BOARD OF TRUSTEES
ANAHEIM UNION HIGH SCHOOL DISTRICT
501 N. Crescent Way, P.O. Box 3520
Anaheim, California 92803-3520
www.auhsd.us

NOTICE OF REGULAR MEETING

Date: November 8, 2024

To: Annemarie Randle-Trejo, P.O. Box 3520, Anaheim, CA 92803-3520
Jessica Guerrero, P.O. Box 3520, Anaheim, CA 92803-3520
Katherine H. Smith, P.O. Box 3520, Anaheim, CA 92803-3520
Brian O'Neal, P.O. Box 3520, Anaheim, CA 92803-3520
Ron Hoshi, P.O. Box 3520, Anaheim, CA 92803-3520

Orange County Register, 1920 Main Street, Suite 225, Irvine, CA 92614
Anaheim Bulletin, 1920 Main Street, Suite 225, Irvine, CA 92614
Los Angeles Times, 2300 E. Imperial Highway, El Segundo, CA 90245
Event News, 216 Main Street, Seal Beach, CA 90740

You are hereby notified that a regular meeting of the
Board of Trustees of the Anaheim Union High School District
is called for

Thursday the 14th day of November 2024

Individuals requesting interpretation should contact the executive assistant to the superintendent at morales_p@auhsd.us by 5:00 p.m. on Tuesday, November 12, 2024, to allow reasonable arrangement to ensure interpretation services.

Closed Session-3:15 p.m.
Regular Meeting-6:00 p.m.

Michael B. Matsuda
Superintendent

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES
Agenda
Thursday, November 14, 2024
Closed Session-3:15 p.m.
Regular Meeting-6:00 p.m.

As a courtesy to the community, members of the public may observe the meeting by livestream on the District's YouTube channel at https://bit.ly/2KEiCDA.

Individuals requesting interpretation should contact the executive assistant to the superintendent at morales_p@auhsd.us by 5:00 p.m. on Tuesday, November 12, 2024, to allow reasonable arrangement to ensure interpretation services.

Some items on the agenda of the Board of Trustees' meeting include exhibits of supportive and/or background information. These materials are also posted with the meeting agenda on the District website, www.auhsd.us, at the same time that they are distributed to the Board of Trustees.

In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at morales_p@auhsd.us by 5:00 p.m. on Tuesday, November 12, 2024, to allow for reasonable arrangements to ensure accessibility to the meeting.

We respectfully acknowledge that the Anaheim Union High School District is located on the ancestral land of the Gabrielino/Tongva people. We gratefully acknowledge those on whose ancestral homelands we gather, as well as the diverse and vibrant Native communities who make their home here today.

1. **CALL TO ORDER-ROLL CALL** ***ACTION ITEM***

2. **ADOPTION OF AGENDA** ***ACTION ITEM***

3. **PUBLIC COMMENTS, CLOSED SESSION ITEMS** ***INFORMATION ITEM***

   This is an opportunity for community members to address the Board of Trustees on closed session agenda items only. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of three minutes; each topic is limited to a total of 20 minutes. Board members cannot immediately respond to public comments, as stated on the speaker request form.

4. **CLOSED SESSION** ***ACTION/INFORMATION ITEMS***

   The Board of Trustees will meet in closed session for the following purposes:

   4.1 To consider matters pursuant to Government Code Section 54957: Public employee performance evaluation, superintendent.

4.2 To consider matters pursuant to Government Code Section 54956.9(d)(2): Conference with legal counsel, anticipated litigation (one matter, Government Code Section 54956.9 (e)(3)).

4.3 To consider matters pursuant to Government Code Section 54957.6: Conference with labor negotiators Mr. Matsuda, Dr. Fried, Dr. Nien, and Mr. Jackson regarding negotiations and contracts with the American Federation of State, County and Municipal Employees (AFSCME), Anaheim Personnel and Guidance Association (APGA), Anaheim Secondary Teachers Association (ASTA), California School Employees Association (CSEA), Mid-Managers Association (MMA), and Anaheim Military Instructors Union (AMIU).

4.4 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release/appointment/reassignment.

4.5 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2024-25-03. **[CONFIDENTIAL]**

4.6 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2024-25-04. **[CONFIDENTIAL]**

4.7 To consider matters pursuant to Government Code Section 54957: Public employee discipline/dismissal/release, HR-2024-25-05. **[CONFIDENTIAL]**

4.8 To consider matters pursuant to Government Code Section 54956.9(d)(2): Conference with legal counsel, anticipated litigation (two confidential student/former student matters).

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT *INFORMATION ITEMS*

5.1 ***Reconvene Meeting***

The Board of Trustees will reconvene into open session.

5.2 ***Pledge of Allegiance and Moment of Silence***

Student Representative to the Board of Trustees Erin Baek will lead the Pledge of Allegiance to the Flag of the United States of America and provide a moment of silence.

5.3 ***Closed Session Report***

The clerk of the Board of Trustees will report actions taken during closed session.

6. RECOGNITIONS *INFORMATION ITEMS*

6.1 ***Perfect Attendance Awards***

The Anaheim Union High School District values and appreciates perfect attendance of employees. It has become the District's tradition to recognize and applaud, on an annual basis, staff members who have perfect attendance.

Consequently, a Red Apple Award will be presented to each employee of the District with perfect attendance for the 2023-24 year. A Gold Apple Award will be presented to each employee with three consecutive years of perfect attendance.

Congratulations to staff who have earned this coveted recognition as indicated on the exhibit. **[EXHIBIT A]**

6.2 ***Kindness Matters Awards***

Celebrating kindness is a valued quality and a priority of the Board of Trustees. It is acknowledged that even the smallest acts of kindness by a single person have the power to change the lives of our students and community. With this in mind, the Board of Trustees began this recognition in 2011 honoring students, parents, District employees, and community members for their acts of kindness. All individuals recognized were nominated by a student, staff member, or community member and selected by the Kindness Matters Committee.

The Board of Trustees will honor the following individuals:

Name	Position	School Site
Ivonne Bayron	Food Service Assistant	Gilbert High School
Than Le Church	Community Member	Orangeview Junior High School
Wendy Criner	Teacher	Western High School
Sarah Hamilton	Parent	Savanna High School
Amor Hernandez	Interpreter/Translator	Anaheim High School
Brenna Jimenez	Teacher	Western High School
Nereyda Martinez	Parent	Anaheim High School
Erik McCall	JROTC Instructor	Kennedy High School
Bob Moonswami	ROP Teacher	Savanna High School
Roslynn Pryor	Teacher	Western High School
Katheryn Rusk	Teacher	Western High School
Kamari Smith	Student	Magnolia High School
Michelle Steggel	Community Member	Kennedy High School and Walker Junior High School
Peggy Sue Sutherland	Health Technician	Western High School

7. **REPORTS** ***INFORMATION ITEMS***

7.1 ***Student Representative's Report***

Erin Baek, student representative to the Board of Trustees, will report on student activities throughout the District.

7.2 ***Student Speakers***

Any Anaheim Union High School District student in the audience who wishes to speak to the Board of Trustees may do so at this time. Students wishing to address the Board of Trustees should complete a student speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Students wishing to speak at this time are limited to three minutes. Board members cannot immediately respond to student comments, as stated on the speaker request form. Students may also choose to speak during the Public Comment section of the agenda instead of at this time; however, they may only speak once per topic during the meeting.

7.3 ***Reports of Associations***

Officers present from the District's employee associations will be invited to address the Board of Trustees.

7.4 ***Parent Teacher Student Association (PTSA) Report***

PTSA representatives present will be invited to address the Board of Trustees.

8. **PUBLIC COMMENTS, OPEN SESSION ITEMS** ***INFORMATION ITEM***

Opportunities for public comments occur at the beginning of each agenda item and at this time for items not on the agenda. Persons wishing to address the Board of Trustees should complete a speaker request form, available on the information table, at the back of the room, and submit it to the executive assistant prior to the meeting. Each speaker is limited to a maximum of three minutes; each topic or item is limited to a total of 20 minutes. Board members cannot immediately respond to public comments, as stated on the speaker request form.

9. **ITEMS OF BUSINESS**

EDUCATIONAL SERVICES

9.1 ***School-Sponsored Student Organizations*** ***ACTION ITEM***

Background Information:
The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:
The following schools have submitted school-sponsored student organization applications:

9.1.1 Gender Sexuality Alliance (GSA), Cypress High School **[EXHIBIT B]**
9.1.2 Literacy for Youth, Cypress High School **[EXHIBIT C]**
9.1.3 GHS Sports Club, Gilbert High School **[EXHIBIT D]**
9.1.4 Gilbert Lab "Gil Lab," Gilbert High School **[EXHIBIT E]**
9.1.5 Asian American Pacific Islander Awareness (AAPIA), Katella High School **[EXHIBIT F]**
9.1.6 Anti-Sexual Harassment, Assault, and Abuse (ASHAA), Katella High School **[EXHIBIT G]**
9.1.7 KTV Knightly News, Katella High School **[EXHIBIT H]**
9.1.8 Link Crew Leadership, Katella High School **[EXHIBIT I]**
9.1.9 HOSA NOCROP, Kennedy High School **[EXHIBIT J]**

Budget Implication:
Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Staff Recommendation:
It is recommended that the Board of Trustees approve the school-sponsored organization applications.

RESOLUTIONS

9.2 ***Resolution No. 2024/25-B-07, Close General Obligation Bond (GOB) Election 2014, Series 2019, Fund 2127*** ***ACTION ITEM***
(Roll Call Vote)

Background Information:
It has been determined that the GOB Election 2014, Series 2019, Fund 2127 is no longer required for the special purposes established by the District. The funds have been fully utilized, and the accounts are no longer needed.

Current Consideration:
The resolution seeks to close the GOB Election 2014, Series 2019, Fund 2127. This action will terminate the fund at the Orange County Treasurer's Office, preventing any further transactions.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
It is recommended that the Board of Trustees adopt Resolution No. 2024/25-B-07, by a roll call vote. **[EXHIBIT K]**

9.3 ***Resolution No. 2024/25-E-10, Day of the Special Educator*** ***ACTION ITEM***
(Roll Call Vote)

Background Information:
Day of the Special Educator is a day observed throughout the nation to recognize the anniversary of the signing of the nation's first federal special education law by Gerald R. Ford on December 2, 1975. National Special Education Day was first celebrated in 2005, and that year marked the 30th anniversary of the Individuals with Disabilities Education Act (IDEA).

Current Consideration:
The District will acknowledge Day of the Special Educator, December 2, 2024, and will encourage all staff to celebrate the students, families, and educators who ensure that students with disabilities have equal access to a free and appropriate public education.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
It is recommended that the Board of Trustees adopt the Resolution No. 2024/25-E-10, by a roll call vote. **[EXHIBIT L]**

BUSINESS SERVICES

9.4 ***Agreement, Alliance of Schools for Cooperative Insurance Programs*** ***ACTION ITEM***

Background Information:
The District has elected to discontinue Lincoln Life Assurance Company (Lincoln Life) as the carrier for the District's employer-paid Basic Term Life and Accidental Death and

Dismemberment, as well as the District's Voluntary Supplemental Life carrier for all health benefit eligible employees, Board Members, and Personnel Commissioners.

Current Consideration:
The decision to move the employer-paid and voluntary life insurance policies, for all health benefit eligible employees, Board Members, and Personnel Commissioners, to Voya Financial (VOYA), through the Alliance of Schools for Cooperative Insurance Programs' (ASCIP) benefits pool, is a result of competitively marketing the program. The change will provide enhanced basic term life insurance coverage for certificated and classified employees at a lower rate, including a one-time opportunity for an employee and their spouse to enroll in supplemental coverage for up to the Guaranteed Issue without evidence of insurability, even if previously waived. As a member of an insurance pool, the risk is shared with all members which helps decrease risk for any one member and more stable rates.

In addition to offering a lower rate, the change from Lincoln Life to ASCIP/VOYA is estimated to save the District $35,227, annually. The change to ASCIP/VOYA will be effective January 1, 2025, and subject to automatic annual renewals up to five years upon approval from the assistant superintendent, Business. The agreement will be signed following Board approval.

Budget Implication:
The premium is expected not to exceed $205,000. (Health and Welfare Fund)

Staff Recommendation:
It is recommended that the Board of Trustees approve the change to Voya Financial, by means of the Alliance of Schools for Cooperative Insurance Programs' benefits pool, for the District's life insurance plans. **[EXHIBIT M]**

EDUCATIONAL SERVICES

9.5 ***Challenge of Instructional Materials*** ***ACTION ITEM***

Background Information:
District library materials are considered non-adopted instructional materials pursuant to Board Policy 7901.01 and Regulation 7901.01-R. Such materials are subject to challenge in accordance with Board Policy 7901.02, Challenge of Instructional Materials. The purpose of the challenge regulations is to ensure that students are provided with educational materials, which are (1) the most effective available in support of the objectives of each adopted course of study; (2) consistent with community standards; and (3) appropriate to the secondary level.

Current Consideration:
The District recently received a challenge to non-adopted library material. Pursuant to policy and regulation, the District constituted a Challenge Committee composed of various stakeholders from our school sites and community to review the challenged book, research related materials, and ultimately make a recommendation to the Board whether to retain or remove the book from the school library. After considering the report of the Challenge Committee, the Board of Trustees shall make a decision as to the final disposition of all challenged instructional materials.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
It is recommended that the Board of Trustees adopt the recommendation of the Challenge Committee. **[EXHIBIT N]**

9.6 ***Agreement, Kopius, Inc.*** ***ACTION ITEM***

Background Information:
The District has created an extensive library of reports that extends the reporting in our student information systems, Aeries. Staff have recently expanded report offerings from traditional, columnar reports to interactive data visualizations using Microsoft Power BI.

Current Consideration:
The District has been working with Microsoft to identify a Power Bi partner to assist with any skill gaps staff may have in implementing data visualization reports. Staff met with multiple partners to review work samples and rates. Kopius, Inc. provided competitive rates and a body of work with Fortune 500 companies in multiple verticals. Services will be provided December 1, 2024, through March 31, 2025.

Budget Implication:
The cost is not to exceed $10,000. (General Fund)

Staff Recommendation:
It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT O]**

9.7 ***Affiliation Agreement, Poke Wars*** ***ACTION ITEM***

Background Information:
Anaheim's Innovative Mentoring Experience (AIME) is a District program, which provides mentoring and internships to District students from a variety of business, corporate, and community partners. District students benefit from these experiences, which help them prepare for the demands of college and career in an authentic environment.

Current Consideration:
The District would like to enter into an agreement for affiliation with Poke Wars, who will be participating in the AIME internship program during the 2024-25 year. The agreement describes the roles and responsibilities of the business partner and the District in implementing the internship program. Services are being provided November 1, 2024, through October 31, 2027.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
It is recommended that the Board of Trustees ratify the agreement. **[EXHIBIT P]**

9.8 ***Membership, Accrediting Commission for Schools, Western Association of Schools and Colleges (WASC)*** ***ACTION ITEM***

Background Information:
The accreditation process is managed by WASC, which is responsible for authorizing a school's certification. Accreditation is vital to a school's certification, as it is required for its courses and diplomas to be recognized by colleges and universities. Students of schools that

do not receive accreditation will not have their coursework accepted by institutions of higher education.

Current Consideration:
School districts are required to pay an annual WASC membership fee for all school sites seeking candidacy or accreditation. Each school site is granted a term of accreditation by WASC and must complete a WASC self-study review prior to the conclusion of their term of accreditation. An invoice for annual membership fees has been received for the following school site for the period of August 7, 2024, through June 30, 2025.

Cambridge Virtual Academy Accreditation through 2025

Budget Implication:
The annual installment for the 2024-25 year is $1,230, per school site. The annual installment for the 2023-24 year was $1,190, per school site. (General Fund)

Staff Recommendation:
It is recommended that the Board of Trustees approve payment of the annual membership fees.

HUMAN RESOURCES

9.9 ***Public Hearing, Board of Trustees' Appointment/ Reappointment of Personnel Commission Member*** ***INFORMATION ITEM***

Background Information:
The Personnel Commission of the Anaheim Union High School District is composed of three members that apply the rules and principles of the merit system, pursuant to Education Code requirements. Each commissioner is appointed for a three-year term that expires on December 1 of the third year. The commissioners' terms are staggered. According to the Education Code and Personnel Commission rules, the Board of Trustees appoints one of the three commission members. The term of the current Board of Trustees' appointed Personnel Commission Member, Mr. Paul Andresen, expires on December 1, 2024. Therefore, the Board of Trustees must appoint, or reappoint, a member for the new three-year term.

Current Consideration:
The Board of Trustees took formal action on October 17, 2024, to publicly announce Paul Andresen as the candidate to serve as the Board of Trustees' Personnel Commission appointee for the upcoming term. After the Board has selected their candidate, the Board is required to hold a public hearing to provide members of the public the opportunity to express their views on the intended appointment. Notice of the public hearing was also posted publicly in the District, five days prior to the public hearing.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board formally open the public hearing to provide the public an opportunity to speak on the intended appointment to the Personnel Commission.

9.10 ***Public Hearing, Disclosure of Collective Bargaining Agreement with AFSCME*** ***INFORMATION ITEM***

Background Information:
The Board of Trustees must hold a public hearing to hear comments related to the collective bargaining agreement with the American Federation of State, County, and Municipal Employees (AFSCME) for the 2023-24 year, in accordance with AB 1200 (Statutes of 1991, G.C. 3547.3, Chapter 1213). Copies of the disclosure are available for review and study in the Business Office, 501 N. Crescent Way, Anaheim, California.

Current Consideration:
After the negotiation process with AFSCME has concluded, the collective bargaining agreement is presented to the public via a Board of Trustees' meeting. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the agreement.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board formally open the public hearing to provide the public an opportunity to speak on the proposed agreements.

9.11 ***Adoption of the 2023-24 Collective Bargaining Agreement with AFSCME*** ***ACTION ITEM***

Background Information:
The District entered into contract negotiations with the American Federation of State, County, and Municipal Employees (AFSCME) for a successor agreement after proposals were brought forth by both. Negotiations were held and a tentative agreement was reached by both parties and ratified by AFSCME.

Current Consideration:
The tentative agreement includes a 4.5 percent increase on the salary schedule retroactive to July 1, 2023.

Budget Implication:
The increase for the 4.5 percent salary schedule increase will impact the budget with an additional estimated expense of $1,926,812 per year. (General Fund)

Staff Recommendation:
It is recommended that the Board of Trustees adopt the agreement. **[EXHIBITS Q and R]**

SUPERINTENDENT'S OFFICE

9.12 ***Revised Board Policy 6203.1 (9270), Conflict of Interest, Second Reading*** ***INFORMATION/ACTION ITEM***

Background Information:
The Political Reform Act requires every agency to review its conflict of interest code and to notify the code reviewing body (Board of Trustees) if their current code is accurate, or alternatively, that their code must be amended.

Current Consideration:
The Board of Trustees is requested to review revised Board Policy 6203.01, Conflict of Interest Code. Changes to the policy include the removal and the addition of various positions, as indicated on "Exhibit A."

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
It is recommended that the Board of Trustees review and/or approve the revised policy.
[EXHIBIT S]

10. **CONSENT CALENDAR** ***ACTION ITEM***

The Board will list consent calendar items that they wish to pull for discussion.

The Board of Trustees is requested to approve/ratify items listed under the consent calendar. These items are considered routine and are acted on by the Board of Trustees in one motion. It is understood that the administration recommends approval of all consent calendar items. Each item on the consent calendar, approved by the Board, shall be deemed to have been considered in full and approved/ratified as recommended. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or the public requests specific items be discussed or removed from the consent calendar.

BUSINESS SERVICES

10.1 ***Membership, Super Co-Op, JPA***

Background Information:
The Super USDA Foods Cooperative JPA (Super Co-Op), is a California cooperative consisting of 238 public school agencies for the purpose of obtaining USDA foods for school meals. The District is a member of the Super Co-Op with Lodi Unified School District as the Lead Agency. Each year, by December 1, each member of the Super Co-Op must inform the Lead Agency of their intent to continue membership or assign their commodities to the California Department of Education's Food Distribution Program.

Current Consideration:
The District would like to continue its membership in the Super Co-Op for the 2025-26 year. This membership assigns the Lead Agency of the Super Co-Op with the authority to contract for USDA commodity processed foods and related services on behalf of the District. This one-year membership is for the 2025-26 year, renewable annually by the District's assistant superintendent, Business. The membership agreement will be signed following Board of Trustees approval.

Budget Implication:
Membership with the Super Co-Op effective July 1, 2025, through June 30, 2026, at a cost not to exceed $6,500. (Cafeteria Fund)

Staff Recommendation:
It is recommended that the Board of Trustees approve the membership with Super Co-Op.
[EXHIBIT T]

10.2 ***Award of Bids***

The Board of Trustees is requested to award the following bids:

Bid#	Service	Award	Amount
2025-08	Western High School Classroom Painting Phase 2 (Maintenance Funds and/or other funds as appropriate)	GDL Best Contractors, Inc.	$343,000
2025-09	Western High School Classroom Abatement (Maintenance Funds and/or other funds as appropriate)	A & V Contractors, Inc.	$219,700

Staff Recommendation:
It is recommended that the Board of Trustees award Bids #2025-08 and #2025-09.

10.3 ***Ratification of Change Orders***

RFP #2023-08, Districtwide	PO. #S64A0300
HVAC Replacement	
Scorpio Enterprises dba Aire-Masters Air Conditioning	
Original Contract	$8,149,489
Change Order #1 **[EXHIBIT U]**	($615,303.13)
New Contract Value	$7,534,185.87

RFP #2023-08, District Office	P.O. #T64A0286
HVAC Replacements	
Scorpio Enterprises dba Aire-Masters Air Conditioning	
Original Contract	$6,048,633.16
Change Order #1 **[EXHIBIT V]**	($29,948.50)
New Contract Value	$6,018,684.66

RFP #2023-08, Districtwide	PO. #S64A0301
HVAC Replacements	
AP Construction Group, Inc.	
Original Contract	$9,549,944
Change Order #1 **[EXHIBIT W]**	($1,052,237.29)
New Contract Value	$8,497,706.71

Staff Recommendation:
It is recommended that the Board of Trustees ratify the change orders as listed above.

10.4 ***Notices of Completion***

RFP #2023-08, Districtwide	PO. #S64A0300
HVAC Replacements	
Scorpio Enterprises dba Aire-Masters Air Conditioning	
Original Contract	$8,149,489
Contract Changes	($615,303.13)
Total Amount Paid	$7,534,185.87

RFP #2023-08, District Office	P.O. #T64A0286
HVAC Replacements	
Scorpio Enterprises dba Aire-Masters Air Conditioning	
Original Contract	$6,048,633.16
Contract Changes	($29,948.50)
Total Amount Paid	$6,018,684.66

RFP #2023-08, Districtwide	PO. #S64A0301
HVAC Replacements	
AP Construction	
Original Contract	$9,549,944
Contract Changes	($1,052,237.29)
Total Amount Paid	$8,497,706.71

Bid #2024-11, Oxford Academy	P.O. #U64R0121
Track Renovations	
Professional Turf Specialties, Inc.	
Original Contract	$196,163
Contract Changes	$0
Total Amount Paid	$196,163

Staff Recommendation:
It is recommended that the Board of Trustees authorize the assistant superintendent, Business to accept RFP #2023-08 and Bid #2024-11, as complete, and authorize the filing of the notices of completion with the Office of the County Recorder.

10.5 ***Agreement, California IT in Education (CITE)***

Background Information:
In 2014, California signed into law Assembly Bill 1584, which required that contracts of third parties whose services consist of digital storage, management, retrieval of pupil records, and/or to provide digital educational software, include language stating pupil records will continue to be the property of the local educational agency, and a description of the actions the third party will take to ensure the security and confidentiality of pupil records.

California IT in Education (CITE) is a not-for-profit, professional membership association supporting IT professionals working in schools. The District became a member of, and partnered with CITE in 2021, to handle and negotiate all Student Data Privacy Agreements (SDPA) with third parties.

Current Consideration:
The District would like to renew its membership and continue working with CITE for privacy services that include the handling and negotiation of SDPAs with third parties for an additional three years. As a member of CITE, the District will benefit from a significant discount for CITE services. Membership and services are being provided October 18, 2024, through December 1, 2027.

Budget Implication:
1. Organizational membership is $375 per year, for three years (Appendix A).
2. Continuing privacy services is not to exceed $6,800 annually (Appendix B) (General Fund)

Staff Recommendation:
It is recommended that the Board of Trustees ratify the professional membership and agreement with CITE.

10.6 ***Piggyback Contract for Data Communications Hardware, Software, and Related Services***

Background Information:
The District's Education and Information Technology Department has adopted Hewlett Packard products as the District standard because of their high quality and reliable service.

The District has purchased servers, data storage equipment, data communications hardware, software, and related services from Hewlett Packard Enterprise Company using the Utah National Association of State Procurement Officials (NASPO) ValuePoint Master Agreement AR3288. The State of California Department of General Services (DGS) approved the use of the NASPO agreement through California Participating Addendum 7-20-70-47-04.

Current Consideration:
Utah NASPO ValuePoint Master Agreement Number AR3228 has been extended to September 30, 2026; as such, the State of California DGS issued Amendment 2 to Participating Addendum Number 7-20-70-47-04.

The District would like to continue purchasing Hewlett Packard products and services at the lowest prices possible, and requesting the Board of Trustees approve the agreement.

Budget Implication:
The total amount of the award is not to exceed $500,000 per fiscal year. (Various Funds)

Staff Recommendation:
It is recommended that the Board of Trustees approve the agreement.

10.7 ***Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction***

Staff Recommendation:
It is recommended that the Board of Trustees approve the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorize proper disposal in accordance with Education Code Section 17545 or 17546. **[EXHIBIT X]**

10.8 ***Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction***

Staff Recommendation:
It is recommended that the Board of Trustees approve the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorize staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.
[EXHIBIT Y]

10.9 ***Donations***

Staff Recommendation:
It is recommended that the Board of Trustees accept the donations as submitted. **[EXHIBIT Z]**

10.10 ***Purchase Order Detail Report and Change Orders***

Staff Recommendation:
It is recommended that the Board of Trustees ratify the reports October 7, 2024, through November 3, 2024. **[EXHIBITS AA and BB]**

10.11 ***Check Register/Warrants Report***

Staff Recommendation:
It is recommended that the Board of Trustees ratify the report October 7, 2024, through November 3, 2024. **[EXHIBIT CC]**

10.12 **SUPPLEMENTAL INFORMATION**

10.12.1 ASB Fund, September 2024 **[EXHIBIT DD]**

10.12.2 Cafeteria Fund, August 2024 **[EXHIBIT EE]**

10.12.3 Enrollment, Month 3 **[EXHIBIT FF]**

EDUCATIONAL SERVICES

10.13 ***Agreement, Gallagher and Associates, Inc.***

Background Information:
After over 30 years of teaching English Language Arts at Magnolia High School, Kelly Gallagher retired in June 2020. While teaching, Mr. Gallagher opened his classroom for teachers to observe best practices with the opportunity to discuss how to develop, implement, and refine instruction. His work as an author and consultant with educators around the world has earned him the reputation as one of the leading experts in literacy education.

Current Consideration:
Mr. Gallagher will provide and facilitate literacy workshops and coaching opportunities for teachers. He will conduct various literacy workshops for teachers to increase the volume of student reading and writing, to meet the demands of the Writing Journey, as well as move scholars into meaningful, reflective writing. Services will be provided November 15, 2024, through June 30, 2025.

Budget Implication:
The total cost for services is not to exceed $5,000. (LCFF Funds)

Staff Recommendation:
It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT GG]**

10.14 ***Addendum, Participation Agreement, Orange County Department of Education (OCDE), Inside the Outdoors***

Background Information:
The Orange County Department of Education (OCDE) offers a variety of programs through their Inside the Outdoors Department. The programs are a combination of in-classroom experiences, connecting students to the natural world through unforgettable hands-on experiences, as well as educational field trips and virtual programs.

Current Consideration:
The Board of Trustees approved the agreement with the Orange County Department of Education on September 12, 2024. An addendum is requested to add additional dates to the program for South Junior High School. All other terms and conditions remain intact.

Budget Implication:
There is no impact to the budget. Inside the Outdoors has secured a grant for the expense of the program.

Staff Recommendation:
It is recommended that the Board of Trustees approve the addendum agreement with the Orange County Department of Education. **[EXHIBIT HH]**

10.15 ***Amendment, Transition Partnership Participation Grant***

Background Information:
The Transition Partnership Program (TPP) is a federally funded, grant-based program that helps high school students with disabilities transition to employment or post-secondary education. The program is administered through cooperative agreements between the California Department of Rehabilitation (DOR) and Local Education Agencies (LEAs).

Current Consideration:
On July 18, 2024, the District submitted a proposal for the TPP Grant, which was approved for $1.6 million annually for three years. This grant will allow the District to expand services to students with disabilities in job exploration counseling, workplace readiness training, work experience placements, self-advocacy instruction, and post-secondary education counseling.

On August 1, 2024, the State of California notified the District of mandatory changes to the Generative Artificial Intelligence (GenAI) requirements. A new form was required for acquisitions that discloses information about using Generative AI for services. Vendors must notify the State in writing if their solution or service includes or makes available any GenAI technology, including GenAI from third parties or subcontractors. This form was completed and returned to the State on August 5, 2024.

The State has notified the District that it must update Exhibit D, item 17 with mandatory language reflecting GenAI technology on the Final TPP Grant Award Contract.

Budget Implication:
The grant award amount will be $1.6 million, each year for the next three years.

Staff Recommendation:
It is recommended that the Board of Trustees approve the amendment. **[EXHIBIT II]**

10.16 ***Order Form, Syscloud, Inc.***

Background Information:
Syscloud provides a suite of tools to help organizations manage their G-Suite (Google) and Office 365 cloud environments. Their toolset includes policy compliance and backup, as well as recovery features.

Current Consideration:
The District uses Syscloud to recover Google documents when staff or students cannot find files or if they need an earlier version of a file. The District also uses Syscloud as part of its cybersecurity posture leveraging features related to ransomware and phishing. Services will be provided November 20, 2024, through November 19, 2025.

Budget Implication:
The total cost is not to exceed $16,350. (General Fund)

Staff Recommendation:
It is recommended that the Board of Trustees approve the order form. **[EXHIBIT JJ]**

10.17 ***Memorandum of Understanding (MOU), North Orange County Community College District (NOCCCD)***

Background Information:
On August 16, 2018, the Board of Trustees approved a data sharing memorandum of understanding (MOU) between the District, and North Orange County Community College District (NOCCCD) to facilitate supporting students leveraging the Anaheim Union Educational Pledge.

Current Consideration:
This MOU updates the data sharing agreement that provides NOCCCD personally identifiable data to facilitate NOCCCD academic and counseling support for District students. The data is also used to assist with dual enrollment classes whereby District students are able to take the classes and get NOCCCD and District credit. The MOU will be signed following Board approval.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
It is recommended that the Board of Trustees approve the MOU. **[EXHIBIT KK]**

10.18 ***Quote, PowerSchool Group, LLC***

Background Information:
The District uses PowerSchool Group, LLC's (PowerSchool) Predictive Enrollment Analytics system to meet a variety of needs including the ability to connect census and other data to District data in a geolocation or mapping framework. The system also has tools for boundary analysis. In addition to these benefits, the tool provides enrollment prediction capabilities, giving the Business Office a second data set for their analysis. PowerSchool is a leading provider of cloud-based K-12 software that supports educators, administrators, and families to help students learn in a way that's right for them.

Current Consideration:
The District is looking to extend the use of Predictive Enrollment Analytics for one more year. In addition to the data and enrollment analytics features, the software is also integrated with the Aeries student information system, enabling efficiencies in address data management and efficacy. Services will be provided December 15, 2024, through December 14, 2025.

Budget Implication:
The total cost for this service is not to exceed $34,830. (General Fund)

Staff Recommendation:
It is recommended that the Board of Trustees approve the quote. **[EXHIBIT LL]**

10.19 ***Agreement, Barnett Berry***

Background Information:
Dr. Barnett Berry was a research professor at the University of South Carolina and the founding director of the Accelerator for Learning and Leadership for South Carolina (ALL4SC), an initiative launched in 2019, to marshal the resources of universities that have high research activity and to focus on high need school communities. In 1999, he founded the Center for Teaching Quality to ignite change inside of public education driven by the ideas and practices of teachers. Dr. Berry has authored a wide array of over 120 policy and research reports, journal articles, and commissioned papers. His most recent research Teacher Leadership for Whole Child Education features two school districts in Northern America: Surrey Schools (British Columbia) and the District. Dr. Berry collaborated with the District on behalf of the Anaheim Collaborative to apply for the Profiles in Collective Leadership (PCL) grant with Carnegie Corporation of New York and Transcend. The Anaheim Collaborative was awarded the $200,000 grant in April 2024.

Current Consideration:
As part of the PCL grant action plan, the District would like to hire Dr. Berry as a consultant to assist the District in developing and sustaining a professional learning system for teachers using metrics that support whole child education, working with a design team of AUHSD teachers, along with students and parents, as well as principals. Services will be provided November 15, 2024, through May 23, 2025, and will include a strategy document.

Budget Implication:
The total cost for these services is not to exceed $38,000. (Carnegie Fund)

Staff Recommendation:
It is recommended that the Board of Trustees approve the agreement. **[EXHIBIT MM]**

10.20 ***Tri-Party Agreement, Department of Health Care Services***

Background Information:
The Department of Health Care Services (DHCS) is the backbone of California's health care safety net, serving millions of low-income and disabled Californians each and every day. The mission of DHCS is to provide Californians with access to affordable, integrated, high-quality health care, including medical, dental, mental health, substance use treatment services, and long-term care. About one-third of Californians receive health care services financed or organized by DHCS, 83 percent of which receive care from a Medi-Cal managed care plan.

Current Consideration:
DHCS is giving the District an opportunity to receive information on students who have been enrolled into the Medi-Cal program, but are due for re-enrollment. The District would like to enter into a data use agreement with DHCS in order to receive a data file that identifies Medi-Cal members who are coming due for re-enrollment or who have recently expired. With this data set, District staff will be able to assist in contacting specified students and their families to help them re-enroll into Medi-Cal. This would not only help our students by ensuring they have health insurance, but will also help keep our Medi-Cal reimbursements from being reduced. Services will be provided through November 30, 2027. At the request of DHCS, the agreement was signed prior to Board approval.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
It is recommended that the Board of Trustees approve the data use agreement. **[EXHIBIT NN]**

10.21 ***Agreement, Marin County Office of Education***

Background Information:
The California Collaborative for Educational Excellence (CCEE) is a statewide agency designed to help deliver on California's promise of a quality, equitable education for every student. CCEE does this by working collaboratively with other state agencies, partner agencies, county offices of education (COEs), and stakeholders. CCEE plays a critical role in strengthening and growing California's system of support, a component of the state's accountability system whose guiding principles include local control and continuous improvement. The District was selected as an inaugural member of the Community Engagement Initiative (CEI), along with five other school districts. Marin County office of education is the administrative agent for CCEE.

Current Consideration:
For the sixth year in a row, the District will enter into agreement with Marin County Office of Education and CCEE to provide facilitation services for CEI. This may include activities such as facilitating meetings, hosting demonstration site activities, development of curricula and resources, hosting and delivering professional learning, as well as mentoring other CEI districts from across California. The agreement is in effect August 20, 2024, through June 30, 2025. The agreement will be signed following Board approval.

Budget Implication:
The District will be compensated up to $60,000.

Staff Recommendation:
It is recommended that the Board of Trustees ratify the agreement. **[EXHIBIT OO]**

10.22 ***Agreement, University of Irvine (UCI) School of Law***

Background Information:
In 2016, the Board approved a memorandum of understanding (MOU) with the University of California, Irvine (UCI) School of Law. The UCI School of Law partnered with Anaheim High School and the District to enroll 50 students in the Saturday Academy of Law (SAL) held at the UCI School of Law for six consecutive Saturdays. Two District teachers, hired by UCI to team-teach the curriculum, are assisted by UCI Law students. Interspersed with the

academic content are guest speakers, including Superior Court judges, law firm attorneys, government and public interest advocates, as well as law enforcement professionals. The UCI School of Law has continued to offer the program each school year since 2016.

Current Consideration:
The District would like to approve an agreement for the 2024-25 year to continue to offer the SAL program. The UCI School of Law will once again partner with the District to enroll 50 9th grade students in its program during both the fall and spring semesters, and the program will be offered in-person at the UCI School of Law. The program will invite students from Anaheim, Cypress, Savanna, and Western high schools to participate in the program. The SAL will consist of six Saturday morning classes, with transportation provided from District high schools. Considering the District's budget situation, we have begun discussions with UCI on a reduction in cost for the 2025-26 year. Services are being provided July 1, 2024, through June 30, 2025.

Budget Implication:
The total cost is not to exceed $45,000. (LCFF Funds)

Staff Recommendation:
It is recommended that the Board of Trustees ratify the agreement. **[EXHIBIT PP]**

10.23 ***Individual Service Contracts***

Staff Recommendation:
It is recommended that the Board of Trustees approve/ratify the individual service contracts as submitted. (Special Education Funds) **[EXHIBIT QQ]**

10.24 ***Instructional Materials Submitted for Adoption***

The Instructional Materials Review Committee has recommended the selected books for ethnic studies, social science, and English language arts courses. The books have been made available for public view. Future purchases of these materials will be paid by Lottery Funds and Committed Textbook Funds.

Staff Recommendation:
It is recommended that the Board of Trustees adopt the selected materials. **[EXHIBIT RR]**

10.25 ***Instructional Materials Submitted for Display***

The Instructional Materials Review Committee recommended the selected material for display, for courses in English language arts and English language development. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees will be requested to consider adoption of the materials following the end of the period of public display, November 14, 2024, through December 12, 2024.

Staff Recommendation:
It is recommended that the Board of Trustees approve the display. **[EXHIBIT SS]**

10.26 ***Field Trip Report***

Staff Recommendation:
It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT TT]**

HUMAN RESOURCES

10.27 ***2023-24 Williams Settlement Legislation Review Report***

Background Information:
The Orange County Department of Education (OCDE) conducts a semi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to the sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and compliance with teacher assignments.

Current Consideration:
According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publicly shared with the Board of Trustees. The reports, as provided, indicate any deficiencies during 2023-24 year, which were reported to school administrators for remediation.

Budget Implication:
There is no impact to the budget.

Staff Recommendation:
Although this is an information item only, requiring no formal action by the Board of Trustees, it is recommended that the Board officially receive the report. **[EXHIBIT UU]**

10.28 ***Certificated Personnel Report***

Staff Recommendation:
It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT VV]**

10.29 ***Classified Personnel Report***

Staff Recommendation:
It is recommended that the Board of Trustees approve/ratify the report as submitted. **[EXHIBIT WW]**

SUPERINTENDENT'S OFFICE

10.30 ***Board of Trustees' Meeting Minutes***

October 17, 2024, Regular Meeting **[EXHIBIT XX]**

Staff Recommendation:
It is recommended that the Board of Trustees approve the minutes as submitted.

11. **SUPERINTENDENT AND STAFF REPORT** ***INFORMATION ITEM***

12. **BOARD OF TRUSTEES' REPORT** ***INFORMATION ITEM***

Announcements regarding school visits, conference attendance, and meeting participation.

13. **ADVANCE PLANNING**

INFORMATION ITEM

13.1 ***Future Meeting Dates***

The next meeting of the Board of Trustees will be held on Thursday, December 12, 2024, at 6:00 p.m.

Thursday, December 19 (Annual Organizational Meeting)

13.2 ***Suggested Agenda Items***

14. **ADJOURNMENT** ***ACTION ITEM***

In compliance with the Americans with Disabilities Act, individuals with a disability who require modification or accommodation in order to participate in this meeting should contact the executive assistant to the superintendent at morales_p@auhsd.us by 5:00 p.m. on Tuesday, November 12, 2024.

EXHIBIT A

NAME	LOCATION
GOLD APPLES	
Carranza, Jaime	Food Services
Cortez-Barriga, Sonia	Walker Jr High
Guerrero, Ramon	M&O
Hatcher, Patricia	Education Services
Schuster, Grant	Dale Jr High
Chang, Jin Young	Walker Jr High
Cho, Esther	Oxford Academy
Ku, Charles	Education Services
Mejia, Yolanda	South Jr High
Banda-Junior, Martin	Western High School
Douthat, Randall	Oxford Academy
Rubio, Israel	Savanna High School
Lavenant Jr, Arturo	Facilities
Pooley, Michael	Savanna High School
Luebben-Morrill, David	M&O
Patino, Reuben	Education Services
Fried, Jaron	Education Services
Watrous, Bradley	Savanna High School
Mc Donough, Scott	Garage
Red Apples	
Altman, Zuhey	Oxford Academy
Amancio, Gilbert	Brookhurst Jr High
Banales, Catarina	Kennedy High School
Bautista, Estefani	Sycamore Jr High
Borbon, Kristal	Hope School
Brown, Gary	Savanna High School
Burdick, Desare	M&O
Cortez, Nancy	Sycamore Jr High
Dinkle, Jason	Western High School
Dion, Candace	South Jr High
Domingues, Scott	Education Services
Dorosky, David	Walker Jr High
Duncan, Denise	Food Services
Felix, Stephanie	Mental Health And Wellness
Ferencz, Bryan	Savanna High School
Galvez, Mercedes	Special Youth Services
Gaston, Anita	Dale Jr High
Gilbert, Tina	Lexington Jr High
Gonzalez, Yolanda	Katella High School
Hill-Bonales, Poppy	Kennedy High School
Juarez, Jaime	Walker Jr High

Red Apples	
Judge, Juanita	Accounting
Kelii, Veronica	Walker Jr High
King, Joseph	Hope School
Konrad, Alison	Education Services
Lee, Grace	Kennedy High School
Lee, Maryanna	Walker Jr High
Maya, Amie	Certificated Hr
Olson, Tracy	Instructional Services
Pavasars, John	Special Youth Services
Pineda, Dennise	Savanna High School
Ramstetter-Balluck, Michele	Gilbert High School
Resch, Nicole	Gilbert High School
Reynolds, Michelle	Food Services
Rice, Ann	Orangeview Jr High
Rivas, Ricardo	Anaheim High School
Ruiz-Flores, Claudia	Anaheim High School
Rusk, Katheryn	Western High School
Salgado, Yesenia	Certificated Hr
Sandoval, Gabriela	Food Services
Serrano, Guadalupe	Gilbert High School
Stecher, Angela	Education Services
Switzer, Michael	Education Services
Takacs, Kristy	Cypress High School
Weston, Daniel	Western High School
White, Gina	Special Youth Services
Belenyesi, Ildiko	Transportation
Calleros, Ruben	Anaheim High School
Hernandez, Sergio	Sycamore Jr High
Hoang, Vy	Education Services
Ibarra, Patricia	Western High School
Nava, Sofia	Food Services
Nichols, Britney	Magnolia High School
Ramirez, Oscar	Anaheim High School
Rothwell, Sheri	Magnolia High School
Solorzano-Duenas, Raquel	Western High School
Swans, Todd	Dale Jr High
Tucker Jr, Stephen	M&O
Walls, Thomas	Sycamore Jr High

EXHIBIT B

Anaheim Union High School District
Education Division

APPLICATION FOR STUDENT-INITIATED, NON-CURRICULUM RELATED ORGANIZATION

CLICK AND ENTER DATA

School:	Cypress High	Date of Application:	09/23/24

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:
Gender Sexuality Alliance (GSA)

Purpose of the group (Please describe thoroughly):
The main goal is to spread awareness of the LGBT+ community and bring people together. We also discuss various issues that overlap with our community and collaborate with other clubs. Our main goals are bringing people together, spreading awareness, and making sure all our welcome and comfortable.

Frequency of group meetings:
We meet every week on Tuesday during lunch.

Proposed meeting day, time and location:

Day:	Tuesday	Time:	12:45 - 1:15	Location:	Room 202

Applicant's Signature:	Tyler Hernandez	Date:	09/23/24
Printed Name:	Tyler Hernandez		

Advisor's Signature:		Date:	9/23/24
Printed Name:	Marianne Stewart		

Principal's Signature:		Date:	10/2/24
Printed Name:	Jennifer Brown		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's:		Date:	10/18/24

Dr. Jaron Fried

EXHIBIT C

Anaheim Union High School District
Education Division

APPLICATION FOR STUDENT-INITIATED, NON-CURRICULUM RELATED ORGANIZATION

CLICK AND ENTER DATA

School:	Cypress High	Date of Application:	9/24/2024

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

Literacy for Youth

Purpose of the group (Please describe thoroughly):

The purpose of this chapter of Literacy for Youth includes the following: our core mission is to foster a love for reading and enhance different kinds of literacy, such as financial, media, and health literacy, among young people. We plan to address diverse literacy needs to empower youth with essential knowledge and skills for success in today's world and to close educational gaps in the local community. We will hold various activities at school to promote all types of literacy, including reading contests, writing workshops, book drives, and monthly events covering different literacy topics. Some of these topics include budgeting, understanding media sources, navigating health information, and using technology wisely. All of these activities will help support the continuous growth of literacy in our community. Our goals are to create a supportive environment for learning and growth, help young people become well-rounded individuals skilled in reading and writing, make smart financial choices, critically analyze media, and lead healthier lives. This club will be open to everyone attending Cypress High School regardless of background.

Frequency of group meetings:

Every other Tuesday

Proposed meeting day, time and location:

Day:		Time:	Lunch Lunch	Location:	Room 415 Room 415

Applicant's Signature:	Olivia Ju, Eunice Wesenachin	Date:	9/30/24
Printed Name:	Olivia Ju, Eunice Wesenachin		
Advisor's Signature:	Brett Suffa	Date:	9/30/24

Printed Name:	Brett Taylor Brett Taylor	[redacted]	
Principal's Signature:		Date:	10/2/24
Printed Name:	Jennifer Brown	[redacted]	

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:	Dr Jaron Fried	Date:	10/18/24

Following approval, the completed application will be returned to the school principal.

EXHIBIT D

Anaheim Union High School District
Education Division

APPLICATION FOR STUDENT-INITIATED, NON-CURRICULUM RELATED ORGANIZATION

CLICK AND ENTER DATA

School:	Gilbert High School	**Date of Application:**	8-27-2024

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

GHS Sports Club

Purpose of the group:

Sports Intervention and Engagement. Sports teams will compete in competitive games with other Alternative Education schools in the county. Sports teams will represent Gilbert High School. Student athletes will learn teamwork and commitment to something bigger than themselves. Coaches regularly monitor student athletes' grades and attendance to determine playing time and to motivate students. The Sports Intervention Program is a supported schoolwide.

Frequency of group meetings:

Everyday

Proposed meeting day, time and location:

Day:	Fridays	Time:	11:50 am	Location:	Room 26

Applicant's Signature:		Date:	8-27-2024
Printed Name:	Josue Guzman		

Advisor's Signature:		Date:	8-27-2024
Printed Name:	Veronica Ortega-Gamez		

Principal's Signature:		Date:	8-27-2024
Printed Name:	Jose Lara		

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	10/30/24

Dr. Fried

Following approval, the completed application will be returned to the school principal.

Anaheim Union High School District
Education Division

APPLICATION FOR CURRICULUM-RELATED STUDENT ORGANIZATION

CLICK AND ENTER DATA IN THE APPROPRIATE AREAS (DOUBLE CLICK SHADED BOXES)

Name of Organization: Gilbert Lab "Gil Lab"

School: Gilbert High

Name(s) of student(s) making application: Brandon Vazquez

Staff Sponsor(s): Jenni Camarena

List purposes, objectives, and activities of organization (attach copy of Constitution and By-Laws)

The Gil Lab is a credit recovery program at Gilbert High School for the students who have not found academic success at their home school nor Gilbert. Many have dropped out but this program has convinced them to come back to school to give us a second chance. We are looking to create this club so we can follow proper protocols to fundraise to take these students on engaging field trips (places they have not been before). We also use art to re-engage them and all of these art supplies currently come out of my(Camarena) personal pocket. We would also use the funds for guest speakers, gym/athletics, and social emotional learning activities, food, etc.

Proposed meeting:

Day:	Friday	Time:	1030am	Location:	Gilbert Lab, Room 40

Special equipment? No Yes - Describe: no

Qualifications for membership, if any: Must be enrolled in Gilbert Deeper Learning Lab

How are officers elected? voted

Term? 1 school year

State relationship to curriculum and/or instructional program of the district, and describe how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

Students will be creating projects and raising money for field trips and events and materials

Describe the function of the staff advisor in the promotion, supervision, and leadership of the organization:

Teacher of the GilLab program will guide the projects/curriculum and plan trips/purchases

Will this organization be raising funds for any purpose? No Yes - Describe how funds will be raised and for what purpose:

Yes- through project fundraisers to purchase materials for class and field trips

The undersigned agree to comply with all applicable district policies, school guidelines, and rules, as adopted and amended:

Signature of student making application: Brandon Vasquez

Signature of faculty sponsor: Jenni Camarena

Faculty sponsor: I have reviewed this application and

- [X] the application is complete
- [ ] the application is not complete (explain):
- [ ] the Constitution/By-Laws are attached

Signature of School Principal: Jose Lara **Date:** 10/11/24

Signature of Assistant Superintendent of Education: Dr. Jaron Fried **Date:** 10/28/24

Education Office Use Only:

Board of Trustees action:	[ ] Approved	[ ] Denied	Date:

Submit completed form to the Assistant Superintendent of Education (mail location #15).

