.
- b. Participate in the **Summer EIR Institute (12 hours)**, in which educators will convene in person for professional development, and to begin unit development. Educators will be introduced to the ideas and practices surrounding computational thinking (CT). As an integral part of the institute, educators will have multiple opportunities to collaborate and brainstorm with other members of their teams.
- c. Participate in **Community of Practice (CoP) (12 hours)** to support prototyping and testing of innovations at identified sites, and review data for continuous improvement and iterative innovation design (Years 1-3).
 - i. Each school year of project implementation will include attendance and participation in eight (8) 1-hour virtual CoP meetings organized by SUPERINTENDENT.
 - ii. Educators who are unable to attend the scheduled CoP meetings will attend make-up session(s) as agreed upon with the SUPERINTENDENT team. All sessions must be completed by June 30th of each school year.
- d. **Collaborate with and assist Teacher teams as they develop, implement, and evaluate two (2) CT-infused units (24 hours)** of instruction that meet existing course requirements and expectations. Units will present opportunities to enhance overall student learning by bringing computational thinking (CT) to the forefront of the curriculum and presenting all students with multiple opportunities to build a sense of identity around CT, computer science, and STEM. For each unit, teachers will participate in both a lesson study process and a data drive dialogue session focused on student outcomes.
- e. Complete **assigned evaluation activities (4 hours)** that may include, but are not limited to, the items described in "Direct Data Collection Activities" below.

- f. Participate in **monthly Portico coaching and cohort activities** across all years of project activity (**Years 1-3**). This will account for approximately **20-25 hours per year during the 2022-23, 2023-24, and 2024-25 school years**.

Teachers

- a. Participate in the **Grant Team (GT)** that will be the intervention focal point, receiving professional learning and engaging in Communities of Practice focused on computational thinking, the CA MTSS Framework, and transforming the student experience.
- b. Participate in the **Summer EIR Institute (12 hours)**, in which educators will convene in person for professional development, and begin unit development. Educators will be introduced to the ideas and practices surrounding computational thinking (CT). As an integral part of the institute, educators will have multiple opportunities to collaborate and brainstorm with other members of their teams.
- c. Participate in **Community of Practice (CoP) (12 hours)** to support prototyping and testing of innovations at identified sites, and review data for continuous improvement and iterative innovation design (Years 1-3).
 - i. Each school year of project implementation will include attendance and participation in eight (8) 1-hour virtual CoP meetings organized by SUPERINTENDENT.
 - ii. Educators who are unable to attend the scheduled CoP meetings will attend make-up session(s) as agreed upon with the SUPERINTENDENT team. All sessions must be completed by June 30th of each school year.
- d. **Develop, implement, and evaluate two (2) CT-infused units (24 hours)** of instruction that meet existing course requirements and expectations. Units will present opportunities to enhance overall student learning by bringing computational thinking (CT) to the forefront of the curriculum and presenting **all** students with multiple opportunities to build a sense of identity around CT, computer science, and STEM. For each unit, teachers will participate in both a lesson study process and a data drive dialogue session focused on student outcomes.
- e. Complete **assigned evaluation activities (3 hours)** that may include, but are not limited to, the items described in "Direct Data Collection Activities" below.

Math Leads

- a. Are defined as participating classroom educators who continue engaging in select project activities **beyond their primary year of participation**.
- b. Two (2) participating Integrated Math I Teachers will be selected from each school site to serve as Math Leads after the completion of their primary year of participation, and will continue participation in select project activities during the 2023-24 & 2024-25 school years (Years 2-3).
- c. Two (2) participating Integrated Math II Teachers (or other similar content area) will be selected from each school site to serve as Math Leads after the completion of their primary year of participation, and will continue participation in select project activities during the 2024-25 school year (Year 3).
- d. Participate in the **Grant Team (GT)** that will be the intervention focal point, receiving professional learning and engaging in Communities of Practice focused on computational thinking, the CA MTSS Framework, and transforming the student experience.
- e. Participate in **Community of Practice (CoP) (12 hours)** to support prototyping and testing of innovations at identified sites, and review data for continuous improvement and iterative innovation design (Years 1-3).

- i. Each school year of project implementation will include attendance and participation in eight (8) 1-hour virtual CoP meetings organized by SUPERINTENDENT.
 - ii. Educators who are unable to attend the scheduled CoP meetings will attend make-up session(s) as agreed upon with the SUPERINTENDENT team. All sessions must be completed by June 30th of each school year.
- f. Complete **assigned evaluation activities (3 hours)** that may include, but are not limited to, the items described in "Direct Data Collection Activities" below.

Direct Data Collection Activities (connected to project activities): The SUPERINTENDENT has entered into an AGREEMENT with Educational Policy Improvement Center DBA Inflexion, Inc (Inflexion) to provide professional learning services for site administrators and implementation evaluation services. In order to conduct the implementation evaluation, Inflexion will need to collect data from key stakeholder groups. These groups will be asked to participate in direct data collection based on their school role, as noted below. These data collection activities are only applicable to **treatment schools**.

1. School-Level Point of Contact
 - a. Distribute and collect parent/student consent and assent using materials provided by Inflexion staff.
 - b. Oversee administration of surveys as needed (e.g., provide survey links to students, and teachers).
 - c. Oversee distribution/administration of CT Test for students, as needed.
 - d. Assist in recruitment and scheduling for school-based classroom observations, interviews, and focus groups.
 - e. Assist with and serve as a liaison for school-based project coordination activities (e.g., recruitment and reminders, collecting extant data, etc.).
2. School Administrators (Years 1-3, at the end of the year)
 - a. Participate in Drivers Best Practices Assessment.
 - b. Participate in Coherence Check.
 - c. Participate in annual interviews.
3. 5C's Coaches
 - a. Participate in Drivers Best Practices Assessment (Years 1-3 at the end of the year).
 - b. Participate in Coherence Check (Years 1-3 at the end of the year).
 - c. Complete an annual teacher survey, including a baseline survey and three end-of-year surveys (Years 1–3).
 - d. Participate in annual teacher and/or Grant Team interviews/focus groups, if selected (Years 1–3 at the end of the year).
 - e. Complete event evaluation forms after professional learning activities (Years 1–3, ongoing).
4. Teachers (including Math Leads)
 - a. Complete an annual teacher survey, including a baseline survey and an end-of-year survey for each year of participation (Years 1–3)
 - b. Participate in annual teacher and/or Grant Team interviews/focus groups, if selected (Years 1–3 at the end of the year)
 - c. Allow Inflexion evaluators to conduct annual classroom observations, if selected (Years 1–3 each Spring)
 - d. Complete event evaluation forms after professional learning activities (Years 1–3 ongoing)
5. Students (9th-grade cohort starting in the 2022-23 academic year)

- a. Complete an annual student survey including a baseline survey and an end-of-year survey for each year of participation (Years 1–3)
- b. Participate in annual focus groups, if selected (Years 1–3 at the end of the year)
- c. Complete an annual Computational Thinking Test including a baseline assessment and an end-of-year assessment for each year of participation (Years 1–3)

School/District Level Data (supplied annually): To conduct the implementation and impact evaluations, the district will need to supply the partner organizations with project-specific data, school-level data, and student-level data on an annual basis by January 31st. A preliminary detailed list of school-level and student-level data can be found in the Appendix. These data are applicable to **treatment** and **comparison schools**. Project-specific data are only applicable to **treatment schools**. In addition to the annual school and student-level data pull provided annually in January, the school district will need to provide the following data in the summer of 2022: Student-level data: Unique student identifier, student demographics (school, grade, gender, ethnicity, FRL status, ELL status), and Grade 8 CAASPP Math Score. School-level data: Historical Grade 11 CAASPP Math Scores (2019-2022).

1. Community of Practice Data
 - a. Agendas and meeting schedules
 - b. Documents/artifacts developed as part of the CoP
 - c. Number of hours offered
 - d. Number of hours attended by participants
 - e. Role of attendees
2. Summer EIR Institutes
3. Role Model/Peer to Peer Data
 - a. Usage data for Nepris and/or the If/Then Collection
 - b. Number (count) of mentoring sessions
 - c. Number of hours (duration) of mentoring sessions
4. Student-level Data

Note. Data files will include all students entering the 9th grade in 2022 at treatment and comparison schools. Data will need to be de-identified for comparison group students but may include identifying information for participating students depending on the informed consent. Students enrolled in schools that do not participate in the intervention will be drawn from to create the comparison sample for the impact evaluation.

 - a. Unique Student Identifier
 - b. Student demographics (school, grade, gender, ethnicity, FRL status, ELL status)
 - c. Grade 9-11 student CS & ICT course/pathway enrollment, completion, and performance
 - d. Grade 9-11 student grades in math, science, computer science, and ICT pathway courses
 - e. Grade 8 and 11 CAASPP scores for ELA, math, and science (CAST)
5. School-level data
 - a. School-level demographics (school name, percent of students eligible for FRL, total enrollment, female student enrollment, Latinx student enrollment)
 - b. CS & ICT course/pathway offerings and enrollment (number and list of ICT/CS courses, overall and subgroup enrollment)

- c. LCAP data, CAASPP data, including historical CAASPP data (2012-2022)
- d. List of grant/community partners (both formal and informal) for participating schools, updated annually

Coordination:

To carry out and fulfill the aims of this AGREEMENT, the partner organizations will appoint an appropriate person(s) to represent its organization and to coordinate the implementation of activities. The partner organizations also request a district-level and school-level point of contact to assist with the implementation and impact evaluation activities. The responsibilities of each of these roles are detailed below.

The primary points of contact for the partner organizations are listed below.

Orange County Superintendent of Schools	Educational Policy Improvement Center DBA Inflexion, Inc.	Silvana McCormick DBA Redwood Consulting Collective, Inc.
Holly Steele Administrator, Educational Services hsteele@ocde.us (714) 966-4092	Dr. Jessica Jacovidis Principal Researcher jessica.jacovidis@inflexion.org (541) 246-2643	Dr. Silvana McCormick Executive Director silvana@redwoodconsulting.org (707) 548-9398

School-based Point of Contact: Beyond data sources for the implementation evaluation analyses, Inflexion requests that a Point of Contact at each school be established who will be responsible for assisting in the following evaluation activities:

- Collect and return parent/student consent and assent using materials provided to them by Inflexion staff
- Oversee administration of surveys as needed (e.g., provide survey links to students, teachers)
- Oversee distribution/administration of CT Test for students, as needed
- Assist in recruitment and scheduling for school-based classroom observations, interviews, and focus groups
- Assist in and serve as a liaison for school-based project coordination activities (e.g., recruitment and reminders, collecting extant data, etc.)

District-based Point of Contact: The SUPERINTENDENT has entered into an AGREEMENT with Silvana McCormick DBA Redwood Consulting Collective, Inc. (RCC) to provide impact evaluation services. Additionally, the SUPERINTENDENT has entered into an AGREEMENT with Educational Policy Improvement Center (EPIC) DBA Inflexion to provide implementation evaluation services. To assist us in securing school- and student-level data required for the evaluation, RCC and Inflexion request that a Point of Contact at DISTRICT be established who will be responsible for assisting in the following evaluation activities:

- Serve as the data liaison to supply data retrieved from school and/or district level data management systems annually to the partner organization.
- Report on the *availability* of the requested variables within 3 months of MOU execution.

- Create a unique ID for each student using a formula that is not shared with SUPERINTENDENT, Inflexion, or RCC and ensure that this formula is securely documented and applied annually to all student-level data supplied as part of this project to allow for tracking over time. *Note: this ID number cannot be the student ID that the school or district uses to track students.*
- Supply all requested data in the format requested by RCC annually for the duration of the project, no later than January 31st each year.
- Coordinate with RCC on the most appropriate way to transfer data.
- SUPERINTENDENT and RCC will provide the district data liaison with technical assistance as needed.

Confidentiality and Data Security:

During project activities and evaluation, it is possible that individuals from the participating school district may disclose confidential information that they would not want shared outside the partner organizations. The partner organizations will take all steps necessary to make sure that data are kept confidential. Data will not be shared or discussed with anyone outside of the approved project team members and evaluators and bound by this AGREEMENT.

SUPERINTENDENT, Inflexion, and RCC will follow all applicable federal and state laws that protect student personal information (e.g., FERPA, PPRA), including maintaining appropriate physical, electronic, and procedural safeguards. All data will be stored on secure computer servers accessible only to the approved and trained researchers and authorized staff. All student-level data will be reported in aggregate and summaries may be provided at the school- or district-level, as applicable. At no time will individuals be identified in reports, publications, or presentations. All data will be destroyed in accordance with Department of Education, Education Innovation and Research guidelines after the end of the grant period.

Appendix. Preliminary List of School-Level and Student-Level Variables

Table 1. School-Level Dataset
School Name
Total School Enrollment
Total School Enrollment- number of female students
Total School Enrollment- number of Latinx students
Percent of students eligible for free or reduced-price lunch
List of ICT pathway courses offered
List of CS courses offered
Number of ICT pathway courses offered
Number of computer science courses offered
Total Enrollment in ICT pathway courses
Total Enrollment of female students in ICT pathway courses
Total Enrollment of Latinx students in ICT pathway courses
Total Enrollment in computer science courses
Total number of female students enrolled in computer science courses
Total number of Latinx students enrolled in computer science courses
LCAP data
SPCA data
List of grant/community partners (both formal and informal)

Table 2. Student-Level Dataset
Unique student identifier
School name
Grade level of student
Gender of student
Ethnicity of student
Last reported free or reduced-price lunch program eligibility

Last reported English Language Learner status
Grade 8 English Language Arts CAASPP Scores
Grade 11 English Language Arts CAASPP Scores
Grade 8 Mathematics CAASPP Scores
Grade 11 Mathematics CAASPP Scores
Grade 8 Science (CAST) Scores
Grade 11 Science (CAST) Scores
Computer Science course enrollment*
ICT pathway course enrollment*
Computer Science course completion*
ICT pathway course completion*
Computer Science course grade(s)*
ICT pathway course grade(s)*
Computer Science course grade(s)*
ICT pathway course grade(s)*
Math course grade(s)*
Science course grade(s)*
<i>*Note: Each course should be represented in a separate column. The variable name should include the name of the course.</i>

SCOPE OF SERVICES

EXHIBIT "A-1"

Project Context

1. As part of the overall Education Innovation and Research (EIR) project described in Exhibit A, teachers and students will engage with Pathful to support the exploration of Computer Science-related careers. These activities help to build a more positive computer science identity.
2. The company now known as "Pathful" recently acquired Nepris, which was previously mentioned in Exhibit A.
3. Pathful wraps a full college & career readiness journey around the three core pillars of career to ensure that every student, in every classroom environment, intentionally connects the rapidly changing needs of the world of work with the classroom.
4. Given that the DISTRICT is the end-user for the Pathful product, DISTRICT needs to secure purchase of Pathful subscriptions in place of SUPERINTENDENT.
5. EIR grant funds have been allocated to support the purchase of the Pathful subscriptions.

District Actions and Responsibilities

1. District-Level
 - a. DISTRICT will, following its own internal protocols, secure the purchase of the Pathful subscriptions as described in the attached quote for Anaheim High School, Cypress High School, and Loara High School.
 - b. DISTRICT will facilitate access to the web-accessible Pathful platforms and resolve any concerns with firewall restrictions for students and teachers as necessary and appropriate.
 - c. DISTRICT will invoice SUPERINTENDENT for the cost of the Pathful subscriptions no later than March 30, 2023.
2. Grant Participant Level
 - a. Grant participants will incorporate the use of the Pathful platform into their spring grant-related units of study.
 - b. At the discretion of Site Leadership, grant participants may also incorporate the use of the Pathful platform, as deemed appropriate, into other lessons or units of study.

Superintendent Actions and Responsibilities

1. SUPERINTENDENT will, upon receipt of invoice, reimburse DISTRICT in an amount NTE \$79,650.
2. SUPERINTENDENT will provide training through a Community of Practice meeting, as well as technical assistance upon request, to participating grant educators on the use of the Pathful platform.
3. SUPERINTENDENT will, upon receipt of written request of DISTRICT, coordinate additional virtual training provided by a representative of Pathful above and beyond the support described above in (2).



Order Form

(valid for 30 days)

Customer

Amy Kwon
kwon_a@auhsd.us
Anaheim Union High School District
8132 Walker St.
La Palma, CA 90623
(714) 966-4092

Pathful, Inc.

750 N Saint Paul St Ste 250
PMB 63880
Dallas, TX 75201-3206
E: ar@pathful.com
P: 888-908-4924
F: 828-348-1770

Order No

NV3430C3F3

Date

10/13/2022

Pathful, the complete college and career readiness system, helps students decide what they want to be, what they need to learn, and who they need to know to prepare for life beyond the classroom. Now, one place to get college & career awareness, planning, exploration and live connections for a more insightful, impactful and meaningful experience.