EXHIBIT F

Anaheim Union High School District
Education Division

APPLICATION FOR STUDENT-INITIATED, NON-CURRICULUM RELATED ORGANIZATION

CLICK AND ENTER DATA

School:	Katella High School	Date of Application:	8/16/2024(resubmitlng 9/27/2024)

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

AAPIA (Asian American Pacific Islander Awareness)

Purpose of the group (Please describe thoroughly):

1. Spread awareness of Asian/Pacific Islander culture
2. Prevention of discrimination by raising the awareness of the culture/food/traditions
3. Celebrate Traditional Asian Holidays such as Lunar New Year by participating during lunch time activities with cultural games and traditional outfits
4. Make posters and display around the campus during special days of the year - Lunar New Year, Asian Thanksgiving, and Asian Heritage month
5. Celebrate the diversity of students on campus by collaborating other various activities with other cultural groups

Frequency of group meetings:

Once a Week

Proposed meeting day, time and location:

Day:	Thursdays	Time:	Lunch	Location:	Room 606

Applicant's Signature:	Evan Lee	Date:	9/27/24
Printed Name:	Evan Lee		
Advisor's Signature:		Date:	9/27/24
Printed Name:	Michelle Ahn-Kim		
Principal's Signature:		Date:	
Printed Name:	Chuck Hernandez		

Michelle Ahn-Kim

Chuck Hernandez

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	10/16/24

Dr. Jaron Fried

Following approval, the completed application will be returned to the school principal.

EXHIBIT G

Anaheim Union High School District / Education Division

APPLICATION FOR STUDENT-INITIATED, NON-CURRICULUM RELATED ORGANIZATION

CLICK AND ENTER DATA

School:	Katella High School	Date of Application:	8/12/24

Policy permits student-initiated non-curriculum related school groups to conduct voluntary meetings on school grounds regardless of the size of the group or the religious, political or philosophical purpose of the students' meetings, under the following conditions:

1. The meetings may not interfere with the orderly operation of the school.
2. The meetings must be open to all students without regard to gender, ethnicity, religion or national origin.
3. School employees may not promote, lead or participate in the meetings.
4. Non-school persons may not direct, conduct, control, or regularly attend the meetings of the student groups.
5. No school system funds may be spent on behalf of the student groups, except for the cost of providing space for the group meetings.

To apply for status as a student-initiated, non-curriculum group, complete the following:

Name of proposed group:

ASHAA (Anti Sexual Harassment, Assault, & Abuse)

Purpose of the group:

This club's main objective is to be an advocate for the survivors of any sexual abuse. We plan on speaking up about this issue happening in schools by creating informative posters that are topic sensitive, a soap -box speech for Katella Talks, survey people about what they think of sexual harassment, assault and abuse, and give out flyers/ pamphlets with information, statistics and resources about this topic. Many students blame themselves after experiencing sexual harassment, assault or abuse. Many others don't wish to speak of it because they were most vulnerable. This is why we want to speak up and let everyone know this is an existing issue in our schools. Once people know how to prevent it, we can slowly erase sexual harassment, assault and abuse from schools to make safer environments. We are aware that this is a very sensitive topic, so as a group we will take into account how people can be affected emotionally (triggered) by what is said and written.

Frequency of group meetings:

Once a week

Proposed meeting day, time and location:

Day:	Wed.	Time:	3:30	Location:	Rm. 395

Applicant's Signature:	Sadie Sandoval	Date:	10/2/24
Printed Name:	Sadie Sandoval		[redacted]

Advisor's Signature:	Roxana Guajardo	Date:	10/2/24

Printed Name:	Roxana Guajardo [redacted]

Principal's Signature:		Date:	
Printed Name:	Chuck Hernandez		[redacted]

Send signed form to #15, Assistant Superintendent/Education, for approval.

Assistant Superintendent's Signature:		Date:	10/8/24

Dr. Jaron Fried

Following approval, the completed application will be returned to the school principal.

AUHSD Student Leaders
ANAHEIM UNION HIGH SCHOOL DISTRICT

Anaheim Union High School District / Education Division EXHIBIT H

Application for curriculum-related Student Organizations

CLICK AND ENTER DATA

Name of Organization:	**School:**
KTV Knightly News	Katella High School

Name(s) of student(s) making application:

Emma Arreola, Victoria Islas Martinez, America Juarez and Ashley Tapia

Staff Sponsor(s):

Dana Sporn

List purposes, objectives, and activities of the organization (attach a copy of Constitution and By-Laws)

The purpose of KTV Knightly News is to foster journalistic excellence, promote ethical reporting, and encourage critical thinking and communication skills among its members at Katella High School in Anaheim, California. KTV Knightly News seeks to provide a platform for students interested in journalism to engage in responsible reporting, research, and publication activities within the school community.

Proposed meetings:

Day(s):	Thursday	**Time(s):**	Lunch	**Location:**	Room 403

Special equipment? ☒No ☐Yes – Describe:

NA

Qualifications for membership, if any:

Membership in KTV Knightly News shall be open to all currently enrolled students of Katella High School, regardless of race, color, creed, gender, sexual orientation, disability, or national origin.

How are officers elected?	**Term?**
Members of KTV Knightly News shall have the right to participate in all club activities, propose ideas for publication, and hold leadership positions if elected or appointed.	1 year

State relationship to curriculum and/or instructional program of the district, and describe how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

KTV Knightly News shall be responsible for producing and publishing various types of publications under its name, all of which shall adhere to the highest standards of journalism ethics and integrity. Members shall adhere to the principles of responsible journalism, including accuracy, fairness, objectivity, and respect for privacy. Guest industry leaders will present and have discussions with members. Students will have a free space to brainstorm and talk broadcast outside the daily grind of having to put on a show.

Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:

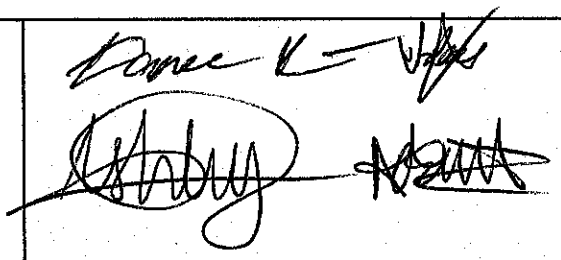
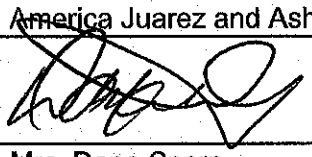
Staff Advisor will oversee and help organize guest industry speakers members, plan fundraisers and field trips. Advisor will attend all meetings.

Will this organization be raising funds for any purpose? ☐No ☒Yes

Describe how funds will be raised and for what purpose:

Funds will be raised through marquee ad sales, approved snack sales. Money raised will go towards educational field trips to broadcast media industries to increase the career exploration knowledge for members.

The undersigned agrees to comply with all applicable district policies, guidelines, and rules, as adopted and amended:

Signature of the student making the application:	
The printed name of the student making the application:	Emma Arreola, Victoria Islas Martinez, America Juarez and Ashley Tapia
Signature of faculty sponsor:	
The printed name of faculty sponsor:	Mrs. Dana Sporn

Faculty sponsor: I have reviewed this application and

☒the application is complete ☒the Constitution/By-Laws are attached ☐the application is not complete

Signature of School Principal:		**Date:**
	Chuck Hernandez	8-23-24
Signature of Assistant Superintendent of Education:		**Date:**
	Dr. Jaron Fried	8/27/24

Education Office Use Only:

Board of Trustees action:	☐Approved	☐Denied	Date:	

Submit completed form to the Assistant Superintendent of Education (mail location #15).

AUHSD Student Leaders
ANAHEIM UNION HIGH SCHOOL DISTRICT

EXHIBIT I

Anaheim Union High School District / Education Division

Application for curriculum-related Student Organizations

CLICK AND ENTER DATA

Name of Organization:	School:
Link Crew Leadership	Katella High School

Name(s) of student(s) making application:

Jace Aikins, Jocelyne Candelario, Rebecca Cervantes, Kyara Cortes, Dillon Curtis, Doreen Dao, Alejandra De La Luz, Maria Duarte Vargas, Lorelei Garcia, Melanie Gonzalez, Evan Le, Derek Lopez, Fatima Lucas, Gabriel Mar, Gabriela Mar, Emily Martinez, Mayte Merino, Kayla Monroy-Castillo, Diane Montano Corona, Joshua Ortiz, Victor Ortiz, Yariana Pena-Urioso, Bianca Perez, Jocelyne Renteria Carrillo, Christopher Rios Saavedra, Dinah Rodriguez, Giselle Rodriguez, Marina Rojas, Jessica Velazquez

Staff Sponsor(s):

Aimee Rambaud, Emily Farr

List purposes, objectives, and activities of the organization (attach a copy of Constitution and By-Laws)

The purpose of the Link Crew Leadership Club is to allow students, who could not fit the Link Crew Leadership into their schedule, an opportunity to be a freshman mentor. Students will use this time to plan events for their freshmen, train for different events they will host (example: Kruise to Katella), and other events and activities necessary for Link Crew. The objective of Link Crew is to help incoming freshmen transition from junior high to high school through mentoring to help create positive attendance, grades, and relationship changes. Link Crew Leadership hosts the annual Freshmen Orientation, various freshmen check-in meetings, as well as other events directed to help support and engage the freshmen.

Proposed meetings:

Day(s):	Every other Monday	Time(s):	Lunch	Location:	Theater

Special equipment? ☒No ☐Yes – Describe:

Qualifications for membership, if any:

Current Junior (11th Grade) or Senior (12th Grade)
Good Academic Standing
Good Attendance Record
Can't miss more than 2 events

How are officers elected?	Term?
Students in the Link Crew class notify the teacher at the beginning of the year, and create a statement as to why they should be one of the officers. Then, a google form is sent out to active club members to cast their vote.	School Year

State relationship to curriculum and/or instructional program of the district, and describe how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

Link Crew Leadership Club is a club that is an extension of the Link Crew Leadership class.
See the Link Crew Leadership class information below:
Link Crew Leadership is a two-semester course that combines high-level critical thinking, writing, and analytical skills with mentorship and entrepreneurial project experiences and implementation. Students will participate in research and evaluation, project planning and execution, as well as leadership and critical thinking-based activities in order to further develop these key skills in tandem with mentorship and counseling of fellow students. Students will learn vital theoretical lessons in the areas of interpersonal communications, diversity and inclusion, marketing, advertising, and pedagogy. Findings from these experiences will lead students to become empathic and responsible citizens who can apply their knowledge to larger-scale future

projects as their ages, resources, and scopes increase. Students will be taught best practices in business development involving budgeting, marketing, target audience research, reporting, and pitching ideas for their leadership projects. Subsequently, students will implement these concepts as they craft and execute their events, projects, and presentations. This class will require students to synthesize information obtained in core classes as well as work both individually and collaboratively.

Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:

The staff adviser will promote the club in the second semester for recruitment for the following year. The adviser will work with the club and class to promote Link Crew throughout the year. The adviser will be present for all meetings, events, orientations, and other activities. The adviser will guide the students through building their 5 C's skills, technology skills, and other career skills to not only build a stronger citizen, but also a stronger leader.

Will this organization be raising funds for any purpose? ☐No ☒Yes

Describe how funds will be raised and for what purpose:

Funds will be raised through various fundraising opportunities (Back to School, Open House, Food Fairs, After School Food Sales, Student Fundraising). Funds will be used to provide materials for Freshmen Orientation, Link Crew Leader training, and materials for freshmen throughout the year.

The undersigned agrees to comply with all applicable district policies, guidelines, and rules, as adopted and amended:

Signature of the student making the application:	See attached signature page
The printed name of the student making the application:	Jace Aikins, Jocelyne Candelario, Rebecca Cervantes, Kyara Cortes, Dillon Curtis, Doreen Dao, Alejandra De La Luz, Maria Duarte Vargas, Lorelei Garcia, Melanie Gonzalez, Evan Le, Derek Lopez, Fatima Lucas, Gabriel Mar, Gabriela Mar, Emily Martinez, Mayte Merino, Kayla Monroy-Castillo, Diane Montano Corona, Joshua Ortiz, Victor Ortiz, Yariana Pena-Urioso, Bianca Perez, Jocelyne Renteria Carrillo, Christopher Rios Saavedra, Dinah Rodriguez, Giselle Rodriguez, Marina Rojas, Jessica Velazquez
Signature of faculty sponsor:	Aimee N. Rambaud Emily Farr
The printed name of faculty sponsor:	Aimee Rambaud Emily Farr

Faculty sponsor: I have reviewed this application and

☐the application is complete ☐the Constitution/By-Laws are attached ☐the application is not complete

Signature of School Principal: **Date:**

Chuck Hernandez 9/27/24

Signature of Assistant Superintendent of Education: **Date:**

Dr. Jaron Fried 10/16/24

Education Office Use Only:

Board of Trustees action:	☐Approved	☐Denied	Date:	

Submit completed form to the Assistant Superintendent of Education (mail location #15).

AUHSD Student Leaders
ANAHEIM UNION HIGH SCHOOL DISTRICT

EXHIBIT J

Anaheim Union High School District / Education Division

Application for curriculum-related Student Organizations

CLICK AND ENTER DATA

Name of Organization:	**School:**
HOSA NOCROP @ Kennedy High School	Kennedy High School

Name(s) of student(s) making application:

Sharee Ocampo
Denise Nguyen
Danielle McElwee
Jasmine Escano
Sia Patel

Staff Sponsor(s):

Nubia Diaz
Jenice Garcia

List purposes, objectives, and activities of the organization (attach a copy of Constitution and By-Laws)

The HOSA NOCROP @ Kennedy High School aims to enhance healthcare delivery by developing leadership and technical skills in students enrolled in health occupations education programs. Its objectives include promoting students' physical, mental, and social well-being, building leadership qualities, communication skills, and responsible citizenship, and fostering awareness of healthcare issues. Membership is open to students in good standing at the school, with active members gaining voting rights and responsibilities such as regular meeting attendance and participation in healthcare-related events. The club's executive powers are held by the Student Cabinet, which oversees meetings, finances, school spirit, and upholds the constitution. Leadership roles such as president, vice president, secretary, and treasurer manage club activities, ensuring the organization fulfills its mission while promoting student involvement and healthcare career exploration.

Full Constitution attached

Proposed meetings:

Day(s):	Friday	**Time(s):**	Lunch	**Location:**	Room 705

Special equipment? X No ☐Yes – Describe:

None

Qualifications for membership, if any:

To join HOSA NOCROP @ Kennedy High School, students must meet the following requirements based on the constitution:

1. Enrollment and Good Standing: Students must be enrolled at Kennedy High School and not be under suspension, as good standing is a prerequisite.
2. Proper Conduct: Members are expected to display appropriate behavior as a "Fighting Irish" at all times.
3. Meeting Attendance: Students must attend club meetings regularly, with no more than three absences unless excused due to an emergency. More than three absences may result in removal from the club.
4. Active Participation: Members should be active participants in all club activities and meetings.
5. Interest in Healthcare: Members must demonstrate a genuine interest in promoting healthcare-related events and occasions.

These requirements ensure that members are committed to contributing to the club's mission of enhancing healthcare delivery and leadership development.

How are officers elected?	Term?
Article 5: Student Elections **Section 1: Elections** Club elections shall take place no later than the last month of the school year. . **Section 2: Nominations** Candidates for these offices shall be nominated in writing on forms provided by the President of the previous year. **Section 3: Eligibility** Candidates for all shall be eligible according to the rules set forth in the Constitution and bylaws. **Section 4: Declaration** A candidate will be declared a winner by securing a plurality of votes cast for that office. **Section 5: Exceptions** A student may be a candidate for only one office; their approval of their own nomination shall be required on any petition for nominations. **Section 6: Terms of Office** Elected candidates shall take office immediately following the end of the school year of which they were installed.	Year

State relationship to curriculum and/or instructional program of the district, and describe how the organization will serve as an extension of or adjunct to the curriculum. Include specific reference to the courses of study, classes, or programs which the organization is intended to supplement; the instructional materials or learning resources which will be used; the skills, concepts, or attitudes which are planned to be developed; and the evaluation techniques which will be used to assess whether or not the objectives have been achieved:

HOSA (Health Occupations Students of America) aligns closely with district Career and Technical Education (CTE) programs, particularly in health sciences like Medical Assistant, Sports Medicine, CNA, and Biotechnology. Approved by the California Department of Education, HOSA extends classroom learning by offering students opportunities to apply their academic and occupational skills through leadership, community service, and professional activities. It serves as a valuable instructional tool, connecting students with the healthcare industry and enhancing their technical and soft skills through real-world applications.

HOSA integrates seamlessly into health science education by providing leadership activities, competitive events, and industry partnerships, offering students career exploration and professional growth. Students also engage in hands-on learning through leadership conferences and community projects, which help develop essential communication, leadership, and citizenship skills. The program expands learning beyond the classroom and reinforces the technical and personal competencies needed in healthcare professions.

Evaluation of HOSA's impact includes student participation in competitions, leadership roles, and feedback from advisors, which collectively assess their healthcare skills and leadership development. Success is measured by students' ability to demonstrate technical proficiency and leadership within healthcare environments.

Describe the function of the staff adviser in the promotion, supervision, and leadership of the organization:

CTSO Advisors play a key role in the success of Career and Technical Student Organizations (CTSOs) by guiding students and ensuring alignment with Career Ready Practices (CRPs). Advisors are expected to participate in meetings, facilitate goal setting, and supervise chapter activities at all levels while adhering to relevant policies. They help develop effective student leadership teams, oversee fundraising, and encourage collaboration with other CTSO chapters. Advisors also maintain a focus on student-led initiatives, integrating CTSO activities into the CTE curriculum, and fostering a supportive learning environment. Regular

evaluation and public recognition of chapter achievements help strengthen community and stakeholder engagement.

Will this organization be raising funds for any purpose? ☐No X Yes

Describe how funds will be raised and for what purpose:

Funds for HOSA NOCROP @ Kennedy High School will be raised through approved fundraising projects following school, district, ROP, and CTSO guidelines. These funds will be used to finance chapter activities, support members' participation in local, state, and national HOSA events, and cover expenses related to chapter service projects and leadership training. Fundraising may also support students in financial need, ensuring that all members have the opportunity to fully participate in chapter events. The treasurer will oversee all financial operations, ensuring funds are managed responsibly and that the club operates within its budget.

The undersigned agrees to comply with all applicable district policies, guidelines, and rules, as adopted and amended:

Signature of the student making the application:	Sharee Ocampo Denise Nguyen Danielle McElwee Jasmine Escano Sia Patel
The printed name of the student making the application:	Sharee Ocampo Denise Nguyen Danielle McElwee Jasmine Escano Sia Patel
Signature of faculty sponsor:	Diaz: Garcia:
The printed name of faculty sponsor:	Nubia Diaz and Jenice Garcia

Faculty sponsor: I have reviewed this application and

☐the application is complete ☐the Constitution/By-Laws are attached ☐the application is not complete

Signature of School Principal:		**Date:**
P Hill-Bonales	Poppy Hill-Bonales	10/8/24
Signature of Assistant Superintendent of Education:		**Date:**
	Jaron Fried	10/17/24

Education Office Use Only:

Board of Trustees action:	☐Approved	☐Denied	Date:	

Submit completed form to the Assistant Superintendent of Education (mail location #15).

AUHSD Student Leaders
ANAHEIM UNION HIGH SCHOOL DISTRICT

RESOLUTION OF THE BOARD OF TRUSTEES OF THE ANAHEIM UNION HIGH SCHOOL DISTRICT

CLOSE GENERAL OBLIGATION BOND ELECTION 2014 SERIES 2019 FUND 2127

RESOLUTION NO. 2024/25-B-07

November 14, 2024

On the motion of Trustee _____ and duly seconded, the following resolution was adopted.

WHEREAS, the District has determined that the General Obligation Bond Election 2014 Series 2019 Fund 2127 is no longer required for special purposes as set up by the District when the fund was established; and

WHEREAS, there are no remaining funds; and

NOW, THEREFORE, BE IT RESOLVED that the General Obligation Bond Election 2014 Series 2019 with Subfund Number 2127 be closed by November 30, 2024, and redirect any residual Interest/Admin Fees to Fund 4040.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees on November 14, 2024, by the following votes.

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael b. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at the regular meeting thereof held on the 14th day of November 2024, and passed by a roll call vote of all members of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of November 2024.

_____
Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES OF THE ANAHEIM UNION HIGH SCHOOL DISTRICT

Day of the Special Educator

RESOLUTION NO. 2024/25-E-10

November 14, 2024

On the motion of Trustee _____ and duly seconded, the following resolution was adopted:

WHEREAS, *Day of the Special Educator* will be observed throughout the nation on December 2nd, in recognition of the anniversary of the signing of the nation's first federal special education law by Gerald R. Ford on December 2, 1975; and

WHEREAS, the original Public Law (P.L.) 94-142, has been reauthorized several times since 1975, most recently as P.L. 101-457, the Individuals with Disabilities Education Improvement Act (IDEA) of 2004; and

WHEREAS, before President Ford signed the nation's first special education law on December 2, 1975, many students with disabilities were denied access to education and opportunities to learn, but this changed with a law that assures a free and appropriate public education to all children with disabilities in states receiving federal funds; and

WHEREAS, approximately 679,000 students with disabilities are supported by the state and local school districts throughout the state of California through a variety of direct services to students with special needs and their parents; and

WHEREAS, the Anaheim Union High School District provides special education and related services to nearly 3,400 students with disabilities, whose needs represent every disabling condition identified in federal law, including autism, specific learning disabilities, speech and language disorders, visual impairments, deaf and hard-of-hearing disabilities,

emotional disturbances, intellectual disabilities, other health impairments, traumatic brain injuries, orthopedic disabilities, deaf-blindness, and multiple disabilities; and

WHEREAS, the Anaheim Union High School District provides a full continuum of special education and related services, through a highly skilled special education staff of teachers and other specialists; and

WHEREAS, the Anaheim Union High School District also serves as the Responsible Local Agency (RLA) for the Greater Anaheim Special Education Local Plan Area (SELPA), that provides two program specialists dedicated to providing services to the Anaheim Union High School District, and along with a variety of other specialists, assist in providing program supports and services throughout all of the SELPA member districts; and

WHEREAS, the Anaheim Union High School District's general education and district's support staff including principals, assistant principals, teachers, counselors, nurses, bus drivers, food services workers, secretaries and other clerical staff, health services technicians and other site, and District staff also provide support and services to students with disabilities;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Anaheim Union High School District hereby recognizes December 2, 2024, as Day of the Special Educator, in honor of the 49th Anniversary of the signing of P.L. 94-142, the accomplishments of our nation under IDEA, and celebrate the students, families, and educators who ensure that students with disabilities have equal access to a free and appropriate public education.

The foregoing resolution was passed and adopted at a regular meeting of the Board of Trustees, on November 14, 2024, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
)
) SS
)
COUNTY OF ORANGE)

I, Michael B. Matsuda, superintendent of the Anaheim Union High School District of Orange County, California, and secretary to the Board of Trustees thereof, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at the regular meeting thereof held on the 14th day of November 2024, and passed by a roll call vote of all members of said board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of November 2024.

_____
Michael B. Matsuda
Superintendent and
Secretary to the Board of Trustees

INTERAGENCY PARTICIPATION AGREEMENT
ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS

HEALTH BENEFITS PROGRAM

This Interagency Participation Agreement is entered into between the Alliance of Schools for Cooperative Insurance Programs ("ASCIP"), a California joint powers authority, and Anaheim Union High School District, a public educational agency ("Agency"), and concerns an interagency participation arrangement by Agency with ASCIP for benefits available through ASCIP's Health Benefits Program on the following terms and conditions. ASCIP and Agency shall be referred to jointly as the "Parties."

RECITALS

A. Effective July 1, 2006, ASCIP established a Health Benefits Program ("HB Program") in order to provide health and welfare benefits to eligible public educational agencies. The HB Program continues with members participating through ASCIP as member agencies in the joint powers authority, and others, including Agency, participating in the HB Program through an Interagency Participation Agreement.

B. Agency has participated to date under a Participation Agreement, and wishes to continue to participate in the ASCIP HB Program pursuant to the terms of this Interagency Participation Agreement. Agency understands its rights, duties, obligations and benefits are limited to those in the HB Program of ASCIP and to no other ASCIP program or services. The benefits of the HB Program are set forth in this Interagency Participation Agreement and in such further plan documents as ASCIP provides to Agency. Agency has secured all requisite approvals and adopted such resolutions or other instruments as are necessary to enter into this Interagency Participation Agreement.

C. This further Interagency Participation Agreement is intended to update the earlier instrument as to the HB Program and Agency's participation as to the HB Program.

AGREEMENT

1. BASIS FOR AGREEMENT

By the signature below of its duly authorized signatory, Agency agrees to participate in the ASCIP HB Program pursuant to the terms of this Interagency Participation Agreement. The plans in which the Agency chooses to participate for each program year are delineated on "Declaration Page(s)", and these plans shall be subject to change in subsequent years based on the annual election of plans made by the Agency and the plans offered by ASCIP.

2. ESTABLISHMENT OF RATES

Rates for ASCIP's Health Benefits Plans are established by the ASCIP Executive Committee including consideration of the recommendation of staff and the ASCIP Health Benefits Committee. Rates for self-funded plans are actuarially established, and rates for fully insured plans are recommended by staff and ASCIP's professional consultants. These rates are inclusive of all overhead administrative fees associated with the programs. Rates are provided to members joining the HB Program under Interagency Participation Agreements on an annual basis after the formal adoption of rates by the ASCIP Executive Committee.

3. PAYMENT OF PREMIUMS BY PARTICIPATING AGENCIES

Invoices for HB Program premiums shall be sent to the Agency prior to the commencement of an Agency's program year, and payment shall be due and payable on receipt unless other prior arrangements have been made. Payment may be made to ASCIP by check or journal voucher. Funds which are journal vouchered shall be authorized on a monthly or tenthly basis by the Agency's submission to ASCIP of one Payment Authorization form for each group participating in each health benefits program. Should Agency fail to timely pay HB Program premiums, ASCIP reserves the right not to include Agency in the HB Program and to terminate any extension of benefits to the Agency.

4. TERM OF THE AGREEMENT AND TERMINATION OF PARTICIPATION

The term of this Interagency Participation Agreement shall commence on the date fully executed and for each plan and program year commencement, and shall be effective until terminated by either Party as provided below:

A. Termination of Participation in an HB Program Plan by an Agency

An Agency may terminate its participation in any plan(s) in which it participates by giving written notice to ASCIP to be received no later than ninety (90) days prior to the period in which coverage ends for a given plan year.

B. Termination of Participation in ASCIP

An Agency may terminate its participation in ASCIP's HB Program, and thereby in all included plans, by providing ASCIP with ninety (90) days written notice prior to the period in which coverage ends for a given plan year. If an Agency has timely terminated membership in all Plans in compliance with this provision, this Participation Agreement shall be deemed terminated.

C. Termination of Agency by ASCIP

ASCIP may terminate the participation of Agency in a particular plan or as to the Interagency Participation Agreement in its entirety based on the Agency's non-payment of premiums on a timely basis. ASCIP shall provide Agency with ninety (90) days prior written notice of termination. An Agency's participation in a particular plan, or the Interagency Participation Agreement in its entirety, may also be terminated due to the Agency's failure to execute required documents or to abide by reasonable and customary practices followed in the professional administration of health benefits programs. Termination shall be recommended by staff and reviewed by the Health Benefits Committee before being forwarded to the ASCIP Executive Committee for action.

5. RESPONSIBILITY FOR PAYMENT OF HB PROGRAM PLAN LIABILITIES

A. Fully-Insured Programs

Some of the ASCIP's HB Programs are fully insured and involve no risk sharing among the plans' participants. When an agency remits its premium to ASCIP, all liability for the cost of the plan's benefits and administration rests with ASCIP; and ASCIP and the plan carriers bear full responsibility for the payment of claims and any liabilities which may be associated with the contractual agreement for providing health benefits coverages to participants for an agreed premium sum. To the extent any surplus exists in any program plan year, ASCIP shall retain that surplus and may use it, in whole or in part, for the HB Program, for stabilization reserves, or for ASCIP as a whole and for general, administrative or other ASCIP programs and services.

B. Risk-Sharing Programs

Some of ASCIP's programs are risk-sharing programs into which participants pay an actuarially determined premium deposit. By definition, these programs are not fully insured, and they contain a risk-sharing component. Subsequent to the end of each program year, professional financial, auditing, and actuarial consultants shall compare premium paid to total expenses which include claims and indirect and direct administrative costs; and a calculation shall be performed to determine if a surplus or a deficit balance exists. All participants shall share in the premium rebates and/or be responsible for any premium assessments which may be declared by the Executive Committee. Any surplus in a program year may, in the discretion of the Executive Committee, be allocated to premiums for following program years, outstanding obligations of agency, or used as otherwise determined by the Executive Committee in the best interests of the HB Program or for ASCIP generally. Premium rebates/assessments are based on each participant’s pro-rata

contribution to total program premium for that given year. An Agency's termination of participation in a risk-sharing program in the ASCIP Health Benefits program does not affect its potential ability to receive premium rebates or its obligation to pay assessments.

6. INDEMNIFICATION AND HOLD HARMLESS

The Parties to this Interagency Participation Agreement mutually agree to defend, indemnify and hold harmless each other and each other's directors, staff, officers, committees, employees, agents and Governing Boards from all claims, losses, demands, suits, actions or proceedings of any kind or nature, including but not limited to all fees, costs, or other expenses which in any way arise out of or are related to the actions, omissions to act or wrongful conduct of Agency or ASCIP, and/or of Agency's or ASCIP's principals, agents, employees, or representatives in connection with the performance of any aspect of this Interagency Participation Agreement.

7. ARBITRATION

In the event of a dispute between an Agency and ASCIP, the dispute shall be subject to binding arbitration, and both Parties agree to be bound and shall be bound by the findings and decision of the arbitrator(s), and freely and knowingly waive rights to judicial process, trial by jury and appellate process. Parties may agree to use one arbitrator or three arbitrators, and the arbitration shall be conducted by the American Arbitration Association (AAA) or a mutually agreed upon arbitrator or arbitration agency outside of AAA. Parties shall be governed by the arbitration rules and procedures of the chosen arbitrator(s). Regardless of the outcome of the arbitration, Parties shall share equally in the all costs associated with the arbitration. The arbitrators shall consider this Participation Agreement as an honorable engagement rather than merely a legal obligation, and local rules of law shall apply. Arbitration shall take place in Los Angeles County, and the decision of the majority of the arbitrators shall be final, binding and not subject to appeal.

8. SEVERABILITY AND AMENDMENT

If any portion of this Interagency Participation Agreement is decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or otherwise render unenforceable, it shall and may be reformed to facilitate judicial approval and legal viability, and the validity of the remaining portions and terms shall not be affected thereby.

9. EXECUTION

The undersigned represent that they are authorized by ASCIP and Agency to approve, sign and create an enforceable Interagency Participation Agreement between them. Agency represents and warrants that it has received Board approval to enter into this Interagency Participation Agreement.

ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS

Fritz J. Heirich
Chief Executive Officer
ASCIP
16550 Bloomfield Avenue
Cerritos, CA 90703

Date

ANAHEIM UNION HIGH SCHOOL DISTRICT

Nancy C. Nien
Assistant Superintendent, Business Services
Anaheim Union High School District
501 N. Crescent Way
Anaheim, CA 92801

Date

January 1, 2025
Program Year Beginning Date

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ANAHEIM UNION HIGH SCHOOL DISTRICT

The policy of the Anaheim Union High School District is to provide a wide range of instructional materials at varying levels of difficulty with diversity of appeal and the presentation of different points of view to meet the needs of students and teachers in the classroom and in the Library Media Center. The following guidelines are outlined to implement the instructional objectives of the District and assure a fair and complete consideration of any materials with which there are differences.

The Challenged Materials Review Committee will follow these guidelines when responding to a challenge to materials:

1. Review the challenged material, in its entirety, along with applicable District policies to ensure compliance with policy.
2. Determine the professional acceptance of the challenged material, if possible, by referring to critical review of the material. The Committee shall evaluate the materials from the person objecting, research information on the topic, and any other available information resources pertinent to the topic, including but not limited to expert District personnel, District curriculum and instructional policies and procedures, curriculum standards and frameworks.
3. Weigh values and faults and form opinions based on the material as a whole rather than on passages or sections taken out of context.
4. Discuss the challenged material in the context of the educational program.
5. Reach a decision by consensus as to whether or not the challenged material shall continue to be used in the school.
6. Communicate the Committee's decision in a written report submitted to the school principal, Local District Superintendent or designee.

The Committee's written report shall include:

- A statement of the decision of the Committee concerning the challenged material and the rationale(s) used in making that decision.
- References to applicable District policies and other resources used in the review process. A copy of the written report shall be maintained by the school/Local District.

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ANAHEIM UNION HIGH SCHOOL DISTRICT

Findings and Decision Form

Challenged by:

Name: Elizabeth Taylor, Marcella Deem Affiliation [e.g., parent] Staff at Anaheim HS.

Street Address City Zip

Challenged Instructional Material:

Author: Maia Kobabe

Title: Gender Queer, A Memoir

Publisher/Producer: Oni-Lion Publishing Group, LLC Copyright date: May 2020

Reason for Challenge: Attach copy of the challenge

Pertinent Background Information:

- ❒ The committee reviewed the challenged material in its entirety, along with District policies to ensure compliance with the policy.
- ❒ The committee evaluated the materials from the person objecting, reviewed research information on the topic along with other pertinent information related to the topic, including but not limited to expert District personnel, District curriculum and instructional policies and procedures, curriculum standards and framework, if appropriate.
- ❒ The committee discussed the challenged material in the context of the educational program.
- ❒ The committee interviewed the challengers to better learn their perspective and reason for challenging the book.
- ❒ The committee reached a recommendation by consensus to provide to the Board of Trustees whether or not the challenged materials shall continue to be used/placed in the school library or with modifications.

Findings:

The graphic novel, Gender Queer, has been one of the most controversial books receiving the most "book challenges" in the country. Per the American Library Association, in 2023, the book has been challenged 106 times. Of the 106 challenges, the book was retained 80 times and removed/banned 26 times.

Background in purchasing library circulation materials: typically, Library Media Technicians (LMTs) open orders to add materials when school is back in session. Early in the spring that list is sent to the District Librarian to approve for purchasing. Per our District purchasing department, materials must be received from the vendor before the close of the fiscal year- typically summer. LMTs process and catalog books in late summer or in the first few weeks of the next school year. The previous District Librarian, Regina Powers approved the title.

Awards:

- 2019 Howard County (MD) Public Schools Best of the Year - High School
- 2019 New York Public Library's 50 Best Books for Teens, selection
- 2020 Alex Award
- 2020 Stonewall Award Nonfiction Honor Book
- 2020 ALA Rainbow Project Book List, selection
- 2020 YALSA Best Books List, selection
- 2020 YALSA Great Graphic Novels for Teens, selection
- 2020 Texas Library Association: Maverick Graphic Novel Reading List, selection
- 2021 Garden State Teen Book Award, nominee
- 2021 Chicago Public Schools Great Graphic Novels, selection
- Denver Public Schools Top 100 High School Books, 2020-2021
- 2021 Jefferson County (KY) Public Schools Recommended Reading Grades 9-12, selection
- 2021 School Library Journal's 17 Immersive Graphic Novels for Teens, selection

Circulation Stats:

Anaheim: The holding was added on 01/04/2021 (ordered early 2020- pandemic slowed orders from publishers). A student checked out the book on 08/16/2021, the student did not return the book on time and multiple overdue notices were sent out. The book was not returned until 10/16/2023. No other checkouts to note.

Magnolia: The holding was added on 09/25/2023 (ordered early 2022). A student checked out the item on 10/10/2023. The student renewed several times and then returned the book on 02/23/2024. No other checkouts to note.

LCAP Goal #2: Provide meaningful educational engagement opportunities for all parents and families to advocate for all students.

- Gender Queer illustrates the importance of family and community engagement in supporting students' well-being, especially for LGBTQ+ students.
- The book highlights positive coming-out experiences and family acceptance, which aligns with AUHSD's vision of a welcoming and empowering environment for families.
- By sharing Kobabe's experiences of navigating gender identity and sexuality, Gender Queer can educate parents and families, fostering empathy and understanding. This can empower them to become better advocates for their LGBTQ+ children.

LCAP Goal #3: Provide and nurture a safe, reflective, responsive, and positive school culture.

- Gender Queer can contribute to a safer and more inclusive school climate by raising awareness and understanding of LGBTQ+ experiences.
- The book addresses topics like gender identity, sexual orientation, and self-discovery, which are relevant to many students, including those who identify as LGBTQ+.
- The book emphasizes the importance of student voice and self-expression, aligning with AUHSD's core value of cultivating student voice and problem-solving to enhance democracy in public schools.
- By fostering empathy and challenging societal norms, Gender Queer can help create a more reflective and responsive school culture that embraces diversity and inclusion.

AUHSD's Five C's: Gender Queer supports several of AUHSD's Five C's, which are essential for fostering a positive learning environment:

- Character and Compassion: The book promotes compassion and empathy by allowing readers to step into Kobabe's shoes and understand eir struggles and triumphs.
- Communication: Gender Queer encourages open and honest communication about gender identity and sexuality.
- Critical Thinking: The book challenges readers to think critically about societal norms and expectations surrounding gender and sexuality.

In addition to aligning with specific LCAP goals, Gender Queer offers numerous teaching moments relevant to adolescent development and health:

- The book provides valuable insights into the challenges of navigating gender identity and sexuality during adolescence.
- The book's exploration of menstruation, puberty, and sexuality aligns with AUHSD's focus on whole child instruction.
- The book's depiction of Kobabe's struggles with reading can resonate with students facing similar challenges.
- The book's portrayal of the dangers of binding can serve as a valuable learning opportunity.

Overall, Gender Queer is a valuable resource that can support the AUHSD LCAP goals by:

- Promoting family and community engagement.
- Fostering a safe, inclusive, and reflective school culture.
- Encouraging the development of essential skills, such as character, compassion, communication, and critical thinking.

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The book provides authentic representation of LGBTQ+ experiences, which can contribute to a more equitable and just learning environment for all students.

A statement of the decision of the Committee concerning the challenged material and the rationale(s) used in making that decision.

The committee recommends to our Board of Trustees that District retain *Gender Queer* by Maia Kobabe in our high school libraries. This graphic novel aligns perfectly with the District's goals of fostering a safe, inclusive environment and promoting meaningful engagement for families and students. *Gender Queer* serves as a valuable tool for parents and families by fostering empathy and understanding of LGBTQ+ experiences, empowering them to become better advocates for their children. It raises awareness of LGBTQ+ topics like gender identity, sexual orientation, and self-discovery, creating a more inclusive environment by acknowledging the experiences of many students. The book promotes essential skills like character, compassion, communication, and critical thinking. Beyond its alignment with District goals, *Gender Queer* provides authentic representation, promoting a more equitable learning environment and offering valuable insights for adolescent development, such as navigating gender identity, understanding puberty and sexuality, and self-acceptance. While some may raise concerns about a few graphic depictions, the book's overall message and educational value far outweigh them. *Gender Queer* serves as a valuable "mirror" for LGBTQ+ students and a "window" for others, fostering empathy and understanding. It is a powerful resource that promotes a safe, inclusive learning environment, offers valuable representation, fosters crucial conversations, and provides teaching moments for adolescent development.

Decision:

Based on a thorough review, discussion, and careful consideration, the Review Committee finds that the challenge request should be denied. It is recommended that the book, Gender Queer, be retained in our high school library without any restrictions.

JASON FRIED _____ 11/9/24

Printed Name and Signature of Reviewer — Date

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MUTUAL CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

THIS MUTUAL CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT (this "**Agreement**"), is made and shall be effective as of December 1st, 2024 (the "**Effective Date**"), by and between Kopius Inc., a Maryland corporation, with a principal place of business at 3055 112th Ave NE, Suite 225, Bellevue, WA 98004 ("**Kopius**"), and Anaheim Union High School District, a California school district, with a principal place of business located at 501 N Crescent Way, Anaheim, CA 92801 ("**Client**"). Kopius and Client are individually referred to as a "**Party**" and collectively, the "**Parties**".

In connection with implementing a business relationship together (the "**Purpose**") that requires that a Party ("**Discloser**") first deliver to the other Party ("**Recipient**") certain Confidential Information (as defined herein), the promises contained herein and other good and valuable consideration, the receipt and sufficiency are hereby acknowledged, the Parties agree to enter into this Agreement to set forth the terms and conditions governing the treatment of Confidential Information that may be disclosed between them.

1. Definition of Confidential Information and Exclusions

(a) "**Confidential Information**" means information, in any format, that relates to Discloser and is not generally available to the public or Discloser designates as confidential or that reasonably should be understood to be confidential, proprietary or a trade secret given its nature and circumstances of disclosure. Without limiting the generality of the foregoing, Confidential Information includes, but is not limited to, business and marketing plans, technology and technical information, product plans and designs, research and development activities, business processes, costs, pricing, profits, compensation, financial information, reports, and any personal information of a Party's Representatives (as such term is defined herein), including but not limited to all data that identifies or can be used to identify, contact or locate a natural person such as name, address, and telephone number, email address, credit card number, medical records, driver's license, social security number, marital status, ethnicity, age, or photograph as well as less obvious information such as internet protocol address or information gathered from online data collection technologies. In the event Confidential Information is the basis of, is incorporated into, or is reflected in other documents, whether separately or jointly generated by the Parties, such other documents shall be deemed Confidential Information subject to the terms of this Agreement.

(b) Confidential Information shall not include any information that: (i) is or becomes publicly available without Recipient's breach of this Agreement, except for personal information which remains subject to confidentiality; (ii) was known to Recipient prior to its disclosure by Discloser, as shown by written records in the possession of Recipient at the time that Confidential Information was received; (iii) Discloser has approved for release, in writing; (iv) is received by Recipient from a third party that is not bound by separate confidentiality obligations to Discloser; or (v) which has been independently developed by Recipient without using Confidential Information of Discloser. In any dispute between the Parties with respect to these exclusions the burden of proof shall be on Recipient with a standard of clear and convincing evidence.

(c) This Agreement does not obligate either Party to disclose any particular Confidential Information; to purchase, sell, license, transfer or otherwise dispose of any technology, services or products; or to enter into any other form of business relationship with the other Party. Each Party may independently develop and acquire or sell services and products competitive with those of the other Party, without use of the other Party's Confidential Information.

2. Obligations Regarding Confidential Information

(a) Recipient shall:

(i) not disclose Confidential Information to any third party without Discloser's prior written consent, except as expressly set forth in Section 2.c.

(ii) take security precautions, in at least the same manner it takes to protect its own Confidential Information, but in no event less than reasonable care or the measures required by applicable privacy and

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security laws or industry standards, to safeguard Confidential Information.

(b) Recipient acknowledges that it may receive material non-public information required to be kept confidential under the Securities Exchange Act of 1934. Recipient acknowledges that failure to keep such information confidential may result in insider trading liability on the part of Recipient and any employees involved in the unlawful disclosure of such information.

(c) Recipient may only disclose Confidential Information:

(i) To its employees, consultants, attorneys, insurers, and auditors (collectively, "**Representatives**"), and to its Affiliates' Representatives on a need-to-know basis to evaluate the Purpose, if such Representatives have entered into a written agreement no less protective of Confidential Information than what is contained in this Agreement. Recipient shall cause its Representatives and its Affiliates' Representatives to observe the terms of this Agreement and shall be responsible for any breach of this Agreement by any of its Representatives or Affiliates' Representatives. Recipient shall take all reasonable measures, including without limitations court proceedings, to restrain their Representatives or Affiliates' Representatives from unauthorized disclosure of Confidential Information.

(ii) If Recipient is required to do so by law or court order, provided Recipient gives Discloser prior written notice (to the extent legally permitted) and reasonable assistance, at Discloser's expense, to allow Discloser the opportunity to seek a protective order. In the event that a protective order or other remedy is not obtained, or that Discloser waives compliance with these provisions, Recipient agrees to furnish only that portion of Confidential Information which Recipient is legally required to furnish and will exercise its best efforts to obtain assurances that any Confidential Information disclosed will be treated as confidential.

(d) Recipient shall immediately notify Discloser upon discovery of any suspected or actual unauthorized use or disclosure of Confidential Information or any other breach of this Agreement by Recipient, its Representatives or Affiliates and its Representatives, provided that such notification shall in event take more than twenty-four (24) hours. Recipient will cooperate at its own expense in every commercially reasonable way to help Discloser regain possession of Confidential Information and use commercially reasonable efforts to prevent its further unauthorized use or disclosure. Recipient shall not contact customers or suppliers of Discloser regarding such breach without the prior written consent of Discloser.

3. Use of Confidential Information. Recipient represents and warrants that it will not to use Confidential Information for any purpose, except for the Purpose. Without the prior consent of Discloser, Recipient will not allow its Representatives or its Affiliates or its Affiliates' Representatives to disclose to any third party: (i) the fact that any evaluation, investigation, discussions or negotiations are taking place concerning a possible transaction involving the Parties; (ii) the fact that the Parties have requested or received Confidential Information from each other; or (iii) any of the terms, conditions, conversations between the Parties, or other facts with respect to the Purpose, including its status, the substance of any negotiations or any of the terms of this Agreement or its existence.

4. No License; Warranty. All Confidential Information is and shall remain the property of Discloser. Nothing in this Agreement is intended to grant any express or implied right to Recipient to any Confidential Information or under any patents, copyrights, trademarks, or trade secret information derived from Confidential Information except as otherwise provided in this Agreement. Discloser represents and warrants that it has the right to disclose any Confidential Information provided to Recipient, without violating or infringing any agreement with or right of any other person or company. Except for the preceding warranty, all Confidential Information shared between the Parties is provided "AS-IS" without warranty of any kind, and nothing in this Agreement shall be interpreted as a representation or warranty as to the accuracy, completeness, or validity of any such information.

5. Publicity. Neither Party to this Agreement shall publicize its business relationship with the other Party to this Agreement without the prior written authorization by an officer of the other Party. Each Party agrees not to use any trade name, trademark, service mark or logo or any other information that identifies the other Party in its sales, marketing or publicity activities and/or materials, except with the prior written authorization of an officer of the other Party. Media releases or publications of any kind, and interviews with representatives of any written publication, radio or television station or network, or Internet site or outlet are included within the foregoing prohibition.

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6. Term and Termination. The term of this Agreement begins on the Effective Date and shall continue in effect through March 31, 2025 unless either Party terminates it earlier by providing a written termination notice to the other Party. Notwithstanding such expiration or sooner termination of this Agreement, the provisions contained herein will continue to apply to any Confidential Information disclosed hereunder for five (5) years following the expiration or termination date, as applicable, provided that all personal information shall be continue to be kept confidential as required by applicable law and any trade secret of Discloser shall be kept confidential so long as such information is deemed a trade secret.

7. Return of Materials. Upon the termination of this Agreement, or upon request by Discloser at any time, Recipient agrees to return to Discloser or destroy all Confidential Information, including all copies of the same. Upon request, the fact of any such destruction shall be certified in writing to Discloser by an officer of Recipient. Notwithstanding anything to the contrary in this Agreement, Recipient will not be obligated to return or destroy any Confidential Information to the extent that the maintenance of such Confidential Information is required by law, regulation, rule, or internal compliance policy or procedure, including any requirement to retain e-mail on an automated e-mail archival system, or relating to the safeguarding or backup storage of electronic data, provided that any Confidential Information so retained shall remain subject to the confidentiality obligations hereof.

8. Remedies. The Parties acknowledge and agree that any violation of this Agreement will cause irreparable harm to Discloser. The Parties therefore acknowledge and agree that the harmed Party may seek injunctive relief from a court of competent jurisdiction in addition to any other remedy available at law or equity.

9. Attorneys' Fees. If either Party brings an action against the other by reason of a breach or alleged violation, enforcement of any provision, or otherwise arising out of this Agreement, the prevailing party in such suit shall be entitled to its costs of suit and reasonable attorneys' fees which shall be payable whether or not such action is prosecuted to judgment.

10. Notice. No notice or other communication shall be deemed given unless sent in any of the manners, and to the persons, as specified in this paragraph. All notices and other communications hereunder shall be in writing and shall be deemed given: (a) upon receipt if delivered personally; (b) if mailed by registered or certified mail return receipt requested; (c) at noon on the business day after dispatch if sent by a nationally recognized overnight courier for next morning delivery; or (d) upon the completion of electronic transmission. Such notices and communications shall be sent to:

If to Kopius:

Kopius Inc.
3055 112th Ave NE, Suite 225
Bellevue, WA 98004
Attn: Legal
Email: legal@kopiustech.com

If to Counterparty:

Anaheim Union High School District
501 N Crescent Way
Anaheim, CA 92801
Attn: Erik Greenwood, Chief Technology Officer
Email: greenwood@auhsd.us

Any Party may change the address to which notices, requests, demands, claims, and other communications hereunder are to be delivered by giving the other Party notice in the manner herein set forth.

11. Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such

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determination that any term or other provision is invalid, illegal, or unenforceable, the Parties hereto shall negotiate in good faith to modify this Agreement so as to affect the original intent of the Parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

12. Miscellaneous. This Agreement represents the entire agreement between the Parties with respect to the subject matter hereof and it supersedes any prior written or oral agreement. This Agreement shall be governed by the laws of the State of Delaware, excluding its conflict of laws rules. The Parties hereby submit to the jurisdiction and venue of the state and federal courts located in the State of Delaware for purposes of all legal proceedings arising out of or relating to this Agreement, including the remedies provided in Section 8. Except as otherwise expressly stated in this Agreement, neither Party shall assign or delegate its rights or obligations under this Agreement, in whole or in part, to any third party by operation of law or otherwise, without the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. The terms of this Agreement shall be binding on any Affiliate or permitted transferees, successors or assigns. All modifications to this Agreement must be in writing and signed by authorized representatives of all Parties. If any provision of this Agreement is found to be unenforceable, the remainder shall be enforced as fully as possible. The Parties agree that no failure or delay by a Party in exercising any right, power or privilege hereunder will operate as a waiver thereof; nor will any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right, power or privilege hereunder. This Agreement may be signed in counterparts with the same effect as if both Parties had signed one and the same document. A PDF or other electronic signature of any Party shall be considered to have the same binding legal effect as an original signature upon delivery thereof.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed, effective as of the Effective Date. By signing this Agreement, both Parties agree to the terms and conditions detailed herein:

KOPIUS INC.	**ANAHEIM UNION HIGH SCHOOL DISTRICT**
DocuSigned by: Jim Darrin 6765229F47124C0...	
By	By
Jim Darrin	Dr. Jaron Fried
Name	Name
CEO	Assistant Superintendent, Ed. Division
Title	Title
10/1/2024	11/15/24
Date	Date

Docusign Envelope ID: 5736CDBA-46DE-4A31-94D5-9E87C63F9AA7

STATEMENT OF WORK #1

THIS STATEMENT OF WORK #1 (this "**SOW**"), effective as of December 1st, 2024 (the "**Effective Date**"), is made by and between Kopius Inc. ("**Kopius**") and Anaheim Union High School District ("**Client**"). Kopius and Client are individually referred to as a "**Party**" and collectively, the "**Parties**".

1. Overview. Client has engaged Kopius for the purpose of providing the Services, as described herein. This SOW shall be governed by the Master Services Agreement between Client and Kopius, effective December 1st, 2024 (the "**Agreement**"). Capitalized terms used but not otherwise defined herein shall have the meanings given to them in the Agreement.

2. Consulting. For purposes hereof, "**Services**" means that Kopius shall staff a dedicated professional (the "**Resource**") for the purpose of satisfying certain consulting requirements of Client. The Resource shall be a consultant from Kopius', subject to Client review and approval.

Client will serve in a project manager role and shall manage the Resource and be solely responsible for ensuring Client's requirements and deliverables are met. Kopius shall provide administrative and information technology support. Kopius shall not be responsible for the quality of the software development and testing nor shall Kopius be responsible for managing the Resource. The Resource shall work on-demand during normal Client business hours. Client may request a replacement of the Resource at the same level and hourly rate provided the same does not violate applicable law.

Kopius and Client have agreed on the following Resource for this engagement:

Name	Role	Billable Rate
Senior Consultant	Reporting Analyst (Power BI)	$100.00 / Hour

3. Part-Time Performance. The Resource shall be assigned to perform work for Client on a part-time basis as needed. As such, the exact number of hours the Resource is to perform will vary depending on the volume of work Client requests to be completed at a given time. This SOW agrees to a bucket of 100 hours for a four (4) month period of time. Any additional hours beyond the 100 requested will be written in a CR and approved by Client prior to work commencing.

4. Compensation For Services. As compensation, Kopius will be paid monthly at the Resource's hourly rate listed in the table in Section 2. Invoices will be sent to Client monthly. Invoiced amounts shall be based on actual hours worked by the Resource.

5. Points of Contact. Kopius will provide Client emergency contact information in case Client needs to contact Kopius after normal business hours. For the purposes of this engagement, Client's point of contact is:

Name: Erik Greenwood
Phone: 714.999.3765
Email: greenwood@auhsd.us

Kopius' point of contact is:

Name: Robert Carek
Phone: (214) 930-8720
Email: rcarek@kopiustech.com

6. Assumptions. This SOW is entered into with the following assumptions (as applicable):

- Provide Power BI Consulting Services as needed via the direction of Client PM and Reporting Team.
- On demand engagement with a forty-eight (48) hour business day, or two (2) business day, Mondays through Fridays Pacific Standard Time SLA to respond to requests.
- Sufficient access required to perform Services implementation will be provided to the Resource.

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- Client personnel required for Kopius' performance of the Services will be made available to the Resource.
- It is Client's responsibility to provide requirements.
- All rates listed in this SOW are in USD.

7. Term. Upon execution of this SOW by both Parties, Kopius shall initiate scheduling of the Services. Unless terminated earlier by Client providing Kopius with thirty (30) days prior written notice or pursuant to the terms of the Agreement, this SOW will terminate on March 31st, 2025 unless extended via CR and approved by Client prior to work extending.

IN WITNESS THEREOF, the undersigned have caused this SOW to be executed, effective as of the Effective Date. By signing this SOW, Parties agree to the terms and conditions detailed herein:

KOPIUS INC.	**ANAHEIM UNION HIGH SCHOOL DISTRICT**
DocuSigned by: Jim Darrin 6765229F47124C0...	
By	By
Jim Darrin	Dr. Jaron Fried
Name	Name
CEO	Assistant Superintendent, Ed. Division
Title	Title
10/3/2024	11/15/24
Date	Date

ANAHEIM UNION HIGH SCHOOL DISTRICT
AIME WORK-BASED LEARNING
AGREEMENT FOR AFFILIATION
with

POKE Wars

THIS WORK BASED LEARNING AGREEMENT ("Agreement") is entered into this 14th day of November, 2024, by and between POKE Wars, hereinafter referred to as the "AFFILIATE," and the ANAHEIM UNION HIGH SCHOOL DISTRICT ("DISTRICT"), for the DISTRICT's Anaheim's Innovative Mentoring Experience ("AIME") Work-Based Learning Program ("Program"). This Agreement describes and confirms the expectations and responsibilities of the parties regarding the Program through which District students will gain experience in business settings.

WHEREAS, the AFFILIATE is able to provide a work-based learning site and,

WHEREAS, DISTRICT is authorized by law to maintain and does maintain a Work-based Learning class.

WHEREAS, the parties agree that the purpose of this Agreement is to provide on-the-job training and learning experiences to DISTRICT students, along with related classroom instruction, in order to develop students' occupational competencies ("Students").

WHEREAS, the parties agree that the AFFILIATE benefits from this Agreement by gaining productive contributions from Students in the workplace, positive publicity as a partner supporting DISTRICT students, an opportunity to develop leadership and mentoring skills among its workforce, and an expanded potential hiring pool.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto that in consideration of the mutual benefits that each of the parties hereto will derive under this Agreement, that:

1. TERM OF THE AGREEMENT

This Agreement shall remain in effect for a term of 3 years beginning November 1, 2024, and ending October 31, 2027, unless terminated sooner.

2. ROLES AND RESPONSIBILITIES OF DISTRICT

A. Select and place the Students in a work-based learning experience with the AFFILIATE.

B. Provide the Students and the AFFILIATE with an orientation regarding the goals and objectives of the Program.

C. Provide a certificated supervising teacher to check in regularly with the AFFILIATE's site coordinator, and with the Students, regarding the progress of the work-based learning experience. The goal of the check-ins is to support and facilitate a work-based learning experience for all participants.

D. The teacher will be responsible for communicating with AFFILIATE on progress reports and the evaluation of the Students ' performance.

3. ROLES AND RESPONSIBILITIES OF AFFILIATE

A. The AFFILIATE does hereby agree to give on-the-job learning experiences to Students from the DISTRICT.

B. Provide Students with an experienced supervisor who will work to support the Students in learning from their on-the-job learning experiences.

C. Provide a safe and supervised work environment.

D. Provide the Students with meaningful work responsibilities and experience in the different departments of the AFFILIATE, in order to educate the Students about the industry/field of the AFFILIATE.

E. Provide Students with a new employee orientation (vision, mission of company; rules and regulations, etc.)

F. Engage Students in work-related activities at all times during the work-based learning experience placement.

G. The Students shall not displace regular employees of AFFILIATE, but shall work under close supervision of existing staff.

H. AFFILIATE understands that DISTRICT programs, activities, and practices shall be free from discrimination based on actual or perceived race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics. AFFILIATE agrees that it shall operate in conformity with this non-discrimination statement.

4. INDEMNIFICATION

A. The AFFILIATE agrees to indemnify and hold harmless the DISTRICT and its Board, officers, employees and agents, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting

directly or indirectly from the negligent or intentional acts or omissions of the AFFILIATE or officers or employees. Notwithstanding the foregoing, AFFILIATE shall have no obligation under this Section with respect to any loss that is caused by the sole negligence or willful misconduct of DISTRICT and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by AFFILIATE, its subcontractors or either's agent or employee, as determined by a court of competent jurisdiction.

B. The DISTRICT agrees to indemnify and hold harmless the AFFILIATE and its Board, officers, employees and agents, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting directly or indirectly from the negligent or intentional acts or omissions of the DISTRICT or its Board, officers or employees. Notwithstanding the foregoing, DISTRICT shall have no obligation under this Section with respect to any loss that is caused by the sole negligence or willful misconduct of AFFILIATE and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by DISTRICT, its subcontractors or either's agent or employee, as determined by a court of competent jurisdiction.

C. In the event of concurrent negligence of more than one party, its Board, officers, employees or agents, as determined by a court of competent jurisdiction, the liability for any and all claims shall be apportioned under the California theory of comparative negligence as presently established or as may hereafter be modified. Nothing in this Agreement shall constitute a waiver or limitation of any rights that a party may have under applicable law in the event of concurrent negligence of persons or entities other than the parties.

D. The provisions of this Section shall survive the termination or expiration of this Agreement.

5. PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE

AFFILIATE shall procure and maintain during the term of this Agreement the following insurance amounts and coverage:

A. Automobile liability, general liability, workers' compensation and errors and omissions liability coverages for themselves and their respective employees. Errors or omissions liability coverage shall include coverage for negligence relating to alleged sexual misconduct and shall be on an occurrence basis. Automobile liability coverage must apply to owned, non-owned and hired automobiles.

B. Limits of liability for each type of liability coverage shall be at least $1 million per claim per occurrence/ $2 million aggregate.

C. District shall maintain workers' compensation coverage applicable to its employees.

6. COMPLIANCE WITH THE LAW

A. AFFILIATE shall be subject to and comply with all Federal, State, and local laws and regulations applicable with respect to its performance hereunder, including, but not limited to Title 5, California Administrative Code, Sections 10090 through 10092.

B. This Agreement and the rights and obligations of the parties shall be governed and construed by the laws of the State of California. Any lawsuit concerning or arising out of this Agreement shall venue in Orange County, California.

7. INTELLECTUAL PROPERTY

A. Any intellectual property conceived or first reduced to practice by a Student as a work product (including work assignments, laboratory experiments, special and independent study projects) will be owned by the Student. The AFFILIATE shall not claim ownership of such intellectual property.

B. AFFILIATE agrees to contact the District's Office of General Counsel if it wishes to discuss a non-exclusive or an exclusive license or an assignment agreement with regard to Students' intellectual property rights attached to creations and inventions of said Students.

8. ADDITIONAL PROVISIONS

A. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, partnership, principal-agent or employment relationship between the parties and neither party shall have the authority to bind the other party for any purpose.

B. The parties agree that at no time shall DISTRICT Students be considered an employee of AFFILIATE under the terms of this Agreement.

C. Workers Compensation: Students enrolled in the Program will be covered by District-provided workers' compensation insurance during scheduled work based learning experience hours under the provisions of this Agreement.

D. AFFILIATE and DISTRICT understand and shall make it clear to Students that the Students are not entitled to employment wages for

the work-based learning experience that is the subject of this Agreement.

E. This Agreement may be terminated by the mutual written agreement of both parties. Alternatively, either party may terminate this Agreement with thirty (30) days prior written notice to the other. This Agreement may be terminated immediately by either party if there is a failure to comply with the terms and conditions provided in this Agreement.

F. This Agreement supersedes all prior and contemporaneous agreements and understandings between the parties, both oral and written, with respect to its subject matter and constitutes the complete agreement and understanding between the parties, unless modified in a writing executed by both parties.

G. If any provision of this Agreement is determined to be invalid or unenforceable, that provision shall be amended to achieve as nearly as possible the same effect as the original provision, and the remainder of this Agreement shall remain in full force and effect.

H. No delay or failure by either party to act in the event of a breach or default hereunder shall be construed as a waiver of that or any succeeding breach or a waiver of the provision itself.

I. This Agreement may be executed in any number of counterparts, each of which shall be an original as against any party whose signature appears and all of which together shall constitute one agreement.

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

ANAHEIM UNION HIGH SCHOOL DISTRICT

_____

Jaron Fried, Ed.D, Assistant Superintendent, Education

Date: 11/15/24

AFFILIATE

POKE WARS POKE Wars
(Company Name)

By _____
(Signature)

Name (Print) Ernie Gallegos

OWNER Owner
(Job Title)

Date: 10/17/24

Affiliate's Address:

203 W. Santa Fe Ave.
Placentia, CA 92870

Affiliate's Phone Number: (714) 646-9984

EXHIBIT "A"

FINGERPRINT AND CRIMINAL BACKGROUND CHECK CERTIFICATION

In accordance with the Department of Justice fingerprint and criminal background investigation requirements of Education Code section 45125.1 et seq.

With respect to the AIME WORK-BASED LEARNING AGREEMENT by and between PARTICIPANT and the DISTRICT for the DISTRICT's Anaheim's Innovative Mentoring Experience ("AIME") Work-Based Learning Program ("Program"):

One of the boxes below must be checked with regard to PARTICIPANT and PARTICIPANT's personnel (officers, principals, paid or unpaid employees, volunteers, agents, subtenants and subcontractors of PARTICIPANT who will supervise students under the Agreement).

☒ **Option 1: PARTICIPANT Facilitates Background Check** - PARTICIPANT has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all PARTICIPANT's Personnel who may interact with District pupils not under the immediate supervision of a pupil's parent, guardian or District employee during the term of the Agreement, and the California Department of Justice has determined (A) that none of PARTICIPANT's Personnel has been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). When the PARTICIPANT performs the criminal background check, PARTICIPANT shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. A complete and accurate list of PARTICIPANT's Personnel who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as Attachment "A." No work or action under the Agreement shall commence until the Department of Justice ascertains that none of PARTICIPANT's Personnel has been convicted of a felony as defined in Government Code Section 45122.1.

☐ **Option 2: DISTRICT Facilitates Background Check at no cost to PARTICIPANT** - PARTICIPANT may interact with District pupils not under the immediate supervision of a pupil's parent, guardian or District employee, and in accordance with the fingerprinting requirements of Education Code section 45125.1(h), hereby agrees to the District's preparation and submission of fingerprints so that the California Department of Justice may determine (A) that PARTICIPANT has not been convicted of a felony, as that term is defined in Education Code section 45122.1 and/or (B) that the prohibition does not apply to an employee as provided by Education Code section 45125.1(e)(2) or (3). A complete and accurate list of PARTICIPANT's Personnel who may come in contact with District pupils during the course and scope of the Agreement is attached hereto as Attachment "A." No work or action under the Agreement shall commence until the Department of Justice ascertains that PARTICIPANT has not been convicted of a felony as defined in Government Code Section 45122.1.

PARTICIPANT CERTIFICATION

I am a representative of the PARTICIPANT entering into this Agreement with the District, and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of the PARTICIPANT. By signing below, I certify that the information contained on this certification form is accurate. I understand that it is PARTICIPANT's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification" information for all PARTICIPANT's Personnel throughout the duration of the Agreement. **A list of PARTICIPANT's Personnel is attached hereto as Attachment A.**

Date: 10/14/24

PARTICIPANT: Ernie Gallegos Ernie Gallegos

Signature:

Print Name: Ernie Gallegos Ernie Gallegos

Title: Owner Owner

[REMAINDER OF PAGE INTENTIONALLY BLANK]

ATTACHMENT "A"
PARTICIPANT's Personnel

Name/Company: Ernie Gallego / Poke Wars

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

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Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

Name/Company: _____

If further space is required for the list of personnel, attach additional copies of this page.

END OF CERTIFICATION

EXHIBIT Q

AGREEMENT BETWEEN

ANAHEIM UNION HIGH SCHOOL DISTRICT

AND

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES AFL-CIO, LOCAL 3112 (COUNCIL 36)

For the Period

July 1, 2021

to

June 30, 2024

Board Approved: 9/13/2022

Reopener Agreement for 2022-23
Board Approved: January 19, 2023

Reopener Agreement for 2023-24
Board Approved: Pending

TABLE OF CONTENTS

ARTICLE		PAGE
	AGREEMENT	1
1	RECOGNITION	2-3
2	HEALTH AND WELFARE	4-8
	2.1 Primary Benefits	4
	2.2 Surviving Dependent Coverage	5
	2.3 Right to Contact	5
	2.4 Self-Insurance Plan	6
	2.5 COBRA	6
	2.6 Health and Welfare Parity	6
	2.7 Insurance Committee	6
	2.8 Retiree Benefits	6
	2.9 Eligibility	7
	2.10 IRS Section 125 – Flexible Benefit Plan	8
	2.11 Employee Assistance Programs	8
3	ORGANIZATIONAL SECURITY	8-10
	3.1 Dues Deduction	8
	3.7 Hold Harmless	9
4	GRIEVANCE PROCEDURES	10-14
	4.1 Rights of the Union	10
	4.2 General Provisions	10
	4.3 Grievance Procedures	12
	4.4 No Reprisals	14
5	WORKING HOURS	15-19
	5.1 Workday	15
	5.2 Workweek	15
	5.3 Work Year	15
	5.4 Lunch Periods	16
	5.5 Rest Periods	16
	5.6 Extra Hours	16
	5.8 Overtime	17
	5.9 Overtime Pay on Holidays	18
	5.10 Compensatory Time Off, Overtime – Right of Refusal	18
	5.11 Compensatory Overtime	18
	5.12 Assignment of Voluntary Overtime	18
	5.13 Night Work Differential	19
	5.14 Minimum Call-In Time	19
	5.15 Call Back Time	19

5.16 Transportation 19

6 TRANSFER PROCEDURES 19-20
6.4 Voluntary Transfer 19
6.5 Disciplinary Transfer 20

7 EVALUATION PROCEDURES 20-22
7.2 Non-Employee and/or Guardian Complaints Against Unit Members .. 22

8 SAFETY CONDITIONS 22

9 CONCERTED ACTIVITIES 23

10 MANAGEMENT RIGHTS 24

11 WAGES 24-34
11.1 Salary 24
11.2 Salary Increase 25
11.3 Night Work Differential 25
11.4 Custodial Shift Differential 25
11.5 Refrigerated Area Differential 25
11.6 Pay Increases After Promotion 26
11.7 Longevity 26
11.8 Working Out of Classification 26
11.9 Mileage 27
11.10 Replacement of Personal Property 27
11.11 Bilingual Pay 28
11.12 Professional Growth Program 28
11.13 On Call Rotation, Transportation Department 34

12 VACATIONS 34-38

13 LEAVES 38-48
13.1 Bereavement Leave 38
13.2 Jury Leave 38
13.3 Military Leave 39
13.4 Tragedy Personal Necessity Leave 39
13.5 Paid Sick Leave 39
13.6 Industrial Accident and Industrial Illness Leave 41
13.7 Court Appearance 43
13.8 Personal Necessity Leave of Absence 43
13.9 Leaves of Absence Without Pay 44
13.10 Drug and Alcohol Rehabilitation Leave 47
13.11 Scheduled Paid Holidays 47
13.12 Family Medical Leave Act 48

14 UNION RIGHTS 48-49

15 TRANSPORTATION 49-54
15.7 Break, Spring Break and Summertime Work 53

16 CONTRACTING OUT 54

17 PROMOTION PROCEDURES 54

18 LAYOFF AND RECALL 54-57
18.1 Layoff Determinations 54
18.2 Bumping Rights 55
18.3 Recall or Reemployment 57

19 SEPARABILITY AND SAVINGS 58

20 ENTIRE AGREEMENT 58

21 PUBLICATION OF AGREEMENT 58

22 REOPENER 58

23 DURATION 59

ATTACHMENTS

A 2023-2024 Salary Schedule

B MOU: Bilingual Classification Pay (July 18, 2012)

Intentionally left blank (replaced by Appendix H)

D MOU: Transportation work assignments when Equalization is contractually not in effect (January 21, 2011)

Intentionally left blank per MOU dated October 2, 2019

F MOU: Bus Driver Work Year

G MOU: Health and Welfare Plan Changes for 2017 Plan Year

H MOU: Health and Welfare Program Change for 2024 (October 30, 2023)

I MOU: Filling Benefited Vacancies for Food Service I Positions

J MOU: Range Adjustments (September 6, 2018)

K MOU: GPS/Zonar tracking devices and/or Videotape Cameras (June 6, 2017)

L MOU: Bus Driver Guaranteed Hours Pilot Program, Pilot Regarding Equalization of Hours

AGREEMENT

This Agreement is made and entered into this1st day of July 2021, by and between the Board of Trustees of the Anaheim Union High School District, whose address is 501 Crescent Way, Anaheim, California, 92803-3520, hereinafter referred to as the “District” or “Board” and the American Federation of State, County and Municipal Employees, Local 3112 (Council 36), whose address is 2111 W. Crescent Ave., Suite A, Anaheim, CA 92801, hereinafter referred to as the “Union” or “AFSCME”.

ARTICLE 1: RECOGNITION

The Board recognizes the American Federation of State, County and Municipal Employees, AFL-CIO, Local 3112, (AFSCME Council 36) as the sole and exclusive representative of blue collared classified as described below:

INCLUDED

Athletic Facilities Technician
Athletic Facilities Worker I
Athletic Facilities Worker II (Female)
Athletic Facilities Worker II (Male)
Auditorium Operations Assistant
Auditorium Operations Technician
Bus Driver
Custodian
Custodian-Athletic Facilities
Driver Instructor
Electronics Technician
Equipment Operator
Equipment Repair Mechanic
Food Service Assistant I
Food Service Assistant II
Food Service Assistant III
Food Service Assistant III-Bilingual
Food Service Assistant IV-Food Preparation
Food Service Equipment Technician
Graphic Arts Technician
Graphic Production Specialist
Grounds Maintenance Worker
Heavy Equipment Operator
HVAC/EMCS Technician
Instrument Repair Technician
Inventory Control Specialist
Irrigation Systems Technician
Maintenance Carpenter
Maintenance Electrician
Maintenance Floor/Plaster Worker
Maintenance Glazier
Maintenance Locksmith
Maintenance Painter
Maintenance Plumber
Maintenance Service Worker
Maintenance Welder/Fabricator
Mechanic
Network Technician
Nutrition Services Production Assistant

Nutrition Services Sous Chef
Offset Press Operator
Pool Maintenance Technician
Senior Custodian
Senior Equipment Operator
Senior Warehouse Worker-Central Warehouse
Senior Warehouse Worker-Nutrition Services
Shop Equipment Repair Technician
Technology Service Technician
Technology Services Assistant
Transportation Dispatcher
Transportation Operations Specialist
Warehouse Worker-Central Warehouse
Warehouse Worker-Nutrition Services

EXCLUDED

Food Service Manager I; Food Service Manager II; Food Service Supervisor; Maintenance Lead; Project Manager; Site Custodial Supervisor I; Site Custodial Supervisor II; all substitutes; all classified directors; all management supervisory and all confidential employees as defined by PERB.

The Union, in turn, recognizes the Board as a duly elected representative of the people and agrees to negotiate exclusively with the Board through the provisions of the Rodda Act.

1.1 It is agreed by the parties that both AFSCME and the Anaheim Union High School District have negotiated the principle of “seniority” into this collective bargaining agreement wherever it is possible to do so. All applications of seniority are specifically noted within this agreement.

1.2 It is agreed by the parties that effective on the date of the signing of this reopener, all skilled maintenance work performed on the weekend shall be performed by skilled craft-workers covered by this collective bargaining agreement, not by maintenance lead workers nor any other management or supervisory employees of the District. This clause shall be applied with equal force to ensure that semi-skilled and un-skilled maintenance work will not be performed by management or supervisory employees on the weekends.

ARTICLE 2: HEALTH AND WELFARE

2.1 Primary Benefits

The District shall contribute towards the cost of medical, dental, life, vision care, disability, and accidental death /dismemberment insurance benefits for active employees who are within the unit as indicated below:

2.1.1 Medical Insurance

PPO: Self-insured major medical with $275 deductible per person, maximum of $1,100 per family for unit members and eligible dependents utilizing the Blue Cross Prudent Buyer Plan, including prescription coverage, in the amount not to exceed the super composite rate established for 2017 of $1,348 per month or $16,179 per year per enrolled unit member.

HMO: HMO insurance for unit members and eligible dependents utilizing Anthem Blue Cross, in the amount not to exceed the super composite rate established for 2017 of $1234 per month or $14,814 per year per enrolled unit member. On or as of December 31, 2017, Anthem Blue Cross Fully Funded HMO Plan will be discontinued as a medical insurance offering to active employees.

2017 Blended Super Composite Rate and Maximum District Contribution: The blended super composite rate shall be the weighted average of the PPO and HMO super composite rates above. Beginning with the 2017 calendar year, the District's contribution to the blended super composite rate shall not exceed $15,475.

Example: 1,238 employees are in the HMO. (46%) 1,433 employees are in the PPO. (54%) 46% of $11,808 = $5432. 54% of $14,364 = $7,757. $5432 + $7757 = $13,189 is 2013 blended super composite rate.

EPO: Beginning January 1, 2018, a District Self-Funded EPO (Exclusive Provider Organization) medical insurance plan will be provide as an offering to active employees in place of the discontinued Anthem Blue Cross Fully Funded HMO Plan.

For the 2018 calendar year, the District Self-Funded EPO will utilize the Blue Cross Prudent Buyer PPO Network, and the EPO Plan as well as all co-pays and out-of-pocket maximums shall remain the same as the former Anthem Blue Cross HMO that was in effect as of January 1, 2017, with the exception of the Plan 9 6 administrator, Prescriptions drug and the Mental Health carriers. Plan Administration Services will be provided by BRMS, psychological mental health services (Including Alcohol and Drug Abuse Care) will be provided by the Holman Group, and prescription services will be provided through Express Script, Inc.

Blended Super Composite Rate and Maximum District Contribution: The 2018 maximum District contribution to the blended super composite rate is $15,759. For calendar year 2018, the blended super-composite rate is $16,078. The maximum District contribution to the blended super composite rate will be $16,078. There will be no employee contribution for calendar year 2019.

2.1.2 Life and Accidental Death/Dismemberment Insurance

Life and accidental death/dismemberment insurance for employee and life insurance protection for employee's spouse and eligible children.

2.1.3 Dental Insurance

Dental insurance for employee and eligible dependents (no deductible) $1,500/$1,700 yearly maximum per person including 70 percent coverage for major dental procedures or Delta Care PMI dental insurance.

2.1.4 Vision Care Insurance

Vision health services with special contact lens provisions for employees and eligible dependents.

2.1.5 Alcohol, Drug Abuse and Psychological Care

Alcohol, drug abuse and psychological care for employees and eligible dependents.

2.1.6 Hearing aids and hearing examination for employees only as required by a physician.

2.1.7 Short-term income protection plan, sixty-six and two-thirds (66 2/3) percent benefit, with a maximum monthly benefit of $5,000.00 per month, and a minimum amount of not less than $25.00 per month up to two years with a sixty (60) day waiting period with American Fidelity Assurance as Administrator and Plan Provider.

2.2 Surviving Dependent Coverage

In the event an employee expires while in a paid status, currently covered surviving dependents shall be extended District health and dental benefits coverage at District expense for a period of four (4) additional calendar months following the month of the employee’s death.

2.3 Right to Contact

AFSCME shall have the right to contact the health and welfare contract administrator directly for any information it wishes relative to the plan, but a copy of such

request and a copy of any answer received from the contract administrator shall be sent to the District.

2.4 Self-Insurance Plan

The District will maintain a self-insurance plan. The contract administrator will be selected by the District after consultation with the District Insurance Committee.

2.5 COBRA

All eligible employees who retire/terminate from the Anaheim Union High School District shall be eligible to participate in COBRA.

2.6 Health and Welfare Parity

If an agreement is reached with any other collective bargaining group on Health and Welfare that contains a greater benefit than the current plan or higher maximum District contribution, the District or AFSCME may request, and the other party will agree, to re-open negotiations on Health and Welfare for 2019.

2.7 Insurance Committee

AFSCME may name three (3) regular members to the District Insurance Committee. Attendance at the meetings will not count against union business as described in 14.1. The Insurance Committee will review cost containment measures to reduce the cost of benefits and make recommendations on benefit modifications to the plan.

AFSCME and the District negotiation teams will work to reach an agreement on such cost containment provisions and upon agreement, recommendations shall be submitted for ratification.

If such agreement is not reached prior to November 1 of each year, the current benefits plan will carry over to the following plan year and the District is authorized to initiate payroll deductions beginning with the first paycheck in February for the difference between an average of the super composite rates of the PPO and EPO from current year and the average of the super composite rates for the new year.

The District and AFSCME agree to negotiate on health and welfare beginning October 2 through October 31 in an effort to negotiate any plan changes or other cost containment measures.

2.8 Retiree Benefits

2.8.1 All employees ages 60-65 who are regular classified personnel in the employment of the District and who retire(d) from the District with fifteen (15) or more years of service and who are not otherwise covered by any similar programs provided through social security or other classified retirement

plans shall be provided with major medical, including prescription coverage, and dental portions of the fringe benefits compensation package for the retiree only, at no cost to him/her.

Classified employees who retire with fifteen (15) or more years of service to the District, and who have not attained the age of 60, who wish to participate in the major medical, including prescription coverage, and dental portion of the fringe benefit compensation package may do so by depositing the monthly amount of the premium with the District Business Office. The amount of the premium will be based on the regular employee rate established each year by the District's Plan Administrator and the EPO provider.

To remain eligible for the District paid major medical and dental benefit coverage from ages 60-65, the retiree must deposit the monthly amount of the premium with the District Business Office from the date of retirement until age 60.

2.8.2 After meeting the requirements of 2.8.1 employees hired prior to March 1, 1980 who retire prior to the age of 60, the Board of Trustees shall provide the 1979-80 fringe benefit amounts toward the Major Medical and Dental portion of the fringe benefit compensation package to all regular classified employees.

2.8.3 Retirees referred to in the above paragraph who wish to continue participation in the program will be required to make monthly payments, in advance, to the Business Office the difference between the current year costs and the 1979-80 costs. Current differential: $58. for PPO medical, $46.30 for EPO/HMO medical, and $10.40 for dental coverage for employees only.

2.8.4 On the 1st day of the month immediately preceding the date that a retiree attains age 65, or becomes eligible for Medicare whichever occurs first, retiree coverage shall terminate. At this time the retiree is eligible to purchase a Medicare supplement from the District if the retiree is eligible for Medicare.

2.8.5 Members retiring after 1979 shall receive Major Medical and Dental fringe benefits no greater than those offered current, active bargaining classified employees.

2.8.6 Eligible retirees age 65 and older will be provided, at their cost, a medical plan with prescription coverage comparable to the terms in Article 2.1.

2.9 **Eligibility**

All employees in the bargaining unit who work at least four (4) hours per day in a regular classified position shall be covered under the programs provided in Section 2.1 and 2.6 of this Article. 12 9 Employees on unpaid leave of absence who wish to participate in the program may do so by depositing their premium costs with the District Business Office.

2.10 IRS Section 125 – Flexible Benefit Plan

The District shall provide an Internal Revenue Service Section 125 Plan for unit members. Such plan will include but not be limited to eligible medical and disability income insurance and dependent care expenses. The plan administrator for the IRS Section 125 Plan shall be American Fidelity Assurance Company, mutually agreed upon by AFSCME and the District. Participation by bargaining unit members in the plan shall be voluntary.

2.11 Employee Assistance Programs

Employees may take non-work time to avail themselves of any Employee Assistance Program which is made available through AFSCME or other appropriate sources. AFSCME shall be allowed to post flyers on all bulletin boards regarding such employee assistance programs. Employee participation in such Employee Assistance Program shall be completely confidential. Work time absences for participation in Employee Assistance Programs shall be covered by Article 13.10.

ARTICLE 3: ORGANIZATIONAL SECURITY

3.1 Dues Deduction

Union dues and fees shall be a set amount, or percentage of wages, as designated by the union from time to time. The District agrees the right to payroll deduction for payment of organizational dues shall be accorded to the Union. Union members who currently have authorization cards on file for the above purposes need not be resolicited. Union dues and fees shall be one percent (1%) of the employee's base gross wages. The District agrees to recalculate wages two times a year until there is the ability to recalculate monthly.

Provided the District receives at least 25 requests, payroll deduction for voluntary political contributions through AFSCMEs "PEOPLE" Program, or other similar programs, shall also be provided by the District to AFSCME.

3.1.1 Non-benefited food service positions will come under this provision through attrition.

3.1.2 Non-benefited food service employees who are not currently AFSCME members will have until July 1, 2000 to complete an exclusionary form. Failing to complete an exclusionary form by that date will result in AFSCME membership.

3.2 All permanent classified employees shall sign in ink and deliver to the Union Business Office and the District Payroll Office an official District payroll deduction authorization for Union membership dues. Pursuant to such authorization, the District shall deduct monthly dues from the regular salary check of the employee.

3.3 Said deduction, together with a written statement of names and amounts deducted, as well as the “People” deductions, shall be forwarded within thirty (30) calendar days to the Union headquarters. Changes in the amounts of dues to be deducted shall be requested in writing by the Union. The District shall not be obligated to put into effect any new or changed deduction until the pay period commencing fifteen (15) calendar days after such submission. The District will implement the changes as soon as practicable.

3.4 All employees who sign voluntary dues deduction authorization cards, shall have such authorization cards remain in effect until each annual period from March 1 to March 31 of each year of this Agreement.

3.5 The right of payroll deduction for payment of organizational dues shall be accorded by the Board to AFSCME, and shall not be accorded to any other organization whose employees are part of the bargaining unit represented by AFSCME.

3.6 Any employee represented by AFSCME, Local 3112, who feels s/he cannot continue to pay his/her Union dues, fees and general assessments due to a financial hardship, may petition in writing to the Executive Board of AFSCME, Local 3112, a request for review of his/her personal circumstances to allow the employee to withdraw from the Union. This review shall be done on an individual/ confidential basis; the decision shall be left solely to the Executive Board of AFSCME, Local 3112.

3.7 **Hold Harmless**

3.7.1 The Union agrees to pay to the District all reasonable legal fees and legal costs incurred in defending against any court action and/or administrative action before the Public Employment Relations Board challenging the legality or constitutionality of the agency fee provisions of this Agreement or the implementation. In addition, AFSCME understands and agrees that Article 3.8, hold harmless, shall pertain to AFSCME holding the District harmless to any and all claims, challenges, and litigation that might arise regarding or related to Article 3.

3.7.2 The Union shall have the exclusive right to decide and determine whether any such action or proceeding referred to in 3.7.1 above shall or shall not be compromised, resisted, defended, tried, or appealed.

3.8 The District and Union recognize that an employee may at any given time, be employed both by Anaheim Union High School District and by Anaheim City School District. In the situation where a work-related problem in this District may require the involvement of the Anaheim City School District, this District will make every effort to insure that the Anaheim City School District recognizes the Union as representative of the employee and to urge the Anaheim City

School District to cooperate with the Union and to otherwise allow it to fully represent the employee.

ARTICLE 4: GRIEVANCE PROCEDURES

Definition: A grievance is a claim by a unit member that there has been a misinterpretation, misapplication, or violation of a specific provision of this agreement.

4.1 Rights of the Union

4.1.1 Individual Rights - This grievance procedure is not intended to deny the right of an individual to seek a satisfactory resolution to his/her problem by him/herself.

4.1.2 If a unit member is not represented by the Union or its representative, the District shall notify the Union whenever a grievance has been filed, and prior to an adjustment of the grievance shall notify the Union of the proposed adjustment and shall provide the Union with the opportunity to respond to the proposed adjustment.

4.2 General Provisions

4.2.1 The grievant may have a representative, who is an employee of the District, at the informal level. Said representative and the grievant shall obtain permission of his/her immediate supervisor and shall report back to the supervisor when the informal grievance meeting has been concluded. In addition, the grievant shall have the right to be represented by the Union at Steps 1, 2, 3, and Arbitration.

4.2.2 Grievances which proceed beyond the informal step shall be in writing on a form already approved by the parties and shall be a statement of the grievance including the specific provisions of this Agreement alleged to have been violated, the circumstances involved, and decision rendered at the informal conference and the remedy sought. If a mistake as to the specific article and section is made at the first written level of the grievance steps, the grievance may proceed to Step III with corrections made, provided however, that new allegations are not introduced.

4.2.3 At each step of the formal grievance procedure, unless the parties have mutually agreed to alternate wording, the ultimate disposition shall be rendered by one of the following statements:

4.2.3.1 Grievance sustained.

4.2.3.2 Grievance denied.

4.2.3.3 Grievance sustained in part.

4.2.4 During the conduct of grievance meetings, only the following participants shall be permitted:

4.2.4.1 The grievant(s).

4.2.4.2 The grievant's representative (maximum of two (2)).

4.2.4.3 The respondent.

4.2.4.4 The respondent's representative (maximum of two (2)).

4.2.4.5 Any witness deemed necessary by either party.

At the request of either party, all witnesses for both parties shall be sequestered.

4.2.5 **Failure to Meet Time Limits**

If a grievance is not processed by the grievant and the Union in accordance with the time limits set forth in this Article, it shall be considered withdrawn by the Union. If the District fails to respond to the grievance within the time limits at each step of the grievance, the failure to respond shall be deemed a denial of the grievance and termination of the level involved, and the grievant may proceed to the next step.

Time limits hereunder may be lengthened or shortened in any particular case only by mutual written agreement. The parties will attempt in good faith to adjust time limit problems which occur after Step 1 as a result of the summer recess, winter break or spring break.

4.2.6 The grievant and grievance representative shall be entitled to be present and to participate in all grievance meetings and discussion.

4.2.7 Unit members, not to exceed a maximum of the grievant and two (2) witnesses, shall be released from assigned responsibility without loss of compensation when participating in grievance meetings held during the school day.

4.2.8 All documents, communications, and records dealing with the processing of the grievance shall be filed separately from the personnel files of the participants.

4.2.9 For purposes of computing the time limits set forth in this Article, a "day" is any day in which the central administrative office is open for business.

4.2.10 The original written remedy sought by the grievant may be modified at any subsequent level, on mutual agreement by both parties.

4.3 Grievance Procedures

4.3.1 Step 1: When a unit member has a grievance, the grievance may be brought to the attention of the appropriate administrative representative in an attempt to resolve the problem through discussion.

4.3.2 Step 2: The grievant or the grievant's representative shall present the grievance in writing to the appropriate administrative representative of the Board. Such grievances must be presented within twenty (20) days of the date of the occurrence which led to the grievance, or within twenty (20) days of the date the grievant could reasonably be expected to have knowledge of the occurrence, whichever is later. Within ten (10) days after filing of the grievance, a meeting shall be held with the grievant and the grievant's representative. The respondent shall render the Step 2 disposition within ten (10) days after the Step 2 meeting.

4.3.3 Step 3: In the event the grievant is not satisfied with the decision of Step 2, the grievant may appeal the decision in writing to the Superintendent or his/her designee and request a formal hearing. Such appeal must be made within ten (10) days of the termination of Step 2. The appeal shall include a copy of the original grievance, the decision rendered at Step 2, and a clear, concise statement of the reasons for the appeal.

In lieu of a formal hearing, the grievant may request that an informal conference be held with the Superintendent or designee in an attempt to resolve the problem through discussion.

Step 3 hearings or conferences shall be held within ten (10) days of the receipt of the appeal from Step 2. The Superintendent or designee shall communicate a decision within five (5) days after the date of the Step 3 hearing or conference and such a decision will terminate Step 3.

4.3.4 Arbitration

4.3.4.1 Submission to Arbitration

If the Union is not satisfied with the decision at Step 3, the grievance may be submitted, by the Union, to arbitration, provided that notification of the submission to arbitration is given to the Superintendent within fifteen (15) days of the Union's receipt of the Step 3 decision.

4.3.4.2 Selection of Arbitrator

The Union and the District shall agree upon an arbitrator. If no agreement is reached within ten (10) days, the parties shall request the American Arbitration Association to administer the selection of the arbitrator in accordance with its rules governing labor disputes. and submit to the Union and the District the names of seven (7) arbitrators, all of whom are located in Southern California, and who are members of the National Academy of Arbitrators. Each party shall alternatively strike a name until only one (1) name remains who shall be the arbitrator. The party who strikes the first name shall be determined by lot.

4.3.4.3 Hearing: Arbitrator's Decision

The arbitrator selected in accordance with paragraph 4.3.4.2 above shall conduct a hearing promptly, and in accordance with the American Arbitration Association rules governing labor disputes. The arbitrator shall hear the issues presented, and shall render a decision promptly, but in no event later than thirty (30) calendar days from the date of the hearing or thirty (30) calendar days from the deadline for filing post-hearing briefs, whichever occurs later.

4.3.4.4 Fees and Expenses

The fees and expenses of the arbitrator and the hearing shall be borne equally by the parties. All other expenses, including witness fees, conferees, etc., shall be borne by the party incurring them, except that the grievant, the grievance representative, and a reasonable number of necessary witnesses shall be released from their assignments without loss in compensation or cost to the Union.

4.3.4.5 Statement of Issues

The arbitrator shall be limited to deciding the issue(s) submitted to him/her. If the parties cannot agree upon a statement of the issues, the arbitrator shall determine the issue(s). In cases of procedural disputes regarding arbitrability, the parties agree that such questions of procedural arbitrability shall be decided by the arbitrator.

4.3.4.6 Limitations Upon Arbitrator

The arbitrator shall have no power to alter, amend, change, add to, or subtract from any of the terms of this Agreement, but shall determine only whether or not there has been a misapplication, misinterpretation or violation of the Agreement, in the respect alleged in the grievance and the appropriate remedy. The decision of the arbitrator shall be based solely upon evidence and arguments presented by the respec-

tive parties in the presence of each other, and upon arguments presented in briefs. This Agreement constitutes a collective bargaining agreement between the parties which shall be interpreted and applied to the parties by the arbitrator in the same manner as any other collective bargaining agreement under the laws of the State of California.

The function and purpose of the arbitrator is to determine disputed interpretations of terms actually found in the Agreement, or to determine disputed facts upon which the application of the Agreement depends. The arbitrator shall therefore not have authority to decide any issue not submitted or to interpret or apply the Agreement so as to change what can fairly be said to have been the intent of the parties as determined by generally accepted rules for contract construction. Past practice of the parties in interpreting or applying terms of this Agreement may be relevant evidence, but shall not be used so as to justify, or result in, a modification (whether by addition or detraction) of the written terms of this Agreement.

The arbitrator shall only have the power to render an award on grievances occurring while this Agreement is in effect.

The arbitrator may hear and determine only one (1) grievance at a time unless the parties expressly agree otherwise. Both parties will in good faith endeavor to handle cases which involve the same or similar facts and issues in an expeditious and convenient manner.

No decision rendered by the arbitrator shall be retroactive beyond the beginning of the last payroll period prior to the twenty (20) day period specified in Step 1 of the grievance procedure.

4.3.4.7 Rules of Procedure

Upon agreement of the parties, the arbitration may proceed under Expedited Labor Arbitration rules of the American Arbitration Association and notice of such agreement shall accompany any request for a list of arbitrators.

The decision of the arbitrator, within the limits herein prescribed, shall be binding on the Union, the District and the grievant.

4.4 No Reprisals

No reprisals of any kind will be taken against any participant in the grievance procedure by reason of such participation.

ARTICLE 5: WORKING HOURS

5.1 Workday

The full time employee's regular workday shall consist of eight (8) hours of work. Any reduction in assigned time shall be accomplished in accordance with the District layoff procedure as stated in the contract Article 18. Upon request, the District shall meet and confer with AFSCME regarding the effects of the reduction in work hours. Specifically excluded from this requirement shall be the decision itself and any of the procedural or substantive requirements set forth in the Education and Government Codes.

5.1.1 Working Hours

The District shall have the right to adjust the employee's assigned work hours if there is a need to change the regular work schedule or the summer schedule. Written notice of the shift change of a regular work schedule shall be provided to the employee (15) workdays prior to the effective date of the change, except for adjustments to summer schedules. A shorter notice period may be mutually agreed to between the employee and their immediate supervisor.

5.2 Workweek

The employee's regular workweek shall consist of five (5) consecutive days from Monday through Friday, inclusive. It is recognized, however, that the actual workweek is a seven (7) day period, Monday through Sunday, inclusive, and that the Board may, for valid operational reasons only, assign employees to consecutive workdays other than Monday through Friday within this seven (7) day period. The District will meet and consult with the AFSCME before making any permanent decisions.

5.3 Work Year

No employee's work year shall be reduced at the request of the employee except with AFSCME's agreement. Any involuntary reduction in work year shall be accomplished in accordance with the District layoff procedure as stated in the contract Article 18. Upon request the District shall meet and confer with AFSCME regarding the effects of the reduction in work year. Specifically excluded from this requirement shall be the decision itself and any of the procedural or substantive requirements set forth in the Education and Government Codes.

Warehouse Worker-Nutrition Services shall bid and receive routes based on seniority. Also, at the same time drivers, in order of seniority, will select a truck that has been designated as appropriate to the type and size of the route.

In the classification of Maintenance Service Worker, the work assignment of the filter crew will be assigned to the two least senior employees in this classification.

Eleven and one-half month employees shall receive no less than half of the days of pay in their half month when it occurs within a fixed, calendar month, and no less than twelve (12) days of pay for their half month when their half month is scheduled by the District at different times throughout the calendar year.

5.4 Lunch Periods

Each employee who works five (5) hours or more shall be granted an unpaid duty-free lunch period of at least one-half (1/2)hour, which shall be scheduled by the immediate supervisor at or about the midpoint of each shift or as mutually agreed upon.

5.5 Rest Periods

Each employee who works more than three (3) but less than eight (8) hours per day shall be provided one (1) fifteen (15) minute rest period per day. Eight (8) hour per day employees shall be provided two (2) fifteen (15) minute rest period(s) each day. Rest periods will be taken at times approved by the immediate supervisor, except rest periods shall not be scheduled by a supervisor at the end of the shift. Rest periods are a part of the regular workday and shall be compensated at the regular rate of pay for the employee and shall be taken in addition to and exclusive of the scheduled lunch period. Rest periods shall not be accumulated for any purpose.

Nothing in subsections 5.4 or 5.5 shall deprive any employee of a lunch or rest period he or she is currently receiving.

5.6 Extra Hours

The District shall make a good faith effort to ensure that all part-time regular employees are given an equal opportunity to work extra hours and extra assignments. When the opportunity to work extra hours arises, and the extra hours do not conflict with regular employees' work schedules, regular employees shall be favored over substitutes. These extra hours shall be on a rotation based on seniority. Long-term openings shall be rotated after every two (2) weeks.

The parties agree that the above language is not meant to apply to or create overtime opportunities or health benefits.

5.6.1 In the Food Services Department, blue sheets will be updated on a regular basis, at a minimum of twice a year.

5.6.2 **Regular Work Year Extra Hours Work Assignments for Absences**

5.6.2.1 At the beginning of each school year, food service employees who want to work extra hours during their regular work year must submit the Extra Hours Work Form to the Food Services Department.

5.6.2.2 The names of employees who return the form within the two weeks of the start of school will be listed in seniority order to the District-Wide Extra Hours Work List.

5.6.2.3 When a food services employee is absent (short term absence of less than two weeks), the position will first be filled at the site level by seniority and rotation order by a regular food services employee assigned to that site. (Note 5.6 pertains to long-term openings)

5.6.2.4 After all movement is made at a school site, an employee from the District-Wide Extra Hours List will be called to fill any remaining absence.

5.6.2.5 When assigning an employee from the District-Wide Extra Hours List, there will be no switching from site to site by regular employees, unless the regular employee's work schedule does not conflict with the available assignment.

5.6.2.6 Providing there are not regular employees available on the District-Wide Extra Hours Work List, a substitute worker will be assigned.

5.7 The Anaheim Union High School District shall provide an overtime/extra hours report which shall be posted monthly at each location. In order to comply with this section, the District shall post in plain view at each location all AFSCME and related substitute time sheets with names, social security numbers and ID numbers redacted.

5.8 **Overtime**

Employees shall be compensated at the rate of one and one-half (1 1/2) times the employee's regular rate of pay for any time worked in excess of eight (8) hours in any one (1) day except that it shall be after ten (10) hours for all time worked during the 10 hour/4 day work week during the summer recess and any time in excess of forty (40) hours in any calendar week. Overtime shall be specifically assigned and authorized in advance by the supervisor.

5.8.1 For the purposes of computing the number of hours worked, time during which an employee is excused from work because of paid leave shall be considered as time worked by the employee.

5.8.2 An employee having an average workday of four (4) hours or more shall be compensated for any work required to be performed on the sixth (6th) or seventh (7th) day following the commencement of the normal workweek at a rate equal to one and one-half(1 1/2) times his/her regular rate of pay. The regular workweek shall begin at 12:01 a.m. Monday.

5.8.3 An employee having an average workday of less than four (4) hours per day shall be compensated for any work required to be performed on the seventh (7th) day following the commencement of the normal workweek at a rate equal to one and one-half (1 1/2) times his/her regular rate of pay.

5.9 Overtime Pay on Holidays

Employees required to work on Board authorized holidays shall receive compensation, or compensatory time off, at one and one-half (1 1/2) times the regular rate of pay in addition to the regular rate of pay for the holiday. Compensatory time off may be given in lieu of compensation only with the voluntary agreement of the employee involved. An employee who is assigned to a contract site will follow the contract site calendar as long as the number of compensated holidays is equal to the District's calendar.