SITE PURCHASE AND SUBSCRIPTION SERVICES

Subscription period of 36 months beginning: 12/30/1899

Software License Type	Description	Qty	Unit Price	Amount
Pathful Explore + Pathful Connect Bundle 1601-2000 students	Licensing includes unlimited access to Pathful Explore + Pathful Connect for all teachers and students within each campus/building site. 3 Years: Loara High School	1	\$9,500.00	\$9,500.00
Pathful Explore + Pathful Connect Bundle 2501+ students	Licensing includes unlimited access to Pathful Explore + Pathful Connect for all teachers and students within each campus/building site. 3 Years: Anaheim High School, 3 Years: Cypris High School	2	\$10,000.00	\$20,000.00
	*****			*****
	Annual Fees			\$29,500.00
	FEES FOR 36 MONTHS			\$88,500.00
DISCOUNT	Partnership Discount - paid up front pricing for 3 years			-\$8,850.00
FINAL TOTAL				\$79,650.00

SUBSCRIPTION TERMS, CONDITIONS, AND POLICIES:

The Pathful Connect Terms of Use (available at <http://nepris.com/terms>) and the Pathful Connect Privacy Policy (available at <http://nepris.com/privacy>) are fully incorporated by reference into this Order Form. Customer's subscription to and use of the Pathful Connect platform is subject to all such terms, conditions, and policies as in effect from time to time.

The Pathful Explore and Pathful Junior Terms of Use (available at <https://www.virtualjobshadow.com/resources/terms/>) and the Pathful Explore and Pathful Junior Privacy Policy (available at <https://www.virtualjobshadow.com/resources/policy/>) are fully incorporated by reference into this Order Form. Customer's subscription to and use of the Pathful Explore and/or Pathful Junior platforms is subject to all such terms, conditions, and policies as in effect from time to time.

TECHNOLOGY REQUIREMENTS:

Customer is responsible for making available to users the necessary technology required to access Pathful Connect, Pathful Explore, and other Pathful goods and services. To participate, users will need to have the following:

System Requirements

- An internet connection – broadband wired or wireless (4G/LTE)
- Speakers and a microphone – built-in, USB plug-in and wireless
- A webcam or HD webcam - built-in or USB plug-in
- If using in a classroom setting, projector and screen to display to the class

Supported Operating Systems

- Mac OS X
- Windows 10
- Chromebook
- iOS and Android mobile devices

Supported Browsers - Google Chrome, Safari, Firefox, Microsoft Edge

PAYMENT AND SALES TERMS:

- All fees are in US Dollars and exclude any applicable sales taxes, which are Customer's sole responsibility.
- Payment terms are net 30 (thirty) days from receipt of invoice.
- Subscription fees will be invoiced annually up to 30 (thirty) days prior to the renewal date. If Customer does not want to renew for an additional subscription period, Customer must notify Pathful in writing before the renewal date.
- If this Order Form covers Services with a subscription term of two years or more, each one-year period will be invoiced separately, payable as set forth above.
- For the avoidance of doubt, invoicing or payment frequency will not modify or diminish the full amount of fees payable under this Order Form, and Customer remains responsible for payment of the full amount set forth as total fees payable above regardless of the invoicing or payment frequency.
- Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection and may result in immediate termination of Services.
- All fees paid are nonrefundable, and goods and services cannot be decreased during an applicable subscription service term.
- Customer shall not transfer or assign any of the goods and services or on this Order Form.
- Customer is responsible for providing complete and accurate contact and billing information, and failure to provide, update or advise Pathful of such information will not waive or diminish Customer's obligations under this Order Form.

INVOICING INFORMATION:

Invoicing Contact Name:	
Invoicing Email Address:	
Invoicing Mailing Address:	

By signing this Order Form, I represent and warrant that the information provided by me on this form is true and accurate and that I am authorized to sign on behalf of Customer and bind Customer to the terms, conditions, and obligations of this Order Form, including any terms, conditions, and obligations of any documents attached to this Order Form or terms or otherwise incorporated by reference. I acknowledge and agree that, by signing below, this Order Form establishes and represents a binding agreement between Customer and Pathful for Customer to receive delivery of the goods and services listed above and to pay the total fees listed above.

☐ My organization requires a Purchase Order (PO). The PO number for this order is _____.

☐ My organization does *not* require a PO.

The terms of this Order Form shall prevail over the terms of any Purchase Order issued by Customer. Pathful reserves the right to reject or rescind any signed Order Form that is not received within 30 (thirty) days from the above date of this Order Form.

AGREED AND ACCEPTED FOR AND ON BEHALF OF CUSTOMER BY:

Signature: _____

Name: _____

Title: _____

Date: _____



Education Innovation and Research
Building Toward Computer Science Equity and Inclusion: Developing an Ecosystem of Supports

EXPENDITURE REPORT

Exhibit "B"

Return completed report form to:
Gfernandez@ocde.us

District
Address
Address

Check Quarter for this report:
☐ Quarter 1 & 2 Due January 31, (Year)
☐ Quarter 3 & 4 Due July 31, (Year)

CATEGORY	CURRENT YEAR APPROVED BUDGET	ACTUAL EXPENDITURES			
		QUARTER 1 & 2 July 1 - Dec 31, (Year)	QUARTER 3 & 4 Jan 1 - June 30, (Year)	Year-to Date Total Expenditures	Remaining Current Year Allocation
1000 Certificated Salaries				-	-
2000 Classified Salaries				-	-
3000 Employee Benefits				-	-
4000 Books & Supplies				-	-
5000-5999 Services and Other Operating				-	-
7000 Indirect Charges (*See note below)				-	-
Indirect Rate: %				-	-
Totals	-	\$ -	\$ -	\$ -	\$ -

Submit Expenditure Report with a copy of a general ledger. See MOU for a list of acceptable documentation. An Expenditure Report must be submitted even if there were no expenditures in the Quarter.

* **INDIRECT COST RATE FOR YEAR** __: Per CDE approved indirect rate.

I certify that the expenditures reported above have been made, and that this project has been conducted in accordance with applicable laws, regulations, and program guidelines, and that the full records of receipts and expenditures have been maintained and are available for audit. All signatures are required.

Coordinator Name and Title	Phone Number	Coordinator Signature	Date
		X	
Fiscal Services Name and Title	Phone Number	Fiscal Services Signature	Date
		X	

Submit Budget and Expenditure Invoice with required back-up documentation of reported expenses to Gfernandez@ocde.us

ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way – P.O. Box 3520
Anaheim, CA 92803-3520

EDUCATIONAL CONSULTING AGREEMENT

THIS AGREEMENT is made and entered into this (Board Approval Date):

13 th	day of	December, 2022	
------------------	--------	----------------	--

by and between

Orange County United Way

Independent Contractor, hereinafter referred to as "Consultant" and the Anaheim Union High School District, hereinafter referred to as "District."

WHEREAS the District is in need of special services and advice;

WHEREAS such services and advice are not available at no cost from public agencies;
and

WHEREAS Consultant is specially trained, experienced, and competent to provide the special services and advice required; and

WHEREAS such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

1. Services to be provided by Consultant:

Orange County United Way will provide work-based learning experiences to AUHSD students, including providing staff required, planning the agenda for the event, delivering the event, and providing transportation. Orange County United Way offers a variety of work-based learning experiences, including industry site visits, classroom speakers, and mentorship opportunities.

Site/School:	District	Funds (Cost Center):	Strong Workforce Grant
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2. List of Other Supportive Staff or Consultants:

None

3. Consultant shall commence providing services under this AGREEMENT on:

Date:	December 13, 2022
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and shall diligently perform as specified and complete performance by:

Date:	July 31, 2023
-------	---------------

Consultant shall perform said services as an independent contractor and not as an employee of the District. Consultant shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result is to be accomplished.

4. District shall prepare and furnish the following information to Consultant, upon request, such information as is reasonably necessary to the performance of Consultant to this AGREEMENT:

District will coordinate student recruitment of work-based learning events.

5. District shall pay Consultant the maximum amount of

\$25,000

for services rendered

to # of people:	200 students	# hours per day:	8	# of days:	20
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pursuant to this AGREEMENT. Payment shall be made 15 to 30 days after receipt of invoice. Consultant shall submit an invoice to District.

6. District may at any time for any reason terminate this AGREEMENT. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Consultant. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
7. Consultant agrees to and shall hold harmless and indemnify District, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:
- a. Liability for damages for death or bodily injury to person, injury to property, or any other loss, damage, expense sustained by Consultant or any person, firm, or corporation employed by Consultant upon or in connection with the services called for in this AGREEMENT except for liability for damages referred to above which result from the sole negligence or willful misconduct of District, its officers, employees, or agents.

- b. Any injury to or death of persons or damage to property, sustained by any persons, firm, or corporation, including the District, arising out of, or in any way connected with the services covered by this AGREEMENT, whether said injury or damage occurs either on or off school district property, except for liability for damages which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

Consultant, at Consultant's expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, or liability and shall pay or satisfy any judgment/lawsuit reimbursement that may be rendered against the District, its officers, agents, or employees in any action suit, or other proceedings as a result thereof.

8. This AGREEMENT is not assignable without written consent of the parties hereto.
9. Consultant and assistants shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including Worker's Compensation.
10. Consultant, if an employee of another public agency, certifies that Consultant shall not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to the AGREEMENT.
11. The following is a brief description of what will be achieved by Consultant as a result of this AGREEMENT:

The consultant will plan and deliver work-based learning events, including professional starter kits, industry site tours, classroom speakers, and workplace mentoring. AUHSD will take the lead in recruitment and enrollment of students in such listed work-based learning events and activities. Please see Exhibit A.

12. What are the technical reasons Consultant is being hired as an Independent Contractor rather than an employee?

Orange County United Way has access to a variety of business partners through its leadership in Orange County. In addition, United Way can provide the necessary staff to deliver these events.

List any technical support that will need to be supplied by District:

Access to projector, projector screen and AV equipment.

COMMON-LAW FACTORS
(IRS Revenue Rule 87-41)

Mark all items that are true for the intended Consultant (if completing on-line, double click the box to mark):

- ☒ **No Instructions:** The consultant will not be required to follow explicit instructions to accomplish the job.
- ☒ **No Training:** The consultant will not receive training provided by the employer. The consultant will use independent methods to accomplish the work.
- ☒ **Work Not Essential to the Employer:** The employer's success or continuation does not depend on the services of the consultant.
- ☒ **Right to Hire Others:** The consultant is being hired to provide a result and will have the right to hire others for actual work, unless otherwise noted.
- ☒ **Control of Assistants:** Assistants hired at consultant's discretion; consultant responsible for hiring, supervising, paying of assistants.
- ☒ **Not a Continuing Relationship:** If frequent, will be at irregular intervals, on call, or whenever work is available.
- ☒ **Own Work Hours:** Consultant will establish work hours for the job.
- ☒ **Time to Pursue Other Work:** Since specific hours are not required, consultant may work for other employers simultaneously, unless otherwise noted.
- ☒ **Job Location:** Consultant controls job location, under district discretion, whether on employer's site or not.
- ☒ **Order of Work:** Consultant, rather than employer, determines order or sequence of steps in performance of work.
- ☒ **No Interim Reports:** Only specific pre-determined reports defined in the consulting agreement.
- ☒ **Basis of Payment:** Consultant paid for services rendered, if applicable (see Agreement #4); total compensation set in advance of starting the job.
- ☒ **Business Expenses:** Consultant is responsible for incidental or special business expenses.
- ☒ **Tools and Equipment:** Consultant furnishes the identified tools and equipment needed for the job.
- ☒ **Significant Investment:** Consultant can perform services without using the employer's facilities. Consultant's investment in own trade is real, essential, and adequate.
- ☒ **Possible Profit or Loss:** Consultant does these (check valid items):
 - ☒ Hires, directs, pays assistants
 - ☒ Has equipment, facilities
 - ☒ Has a continuing and recurring liability
 - ☒ Performs specific jobs for prices agreed-upon in advance
 - ☒ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Work for Multiple Employers:** Consultant may perform services for more than one employer simultaneously, unless otherwise noted.
- ☒ **Services Available to the General Public** (check valid items):
 - ☒ Maintains an office
 - ☒ Business license
 - ☒ Business signs
 - ☒ Advertises services
 - ☒ Lists services in Business Directory
 - ☐ Other (explain) _____
- ☒ **Limited Right to Discharge:** Consultant not subject to termination as long as contract specifications are met, unless otherwise noted (see Agreement #5 and #11).
- ☒ **No Compensation for Non-Completion:** Responsible for satisfactory completion of job; no compensation for non-completion.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed:

CONSULTANT:	DISTRICT:
--------------------	------------------

Typed Name of consultant (same as page 1):

Orange County United Way	Anaheim Union High School District
---------------------------------	---

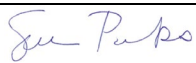
Typed Name/Title of Authorized Signatory:

Typed Name of Assistant Superintendent:

Susan Parks, President & CEO	Jaron Fried, Ed.D
------------------------------	-------------------

Authorized Signature:

Signature of Assistant Superintendent:

	
---	--

Street Address:

Street Address:

18012 Mitchell South	501 Crescent Way, P.O. Box 3520
----------------------	--

City, State, Zip Code

City, State, Zip Code

Irvine, CA 92614	Anaheim, CA 92803-3520
------------------	-------------------------------

Date:

Date:

10/28/22	12/14/22
----------	----------

Mark Appropriately:

Independent/Sole Proprietor:	
Corporation:	
Partnership:	
Other/Specify:	501(c)(3) Non-Profit Corporation

Social Security Number*

or

Federal Identification Number*

	33-0047994
--	------------

*Or, initial below:

<input checked="" type="checkbox"/>	I have completed a new IRS Form W-9 that will be submitted directly to AUHSD Accounting.
-------------------------------------	---

Telephone Number:


E-mail Address:

949.263.6169	SueP@UnitedWayOC.org
--------------	----------------------

If a company/corporation is being approved, the signature must be that of a responsible person. Typed company/corporation/individual's name must be identical to that on page 1.

PRINCIPAL/DISTRICT ADMINISTRATOR:

Signature of Principal or District Administrator (sign prior to submitting to District indicating review and approval):

Signature:		Date:	10/10/22
------------	---	-------	----------

Scott Reindl

Career Exposure Proposals At-A-Glance



Youth Career Connections Industry Site Visit

TOTAL COST: \$7,381

Students understand the latest trends in five industries by exploring professions. Students will combine their CTE classroom skills and industry site visits and to learn how to prepare and compete for the 21st century workforce.

Half Day
Event

During
School

CTE
Students

Continuing
Program



25-30
Students
Served



Youth Career Connections Corporate Classroom Speaker

TOTAL COST: \$3,400

Students engage with corporate professionals in a classroom setting to learn about the attitudes and skills needed in order to adapt and thrive in the workforce.

Full Day
Event

During
School

CTE
Students

Continuing
Program



150-200
Students
Served



Youth Career Connections Workplace Mentorship

TOTAL COST: \$7,670

Through this full-immersion program, high school juniors will begin to build their professional starter kit. During the four week (20 hours/week) program students will engage in hands-on career exploration experiences.

4-Week
Program

Flexible
Timeframe

11th Grade
CTE
Students

Continuing
Program



1-5
Students
Served



Youth Career Connections Professional Starter Kit

TOTAL COST: \$7,024

Students will engage in a two-part series to build their professional starter kit. Through this innovative program, students gain professional etiquette to successfully secure a job.

2-Day
Program

During
School

All
Students

Continuing
Program



25-50
Students
Served



Youth Career Connections Career & Life Prep Academy

TOTAL COST: \$6,441

The summer academy provides students with the tools and support they need to excel in their future college and career goals. This immersive opportunity allows students to connect with industry professionals and hear from community partners.

3-Week
Program

During
Summer

All Grades

Continuing
Program



5-10
Students
Served



[Please click here to find full
program descriptions.](#)

All activities include OCUW Staff Time in their budget breakdowns. Staff Time includes the following:

- Coordinating meetings, speakers, event logistics, food, etc.
- Participant communication (email, phone calls, texts, etc.)
- Substitute teacher and transportation costs
- Photography, videography, & other media-related costs

College Exploration Proposals At-A-Glance



Destination Graduation College Prep Academy

TOTAL COST: \$6,088

This summer academy provides high school seniors with the tools and support they need as they prepare for their college goals. Students will hear from a college counselor who covers topics about the college application process, financial aid, and the college student experience.

3-Week
Program

During
Summer

All 11th-
12th Grade
Students

Continuing
Program



5-10
Students
Served



Destination Graduation College-Level Up Series

TOTAL COST: \$3,700

Students and their parents will gain a greater understanding of college and/or financial aid options. Workshops in this series are designed to help students and their parents prepare for college.

1-Week
Program

After
School

All
Students &
Parents

Continuing
Program



100-200
Students
Served



e-Mentorship Program Class of 2023

TOTAL COST: \$3,032

In this eight-session mentorship program, students will receive one-one support on key elements for their last academic year in high school to boost their self-confidence and thrive with a growth mindset once they graduate.