5.10 Compensatory Time Off, Overtime - Right of Refusal

A supervisor may grant compensatory time off at the same prorated ratio as overtime cash payment. Compensatory time off may be given in lieu of compensation only with the voluntary agreement of the employee involved.

An employee may be assigned overtime only when (1) there is an emergency, (2) all other employees in the relevant classifications decline voluntary overtime, and (3) he/she is the employee within the relevant classification with the least overtime worked during the fiscal year. In the case of custodians and kitchen workers at the site, number three (3) in the sentence above shall read, "when he/she is the employee within the relevant classifications at the site with the least overtime worked during the fiscal year."

5.11 Compensatory Overtime

Compensatory overtime off for overtime in excess of eight (8) hours in one (1) day or forty (40) hours in one (1) week shall be taken within twelve (12) months of the payroll period in which it is earned as scheduled and approved by the immediate supervisor.

5.12 Assignment of Voluntary Overtime

The Anaheim Union High School District shall provide an overtime/extra hours report which will be posted monthly at each location. Except in emergencies,

the opportunity to work overtime at a site to which assigned will be rotated in order of seniority, with the following exceptions:

5.12.1 Overtime at Handel and Glover Stadiums and graduation shall be offered to Maintenance and Grounds employees on a rotation basis according to seniority. Each June, one (1) list will be created of those regular employees who desire to work stadium and graduation overtime. Friday morning stadium clean up will be offered to custodial employees on a rotation basis, according to seniority. Saturday morning overtime for "clean-up" at Handel and Glover will be assigned on a rotating seniority basis to Maintenance and Grounds employees, Custodians assigned to the day shift and Senior Custodians under the direction of the athletic facilities technician. For purposes of this section only, the designation "day" refers to permanent (non-probationary) custodians who are assigned to the daytime shift (not evenings) as of the start of each student school year. The District and the Union will review the list of "day custodians" and agree upon the list. Any questions as to the rotation of overtime for this section shall be first discussed internally between the District and the Union. If sufficient coverage is not available, the opportunity to work stadium and graduation overtime will be offered to all Operations employees as necessary.

5.12.2 For purpose of rotation, overtime declined shall count the same as overtime worked, except in the event such overtime is offered with twenty-four (24)hours or less advance notice, in which case the declined overtime will not count at all.

5.13 Night Work Differential

(See Article 11: Wages, 11.4)

5.14 Minimum Call-In Time

Any employee called in to work on a day when the employee is not scheduled to work shall receive a minimum of three (3) hours pay at the appropriate rate of pay under this Agreement.

5.15 Call Back Time

Any employee called back to work after having left the work location upon completion of his/her regular assignment shall be compensated for at least three (3) hours of work at the overtime rate, irrespective of the actual time less than that required to be worked.

5.16 **Transportation**

Special rules of bus drivers, driver trainer, and dispatchers which modify and add to this Article and to this Agreement are contained in Article 15. They shall be considered a full and integral part of this Agreement.

ARTICLE 6: TRANSFER PROCEDURES

6.1 A transfer refers to any District action, either employee initiated or District initiated, which results in the movement of an employee from the position he/she holds immediately preceding such action to another position within the same or within a related job classification but at a different school or District administrative department.

6.2 The personnel director shall determine whether classes are sufficiently related to permit transfer between them. S/he shall consider similarity of duties, minimum qualifications, examination content and occupational group. The provisions of 6.2 may be reviewed and negotiated as part of the next reopener negotiations or upon mutual agreement of the parties.

6.3 A transfer shall be made without decrease or increase in salary rate, change in anniversary date, hours worked, accumulated illness leave, and accumulated vacation credit.

6.4 **Voluntary Transfer**

A permanent employee desiring a voluntary transfer shall submit a request according to these procedures:

6.4.1 Transfer requests will be kept completely confidential. Such requests will be kept until June 30 of each year. Employees must reapply yearly. There will be no requirement, formally or informally, that supervisors approve transfer requests. Employees may contact the Classified Personnel Office to obtain information concerning current openings.

6.4.2 When vacancies occur, all employees who have current "Request for Transfer" forms on file with the Classified Personnel Office will be notified of the vacancy and given the opportunity to interview for the position.

6.4.3 The Classified Personnel Office shall notify those individuals interviewed for a specific vacant position of the hiring supervisor's recommendation.

6.4.4 When the employee is notified that he or she has received a transfer or a promotion, the previous supervisor cannot retain such an employee for more than ten (10) working days.

6.5 **Disciplinary Transfer**

A disciplinary transfer may be made only for reasonable cause.

6.6 No employee shall be transferred arbitrarily or capriciously.

6.7 All employees of the unit are considered employees of the District and the District reserves the right to transfer employees to meet the needs of the District.

ARTICLE 7: EVALUATION PROCEDURES

7.1 The employee's assigned District manager shall make the evaluation and complete the evaluation form. Employees will be promptly informed as to who their assigned District manager is. Neither certificated teachers nor Athletic directors shall evaluate employees covered by this agreement. Evaluations shall be based on observable performance and/or data and knowledge of the evaluator. No complaint against an employee or incident of alleged misconduct shall be included in an evaluation of that employee unless the information regarding the complaint or alleged misconduct has been discussed with the employee as soon as reasonably possible. The parties agree that “reasonably possible” in the previous sentence shall at the very least mean “within thirty calendar days” of the District, or its agents, having been made aware of such information.

7.1.1 Probationary employees will be evaluated at the end of the third (3rd) and fifth (5th) months of service.

7.1.2 All other employees will have a formal evaluation at least every other year, no later than May 15.

7.1.3 Probationary or permanent employees may be evaluated more frequently if the District manager or principal feels that an evaluation would benefit the work performance of an employee.

7.1.3.1 Additionally, an evaluation will be performed at an employee's request, but in any event no more often than once per year.

7.1.4 Excellent performance shall be commended in writing on all evaluation forms.

7.1.5 The assigned District manager shall present the performance evaluation to the employee and shall discuss it with him/her and confer concerning areas of work needing improvement. The evaluation form shall be signed by the employee to indicate receipt, and he/she shall be given a signed copy.

The evaluatee's signature indicates that the evaluatee has read the document and has been provided the opportunity of attaching rebuttal

comments. Such comments shall be presented for attachment within thirty (30) working days of the date on the copy of the Performance Evaluation Report.

7.1.6 The evaluation shall be made in writing on a form to be provided by the Classified Personnel Office. This form shall be designated the "Performance Evaluation Report" form.

7.1.7 Any grievance under this Article shall be limited to a claim that the above procedures have been violated.

7.1.8 Driving evaluations for bus drivers shall not be placed in the employee's Personnel File.

7.1.9 An employee shall have unrestricted access to all materials in his or her personnel file that may affect his or her employment status, except that such material subject to inspection shall not include confidential ratings, reports, or records which were:

- Obtained prior to the person's employment.
- Prepared by identifiable examination committee members.
- Obtained in connection with a promotional examination.

Documents not in the employee's official District personnel file at the time of proposed discipline shall not be used against an employee in a subsequent discipline or discharge hearing. The parties agree that this does not ban documents at hearings that have as their only purpose proving that oral counseling occurred.

7.2 Non-Employee and/or Guardian Complaints Against Unit Members

7.2.1 If in the opinion of the supervisor a serious complaint is lodged against an employee, the employee shall be notified within a reasonable period of time. Complaints not reported to the employee under this section shall not be utilized in an evaluation or disciplinary action.

7.2.2 If the complainant pursues the matter further, the supervisor will make available to the employee a conference between the person making the complaint, the employee and the supervisor. The purpose of this conference is to resolve the issue.

7.2.3 Complaints that are not resolved as per 7.2.2 above may be directed to the Superintendent.

7.2.4 If after the Superintendent has responded to the complaint, the person making the complaint is still not satisfied, further appeal may be made in writing to the Board of Trustees for its investigation and action if deemed necessary.

ARTICLE 8: SAFETY CONDITIONS

8.1 The District shall provide employees with safe working conditions.

8.2 The District shall comply with the provisions of the California State Occupational Safety and Health Act regulations.

8.3 It shall be the responsibility of employees to report unsafe working conditions to their immediate supervisor.

8.4 Clothing or uniforms required by the District will be furnished by the District. When new uniforms are necessary, the uniforms being replaced will be returned to the District. When required, uniforms, including but not limited to the number, kind, item, style, cleaning, and replacement procedure will be as prescribed by District regulations. Employees shall be provided at least the same number, kind, item, style, and cleaning of uniforms as in the past, except that no employee shall be provided with less than five (5) sets of uniforms a year.

Employees shall receive an allowance for suitable work shoes in lieu of providing annual uniforms. This provision shall be implemented commencing with the 2024-2025 fiscal year. The work shoe allowance shall not exceed the current allowance.

8.5 No employee shall be required to work under conditions dangerous to the employee's safety.

8.6 The District shall provide necessary first aid kits at all work locations. First aid kits shall be checked periodically and replenished when needed. First aid kits shall not be locked and shall be immediately available to employees. Emergency telephone numbers will be posted near all telephones.

8.7 The District will provide first aid training and CPR training to at least five (5) employees at each school and at the District Office.

8.8 For all employees, there shall be convenient coffee break rooms and restrooms which are totally smoke free. This shall include such rooms for employees who travel from school to school.

8.9 In the case of a bomb threat or other immediate threats to the health and safety of employees, employees shall not be asked or ordered to search for the bomb or otherwise perform services for which they are not trained. Whenever feasible, employees shall be informed of these threats.

8.10 The District shall provide night custodians who are working alone with a cellular phone or comparable technology to allow him/her to communicate with the District and emergency units.

ARTICLE 9: CONCERTED ACTIVITIES

9.1 It is agreed and understood that there will be no strike, work stoppage, or slowdown by the Union during the term of this Agreement nor will there be compliance with the request of other labor organizations to engage in such activity.

9.2 To this end, the Union recognizes its duty and obligation to comply with the provisions of this Agreement and to make every effort reasonably within its power ensuring that employees comply. In the event of a strike, work stoppage, or slowdown by employees, the Union agrees in good faith to take all steps necessary, and reasonably within its power, to cause those employees to cease such action.

9.3 Employees engaging in unauthorized leave with regard to strike, work stoppage, or slowdown may be subject to discipline up to and including termination by the District.

9.4 In the absence of a strike, work stoppage, or slowdown on the part of the Union, the District will not engage in any lockout of employees during the term of this Agreement.

ARTICLE 10: MANAGEMENT RIGHTS

It is understood and agreed that the District retains all of its powers and authority to direct, manage, and control to the full extent of the law. Included in, but not limited to those duties and powers, are the exclusive rights to determine its organization; direct the work of its employees; determine the time and hours of operation; determine the kinds and levels of services to be provided, and the methods and means of providing them; establish its educational policies, goals and objectives; insure the rights and educational opportunities of students; determine staffing patterns; determine the number and kinds of personnel required; maintain the efficiency of District operations; determine the curriculum; build, move or modify facilities; establish budget procedures and determine budgetary allocation; determine the methods of raising revenue; take action on any matter in the event of an emergency, i.e., act of God, natural disaster, act of war, declaration of martial law, strike, insurrection, revolution, flood, earthquake, fire, epidemic, plague, drought, power failure, or energy crisis; in addition, the District retains the right to hire, classify, assign, evaluate, promote, terminate and discipline employees.

The District retains its right to amend, modify or rescind policies and practices referred to in this Agreement in cases of emergency; limited however to the actual duration of the emergency. The determination of whether or not an emergency exists is solely within the discretion of the District.

The above described rights of the District shall be exercised in a fair and reasonable manner and are subject to the restrictions of the entire Agreement.

Any dispute arising out of or in any way connected with either the existence of or the exercise of any of the above-described rights of the District is not subject to the grievance

provisions set forth in Article 4 unless the dispute is otherwise grievable under another Article of the Agreement.

ARTICLE 11: WAGES

11.1 Salary

Effective July 1, 2023, the 2022-23 base salary schedule shall be increased by four and a half percent (4.5%) for fiscal year 2023-24.

11.1 Status After Classification Review

When positions have been reallocated to lower classifications, employees in this category will remain on their present salary range and receive all rights, benefits, successive steps, future salary raises, etc., as long as they remain in the classification in which they are presently employed.

11.2 Salary Increase

If any other employee organization receives a salary increase of any type which is a higher increase than the increase contained in this collective bargaining agreement for 2022-2023 school year, then such increase shall immediately be made effective for all employees covered by this Agreement.

It is agreed between the District and the Union that no employee organization received a higher increase than the Union for the 2022-23 school year.

11.3 Night Work Differential

All positions (except for custodians, Section 11.4), the regularly assigned time of which requires the employee to work one-half (1/2) time or more between the hours of 5:00 p.m. and 7:00 a.m., shall be paid $168 per month higher than the range for daytime employees.

11.4 Custodial Shift Differential

In 1999, all night and day differential amounts were agreed to be added to the base salary for custodians. Nevertheless, effective December 1, 2020, a $61 per month evening differential shall be paid custodians whose eight (8) hour shift begins at or after 2:00 p.m. for the period of time which exceeds five (5) working days within a pay period. This evening differential will not continue when these custodians work the day shift.

11.5 Refrigerated Area Differential

The three percent (3%) differential for Food Service Assistant I's working in the refrigerated area of the Central Kitchen shall continue as in the past. This shall

include customary six (6) month rotation into the refrigerated area, by seniority. Substitutes shall receive the 3% differential for each day in the refrigerated area. For employees working in refrigerators, the District will provide, without charge, insulated coats and appropriate gloves. For purposes of this section, "substitutes" shall mean regular employees temporarily assigned to the refrigerated area in order to fill in for a regular employee. In addition, employees working in the classification of Food Service Assistant II, Food Service III, or Custodian shall receive a 3% differential, if in any pay period they are assigned to work in the refrigerated area of the Central Kitchen for more than 30% of their work time.

11.6 Pay Increases After Promotion

An employee who receives a promotion to a class* allocated to a higher salary range shall be placed on the first (1st) step of the salary range that reflects at least a four percent (4%) increase, provided the new classification salary range permits this increase. Additional advancement will occur on the first (1st) of the month, following completion of six (6) months of service, regardless of step placement, and at one (1) year intervals thereafter until the maximum is achieved.

*Class: A group of positions sufficiently similar in duties and responsibilities that the same descriptive title may be used to designate each position allocated to the class; substantially the same requirement of education, experience, knowledge, and ability are demanded of incumbents; substantially the same tests of fitness may be used in choosing qualified appointees; and the same salary range may be applied with equity.

11.7 Longevity

Employees will be eligible for long service recognition (longevity) in the Anaheim Union High School District under the following plan:

2% plus $646 after ten (10) years of service with Anaheim Union High School District

4% plus $1,922 after fifteen (15) years of service with Anaheim Union High School District

7% plus $3,538 after twenty years (20) of service with Anaheim Union High School District

10% plus $4,615 after twenty-five (25) years of service with Anaheim Union High School District

12% plus $4,928 after thirty (30) years of service with Anaheim Union High School District

Percentages and flat rates stand alone. They are not added together or compounded.

11.8 Working Out of Classification

Employees shall not be required to perform duties which are not fixed and prescribed for the position by the governing board in accordance with Section 45109, unless the duties reasonably relate to those fixed for the position by the Board, for any period of time which exceeds five (5) working days within a pay period, (or four [4] working days within a week which also includes a holiday) except as authorized herein. An employee may be required to perform duties inconsistent with those assigned to the position by the governing board for a period of more than five (5) working days provided that his/her salary is adjusted upward for the entire period s/he is required to work out of classification. Such adjustments upward shall be consistent with the salary placement given a unit member who receives a promotion as indicated in Article 11.6.

11.9 Mileage

Any employee who uses a private vehicle for school district business shall be reimbursed for mileage at the standard IRS business mileage rate.

In addition to mileage, the employee will stay on the clock during authorized travel time. Travel time will be part of overall blue sheet time. The use of private vehicles for school district business is subject to the approval of the immediate supervisor.

When an employee uses a private vehicle for school district business, the school district may not require the employee to carry more auto liability insurance than the minimum required by the State of California for an individual to carry on her or his own personal vehicle, unless such additional auto liability insurance is successfully negotiated with the Union.

11.10 Replacement of Personal Property

The District shall pay the cost of replacing or repairing certain property of an employee when such items are damaged or stolen in the line of duty as a result of malicious acts and without fault of the employee.

Covered items are:

11.10.1 prescription eye glasses, hearing aides, watches, articles of clothing, or other items necessarily worn or carried by the employee.

11.10.2 vehicles

11.10.3 other personal property of the employee, when approval for the use of the personal property in the line of duty was given in writing by the site administrator or designee before the property was brought to the work site, and when the value of the property was agreed upon in writing by

the person or persons bringing the property and the site administrator, or designee, at the time the approval for its use was given.

The following items are excluded from coverage under this article:

11.10.4 Vehicle collision (including hit and run incidents.)

11.10.5 Such personal items as tape recorders, radios, telephones, pagers, or compact disc players belonging to the employee, unless approved by the District in item 11.11.3 above. This includes items in a vehicle, regardless of whether the item is fixed or removable from the vehicle.

11.10.6 Purses or wallets, or the contents thereof (credit cards, cash, etc.).

11.10.7 Cash, credit cards, or other cash equivalent items. The maximum payment of any one claim is $1,500 or actual cost whichever is less in the case of vehicles and $1,000 or actual cost whichever is less for other property. Loss or damage shall be reported to the principal or supervisor, and, if appropriate, to the police as soon as the employee becomes aware of such loss or damage. Claim forms are available in the Business Division and should be forwarded through the principal or supervisor to the Business Division when completed.

Any losses, or damages, which are compensable wholly or partially, under the employee's private insurance policy, or policies, shall to such extent not be compensable under the terms of this policy.

11.11 Bilingual Pay

Employees who wish to be considered for bilingual pay shall pass a competency test in a language other than English required by the assignment.

Principals and District department heads (Directors) shall be aware of employees who have voluntarily tested for and passed competency requirements in any language other than English. If an employee is selected for a bilingual assignment, the employee shall be compensated an additional $168 per month for conversing, reading, and/or writing in a language other than English.

No employee assigned bilingual duties under the above provision shall have their performance evaluation lowered or be reprimanded if they are unable to complete their regular work assignments as a result of being assigned the above referenced bilingual duties. No employee will be assigned the duties of another employee because that employee has been assigned bilingual duties.

No employee shall lose their bilingual pay – whether based on stipend or job title – because the school where they are assigned goes through a demographic change which results in fewer students needing translation.

11.12 **Professional Growth Program**

11.12.1 The purpose of the Professional Growth Program is to provide educational and training opportunities for unit members to acquire and refine job related skills and abilities that will result in employee providing the highest quality service to the District within their current job classification and to enhance career opportunities within the District. The program will compensate unit members with education incentives for continued growth and development.

The Professional Growth Program is an educational incentive program opportunity for the classified employee that (1) enhances the employee's perspective of the functions of the Anaheim Union High School District, (2) fosters growth in the employee's occupational field, and (3) encourages achievement of educational degree goals.

Employees who enroll in the Professional Growth Program will receive education incentives for completion of the District Orientation and Health & Safety programs, a First Aid and Adult CPR Program, plus additional education units in increments that total 15 units. Such incentives are effective twice each year following verification of satisfactory completion of the requirements that are submitted not later than January 31 and/or June 30 of that year.

11.12.2 Eligibility

All permanent unit members shall be eligible to participate in the Program; however, an education incentive will not be awarded until the unit member has completed one (1) continuous year of service as a regular employee. This program excludes employees participating in other District initiated or affiliated grant educational programs.

Professional Growth Program approval forms are obtained and returned to the Human Resources Office—Classified. Unit members shall compete and submit their approval forms prior to beginning their course of study.

11.12.3 Mentor Program

Mentors are an integral component of professional development. It is recommended that participants in the Professional Growth Program select a mentor early in their studies.

General Guidelines: Prospective mentors may submit their name and/or resume to the Professional Growth Committee for referral to participants requesting assistance in selecting a mentor.

Mentors are volunteers who may provide support, encouragement, guidance, and educational/technical assistance in their areas of expertise.

11.12.4 Education Incentive Maximums and Additional Increments

This program consists of a maximum of six (6) steps. The steps must meet the following criteria:

Step 1: Must be a total of 15 units Required Course Work as described in 11.12.6, including the 9.0 total units from the District New Employee Orientation, the District Health & Safety course, and First Aid/Adult CPR course.

Steps 2,3, & 4: Must be additional blocks of 15 units of undergraduate, graduate, or postgraduate coursework applicable towards one or more of the following:

1. Associate of Arts (AA) Degree in a declared major/field of study;
2. Bachelor's Degree in a declared major/field of study;
3. A Credential or Certificate program applicable to the educational requirements expressed in any job description maintained by the District.

Official college transcripts are required for proof of completion of each of these stages.

Step 5: Must be completion of 15 units beyond an Associate of Arts (AA) Degree, providing the employee has declared a major and the courses of study applicable towards one or more of the following:

1. Bachelor's Degree in a declared major/field of study;
2. A Credential or Certificate program applicable to the educational requirements expressed in any job description maintained by the District.

Associate degree substitutions = 60 units with an additional 15 units of upper division coursework at a four-year institution. Official college transcripts are required for proof of completion of this stage.

Step 6: Must be achievement of a Bachelor's Degree in a

declared major/field of study or completion of a Credential or Certificate program applicable to the educational requirements expressed in any job description maintained by the District.

Upon completion of Step 6, applicants for credentialed position shall be assured of a job interview.

11.12.5 Required Course Work

The following coursework is required for the first education incentive and before further education incentives can be earned:

11.12.5.1	District New Employee Orientation	3.0 units
11.12.5.2	District provided Health & Safety Training	3.0 units
11.12.5.3	First Aid/Adult CPR	3.0 units
11.12.5.4	Two Courses from one or both or the following groups:	6.0 units

1. College/university coursework in General Education or applicable to an Associate of Arts (AA) Degree/Bachelor's Degree in a declared major/field of study;
2. Adult education and/or college/university coursework relating to an employee's occupational field or relating to the completion of a Credential or Certificate program applicable to the educational requirements expressed in any job description maintained by the District.

TOTAL 15.0 units

11.12.6 Coursework Approval

To ensure that coursework will be accepted for credit for education incentive increments, the employee must submit the form "Application for Approval Coursework – Professional Growth" (available in Classified Human Resources) and receive approval prior to beginning the course.

Credit is not allowed for any courses or workshops taken during the regular working hours for steps 2 through 6.

It is the responsibility of unit members to request and file approval forms for Professional Growth credit and submit all documents required for course credit.

11.12.7 Additional Education Incentive Increments

After the Required Course Work described in 11.12.6 has been satisfactorily completed, additional steps of 15 units each shall serve to improve an employee's present skills in their present job; and/or (2) allow the employee to acquire new skills in a new job in the District to which the employee may wish to advance, or for which the employee may be training; and/or (3) be applicable to the requirements of one or more of the following:

1. Associate of Arts (AA) Degree in a declared major/field of study;
2. Bachelor's Degree in a declared major/field of study;
3. A Credential or Certificate program applicable to the educational requirements expressed in any job description maintained by the District.

In all cases, coursework must be taken at an accredited or recognized institution.

11.12.8 Submission of Proof of Course Completion

Verification of appropriate completed coursework must be submitted for approval not later than January 31 or June 30 of the calendar year for education incentives. Verification of appropriate completed coursework submitted after those dates will not be considered for an education incentive until the next available deadline.

Acceptable verification includes:

Official college transcripts or signed reports of grades from the instructor (with grades of "C" or better) to be submitted to Anaheim Union High School District, Human Resources Office.

11.12.9 Retroactivity

Units earned prior to approval of the professional growth program are not applicable.

The responsibility of training experience and required documents shall lie with the unit member. Any error in the calculation of eligible educational incentives under this program, which is due to action or inaction on the part of the unit member, shall be corrected as soon as the error is verified; but salary adjustments shall be retroactive during the current year only.

11.12.10 Criteria for Evaluation

The Division of Human Resources shall review all proposed coursework submitted and make a determination as to whether that coursework meets the following criteria:

Is taken at an accredited or recognized institution, and whether the general education coursework is within the employee's occupational field and/or will assist the employee in meeting degree requirements. The intent of this provision is to allow coursework, which will be of direct benefit to the District and is either specifically related to opportunities within the District.

11.12.11 Credit Calculation

11.12.11.1 All professional growth credit shall be computed in semester hours. College credit in terms of quarter hours will be translated into semester hours by using the following formula: double quarter credit; divide by three (3).

11.12.11.2 Credit of .5 (half a unit) units for each one-day, approximately eight (8) hour (maximum 6 hours) workshop, with one (1) maximum of said units to be allowed within each fifteen (15) unit increment.

11.12.11.3 All college credits or degree shall be earned at an institution that is accredited by one of the following six regional accreditors of higher education in the United States, or regional affiliates thereof:

1. Middle State Association of Colleges and Schools (MSA)
2. New England Association of Schools and Colleges (NEASC)
3. Higher Learning Commission (HLC) (formerly North Central Association of Colleges and Schools (NCA))
4. Northwest Association of Colleges and Schools (NAC)
5. Southern Association of Colleges and Schools (SaCS)
6. Western Association of Schools and Colleges (WASC) inclusive of the following:
   Accrediting Commission for Community and Junior Colleges (WASC-ACCJC)
   Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

Official college transcript with a “C” or better submitted to the Human Resources Office. If letter grades are not given for a course, a sealed letter of satisfactory completion signed by the instructor is required.

11.12.12 The Professional Growth Committee

11.12.12.1 A Professional Growth Committee shall be established, composed of two (2) classified employee members, two (2) unit members, one (1) certificated member, and the Human Resource Classified Director, or designee. AFSCME Local 3112 shall appoint the unit members of the committee.

11.12.12.2 Duties of the Committee

a. Establish and maintain a list of prospective volunteer mentors (see 11.12.3).
b. Recommend additional or revised policy as necessary to the Superintendent and AFSCME Local 3112.
c. Schedule meetings as needed but annually during the month of May to review the program effectiveness and make recommendations.
d. Suggest topics of interest for District-wide in-service for unit members.

11.12.12.3 The District shall grant the committee members necessary release time from their regularly scheduled workdays to participate in committee activities.

11.12.12.4 The Professional Growth Review Committee shall advise the Director, Business Services, or the estimated number of employees achieving the award each year so that the appropriate amount can be budgeted.

11.13 **On Call Rotation, Transportation Department**

After hours transportation dispatching will be rotated evenly among the employees holding the positions of Transportation Dispatcher, and Driver Trainer. The rotation shall be on a weekly basis from Monday 5:31 am through Monday 5:30 am. These employees will be “on call” during the after-hours period. Employees eligible for overtime will be compensated at time and a half their hourly wage for time worked which will be verified by District cell phone records and dispatcher/driver log. A minimum of 15 minutes will be paid for each incident. The dispatcher will not normally be required to be physically present at the Transportation Office but must be available via cell phone. Effective August 1, 2017, for the months of August through May, these employees when on call, will be

paid a monthly stipend of $338 for Saturday and Sunday for on call in lieu of the overtime payment of the minimum of 15 minutes for each incident.

ARTICLE 12: VACATIONS

12.1 Earned vacation shall not be utilized until completion of the initial six (6) months of employment of the unit member unless permission is given by the District. Members of the bargaining unit who have completed six (6) months of paid service as a regular probationary employee or a restricted employee, shall accumulate vacation from their date of hire at the regular rate of pay earned at the time the vacation is commenced.

12.1.1 Every employee shall earn vacation at the prescribed rate. Employees who are on leave to serve in a limited-term assignment, or who serve in a limited-term assignments during periods when they are not regularly assigned, shall earn vacation during such limited-term assignments. Vacation shall also be earned during any paid leave of absence.

12.1.2 Employees shall be entitled to vacation with pay earned at the rate of one (1) day for each month in a paid status, not to exceed twelve (12) working days of vacation in each fiscal year, computed as follows:

One (1) year or less in a paid status:

12 month unit members	12 days
11 month unit members	11 days
10 month unit members	10 days
9 month unit members	9 days

Employees in a paid status who work less than the normal eight (8) hour day shall be eligible for vacation benefits on a prorated basis using the ratio of actual time worked to eight (8) hours; i.e., a six (6) hour employee would receive 6/8th of a day per month.

12.1.3 Employees with more than one (1) year of service in a paid status are entitled to additional working days of vacation with pay in each fiscal year, in addition to those set forth in 12.1.2, computed as follows:

1 additional day at the start of the 2nd year
2 additional days at the start of the 4th year
3 additional days at the start of the 5th year
4 additional days at the start of the 6th year
4 additional days at the start of the 7th year
5 additional days at the start of the 8th year
6 additional days at the start of the 9th year

6 additional days at the start of the 10th year
7 additional days at the start of the 11th year
7 additional days at the start of the 12th year
8 additional days at the start of the 13th year
8 additional days at the start of the 14th year
9 additional days at the start of the 15th year
10 additional days at the start of the 16th year
11 additional days at the start of the 17th year

12.1.4 Earned vacation shall be taken at times requested by employees and approved by the immediate supervisor. Reasonable vacation requests shall not be denied. In order to facilitate planning, coordination of work amongst employees and supervisor's response to employees, each employee shall submit a vacation calendar for that school/fiscal year before the end of the first working month of the employee's work year. Changes to vacation calendar may be amended throughout the year utilizing the same approval process. All vacation requests shall be given a response by the requesting employee's supervisor within five working days. Employees are encouraged to schedule vacations during periods when students are not in session. Should two (2) or more employees in the same classification request similar vacation times and the District can afford to release only one, the employee with the greater classification seniority will be given preference. Vacation days can be used for family leave or personal emergencies when sick leave has expired.

The District Office and schools will normally be closed to the public during winter recess. No employee will be unduly encouraged to take vacation during winter recess.

12.1.5 All vacation days earned by twelve (12) month regular full time employees with less than five (5) years of service must be taken within twelve (12) months following the period in which earned and may not be accumulated beyond this period. Twelve (12) month regular fulltime employees, after five (5) years of service may "save" up to six (6) days of vacation earned during the preceding year to be used within the following year for an extended vacation, not to exceed twenty-eight (28) working days under adopted regulations regarding vacations.

Vacation may, with the approval of the employee's immediate supervisor, be taken at any time during the school year. If the employee is not permitted to take his/her full annual vacation, the amount not taken shall accumulate for use in the next year or be paid for, in cash, at the option of the District. The employee may be granted vacation during the school year, even though not earned at the time the vacation is taken, with the approval of the immediate supervisor.

12.1.6 Summer Time Assignments

All employees represented by AFSCME who work a nine (9), ten (10) or eleven (11) month schedule (or any schedule less than a full year) shall receive for the summer assignment, compensation and benefits that are applicable to the assignment for the full twelve month year. The parties agree that, if the daily hours of assignment differ from the regular hours during the year, then such compensation and benefits shall prorate accordingly. In administering this section, the District shall ensure that:

1. Vacation shall be accumulated in hourly units.

2. Sick leave shall be accumulated in hourly units.

3. The total amount of vacation and sick leave which the employee is expected to accumulate during the summer assignment will be made available to the employee for use by the employee from the beginning of his/her period of summer employment, provided:

   a. Any request to take vacation during the summer should be subject to supervisory approval, which said approval will not be unreasonably withheld.

   b. Any additional vacation or sick leave accumulated by virtue of a summer assignment may subsequently be withdrawn from the employee if the employee is not in paid status for three quarters of the work days which occur during the time required to carry out the summer assignment.

4. An employee under this section who is in paid status for the entire summer (defined as the period from the beginning of summer break until the day before school begins in the fall), shall be entitled to earn as much in total vacation and sick leave as a twelve month employee.

   When an employee is in paid status for a portion or all of the summer additional vacation and sick leave shall be calculated in the following manner:

   The total available work days in the entire summer excluding holidays will be calculated. An employee will earn one third of the total entitlement possible by working or being in paid status for one third of those available work days, and two thirds for working or being in paid status for two thirds of those available work days. “Days in paid status” excludes holidays. (Example: 54 days are available in summer = three additional days sick leave and vacation. Each 18 days in paid status for a scheduled work day (1/3 of 54 days) = 1

day additional vacation and sick leave, 36 average days = 2 days, 54 work days = 3 days.) Hours paid for vacation will be the hours worked in the summer assignment.

12.1.7 In case of termination, vacation time owed the District shall be deducted from the final paycheck.

12.1.8 A vacation once having commenced shall be terminated only by the employee becoming ill, returning to work, being laid off, being terminated from employment, or death of a member of the immediate family. Members of the immediate family, as used in this section, means the mother, father, grandmother, grandfather, or a grandchild of the employee or of the spouse of the employee and the spouse, son, son-in-law, daughter, daughter-in-law, brother, or sister of the employee or any relative living in the immediate household of the employee.

12.1.9 On separation from service, the employee shall be entitled to lump sum compensation for all earned and unused vacation at the rate of pay applicable to his/her last regular assignment, except that employees who have not completed six (6) months employment in regular or restricted status shall not be entitled to such compensation.

ARTICLE 13: LEAVES

13.1 Bereavement Leave

The District agrees to grant necessary leave of absence with pay at the employee's regular rate not to exceed three (3) days, or five (5) days if three hundred (300) miles or more or out-of-state travel is required, on account of the death of any member of the immediate family of an employee. "Member of the immediate family" means the father, mother, father-in-law, mother-in-law, son, daughter, adopted child, foster child, son-in-law, daughter-in-law, husband, wife, grandmother, grandfather, grandchildren, sister, brother, sister-in-law, brother-in-law, niece, nephew, aunt, uncle, great-grandparent, great-grandchild, step-parents, step-grandparents, step-siblings, step-children of the employee, and like relatives of spouse, or any relative living in the immediate household of the employee. Bereavement leave shall be limited to a three (3) or five (5) day period following the date of death in the immediate family. If such leave of three (3) or five (5) days is not scheduled immediately and consecutively following the death, the employee will notify his/her immediate supervisor prior to scheduling an alternative plan for bereavement leave. In exceptional circumstances, the Superintendent may grant up to two (2) additional days leave.

Employees exercising this leave provision shall notify their immediate supervisor as soon as possible and indicate the expected duration of the absence.

Employees shall be required to complete the standard form provided by the payroll department to verify the reason for the absence.

13.2 Jury Leave

The District agrees to grant to employees regularly called for jury duty in the manner provided by law, a leave of absence without loss of pay for time the employee is required to perform jury duty during the employee's regularly assigned working hours. Employees, so called for jury duty, must notify the District of service date(s) upon receiving said notice from officers of the court. The District shall pay the employee the difference, if any, between the employee's regular rate of pay and the amount received for jury duty. Employees who elect to contribute their fees to the County in which serving jury duty, must submit a copy of the receipt to payroll indicating that they donated their fee to the County. Monies granted by the court for meals, travel and parking will not be considered in computing the difference. Employees are required to return to work during any day or portion thereof in which jury duty services are not required; however, an employee excused from jury duty with less than two and one-half (2 1/2) hours left on his/her shift shall not be required to return to work.

Evening or night shift employees shall receive leave without loss of pay equal to the number of hours each day which they spend on jury duty, including travel time. Such employees may take such leave the evening or night of the jury duty.

The District may require verification of jury duty days prior to or subsequent to providing jury duty compensation on a form provided by the District or the court.

13.3 Military Leave

Employees shall be required to request military leaves in writing and, upon request, shall provide the District with a copy of orders and status reports.

13.4 Tragedy Personal Necessity Leave

A long term ninety (90) day personal necessity leave of absence may be provided to an employee who experiences a serious tragedy within his/her immediate family. For purposes of this section, "immediate family" shall be defined to include parent, sibling, spouse, dependent child, or any relative living in the immediate household of the employee. An employee's compensation during such leave shall be equivalent to the employee's regular salary and fringe benefits minus the amount necessary to pay a substitute whether or not a substitute is employed to replace the employee while on leave.

13.5 Paid Sick Leave

13.5.1 Sick leave is the authorized absence of an employee because of illness or off the job injury or exposure to a contagious disease.

13.5.2 Employees employed by the District five (5) days per week, eight (8) hours per day, with full pay for a fiscal year shall be entitled to twelve

12) days leave of absence for illness or injury, exclusive of days they are not required to render service. Day, as used in this Article, means the employee's regularly assigned workday, exclusive of overtime.

13.5.3 Employees employed less than five (5) days per week and/or less than a full fiscal year are entitled to that proportion of twelve (12) days leave of absence for illness or injury as the number of months and/or number of days a week they are employed bears to twelve (12) months.

13.5.4 Pay for any hour(s) or day(s) of illness or injury need not be accrued prior to taking such leave by the employee and such leave may be taken at any time during the employee's assigned work year. Probationary employees of the District shall not be eligible to take more than six (6) days, or the proportionate amount to which they may be eligible under sections 13.5.2 and 13.5.3, whichever is the lesser, until the first day of the calendar month after completion of six (6) months of active service with the District.

13.5.5 Pay for any day of sick leave shall be the same daily rate the employee would have received if s/he had worked that day.

13.5.6 An employee returning from absence must contact the school or site two (2) hours prior to the close of the preceding workday of his/her intent to return. In the event that the District has not been notified of the employee's intention to return, and accordingly has employed a substitute for the day, the District may require the returning employee to be charged with one (1) day of absence without pay.

13.5.7 An employee who is absent due to personal illness and/or injury, including a disability caused or contributed to by pregnancy, miscarriage, childbirth and recovery therefrom, shall be allowed full pay for the number of days absent provided that the number of days absent does not exceed the employee's total accumulated days of sick leave.

13.5.8 Verification of Absence

The Board may require satisfactory proof of the existence and duration of the illness if it has reasonable cause to believe an employee to be abusing the use of sick leave. In the event that an investigation results in proof that abuse has taken place, the employee may be subject to loss of pay for the day(s) of the proven abuse and/or other appropriate action.

For absences of more than five (5) days, when there is a question as to the existence and duration of the disability, or the employee's ability to return to work, the Board may require the employee to submit to an examination by a physician selected and paid by the employee and the

District. The selection must take place within forty-eight (48) hours after the District's request. In the event the time limit is not met, the District shall select the physician from among those physicians under consideration by the employee and the District.

The District shall pay for the medical examination. The employee will be given a copy of the physician's report. Such medical reports shall be submitted to the Assistant Superintendent, Human Resources, who shall maintain the confidentiality of such reports.

Absence for sick leave shall not be for the purpose of withholding services of assigned responsibilities.

13.5.9 An employee, while on unpaid leave of absence granted by the District, shall maintain any sick leave credits which were accumulated prior to such leave but shall not accumulate any additional sick leave credit during the period of such leave.

13.5.10 An employee who is absent from duty because of illness or accident beyond his/her accumulated sick leave shall be paid at the rate of 50% of his/her daily rate of pay for those days beyond his/her accumulated sick leave. This additional paid sick leave shall not exceed 100 working days in any one (1) fiscal year. It shall not be accumulated and shall be exclusive of any other paid leave, holidays, vacation, or authorized compensatory time to which the employee may be entitled. If the absence is due to non-industrial accident or illness, the leave shall run concurrent with sick leave. The extended sick leave described above shall be granted to all employees on July 1 of each year.

13.6 Industrial Accident and Industrial Illness Leave

13.6.1 Leave resulting from an industrial accident or industrial illness shall be granted in accordance with the provisions of Education Code Sections 44043 and 45192 and this Article.

13.6.2 An employee who is absent from duty because of an illness or injury defined as an industrial accident or industrial illness, under provisions of the Workers' Compensation Insurance Law, shall be granted paid industrial leave for each such accident or illness while receiving temporary disability benefits from Workers' Compensation provided that s/he has probationary or permanent status.

13.6.3 An employee absent from duty because of illness of injury resulting from an accident or condition incurred on duty, which qualified under Workers' Compensation Insurance, shall be granted an occupational leave for each such accident provided that neither the number of days for one (1) leave nor the total number of days allowed in one (1) school

year for more than one (1) such leave does not exceed a total of sixty (60) consecutive working days.

13.6.4 Occupational leave shall be granted from the first (1st) day of disability but shall not extend beyond the last day for which temporary disability indemnity is received. Only absences which are supported by a physician's certificate and have been verified to be the result of a duty connected illness or injury can be paid under the occupational leave policy. Any absence that cannot be so verified shall be charged against the employee's leave.

13.6.5 Should the employee's absence, due to an occupational injury or illness, extend beyond sixty (60) consecutive working days, the employee shall be permitted to use accumulated sick leave until temporary disability payment ceases, until s/he returns to duty, or until illness credits have been used up, whichever is sooner.

13.6.6 During any period an employee is receiving his/her regular salary from the District, s/he is required to endorse over to the District all temporary disability payments received in accordance with Section 44983 of the Education Code. Charges to the employee's leave balances shall be as follows:

13.6.6.1 Occupational leave shall be reduced by one (1) day for each day of authorized absence regardless of temporary disability payments paid.

13.6.6.2 Sick leave and/or vacation leave shall be reduced only by that amount necessary to provide a full day's wage or salary when added to temporary disability benefits. Any employee who is absent because of a work connected illness or accident shall not be entitled to receive wages or salary from the District, which, when added to temporary disability benefits, will exceed his/her full salary during the period of his/her absence. (See Section 44043 of Education Code.)

13.6.7 During any period of absence because of an industrial accident or illness, the District will make a reasonable effort to return the employee to light duty work where it reasonably can be made available. The District shall first attempt to place the employee in his/her classification. If that is not feasible, then the District shall attempt to place the employee in the same department. If that is not feasible, the District shall attempt to place the employee in this bargaining unit. If the accident or illness causes the employee to be partially incapacitated on a permanent basis, the District will make every reasonable effort to rehabilitate the employee for another job within the District if it is feasible and of benefit to the employee.

13.6.8 While an employee is on any paid leave resulting from an industrial accident or industrial illness, the employee's salary paid by the District shall not, when added to a normal temporary disability allowance award without penalties granted the employee under State Workers' Compensation Insurance Laws, exceed the employee's regular salary.

Final allowance for permanent industrial disability settlements shall not be subject to remittance to the District under this rule.

13.7 Court Appearance

An employee shall be granted not to exceed three (3) days of absence with full pay because of necessary appearance in court or in response to a subpoena duly served provided such subpoena is filed with the Board of Trustees or its delegated authority within a reasonable period of time. This section shall not be applicable to employees who are litigants.

13.8 Personal Necessity Leave of Absence

Unit members may use up to 10 days of personal necessity (PN) leave per fiscal year. The first two (2) days shall not be deducted from the accumulated sick leave. A maximum of an additional eight (8) PN days may be used which will be deducted from accumulated sick leave, as long as the PN days do not exceed the number of days of unused sick leave.

Permissible Personal Necessity Use:

13.8.1 Personal necessity may be used without prior approval for the reasons listed below. However, the unit member shall make every reasonable effort to comply with District procedures designed to secure substitutes and s/he shall notify the immediate supervisor prior to the absence.

13.8.1.1 Accident or serious illness involving his/her personal property or property of his/her immediate family.

13.8.1.2 Court appearance as a litigant or as a witness under order.

13.8.1.3 Religious observance.

13.8.1.4 Wedding and graduations for immediate family members. Immediate family for this section shall mean parent, sibling, spouse, or child.

13.8.1.5 Personal necessity may be used for circumstances that meet all of the following criteria: Are of serious nature, and which the unit member cannot be expected to disregard, and which necessitate the immediate attention of the unit

member, and which cannot be accommodated during off-duty hours.

13.8.2 Such leave shall not be used for seeking or engaging in other employment, for vacation, or other recreational activities or for other activities which do not fit the criteria listed above.

13.8.3 Personal necessity leave shall not be used in whole, or in part, for any strike, work stoppage, or work slowdown or concerted activity of any kind.

Verification of Personal Necessity Leave

The District may require satisfactory proof of the nature, extent, and duration of the personal necessity leave if it has reasonable cause to believe a unit member is abusing the use of personal necessity leave. In the event that an investigation results in proof that abuse has taken place, the unit member may be subject to loss of pay for the day(s) of the proven abuse and/or other appropriate action.

When an employee works more hours than they are assigned, utilizes illness or personal necessity leave, such employee shall be paid based on the average number of hours the employee worked in the pay period prior to the leave commencing.

This option shall be recalculated for each pay period based on actual hours worked. The averaged hours shall not exceed eight (8) hours per day.

13.9 Leaves of Absence Without Pay

The Board shall grant an employee a leave of absence without pay for reasonable cause.

13.9.1 Reasonable cause in this section means a leave which, in past practice, was the type of leave approved by the Board and which does not cause a significant hardship to the District. Requests for leaves of absence without pay shall be made on forms provided by the Director of Human Resources, Classified and shall state specifically the reasons for the request, the date desired to begin the leave, and the probable date of return.

13.9.2 Reinstatement From Leave

Upon the expiration of a leave of absence, an employee shall be reinstated in his/her former classification if such classification still exists.

13.9.3 District Notification

The Classified Personnel Office will notify any employee who is on leave of absence, twenty-five (25) days before the expiration of such leave, that his/her position is being held pending notification of the employee's intent to return. Such notification shall be sent by U.S. mail to the employee's last known mailing address. In the event the employee fails to respond to the District notification within fifteen (15) days before the expiration of the leave indicating the employee's intention to return from leave, it is understood that the District may proceed to fill the employee's position. If a leave is granted for fewer than twenty-five (25) days or in the event of emergency conditions, the above procedures may be waived by the Director of Human Resources, Classified.

13.9.4 Failure to Return From Leave

Failure to report for duty after a leave of absence has expired or has been revoked or canceled shall constitute dismissal from District service, unless the employee so dismissed shall satisfactorily show that such failure was excusable as determined by the Superintendent, in which case the employee shall be reinstated.

13.9.5 Benefits While on Leave

Time elapsed while on leave of absence without pay shall not be counted toward compensation, sick leave or vacation privileges, except an employee absent on Peace Corps service shall include such time toward qualifying for advancement to the next higher step in the salary range, and an employee absent on military leave shall be accorded all the rights and privileges granted by the Education Code and the Military and Veterans' Code.

13.9.6 Employment While on Leave

An employee, on leave of absence, may not accept other gainful employment with another employer, except ordered military or Peace Corps service, without express prior approval of the Board of Trustees.

13.9.7 Such leave of absence without pay may be granted for any of the following reasons:

13.9.7.1 Health

A regular classified employee shall be granted a leave of absence without pay for legitimate health purposes for specified periods of time, but usually not less than three (3) months, or more than twelve (12) months. Upon recommendation of the Superintendent, the leave may be extended at the sole discretion of the Board.

13.9.7.2 Short Term Personal Leave Without Pay

An unexcused absence without pay for an employee may be approved for one (1) day by the principal or classified supervisor. Upon the recommendation of the principal or classified supervisor, the Director, Human Resources, Classified, may authorize an excused absence without pay for employees from two (2) to five (5) days.

13.9.7.3 Pregnancy Leaves of Absences

Pregnant employees shall be granted pregnancy leave with or without pay, such leave to commence on a date to be determined by the employee and her physician. Sick leave and vacation benefits may be used by employees on pregnancy leave.

13.9.7.4 Peace Corps

A regular classified employee who has completed three (3) full years of service in the District may be granted a leave of absence for Peace Corps service. The leave will be granted for one (1) full school year with the provision that it will be extended for a second (2nd) year if the employee continues in Peace Corps service. When such a leave is granted, the employee will be transferred to an unassigned status wherever possible, and upon return will be entitled to a position in the classification he/she held upon leaving, but not necessarily the same position. Year-for-year salary credit will be granted.

13.9.7.5 Educational Improvement

A leave without pay may be granted, at the discretion of the Board, to a permanent classified employee for a period not to exceed twelve (12) months in duration, to participate in education or specialized course of study if such participation is determined by the personnel director and the Superintendent to be in the best interests of the school district. Such leave shall require official documentation regarding the nature and scope of the proposed education and/or training project; and based upon these facts, a determination shall be made that the granting of the leave will increase the efficiency and usefulness of the knowledge, skills, and abilities of the employee upon his/her return to the service of the District.

A regular employee granted a leave under this rule must sign an agreement on forms available in the office of the Director of Human Resources, Classified, stating particularly that the Board will be given written notice no less than thirty (30) days before the expiration of the date of the leave, of his/her intention to return to District service. Failure to file such notice will be considered as notice that the employee will not return and that his/her position is vacant.

13.9.7.6 Serious Illness Within the Immediate Family

A leave without pay may be granted, to a permanent employee for a period not to exceed twelve (12) weeks in any one year for a serious illness in his/her immediate family. "Member of the immediate family" as used in this section means the spouse, father, mother, child, or like relative of spouse, or any relative living in the immediate household of the employee. A letter from a medical doctor substantiating the cause for leave shall accompany the request for leave.

13.9.8 Health/Welfare Benefits While on Leave

An employee on Board approved leave of absence, without pay, may participate in the District's health and dental and life insurance benefit program at the employee's own expense.

Prior to the effective date of the Board approved leave of absence, the employee shall submit a written request to the Business Office to continue or discontinue the health and dental and life insurance program. A decision to discontinue the program is irrevocable during the period of the leave.

The employee who elects to maintain the health and dental and life insurance program shall submit a check or money order to the Business Office for the exact amount of premium on or before the twenty-fifth (25th) day of each preceding month. Failure to comply with this payment provision will result in loss of insurance benefits during the entire period of the leave of absence.

13.10 Drug or Alcohol Rehabilitation Leave

District shall accommodate an employee with a drug or alcohol problem, provided the employee takes the initiative to acknowledge his/her problem and to request a leave, by granting a leave of up to sixty (60) working days, as long as such accommodation does not cause an undue hardship to the District. This shall be on a one-time basis only. The employee need not indicate the specific type of drug or alcohol drink abused in order to receive this leave. The District shall treat such leaves with strict confidentiality. The employee shall have the option of using all or part of sick or vacation leave and may supplement same with the necessary unpaid leave, or the employee may take the entire leave as unpaid leave.

13.11 Scheduled Paid Holidays

Independence Day
Labor Day
Veteran's Day
Thanksgiving Day
Day After Thanksgiving

Day Before Christmas
Christmas Day
Day Before New Year's Day (in lieu of Admission Day)
New Year's Day
Martin Luther King, Jr. Day
Lincoln's Birthday
Washington's Birthday
Spring Friday
Memorial Day

13.12 Family Medical Leave Act

District shall grant unpaid leave as specified by the Family Medical Leave Act.

ARTICLE 14: UNION RIGHTS

14.1 The District will provide all new hires with a copy of the AFSCME contract and AFSCME provided literature and will make available AFSCME membership application forms.

14.2 Upon twenty-four (24) hours prior notice to the District, and authorization by the President of the Union, the Union shall be provided a maximum of thirty-five (35) days each fiscal year of released time with pay for the purpose of conducting Union business. Thirty-five (35) days may be taken in minimum increments of one-half (1/2) days. Where the Union needs three (3) or more consecutive days of released time, the Union will give the District at least one (1) week prior notice.

14.3 The Union shall have the right to post notices of matters of Union concern on designated bulletin boards in each school building and District building in areas frequented by employees.

14.4 The Union shall have the right to use the District mail service and individual employee mail boxes so far as such use complies with the law. The Union will deliver a copy of all materials to be mailed to the Assistant Superintendent, Human Resources, no later than the time of the mailing. AFSCME will be charged $1.00 for each District mailout, up to a maximum of $25.00 per year.

14.5 During each fiscal year when negotiations are in progress, and following prior notice and schedule coordination with the immediate supervisor, AFSCME authorized representatives shall be granted a total of forty-five (45) full days of released time with pay for the purpose of negotiations.

14.6 Reasonable access to school and District sites will be provided to AFSCME representatives and officers. The Union will not interfere with the work of the employees.

14.7 AFSCME stewards and officers shall be allowed a reasonable amount of release time with pay following prior notice and schedule coordination with the immediate supervisor to resolve alleged employee/supervisor differences. Prior notice may vary due to the circumstances of the situation but will be done so at the earliest possible time. The District and Union will meet to mutually address any issues of release time that affect the employee's job duties and the negative impact to the other employees at the site or department.

14.8 The parties agree that no reprisals shall be taken by or against any participant in the grievance procedure, or the Union-management informal problem solving process.

14.9 Whenever the District proposes to terminate an employee or to suspend an employee for three (3) or more days, the District will promptly notify the AFSCME president and the AFSCME business representative. Such notification will be verbal and written. The District may, at its option, refrain from informing the Union of the reasons for the proposed suspension or termination. The Union holds the District harmless in all matters of employee confidentiality.

14.10 Prior to September 15 of each year, the District shall provide AFSCME with a list of the names and school site location of all bargaining unit members. Prior to October 15 of each school year, the District shall provide AFSCME with a list of names, addresses, and telephone numbers of all bargaining unit members.

14.11 The District will make available to AFSCME two (2) school board packets at least forty-eight (48) hours in advance of a regularly scheduled or specially scheduled Board meeting.

14.12 Steward training may be conducted by AFSCME up to four (4) times per year on District property during regular work hours. The combined total hours for all those sessions shall not exceed eight (8) hours per year. Each session shall start either at the beginning or the end of the workday. Employees will be identified by the Union and a list submitted to the District at least two weeks prior to each training session. No more than one (1) employee per school site and no more than fifteen (15) total employees shall participate in any one training session, unless mutually agreed upon by the District and the Union. Training may also be conducted jointly by AFSCME and the District for the purpose of educating stewards and supervisors on the MOU, the Ed-Code, and other pertinent regulations to ensure cooperative labor relations. These training sessions shall be conducted in addition to the Union days off mentioned in Article 14.2 and without loss of pay for the AFSCME members attending the training.

14.13 AFSCME shall notify Human Resources, in writing, the names of its officers and job stewards on September 1 of each year. If a change is made in officers and job stewards, which occur during the course of the year, the Union shall inform Human resources within five (5) working days.

The parties agree that an officer or job steward appointed by AFSCME will not be denied the right to represent an employee if his or her name was inadvertently left off the list provided to Human Resources or not provided within the five (5) work days.

ARTICLE 15: TRANSPORTATION

15.1 All regular bus drivers of the District shall be classified as ten point one (10.1) month employees. Annually, at the beginning of each school year and at the beginning of the summer school session, bus drivers will select a route in order of seniority. All routes selected shall be defined as to and from school only. All other assignments shall be defined in Article 15.4. For purposes of Article 15 seniority will be considered by date of hire. Also at the same time, drivers, in order of seniority, will select a bus that has been designated as appropriate to the type and size of the route. Within forty-five (45) to sixty (60) days of the beginning of each school year, bus drivers may rebid routes in order of seniority. Selection of buses will not be rebid, bus to stay with route. All routes shall be available for review by the drivers one week prior to the actual rebid day. If the need for a larger bus is required, the driver may select a different bus from the spare bus pool. If a driver does not want to give up their route, but wants to select a different bus from the spare bus pool of the appropriate type and size they may do so. On both bid and rebid, steward(s) and two senior drivers who volunteer shall choose for absent drivers, as before.

Seniority used for all seniority related issues in the District Transportation Department shall now be determined by first date of hire in the job classification. If an employee has a break in service longer than thirty nine (39) months, the date of hire used for seniority purposes will be the date on which the employee returned to regular employment. All other District service will be used for tie breaking purposes as outlined below.

In the event of equal seniority, ties will be broken by using the longest total service in the District in classified services (regardless of bargaining unit.) Time as a substitute, provisional or limited term employee, or as a Campus Aide shall not be counted in such a tie. In the event that there is still equal seniority these ties shall be broken by using the date of hire in any capacity in the District. (Based upon MOU dated 10/15/03)

When an employee leaves, vacant runs will be posted, bid and filled on the basis of seniority (as defined above) three (3) working days from the occurrence of the vacancy until all vacancies are filled, and all employees involved have been notified through posted information.

The vacancy shall be posted as quickly as possible after it occurs but in no event shall the posting occur more than three (3) working days after the vacancy.

15.2 As part of the employees' regular shift, there will be a twenty (20) minute warm-up time each morning for purposes of checking the oil and water and otherwise preparing the bus. In the evening, there will continue to be a fifteen (15) minute period with full pay for the same purpose.

15.2.1 Layover time between trips will be one (1) hour.

15.2.2 The District will offer extra hours to regular drivers before relief drivers.

15.3 All drivers who desire overtime or non-overtime trips which are in addition to their regular route shall be accorded the opportunity to work them on an equal basis. For purposes of this section "equal" shall mean an equal number of hours paid for during the semester (combining both straight time and overtime), and overtime worked shall be counted as its premium rate (for example, overtime of four (4) hours paid at time and one half (1 1/2) shall count as six (6) hours.) Work turned back and work not assigned because the driver was not available shall count as if the work was completed. In the event a driver is off on paid status and is not in line for a trip assignment, s/he shall not be randomly charged for a trip s/he would not have been assigned. Work volunteered for during Winter recess, Thanksgiving, and Spring recess holiday periods, when school is closed, shall not count in this formula. Work turned back on a Sunday and work turned back for jury duty, bereavement or Union business also shall not count. Finally, hours added for "equalizing purposes" under subsection 15.3.2.3 below shall not count for purposes of this section. Medical, dental and eye appointments that have been scheduled for a driver's off time and made in advance of a trip notice shall not be charged. The driver shall be responsible to notify the dispatcher in writing at least three (3) work days in advance of the date and time of the scheduled appointment. Also, no driver shall be credited with a turn-down for mountain driving for which such driver is not qualified. If a driver trains to be snow or mountain certified, that driver shall be required to remain on the snow or mountain list for a period of one year. No charge will be made against drivers for workers' compensation appointments. No charge will be made against a driver who chooses not to do an overnight trip. No charge will be made against any driver going through the required recertification process, for a trip or a turn back when the times for the trip conflict with the training. When making weekend trip assignments the District will not automatically exclude drivers based upon their blue sheeted hours. All week-end trips shall be assigned from the equalization list posted on Thursday, prior to that week-end.

For purposes of equalization, any hours charged for trips turned back will be deemed as hours paid. No driver will be charged for a trip, if the driver is involved in the professional growth program (Article 11.13), which has been approved by the supervisor, for the whole trip, or any portion thereof. An equalization list shall be posted on Monday (pm) and Thursday (pm), barring any unforeseen circumstances. Drivers are responsible for submitting time cards daily.

15.3.1 If the bus driver with the most hours paid for the semester, as above, is less than fifteen (15) hours above the driver with the least hours paid, as above, then there is no violation of this section.

15.3.2 Also, it shall not be a violation of this section if both the following two conditions are met:

15.3.2.1 The discrepancy between the total hours paid for during the semester, as defined above, is not greater than forty-five (45) among the drivers, and

15.3.2.2 The school district makes every reasonable effort to correct this discrepancy by giving within the next semester the necessary equalizing hours to the drivers who were behind more than fifteen (15) hours the previous semester. There will be no zeroing out process.

15.3.2.3 Equalization shall begin on the first day of school and shall end on midnight of the last day of school. The equalizing week runs from midnight Sunday until midnight Sunday, except on the last day before a holiday period. Equalization will end at midnight of the last day of school and will begin again at midnight of the day before school starts.

15.3.3 To be chargeable for overtime turndown for a Saturday or weekend work, the District must have notified an employee of such overtime opportunity by the drivers Friday p.m. report time. Drivers are eligible for weekend assignments regardless of their status on Friday or the last day of the workweek, provided they notify the department of their availability by 12:00 p.m. on the Friday or the last workday of the week. Upon providing proof of participation, drivers shall not be charged for a trip, if participating in the Bus Rodeo, either as a participant or a judge.

15.3.4 When trips scheduled for Saturday, Sunday, holiday, or any other non-school days are canceled on the date of the trip, the following compensation rules shall apply:

Location of Driver at Time of Notification	Hours Paid
School or pickup site	4
Bus yard	2
Driver's residence	0

For cancellations of a weekday trip, the driver shall be compensated for the actual time worked.

For cancellations of weekday evening trips, when a driver has remained "on the clock," the driver will be compensated for the actual time worked. In the case that the driver has left the job site because s/he is "off the clock" and has returned to work, the driver shall receive three (3) hours of pay. If the driver is still at home when notified, no additional compensation will be required.

15.4 In addition to 15.1 and 15.3 on the previous pages, "special needs assignments" or "early out pickups" shall be assigned to bus drivers in the following order: the most senior will receive such assignments until s/he reaches eight (8) hours in a day, and thereafter such assignments will proceed to the next most senior driver in a like manner and so on throughout the seniority list. "Special needs assignments" and "early out pickups" are defined here as those assignments which involve a small group of children or one child, occur at odd hours, are relatively permanent, and cannot be categorized as field trips.

15.5 Uniforms are required, therefore, the District shall provide, at time of hire, uniforms for all regular bus drivers; uniforms shall also be provided for the dispatcher(s) and driver trainer if requested by the dispatcher(s) or driver trainer. The number provided at time of hire will be at least five (5) complete uniforms. Replacement uniforms will be provided on an annual basis.

15.5.1 Uniform Options

A pre-approved list of uniforms and options shall be distributed to the drivers. Drivers will have the option to mix and match, up to ten (10) items from the list, for example: five (5) pants, three (3) shirts, one (1) jacket and one (1) sweater; as long as these items are within the allotted dollar amount, which includes names on uniforms. Each wheelchair bus shall have a District provided rain coat.

15.6 Failure to work on Friday because of jury duty, doctor's appointment, bereavement or authorized Union leave will not disqualify a driver from taking overtime trips on Saturday, Sunday or holidays.

15.7 **Winter Break, Spring Break and Summertime Work**

Selection of drivers for winter break, spring break, and summertime work shall be made by seniority order. All trip assignments shall be assigned and rotated, (through the entire list of drivers) by seniority order, with the most senior driver, in that week's rotation, receiving the longest trip assignment(s). If a driver is assigned a trip during this period, the trip shall not be re-assigned to another driver, without notifying the first driver.

15.7.1 Any long-term work will be offered on a seniority basis with the senior driver receiving the longest work assignment(s).

15.8 Out of District students whose vacation schedules are in conflict with the District shall be picked up in the following manner:

15.8.1 Entire routes (i.e., University and Venado) shall be driven by the regular driver whose vacation schedule will be adjusted to fit the school's schedule.

15.8.2 Individual students (i.e., students attending an out of District school and are added to a route on an individual basis) will be done by the regular route driver. If the driver chooses to go on vacation, the time will be added to assigned trips.

15.9 The District shall provide a dispatcher to be on duty during the normal operation of the work day. These duties are to be performed by a qualified AFSCME member or management.

15.10 Drivers who are required to take a bi-annual physical (DMV, DL51A), shall be compensated as needed, not to exceed two hours.

15.11 Mountain trips shall not be charged against equalization hours.

ARTICLE 16: CONTRACTING OUT

16.1 Work normally performed by employees in this bargaining unit shall not be contracted out unless it can be done without transfer or layoff.

16.2 The contracting out committee shall be reinstituted as in the past.

ARTICLE 17: PROMOTION PROCEDURES

17.1 In a promotion, the District will not change the hours of the position in order to favor one (1) candidate over another.

17.2 All benefit jobs in food service shall be posted for at least ten (10) working days at all sites.

17.2.1 This posting shall be in the kitchens on a bulletin board in plain view for all employees.

17.2.2 When a Food Service I position with greater than four hours, as above, thus providing health and welfare benefits, becomes available, the vacancy will be posted for ten (10) days. If at the conclusion of the posting there are three or more eligible candidates, the vacancy shall be filled from this list and shall not open to non AUHSD employees.

ARTICLE 18: LAYOFF AND RECALL

18.1 Layoff Determinations

18.1.1 Employees subject to layoff shall be given notice of layoff not less than sixty (60) calendar days prior to the effective date of layoff. They shall be informed of their "bumping" or displacement rights, as well as their recall or reemployment rights.

18.1.2 The reason(s) for layoff shall be for lack of work or lack of funds. A layoff is any loss of regular status, including loss of employment or voluntary demotion or reduction in hours or months of employment in lieu of loss of employment.

18.1.3 The District shall not lay off an employee for disciplinary reasons or in retaliation for the exercise of Union, legal, or constitutional rights.

18.1.4 The order of layoff within a classification shall be determined by seniority according to classification seniority. The parties agree to use "date of hire" as modified below.

18.1.4.1 Employees who have been on personal leave of absence (without pay, and other than for Maternity, Military, or Peace Corps leave) shall have their dates of hire reduced to account for periods of non-paid status.

18.1.4.2 Employees who have been reinstated following a separation from service (other than for military service or Peace Corps service) shall have their dates of hire adjusted to account for periods of non-employment.

18.1.5 The employee who has the least seniority in the classification, plus higher classifications shall be laid off first.

18.1.6 In the event of equal seniority preference shall be given to the employee with the longest total service in the District (regardless of bargaining unit), determined by original date of hire. Time as a substitute, provisional or limited term employee, time as a campus aide, or any other form of non-regular employment shall not be counted in such a tie breaker.

18.1.7 If a tie exists after counting all regular employment, preference shall then be given to the employee with the longest total seniority in the District including time as a substitute, provisional or limited term employee, and time as a campus aide or any other form of non-regular employment shall be counted as a tie breaker.

18.1.8 If a tie still exists, the Director of Human Resources, Classified and an AFSCME representative will draw lots to determine preference.

18.2 **Bumping Rights**

18.2.1 An employee who is to be laid off may exercise displacement or "bumping" rights within his/her classification in order to protect employment provided that:

18.2.1.1 The employee has more seniority in the classification plus higher classifications than the employee being displaced or bumped, and;

18.2.1.2 The employee displaces or bumps the least senior employee under the classification title with an equal work schedule.

18.2.1.3 If no such option is available, the employee being laid off may bump a less senior employee in his/her class among those employees occupying positions of less time and most nearly comparable in total assigned working time (hours for the fiscal year) to their original position. An employee displacing or bumping into a lesser work schedule shall be placed on a recall or reemployment list for his/her former work schedule for a period of sixty-three (63) months.

18.2.1.4 If an employee has no displacement or bumping rights under the classification title, he/she may displace or bump an employee in an equal or lower classification title who has the least seniority in the classification plus higher classifications provided that the employee so exercising such displacement or bumping rights has more seniority in the other classification plus all higher classifications. Employees exercising displacement or bumping rights to an equal or lower classification, have no seniority in the equal or lower classification if he/she has never served in that classification. Such employee displacing or bumping into the lower classification title shall be placed on a recall or reemployment list for his/her former classification title for a period of sixty three (63) months. If bumping to a lower classification the employee being laid off may bump a less senior employee in his/her class among those employees occupying positions of less time and most nearly comparable in total assigned working time (hours for the fiscal year) to their original position.

18.2.1.5 An employee may not bump any employee assigned a higher work schedule.

18.2.1.6 An employee who has no displacement or bumping rights or who waives the opportunity to exercise bumping rights will be laid off and will be placed on a recall or reemployment list for his/her former classification for a period of thirty-nine (39) months.

18.2.1.7 If an employee waives the opportunity to exercise displacement or bumping rights, he/she may voluntarily accept assignment into an equal or lower classification for which he/she is qualified and be placed on a recall or reemployment list for his/her former classification for a period of sixty three (63) months.

18.3 Recall or Reemployment

18.3.1 The parties agree that “recall” and “reemployment” have the same meaning. An employee on a reemployment list is still an employee of the District, albeit a laid off one. An employee on a reemployment list may accept full time or substantial employment with another employer, albeit employment which he or she must give up in order to return to the District.

18.3.2 Employees who have been laid off will be offered reemployment in vacant positions in their former classifications according to seniority. Such employees will be offered recall or reemployment while their names remain on the recall or reemployment list.

18.3.3 The District shall by certified or registered mail, offer to the employee with the highest seniority on the recall or reemployment list any vacancy to which the employee has a recall or reemployment right.

18.3.4 While a recall or reemployment list is in effect, no new employees shall be hired in classifications for which employees have recall or reemployment rights, until all employees on the recall list have first been offered and declined the position.

18.3.5 An employee on a recall or reemployment list will be given by the District one offer of full reinstatement, with two weeks to return to District employment. Offers of reinstatement to lesser time, or a lesser classification will be made each and every time something is available for that employee.

18.3.6 If an employee on lay off status is on an eligibility list he/she shall retain that position on the list until the list expires.

18.3.7 Employees on reemployment lists shall be eligible to compete in all examinations, given by the District for which they qualify by experience, ability or training. Employees on lay off status shall receive ranking and service points as if they were in current service with the District.

ARTICLE 19: SEPARABILITY AND SAVINGS

If any provision of this Agreement or any application thereof to any employee is held by the highest court in the State or by a federal court to be contrary to law, then such provision or application will be deemed invalid, to the extent required by such court decision, but all other provisions or applications shall continue in full force and effect.

If any such decision or change in law occurs, the parties hereto shall, within ten (10) working days commence meeting and negotiating with respect to the means of compliance therewith.

ARTICLE 20: ENTIRE AGREEMENT

The District and the Union shall not be bound by any requirement which is not expressly and explicitly stated in this Agreement. Specifically, neither the District nor the Union is bound by past practice unless such past practice is specifically stated in the Agreement.

AFSCME agrees that the Agreement is intended to cover all matters related to wages, hours, and all other terms and conditions of employment and that during the term of the Agreement neither the District nor the Union, without mutual agreement, will be required to meet and negotiate on any further matters affecting these or any other subjects not specifically set forth in this Agreement, even though such subject or matters may not have been within the knowledge or contemplation of either or both the District or AFSCME at the time they met and negotiated on and executed this Agreement, or even though such subjects or matters were proposed and later withdrawn.

ARTICLE 21: PUBLICATION OF AGREEMENT

21.1 The District shall make this Agreement and updates to this Agreement available on the District website. The District will provide to employees upon request and without charge a copy of this Agreement and any changes. New employees at the time of employment will also be notified in writing of the availability of this Agreement on the District website and the right to receive a written copy.

21.2 The Union shall continue to have the opportunity to appear at orientation meetings in order to explain how the Union functions.

ARTICLE 22: REOPENER

It is understood that during years 2022-2023, and the year 2023-2024, the subjects of Article 2: Health and Welfare, and Article 11: Wages and Items Related to Wages, shall be open for negotiations. AFSCME and the District shall each have the option of opening one (1) other article of their own choice during years 2022-23 and 2023-24.

ARTICLE 23: DURATION

This Agreement concludes negotiations for 2021-22. In addition, the parties agree to a new three-year agreement effective July 1, 2021, that shall remain in full force and effect up to and including June 30, 2024, and thereafter shall continue in effect year by year until the parties negotiate a successor Agreement.

Anaheim Union High School District

By: _____

Brad Jackson

Assistant Superintendent,

Human Resources

American Federation of State, County and Municipal Employees AFL-CIO, Local 3112 (Council 36)

By: _____

Adrian Prieto

AFSCME President

LOCAL 3112 (COUNCIL 36)

ANAHEIM UNION HIGH SCHOOL DISTRICT
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)
2022/2023 SALARY SCHEDULE
Effective 7/1/2023 - BOT Approved - 11/14/2024

Salary Range	Position Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	
41	FOOD SERVICE ASSISTANT I	3398.00	3535.00	3683.00	3825.00	3975.00	4139.00	4218.00	4304.00	4391.00	4477.00	Monthly
		19.29	20.05	20.93	21.73	22.58	23.54	23.97	24.46	24.93	25.42	Hourly
48	AUDITORIUM OPERATIONS ASSISTANT CUSTODIAN EVENT/FACILITY ATTENDANT TRANSPORTATION VAN DRIVER	4125.00	4288.00	4443.00	4629.00	4805.00	5002.00	5078.00	5197.00	5295.00	5383.00	Monthly
		23.43	24.37	25.26	26.30	27.32	28.43	28.83	29.52	30.08	30.62	Hourly
49	AGRICULTURAL SPECIALIST ATHLETIC FACILTIES WORKER I FOOD SERVICE ASSISTANT II GROUNDS MAINTENANCE WORKER	4136.00	4303.00	4464.00	4650.00	4839.00	5034.00	5127.00	5236.00	5336.00	5437.00	Monthly
		23.50	24.46	25.36	26.41	27.47	28.62	29.11	29.75	30.33	30.93	Hourly
50	FOOD SERVICE ASSISTANT III SENIOR CUSTODIAN	4300.00	4467.00	4630.00	4818.00	5005.00	5202.00	5295.00	5403.00	5503.00	5606.00	Monthly
		24.42	25.38	26.32	27.37	28.46	29.56	30.08	30.71	31.24	31.85	Hourly
51	FOOD SERVICE ASSISTANT IV FOOD SERVICE PRODUCTION ASST WAREHOUSE WORKER-CENTRAL SERVICES WAREHOUSE WORKER-FOOD SERVICE	4341.00	4510.00	4699.00	4881.00	5080.00	5279.00	5380.00	5500.00	5600.00	5722.00	Monthly
		24.66	25.64	26.68	27.74	28.84	30.00	30.61	31.22	31.84	32.50	Hourly
52	ATHLETIC FACILITIES WORKER II FOOD SERVICE ASSISTANT III-BILING	4372.00	4562.00	4735.00	4910.00	5127.00	5332.00	5436.00	5536.00	5652.00	5769.00	Monthly
		24.83	25.95	26.91	27.91	29.11	30.29	30.92	31.45	32.13	32.79	Hourly
53A		4448.00	4622.00	4815.00	5005.00	5207.00	5411.00	5516.00	5635.00	5741.00	5866.00	Monthly
		25.27	26.28	27.35	28.44	29.57	30.75	31.37	32.00	32.64	33.33	Hourly
53	AUDITORIUM OPERATIONS TECHNICIAN EQUIPMENT OPERATOR MAINTENANCE SERVICE WORKER TECHNOLOGY SERVICES ASSISTANT	4562.00	4737.00	4926.00	5124.00	5334.00	5548.00	5652.00	5769.00	5879.00	6000.00	Monthly
		25.95	26.92	28.00	29.09	30.32	31.51	32.13	32.79	33.42	34.10	Hourly
54		4673.00	4855.00	5052.00	5253.00	5468.00	5685.00	5795.00	5912.00	6029.00	6151.00	Monthly
		26.97	28.03	29.15	30.32	31.55	32.81	33.42	34.10	34.76	35.50	Hourly
55	BUS DRIVER FOOD SERVICES PRODUCTION CENTER LEAD HEAVY EQUIPMENT OPERATOR INVENTORY CONTROL SPECIALIST SR EQUIPMENT OPERATOR SR WAREHOUSE WORKER-CENT WHSE SR WAREHOUSE WORKER-FOOD SERV	4786.00	4975.00	5174.00	5380.00	5598.00	5822.00	5934.00	6055.00	6175.00	6302.00	Monthly
		27.23	28.27	29.40	30.61	31.83	33.07	33.72	34.40	35.09	35.82	Hourly
56		4910.00	5099.00	5304.00	5516.00	5738.00	5966.00	6084.00	6209.00	6333.00	6462.00	Monthly
		28.34	29.43	30.61	31.82	33.11	34.41	35.11	35.82	36.53	37.28	Hourly

BOT 65

ATTACHMENT A

ANAHEIM UNION HIGH SCHOOL DISTRICT
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)
2022/2023 SALARY SCHEDULE
Effective 7/1/2023 - BOT Approved - 11/14/2024

Salary Range	Position Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	
57	ATHLETIC FACILITIES TECHNICIAN DRIVER INSTRUCTOR IRRIGATION SYSTEMS TECHNICIAN INTEGRATED PEST MANAGEMENT MAINTENANCE GLAZIER MAINTENANCE PAINTER POOL MAINTENANCE TECHNICIAN TECHNOLOGY SERVICES TECHNICIAN	5033.00	5222.00	5434.00	5649.00	5875.00	6108.00	6237.00	6363.00	6488.00	6617.00	Monthly
		28.62	29.66	30.91	32.12	33.41	34.70	35.43	36.17	36.87	37.63	Hourly
58		5153.00	5356.00	5570.00	5793.00	6023.00	6264.00	6392.00	6521.00	6649.00	6780.00	Monthly
		29.73	30.91	32.13	33.41	34.75	36.14	36.87	37.63	38.37	39.10	Hourly
59	ASSISTANT MECHANIC ELECTRONICS TECHNICIAN EQUIPMENT REPAIR MECHANIC GRAPHIC ARTS TECHNICIAN MAINTENANCE CARPENTER MAINTENANCE FLOOR/PLASTER WORKER MAINTENANCE LOCKSMITH MAINTENANCE PLUMBER OFFSET PRESS OPERATOR SHOP EQUIPMENT REPAIR TECHNICIAN TRANSPORTATION DISPATCHER	5276.00	5488.00	5704.00	5931.00	6171.00	6417.00	6546.00	6679.00	6811.00	6944.00	Monthly
		29.99	31.18	32.41	33.71	35.08	36.46	37.20	37.95	38.72	39.46	Hourly
60	TECHNOLOGY SERVICES TECHNICIAN II	5406.00	5625.00	5845.00	6081.00	6330.00	6576.00	6709.00	6844.00	6981.00	7119.00	Monthly
		31.18	32.45	33.72	35.09	36.51	37.95	38.71	39.48	40.28	41.07	Hourly
61	AUDIO-VISUAL TECHNICIAN INSTRUMENT REPAIR TECHNICIAN MAINTENANCE ELECTRICIAN MAINTENANCE WELDER-FABRICATOR MECHANIC TRANSPORTATION OPERATIONS SPEC	5536.00	5760.00	5987.00	6231.00	6485.00	6734.00	6871.00	7009.00	7148.00	7294.00	Monthly
		31.45	32.75	34.01	35.39	36.85	38.27	39.02	39.82	40.63	41.44	Hourly
62A		5673.00	5903.00	6136.00	6387.00	6646.00	6901.00	7042.00	7184.00	7328.00	7477.00	Monthly
		32.25	33.58	34.85	36.27	37.79	39.24	40.01	40.82	41.63	42.48	Hourly
62		5769.00	6007.00	6246.00	6496.00	6752.00	7027.00	7173.00	7317.00	7471.00	7615.00	Monthly
		32.79	34.12	35.47	36.92	38.37	39.93	40.76	41.57	42.46	43.28	Hourly
63	GRAPHIC PRODUCTION SPECIALIST SR GRAPHIC ARTS TECHNICIAN	5818.00	6044.00	6287.00	6545.00	6805.00	7072.00	7217.00	7360.00	7508.00	7661.00	Monthly
		33.05	34.37	35.75	37.16	38.64	40.19	41.02	41.82	42.67	43.55	Hourly
64	FOOD SERVICE EQUIPMENT TECHNICIAN HVAC ENERGY MAINT CONT SYS TECH	5966.00	6205.00	6452.00	6710.00	6979.00	7255.00	7402.00	7549.00	7701.00	7853.00	Monthly
		34.41	35.79	37.22	38.71	40.25	41.84	42.70	43.57	44.42	45.31	Hourly

ANAHEIM UNION HIGH SCHOOL DISTRICT
AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)
2022/2023 SALARY SCHEDULE
Effective 7/1/2023 - BOT Approved - 11/14/2024

Salary Range	Position Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	
67	NETWORK TECHNICIAN	6411.00	6669.00	6931.00	7214.00	7500.00	7799.00	7956.00	8115.00	8273.00	8445.00	Monthly
		36.42	37.89	39.39	41.00	42.62	44.32	45.20	46.12	47.01	47.98	Hourly

Each longevity step stands on its own and is not cumulative nor compounded. Longevity:
2% plus $646 after ten (10) years of service with AUHSD
4% plus $1922 additional after fifteen (15) years of service with AUHSD
7% plus $3,538 additional after twenty (20) years of service with AUHSD
10% plus $4,615 additional after twenty-five (25) years of service with AUHSD
12% plus $4,928 additional after thirty (30) years of service with AUHSD

Percentages and flat rates stand alone. They are not added together or compounded.

Bilingual stipend and Nightwork differential: $168.00
Custodial Night Shift Differential: $61
Transportation Dispatch Stipend: $338

ATTACHMENT A

BOT 67

DISTRICT PROPOSAL

MEMORANDUM OF UNDERSTANDING BETWEEN THE ANAHEIM UNION HIGH SCHOOL DISTRICT AND THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO, LOCAL 3112 (COUNCIL 36)

July 18, 2012

This Memorandum of Understanding ("MOU") is entered into on July 18, 2012, between the Anaheim Union High School District ("AUHSD") and the American Federation of State, County and Municipal Employees, AFL-CIO, Local 3112 (Council 36) ("AFSCME").

WHEREAS, AUHSD and AFSCME have negotiated certain proposals which by this MOU they mutually agree to implement the following agreements at the present time so that these agreements will not be dependent upon ratification of a new collective bargaining agreement between the parties.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. Permanent employees in the classification of Food Service Assistant III – Bilingual will continue to receive their bilingual classification pay should they be assigned to a school not requiring their bilingual classification.

2. This MOU shall be effective August 1, 2012 and shall be in effect through June 30, 2015.

3. AFSCME withdraws its proposal at 11.11 regarding employees losing their bilingual pay.

For the District	For AFSCME, Local 3112
By: _____	By: _____
Date: 7/18/12	Date: 07/18/2012

MEMORANDUM OF UNDERSTANDING

Between the

American Federation of State, County and Municipal Employees, Local 3112 (AFSCME)

and the

Anaheim Union High School District (AUHSD)

Transportation work assignments when Equalization is contractually not in effect

AFSCME and the AUHSD agree to temporarily modify article 15.7 of our collective bargaining agreement in the following manner:

15.7 Winter Break, Spring Break, summertime work and other periods of time where the collective bargaining agreement calls for equalization to stop being in effect.

The selection of drivers for periods of time when equalization is not in effect shall be made using seniority. The most senior drivers will receive the longest trips in that rotation until all trips are assigned through the entire list of drivers. For the time equalization is not in effect there will be a continuous rotation through te "trip assignment seniority list" starting with the most senior driver, continuing through the list of drivers on the list in seniority order and ending with the shortest trip assignment being given to the least senior driver. If more trip assignments exist when the rotation through all permanent drivers has been completed, the next longest trip assignment not already assigned shall be given to the most senior driver as their second assignment, this being the driver who was offered the longest trip assignment at the beginning of the process. The rotation through the seniority list shall continue in this fashion until all trip assignments have been assigned.

As an example, if 25 trip assignments are available during a period when equalization is not in effect and 10 drivers have requested to work during this time, then the most senior driver will be assigned the longest trip, the eleventh longest trip and the twenty first longest trip. The least senior driver will be assigned the tenth and the twentieth longest trips.

This agreement is dated: January 21, 2011

Unless mutually agreed upon, this MOU sunsets June 30, 2011.

Russell Lee-Sung
Assistant Superintendent
Human Resources

Gerald Adams
President
AFSCME, AFL-CIO, Local 3112 (Council 36)

MEMORANDUM OF UNDERSTANDING BETWEEN AFSCME LOCAL 3112 AND THE DISTRICT PERTAINING TO BUS DRIVER WORK YEAR

MAY 27, 2016

The District and AFSCME agree to clarify the work year for school bus drivers.

1. Regarding Article 15 of the Agreement between the District and AFSCME, the work year over 10.1 months (184 work days) is based upon the number of regular student school days, currently 180 student instructional school days and four (4) additional work days to be scheduled by the District.

   1.1 For 2015-16 only, it is understood that the last two work days will be on May 31 and June 1, 2016. (May 30 is the Memorial Day holiday.) For following school years, commencing 2016-17, the four days will be scheduled by the District. Two of these four days will be scheduled prior to the start of the instructional school year.

   1.2 Work days for the summer assignment of Extended School Year (ESY) are in addition to the 184 days. The number of bus routes and work days during ESY depends upon the student enrollment in ESY and the number of instructional days. As a result, the number of bus drivers and working days each year will correspond to the number of ESY student instructional days for that year.

2. The four most senior bus drivers will be known as "senior bus drivers." The work year for the four senior bus drivers shall be 208 work days including the 184 work days for regular bus drivers, the summer assignment of ESY and five additional work days to be scheduled between the end of the regular school year and the start of ESY. In case of a resignation/retirement of a senior bus driver, then the regular bus driver having the greatest seniority will fill the vacant senior bus driver position.

3. For purposes of sick leave and vacation accrual, it is agreed that all regular bus drivers shall accrue vacation and sick leave based upon 10.1 months of service effective July 1, 2015. Regular bus drivers assigned to ESY will accrue one additional day each of vacation and sick leave per section 12.1.6(4). Since the assignment of senior bus drivers includes ESY, senior bus drivers will accrue vacation and sick leave based upon 11 months of service.

4. The District may employ up to three regular bus drivers with assignments as "cover drivers." Effective upon ratification, "cover drivers" will no longer be eligible for equalization per Section 15.3.

5. Weekend and holiday split trips will be paid a minimum of four hours for the "take" and four hours for the "return." Weekday split trips will be paid actual time worked.

6. This MOU will be included within the ratification process for the ratification of the 2015-16 Reopener Negotiations between the AFSCME membership and the Board of Trustees.

This MOU is dated: May 27, 2016

FOR THE DISTRICT

By: _____
Spencer E. Covert
Chief Spokesperson

FOR AFSCME

By: _____
Adrian Prieto
President

MEMORANDUM OF UNDERSTANDING

Between the

Anaheim Union High School District (AUHSD)

and the

American Federation of State County and Municipal Employees, Local 3112 (AFSCME)

Health and Welfare Plan Changes for 2017 Plan Year

The Anaheim Union High School District (AUHSD) and the American Federation of State County and Municipal Employees, Local 3112 (AFSCME) agree to the following changes in health and welfare that were recommended by the Insurance Committee on October 4, 2016. The changes are effective on January 1, 2017:

Medical Insurance

PPO

- Co-pays for generic prescriptions will increase from $5 to $7
- Co-pays for preferred brand prescriptions will increase from $15 to $25

HMO

- Co-pays for generic prescriptions will increase from $5 to $7
- Co-pays for preferred brand prescriptions will increase from $15 to $25

This MOU has no effect on any other portion of the District's benefit plan.

If an agreement is reached with any other collective bargaining group on health and welfare that contains a greater benefit than the current plan, or a higher maximum District Contribution, or plan changes, the District or AFSCME may request, and the other party will agree, to re-open negotiations on health and welfare for 2017.

This Memorandum of Understanding is dated October 28, 2016, and is subject to ratification by the Board of Trustees.

Brad Jackson
Assistant Superintendent
Human Resources

Adrian Prieto
President
Local 3112, AFSCME

MEMORANDUM OF UNDERSTANDING

Between the
Anaheim Union High School District (AUHSD)
and the
American Federation of State, County and Municipal Employees (AFSCME)

Health and Welfare Program Change Effective January 1, 2024

The Anaheim Union High School District (AUHSD) and the American Federation of State, County and Municipal Employees (AFSCME) agree to the following changes in the health and welfare program that were recommended by the AUHSD Insurance Committee. The following changes will be effective beginning January 1, 2024:

Vision

EPO

- Beginning January 1, 2024, the standard frame allowance is increasing from $115 to $175 every 24 months, the Walmart/Sam's Club frame allowance is increasing from $70 to $175 every 24 months, and the Costco frame allowance is increasing from $70 to $95 every 24 months.

PPO

- Beginning January 1, 2024, the standard frame allowance is increasing from $115 to $175 every 24 months, the Walmart/Sam's Club frame allowance is increasing from $70 to $175 every 24 months, and the Costco frame allowance is increasing from $70 to $95 every 24 months.

The current maximum District contribution to the blended super composite rate is $17,022. For calendar year 2024, the maximum District contribution to the blended super composite rate will be $18,022.

This MOU has no effect on any other portion of the District's benefit plan.

This MOU is dated: 10/30/23

Brad Jackson
Assistant Superintendent
Human Resources

Adrian Prieto
President
AFSCME

MEMORANDUM OF UNDERSTANDING

Between the

Anaheim Union High School District (AUHSD)

and the

American Federation of State County and Municipal Employees, Local 3112 (AFSCME)

Filling Benefited Vacancies for Food Service I Positions

The following procedures shall be followed to fill benefited vacancies for Food Service I positions:

1. District's classified personnel office will prepare practical test interview questions. Eligible applicants will be current Food Service I employees. (Always same questions will be asked the applicants, credit will be given for seniority per Personnel Commission Rules)
2. The rating of the applicants will be performed by at least two Cafeteria Manager I's or II's, selected by the Director of Food Services.
3. All interviewees will be put on a "Promotion Interview List" in rank order. The "Promotion Interview List" will be valid for 12 months. At the end of 12 months a new "Promotion Interview List" will be established following these procedures.
4. The ranks provided by the Personnel Commission Director to the Director of Food Services and Assistant Director will be in accordance with the Personnel Commission Rules. The Benefited food service position will be selected from these ranks.
5. Procedures and challenges to the appointments will be handled in accordance with Personnel Commission Rules.
6. This MOU supersedes 17.2.2 of the current agreement between the District and AFSCME.
7. This MOU is subject to ratification by the parties. Its effective date shall be January 1, 2018, and will be in effect through December 31, 2020. This MOU will continue in place after 2020 subject to either party requesting reopener negotiations after December 31, 2020.

This MOU is dated: November 28, 2017

Brad Jackson	Adrian Prieto
Assistant Superintendent	President
Human Resources	AFSCME #3112

MEMORANDUM OF UNDERSTANDING
September 6, 2018

The District will maintain the status of Athletic Facility Workers through school year 2020-2021, with the exception of one Athletic Facility Worker I position. In addition, a 1 range increase for the classifications listed below shall be implemented for three and one-half years, January 1, 2018-June 30, 2021, subject to ratification of this MOU. (This MOU will also include the 1 percent increase for all classified employees represented by AFSCME effective July 1, 2017 per Article 11.1.) This 1 range increase for the below listed classifications will sunset June 30, 2021. Continuing the 1 range increase shall be subject to reopener negotiations for 2021-22.

Classification	Current Salary Range
Athletic Facilities Technician	57
Auditorium Operations Technician	53
Electronics Technician	59
Equipment Repair Mechanic	55
Food Service Equipment Technician	61
Heavy Equipment Operator	55
Instrument Repair Technician	61
Maintenance Carpenter	59
Maintenance Electrician	61
Maintenance Floor/Plaster Worker	59
Maintenance Glazier	57
Maintenance Painter	57
Maintenance Plumber	59
Maintenance Service Worker	53
Maintenance Welder/Fabricator	61
Mechanic	61
Pool Maintenance Technician	57
Senior Custodian	50
Senior Warehouse Worker – Central Warehouse	55
Senior Warehouse Worker – Nutrition Services	55
Shop Equipment Repair Technician	59
Technology Services Technician	57
Warehouse Worker – Central Services	51
Warehouse Worker – Food Service	51

By:_____
Brad Jackson
Assistant Superintendent, Human Resources

By:_____
Adrian Prieto
President, Local 3112

Memorandum of Understanding

Between the

American Federation of State, County, and Municipal Employees, Local 3112

and the

Anaheim Union High School District

June 6, 2017

GPS/Zonar tracking devices and/or Videotape Cameras

The Anaheim Union High School District (AUHSD) and the American Federation of State, County, and Municipal Employees, Local 3112, agree to the following amendments to the Collective Bargaining Agreement (CBA) between the parties concerning the effects of GPS/Zonar tracking devices and/or Videotape Cameras. Upon signing, this Memorandum of Understanding shall be fully enforceable by the parties through the grievance and arbitration procedure embodied in the current CBA between the parties.

It is also agreed between the parties that it is the intent of the parties, the next time the CBA is to be reprinted, to place the exact wording below into the CBA between the parties at 7.10 (Evaluation Procedures):

"7.10 Evidence produced by the District which does not follow the guidelines below shall not be used against an employee in a subsequent discipline or discharge hearing. If such evidence is used, then this section will be deemed to have been violated, giving the employee, through her or his union, full recourse to the grievance and the binding arbitration enforcement procedures in the CBA.

1. Data from GPS tracking devices and/or Videotape from Camera Footage controlled by the District may not be used against an employee in a subsequent discipline or discharge hearing unless a complete and full copy and enhanced copy if applicable (of the data or videotape or both) is provided both to the employee and to her or his AFSCME representatives (AFSCME Local 3112 President and Business Representative). For example, if an AUHSD maintenance vehicle is tracked by GPS, or seen by AUHSD Video Camera, at the time of an accident, the District must provide the employee driving the vehicle, and her or his representatives, full copies of the data from the GPS devices, and/or exact and full copies of the videotape from the videotape cameras, as such cameras viewed the events leading up to the accident, the accident itself, and the relevant events after the accident. The parties agree that simply providing a summary of the data from the GPS/Zonar, or clips from the videotape, or both, is not in any way in conformance with this MOU.

2. The parties agree that the GPS/Zonar device may be used to confirm time. This

provision shall not apply to the twenty (20) minute warm up time each morning or evening fifteen (15) minute period per section 15.2 of the CBA

This MOU will be recommended for ratification by both parties.

Brad Jackson
Assistant Superintendent
Human Resources

Adrian Prieto
President
AFSCME, AFL-CIO, Local 3112 (Council 36)

MEMORANDUM OF UNDERSTANDING

Between the

Anaheim Union High School District (District)

and the

American Federation of State, County, and Municipal Employees, Local 3112 (AFSCME)

Bus Driver Guaranteed Hours Pilot Program, Pilot Regarding Equalization of Hours

The Anaheim Union High School District (AUHSD) and the American Federation of State, County, and Municipal Employees, Local 3112, agree to the following between the parties pertaining to the implementation of a Bus Driver Minimum Work Day Guarantee of 6 Hours.

A committee consisting of up to 4 representatives each will meet monthly, or more as needed, throughout the 2019-20 school year with the goal of developing contract language to be implemented during the 2020-21 and 2021-22 school year. During negotiations in the 2021-22 school year, there will be an automatic reopener to review the recommendations of the committee for inclusion in the collective bargaining agreement beginning with the 2022-23 school year.

- This pilot program will begin in the month following ratification of the tentative agreement between AUHSD and AFSCME for the remainder of the 2019-20 school year and will continue as a pilot program during the 2020-21 and 2021-22 school years. The four senior bus drivers will continue their 8-hour work day.
- Bus drivers will be brought up to the minimum guaranteed hours with trips and/or related duties that will be assigned between the hours of 5:30 a.m. and 5:00 p.m.
- Drivers who turn down extra trips or related duties will have that time counted towards the minimum guarantee of hours.
- During the pilot period, the District will continue to utilize equalization language, subject to revisions recommended by the committee. The four senior, 8-hour drivers are not included in equalization except for football assignments. No senior bus driver shall receive an extra hour assignment until all drivers have had the opportunity to work an eight-hour day.
- During the pilot period, no grievance shall be filed related to Article 15.
- During the pilot program, seniority rotation, not equalization will govern work volunteered for during winter recess, Thanksgiving, spring recess holiday periods, ESY and when school is closed.

This MOU is dated September 10, 2019.

FOR THE DISTRICT

By:_____
Brad Jackson
Assistant Superintendent, Human Resources

FOR AFSCME

By:_____
Adrian Prieto
President, Local 3112

Tentative Agreement
between
AFSCME Local 3112 and the Anaheim Union High School District
October 14, 2024

The bargaining teams for AFSCME Local 3112 and the Anaheim Union High School District have reached tentative agreement with respect to reopener negotiations for the 2023-2024 fiscal year. This tentative agreement is subject to ratification by the membership of Local 3112 and the District's Board of Trustees.

The bargaining teams have met and negotiated in good faith and the bargaining teams recommend ratification of the Tentative Agreement by the Local's membership and the Board of Trustees.

Amendments to the current collective bargaining agreement are stated as follows in this Tentative Agreement. All amendments shall become effective upon ratification, unless another date is specifically stated in the Tentative Agreement.

ARTICLE 2: HEALTH AND WELFARE

The parties previously signed an MOU dated October 30, 2023, concluding negotiations regarding Article 2, Health and Welfare. The Memorandum of Understanding shall update and replace Attachment H to the successor Agreement.

ARTICLE 8: SAFETY CONDITIONS

8.4 is amended. Employees shall receive an allowance for suitable work shoes in lieu of providing annual uniforms. This provision shall be implemented commencing with the 2024-2025 fiscal year. The work shoe allowance shall not exceed the current allowance.

ARTICLE 11: WAGES

11.1 Salary

Effective July 1, 2023 the 2022-2023 base salary schedule shall be increased by 4.5 percent for fiscal year 2023-2024.

ARTICLE 15: TRANSPORTATION

Appendix L to the agreement is hereby updated to provide for:

1. Bus Driver Minimum Work Day Guarantee of 6.0 hours, commencing with the 2024-2025 school year.
2. Hours will be assigned between the hours of 5:30 a.m. and 5:00 p.m.

ARTICLE 23: DURATION

This Agreement concludes negotiations for 2023-24 and thereafter shall continue in effect year by year until the parties negotiate a successor Agreement.

As a result of reaching tentative agreement, this concludes reopener negotiations for 2023-2024.

Anaheim Union High School District

By: Brad Jackson

Brad Jackson
Assistant Superintendent,
Human Resources

American Federation of State, County and Municipal Employees AFL-CIO, Local 3112 (Council 36)

By:

Adrian Prieto
AFSCME President
LOCAL 3112 (COUNCIL 36)

The Board of Trustees desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the District and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the District when the decision will or may be affected by his/her financial, family, or other personal interest or consideration.

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730), which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Anaheim Union High School District.

Designated employees shall file statements of economic interests with the Anaheim Union High School District's political reform act filing officer, the secretary to the Board of Trustees (superintendent), who will make the statements available for public inspection and reproduction (Government Code Section 82008).

Upon receipt of the statements of the Anaheim Union High School District, the filing officer shall make and retain a copy. The original statements of the board members, superintendent, deputy superintendent, assistant superintendents, executive director of human resources, and counsel will be forwarded to the clerk of the Orange County Board of Supervisors. Statements for all other designated employees will be retained by the filing officer.

Conflict of Interest under the Political Reform Act

A Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably

foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the Board member, designated employee, or other person in a designated position, his/her immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18707)

A Board member, designated employee, or other person in a designated position makes a governmental decision when he/she, acting within the authority of his/her office or position, authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before a district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a Board member shall participate in the making of a contract in which he/she has a financial interest if his/her participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.

2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

   However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion and deliberations of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

   If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government

Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or District consultants shall not be financially interested in any contract made by the Board of Trustees on behalf of the District, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board of Trustees, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which he/she has only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or District official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which his/her interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for his/her actual and necessary expenses incurred in the performance of his/her official duties, in the employment of his/her spouse/registered domestic partner who has been a District employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

District officers, employees, or agents who violate these standards of conduct are subject to disciplinary action. (2 CFR 200.318)

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the District. (Government Code 1099, 1126)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.

2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the District for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches.

2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the District for donation into the general fund without being claimed as a deduction from income for tax purposes.