6-Month
Program

After
School

All 12th
Grade
Students

Continuing
Program



5-10
Students
Served

All activities include OCUW Staff Time in their budget breakdowns. Staff Time includes the following:

- Coordinating meetings, speakers, event logistics, food, etc.
- Participant communication (email, phone calls, texts, etc.)
- Substitute teacher and transportation costs
- Photography, videography, & other media-related costs



[Please click here to find full program descriptions.](#)

Memorandum of Understanding

This Memorandum of Understanding is between the Anaheim Union High School District (AUHSD or District) and Cypress College/North Orange County Community College District (CC/NOCCCD).

1. Statement of Purpose:

This MOU defines the terms and conditions under which AUHSD may invoice Cypress College for equipment and student transportation costs for field trips related to the coordination of the Magnolia Cybersecurity Career Pathway Program during the 2022-23 school year. Cypress College will utilize funds from the California CCAP STEM Pathways Program in Cybersecurity grant to pay these invoices. The estimated amount for these purchases and costs is \$9,564 (see Exhibit A).

2. Duration of the MOU

The MOU will become effective as of the date of the signing by the final signatory below and be in effect until June 30, 2023. The following terms and conditions shall be incorporated in their entirety where applicable.

3. Services

AUHSD will pay for equipment purchases and student transportation costs for field trips related to the coordination of the Magnolia Cybersecurity Career Pathway Program and will invoice Cypress College for expenses approved by Cypress College during the 2022-23 school year.

4. Invoice and Payments:

AUHSD will invoice CC/NOCCCD periodically in arrears for actual salary and benefit costs incurred during the previous billing period. CC/NOCCCD will pay invoices within thirty (30) days of receipt.

5. Indemnification:

AUHSD shall defend, indemnify and hold CC/NOCCD, its officers, employees and agents harmless from any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of the Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of AUHSD, its officers, agents or employees.

CC/NOCCCD shall defend, indemnify, and hold AUHSD, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims of injury or damages are caused by or result from the negligent or intentional acts or omissions of

CC/NOCCCD, its officers, agents or employees.

6. Insurance:

NOCCCD shall insure its activities in connection with the work under this agreement and obtain, keep in force and maintain insurance as follows:

- a. General Liability Insurances, including Government Codes and Errors and Omissions Coverage with a combined single limits of one million dollars (\$1,000,000) each occurrence. If the above insurance is written on a claims-made form, it shall continue for three years following termination of this Agreement. The insurance shall have a retroactive date of placement prior to coinciding with the effective date of the Agreement.

It is expressly understood, however, that the coverage and limits referred to under a above shall not in any way limit the liability of District. The coverage required under a of this Article shall include AUHSD as an additional insured. Such provision shall apply only in proportion to and to the extent of negligent acts or omissions of the Contractor, its officers, employees or agents. CC/NOCCCD will furnish to the District with certificates of insurance evidencing compliance with all requirements. Certificates shall provide for thirty (30) days (ten days for non-payment of premium) advance written notice to District of any material modification, change or cancellation ob the above insurance coverage.

7. Termination:

Any party may terminate the Agreement for any reason. In the event of such termination, the party seeking to terminate this agreement shall give written notice in advance no later than February 1 of the preceding school year with an effective date no sooner than the following July 1 to the other party. CC/NOCCCD shall reimburse AUHSD for the portion of the selected teacher's cost incurred for services provided to CC/NOCCCD through its effective date of termination.

8. No Third Party Rights

Nothing in the Agreement is intended to make any person or entity who is not signatory to the agreement a third-party beneficiary of any right created by the Agreement or by operator of law.

9. Dispute Resolution

Any dispute arising regarding the interpretation or implementation of the Agreement, including any claims for breach of the Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be in Orange County, California and any enforcement of the arbitrator's decision shall be brought to Superior Court of Orange County, California.

10. Attorney's Fees

If any action brought by a party to enforce the terms of the Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs, including the reasonable value of any services provided by in-house counsel. The reasonable value of services provided by in-house counsel shall be calculated by applying an hourly rate commensurate with prevailing market rates charged by attorneys in private practice for such services.

11. Notices

Any written notification required hereunder shall be personally served or mailed by certified mail, return receipt requested, to the following:

For CC/NOCCCD: NOCCCD
Vice Chancellor, Educational Services and Technology
1830 W. Romneya Dr.
Anaheim CA 92801

For Anaheim Union High School District
Assistant Superintendent Educational Services
501 Crescent Way
Anaheim, CA 92803

12. Entire Agreement

The Agreement constitutes the entire agreement and understanding between CC/NOCCCD and AUHSD and supersedes all prior written or oral agreements with respect to subject matter herein. Any modification to the Agreement must be made in writing and signed by the authorized representatives of CC/NOCCCD and AUHSD.

13. Governing Law

The laws of the State of California shall govern the Agreement

The Parties agree to the terms of this MOU, which have been approved by the Board of Trustees of the Anaheim Union High School District.

On behalf of AUHSD

Dated: 12/14/22

By: _____
Jaron Fried, Ed.D.
Assistant Superintendent, Education

On behalf of NOCCCD

Dated: _____

By: _____

W. Cherry Li-Bugg, PhD
Vice Chancellor, Educational Services and
Technology

Exhibit A – Estimate for Expenses under Cypress College / AUHSD MOU
Magnolia High School Cybersecurity Career Pathway
2022-2023

Equipment:

75" LED Television	\$1,150
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Field Trips:

Transportation for (1) Cypress College events, 82 students/each (2 buses, 16 hours/each @ \$76 per hour)	\$2,432
Substitute Teachers (2 teachers @ \$160 per day, 1 day total)	\$320

Transportation for (1) Field Trips, 82 students/each (2 buses, 16 hours/each @ \$76 per hour)	\$2,432
Substitute Teachers (2 teachers @ \$160 per day, 1 day/each)	\$320

Lunch (82 lunches @ \$10/each)	\$820
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Professional Development:

Substitute Teachers for Cybersecurity Curriculum Development (9 teachers @ \$160 per day, 1 day)	\$1,440
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Student Events:

STEAM-A-Palooza Projects	\$400
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Cyber Olympics	\$250
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Total	\$9,564
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IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

SALES CONTRACT

CONTRACT #122564

October 17, 2022

EXHIBIT QQ

CUSTOMER

Amie Maya
Anaheim Union High School District
501 Crescent Way
Anaheim, CA 92801

RENEWAL INFO

Salesperson	Account #	Quote #	Renewal period
Amanda Palumbo	A12-817005	817005-2022-002-2	Nov 26, 2022 – Nov 26, 2025

PAYMENT PLAN

	Amount	Invoice date
Year 1	\$6,210 (50%)	November 26, 2022
Year 2	\$3,105 (25%)	November 26, 2023
Year 3	\$3,105 (25%)	November 26, 2024
TOTAL	\$12,420	

Price valid until November 26, 2022

ACCEPTANCE OF SALES CONTRACT

This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

AUTHORIZED SIGNATURE

DATE

11/3/2022



IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

RENEWAL QUOTE

QUOTE # 817005-2022-002-2
DATE: SEPTEMBER 13, 2022

TO:

Amie Maya
Anaheim Union High School District
501 Crescent Way
Anaheim, CA 92801

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Amanda Palumbo	A12-817005	November 26, 2022 – November 26, 2025	November 26, 2022

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades K-12: 400 students) Subject: Math <i>K-8 math licenses include complimentary access to IXL's universal screener</i>	\$13,800.00	\$13,800.00
1	Multi-year discount <i>Unlimited instructor accounts included</i>	-\$1,380.00	-\$1,380.00

SUBTOTAL	\$12,420.00
SALES TAX	—
SHIPPING & HANDLING	—
TOTAL DUE	\$12,420.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](#) or go to <http://www.ixl.com/po-upload> and enter quote # 817005-2022-002-2. For international accounts, we can accept wire transfers for an additional fee.



TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND IXL LEARNING ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF SERVICE, WHICH ARE INCORPORATED BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF IXL LEARNING.

1. **PRICING:** The quoted purchase price of the license is valid through the "Price valid until" date on page 1. This price is not binding on IXL unless you have accepted it by sending us an executed Sales Contract by that date.
2. **PAYMENT:** If IXL decides to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. IXL licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

The full invoice amount must be paid either by check or by credit card. We accept Visa, MasterCard, American Express, and Discover.

All checks should be mailed to:

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

Credit card payments may be made by phone at (855) 255-8800.

Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.

3. **CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.
4. **LICENSES:** IXL grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our websites Terms of Service. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend, and hold us harmless for any claims arising out of or related to their use of IXL Learnings website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by IXL. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

If an individual who has an IXL account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individuals account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Childrens Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.

5. **PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.

6. DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:

- a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE," AND WITH ALL FAULTS. IXL EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT.
- b. IXL MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (v) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.
- c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.
- d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM IXL OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.

Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.