Legal Reference:

CODE OF FEDERAL REGULATIONS, TITLE 2
200.318 General Procurement Standards

EDUCATION CODE
1006 Qualifications for holding office
35107 School district employees
35230-35240 Corrupt practices, especially:
35233 Prohibitions applicable to members of governing boards
41000-41003 Moneys received by school districts
41015 Investments

FAMILY CODE
297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE
1090-1099 Prohibitions applicable to specified officers
1125-1129 Incompatible activities
81000-91014 Political Reform Act of 1974, especially:
82011 Code reviewing body
82019 Definition, designated employee
82028 Definition, gift
82030 Definition, income
82033 Definition, interest in real property
82034 Definition, investment
87100-87103.6 General prohibitions
87200-87210 Disclosure
87300-87313 Conflict of interest code
87500 Statements of economic interests
89501-89503 Honoraria and gifts
89506 Ethics; travel
91000-91014 Enforcement

PENAL CODE
85-88 Bribes

REVENUE AND TAXATION CODE
203 Taxable and exempt property - colleges

CODE OF REGULATIONS, TITLE 2
18110-18997 Regulations of the Fair Political Practices Commission, especially:
18700-18707 General prohibitions
18722-18740 Disclosure of interests
18753-18756 Conflict of interest codes

COURT DECISIONS
McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)
Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261
Klistoff v. Superior Court, (2007) 157 Cal.App.4th 469
Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th 655
Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS
92 Ops.Cal.Atty.Gen. 26 (2009)
92 Ops.Cal.Atty.Gen. 19 (2009)
89 Ops.Cal.Atty.Gen. 217 (2006)
86 Ops.Cal.Atty.Gen. 138(2003)
85 Ops.Cal.Atty.Gen. 60 (2002)
82 Ops.Cal.Atty.Gen. 83 (1999)
81 Ops.Cal.Atty.Gen. 327 (1998)
80 Ops.Cal.Atty.Gen. 320 (1997)
69 Ops.Cal.Atty.Gen. 255 (1986)
68 Ops.Cal.Atty.Gen. 171 (1985)
65 Ops.Cal.Atty.Gen. 606 (1982)
63 Ops.Cal.Atty.Gen. 868 (1980)

Management Resources:

CSBA PUBLICATIONS
Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS
Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS
Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009
Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES
CSBA: http://www.csba.org
Fair Political Practices Commission: http://www.fppc.ca.gov
Institute of Local Government: http://www.ca-ilg.org

Board of Trustees
June 23, 1978
Revised: April 19, 1990
Revised: June 18, 1992

Revised: August 1994
Revised: March 1995
Revised: October 1998
Revised: January 2003
Revised: November 2006
Revised: August 2008
Revised: November 2009
Revised: November 2010
Revised: September 2012
Revised: November 2014
Revised: May 2015
Revised: December 2018
Revised: December 2020
Revised: August 2022
Revised: TBD

Exhibit A
Anaheim Union High School District

LIST OF DESIGNATED POSITIONS
CONFLICT OF INTEREST CODE

DESIGNATED POSITIONS	Disclosure Categories
Governing Board, Superintendent, and Public Information Officer	
Members of the Board of Trustees	OC-01
Superintendent	OC-01
District Counsel	OC-01
Public Information Officer (PIO)	OC-02
Personnel Commission and Staff:	
Members of the Personnel Commission	OC-01
Executive Director, Classified Personnel	OC-01
Educational Services:	
Assistant Superintendent, Educational Services	OC-01
Chief Technology Officer	OC-01
Community Schools Manager	OC-01
Executive Director, Educational Services	OC-01
Director, Career Preparedness Systems Framework Implementation	OC-01
Director, Plurilingual Services	OC-01
Director, School Mental Health and Wellness	OC-01
Coordinator, Educational Related Mental Health Services	OC-01
Coordinator, Professional Learning	OC-01
Coordinator, Special Youth Services	OC-01
Director, Arts Education	OC-01
Director, Innovative Programs and Instructional Systems	OC-01
Director, Community Schools & Family and Community Engagement	OC-01
Director, Learning and Development	OC-01
Director, Special Youth Services	OC-01
Director, Student Support Services	OC-01
Coordinator, ~~Program Administrator~~, 21st Century Career Readiness	OC-01
Program Administrator, International Student Relations and Services	OC-01
Program Administrator, Assessment and Evaluation	OC-01

Program Administrator, ~~Attendance and Safety~~	OC-01
Program Administrator, Title IX	OC-01
~~Coordinator~~, Family and Community Engagement **Manager**	OC-01
Business Services:	
Accounting Manager	OC-01
Assistant Superintendent, Business Services	OC-01
Assistant Director, Food Services	OC-37
Assistant Director, Planning and Design	OC-05
Budget Manager	OC-01
Buyer	OC-05
Controller	OC-01
Executive Director, Fiscal Services	OC-01
Executive Director, Facilities, Maintenance and Operations	OC-01
Director, Food Services	OC-37
Director, Maintenance and Operations	OC-02
Director, Purchasing and Central Services	OC-08
Director, Transportation Services	OC-02
District and Community Use Manager	OC-02
Energy Manager	OC-05
Payroll Manager	OC-02
Procurement Contract Specialist	OC-02
Purchasing Clerk	OC-05
Project Manager	OC-05
Director, Risk Management and Insurance	OC-12
Supervisor, Warehouse	OC-02
Senior Warehouseman	OC-02
Warehouseman	OC-02
Human Resources:	
Assistant Superintendent, Human Resources	OC-01
Director, Human Resources	OC-01
Consultants	OC-30

Exhibit B
Anaheim Union High School District

Disclosure Category	Disclosure Description
OC-01	All interests in real property in the district, as well as investments, business positions and sources of income (including gifts, loans, and travel payments).
OC-02	All investments, business positions, and sources of income (including gifts, loans, and travel payments).
OC-05	All investments, in business positions with and income (including gifts, loans, and travel payments) from sources that provide services, supplies, materials, machinery, and equipment (including training and consulting services) used by the department or district.
OC-08	All investments, in business positions with and income (including gifts, loans, and travel payments) from sources that develop or provide computer hardware/software, voice data communications, or data processing goods, supplies, equipment, or services (including training and consulting services) used by the department.
OC-12	All interests in real property in the district, as well as investments in, business positions with and income (including gifts, loans, and travel payments) from sources that invest funds or engage in the business of insurance including, but not limited to insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers, and actuaries; from financial institutions including, but not limited to, banks, savings and loan associations and credit unions or sources that have filed a claim, or have a claim pending, against Orange County.
OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The department head, director, general manager, superintendent, etc. may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the filing officer for public inspection.
OC-37	All investments in, business positions with and income (including gifts, loans, and travel payments) from sources that provide food services or supplies, which include, but are not limited to wholesale food, retail food, or restaurant equipment.

EXHIBIT T

SY2025-26 Annual Renewal of Services
Super Co-Op Joint Powers Authority

SUPERCO-OP
The commodity world made simple.

Participant District: **ANAHEIM UNION HIGH SCHOOL DISTRICT**

Please check (P) your response:

✓	We plan to CONTINUE membership with Super Co-Op JPA for SY2025-26.
	We do NOT plan to continue membership with Super Co-Op JPA for SY2025-26. What alternate USDA Foods delivery method do you plan to use?

Super Co-Op Joint Powers Authority is hereby given authority to contract for USDA Foods and related services on behalf of Member Districts and Participant Districts.

The parties agree as follows:

1. Both parties must remain eligible Recipient Agencies for receipt of United States Department of Agriculture (USDA) donated commodity foods (USDA Foods) as determined by the California Department of Education (CDE), Nutrition Services Division.

2. Through this written agreement, the Lead District is assigned control of the Participant District's fair share of USDA Foods entitlement for SY2025-26. The Lead District is responsible for ordering, receiving, storing, and distribution of Direct Delivery USDA Foods on behalf of Participant.

3. Lead District is responsible to maintain an inventory management system for all USDA Foods Direct Delivery items received and stored on behalf of Participant. Participant is responsible to maintain an inventory management system for all USDA Foods Direct Delivery or processed items after delivery to Participant District.

4. Both parties are responsible for compliance with USDA and the CDE, Nutrition Services Division policies and regulations.

5. SY2025-26 Fees:

   Membership Fees are paid by Participant District directly to the Lead District, billed in July 2025.

   Annual Renewal Fee beginning the 2nd year of membership shall be 0.3% of the current year USDA Foods estimated entitlement on July 1.

   State Administrative Fee of $0.90 per case/unit of USDA Foods direct delivery (brown box) and diverted to processors.

   Delivery fees as per member district selected distributors.

   All fees are subject to change, as approved by the Super Co-Op JPA Board of Directors.

   Participant District agrees to remit all Super Co-Op JPA fees promptly upon receipt of invoice.

6. Participant District agrees to abide by the current Super Co-Op JPA Governing Rules, bylaws, conflict of interest cost and code of conduct, Brown Box Storage Policy, and other rules or policies as approved by the Board of Directors.

7. Should a loss of USDA Foods being held for the Participant District occur, due to/ but not limited to theft, spoilage, etc., the Lead District is responsible to the CDE, Nutrition Services Division and/or the USDA for the Fair Market Value of that food item(s). Both the Participant District and Lead District shall be responsible to maintain insurance coverage or contract provisions for insurance coverage with third party vendors that move or house USDA Foods at the fair market value.

8. Participant District shall respond to pre-planners and offerings promptly.

9. Participant District shall read all correspondence from the Super Co-Op JPA and respond promptly as indicated.

10. Participant District shall maintain accurate contact information with the Super Co-Op JPA to assure proper routing of invoices and correspondence.

11. Participant District agrees to complete the annual Food Distribution Program Annual Commodity Contract Packet in CNIPs when notified by the California Department of Education, typically in June of each year.

12. Participant District agrees to verify Value Pass Through (VPT) for all processed USDA Foods purchased and monitor entitlement balance ensuring that processed product is reported correctly by distributors or processors. Discrepancies shall be addressed promptly with USDA Foods distributor and/or processor.

13. In the event of a change in Lead District, this Agreement shall convey to the new Lead District.

14. Termination of the Assignment of USDA Foods shall be made in writing to the Lead District no later than December 10 to take effect the following June 30.

15. Provide current contact information for three (3) individuals at your district/agency:

Nutrition Services Director	
Name	Orlando Griego
Title	Director, Food Services
Telephone	714-999-3560
Email	griego_o@auhsd.us

Accounts Payable Contact	
Name	Yolanda Moreno
Title	Accounting Specialist
Telephone	714-999-3560
Email	moreno_y@auhsd.us

Additional Contact for USDA Foods management	
Name	Tiffanie Bas
Title	Assistant Director, Food Services
Telephone	714-999-3560
Email	bas_t@auhsd.us

16. Each individual executing this Annual Renewal of Services on behalf of Participant District represents, for the benefit of Lead District, that he or she is duly authorized to execute and deliver this Annual Renewal of Services on behalf of Participant District.

17. Lead District and Participant District acknowledge that this Annual Renewal of Services is subject to approval by the Participant District's Board and this Annual Renewal of Services shall not be effective until after the Participant District's Board approves this Annual Renewal of Services.

By signing this, I certify that I am an authorized representative of the Participant District and agree to adhere to the terms specified herein.

My execution of this Annual Renewal of Services was approved by the Participant District's Board of Education at a duly called and noticed Regular Board Meeting on 11/14/2024 .

Participant District	ANAHEIM UNION HIGH SCHOOL DISTRICT
Signature	Signed by: Nancy Nien, PhD 6B24C5856BA04E3...
Print Name	Nancy Nien
Title	Assistant Superintendent of Business
Date	10/17/2024

Signature	
Super Co-op Representative Name (Printed)	Dr. Betty Crocker
Date	

CHANGE ORDER NO.1

(Deductive)

PROJECT: RFP #2023-08 Districtwide HVAC Replacements Project

TO: Aire-Masters Air Conditioning

You are hereby directed to provide the extra work necessary to comply with this Change Order.

DESCRIPTION OF CHANGE:

Districtwide HVAC Replacements Work Order #1-4. This work order reflects the additive intermediate change directives required to complete the project. The mentioned work orders are reflected in the total cost of the work for the project.

COST (This cost shall not be deleted.):

Original contract price:	$ 8,149,489.00
Change Order amount:	$ (615,303.13)
New contract price:	$ 7,534,185.87

TIME FOR COMPLETION:

Original completion date:	365 calendar days
Time for completion of Change Order:	0 calendar days
New completion date:	365 calendar days

Contractor agrees to deduct the above-described work in accordance with the above terms and in compliance with applicable sections of the Project Documents. Contractor agrees to the adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in this Change Order.

No additions or deletions to this Change Order shall be allowed, except with written permission of District. Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order.

This Change Order is hereby agreed to, accepted and approved.

CONTRACTOR

By: Charles Thompson
Signature

CHARLES THOMPSON
Print Name

PRESIDENT
Title

10/16/2024
Date

DISTRICT

By: _____
Signature

Nancy C. Nien
Print Name

Assistant Superintendent, Business
Title

_____
Date

ENGINEER

By: Huy Le (On Behalf of Abby Banerjee.)
Signature

HUY LE
Print Name

Mechanical Engineer
Title

10/17/2024
Date

CHANGE ORDER NO.1

(Deductive)

PROJECT: RFP #2023-08 District Office HVAC Replacement Project

TO: Aire-Masters Air Conditioning

You are hereby directed to provide the extra work necessary to comply with this Change Order.

DESCRIPTION OF CHANGE:

District Office HVAC Replacement Work Order #1-4. This work order reflects the additive intermediate change directives required to complete the project. The mentioned work orders are reflected in the total cost of the work for the project.

COST (This cost shall not be deleted.):

Original contract price:	$ 6,048,633.16
Change Order amount:	$ (29,948.50)
New contract price:	$ 6,018,684.66

TIME FOR COMPLETION:

Original completion date:	365 calendar days
Time for completion of Change Order:	0 calendar days
New completion date:	365 calendar days

Contractor agrees to deduct the above-described work in accordance with the above terms and in compliance with applicable sections of the Project Documents. Contractor agrees to the adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in this Change Order.

No additions or deletions to this Change Order shall be allowed, except with written permission of District. Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order.

This Change Order is hereby agreed to, accepted and approved.

CONTRACTOR

By: Charles Thompson
Signature

Charles Thompson
Print Name

President
Title

10/16/2024
Date

DISTRICT

By: _____
Signature

Nancy C. Nien
Print Name

Assistant Superintendent, Business
Title

_____
Date

ENGINEER

By: _____
Signature

Jinkal patel
Print Name

Mechanical Engineer
Title

10/18/2024
Date

CHANGE ORDER NO.1

(Deductive)

PROJECT: RFP #2023-08 Districtwide HVAC Replacements Project

TO: AP Construction Group, Inc. dba Air Plus

You are hereby directed to provide the extra work necessary to comply with this Change Order.

DESCRIPTION OF CHANGE:

Districtwide HVAC Replacements Work Order #1-2. This work order reflects the additive intermediate change directives required to complete the project. The mentioned work orders are reflected in the total cost of the work for the project.

COST (This cost shall not be deleted.):

Original contract price:	$ 9,549,944.00
Change Order amount:	$ (1,052,237.29)
New contract price:	$ 8,497,706.71

TIME FOR COMPLETION:

Original completion date:	365 calendar days
Time for completion of Change Order:	0 calendar days
New completion date:	365 calendar days

Contractor agrees to deduct the above-described work in accordance with the above terms and in compliance with applicable sections of the Project Documents. Contractor agrees to the adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in this Change Order.

No additions or deletions to this Change Order shall be allowed, except with written permission of District. Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order.

This Change Order is hereby agreed to, accepted and approved.

CONTRACTOR

By: Dave Djouzaie
Signature

Dave Djouzaie
Print Name

Secretary/Treasurer
Title

10/17/2024
Date

DISTRICT

By: _____
Signature

Nancy C. Nien
Print Name

Assistant Superintendent, Business
Title

_____
Date

ENGINEER

By: Huy Le (On Behalf of Abby Banerjee.)
Signature

HUY LE
Print Name

Mechanical Engineer
Title

10/18/2024
Date

Declaring Certain Equipment as Unusable, Obsolete, and/or Out-of-Date and Ready for Sale, or Destruction	
Quantity	**Description**
1	Battery, Tech Backup
16	Book Shelf
1	Cart, Laptop
13	Charging Cart
54	Computer Desktop
1	Computer iPad
90	Computer Laptop
20	Computer Monitor
4	Container, Storage 20/40 ft
2	Desk
12	Document Camera
16	File Cabinet
1	Food Carrier (Cambro)
3	Laptop Chromebook
132	Laptop Stream
1	Podium
8	Printer
23	Projector
3	Speaker
8	Storage Cabinet
186	Student Desk Unit
1	Table, Rectangular
10	Table, Art

Declaring Certain Books as Unusable, Obsolete, and/or Out-of-Date and Ready for Sale, or Destruction

EXHIBIT Y

Description	Quantity	Publication Date	General Condition	Reason For Disposition	Compliant Y/N
Library					
Library Books Misc.	40	Outdated	Fair	Obsolete	No To Be Sold
Physics					
Physics	113	Outdated	Fair	Obsolete	No To Be Sold
Psychology					
Bernstein, Psychology, 9th Edition (High School AP Edition)	122	Outdated	Fair	Obsolete	No To Be Sold
Science					
AP Chemistry	36	Outdated	Fair	Obsolete	No To Be Sold
Biology	363	Outdated	Fair	Obsolete	No To Be Sold
Biology TE	2	Outdated	Fair	Obsolete	No To Be Sold
Chemistry	134	Outdated	Fair	Obsolete	No To Be Sold
Matter and Change	410	Outdated	Fair	Obsolete	No To Be Sold
Matter and Change TE	2	Outdated	Fair	Obsolete	No To Be Sold
Modern World History	5	Outdated	Fair	Obsolete	No To Be Sold
Physics	58	Outdated	Fair	Obsolete	No To Be Sold
Physics TE	4	Outdated	Fair	Obsolete	No To Be Sold
The Americans	2	Outdated	Fair	Obsolete	No To Be Sold
Realidades 2	1	Outdated	Fair	Obsolete	No To Be Sold
World Language					
Avancemos 1	9	Outdated	Fair	Obsolete	No To Be Sold
Avancemos 2	14	Outdated	Fair	Obsolete	No To Be Sold
Avancemos 3	1	Outdated	Fair	Obsolete	No To Be Sold
Bien Dit 2	2	Outdated	Fair	Obsolete	No To Be Sold

EXHIBIT Z

DONATIONS

November 14, 2024

Location	Donated By	Item
Cypress High School	Ganahl Lumber	$150-Spanish Club
	Ivanoff Advisors	$5,700-Boys Soccer
	Sideline Screamers	$270- Cross Country

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

EXHIBIT AA

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64C0036	**A Z BUS SALES INC.**	**4,075.78**	4,075.78	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
U64R0917	**AAA ELECTRIC MOTOR SALES**	**1,315.36**	790.36	0125235081 4410	KA/HVAC/MO / EQUIPMENT - NON-CAPITALIZED
			525.00	0125235081 5610	KA/HVAC/MO / REPAIRS/MAINT - O/S SERVICES
U64R0940	**AARDVARK CLAY AND SUPPLIES INC**	**715.62**	715.62	0124439015 4310	LO/PROP 28:ARTS AND MUSIC/VAPA /
U64R0838	**ACTIVATE LEARNING**	**15,301.54**	15,301.54	0117468010 4310	IS/LOTTERY/INSTR / INSTRUCTIONAL MATL &
U64R0951	**ADA SPORTS BADMINTON AND TENNI**	**3,165.95**	3,165.95	0125385010 4310	KA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
U64R0923	**ADI**	**1,030.35**	372.17	0132231081 4355	OR/ELECTRIC/MO / MAINTENANCE SUPPLIES
			658.18	0132231081 4410	OR/ELECTRIC/MO / EQUIPMENT - NON-CAPITALIZEI
U64T0254	**ADORAMA**	**1,407.19**	1,407.19	0132393010 4310	OR/VEA-2B/ISNTR / INSTRUCTIONAL MATL &
U64R0903	**AFFORDABLE DISPLAY PRODUCTS**	**858.76**	858.76	0175000081 5610	CVA/INDEPENDENT STUDY/M & O / REPAIRS/MAINT
U64R0855	**ALONTI CAFE AND CATERING**	**1,267.32**	1,267.32	0127140027 5881	KE/SCH ADM / MEETING/WORKSHOP REFRESHMENT
U64R0800	**AMAZON CAPITAL SERVICE**	**676.22**	676.22	0160750110 4310	SCHL MNTL HLTH/S&C (GOAL 1.1a) / INSTRUCTIONA
U64R0812	**AMAZON CAPITAL SERVICE**	**331.51**	331.51	0152152030 4320	PUPIL TEST/TEST / OTHER OFFICE/MISC SUPPLIES
U64R0844	**AMAZON CAPITAL SERVICE**	**1,333.41**	1,333.41	0117750121 4210	IS/DISTRICT PD/SUPV INSTR / BOOKS AND
U64R0846	**AMAZON CAPITAL SERVICE**	**221.06**	221.06	0137439015 4310	SY/PROP 28:ARTS AND MUSIC/VAPA /
U64R0881	**AMAZON CAPITAL SERVICE**	**169.55**	169.55	0135252011 4310	DA/MILD MODERATE/SE SEP CL/NSE /
U64R0883	**AMAZON CAPITAL SERVICE**	**6,622.51**	6,622.51	0160489510 4310	SCHL MNTL HL/TUPE GNT-COHORT J /
U64R0887	**AMAZON CAPITAL SERVICE**	**29.63**	29.63	0135439015 4320	DA/PROP 28:ARTS AND MUSIC/VAPA / OTHER
U64R0952	**AMAZON CAPITAL SERVICE**	**321.18**	321.18	0140000910 4310	SO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAI
U64R0962	**AMAZON CAPITAL SERVICE**	**734.07**	734.07	0123439015 4310	SA/PROP 28:ARTS AND MUSIC/VAPA /
U64R0963	**AMAZON CAPITAL SERVICE**	**233.02**	233.02	0137000910 4310	SY/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAI
U64T0252	**AMAZON CAPITAL SERVICE**	**147.83**	147.83	0124000910 4310	LO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAI
U64T0253	**AMAZON CAPITAL SERVICE**	**533.04**	533.04	0140140027 4320	SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MISC

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64T0263	**AMAZON CAPITAL SERVICE**	**142.76**	142.76	0117452550 4320	IS/CA COMM SCHOOLS (CCSPP) / OTHER OFFICE/MIS
U64T0270	**AMAZON CAPITAL SERVICE**	**1,066.53**	1,066.53	0125393010 4310	KA/VEA-2B/INSTR / INSTRUCTIONAL MATL &
U64T0284	**AMAZON CAPITAL SERVICE**	**312.37**	312.37	0121393010 4310	WESTERN/VEA-2B/INSTR / INSTRUCTIONAL MATL &
U64X0445	**AP EXAMINATIONS**	**490,000.00**	490,000.00	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
U64T0248	**APPLE INC**	**4,321.10**	4,321.10	0134000910 4310	WA/LCFF-CONCENTRATION/INSTR / INSTRUCTIONA
U64T0249	**APPLE INC**	**3,434.07**	3,434.07	0123439015 4410	SA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64T0274	**APPLE INC**	**383.59**	383.59	0127439015 4310	KE/PROP 28:ARTS AND MUSIC/VAPA /
U64R0776	**ARAMSCO INC**	**626.74**	81.74	0111220081 4347	OPERATIONS - GENERAL / OPERATIONS SUPPLIES -
			545.00	0111220081 5610	OPERATIONS - GENERAL / REPAIRS/MAINT - O/S
U64T0258	**ARCHIVESOCIAL LLC**	**9,588.00**	9,588.00	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
U64A0199	**ART OF EDUCATION UNIVERSITY LL**	**21,758.40**	597.00	0153385010 5210	SP/TITLE IV, PART A/INSTR / TRAVEL AND
			21,161.40	0153385010 5880	SP/TITLE IV, PART A/INSTR / OTHER OPERATING
U64R0911	**ASSOCIATED BUSINESS PRODUCTS**	**921.26**	921.26	0120000033 4410	ANAHEIM/ATTN / EQUIPMENT - NON-CAPITALIZED
U64R0807	**AUTOMATED GATE SERVICES INC**	**1,829.00**	1,829.00	0124232081 5610	LOARA/FENCE/MO / REPAIRS/MAINT - O/S SERVICES
U64A0186	**AVID CENTER**	**58,308.00**	58,308.00	0153381010 5310	SP PR ADM/ECIA1/INSTR / DUES AND MEMBERSHIPS
U64R0858	**AVID CENTER**	**225.00**	225.00	0117750110 5210	IS/DISTRICT PD/INSTR / TRAVEL AND CONFERENCE
U64R0859	**AVID CENTER**	**449.50**	449.50	0140140027 5210	SOUTH/SCH ADM/SCH ADM / TRAVEL AND
U64R0945	**AVID CENTER**	**999.00**	999.00	0132381010 5210	OR/ECIA1/INSTR / TRAVEL AND CONFERENCE
U64R0886	**AWARDS BY PAUL**	**897.56**	897.56	0120000927 4320	ANA/LCFF (EIA)/SCH ADM / OTHER OFFICE/MISC
U64T0232	**B AND H PHOTO VIDEO INC**	**1,253.13**	1,253.13	0121393010 4310	WESTERN/VEA-2B/INSTR / INSTRUCTIONAL MATL &
U64T0246	**B AND H PHOTO VIDEO INC**	**28,103.35**	5,260.66	0121393010 4310	WESTERN/VEA-2B/INSTR / INSTRUCTIONAL MATL &
			22,842.69	0121393010 4410	WESTERN/VEA-2B/INSTR / EQUIPMENT - NON-
U64T0251	**B AND H PHOTO VIDEO INC**	**7,431.19**	644.02	0125439015 4310	KA/PROP 28:ARTS AND MUSIC/VAPA /
			6,787.17	0125439015 4410	KA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64T0255	**B AND H PHOTO VIDEO INC**	**389.34**	118.00	0140002010 4310	SOUTH/BUS ED/INSTR / INSTRUCTIONAL MATL &
			271.34	0140018510 4310	SOUTH/CTE MULTIMEDIA/INSTR / INSTRUCTIONAL
U64T0256	**B AND H PHOTO VIDEO INC**	**117.12**	117.12	0120257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL MAT
U64T0257	**B AND H PHOTO VIDEO INC**	**7,066.18**	174.49	0125393010 4310	KA/VEA-2B/INSTR / INSTRUCTIONAL MATL &
			6,891.69	0125393010 4410	KA/VEA-2B/INSTR / EQUIPMENT - NON-CAPITALIZEI
U64T0272	**B AND H PHOTO VIDEO INC**	**3,903.50**	248.55	0128439015 4310	CY/PROP 28:ARTS AND MUSIC/VAPA /
			3,654.95	0128439015 4410	CY/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64T0282	**B AND H PHOTO VIDEO INC**	**4,264.11**	1,028.48	0132393010 4310	OR/VEA-2B/ISNTR / INSTRUCTIONAL MATL &
			3,235.63	0132393010 4410	OR/VEA-2B/ISNTR / EQUIPMENT - NON-CAPITALIZEI
U64R0831	**BARNES AND NOBLE**	**395.17**	395.17	0127000927 4210	KE/LCFF-CONCENTRATION/SCH ADM / BOOKS AND
U64R0853	**BARNES AND NOBLE**	**151.37**	151.37	0161381010 4210	PO/TITLE I/INSTR / BOOKS AND REFERENCE
U64R0899	**BARNES AND NOBLE**	**292.74**	292.74	0168381010 4210	GI/TITLE I/INSTR / BOOKS AND REFERENCE
U64R0933	**BARNES AND NOBLE**	**861.46**	861.46	0131381010 4210	BR/ECIA1/INSTR / BOOKS AND REFERENCE
U64R0934	**BARNES AND NOBLE**	**344.58**	344.58	0121252011 4210	WE/MILD MODERATE/SE SEP CL/NSE / BOOKS AND
U64R0818	**BERTRAND'S MUSIC**	**942.05**	942.05	0122439015 4310	MA/PROP 28:ARTS AND MUSIC/VAPA /
U64R0868	**BERTRAND'S MUSIC**	**804.89**	804.89	0137439015 4410	SY/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0870	**BERTRAND'S MUSIC**	**1,038.10**	1,038.10	0168439015 4310	GI/PROP 28:ARTS AND MUSIC/VAPA /
U64R0873	**BERTRAND'S MUSIC**	**6,230.63**	2,675.01	0134439015 4310	WA/PROP 28:ARTS AND MUSIC/VAPA /
			3,555.62	0134439015 4410	WA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0878	**BERTRAND'S MUSIC**	**1,501.78**	1,501.78	0123007015 4310	SA/INS MUS/VAPA / INSTRUCTIONAL MATL &
U64R0879	**BERTRAND'S MUSIC**	**2,335.13**	2,335.13	0123007015 4310	SA/INS MUS/VAPA / INSTRUCTIONAL MATL &
U64R0900	**BERTRAND'S MUSIC**	**14,714.73**	9,613.92	0135439015 4310	DA/PROP 28:ARTS AND MUSIC/VAPA /
			5,100.81	0135439015 4410	DA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0947	**BERTRAND'S MUSIC**	**29,442.97**	3,187.25	0120439015 4410	AN/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64R0947	***** CONTINUED *****				
			26,255.72	0120439015 6490	AN/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0968	**BERTRAND'S MUSIC**	**23,618.90**	4,975.95	0144439015 4310	LE/PROP 28:ARTS AND MUSIC/VAPA /
			18,642.95	0144439015 4410	LE/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64T0245	**BEST BUY FOR BUSINESS**	**607.54**	607.54	0161381010 4410	PO/TITLE I/INSTR / EQUIPMENT - NON-CAPITALIZED
U64R0817	**BLICK ART MATERIALS LLC**	**62.97**	62.97	0163750721 4320	EL/S & C (GOAL 1.7h)/SERV / OTHER OFFICE/MISC
U64R0914	**BLICK ART MATERIALS LLC**	**790.88**	790.88	0123439015 4410	SA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0941	**BLICK ART MATERIALS LLC**	**622.65**	622.65	0124439015 4310	LO/PROP 28:ARTS AND MUSIC/VAPA /
U64R0969	**BLICK ART MATERIALS LLC**	**1,049.97**	1,049.97	0138000915 4310	BA/LCFF-CONCENTRATION/VAPA / INSTRUCTIONAI
U64R0973	**BLICK ART MATERIALS LLC**	**815.17**	815.17	0120439015 4310	AN/PROP 28:ARTS AND MUSIC/VAPA /
U64X0437	**BLICK ART MATERIALS LLC**	**1,000.00**	1,000.00	0121439015 4310	WE/PROP 28:ARTS AND MUSIC/VAPA /
U64R0856	**BOOMERANG PROJECT**	**3,550.00**	3,550.00	0123452510 5210	SA/CA COMM SCHOOLS/INSTR / TRAVEL AND
U64R0919	**BREA ORANGE COUNTY PLUMBING HE**	**13,226.37**	13,226.37	0128239081 5610	CY/PLUMB/MO / REPAIRS/MAINT - O/S SERVICES
U64R0955	**BSN SPORTS**	**7,350.17**	7,350.17	0125385010 4310	KA/TITLE IV/INSTR / INSTRUCTIONAL MATL &
U64R0832	**BUDDY'S ALL STARS INC**	**1,307.88**	1,307.88	0144385010 4410	LEX/TITLE IV/INSTR / EQUIPMENT - NON-
U64R0946	**BUREAU OF EDUCATION AND RESEAR**	**1,090.00**	1,090.00	0144399010 5210	TITLE II IMPR TCHR QUAL - ED / TRAVEL AND
U64R0956	**BUREAU OF EDUCATION AND RESEAR**	**825.00**	825.00	0131000910 5210	BR/LCFFF-CONCENTRATION/INSTR / TRAVEL AND
U64R0929	**C.A.S.H.**	**1,222.00**	1,222.00	0106106072 5310	BUSINESS/GENL ADM / DUES AND MEMBERSHIPS
U64R0822	**CADA CENTRAL**	**1,050.00**	525.00	0124025040 5210	LOARA/ASB/ANCIL / TRAVEL AND CONFERENCE
			525.00	0124381010 5210	LO/TITLE I/INSTRUCTIONAL / TRAVEL AND
U64R0862	**CADA CENTRAL**	**1,050.00**	1,050.00	0123381010 5210	SA/TITLE I/INSTR / TRAVEL AND CONFERENCE
U64R0866	**CAL BUILDING SYSTEMS INC**	**1,560.00**	780.00	0128230081 5610	CY/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
			780.00	0142230081 5610	OXFORD/GENERAL/MO / REPAIRS/MAINT - O/S
U64R0823	**CALIFORNIA ART EDUCATION ASSOC**	**365.00**	365.00	0185439015 5210	ARTS ED/PROP 28/VAPA / TRAVEL AND CONFERENC

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64R0943	**CALIFORNIA SCIENCE**	**310.00**	310.00	0135381010 5210	DALE/ECIA1/INSTR / TRAVEL AND CONFERENCE
U64R0813	**CAREER LAUNCH**	**4,500.00**	4,500.00	0152750121 5210	PUPIL TESTING & EVALUATION / TRAVEL AND
U64R0796	**CAROLINA BIOLOGICAL SUPPLY CO.**	**907.31**	907.31	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
U64R0939	**CAROLINA BIOLOGICAL SUPPLY CO.**	**4,387.70**	4,387.70	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAL
U64R0803	**CART MAN INC, THE**	**5,920.86**	5,920.86	0128801340 6490	ASB/ATHLETICS - GENERAL / EQUIPMENT - OTHER
U64R0815	**CBDA**	**695.00**	695.00	0185439015 5210	ARTS ED/PROP 28/VAPA / TRAVEL AND CONFERENC
U64T0233	**CDW GOVERNMENT INC.**	**330.58**	330.58	0134000910 4310	WA/LCFF-CONCENTRATION/INSTR / INSTRUCTIONA
U64T0259	**CDW GOVERNMENT INC.**	**22,160.00**	22,160.00	0108750410 5880	IT/TECHNOLOGY/INSTR / OTHER OPERATING
U64T0269	**CDW GOVERNMENT INC.**	**2,393.88**	2,393.88	0114114072 4347	WAREHOUSE/GENL ADM / OPERATIONS SUPPLIES -
U64R0830	**CENGAGE LEARNING**	**118.53**	118.53	0138000910 4210	BA/LCFF-CONCENTRATION/INSTR / BOOKS AND
U64R0801	**CENTAR INDUSTRIES**	**6,391.62**	6,391.62	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
U64T0267	**CI SOLUTIONS**	**356.41**	356.41	0113113036 4320	TRANS/REG-ED/TRANSPORTATION / OTHER
U64R0897	**CIF STATE OFFICE**	**900.00**	900.00	0152750510 5880	RESEARCH & EVALUATION/INSTR / OTHER
U64R0845	**CITY OF ANAHEIM**	**724.24**	724.24	0172172083 5810	SAFE SCHOOLS / NON-INSTRUCTIONAL PROF
U64R0861	**CITY OF ANAHEIM**	**362.12**	362.12	0121028010 5805	WESTERN/ATHLET/INSTR / INSTRUCTIONAL PROF
U64R0773	**CLEAN OUT KINGS**	**2,480.00**	2,480.00	0124239081 5610	LOARA/PLUMB/MO / REPAIRS/MAINT - O/S SERVICE
U64R0839	**CMC SOUTH**	**290.00**	290.00	0132381010 5210	OR/ECIA1/INSTR / TRAVEL AND CONFERENCE
U64R0843	**CMC SOUTH**	**260.00**	260.00	0168381010 5210	GI/TITLE I/INSTR / TRAVEL AND CONFERENCE
U64R0816	**CMEA**	**125.00**	125.00	0185439015 5210	ARTS ED/PROP 28/VAPA / TRAVEL AND CONFERENC
U64R0884	**COLLEGE BOARD**	**400.00**	400.00	0115115021 5880	EDUCATION/SUPV INST / OTHER OPERATING
U64S0100	**COMPLETE OFFICE OF CA**	**1,731.33**	1,731.33	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
U64S0102	**COMPLETE OFFICE OF CA**	**662.12**	662.12	0100000000 9310	GEN FUND/INC & BALANCE SHEET / DUE FROM

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64R0810	**CONSTITUTIONAL RIGHTS**	**1,100.00**	1,100.00	0142000910 5880	OX/LCFF-CONCENTRATION/INSTR / OTHER
U64R0775	**COSCO FIRE PROTECTION INC**	**3,850.00**	3,850.00	0122230081 5610	MA/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
U64R0889	**CPR1 LLC**	**36.98**	36.98	0128140027 4320	CY/SCH ADM/SCH ADM / OTHER OFFICE/MISC
U64R0965	**CPR1 LLC**	**8,778.00**	8,778.00	0119283134 4320	SYS/HEALTH / OTHER OFFICE/MISC SUPPLIES
U64R0869	**CULVER NEWLIN**	**1,909.33**	1,909.33	0102102071 4410	SUPT/BRD SUPT / EQUIPMENT - NON-CAPITALIZED
U64R0872	**CULVER NEWLIN**	**2,698.60**	2,698.60	0104104072 4410	CERT HR/GENL ADM / EQUIPMENT - NON-
U64R0918	**CULVER NEWLIN**	**2,142.61**	2,142.61	0107107072 4410	ACCTG /GENL ADM / EQUIPMENT - NON-
U64R0798	**DAVE BURGESS CONSULTING**	**4,202.25**	4,202.25	0163379021 4210	TITLE IIIA / LIMITED ENG PROG / BOOKS AND
U64R0953	**DEMCO INC**	**482.15**	482.15	0138000927 4320	BA/LCFF-CONCENTRATION/SCH ADM / OTHER
U64A0197	**DIAZ, ESWINN**	**300.00**	300.00	0153385015 5805	SP/TITLE IV, PART A/VAPA / INSTRUCTIONAL PROF
U64R0904	**DISNEYLAND RESORT**	**14,800.00**	14,800.00	0137439015 5880	SY/PROP 28:ARTS AND MUSIC/VAPA / OTHER
U64R0936	**DISNEYLAND RESORT**	**3,220.00**	3,220.00	0128393010 5880	CY/VEA-2B/INSTR / OTHER OPERATING EXPENSES
U64T0278	**DYNAMISM INC.**	**9,721.22**	1,839.59	0127393010 4310	KE/VEA-2B/INSTR / INSTRUCTIONAL MATL &
			7,881.63	0127393010 4410	KE/VEA-2B/INSTR / EQUIPMENT - NON-CAPITALIZEI
U64T0283	**DYNAMISM INC.**	**1,813.41**	1,813.41	0161447010 4410	PO/LCFF EQUITY MULTIPLIER/INST / EQUIPMENT -
U64A0193	**ECE 4 AUTISM**	**146,614.38**	146,614.38	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
U64T0271	**EDYNAMIC LP**	**3,400.00**	3,400.00	0128393010 5880	CY/VEA-2B/INSTR / OTHER OPERATING EXPENSES
U64T0236	**EVERBRIDGE INC**	**18,602.61**	18,602.61	0172172010 5880	SAFE SCHOOLS/INSTR / OTHER OPERATING
U64R0824	**FLINN SCIENTIFIC INC**	**1,076.42**	1,076.42	0127000910 4410	KE/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
U64R0797	**FOLLETT CONTENT SOLUTIONS LLC**	**2,339.92**	2,339.92	0168381010 4310	GI/TITLE I/INSTR / INSTRUCTIONAL MATL & SUPPLI
U64R0912	**FOLLETT CONTENT SOLUTIONS LLC**	**7,523.68**	7,523.68	0123000910 4210	SA/LCFF-CONCENTRATION/INSTR / BOOKS AND
U64R0867	**GLASBY MAINTENANCE SUPPLY CO.**	**204.73**	204.73	0131000081 4347	BR/MO / OPERATIONS SUPPLIES - MISC
U64S0101	**GLASBY MAINTENANCE SUPPLY CO.**	**224.98**	224.98	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64A0190	**GOVERNMENTJOBS.COM**	**118,421.00**	59,210.50	0104104072 5880	CERT HR/GENL ADM / OTHER OPERATING EXPENSE
			59,210.50	0105105072 5880	CLASS HR/GENL ADM / OTHER OPERATING EXPENS
U64R0814	**GRAY STEP SOFTWARE INC**	**495.00**	495.00	0125025040 5210	KA/ASB/ANCIL / TRAVEL AND CONFERENCE
U64R0944	**GRAY STEP SOFTWARE INC**	**1,050.00**	1,050.00	0128025040 5210	CY/ASB/ANCIL / TRAVEL AND CONFERENCE
U64R0915	**HAL LEONARD**	**163.64**	163.64	0135439015 4310	DA/PROP 28:ARTS AND MUSIC/VAPA /
U64R0828	**HOLLYWOOD BABE INC.**	**7,128.56**	7,128.56	0127439015 4310	KE/PROP 28:ARTS AND MUSIC/VAPA /
U64R0857	**HOLLYWOOD BABE INC.**	**2,326.88**	2,326.88	0134439015 4310	WA/PROP 28:ARTS AND MUSIC/VAPA /
U64T0240	**HUDL**	**1,200.00**	1,200.00	0120028040 5880	AN/ATHLET/ANCILLARY / OTHER OPERATING
U64T0266	**HUDL**	**2,449.00**	2,449.00	0120028040 5880	AN/ATHLET/ANCILLARY / OTHER OPERATING
U64R0901	**IMPACT CANOPY USA**	**4,582.88**	4,582.88	0128025040 4410	CY/ASB/ANCIL / EQUIPMENT - NON-CAPITALIZED
U64R0960	**INFINITY PRESS**	**1,508.48**	1,508.48	0132591510 4310	ORANGEVIEW/LOCAL GRANTS/GIFT /
U64T0262	**INSIGHT PUBLIC SECTOR INC**	**270.80**	270.80	0117452550 4320	IS/CA COMM SCHOOLS (CCSPP) / OTHER OFFICE/MIS
U64X0446	**INTERNATIONAL BACCALAUREATE OR**	**30,000.00**	30,000.00	0152152030 4310	PUPIL TEST/TEST / INSTRUCTIONAL MATL &
U64R0837	**J AND A FENCE**	**12,400.00**	12,400.00	0127232081 6126	KE/FENCE/MO / SITE IMPR FENCE/BKSTOP/ETC
U64R0794	**J.W. PEPPER AND SON INC.**	**383.62**	383.62	0124439015 4310	LO/PROP 28:ARTS AND MUSIC/VAPA /
U64R0819	**J.W. PEPPER AND SON INC.**	**4,294.92**	643.27	0123439015 4310	SA/PROP 28:ARTS AND MUSIC/VAPA /
			3,651.65	0123439015 4410	SA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64X0441	**J.W. PEPPER AND SON INC.**	**118.75**	118.75	0134008015 4310	WA/VOC MUSIC/VAPA / INSTRUCTIONAL MATL &
U64R0922	**JASPER ENGINES AND TRANSMISSIO**	**80.78**	80.78	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
U64R0841	**JOLLY BOY BURGERS**	**2,700.00**	2,700.00	0128140027 5881	CY/SCH ADM/SCH ADM / MEETING/WORKSHOP
U64R0907	**JUNIOR LIBRARY GUILD**	**1,821.83**	1,821.83	0168381010 4210	GI/TITLE I/INSTR / BOOKS AND REFERENCE
U64X0438	**K AND S EQUIPMENT SERVICE CORP**	**2,000.00**	2,000.00	0111220081 4347	OPERATIONS - GENERAL / OPERATIONS SUPPLIES -
U64R0920	**LA HABRA FENCE CO INC**	**5,400.00**	5,400.00	0120000085 6170	ANAHEIM/ACQ CONST / LAND IMPROVEMENTS

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64R0802	**LACOE**	**893.43**	893.43	0153000910 4210	SP PR/LCFF-SUPPLEMENTAL / BOOKS AND
U64R0908	**LAGUNA CLAY CO.**	**712.06**	712.06	0128439015 4310	CY/PROP 28:ARTS AND MUSIC/VAPA /
U64R0942	**LEAVING THE VILLAGE LLC**	**750.00**	750.00	0127000910 5880	KE/LCFF-CONCENTRATION/INSTR / OTHER
U64T0281	**LITTLE FOX ONLINE**	**90.00**	90.00	0147257011 5880	SEVER HDCP/SE SEP CL/SEV / OTHER OPERATING
U64T0279	**MAKEMUSIC INC**	**35,774.80**	35,774.80	0153385015 5880	SP/TITLE IV, PART A/VAPA / OTHER OPERATING
U64A0198	**MAYSE, KEVIN**	**1,250.00**	1,250.00	0153750115 5805	SP PR/S & C (GOAL 1.1a)/VAPA / INSTRUCTIONAL
U64R0806	**MD INSTALLATIONS INT'L INC.**	**5,855.57**	5,855.57	0115750221 5610	ED/S & C (STEAM)/SUPV INSTR / REPAIRS/MAINT - O
U64R0836	**MEDIEVAL TIMES DINNER TOURNAME**	**1,415.50**	1,415.50	0168000910 5880	GI/LCFF-CONCENTRATION/INSTR / OTHER
U64R0820	**MIDWEST CLINIC, THE**	**220.00**	220.00	0185439015 5210	ARTS ED/PROP 28/VAPA / TRAVEL AND CONFERENC
U64R0865	**MISSION PAVING AND SEALING INC**	**12,750.00**	12,750.00	0131238081 6122	BR/PAVING/MO / SITE IMPV WALKS/ROAD/WALL
U64R0893	**MOR EVENTS**	**5,000.00**	5,000.00	0117752221 5881	INSTR SVC/MECCA/INSTR SUPV /
U64R0849	**MUSIC AND ARTS CENTER**	**211.21**	211.21	0128439015 4310	CY/PROP 28:ARTS AND MUSIC/VAPA /
U64R0850	**MUSIC AND ARTS CENTER**	**5,008.22**	5,008.22	0121439015 4410	WE/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0851	**MUSIC AND ARTS CENTER**	**2,267.18**	1,620.68	0122439015 4310	MA/PROP 28:ARTS AND MUSIC/VAPA /
			646.50	0122439015 4410	MA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0854	**MUSIC AND ARTS CENTER**	**7,203.27**	5,399.82	0123439015 4310	SA/PROP 28:ARTS AND MUSIC/VAPA /
			1,803.45	0123439015 4410	SA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0906	**MUSIC AND ARTS CENTER**	**21,698.18**	21,698.18	0127439015 4410	KE/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64R0970	**MUSIC AND ARTS CENTER**	**1,785.09**	1,785.09	0134439015 4310	WA/PROP 28:ARTS AND MUSIC/VAPA /
U64R0966	**NASCO**	**1,103.29**	1,103.29	0120439015 4310	AN/PROP 28:ARTS AND MUSIC/VAPA /
U64R0842	**NATIONAL SCIENCE TEACHERS ASSO**	**950.00**	950.00	0168381010 5210	GI/TITLE I/INSTR / TRAVEL AND CONFERENCE
U64A0189	**NATIS HOUSE**	**14,500.00**	14,500.00	0125452510 5880	KA/CA COMM SCHOOLS/INSTR / OTHER OPERATINC
U64A0191	**NATIS HOUSE**	**29,000.00**	7,325.83	0120000910 5880	AN/LCFF-CONCENTRATION/INSTR / OTHER

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64A0191	***** CONTINUED *****				
			12,007.50	0120385010 5880	AN/TITLE IV/INSTR / OTHER OPERATING EXPENSES
			9,666.67	0120452510 5880	ANA/CA COMM SCHOOLS/INSTR / OTHER OPERATIN
U64R0959	**NATIS HOUSE**	**39,150.00**	7,037.00	0122385010 5880	MA/TITLE IV/INSTR / OTHER OPERATING EXPENSES
			32,113.00	0122452510 5880	MA/CA COMM SCHOOLS/INSTR / OTHER OPERATINC
U64T0280	**NEWEGG BUSINESS INC**	**175.24**	175.24	0147257011 4310	SEVER HDCP/SE SEP CL/SEV / INSTRUCTIONAL MAT
U64R0871	**O'REILLY AUTO PARTS**	**617.66**	617.66	0179113036 4387	GARAGE/TRANS-REG ED/TRANSPORT /
U64R0961	**OC CUSTOM VINYL GRAPHICS AND S**	**4,116.05**	4,116.05	0127000081 5610	KE/MO / REPAIRS/MAINT - O/S SERVICES
U64R0852	**OCDE**	**2,700.00**	2,700.00	0164750110 5210	PD/DISTRICT PD/INSTR / TRAVEL AND CONFERENCI
U64A0185	**OCEAN VIEW SCHOOL NPS**	**93,409.35**	93,409.35	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
U64R0848	**OFFICE DEPOT**	**137.34**	137.34	0161000910 4310	PO/LCFF-CONCENTRATION/INSTR / INSTRUCTIONAI
U64R0949	**OFFICE DEPOT**	**258.44**	258.44	0120252011 4310	ANA/MILD MODERATE/SE SEP CL/NS /
U64R0860	**ONE DAY SIGNS**	**1,445.51**	945.51	0138230081 4410	BALL/GENERAL/MO / EQUIPMENT - NON-
			500.00	0138230081 5610	BALL/GENERAL/MO / REPAIRS/MAINT - O/S SERVICI
U64R0958	**ORANGE COUNTY DEBATE LEAGUE**	**895.00**	895.00	0131000910 5310	BR/LCFFF-CONCENTRATION/INSTR / DUES AND
U64R0882	**ORANGE COUNTY PUBLIC SAFETY**	**320.00**	320.00	0125000010 5810	KA/INSTR / NON-INSTRUCTIONAL PROF CONSULT
U64R0924	**ORANGE COUNTY SANITATION DISTR**	**150,197.65**	150,197.65	0111000081 5880	MO/MO / OTHER OPERATING EXPENSES
U64R0930	**ORANGE GROVE HIGH SCHOOL**	**3,000.00**	3,000.00	0122028010 5310	MA/ATHLET/INSTR / DUES AND MEMBERSHIPS
U64R0795	**ORIENTAL TRADING COMPANY**	**372.28**	372.28	0132385010 4310	OR/TITLE IV/INSTR / INSTRUCTIONAL MATL &
U64X0443	**PACIFIC POWER TOOLS LLC**	**5,000.00**	5,000.00	0110230081 4355	MAINTENANCE/MO / MAINTENANCE SUPPLIES
U64R0932	**PARENT INSTITUTE**	**3,165.56**	3,165.56	0125381110 4310	KA/TITLE I PARENTING / INSTRUCTIONAL MATL &
U64R0931	**PEARSON EDUCATION**	**1,755.00**	1,755.00	0117751110 4310	IS/DUAL ENROLLMENT/INSTR / INSTRUCTIONAL
U64R0928	**PHANTOM PROJECTS**	**1,800.00**	1,800.00	0131439115 5880	BR/PROP 28:YEAR 2/VAPA / OTHER OPERATING
U64A0195	**PHOENIX HOUSE ORANGE COUNTY IN**	**220,800.00**	220,800.00	0119283019 5880	SYS/SE OTHER / OTHER OPERATING EXPENSES

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64R0895	**PLAYSCRIPTS INC.**	**164.99**	164.99	0123439015 4310	SA/PROP 28:ARTS AND MUSIC/VAPA /
U64T0273	**PLT4M**	**1,875.00**	1,875.00	0120385010 5880	AN/TITLE IV/INSTR / OTHER OPERATING EXPENSES
U64R0890	**POOL HEATER GUYS CORPORATION,**	**15,000.00**	3,000.00	0120240081 5610	ANAHEIM/POOL/MO / REPAIRS/MAINT - O/S SERVICI
			3,000.00	0121240081 5610	WESTERN/POOL/MO / REPAIRS/MAINT - O/S SERVICI
			3,000.00	0123240081 5610	SA/POOL/MO / REPAIRS/MAINT - O/S SERVICES
			1,500.00	0124240081 5610	LOARA/POOL/MO / REPAIRS/MAINT - O/S SERVICES
			3,000.00	0127240081 5610	KE/POOL/MO / REPAIRS/MAINT - O/S SERVICES
			1,500.00	0128240081 5610	CY/POOL/MO / REPAIRS/MAINT - O/S SERVICES
U64R0877	**PRECISION DYNAMICS CORP.**	**283.60**	283.60	0104104072 4320	CERT HR/GENL ADM / OTHER OFFICE/MISC SUPPLIE
U64R0938	**PROJECT LEAD THE WAY INC**	**3,200.00**	3,200.00	0128393010 5880	CY/VEA-2B/INSTR / OTHER OPERATING EXPENSES
U64R0835	**PROMAXIMA MANUFACTURING LTD**	**4,579.25**	4,579.25	0161447010 4410	PO/LCFF EQUITY MULTIPLIER/INST / EQUIPMENT -
U64R0876	**PSYCHOLOGICAL ASSESSMENT RESOU**	**384.29**	384.29	0119283232 4310	SYS/PSYCH / INSTRUCTIONAL MATL & SUPPLIES
U64R0898	**QUILL CORP.**	**118.01**	118.01	0135252011 4310	DA/MILD MODERATE/SE SEP CL/NSE /
U64T0238	**RABBIT LASER USA LLC**	**2,430.00**	2,430.00	0127393010 5880	KE/VEA-2B/INSTR / OTHER OPERATING EXPENSES
U64T0276	**RAPTOR TECHNOLOGIES LLC**	**197.79**	197.79	0135140027 4320	DALE/SCH ADM/SCH ADM / OTHER OFFICE/MISC
U64T0250	**READ NATURALLY**	**780.00**	780.00	0168381010 5880	GI/TITLE I/INSTR / OTHER OPERATING EXPENSES
U64R0840	**REALLY GOOD STUFF INC**	**84.03**	84.03	0128261012 4310	SE RES SP(RSP)/SE RES SP/NSEV / INSTRUCTIONAL
U64R0804	**REECE PLUMBING**	**3,643.08**	3,643.08	0120000910 5880	AN/LCFF-CONCENTRATION/INSTR / OTHER
U64T0242	**RELIAS LLC**	**7,965.82**	7,965.82	0119283039 5880	SYS/OTHER PUPIL / OTHER OPERATING EXPENSES
U64R0821	**RIVERSIDE INSIGHTS**	**2,022.15**	2,022.15	0125283232 4310	KA/PSYCH / INSTRUCTIONAL MATL & SUPPLIES
U64R0825	**RIVERSIDE INSIGHTS**	**674.05**	674.05	0127252011 4310	KE/MILD MODERATE/SE SEP CL/NSE /
U64R0909	**RIVERSIDE INSIGHTS**	**1,011.08**	1,011.08	0135283232 4310	DA/PSYCH / INSTRUCTIONAL MATL & SUPPLIES
U64R0891	**ROCKLER WOODWORKING AND**	**15,639.23**	15,305.36	0140393010 4310	VEA IIA/SOUTH/FIXED ASSETS / INSTRUCTIONAL
			333.87	0140393010 4410	VEA IIA/SOUTH/FIXED ASSETS / EQUIPMENT - NON-

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64R0834	**ROGUE FITNESS**	**2,176.55**	2,176.55	0161447010 4410	PO/LCFF EQUITY MULTIPLIER/INST / EQUIPMENT -
U64T0243	**ROSETTA STONE LLC.**	**36,095.00**	36,095.00	0163379021 5880	TITLE IIIA / LIMITED ENG PROG / OTHER OPERATIN
U64A0194	**ROSSIER PARK JR SR HIGH SCHOOL**	**8,652.70**	8,652.70	0119285018 5860	SYS/SE NPS/SEV / NONPUBLIC SCHOOLS
U64T0265	**RUMPLESTILTSKIN PRESS DBA DRAM**	**99.95**	99.95	0123439015 5880	SA/PROP 28:ARTS AND MUSIC/VAPA / OTHER
U64R0808	**SAGE PUBLICATIONS**	**248.72**	248.72	0163379021 4210	TITLE IIIA / LIMITED ENG PROG / BOOKS AND
U64X0440	**SAVANNA HIGH SCHOOL**	**22,000.00**	22,000.00	0123751640 5810	SA/ATHLETICS/ANCIL / NON-INSTRUCTIONAL PROF
U64R0809	**SCHOLASTIC INC.**	**721.28**	721.28	0120000910 4315	AN/LCFF-CONCENTRATION/INSTR /
U64R0888	**SCHOOL SPECIALTY INC**	**167.42**	167.42	0132381010 4310	OR/ECIA1/INSTR / INSTRUCTIONAL MATL & SUPPLI
U64S0099	**SCHOOL SPECIALTY INC**	**226.28**	226.28	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
U64A0196	**SCHOOL-CONNECT**	**14,000.00**	14,000.00	0168593510 5880	GILBERT SEL/INSTR / OTHER OPERATING EXPENSES
U64R0833	**SCREENFLEX PORTABLE PARTITIONS**	**2,117.21**	2,117.21	0185439015 4320	ARTS ED/PROP 28/VAPA / OTHER OFFICE/MISC
U64R0885	**SCREENFLEX PORTABLE PARTITIONS**	**3,776.91**	3,776.91	0135439015 4410	DA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT -
U64T0244	**SDL INC.**	**11,515.50**	11,515.50	0163379010 5880	TITLE IIIA / LIMITED ENG PROF / OTHER OPERATIN
U64T0234	**SEHI COMPUTER PRODUCTS INC**	**691.76**	691.76	0132000910 4310	OR/LCFF-CONCENTRATION/INSTR / INSTRUCTIONA
U64T0241	**SEHI COMPUTER PRODUCTS INC**	**261.91**	261.91	0127000910 4310	KE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONA
U64T0260	**SEHI COMPUTER PRODUCTS INC**	**4,174.61**	1,063.35	0140393010 4310	VEA IIA/SOUTH/FIXED ASSETS / INSTRUCTIONAL
			3,111.26	0140393010 4410	VEA IIA/SOUTH/FIXED ASSETS / EQUIPMENT - NON-
U64T0264	**SEHI COMPUTER PRODUCTS INC**	**1,391.19**	1,391.19	0172750110 4410	SSS/DISTRICT PD/INSTR / EQUIPMENT - NON-
U64T0277	**SEHI COMPUTER PRODUCTS INC**	**76.04**	76.04	0104104072 4320	CERT HR/GENL ADM / OTHER OFFICE/MISC SUPPLIE
U64R0894	**SHERMAN GARNETT & ASSOCIATES**	**89.97**	89.97	0160750110 4320	SCHL MNTL HLTH/S&C (GOAL 1.1a) / OTHER
U64T0275	**SHI INTERNATIONAL CORP**	**29,383.39**	29,383.39	0108108077 5880	INFO SYSTEM/DP / OTHER OPERATING EXPENSES
U64T0285	**SOLOTECH US CORP**	**2,103.89**	1,051.94	0127006015 4310	KE/THEATER/VAPA / INSTRUCTIONAL MATL &
			1,051.95	0127439015 4310	KE/PROP 28:ARTS AND MUSIC/VAPA /

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64R0880	**SOUTHWEST SCHOOL AND OFFICE SU**	**210.10**	210.10	0168140027 4320	GI SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MIS
U64R0948	**SOUTHWEST SCHOOL AND OFFICE SU**	**127.66**	127.66	0120272511 4310	AUTISM/SE SEP CL/SEV / INSTRUCTIONAL MATL &
U64S0097	**SOUTHWEST SCHOOL AND OFFICE SU**	**3,165.26**	3,165.26	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
U64T0237	**SPEAKER REPAIR PROS INC**	**81.16**	16.16	0121000910 4310	WE/LCFF-CONCENTRATION/INSTR / INSTRUCTIONA
			65.00	0121000910 5610	WE/LCFF-CONCENTRATION/INSTR / REPAIRS/MAINT
U64R0799	**STAPLES ADVANTAGE**	**613.36**	613.36	0140140027 4320	SOUTH/SCH ADM/SCH ADM / OTHER OFFICE/MISC
U64R0826	**STAPLES ADVANTAGE**	**96.35**	96.35	0127140027 4320	KE/SCH ADM / OTHER OFFICE/MISC SUPPLIES
U64R0847	**STAPLES ADVANTAGE**	**469.76**	469.76	0172172083 4320	SAFE SCHOOLS / OTHER OFFICE/MISC SUPPLIES
U64R0896	**STAPLES ADVANTAGE**	**555.84**	555.84	0172172083 4320	SAFE SCHOOLS / OTHER OFFICE/MISC SUPPLIES
U64R0829	**STATE OF CALIFORNIA**	**125.00**	125.00	0137230081 5610	SY/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
U64T0268	**STOPIT SOLUTIONS**	**17,016.35**	17,016.35	0172172083 5880	SAFE SCHOOLS / OTHER OPERATING EXPENSES
U64R0811	**SWEETWATER SOUND**	**403.89**	403.89	0123439015 4310	SA/PROP 28:ARTS AND MUSIC/VAPA /
U64R0827	**SWEETWATER SOUND**	**2,410.47**	2,154.99	0134439015 4310	WA/PROP 28:ARTS AND MUSIC/VAPA /
			255.48	0134439015 4410	WA/PROP 28:ARTS AND MUSIC/VAPA / EQUIPMENT
U64X0439	**SWEETWATER SOUND**	**1,300.00**	1,300.00	0121000915 4310	WE/LCFF-CONCENTRATION/VAPA / INSTRUCTIONA
U64A0192	**TEACHFX INC**	**75,000.00**	75,000.00	0164750110 5805	PD/DISTRICT PD/INSTR / INSTRUCTIONAL PROF
U64T0261	**TELESTREAM LLC**	**119.00**	119.00	0121393010 5880	WESTERN/VEA-2B/INSTR / OTHER OPERATING
U64T0239	**THEATREFOLK LTD.**	**3,108.00**	3,108.00	0153385010 5880	SP/TITLE IV, PART A/INSTR / OTHER OPERATING
U64R0875	**THEATRICAL RIGHTS WORLDWIDE**	**3,281.77**	404.06	0120439015 4310	AN/PROP 28:ARTS AND MUSIC/VAPA /
			2,877.71	0120439015 5880	AN/PROP 28:ARTS AND MUSIC/VAPA / OTHER
U64R0971	**THEATRICAL RIGHTS WORLDWIDE**	**2,289.69**	862.00	0125439015 4310	KA/PROP 28:ARTS AND MUSIC/VAPA /
			1,427.69	0125439015 5880	KA/PROP 28:ARTS AND MUSIC/VAPA / OTHER
U64R0874	**TRUDVANG**	**397.13**	397.13	0119283019 5880	SYS/SE OTHER / OTHER OPERATING EXPENSES
U64T0247	**TURNITIN LLC**	**12,457.00**	12,457.00	0128000910 5880	CY/LCFF-CONCENTRATION/INSTR / OTHER

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT BY VENDOR NAME

BOARD OF TRUSTEES MEETING 11/14/2024 **FROM 10/07/2024 TO 11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	ACCOUNT AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
U64X0444	**U S BANK**	**8,750.00**	8,750.00	0172595010 5880	SS/SHORT STAY VISIT PROG FEE / OTHER OPERATIN
U64R0902	**UCI WRITING PROJECT**	**6,200.00**	6,200.00	0117750110 5210	IS/DISTRICT PD/INSTR / TRAVEL AND CONFERENCE
U64R0805	**ULINE**	**333.55**	333.55	0122439015 4320	MA/PROP 28:ARTS AND MUSIC/VAPA / OTHER
U64R0950	**UNITED STATES ACADEMIC DECATHL**	**918.00**	918.00	0122000910 5880	MA/LCFF-CONCENTRATION/INSTR / OTHER
U64A0184	**UNIVERSITY OF CALIFORNIA IRVIN**	**59,500.00**	59,500.00	0102087110 5880	SUPERINTENDENT/AIME/INSTR / OTHER OPERATIN
U64R0910	**VARSITY ATHLETIC APPAREL INC**	**880.00**	880.00	0123028040 4320	SA/ATHLET/ANCILL / OTHER OFFICE/MISC SUPPLIE
U64A0187	**VITAL LINK**	**75,000.00**	34,100.00	0117752121 5805	ED/S & C/ INSTR SUP & ADMIN / INSTRUCTIONAL
			19,672.00	0152393010 5805	CPSF/VEA-2B/INSTR / INSTRUCTIONAL PROF
			21,228.00	0152751110 5805	RESEARCH&EVAL/AIME/GOAL 1.11c /
U64R0967	**WEISS MUSIC, STEVE**	**306.68**	306.68	0144439015 4310	LE/PROP 28:ARTS AND MUSIC/VAPA /
U64R0771	**WENGER CORP**	**2,089.68**	2,089.68	0124000910 4410	LO/LCFF-CONCENTRATION/INSTR / EQUIPMENT -
U64R0863	**WEST SHIELD ADOLESCENT SERVICE**	**5,927.67**	5,927.67	0119283031 5880	SYS/GUID / OTHER OPERATING EXPENSES
U64R0935	**WESTERN PSYCHOLOGICAL SERVICES**	**2,327.26**	2,327.26	0119271519 4310	SPEECH & LANG/SE OTHER/NSEV / INSTRUCTIONAL
U64T0235	**WHY TRY INC.**	**599.00**	599.00	0124000910 5880	LO/LCFF-CONCENTRATION/INSTR / OTHER
U64X0436	**WILNER & O'REILLY APLC**	**400.00**	400.00	0104104072 5821	CERT HR/GENL ADM / LEGAL FEES
U64R0921	**WON DOOR CORPORATION**	**1,925.00**	1,925.00	0128230081 5610	CY/GENERAL/MO / REPAIRS/MAINT - O/S SERVICES
	Fund 01 Total:	**2,464,906.07**			
	Total Amount of Purchase Orders:	**2,464,906.07**			

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES **11/14/2024**

EXHIBIT BB

FROM **10/07/2024** **TO** **11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	CHANGE AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
S64X0377	**GREATER ANAHEIM SELPA**	**170,000.00**	+85,042.00	7600564090 7500	WARRANT/PASS THRU / FUNDS DISTRIBUTED TO
T64A0343	**GOLDEN STATE PAVING CO INC**	**172,300.00**	+8,500.00	0137244085 6160	SY/DEFERRED MAINT/ACQ / OTHER SITE COSTS
T64R1273	**MUSIC THEATER INTERNATIONAL**	**2,065.94**	+568.22	0124000910 5880	LO/LCFF-CONCENTRATION/INSTR / OTHER OPERATIN
U64A0115	**MARK ENTERPRISES INC**	**42,184.35**	+2,009.71	0108108177 5880	INFORMATION SYSTEMS - E-RATE / OTHER
U64A0165	**NATIS HOUSE**	**261,000.00**	+87,000.00	0117452550 5880	IS/CA COMM SCHOOLS (CCSPP) / OTHER OPERATING
U64A0166	**NATIS HOUSE**	**72,500.00**	+14,500.00	0161000910 5880	PO/LCFF-CONCENTRATION/INSTR / OTHER OPERATIN
			+14,500.00	0168000910 5880	GI/LCFF-CONCENTRATION/INSTR / OTHER OPERATIN
U64C0035	**KCP SUPPLIES AND LOGISTICS INC**	**9,920.87**	-739.60	0117452550 4320	IS/CA COMM SCHOOLS (CCSPP) / OTHER OFFICE/MISC
U64R0535	**BREA ORANGE COUNTY PLUMBING HE**	**13,396.56**	+4,556.56	0128239081 5610	CY/PLUMB/MO / REPAIRS/MAINT - O/S SERVICES
U64R0555	**MIKE'S CUSTOM FLOORING INC**	**9,790.50**	+2,801.60	0120234081 5610	ANAHEIM/GLASS/MO / REPAIRS/MAINT - O/S SERVICE
U64R0574	**NEW DIMENSION GENERAL CONSTRUC**	**11,309.75**	+3,549.43	0120751681 5610	AN/ATHLETICS/M & O / REPAIRS/MAINT - O/S
U64R0650	**AMAZON CAPITAL SERVICE**	**172.18**	+86.09	0125000927 4320	KA/LCFF-CONCENTRATION/SCH ADM / OTHER
U64R0683	**RIV OR COUNTIES PUMP COMPANY I**	**6,385.76**	+1,804.81	0123222081 4410	OPERATIONS - GROUNDS / EQUIPMENT - NON-
U64R0743	**MUSIC AND ARTS CENTER**	**777.09**	+117.23	0132000915 4310	OR/LCFF-CONCENTRATION/VAPA / INSTRUCTIONAL
U64S0043	**HENRY SCHEIN INC.**	**334.24**	-401.86	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
U64S0058	**WAXIE SANITARY SUPPLY**	**15,516.52**	-62.32	0100000000 9320	GEN FUND/INC & BALANCE SHEET / STORES
U64X0007	**J.W. PEPPER AND SON INC.**	**1,200.00**	-1,000.00	0127008010 4310	KE/VOC MUSIC/INSTR / INSTRUCTIONAL MATL &
			+1,200.00	0127008015 4310	KE/VOC MUSIC/VAPA / INSTRUCTIONAL MATL &
U64X0010	**BEST-VIP CHAUFFEURED WORLDWIDE**	**25,000.00**	+5,000.00	0113113036 5620	TRANS/REG-ED/TRANSPORTATION /
U64X0096	**RWC INTERNATIONAL LTD**	**15,000.00**	+5,000.00	0179113036 4376	GARAGE/TRANS-REG ED/TRANSPORT / TRANS
U64X0335	**U S BANK**	**4,000.00**	+2,500.00	0152393010 4310	CPSF/VEA-2B/INSTR / INSTRUCTIONAL MATL &

Fund 01 Total: **151,489.87**

Fund 76 Total: **85,042.00**

ANAHEIM UHSD

PURCHASE ORDER DETAIL REPORT - CHANGE ORDERS

BOARD OF TRUSTEES **11/14/2024**

FROM **10/07/2024** **TO** **11/03/2024**

PO NUMBER	VENDOR	PO TOTAL	CHANGE AMOUNT	ACCOUNT NUMBER	PSEUDO / OBJECT DESCRIPTION
	Total Amount of Change Orders:		**236,531.87**		

VENDOR CHECK REGISTER
October 7, 2024 through November 3, 2024

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
1 CALL MATERIALS LLC	V6415656	4347	659.77	00200168
			467.20	00200584
123 OFFICE SOLUTION INC.	V6411643	9320	26,021.63	00200684
			26,021.63	00200745
360DTii LLC	V6414513	4310	11,253.04	00200356
		4320	975.90	00200356
		4410	1,877.29	00200109
A 1 FENCE COMPANY	V6408537	6126	5,489.00	00200191
			7,207.00	00200685
A U H S D FOOD SERVICE DEPT	V6400023	4390	31.55	00200520
			21.03	00200746
			84.13	00200834
A Z BUS SALES INC.	V6400025	4376	3,130.48	00200288
			467.12	00200835
		4385	178.99	00200288
AAA ELECTRIC MOTOR SALES	V6400033	4355	506.11	00200120
			163.74	00200192
			321.86	00200521
			1,796.42	00200747
AARDVARK CLAY AND SUPPLIES INC	V6400035	4310	991.37	00200748
			1,071.20	00200836
ABU KHALAF, ZINEH	V6412791	5220	57.62	00200837
ACQUIRE TO THRIVE LLC	V6415768	5560	640.88	00200838
ACS BILLING SERVICE	V6400072	5530	207.78	00200408
		5580	4,498.00	00200408
ADAMS, CLARE	V6413562	5220	75.37	00200193
ADI	V6400095	4355	983.97	00200750
ADORAMA	V6411023	4310	270.37	00200194
		4320	46.01	00200194
		4410	1,646.89	00200194
			8.60	00200393
AD-WEAR AND SPECIALTY OF TEXAS INC	V6415001	4310	403.25	00200749
AGILE OCCUPATIONAL MEDICINE PC	V6415577	5810	625.00	00200751
AGRI TURF DISTRIBUTING LLC	V6412836	4347	1,711.20	00200522
			497.63	00200752
			82.39	00200839
AGUINAGA GREEN INC	V6412753	4347	121.75	00200523
AGUIRRE, ANA	V6415800	5220	3.35	00200226
AIRGAS USA LLC	V6413792	4375	304.20	00200289
			148.11	00200840
AIRSUPPLY TOOLS INC.	V6412933	4375	1,970.94	00200409
			3,016.60	00200841
		9320	127.43	00200524
			1,433.68	00200841
ALEX PERALTA & MARIA HERNANDEZ	V6415771	5880	34,000.00	00200195
ALLIANCE ENVIRONMENTAL COMPLIANCE INC	V6400169	5610	1,127.54	00200227
			2,289.51	00200290
			599.51	00200525
ALLIED STORAGE CONTAINERS INC	V6415098	6490	44,764.74	00200842
ALONTI CAFE AND CATERING	V6413206	5881	1,255.86	00200526

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
ALT REV CASH FUND	V6405195	4305	110.59	00200196
		4310	1,704.36	00200196
		4320	1,253.07	00200196
		4347	558.35	00200196
		4383	119.50	00200196
		8699	-74.32	00200196
ALVAREZ, CRYSTAL	V6415786	5220	8.71	00200228
AMAZON CAPITAL SERVICE	V6410684	4210	1,333.00	00200527
		4310	373.24	00200197
			819.77	00200527
			34.65	00200753
			221.04	00200843
		4320	86.10	00200197
			213.76	00200291
			171.19	00200357
			162.04	00200527
			142.76	00200753
			533.00	00200843
		4355	5,119.87	00200843
AMAZON WEB SERVICES INC.	V6412894	5880	62.59	00200528
AMBRIZ, MOLLY	V6412803	5210	162.88	00200529
AMERICAN MARKETING PROMOTIONS	V6411639	4310	225.00	00200754
AMERICAN SECURITY PRODUCTS CO	V6415668	4410	2,797.34	00200394
AMERICAN TIME	V6410391	4355	5,073.80	00200169
AMERICAN VETERAN LIGHTING INC	V6413021	4355	23,912.42	00200292
ANAHEIM CONVENTION CENTER	V6400255	5620	1,800.00	00200171
		5880	1,896.00	00200170
ANAHEIM HIGH SCHOOL	V6400260	8699	1,472.56	00200585
ANAHEIM UNION HIGH SCHOOL DIST	V6400267	5454	37,231.63	00200091
ANDYMARK	V6415766	5880	555.25	00200530
ANTHEM SPORTS LLC	V6407770	4310	1,981.18	00200410
AP CONSTRUCTION GROUP INC	V6415026	6269	908,306.51	00200586
APOLLO PRINTING AND GRAPHICS	V6410446	4320	355.58	00200317
		5810	998.86	00200317
APPLE INC	V6400319	4310	9,954.69	00200411
			4,321.10	00200755
		4410	191.79	00200293
			262.91	00200531
ARAMARK SPORTS AND ENTERTAINMENT	V6400326	5881	1,042.16	00200121
ARAMSCO INC	V6414175	4347	81.74	00200294
		5610	545.00	00200294
ARCHIVESOCIAL LLC	V6412852	5880	9,588.00	00200844
AREY JONES EDUCATIONAL SOLUTIONS	V6411649	4410	6,221.25	00200532
			2,064.97	00200845
ARROW SERVICES INC	V6412839	5580	1,947.74	00200358
			756.40	00200756
ART SUPPLY WAREHOUSE	V6400350	4310	12.93	00200229
			950.82	00200533
ASSOCIATED BUSINESS PRODUCTS	V6400369	5610	173.88	00200230
AT AND T	V6400374	5918	34.41	00200123
			19.23	00200231
	V6406157	5918	30.42	00200122
			14,948.86	00200412
AT AND T MOBILITY	V6409270	5880	907.83	00200124

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
ATKINSON ANDELSON LOYA RUUD	V6400383	5821	5,440.32	00200295
			9,112.70	00200846
ATTAINMENT CO. INC.	V6400391	4110	1,504.19	00200413
ATVANTAGE LLC	V6412895	5805	276.00	00200232
AUTOMATED GATE SERVICES INC	V6414252	5610	704.00	00200198
			264.00	00200233
			4,460.00	00200757
AVID CENTER	V6400410	5210	674.50	00200534
		5310	58,308.00	00200534
AVILA, MONSERRAD	V6414711	5220	60.16	00200535
B AND H PHOTO VIDEO INC	V6400422	4310	417.91	00200199
			1,253.13	00200414
			4,532.24	00200536
B AND K ELECTRIC WHOLESALE	V6400623	4355	238.42	00200125
			356.42	00200537
B AND M LAWN AND GARDEN INC	V6400423	4347	598.32	00200126
			147.04	00200200
			311.20	00200234
			619.24	00200538
BACH COMPANY, THE	V6407748	4310	4,522.41	00200127
BALL JR HIGH SCHOOL	V6400433	8699	282.50	00200587
BAND TODAY LLC	V6414089	4310	2,740.50	00200201
			830.00	00200758
		5880	205.00	00200201
BARNES AND NOBLE	V6400450	4110	2,458.32	00200235
			2,278.91	00200651
		4210	8,736.78	00200296
			526.74	00200651
			3,659.19	00200759
		4310	692.18	00200651
BAUTISTA, ERICA	V6415812	5220	2.01	00200415
BAVCO	V6407678	4355	148.84	00200128
			286.65	00200539
BAY AREA BIOSCIENCE EDUCATION COMMUNITY	V6415724	4310	3,600.00	00200847
BCT ENTERTAINMENT	V6406302	4347	58.08	00200652
BEACON DAY SCHOOL	V6409269	5860	84,047.80	00200172
BECERRA, LAURA	V6415813	5881	317.69	00200318
BECK'S CONSTRUCTION SERVICE	V6415291	6291	10,542.00	00200297
BEE BUSTERS	V6400472	5610	125.00	00200202
			125.00	00200760
BEN'S ASPHALT INC.	V6406381	5610	19,521.26	00200761
BERBER, HAYDEE	V6413448	5220	85.30	00200395
BERTRAND'S MUSIC	V6412730	4310	724.06	00200129
			3,078.44	00200298
			656.14	00200653
		4410	6,739.33	00200129
			1,283.69	00200298
			12,692.91	00200653
			2,695.73	00200848
BEST BUY FOR BUSINESS	V6408717	4310	179.37	00200416
		4410	565.67	00200416
			607.54	00200654
BEST PRICE APPLIANCE CORPORATION	V6414367	5610	69.00	00200588

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
BEST-VIP CHAUFFEURED WORLDWIDE	V6414620	5620	5,953.96	00200359
			1,226.08	00200849
BINFORD, MARY	V6413120	5210	152.11	00200236
BITS AND BITS COMPANY INC	V6414044	4310	526.54	00200655
BLICK ART MATERIALS LLC	V6401357	4310	357.20	00200417
			3,102.65	00200656
			146.11	00200762
			54.53	00200850
		4320	62.97	00200656
BLUE STAR AUTO GLASS	V6414451	5610	596.00	00200237
BLUUM USA INC.	V6404796	4410	4,559.67	00200763
BOOK SYSTEMS INC	V6412321	5880	945.00	00200418
BOOMERANG PROJECT	V6408986	5210	3,550.00	00200851
BPS SUPPLY GROUP	V6400476	4355	921.74	00200130
			526.42	00200238
BRAZER EDUCATION CONSULTING LLC	V6413761	5810	6,812.50	00200239
BREA ORANGE COUNTY PLUMBING HEATING	V6412728	5610	13,396.56	00200540
BRENDA ORTIZ UNZUETA	V6415803	5220	6.70	00200589
BRIDGEPORT GOLF CARS	V6413224	4347	1,674.94	00200131
		5610	1,292.28	00200131
			924.63	00200419
			869.14	00200764
BRISKER, MARLON	V6415819	5220	2.34	00200420
BROWN, GARY	V6407729	5881	1,329.53	00200240
BRYANT, AMANDA	V6412448	4310	529.24	00200421
BSN SPORTS	V6400615	4310	2,949.94	00200396
			6,773.62	00200657
BSN SPORTS LLC	V6412536	4310	1,421.55	00200765
BUDDY'S ALL STARS INC	V6406311	4310	1,022.53	00200658
			4,221.77	00200766
		4410	1,307.87	00200658
BULK BOOKSTORE	V6414414	4210	468.72	00200132
			1,758.58	00200659
BURNETT ENGRAVING	V6414947	5810	605.44	00200299
BUSWEST	V6407892	4385	1,080.41	00200422
C TECH CONSTRUCTION INC.	V6410905	5610	1,002.26	00200660
			997.66	00200767
C.A.S.H.	V6400650	5310	1,222.00	00200852
CADA CENTRAL	V6400658	5210	1,050.00	00200423
			1,050.00	00200853
CAL BUILDING SYSTEMS INC	V6412620	5610	1,560.00	00200424
CALIF. DEPT. OF TAX AND FEE ADMINISTRATION	V6404444	4382	75.51	00200319
CALIFORNIA ART EDUCATION ASSOCIATION	V6411148	5210	365.00	00200425
CALIFORNIA ASSOCIATION OF LATINO SUPERNINTENI	V6405219	8699	599.00	00200133
CALIFORNIA CANOPY	V6414190	4310	1,069.30	00200854
CALIFORNIA DEPT. OF JUSTICE	V6400689	5880	4,675.00	00200686
CALIFORNIA PLUMBING PARTS	V6412567	4355	280.88	00200134
			495.39	00200173
			246.62	00200241
			260.09	00200661
			2,455.54	00200855
CALIFORNIA YELLOW CAB	V6413351	5870	354.45	00200662
CAMARENA, CHRISTINA	V6415790	5220	2.01	00200300
CAMBEROS, MARGARITO	V6414263	5220	57.28	00200426

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
CAMPOS. LITZY	V6415781	5220	7.37	00200301
CAPISTRANO GOLF CARS INC	V6411745	5610	300.00	00200135
CARE YOUTH CORPORATION	V6412565	5860	1,925.00	00200242
CAROLINA BIOLOGICAL SUPPLY CO.	V6400778	4310	813.77	00200243
			907.31	00200427
CART MAN INC, THE	V6404668	4347	280.18	00200136
			353.48	00200428
			907.09	00200768
		5610	3,291.82	00200244
		6490	5,920.86	00200856
CASE AND SONS CONSTRUCTION INC	V6400796	6216	14,950.00	00200663
CASTRO, YAMILA	V6405132	5210	362.01	00200541
CDW GOVERNMENT INC.	V6400819	4347	2,393.88	00200857
		4410	1,749.70	00200137
			310.00	00200687
			510.74	00200769
		5880	104,985.96	00200664
CEMEX	V6404364	4355	3,399.07	00200665
			2,246.60	00200770
CENGAGE LEARNING	V6404723	4110	631.15	00200245
			38,800.00	00200666
		4210	1,795.65	00200320
CERTIFIX LIVE SCAN	V6414255	5880	800.00	00200360
			925.00	00200667
CHACON, ADRIANA	V6415783	5220	5.36	00200429
CHALLENDER, SONDRA	V6415793	5220	6.70	00200302
CHAN, HELEN	V6411536	5210	45.00	00200138
			115.00	00200430
CHRISTIAN BUILDING MATERIALS	V6400919	4355	167.01	00200668
CHRISTINA CHOI-SIEMS	V6408733	5210	60.00	00200688
CHUNG, HELEN	V6402028	5210	162.88	00200246
CI SOLUTIONS	V6412744	4320	2,200.78	00200174
			356.42	00200771
		5610	1,590.00	00200247
CICCOIANNI, ANJANETTE	V6415810	5210	650.00	00200321
CIF STATE OFFICE	V6412731	5310	4,044.46	00200590
CITY OF ANAHEIM	V6400957	5520	66,261.45	00200139
			75,967.94	00200175
			24,480.04	00200361
			74,158.06	00200432
			50,045.71	00200858
		5530	38,758.45	00200139
			27,617.36	00200175
			4,114.14	00200361
			5,738.78	00200432
			9,268.85	00200858
		5580	15,248.45	00200139
			15,021.44	00200175
			3,597.07	00200361
			2,985.22	00200432
			8,604.78	00200858
		5805	362.12	00200772
		5810	724.24	00200431
		5880	1,086.36	00200772

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
CITY OF BUENA PARK	V6400958	5530	5,005.37	00200433
		5580	1,403.31	00200433
CLEAN OUT KINGS	V6413766	5610	4,580.00	00200248
			2,480.00	00200434
CMC SOUTH	V6400994	5210	260.00	00200249
			260.00	00200322
CMEA	V6406541	5210	125.00	00200435
CODEHS INC	V6413520	5880	7,088.00	00200859
COMMERCIAL ROOFING SYSTEMS INC	V6413072	6216	56,197.25	00200203
COMMISSION ON TEACHER CREDENTIALING	V6406312	5310	1,320.00	00200773
COMPLETE ACCESS SOLUTIONS	V6415052	4410	3,623.25	00200250
COMPLETE OFFICE OF CA	V6411539	9320	1,500.48	00200362
			230.84	00200689
			40,729.50	00200860
CONCORD THEATRICAL CORP.	V6414438	5880	2,380.99	00200690
CONSTITUTIONAL RIGHTS	V6401072	5880	1,100.00	00200092
			1,100.00	00200303
CORTEZ, NANCY	V6408048	5881	181.28	00200251
CPR1 LLC	V6412104	4320	36.98	00200861
CREATIVE COSTUMING AND DESIGNS INC	V6410866	4310	5,281.12	00200774
CREIGHTON, CHARLENE	V6415503	8699	57.62	00200140
CROWN LIFT TRUCKS	V6412285	5610	469.00	00200397
CUELLAR, AMIE	V6411279	5210	45.00	00200542
CULVER NEWLIN	V6411589	4320	11,335.30	00200436
		4410	47,009.71	00200691
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6273	50,840.00	00200323
			24,800.00	00200591
CVT RECYCLING	V6407455	5580	102.50	00200775
CYBER FORWARD ACADEMY LLC	V6414481	5805	25,000.00	00200324
CYPRESS HIGH SCHOOL	V6405640	8699	245.18	00200592
DANNIS WOLIVER KELLEY	V6411357	5821	14,489.50	00200692
DAVE BURGESS CONSULTING	V6415290	4210	4,202.25	00200693
DAVIS, CARLO	V6406845	5210	75.00	00200363
DB SERVICE CENTER LLC	V6411405	4347	551.68	00200776
DEMCO INC	V6401318	4315	130.65	00200694
DEMIDEC CORPORATION	V6412158	5880	240.00	00200862
DESIGNS BY KING	V6408153	4310	1,229.64	00200695
DIAMOND CORE TOOLS	V6414290	4310	331.89	00200696
DIGITAL PERFORMANCE GEAR	V6415499	4310	2,156.25	00200697
DISNEYLAND RESORT	V6411011	5880	14,800.00	00200777
DOROSKY, DAVID	V6407948	5881	317.27	00200252
DUCA, JASON	V6407065	5220	120.93	00200543
DUNN EDWARDS PAINTS	V6401448	4355	633.75	00200698
			205.14	00200778
EAST WHITTIER GLASS AND MIRROR CO INC	V6413882	6490	16,858.00	00200779
EBSCO PUBLISHING	V6406229	5880	42,835.00	00200398
EBSCO SUBSCRIPTION SERVICE	V6401474	4210	679.90	00200780
ECE 4 AUTISM	V6415157	5860	34,165.61	00200699
ECLECTIC PRINTING AND DESIGN LLC	V6415756	5630	2,188.05	00200253
ECONOMY RENTALS INC	V6401478	5610	501.77	00200700
		5620	129.40	00200700
			1,343.50	00200863
EL PARTNER CATERING	V6414298	5881	2,800.00	00200141
EMMANUEL PARTY RENTALS LLC	V6414482	5620	450.00	00200669

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
ENCORP	V6409154	5610	10,992.00	00200717
ERICKSON HALL CONSTRUCTION CO	V6413032	6269	29,836.65	00200204
		6270	2,136,628.18	00200718
ESQUIVEL, KIMBERLY	V6415112	5220	35.84	00200437
			52.80	00200544
ETHAN RYAN CANLAS PAGUYO	V6415804	5220	6.03	00200304
EVERBRIDGE INC	V6413045	5880	18,602.61	00200176
EVOQUA WATER TECHNOLOGIES LLC.	V6408457	5610	1,568.00	00200701
EWING IRRIGATION PRODUCTS	V6401634	4347	5,326.99	00200702
			66.63	00200781
			35.95	00200864
FARMERS AND MERCHANTS BANK	V6412156	5880	12,448.57	00200364
FBLA	V6409984	5880	1,320.00	00200254
FEDEX	V6401675	5910	262.10	00200205
			151.53	00200438
			110.12	00200670
FERGUSON ENTERPRISES INC	V6409823	4355	69.39	00200439
			90.27	00200545
			327.25	00200671
FHEG CYPRESS COLLEGE BOOKSTORE	V6412888	4150	3,008.46	00200142
FIFTH ASSET INC	V6415244	5880	16,500.00	00200177
FIVE STAR RUBBER STAMP INC	V6405116	4320	154.49	00200440
FLANAGAN, ZORAH	V6415008	5220	6.70	00200365
FLEET SERVICES INC	V6405625	4370	621.66	00200441
			111.64	00200782
		4376	858.83	00200865
		4385	752.12	00200782
			779.38	00200865
		4387	246.93	00200782
FLINN SCIENTIFIC INC	V6401708	4310	4,120.77	00200442
FLOREANI, ELLISDE	V6415246	5210	450.00	00200255
FLORES, ROBERT	V6411855	5881	2,740.50	00200206
FOLLETT CONTENT SOLUTIONS LLC	V6401726	4310	419.98	00200703
FORD, CALLIE	V6414294	5220	62.31	00200443
FORD, TRAVIS	V6415122	5220	192.30	00200366
FOUNDATION BUILDING MATERIALS LLC	V6414185	4355	350.53	00200256
FRANCO, ESTHER	V6412289	4310	444.27	00200783
FUN AND FUNCTION LLC	V6411593	4310	171.26	00200719
FUSION LEARNING INC	V6413641	5880	6,000.00	00200143
GALINDO, BRIAN	V6415799	5220	6.03	00200593
GANAHL LUMBER CO	V6401804	4355	1,662.13	00200178
			1,638.57	00200594
			35,018.75	00200784
GARCIA, JORDANNE	V6415650	5220	84.76	00200444
GARDENA VALLEY NEWS	V6401808	4310	943.32	00200367
GAS COMPANY, THE	V6404372	5510	1,810.85	00200207
			13,906.31	00200399
		5880	13.00	00200546
GATDULA, ASHLIE	V6415802	5220	6.03	00200595
GIAKOUMIS, SABINA	V6409517	4310	1,019.88	00200596
GIBSON, WILLIAM	V6414649	5220	258.62	00200785
GILBERT SOUTH ASB	V6407543	5810	607.00	00200445

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
GLASBY MAINTENANCE SUPPLY CO.	V6401863	4320	7,693.35	00200208
			9,956.10	00200704
		4347	400.73	00200208
			204.73	00200597
			210.81	00200786
GOLDEN STATE WATER COMPANY	V6408018	5530	9,404.91	00200400
			4,591.64	00200401
			9,647.72	00200402
			56.35	00200446
			43.26	00200447
			10,567.47	00200448
			16,591.42	00200449
			43.26	00200547
GOOGLE APPS EXPERTS INC	V6412419	5880	875.00	00200144
GOPHER SPORTS EQUIPMENT	V6401902	4310	2,169.36	00200450
		4410	759.23	00200450
GORDON, RICHARD	V6406631	5805	2,000.00	00200145
GOVERNMENTJOBS.COM	V6409634	5880	118,421.00	00200548
GRACENOTES LLC	V6413857	5880	2,972.80	00200209
GRAINGER	V6404982	4310	289.58	00200210
		4320	114.35	00200210
		4347	731.58	00200210
		4355	329.32	00200179
			557.38	00200210
			1,664.99	00200598
			278.99	00200866
		4375	128.64	00200866
GRANITE TELECOMMUNICATIONS LLC	V6415134	5880	4,011.93	00200403
GRAY STEP SOFTWARE INC	V6411851	5210	990.00	00200451
			495.00	00200599
GRAYBAR ELECTRIC COMPANY	V6401918	4355	2,661.31	00200452
			53.51	00200672
			887.09	00200867
GREAT SCOTT TREE SERVICE INC	V6412538	5610	1,300.00	00200180
GREATER ANAHEIM SELPA	V6401927	5805	193,475.43	00200549
		8311	306,996.25	00200093
GREEN, MELANIE	V6405792	5220	385.31	00200368
GUADARRAMA, LUCY	V6415826	5220	2.01	00200673
GUERRERO, ALBERT	V6414930	5220	25.35	00200369
GUITAR CENTER STORES INC	V6401958	4310	187.49	00200705
		6490	5,020.61	00200370
			856.07	00200705
GUTIERREZ, CHRISTIE	V6414212	5210	869.18	00200181
GUTIERREZ, ELVIA	V6415811	5880	27.77	00200325
HANNA ACADEMY	V6415738	5860	29,590.00	00200257
HASSAN, SAHAR	V6414562	5220	15.42	00200453
HATCHER, PATTY	V6408994	5220	124.75	00200371
HAWKINS ANIMAL TRAPPING AND REMOVAL	V6415528	5610	1,325.00	00200454
HENRY SCHEIN INC.	V6403123	9320	141.20	00200455
HERNANDEZ, CARLOS	V6400767	5210	781.32	00200258
HERNANDEZ, CHARLES	V6411583	5881	1,131.38	00200259
HILL-BONALES, POPPY	V6415033	4310	234.98	00200456
		4320	12.20	00200456

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
HOANG, VY HUYEN	V6413272	5220	189.21	00200211
			291.45	00200372
HOME DEPOT CREDIT SERVICES	V6405234	4320	21.52	00200146
		4347	42.93	00200182
			63.55	00200260
			140.44	00200326
			88.82	00200720
			96.68	00200787
		4355	314.73	00200146
			629.48	00200182
			109.58	00200260
			190.83	00200326
			299.14	00200373
			1,162.64	00200457
			291.20	00200600
			418.14	00200720
			298.57	00200868
		4385	140.10	00200212
		4387	63.50	00200868
HOUSTON, AMBER	V6413063	5881	522.36	00200327
HOWIES ATHLETIC TAPE	V6413284	4310	1,207.57	00200721
		4320	1,055.85	00200147
HUISMAN, MATTHEW	V6408438	5220	44.89	00200374
			62.31	00200788
HURTADO, JASON	V6415789	5220	3.35	00200601
HUTTNER, HEATHER	V6412032	5210	175.44	00200261
IMAGE APPAREL FOR BUSINESS	V6402628	4320	13,127.98	00200550
		4345	6,184.29	00200148
			2,103.47	00200550
			1,458.78	00200674
			208.08	00200869
		4388	253.49	00200869
INSIGHT PUBLIC SECTOR INC	V6413521	4320	270.80	00200789
INTERNATIONAL E Z UP INC	V6412784	4410	2,482.40	00200375
J AND B MATERIALS	V6400875	4355	41,308.26	00200458
J E HALLIDAY SALES INC	V6413014	4320	853.38	00200328
		5610	480.00	00200213
J.W. PEPPER AND SON INC.	V6402214	4310	842.60	00200149
			952.74	00200404
			1,124.89	00200675
		4410	3,651.65	00200675
JAMF SOFTWARE LLC	V6413129	5880	13,779.00	00200706
JART DIRECT MAIL SERVICE	V6402271	5810	5,693.70	00200459
JASON, LEAH	V6414435	5220	98.35	00200460
JASPER ENGINES AND TRANSMISSIONS	V6409131	4355	80.78	00200707
JFK TRANSPORTATION CO INC	V6413170	5620	2,502.42	00200262
			1,284.48	00200790
JHM SUPPLY INC.	V6411647	4347	323.71	00200150
			2,639.59	00200551
			2,898.55	00200676
			2,568.79	00200722
JOHNSTONE SUPPLY	V6402415	4355	146.60	00200552
JOLLY BOY BURGERS	V6414568	5881	2,700.00	00200263
JOSE GONZALEX JR	V6415792	5220	2.01	00200602

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
JUGS SPORTS INC	V6405716	4410	2,284.62	00200329
JUNIOR LIBRARY GUILD	V6402477	4210	5,888.62	00200677
JUST FOR KIX	V6409557	4310	438.48	00200723
JUSTICE TESTING	V6413455	5610	150.00	00200870
KAREN CLARK YAMAMOTO	V6402498	5210	466.59	00200603
KATELLA HIGH SCHOOL	V6402515	8699	1,091.90	00200604
KCP SUPPLIES AND LOGISTICS INC	V6415777	4320	9,920.87	00200330
KELLY SPICERS INC	V6404405	4320	9,655.63	00200376
KEMP, CHRISTINE	V6400923	5220	24.12	00200214
			138.02	00200377
KENNEDY HIGH SCHOOL	V6402571	5810	4,206.75	00200151
		8699	142.67	00200605
KIVA ADVENTURE RANCH LLC	V6415672	5860	16,800.00	00200264
KLATZKER, DANIEL	V6411683	5881	917.60	00200331
KLIEM, ERIN	V6415210	5220	37.19	00200378
KNEPP, AMANDA	V6413870	5220	190.60	00200332
KURAMOTO, DIANE	V6409318	5210	162.88	00200265
LABELL EXCHANGE	V6412680	5918	1,094.11	00200678
LACURAN, ANJENAETTE	V6415683	5210	373.62	00200724
		5220	92.86	00200379
			88.44	00200461
LAGUNA CLAY CO.	V6402645	4310	383.07	00200791
LAMINATION DEPOT INC.	V6410841	4320	343.08	00200333
LANGUAGE NETWORK INC	V6409301	5810	10,614.90	00200462
LARA, JOSE	V6413230	5210	934.18	00200792
		5880	976.44	00200266
LARSEN, SUSAN	V6406274	5880	87.00	00200267
LEMONNIER, LOUIE	V6407235	5881	2,660.54	00200463
LEXINGTON JUNIOR HIGH SCHOOL	V6402729	8699	71.69	00200606
LITTLE FOX ONLINE	V6413345	5880	90.00	00200152
LIZARRAGA MIRALDA, RAQUEL	V6413314	5220	16.08	00200793
LOARA ASB	V6402803	8699	462.82	00200607
LOGAN RIVER ACADEMY	V6409188	5860	14,743.00	00200268
LOMELI, JESSICA	V6415801	5220	9.38	00200608
LOPEZ, CYNTHIA D.	V6407771	5220	59.97	00200794
LOS ANGELES FREIGHTLINER INC	V6402833	4376	76.96	00200795
LOZADA, IRENE	V6415798	5220	5.36	00200609
M BAR C CONSTRUCTION INC.	V6415620	5610	5,956.47	00200183
MACIAS, GEMA	V6415787	5220	6.70	00200610
MAGNOLIA HIGH SCHOOL	V6402920	8699	179.43	00200611
MAJEWSKI, MATT	V6411387	5210	1,179.99	00200464
MANZANARES, JENNIFER	V6415809	5210	212.88	00200553
MARDAN CENTER OF EDUCATION	V6402945	5860	5,927.93	00200269
MARIA DE LA O'YADRAH GALLARDO-ALVAREZ	V6415806	5220	2.01	00200612
MARK ENTERPRISES INC	V6411936	5880	52,905.44	00200184
			2,009.71	00200725
MARKERTEK VIDEO SUPPLY	V6402990	9320	1,473.50	00200153
MASTERY CODING INC	V6414760	5880	16,500.00	00200334
MATSUDA, MICHAEL	V6403107	5210	36.45	00200613
MAYFLOWER DISTRIBUTING COMPANY INC.	V6412083	4310	578.48	00200726
		5880	405.82	00200726