- 7. LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT IXL SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA, OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTHS FEES.
- 8. SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.
- 9. ARBITRATION:** You agree that any dispute or claim you may have against IXL arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient, or lacks jurisdiction over you.
- 10. GOVERNING LAW:** The Sales Contract and the relationship between you and IXL are governed by the laws of the State of California without regard to conflict of law provisions.
- 11. ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Service by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by IXL.

SCHEDULE A

STUDENT IN NONPUBLIC SCHOOL UNDER EC 56030
Regular School Year 2022-2023

STUDENT	DOB	GRADE	BOARD APPROVAL DATE	NONPUBLIC SCHOOL	TOTAL CONTRACT COST*
2223 – 291	07/21/2010	7	12/13/2022	Speech and Language Development Center	\$75,000
2223 – 292	10/01/2009	7	12/13/2022	Speech and Language Development Center	\$100,000

SCHEDULE A

**STUDENT IN NONPUBLIC SCHOOL UNDER EC 56030
Addendum Regular School Year 2022-2023**

STUDENT	DOB	GRADE	BOARD APPROVAL DATE	NONPUBLIC SCHOOL	TOTAL CONTRACT COST*
2223 - 231	09/16/2002	13	12/13/2022	Speech and Language Development Center	\$105,000

Instructional Materials Submitted for Adoption

Tuesday, December 13, 2022

November 18, 2022 - December 13, 2022

Curriculum	Basic/ Suppl.	Course Name (Number)	Grade	Title	Publisher
English	Suppl.	English 2, (EN200)	10	<i>Fahrenheit 451</i>	Hill and Wang
English	Suppl.	English 11, (EN300) English 12, (EN400)	11-12	<i>The Fall of the House of Usher</i>	Capstone
English	Suppl.	English 8, (EN800)	8	<i>Jane Eyre</i>	Penguin Random House
English	Suppl.	English 3, (EN300)	11	<i>Poe Stories and Poems</i>	Candlewick Press
English	Suppl.	English 4, (EN400)	12	<i>The Vanishing Half</i>	Riverhead Books
English	Suppl.	English 3, (EN300)	11	<i>Uncomfortable Conversations with a Black Man</i>	Flatiron Books
Science	Suppl.	Science, (Multiple)	7-12	<i>The Boy Who Harnessed the Wind</i>	Scholastic Inc.

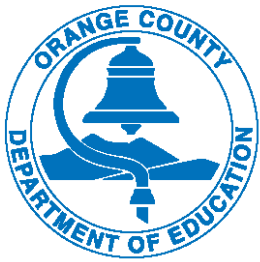
Instructional Materials Submitted for Display
Tuesday, December 13, 2022
December 14, 2022 - January 19, 2023

Curriculum	Basic/ Suppl.	Course Name (Number)	Grade	Title	Publisher
Dual Enrollment	Basic	Criminal Investigation (CE5561)	9-12	<i>Criminal Investigation 12th Edition</i>	Cengage
Dual Enrollment	Basic	Intermediate Chinese 3 (WL5003)	9-12	<i>New Practical Chinese Reader, 3rd edition</i>	Beijing Language and Culture University Press
Dual Enrollment	Basic	Introduction to Travel Careers (TBD)	9-12	<i>Tourism: The Business of Hospitality and Travel, 6th Edition</i>	Pearson

1. Magnolia High School: Choir (46 students, 16 male, 30 female)
Adviser/Lead Chaperone: Alan Garcia (male)
Chaperone: Aaron Yim (male), Vanessa Fogelquist (female), Laura Gonzales (female)
Lisa Price (female), and Martha Key (female)

To: San Diego, CA
Dates: April 13, 2023 to April 15, 2023
Purpose: Choir performance and educational tour
Expenses: ASB/Club Fundraisers- registration, meals, transportation, accommodations,
substitutes
Parent/Student- registration, meals, transportation, accommodations

Number of school days missed for this trip: 2
Number of school days missed previously: 0
Total number of days missed by this group: 2



DATE: October 31, 2022

TO: Michael B. Matsuda, Superintendent, Anaheim Union High School District

FROM: Nicole Savio Newfield, Administrator, Student Achievement and Wellness

SUBJECT: Williams Settlement Legislation 1st Quarter Report

I am pleased to provide the first quarter Williams Settlement Legislation report for the 2022-23 fiscal year. This report represents activity conducted by the Orange County Department of Education (OCDE) during July, August, and September 2022. California Education Code section 1240(2)(H) requires this report to be provided to your Board at a regularly scheduled meeting held in accordance with public notification requirements.

FIRST QUARTER REPORT

Instructional Material Reviews

- Three reviews were conducted from August 25 – 26, 2022. Results are enclosed.

School Site Facility Reviews

- Three reviews were conducted from September 13 – 15, 2022. Results are enclosed.

Uniform Complaint Procedures (UCP)

- OCDE requested data regarding uniform complaints related to instructional materials, facility conditions, and teacher vacancies or misassignments received during the fourth quarter.
- No complaints were filed in your district during the period of April through June 2022.

Upcoming Quarter

- Uniform Complaint Procedure reporting

If you have any questions regarding this report, please contact me at (714) 966-4385 or nsavio@ocde.us.

On behalf of Dr. Al Mijares, County Superintendent of Schools, thank you for your diligent efforts to address the Williams Settlement Legislation requirements.

NSN:ag

Enclosure

c: Al Mijares, Ph.D., County Superintendent of Schools
Roxanna Hernandez, Coordinator of Learning and Development

**ORANGE COUNTY
DEPARTMENT
OF EDUCATION**
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 432-1916
www.ocde.us

AL MIJARES, Ph.D.
County Superintendent
of Schools

**ORANGE COUNTY
BOARD OF EDUCATION**
MARI BARKE
TIM SHAW
LISA SPARKS, PH.D.
JORGE VALDES, Esq.
KEN L. WILLIAMS, D.O.



Orange County Department of Education
Educational Services Division

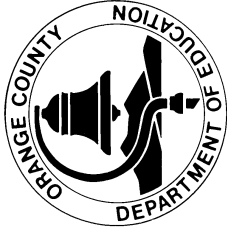
**Williams Settlement Legislation
1st Quarter Report
Anaheim Union High School District
2022-23**

INSTRUCTIONAL MATERIALS

Schools were reviewed to determine the sufficiency of textbooks and instructional materials.¹

School	Review Date	Textbook/Instructional Materials Insufficiencies	Subject	Grade	Room	Materials Needed	Correction Date
Ball Junior High	August 26, 2022	NONE					
Polaris High	August 25, 2022	NONE					
Savanna High	August 25, 2022	NONE					

¹"Sufficient textbooks and instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the core subject areas of mathematics, science, history-social science, and English language arts, including the English language development component of an adopted program. Middle and high schools include foreign language and health.



Orange County Department of Education
Educational Services Division

**Williams Settlement Legislation
1st Quarter Report
Anaheim Union High School District
2022-23**

FACILITIES

Schools were reviewed to determine safety, cleanliness, and functionality of facilities. Any deficiencies were reported to school administrators for remediation.²

School	Review Date	Room/Area	Facility Conditions Identified
Ball Junior High	September 13, 2022		
Polaris High	September 14, 2022		
Savanna High	September 15, 2022	Throughout Campus	Tall cabinets not anchored to the wall
Savanna High	September 15, 2022	Room 28 - Computer Lab	Light switch sparks when turning off and on
Savanna High	September 15, 2022	Room 28 - Computer Lab	Multiple cords running across the entryway (trip hazard)
Savanna High	September 15, 2022	Room 54	6 full light fixtures not working

Respectfully submitted,

Nicole Savio Newfield

Nicole Savio Newfield, Administrator
Student Achievement and Wellness

10/31/2022

Date

²Districts and schools are not required to report corrections to the Orange County Department of Education.

Research Subaward Agreement Amendment			
Pass-Through Entity (PTE)		Subrecipient	
CSU Fullerton Auxiliary Services Corporation		Entity Name	Anaheim Union High School District
1121 N. State College Boulevard Fullerton, California 92831-3014		Address including City, State, Zip+4 (Country, if non-US)	501 Crescent Way Anaheim, California 92831
Dr. Jennifer Goldstein		Principal Investigator	Michel Matsuda
PTE Federal Award No: CSUF ASC #50-1728-20		Amendment No: 2	Federal Awarding Agency: Stuart Foundation #2020-3218.2
Project Title: Leadership Education for Anaheim Union High School District Action Research Program			
Subaward Period of Performance: Start Date: Aug 1, 2020 End Date: Jul 31, 2023		Amount Funded This Action: \$ 0.00	Subaward No: S-7386
Effective Date of Amendment: Aug 1, 2022	Total Amount of Federal Funds Obligated to Date: 		Subject to FFATA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Amendment(s) to Original Terms and Conditions This Amendment revises the above-referenced Research Subaward Agreement as follows:			
Action: CSU Fullerton Auxiliary Services Corporation is amending the Leadership Education for Anaheim Union High School District Action Research subaward #S-7386 with Anaheim Union High School District as follows: Overall subaward remains at \$37,000. Rebudgeting balances as follows: 1) Stipend for Book Writing, remaining at \$10,000. Conditional if a stipend is not awarded, can transfer to travel budget. 2) Increasing Substitute Costs, from \$12,000 to \$18,750. 3) Adding Hospitality, from \$0.00 to \$7,000 4) Adding Travel, from \$0.00 to \$1,250 5) Eliminating MindKind Consultant, from \$15,000 to \$0.00. All other terms and conditions remain the same.			
All other terms and conditions of this Subaward Agreement remain in full force and effect.			
By an Authorized Official of PTE:		By an Authorized Official of Subrecipient:	
Name: Charles D. Kissel Date: Title: Executive Director, CSU Fullerton Auxiliary Services Corporation		Name: Brad Jackson Date: Title: Assistant Superintendent, Human Resources	

Board of Trustees
December 13, 2022

Page 1 of 7

1. Resignations/Retirements, effective as noted:

McGill, Paul	Resignation	11/30/22
Montrella, John	Resignation	12/23/22

2. Employment:

A. Teacher(s)/Probationary:

		<u>Column</u>	<u>Step</u>
Jimenez, Denise	11/28/22	3	2

B. Teacher(s)/Temporary:

		<u>Column</u>	<u>Step</u>
Barber, Todd	12/5/22	4	7
Bolainez, Luz	11/28/22	2	1
Gray, Kevin	11/28/22	3	1
Ellis, Sean	11/28/22	3	1
Nguyen, Taylor	12/23/22	4	7

C. Day-to-Day Substitute Teacher(s) with authorization to teach in subject areas where they have adequate preparation, effective as noted:

Alexander, Chrissie	11/8/22
Anderson, Christopher	11/10/22
Dinh, Amy	11/28/22
Emmerson, Talin	11/10/22
Gonzalez, Raul	11/30/22
Jordan, Rachael	11/16/22
Lam, Anthony	11/9/22
Medina, Carolina	12/5/22
Medrano, Angel	10/21/22
Nayar, Ani	11/9/22
Nguyen, Alysia	11/2/22
Nguyen, Anton	11/9/22
Nguyen, Dung	10/31/22
Olseon, Jayme	11/28/22
Park, Andrew	12/6/22
Romo, Humberto	12/2/22
Ruvalcaba, Rogelio	11/28/22
Sava, Inna	11/29/22
Truong, Loc	12/6/22
Uhles, Karen	11/29/22
Velasco, Giovanni	11/10/22
Weber, Christopher	11/14/22
Yoon Jayme	11/28/22

D. Day-to-Day Substitute SLP(s), effective as noted:

Villmer, Paula	12/2/22
----------------	---------

Human Resources Division, Certificated Personnel

Board of Trustees
December 13, 2022

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E. Administrator Salary Placements, effective as noted:

		<u>Range</u>	<u>Step</u>
Bishop, Brandon	12/5/22	30	3
GASELPA Program Specialist			

F. Administrator Substitute, on an if and as needed basis, at the noted authorized salary per day, effective as noted:

Diribe, Haig	\$690	11/28/22
Hoshi, Ron	\$690	11/28/22

3. Extra Service Compensation:

A. Additional Salary, for an extra period of coverage to be paid tenthly and based on the individual's salary for 2022-23, effective as noted: (General Funds)

Flynn, Jamey	11/28/22
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B. Bilingual Authorization Stipend, to be paid to the following individual(s) for an earned Bilingual Cross-cultural Language and Academic Development (BCLAD) or equivalent certification, effective as noted:

Bolainez, Luz	11/21/22
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D. EL Coordinator, for the 2022-2023 year, for the following individual, to be paid in the amount indicated, one half at the end of each semester. (Title III Funds)

Wunder, Ayla	\$600
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E. LEAD Co-Instructor Stipend, for the term of the LEAD Program, for the following individual(s), to be paid in an amount not to exceed \$4,500, per co-instructed semester. (General Funds)

Jackson, Brad

4. Volunteer Employee Aides, with coverage by Workers' Compensation Insurance, effective as noted:

Acevedosanchez, Aquetzali	11/23/22
Blood, Thomas	11/9/22
Case, Rebecca Jean	12/2/22
Dorsey, Daniel	12/3/22
Espinoza, Alondra	11/28/22
Garcia, Bryan	11/17/22
Guzman, Cindy	12/2/22
Hank, Rose	11/9/22
Larsen, Tomoko	11/21/22
Moreno Rodriguez, Miguel	10/27/22
Ruizdesantos, Ma Angelina	12/1/22
Rumbogonzalez, Elixsandra	11/16/22
Sadsad, Noelle	11/21/22

Human Resources Division, Certificated Personnel

Board of Trustees
December 13, 2022

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Sanchez, Angela	11/30/22
Santos Pacleb, Rosyl	12/1/22
Sullivan, Nikki	11/19/22
Weis, Jaime	12/1/22
Wolf, Cameron	11/15/22

5. Extra Service Assignments, employment effective as noted:

Classified:

	<u>Salary</u>	<u>Term</u>	<u>Effective</u>
<u>Anaheim</u>			
Calderon, Martin Journalism	\$1,551.50	1 st Semester	8/8/22
Garcia, Befael Band, Assistant	\$1,749.50	1 st Semester	8/8/22
Papandrea, Christina Dance, Assistant	\$1,749.50	1 st Semester	8/8/22
Vega Maciel, Roberto Drill	\$2,996	1 st Semester	8/8/22
Zendejas, Sandy Cheer	\$1,499.50	1 st Semester	8/8/22
<u>Cypress</u>			
Ahumada-Trujillo, Maria Wrestling, Asst./Lower Level	\$3,688	Season	11/1/22
Castillo, Jennica Basketball, Asst./Lower Level	\$3,688	Season	11/1/22
Castillo, Joanne Basketball, Asst./Lower Level	\$3,688	Season	11/1/22
Mauldin, Adam Wrestling, Assistant	\$3,688	Season	11/1/22
Norris, Darin Wrestling	\$4,621	Season	11/1/22
Reyes, Julia Water Polo, Asst./Lower Level	\$3,328	Season	11/1/22
Rivera, Nathaniel Basketball	\$4,621	Season	11/1/22
Roeser, Nadine Basketball, Asst./Lower Level	\$3,688	Season	11/1/22

Human Resources Division, Certificated Personnel

Board of Trustees
December 13, 2022

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Thoma Lundberg, Jon Wrestling	\$4,621	Season	11/1/22
Woiemberghe, Nicole Soccer	\$3,688	Season	11/1/22
<u>Dale</u> Ibarra, Paloma Drama	\$1,225.50	1 st Semester	8/8/22
<u>Katella</u> Aguilar, Nancy Color Guard	\$5,992	1 st Semester	8/8/22
Banales, Andre Water Polo, Asst./Lower Level	\$3,328	Season	8/1/22
Donnelly, Samuel Water Polo, Asst./Lower Level	\$3,328	Season	11/1/22
Garcia, Daniel Drill	\$5,992	1 st Semester	8/8/22
Goossens, Kristen Soccer	\$3,688	Season	11/1/22
Leanza, Daniel Soccer	\$3,688	Season	11/1/22
Marin, Lawrance Soccer, Asst./Lower Level	\$3,328	Season	11/1/22
Morrill, Kathrine Cheer	\$5,992	1 st Semester	8/8/22
Morrill, Katherine Cheer	\$5,992	2 nd Semester	1/9/23
Morrill, Kathrine Dance	\$4,090	1 st Semester	8/8/22
Ochoa, Margaret Dance, Assistant	\$3,499	1 st Semester	8/8/22
Parga, Vincent Wrestling	\$4,621	Season	11/1/22
Pliego, Jose Filiberto Soccer, Asst./Lower Level	\$3,328	Season	11/1/22
Valero, Alberto Soccer, Asst./Lower Level	\$1,664	Season	11/1/22

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Vazquez, Isaac Band, Assistant Director	\$3,499	1 st Semester	8/8/22
Vazquez, Isaac Band, Jazz	\$1,689	1 st Semester	8/8/22
Walden, Elizabeth Golf	\$3,328	Season	8/8/22
Wilson, David Basketball, Asst./Lower Level	\$3,688	Season	11/1/22
Zarza, Miguel Soccer, Asst./Lower Level	\$1,664	Season	11/1/22
<u>Kennedy</u> Harvey, Jalen Band	\$100	1 st Semester	8/8/22
Matthews, Kylie Accompanist	\$905	2 nd Semester	1/9/23
Kuhl, Douglas Dance	\$1,749	1 st Semester	8/8/22
Smith, Madison Cheer	\$2,996	1 st Semester	8/8/22
<u>Loara</u> Arias, Eduardo Soccer, Assistant	\$3,328	Season	11/1/22
Hughes, Carol Accompanist	\$298.65	1 st Semester	8/8/22
Moreno De Jesus, Daniel Wrestling, Assistant	\$3,688	Season	11/1/22
<u>Magnolia</u> Aguilera Jr., Robert Basketball, Assistant	\$3,688	Season	11/1/22
Barnett, Xavier Basketball	\$4,621	Season	11/1/22
Chavez, Uriel Wrestling, Assistant	\$3,688	Season	11/1/22
Covarrubias, Shawnee Basketball, Assistant	\$3,688	Season	11/1/22

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Garcia, Alyssa Soccer, Assistant	\$3,328	Season	11/1/22
Gonzalez, Allan Wrestling, Assistant	\$3,688	Season	11/1/22
Guerrero, Jocelyne Basketball, Assistant	\$3,688	Season	11/1/22
Jones Jr., Erland Soccer	\$3,688	Season	11/1/22
Leon, Juan Wrestling	\$4,621	Season	11/1/22
Luna, Gerasmio Wrestling	\$4,621	Season	11/1/22
Miranda, Misael Soccer, Asst./Lower Level	\$3,328	Season	11/1/22
Moreno, Miguel Soccer, Assistant	\$3,328	Season	11/1/22
Orozco, Michael Soccer	\$3,688	Season	11/1/22
Serrano, Diego Soccer, Asst./Lower Level	\$3,328	Season	11/1/22
Tello, Damian Basketball	\$4,621	Season	11/1/22
Velasco, Wilfredo Soccer, Assistant	\$3,328	Season	11/1/22
Villalobos, Earl Basketball, Assistant	\$3,688	Season	11/1/22
Williams Jr., Nathan Basketball, Assistant	\$3,688	Season	11/1/22
<u>Orangeview</u> Arcos, Marco Basketball	\$2,737	2 nd Quarter	10/17/22
Key, Martha Accompanist	\$344.50	1 st Semester	10/28/22
<u>Oxford</u> Clark, Samuel Tennis	\$2,737	2 nd Quarter	10/24/22

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Douthat, Randall Tennis, Assistant	\$3,328	Season	8/8/22
<u>Savanna</u> Coss, Jorge Baseball, Asst./Lower Level	\$3,688	Season	11/1/22
Garcia, Miguel Soccer, Asst./Lower Level	\$3,328	Season	11/1/22
Nakamura-Robinson, Tanner Cheer	\$2,996	1 st Semester	8/8/22
<u>South</u> Berry, Andrea Yearbook	\$1,225.50	1 st Semester	8/8/22
<u>Sycamore</u> Key, Martha Accompanist	\$689	1 st Semester	8/8/22
<u>Walker</u> Key, Martha Accompanist	\$689	1 st Semester	8/8/22
<u>Western</u> Leal, Larry Softball	\$4,621	Season	2/6/23
Redlawsk, Madison Dance, Assistant	\$3,499	1 st Semester	8/8/22

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EXHIBIT YY

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1. **Retirements/Resignations/Terminations, effective as noted:**

	<u>Location:</u>	<u>Effective</u>
Dam, Trang Business Technician	Business Services Department	12/01/2022
Em, Nirom Campus Safety Aide	Anaheim High School	11/18/2022
Gomez, Lisa Bus Driver	Transportation Department	06/30/2023
Gonzales, Derrick Campus Safety Aide	Brookhurst Jr. High School	11/17/2022
Huaman, Rosa Food Services Assistant I	Kennedy High School	11/02/2022
Jabbar, Alkamalee Board Member	Board of Trustees	12/08/2022
Laris, Josefina Secretary – Registrar/Records (Bilingual)	Dale Jr. High School	03/02/2022
Lyon, Natalie Instructional Assistant – Behavioral Support	Sycamore Jr. High School	12/01/2022
Reaves, Terance Instructional Assistant – Behavioral Support	Kennedy High School	12/09/2022
Sazo, Cynthia Instructional Assistant – Behavioral Support	Hope School	11/18/2022
Steele, Jocelyn Instructional Assistant – Behavioral Support	Anaheim High School	11/23/2022
Yu, Michael Technology Services Technician	Education Information Technology Department	11/15/2022

2. **Employment, effective as noted:**

	<u>Range/Step:</u>	<u>Effective:</u>
Permanent Employees:		
Ahrens, Danny Instructional Assistant – Behavioral Support	51/07	11/28/2022
Anguiano, Cynthia Campus Safety Aide	41/03	12/05/2022

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Benitez, Jocelyn Office Assistant – Bilingual	47/04	11/28/2022
Bolivar, Alejandra Family and Community Engagement Specialist	59/03	12/01/2022
Cardenas, Christina Campus Safety Aide	41/07	11/14/2022
Gonzalez-Feig, Kathleen Instructional Assistant – Behavioral Support	51/01	12/07/2022
Henry, Jason Instructional Assistant – Behavioral Support	51/01	12/05/2022
Hijazi, Mashaal Instructional Assistant – Behavioral Support	51/01	11/09/2022
Hurtado, Jennifer College and Career Readiness Specialist	51/04	11/28/2022
Mendoza Avilez, Noemi School Community Liaison	47/04	11/29/2022
Ortiz, Jason Family and Community Engagement Specialist	59/01	11/28/2022
Park, Julia Family and Community Engagement Specialist	59/03	11/29/2022
Perry, Ana College and Career Readiness Specialist	51/03	11/14/2022
Rahmany, Masud Bus Driver	55/03	12/05/2022
Renteria, Jorge Instructional Assistant – Behavioral Support	51/01	11/14/2022
Salas, Tiffanie Secretary – School Support	51/01	12/12/2022
Sandoval, Marguerite Instructional Assistant – Behavioral Support	51/01	11/15/2022
Soto, Denisse Instructional Assistant – Behavioral Support	51/04	12/05/2022
Tagle, Veronica Instructional Assistant – Specialized Academic Instruction	43/01	11/28/2022

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Promotions:

Araya, Isaac Food Services Assistant II	49/05	11/14/2022
Kneeskern, Ana Instructional Assistant – Behavioral Support	51/03	12/06/2022
Peralez, Daniel Equipment Operator	53/01	11/28/2022
Perez, Kenny Community Schools Manager	12/04	11/17/2022
Uresti, Daniel Family and Community Engagement Specialist	59/01	11/14/2022

Substitute Employees:

Castro, Albert Substitute Auditorium Operations Technician	53/01	11/15/2022
Cisneros, Elena Substitute Auditorium Operations Technician	53/01	11/15/2022
Drake, Howard Substitute Auditorium Operations Technician	53/01	11/15/2022
Em, Nirom Substitute Campus Safety Aide	41/03	11/19/2022
Em, Nirom Substitute Custodian	48/01	11/19/2022
Fierro, Jaime Jr. Substitute Auditorium Operations Technician	53/01	11/15/2022
Guerrero, Isaiah Substitute Auditorium Operations Technician	53/01	11/15/2022
Gutierrez, Brandon Substitute Auditorium Operations Technician	53/01	11/15/2022
Meeboon, Iss Substitute Bus Driver	55/01	12/05/2022
Quintanilla, Eddie Substitute Auditorium Operations Technician	53/01	11/15/2022
Reyes, Gerardo Substitute Auditorium Operations Technician	53/01	11/15/2022

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Tran, Caroline
AVID Tutor

\$16.00/Hr.

11/17/2022

3. **Workability, current minimum wage or stipend of \$256 effective as noted:**
(Workability Grant Funds)

Effective

Adair, David	11/14/2022
Alonzo, Alexandra	11/28/2022
Apodaca, Anthony	12/05/2022
Burke, Riley	11/10/2022
Cortez, David	11/10/2022
Cortez, Elizabeth	11/10/2022
La Curan, Anjeanette	12/01/2022
Lopez, Osvaldo	11/10/2022
Mc Elrath, Terrell	11/28/2022
Olivares, Richard	11/10/2022
Pham, Jimmy	11/27/2022
Pineda, Alberto	11/10/2022

4. **Food Service Student Workers**

Effective

Albayati, Aya	11/18/2022
Ly, Calista	11/10/2022
Rodriguez, Christopher	12/05/2022