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
MC FADDEN DALE HARDWARE CO	V6403056	4355	508.02	00200270
			758.68	00200614
			87.76	00200679
			250.22	00200796
MC LOGAN SUPPLY COMPANY	V6403049	4310	405.42	00200154
MCCORMICK'S GROUP LLC	V6413417	4310	6,565.67	00200155
		4410	1,665.58	00200155
MD INSTALLATIONS INT'L INC.	V6410469	5610	724.40	00200271
			5,855.57	00200708
MEDCO SUPPLY COMPANY	V6405872	4320	7.17	00200797
MEDIEVAL TIMES DINNER TOURNAMENT INC.	V6410247	5880	1,415.50	00200272
MICRO CONNECTORS INC.	V6412826	4320	947.25	00200727
MIDWEST CLINIC, THE	V6413134	5210	220.00	00200215
MILLAN, YESENIA	V6415825	5210	117.88	00200798
MISSION LINEN SUPPLY	V6411115	4388	484.23	00200216
			161.41	00200465
			972.82	00200799
MONTGOMERY HARDWARE CO.	V6405624	4355	4,273.48	00200554
		4410	6,201.75	00200554
MOR EVENTS	V6415654	5881	5,000.00	00200871
MORALES, CHRISTINA	V6415791	5220	6.03	00200615
MORENO, LORENA	V6413094	5210	668.65	00200156
MOREY'S MUSIC STORE	V6407094	4310	253.46	00200335
		4410	1,882.39	00200335
		5610	416.75	00200273
MORGANSTERN, GEOFF	V6401839	5210	266.19	00200157
MORSCO INC	V6412910	4355	297.79	00200274
			172.62	00200555
MOUNTAIN VALLEY CHILD AND FAMILY	V6415055	5860	23,914.60	00200275
MPS	V6404926	4110	2,664.14	00200158
			36,465.00	00200728
MRS. NELSON'S BOOK COMPANY LLC	V6409076	4110	3,307.91	00200159
			20,246.59	00200185
			6,342.16	00200276
			6,245.19	00200729
MUNOS, ART	V6415831	5220	14.74	00200800
MUNOZ, CHRISTINA	V6415795	5220	9.38	00200616
MUSIC AND ARTS CENTER	V6411397	4310	2,072.46	00200160
			2,214.83	00200556
			2,901.53	00200730
		5610	442.33	00200680
MUSIC THEATER INTERNATIONAL	V6414315	5620	748.86	00200709
		5880	494.35	00200709
MUTRAIS, VERANA	V6415614	5210	1,531.06	00200380
MYPHONE HERO	V6413250	4310	504.00	00200186
NASCO	V6403253	4310	217.77	00200161
NASSER, RAHSA	V6415805	5220	4.02	00200617
NATIONAL ARCHERY IN THE SCHOOLS PROGRAM	V6415775	4310	3,303.00	00200710
NATIS HOUSE	V6415253	5880	11,962.50	00200277
			4,350.00	00200336
			8,700.00	00200381
			8,700.00	00200405
			17,400.00	00200681
NAVARRO, MONICA	V6412545	5220	98.36	00200801

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
NETSYNC NETWORK SOLUTIONS	V6415057	5880	3,466.17	00200337
			1,805.67	00200466
NEW MANAGEMENT INC.	V6405318	4347	294.16	00200162
NEWEGG BUSINESS INC	V6412716	4320	141.16	00200338
			52.47	00200802
NGUYEN, AMY	V6412777	5220	24.79	00200382
NGUYEN, CHINH	V6412608	5220	71.69	00200803
NINOV, VESSELIN	V6414445	5220	543.71	00200383
			199.33	00200467
NORTH ORANGE COUNTY REGIONAL	V6403384	5100	783,413.00	00200339
			783,413.00	00200804
		5805	6,488.37	00200163
NOYOLA, ANILU	V6415797	5220	4.69	00200618
NSAV SOLUTIONS	V6411265	4310	274.00	00200711
		4320	360.00	00200711
NUNEZ, DOMITILA	V6415816	5220	203.68	00200384
O'BRIEN, PENNY AND JAMES	V6409780	5850	1,659.76	00200468
OCDE	V6403452	5210	400.00	00200385
		7141	186,176.34	00200217
			23,247.02	00200406
			158,594.66	00200712
OCEAN BREEZE PACIFIC LLC.	V6415061	5560	490.98	00200218
OCEAN INSTITUTE	V6407717	5880	1,090.00	00200094
OCEAN VIEW SCHOOL NPS	V6408591	5860	13,457.88	00200219
OCTAVIO LARA JR	V6415782	5220	2.68	00200619
OFFICE DEPOT	V6403421	4310	495.22	00200558
			27.03	00200713
		4320	475.48	00200188
			725.03	00200407
			417.07	00200713
OFFICE SOLUTIONS BUSINESS PRODUCTS	V6411976	9320	1,355.50	00200714
OLIVE CREST ACADEMY	V6410765	5860	6,528.40	00200469
ONE DAY SIGNS	V6405664	4355	765.03	00200164
			463.33	00200189
		5810	910.49	00200164
OPTIMUM ENERGY DESIGN LLC	V6411411	6212	20,385.00	00200620
		6227	75,346.40	00200559
ORANGE COUNTY FIRE PROTECTION	V6403457	4355	28.50	00200731
ORANGE COUNTY PUBLIC SAFETY	V6411157	5810	44,120.00	00200470
			320.00	00200682
ORANGE COUNTY SANITATION DISTRICT	V6405668	5880	150,197.65	00200806
ORANGE GROVE HIGH SCHOOL	V6415677	5310	3,000.00	00200279
ORANGEVIEW JR HIGH SCHOOL	V6403468	8699	226.82	00200621
O'REILLY AUTO PARTS	V6411401	4370	1,125.91	00200187
			71.43	00200278
			241.96	00200340
			53.76	00200805
			43.04	00200872
		4375	41.33	00200187
			989.61	00200557
			69.69	00200805
			103.38	00200872
		4376	971.99	00200187
			-102.99	00200278

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
O'REILLY AUTO PARTS (CONTINUED)			356.22	00200557
			60.09	00200805
			1,007.07	00200872
		4385	401.75	00200187
			352.62	00200278
			1,509.59	00200557
			1,199.16	00200805
			952.82	00200872
		4387	21.53	00200278
			704.52	00200557
ORRAVAN MECHANICAL	V6411315	5610	1,575.00	00200220
ORTIZ, JULIA	V6415830	5220	118.72	00200873
OXFORD ACADEMY	V6403485	8699	240.51	00200622
PACIFIC COAST PROPANE LLC	V6414612	4383	35,705.69	00200341
PARADIGM HEALTHCARE SERVICES LLC	V6403536	5810	24,558.82	00200471
PARK, ESTHER	V6411350	5220	71.69	00200472
PARK, RUTH	V6415130	5210	492.86	00200623
PARKER AND COVERT LLP	V6403544	5821	13,727.74	00200732
PARKHOUSE TIRE INC.	V6403547	4386	4,987.61	00200733
PASCUAL MOLINA, YINNY	V6413764	5220	17.69	00200473
PATINO, REUBEN	V6403910	5220	109.61	00200110
PENA, REBECCA	V6415784	5220	9.38	00200474
PENNER PARTITIONS INC	V6403625	4355	96.98	00200475
			6,898.00	00200874
PERFORMANCE HEALTH SUPPLY INC.	V6413146	4320	21.57	00200476
			55.05	00200734
PERRUZZI, ANA	V6413667	5220	8.71	00200477
PHANTOM PROJECTS	V6406776	5880	1,800.00	00200875
PHOENIX HOUSE ORANGE COUNTY INC.	V6413639	5880	41,400.00	00200807
PIPS	V6407384	3601	407,842.12	00200478
		3602	135,947.38	00200478
PLUMBING AND INDUSTRIAL SUPPLY CO INC	V6412332	4355	58.30	00200479
PONCE, CINDY	V6413057	5210	174.42	00200624
PORTVIEW PREPARATORY INC.	V6411850	5860	18,556.30	00200560
PRECISION DYNAMICS CORP.	V6409335	4320	258.60	00200735
PRESENTATION FOLDER INC	V6403738	5810	855.41	00200480
PROFESSIONAL GLASS	V6413762	4355	50.62	00200342
PSYCHOLOGICAL ASSESSMENT RESOURCES	V6403780	4310	386.35	00200736
PTM DOCUMENT SYSTEMS INC.	V6411663	4320	28.34	00200481
QBS MIDCO LLC	V6415040	5810	90.00	00200343
RABBIT LASER USA LLC	V6412226	5880	2,430.00	00200808
RAMIREZ, MARIA T.	V6412066	5220	131.32	00200482
RAPTOR TECHNOLOGIES LLC	V6413501	4320	199.34	00200809
RAUL JESUS CAMACHO MIGUEL	V6415808	5220	8.71	00200305
REALLY GOOD STUFF INC	V6403853	4310	84.03	00200810
REFRIGERATION SUPPLIES DIST.	V6403873	4355	179.10	00200111
			1,133.72	00200386
			20.61	00200483
			1,096.96	00200811
RELIAS LLC	V6412079	5880	7,965.82	00200484
REPUBLIC SERVICES OF SO. CALIFORNIA	V6410174	5580	6,314.36	00200221

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
REVOLVING CASH FUND	V6405190	4320	53.90	00200222
		4366	96.00	00200222
		4367	6.00	00200222
		4369	98.00	00200222
		5210	33.75	00200222
		5880	460.00	00200222
		8699	170.50	00200222
			9,748.31	00200280
RIDDELL ALL AMERICAN	V6403939	4310	7,519.11	00200112
RIVERSIDE INSIGHTS	V6413468	4310	1,011.06	00200485
			2,696.21	00200812
ROBOLINK	V6413203	4310	991.26	00200486
ROCKLER WOODWORKING AND HARDWARE	V6403987	4410	2,947.58	00200487
ROGUE FITNESS	V6412312	4410	2,176.55	00200488
ROMERO, OSAEL	V6415651	5880	3,401.00	00200813
ROSALES, MELISSA	V6415785	5220	5.36	00200489
ROSEBURROUGH TOOL CO. INC	V6404014	4355	648.58	00200387
ROSSIER PARK JR SR HIGH SCHOOL	V6411451	5860	24,044.96	00200561
			12,047.38	00200876
RUHNAU CLARKE ARCHITECTS	V6412249	6212	862.50	00200306
		6490	1,150.00	00200306
RUMPLESTILTSKIN PRESS DBA DRAMA NOTEBOOK	V6414165	5880	99.95	00200625
RUSSELL, JEFFREY	V6407882	5220	130.65	00200490
RUSSELL, KENNA	V6412847	4310	443.69	00200281
RWC INTERNATIONAL LTD	V6414635	4376	652.04	00200814
		4385	461.97	00200814
SALES AND DISTRIBUTION SERVICES INC	V6413428	9320	3,020.45	00200562
SANCHEZ, JAIME	V6413098	8699	399.00	00200165
SANDOR'S GOURMET CATERING INC.	V6413255	5881	1,184.20	00200715
SASAI, JENNIFER	V6408836	5881	875.91	00200282
SAVANNA HIGH SCHOOL	V6404130	5810	6,942.50	00200877
		8699	283.62	00200626
SCHOLASTIC INC.	V6404150	4210	659.34	00200113
			1,068.76	00200344
			274.73	00200563
		4310	989.02	00200344
SCHOOL HEALTH CORPORATION	V6404160	4310	29.96	00200564
			15.93	00200815
		4320	330.99	00200564
			15.93	00200627
		5805	1,500.00	00200564
SCHOOL SPECIALTY INC	V6404173	9320	51,564.66	00200114
			575.39	00200565
			226.28	00200628
SCHORR METALS INC	V6404179	4310	1,321.31	00200095
		4355	573.65	00200566
SCHULTZ, ANGELA	V6413219	5210	111.99	00200629
SEHI COMPUTER PRODUCTS INC	V6404221	4310	2,429.77	00200345
		4410	15,632.51	00200567
		9320	7,973.50	00200567
SEMA LLC	V6414512	4310	7,069.10	00200388
		4320	6,208.99	00200388
SHAMROCK SUPPLY CO.	V6409920	9320	174.56	00200491
			182.80	00200568

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
SHEPPARD, DANIELLE	V6415594	5220	18.76	00200569
SHERWIN WILLIAMS CO., THE	V6410919	4355	61.03	00200878
SHI INTERNATIONAL CORP	V6411373	5880	29,383.39	00200879
SHULAMMITE, CALDERON	V6415794	5220	6.70	00200307
SIGLER INC., RUSSELL	V6410420	4355	137.62	00200096
			117.84	00200570
		4410	2,645.89	00200096
SIGN MART PLASTICS PLUS	V6412529	4320	503.60	00200571
		5810	295.07	00200571
SITEONE LANDSCAPE SUPPLY LLC	V6414074	4347	614.86	00200630
			525.74	00200880
SLIM, NABIL	V6403237	4390	616.37	00200492
SMITH, MALINDA	V6415110	5220	94.53	00200572
SOCALGRAD	V6411708	4320	478.14	00200115
SOCIETY OF HEALTH AND PHYSICAL EDUCATORS	V6411758	5880	2,158.56	00200573
SOUTH JHS ASB	V6405227	8699	443.44	00200631
SOUTHEASTERN PERFORMANCE APPAR	V6404367	4310	1,061.44	00200574
SOUTHERN CALIFORNIA EDISON CO.	V6404370	5520	270,311.14	00200346
SOUTHERN COUNTIES LUBRICANTS LLC	V6414034	4384	1,475.88	00200347
SOUTHERN TIRE MART LLC	V6415603	4386	55.00	00200348
SOUTHWEST SCHOOL AND OFFICE SUPPLY	V6404383	4310	277.97	00200632
		4320	55.26	00200097
			107.58	00200349
			1,244.55	00200632
		9320	808.38	00200116
SPEAKER REPAIR PROS INC	V6415779	5610	81.31	00200881
SPEECH AND LANGUAGE	V6404400	5860	53,222.31	00200882
STAPLES ADVANTAGE	V6410116	4310	86.92	00200117
			1,397.01	00200575
		4320	414.65	00200117
STATE OF CALIFORNIA	V6404447	5610	125.00	00200190
STECHER, ANGELA	V6412631	5220	67.27	00200737
		5880	128.00	00200283
STEVE WEISS MUSIC	V6410268	4310	252.39	00200576
STEVENSON, ANNA	V6408980	4310	293.84	00200738
STOPIT SOLUTIONS	V6413713	5880	17,016.35	00200577
STUDENT LAP TRACKER	V6412776	4310	412.50	00200118
		5880	548.25	00200118
SWEETWATER SOUND	V6409201	4310	422.39	00200578
			403.89	00200816
		4410	701.45	00200578
SWIFT CLEANERS	V6415754	5560	300.00	00200579
			135.00	00200883
SWITZER, MICHAEL	V6411497	5220	51.93	00200739
T MOBILE	V6410424	4320	10,828.51	00200284
		5918	1,264.20	00200884
TAO ROSSINI A PROFESSIONAL	V6414113	5821	390.00	00200633
TAYLOR, KENDRA	V6415321	5210	117.88	00200634
TEACHFX INC	V6413248	5805	75,000.00	00200817
TERRE HRADNANSKY AND	V6415227	5880	3,616.49	00200350
			3,552.11	00200818
TEXAS FINE ARTS ADMIN INC.	V6415764	5210	225.00	00200493
THEATREFOLK LTD.	V6412578	5880	3,108.00	00200635
THOMSON REUTERS WEST	V6407958	5880	161.00	00200098

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
TORRINGTON BRUSH WORKS INC	V6404757	9320	576.84	00200885
TRAN, THAO	V6412446	5220	33.17	00200389
TRANE COMPANY, THE	V6407007	4355	2,882.62	00200099
			2,072.73	00200494
			64.08	00200819
TRAN-RYAN, CAROLINA	V6414692	5210	500.00	00200636
TRILLIUM USA COMPANY LLC	V6414462	4383	2,035.13	00200285
			3,889.14	00200495
			2,692.16	00200820
		4386	2,363.20	00200740
TRUONG, VINCENT	V6415788	5220	6.03	00200496
TURF STAR INC	V6404805	4347	374.06	00200821
TURNING WINDS	V6415541	5860	11,473.12	00200580
TURNITIN LLC	V6412039	5880	11,048.82	00200351
			12,457.00	00200822
U S BANK	V6406511	4210	16.16	00200308
		4310	8,870.30	00200308
		4320	3,160.70	00200308
		4347	107.72	00200308
		4390	4,383.77	00200308
		4410	2,701.33	00200308
		4700	502.39	00200308
		5210	2,806.58	00200308
		5880	2,367.33	00200308
ULINE	V6406546	4310	2,239.55	00200119
			333.66	00200637
		4320	1,877.34	00200119
			659.29	00200352
		4347	618.70	00200637
		5610	618.45	00200352
			672.40	00200497
UNION AUTO SERVICE CENTER	V6404840	4370	139.95	00200100
VALLEY VISTA SERVICES INC	V6411966	5580	8,868.05	00200101
			8,868.05	00200498
VARITRONICS	V6415510	4310	682.85	00200499
VAUGHN IRRIGATION SERVICES INC	V6409818	5610	1,290.00	00200102
VAZQUEZ, LIZBETH SEGURA	V6412067	5220	66.00	00200500
VERA, JECENIA	V6415574	5220	90.32	00200501
VERTICAL TRANSPORT INC	V6413440	5610	385.00	00200103
VEX ROBOTICS INC	V6410612	4410	35,677.88	00200502
VILDOSOLA, PATRICIA	V6413267	5220	128.91	00200503
VILLALUZ, MAHOGANY	V6414893	5220	3.02	00200504
VISION COMMUNICATIONS CO.	V6404955	5610	160.00	00200390
VISTA PAINT CORPORATION	V6404961	4355	704.74	00200823
			108.53	00200886
VORTEX INDUSTRIES INC	V6412411	5610	2,307.50	00200887
WALKER JR HIGH SCHOOL	V6404990	8699	77.36	00200638
WALTERS WHOLESALE ELECTRIC CO	V6409053	4355	1,374.99	00200391
			451.03	00200505
			410.19	00200639
			1,292.61	00200824
WASHINGTON MUSIC CENTER	V6413436	4310	495.92	00200506
		4410	1,083.31	00200506

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
WATERLINE TECHNOLOGIES INC.	V6403700	4355	1,761.80	00200104
			2,440.32	00200507
			1,271.11	00200640
			5,706.50	00200825
WEATHERPROOFING TECHNOLOGIES INC	V6413385	5610	130,561.48	00200105
WEINRAUB, ERIKA	V6414375	5220	69.01	00200508
WEISSMAN'S DESIGNS FOR DANCE	V6405016	4310	1,284.32	00200392
WENGER CORP	V6405024	4310	2,232.92	00200509
		4410	594.46	00200509
			2,089.68	00200826
WEST SHIELD ADOLESCENT SERVICE	V6405037	5880	5,927.67	00200641
WESTCOR ENVIRONMENTAL INC	V6412893	5610	2,868.00	00200510
WESTERN HIGH SCHOOL ASB	V6405044	8699	746.83	00200642
WHOLESALE CHESS LLC	V6415776	4310	872.18	00200511
WHY TRY INC.	V6407296	5880	599.00	00200827
WILLIAMS, RUSSELL	V6415796	5220	6.70	00200512
WILNER & O'REILLY APLC	V6415537	5821	42.00	00200513
WINZER	V6412060	4375	924.81	00200514
			694.86	00200828
			117.22	00200888
		4387	492.60	00200888
YANEZ, ESTER	V6412195	5220	21.44	00200515
YOUTH CARE OF UTAH INC	V6414051	5860	64,800.00	00200581
YUN, LYDIA	V6415322	5210	170.14	00200643
ZISKO, AMBER	V6406552	5220	85.89	00200516
GENERAL FUND (0101)			**10,263,048.47**	
CASE AND SONS CONSTRUCTION INC	V6400796	6216	20,700.00	00200517
OPTIMUM ENERGY DESIGN LLC	V6411411	6212	69,058.75	00200644
DEFERRED MAINTENANCE (1414)			**89,758.75**	
ERICKSON HALL CONSTRUCTION CO	V6413032	6270	677,328.90	00200741
GOB ELECTION 2014 SERIES 2019 FUND (2127)			**677,328.90**	
BECK'S CONSTRUCTION SERVICE	V6415291	6291	5,871.00	00200309
CULVER NEWLIN	V6411589	4310	1,448.16	00200716
		4410	3,898.40	00200716
ERICKSON HALL CONSTRUCTION CO	V6413032	6270	61,408.95	00200223
WESTGROUP DESIGNS	V6409776	6212	3,950.40	00200645
WOOLPERT INC	V6415516	5810	1,500.00	00200646
CAPITAL FACILITIES FUND (2525)			**78,076.91**	
BECK'S CONSTRUCTION SERVICE	V6415291	6291	3,090.00	00200310
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6273	15,675.00	00200353
			6,270.00	00200647
RUHNAU CLARKE ARCHITECTS	V6412249	6212	964.95	00200311
CAPITAL FACILITIES RDA FUND (2545)			**25,999.95**	
BECK'S CONSTRUCTION SERVICE	V6415291	6291	6,180.00	00200312

VENODR NAME	VENODR ID	OBJECT	AMOUNT	CK #
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6273	278,235.00	00200354
			136,805.00	00200648
ERICKSON HALL CONSTRUCTION CO	V6413032	6270	59,362.65	00200224
			71,575.86	00200742
JOHNSON FAVARO	V6412904	6212	34,814.15	00200313
			2,575.00	00200649
MONTGOMERY HARDWARE CO.	V6405624	6274	427.93	00200582
MORSCO INC	V6412910	6270	2,704.46	00200583
SPECIAL RESERVE FUND (4040)			**592,680.05**	
ASPHALT FABRIC AND ENGINEERING INC	V6414727	6165	76,515.40	00200225
CROWD CONTROL WAREHOUSE LLC	V6412823	6274	3,333.09	00200683
CUMMING CONSTRUCTION MANAGEMENT INC	V6411922	6273	13,530.00	00200355
DONALD KROTEE PARTNERSHIP INC	V6413265	6212	5,249.78	00200314
GENERAL FACILITIES (4042)			**98,628.27**	
AUHSD	V6400400	5890	21,724.45	00200106
WORKERS COMPENSATION FUND (6768)			**21,724.45**	
AMERICAN FIDELITY ASSURANCE COMPANY	V6408036	5450	10,133.12	00200829
AUHSD	V6400400	5891	2,870,701.45	00200166
			1,043,659.27	00200286
			995,781.12	00200518
			1,110,222.11	00200830
		5895	831,224.99	00200166
			294,421.97	00200286
			217,369.23	00200518
			329,663.64	00200830
		8699	-2,429,256.89	00200166
			-187,393.90	00200286
CALIFORNIA SCHOOLS DENTAL COALITION	V6405368	5892	223,427.00	00200107
EXPRESS SCRIPTS INC.	V6410974	5895	173.83	00200108
GALLAGHER BENEFIT SERVICES INC.	V6408675	5812	11,250.00	00200315
LINCOLN LIFE ASSURANCE COMPANY OF BOSTON	V6413790	5462	19,336.26	00200167
			19,507.82	00200831
LUMINARE HEALTH BENEFITS INC	V6415407	5812	464,003.22	00200743
RETIREE FIRST LLC.	V6413748	5466	172,427.98	00200316
			13,544.78	00200519
REVOLVING CASH FUND	V6405190	5499	130.08	00200287
VISION SERVICE PLAN	V6404956	5465	53,367.06	00200744
HEALTH AND WELFARE FUND (6769)			**6,063,694.14**	
GREATER ANAHEIM SELPA	V6401927	7500	84,958.00	00200650
			84,958.00	00200832
			14,922.00	00200833
WARRANT PASS THRU FUND (7676)			**184,838.00**	
GRAND TOTAL ALL FUNDS			**18,095,777.89**	

ANAHEIM UNION HIGH SCHOOL DISTRICT
ASB SUMMARY OF CASH BALANCES
Sep-24

School Name	Prior Month Total	Current Month			
		Checking	Petty Cash / Change Fund	Savings	Total
Anaheim	252,779.42	210,629.79	1,000.00	63,264.66	274,894.45
Western	429,240.80	329,334.31	1,275.00	134,123.96	464,733.27
Magnolia	154,182.68	185,909.55	700.00	-	186,609.55
Savanna	129,539.74	128,764.36	500.00		129,264.36
Loara	207,997.85	172,322.54	800.00	38,265.15	211,387.69
Katella	224,380.17	233,631.22		-	233,631.22
Kennedy	433,602.71	359,963.18	1,300.00		361,263.18
Cypress	840,455.38	782,025.05	1,700.00		783,725.05
Brookhurst	28,994.14	27,324.18	180.00		27,504.18
Orangeview	14,240.42	14,899.27			14,899.27
Walker	64,309.43	64,742.17			64,742.17
Dale	87,621.03	86,322.26	800.00		87,122.26
Sycamore	16,222.27	26,577.67			26,577.67
Ball	27,859.09	19,130.47			19,130.47
South	81,293.12	60,873.32			60,873.32
Oxford	719,554.05	719,722.84	260.00		719,982.84
Lexington	76,618.63	79,390.72			79,390.72
Hope	68,496.50	70,620.89			70,620.89
Gilbert	40,839.51	40,672.92			40,672.92
Cambridge	5,465.99	4,832.93			4,832.93
Total	3,903,692.93	3,617,689.64	8,515.00	235,653.77	3,861,858.41

Anaheim Union High School District

Cafeteria Fund

Financial Statements

August 2024

Statement of Revenue and Expense

Anaheim Union High School District

	Period 2 Ending in 08/31/2024				Period 2 Ending in 08/31/2023			
	Monthly	%	YTD	%	Monthly	%	YTD	%
Revenue								
Local Revenue								
8635	$6,637.59	0.22%	$6,637.59	0.22%	$51,494.37	1.34%	$51,494.37	1.34%
A La Carte Sales								
8636	$92.61	0.00%	$92.61	0.00%	$52.00	0.00%	$52.00	0.00%
Adult Rev. - Breakfast								
8637	$648.15	0.02%	$648.15	0.02%	$573.97	0.01%	$573.97	0.01%
Adult Rev. - Lunch								
Local Revenue	**$7,378.35**	**0.25%**	**$7,378.35**	**0.24%**	**$52,120.34**	**1.36%**	**$52,120.34**	**1.35%**
Federal Reimbursements								
8200	$334,720.96	11.25%	$336,596.40	11.11%	$275,116.94	7.15%	$276,616.83	7.18%
Federal Meal Revenue-Breakfast								
8220	$1,527,246.75	51.32%	$1,530,538.70	50.53%	$1,262,258.40	32.82%	$1,264,653.60	32.82%
Federal Meal Revenue-Lunch								
8290	$54,125.72	1.82%	$54,125.72	1.79%	$1,378,419.58	35.84%	$1,378,419.58	35.77%
Misc Federal Revenue-Snack								
Federal Reimbursements	**$1,916,093.43**	**64.38%**	**$1,921,260.82**	**63.43%**	**$2,915,794.92**	**75.82%**	**$2,919,690.01**	**75.77%**
State Reimbursements								
8500	$229,666.13	7.72%	$230,945.20	7.62%	$191,971.86	4.99%	$193,016.60	5.01%
State Meal Revenue-Breakfast								
8520	$814,840.24	27.38%	$816,598.17	26.96%	$685,694.81	17.83%	$686,990.72	17.83%
State Meal Revenue-Lunch								
State Reimbursements	**$1,044,506.37**	**35.10%**	**$1,047,543.37**	**34.58%**	**$877,666.67**	**22.82%**	**$880,007.32**	**22.84%**
Other Revenue								
8638	$9.45	0.00%	$9.45	0.00%	($106.43)	0.00%	($106.43)	0.00%
Cash Over & Short								
8699	$8,185.40	0.28%	$52,885.10	1.75%	$105.31	0.00%	$1,736.44	0.05%
Spec Activity/Cater								
Other Revenue	**$8,194.85**	**0.28%**	**$52,894.55**	**1.75%**	**($1.12)**	**0.00%**	**$1,630.01**	**0.04%**
Total Revenue	**$2,976,173.00**	**100.00%**	**$3,029,077.09**	**100.00%**	**$3,845,580.81**	**100.00%**	**$3,853,447.68**	**100.00%**
Expense								
Food Purchases & Govnmt								
4700	$1,070,919.68	35.98%	$1,062,427.11	35.07%	$816,762.79	21.24%	$827,757.30	21.48%
Food Purchases								
4701	$29,523.91	0.99%	$29,869.69	0.99%	$23,045.50	0.60%	$23,045.50	0.60%
Food Purchases - SFBP								
Food Purchases & Govnmt	**$1,100,443.59**	**36.98%**	**$1,092,296.80**	**36.06%**	**$839,808.29**	**21.84%**	**$850,802.80**	**22.08%**
Supplies								
4300	$20,581.04	0.69%	$33,575.92	1.11%	$25,415.43	0.66%	$67,843.30	1.76%
Materials & Supplies								
4400	$10,645.67	0.36%	$28,952.29	0.96%	$4,178.04	0.11%	$27,713.02	0.72%
Noncapitalized Equipment-Over $500								
4790	$112,860.10	3.79%	$103,030.30	3.40%	$109,662.76	2.85%	$119,673.45	3.11%
Supplies (Food)								
Supplies	**$144,086.81**	**4.84%**	**$165,558.51**	**5.47%**	**$139,256.23**	**3.62%**	**$215,229.77**	**5.59%**
Salaries								
2200	$578,646.13	19.44%	$606,477.99	20.02%	$479,370.03	12.47%	$517,018.65	13.42%
Classified Salaries								
2300	$42,317.92	1.42%	$84,635.84	2.79%	$40,060.17	1.04%	$80,120.34	2.08%
Class.Sup/Admin Salaries								

Statement of Revenue and Expense

Anaheim Union High School District

	Period 2 Ending in 08/31/2024				Period 2 Ending in 08/31/2023			
	Monthly	%	YTD	%	Monthly	%	YTD	%
2400	$44,919.22	1.51%	$74,105.24	2.45%	$34,757.28	0.90%	$61,904.93	1.61%
Clerical/Office Salaries								
Salaries	**$665,883.27**	**22.37%**	**$765,219.07**	**25.26%**	**$554,187.48**	**14.41%**	**$659,043.92**	**17.10%**
Benefits								
3202	$151,617.80	5.09%	$177,952.39	5.87%	$126,014.85	3.28%	$153,521.15	3.98%
PERS, Classified Position								
3302	$50,596.23	1.70%	$58,337.00	1.93%	$42,062.36	1.09%	$50,250.39	1.30%
OASD/MED/Classified Position								
3402	$210,845.97	7.08%	$420,022.26	13.87%	$195,740.03	5.09%	$391,395.07	10.16%
Hlth/Welfare, Classified								
3502	$334.29	0.01%	$384.36	0.01%	$275.04	0.01%	$314.72	0.01%
SUI, Classified Position								
3602	$15,345.78	0.52%	$17,628.70	0.58%	$13,659.43	0.36%	$16,245.70	0.42%
Workers Comp, Classified								
Benefits	**$428,740.07**	**14.41%**	**$674,324.71**	**22.26%**	**$377,751.71**	**9.82%**	**$611,727.03**	**15.87%**
Other Expenses								
5200	$944.45	0.03%	$944.45	0.03%	$504.79	0.01%	$678.85	0.02%
Travel & Conference								
5500	$0.00	0.00%	$0.00	0.00%	$11,675.03	0.30%	$11,675.03	0.30%
Operation & Housekeeping								
5600	$94,471.04	3.17%	$194,743.73	6.43%	$5,163.20	0.13%	$9,419.91	0.24%
Rental/Lease/Repair								
5800	$2,078.72	0.07%	$26,496.05	0.87%	$1,235.15	0.03%	$29,610.34	0.77%
Prof. Consult Service/Other Operating Exp								
5900	$67.57	0.00%	$67.57	0.00%	$36.78	0.00%	$36.78	0.00%
Fax, Pager, Postage								
Other Expenses	**$97,561.78**	**3.28%**	**$222,251.80**	**7.34%**	**$18,614.95**	**0.48%**	**$51,420.91**	**1.33%**
Capital Outlay								
6500	$84,891.61	2.85%	$88,891.61	2.93%	$30,379.58	0.79%	$60,108.35	1.56%
Equipment- Over $5000								
Capital Outlay	**$84,891.61**	**2.85%**	**$88,891.61**	**2.93%**	**$30,379.58**	**0.79%**	**$60,108.35**	**1.56%**
Total Expense	**$2,521,607.13**	**84.73%**	**$3,008,542.50**	**99.32%**	**$1,959,998.24**	**50.97%**	**$2,448,332.78**	**63.54%**
Net Profit (Loss)	**$454,565.87**	**15.27%**	**$20,534.59**	**0.68%**	**$1,885,582.57**	**49.03%**	**$1,405,114.90**	**36.46%**

Show all data

Balance Sheet

Anaheim Union High School District

08/31/2024

Account Number	Description	
Asset	**Assets**	
CASH		
9120	Cash-Checking	$18,752,796.99
9122	Change Fund	$3,600.00
Total CASH		$18,756,396.99
RECEIVABLE		
9210	A/R - Current	$5,729.57
9280	A/R - State	$1,047,543.37
9290	A/R - Federal	$2,304,479.61
Total RECEIVABLE		$3,357,752.55
INVENTORIES		
9321	Food	$388,720.86
9323	Supplies	$215,348.32
Total INVENTORIES		$604,069.18
Total Asset		**$22,718,218.72**
Liability	**Liabilities and Fund Balance**	
LIABILITIES		
9510	A/P - Current	$2,372,932.74
9580	Sales Tax Liability	$118.28
9599	Purchases Clearing	$0.00
9650	Deferred Revenue	$148,272.92
Total LIABILITIES		$2,521,323.94
Total Liability		**$2,521,323.94**
Fund Balance	**Liabilities and Fund Balance**	
FUND BALANCE		
9780	Fund Balance: Central Kitchen	$2,799,332.90
9798	Fund Balance	$17,377,027.24
Total FUND BALANCE		$20,176,360.14
Total Fund Balance		**$20,176,360.14**
Current Year Profit (Loss)		**$20,534.59**
Total Liabilities and Fund Balance		**$22,718,218.67**

Show all data

ANAHEIM UNION HIGH SCHOOL DISTRICT
Business Division
2024/25 MONTHLY ENROLLMENT REPORT
MONTH 3
09/30/2024 - 10/25/2024

SCHOOL	REGULAR DAY 9th	10th	11th	12th	Subtotal	Hosp/Hm	Sp Ed	TOTAL STUDENTS
Anaheim	609	680	601	578	2,468	-	204	2,672
Cypress	682	603	641	645	2,571	-	92	2,663
Katella	507	563	545	536	2,151	1	141	2,293
Kennedy	471	447	490	482	1,890	-	57	1,947
Loara	370	345	351	328	1,394	1	115	1,510
Magnolia	397	401	329	332	1,459	-	116	1,575
Oxford	214	212	189	201	816	-	-	816
Savanna	354	328	343	338	1,363	-	79	1,442
Western	273	395	376	312	1,356	-	97	1,453
Total Comprehensive	**3,877**	**3,974**	**3,865**	**3,752**	**15,468**	**2**	**901**	**16,371**
Anaheim Independent Learning Center	-	4	39	87	130	-	-	130
Cambridge Virtual Academy	27	37	44	34	142	-	1	143
Cypress Satellite Independent Study	4	13	21	31	69	-	-	69
Gilbert High School	-	-	110	284	394	1	114	509
Katella Satellite Independent Study	-	3	11	19	33	-	-	33
Kennedy Satellite Independent Study	-	5	12	24	41	-	-	41
Magnolia Independent Learning Center	-	10	23	40	73	-	-	73
Non-Public School	-	-	-	-	-	-	39	39
Polaris High School	18	19	27	38	102	-	-	102
Savanna Independent Learning Center	-	7	43	44	94	-	-	94
Special Education Transition Program					-		184	184
Western Independent Learning Center	-	4	35	65	104	-	-	104
Total Alternative Ed	**49**	**102**	**365**	**666**	**1,182**	**1**	**338**	**1,521**
Hope	-	-	-	-	-	14	220	234
Total Senior High Schools	**3,926**	**4,076**	**4,230**	**4,418**	**16,650**	**17**	**1,459**	**18,126**

SCHOOL	REGULAR DAY 7th	8th	Subtotal	Hosp/Hm	SP ED			TOTAL STUDENTS
Ball	324	380	704	-	39			743
Brookhurst	327	326	653	-	67			720
Dale	448	508	956	-	50			1,006
Lexington	586	566	1,152	-	32			1,184
Orangeview	268	301	569	-	43			612
Oxford	265	232	497	1	-			498
South	535	564	1,099	-	56			1,155
Sycamore	487	582	1,069	1	66			1,136
Walker	424	427	851	-	44			895
Total Comprehensive	**3,664**	**3,886**	**7,550**	**2**	**397**			**7,949**
Cambridge Virtual Academy	24	38	62	-	-			62
Non-Public School	-	-	-	-	5			5
Polaris	-	14	14	-	2			16
Total Junior High Schools	**3,688**	**3,938**	**7,626**	**2**	**404**			**8,032**

DISTRICT TOTAL	**26,158**

EXHIBIT FF

ANAHEIM UNION HIGH SCHOOL DISTRICT

Business Division

2024/25 MONTHLY ENROLLMENT REPORT

GROWTH vs. DECLINE - MONTH to MONTH COMPARISON
Month 3

HIGH SCHOOL	Month 2	Month 3	Growth v. (Decline)
Anaheim	2,671	2,672	1
Cypress	2,666	2,663	(3)
Katella	2,304	2,293	(11)
Kennedy	1,952	1,947	(5)
Loara	1,520	1,510	(10)
Magnolia	1,582	1,575	(7)
Oxford	818	816	(2)
Savanna	1,441	1,442	1
Western	1,448	1,453	5
Total Senior High	**16,402**	**16,371**	**(31)**

JUNIOR HIGH SCHOOL	Month 2	Month 3	Growth v. (Decline)
Ball	739	743	4
Brookhurst	727	720	(7)
Dale	1,004	1,006	2
Lexington	1,189	1,184	(5)
Orangeview	612	612	-
Oxford	498	498	-
South	1,161	1,155	(6)
Sycamore	1,141	1,136	(5)
Walker	889	895	6
Total Junior High	**7,960**	**7,949**	**(11)**

Total Comprehensive Schools	**24,362**	**24,320**	**(42)**

Alternative Education	Month 2	Month 3	Growth v. (Decline)
Anaheim Independent Learning Center	119	130	11
Cambridge Virtual Academy	189	205	16
Cypress Satellite Independent Study	67	69	2
Gilbert High School	513	509	(4)
Hope	231	234	3
Katella Satellite Independent Study	34	33	(1)
Kennedy Satellite Independent Study	43	41	(2)
Magnolia Independent Learning Center	52	73	21
Nonpublic Schools	45	44	(1)
Polaris High School	111	118	7
Savanna Independent Learning Center	82	94	12
Special Education Transition Program	184	184	-
Western Independent Learning Center	104	104	-
Total Alternative Ed.	**1,774**	**1,838**	**64**
District Total	**26,136**	**26,158**	**22**

ANAHEIM UNION HIGH SCHOOL DISTRICT

Business Division

2024/25 MONTHLY ENROLLMENT REPORT

GROWTH vs. DECLINE - YEAR to YEAR COMPARISON

Month 3

HIGH SCHOOL	2023/2024	2024/2025	Growth v. (Decline)
Anaheim	2,730	2,672	(58)
Cypress	2,670	2,663	(7)
Katella	2,497	2,293	(204)
Kennedy	2,024	1,947	(77)
Loara	1,543	1,510	(33)
Magnolia	1,640	1,575	(65)
Oxford	826	816	(10)
Savanna	1,572	1,442	(130)
Western	1,611	1,453	(158)
Total Senior High	**17,113**	**16,371**	**(742)**

JUNIOR HIGH SCHOOL	2023/2024	2024/2025	Growth v. (Decline)
Ball	838	743	(95)
Brookhurst	777	720	(57)
Dale	1,038	1,006	(32)
Lexington	1,276	1,184	(92)
Orangeview	650	612	(38)
Oxford	462	498	36
South	1,213	1,155	(58)
Sycamore	1,239	1,136	(103)
Walker	850	895	45
Total Junior High	**8,343**	**7,949**	**(394)**

Total Comprehensive Schools	**25,456**	**24,320**	**(1,136)**

Alternative Education	2023/2024	2024/2025	Growth v. (Decline)
Anaheim Independent Learning Center	139	130	(9)
Cambridge Virtual Academy	128	205	77
Cypress Satellite Independent Study	75	69	(6)
Gilbert High School	517	509	(8)
Hope	258	234	(24)
Katella Satellite Independent Study	65	33	(32)
Kennedy Satellite Independent Study	60	41	(19)
Magnolia Independent Learning Center	-	73	73
Nonpublic Schools	44	44	-
Polaris High School	137	118	(19)
Savanna Independent Learning Center	-	94	94
Special Education Transition Program	183	184	1
Western Independent Learning Center	133	104	(29)
Total Alternative Ed.	**1,739**	**1,838**	**99**
District Total	**27,195**	**26,158**	**(1,037)**

ANAHEIM UNION HIGH SCHOOL DISTRICT

INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This Independent Contractor Services Agreement ("Agreement") is made as of the 14th day of November, 2024. between the Anaheim Union High School District ("District") and Gallagher and Associates, Inc. ("Contractor") (each a party, collectively, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of such special services and advice; and

WHEREAS, the Contractor warrants that it is specially trained and experienced and competent to perform the special services required by the District outside the usual course of the District's business; and

WHEREAS, the Contractor agrees to perform the services described in this Agreement in accordance with the standards of its profession, to District's satisfaction, and in accordance with this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. The detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services is described in Exhibit "A" attached hereto and incorporated herein by this reference ("Services"). In the event of any conflict between the terms of the body of this Agreement and language set forth Exhibit A, the terms of the body of the Agreement shall govern. Contractor will provide the Services to the District during the Term.

2. **Term**. The term for services pursuant to this Agreement is from November 15, 2024 through June 30, 2025.

3. **Submittal of Documents**. The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the following:

X Signed Agreement
X Insurance Certificate(s) and Endorsements (Section 10)
X Criminal Background Investigation Certification(s) (Section 16)
X W-9 Form

4. **Compensation**. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee of five thousand dollars ($5,000) and no other costs or expenses. Payment for the Services shall be made for all undisputed amounts in installment payments within forty-five (45) days after the District receives an invoice from Contractor for Services actually completed.

5. **Independent Contractor**. Contractor is customarily engaged in an independently

established trade, occupation, or business of the same nature as that of the Services, and in the performance of this Agreement shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees, agents, partners, or joint venturers of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, workers' compensation, social security, and income taxes with respect to Contractor's employees.

6. **Materials**. Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.

7. **Standard of Care**. Contractor's Services will be performed, findings obtained, and reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession for services to California school districts. District will not control or direct performance of the work under the Agreement or in fact.

8. **Audit**. Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter.

9. **Indemnification**. To the furthest extent permitted by California law, Contractor shall, at Contractor's sole expense, defend, indemnify, and hold harmless the District and its agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance**.

10.1 The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

10.1.1 General Liability. One Million Dollars ($1,000,000) combined single limit per occurrence for bodily injury, personal injury, and property damage in the form of Comprehensive General Liability and Contractual Liability. If Commercial General Liability, or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each location, or the general aggregate limit shall be twice the required occurrence limit.

10.1.2 Is this Contractor interacting with students? Yes ☐ No x For interaction with students, Sexual Abuse/Molestation coverage must be included under General Liability or obtained in a separate policy and identified under "Other" coverage of Certificate of Insurance or by indicating in Description of Operations/Special Provisions that Sexual Abuse/Molestation coverage is not excluded and provide policy exclusion pages. If Sexual Abuse/Molestation coverage is added by Endorsement to the General Liability policy, Contractor must provide proof of Endorsement. Such coverage shall be in an amount of not less than $1,000,000 per occurrence; $2,000,000 general aggregate.

10.1.3 Workers' Compensation/Employers Liability Insurance. A program of Workers' Compensation insurance or a state-approved, self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with $250,000 limits covering all persons including volunteers providing services on behalf of the Contractor and all risks to such persons under this contract.

If Contractor has no employees, it may certify or warrant to the District that it does not currently have any employees or individuals who are defined as "employees" under the Labor Code and the requirement for Workers' Compensation coverage will be waived by the District's Director of Risk Management.

10.1.4 Automobile Liability Insurance. Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars ($1,000,000) for bodily injury and property damage, per occurrence.

If the Contractor owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

If the Contractor is transporting one or more non-employee passengers in performance of contract services, the automobile liability policy shall have a combined single limit of two million dollars ($2,000,000) for bodily injury and property damage per occurrence.

10.1.5 Umbrella Liability Insurance. An umbrella (over primary) or excess policy may be used to comply with limits or other primary coverage requirements. When used, the umbrella policy shall apply to bodily injury/property damage, personal injury/advertising injury and shall include a "dropdown" provision providing primary coverage for any liability not covered by the primary policy. The coverage shall also apply to automobile liability.

Professional Services Contracts - (including architects, engineers, consultants, counselors, medical professionals, hospitals, clinics, attorneys and accountants or others who work on developing outcomes and make recommendations for strategic planning specific to the department or District)

Professional Liability – Professional Liability Insurance with limits of not less than one million ($1,000,000) per claim or occurrence and two million ($2,000,000) aggregate limits OR

Errors and Omissions Liability Insurance with limits of not less than one million ($1,000,000) and two million ($2,000,000) aggregate limits OR

Directors and Officers Insurance coverage with limits of not less than one million ($1,000,000) shall be required for Contracts with charter labor committees or other not-for-profit organizations advising or acting on behalf of the District

If insurance coverage is provided on a "claims made" policy, the "retroactive date" shall be shown and must be before the date of the start of the contract work. The claims made insurance shall be maintained or "tail" coverage provided for a minimum of five (5) years after contract completion.

The coverage described above is not required for contractors or consultants providing services which are not relied upon by District departments for decision making. These would include trainers or instructors, expert witnesses, statisticians, etc.

10.2 Other Insurance Provisions. The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to the District and approved by the District. The Certificates and insurance policies shall include the following:

10.2.1 A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

10.2.2 An endorsement stating that the District and its agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District.

10.2.3 Waiver of Subrogation. The Contractor shall require the carriers of required coverages to waive all rights of subrogation against the District, its officers, employees, agents, volunteers, contractors and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the Contractor and Contractor's employees or agents from waiving the right of subrogation prior to a loss or claim. The Contractor hereby waives all rights of subrogation against the District.

10.2.4 Policies Primary and Non-Contributory. All policies required herein are to be primary and noncontributory with any insurance or self-insurance programs carried or administered by the District.

10.2.5 All policies shall be written on an occurrence form.

10.2.6 The Contractor's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

10.2.7 Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

11. Compliance With Laws, Rules, and Regulations. Contractor shall observe and comply with all rules and regulations of the District and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule, or regulation bearing on conduct of the Services as indicated or specified. If Contractor observes that any of the Services required by this Agreement is at variance with any such laws, ordinance, rules, or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any Services that are in violation of any laws, ordinances, rules, or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.

12. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

13. Safety and Security. Contractor is responsible for maintaining safety in the performance of this Agreement. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

14. Employment With Another Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Anti-Discrimination. It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code section 12900 and Labor Code section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractor(s).

16. Fingerprinting of Employees. Is this Contractor interacting with students, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee? Yes ☐ No ☒ Pursuant to Education Code section 45125.1, any entity that has a contract with a local educational agency shall ensure that any employee who interacts with pupils, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee, has a valid criminal records summary by submitting employee fingerprints to the California Department of Justice. The Contractor shall not permit any employee to interact with District students until such time as the Contractor has certified in writing, using the District's approved criminal records certification form, that neither it nor any of its identified employees has been

convicted of a felony, as defined in Education Code section 45122.1.

17. **Assignment/Subcontract**. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

18. **Termination**. The District may at any time for any reason terminate this Agreement. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.

19. **Limitation of District Liability**. The District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.

20. **Confidentiality**. The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all District information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

21. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, addressed as follows:

District	**Contractor**
Anaheim Union High School District	Gallagher & Associates, Inc.
Attn: Dr. Jaron Fried	Attn: Kelly Gallagher
Copy: N/A	1222 La Limonar Road
501 N. Crescent Way	Santa Ana, CA 92705
Anaheim, CA 92801	714-669-1294
Phone: 714-999-3557	kellygallagher@cox.net
Email: fried_ja@auhsd.us	

Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Entire Agreement**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

23. **Governing Law**. This Agreement shall be governed by, and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with, the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Orange County, California.

24. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

25. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

26. **Counterparts**. This Agreement may be executed in multiple counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute one and the same instrument. For purposes hereof, a facsimile or emailed copy of this Agreement, including the signature pages hereto, shall be deemed an original, and each party agrees that it will not contest the validity of the execution of this Agreement solely on the basis of any signature being a facsimile or electronic copy.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Anaheim Union High School District

Date: 10/15/24

By: _____

Print Name: Dr. Jaron Fried

Title: Assistant Superintendent, Ed. Division

Gallagher & Associates, Inc.

Date: 10/13/24

By: _____

Print Name: James Kelly Gallagher

Title: Vice President

EXHIBIT A

Provide a detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services:

Contractor shall:

1. Conduct literacy workshops for English Language Arts teachers, specifically on re-imagining the high school essay in ways that will prepare students for college and beyond.
   Products produced: (1) student essays, (2) year-end portfolios, (3) reflective pieces: students will reflect on their growth as writers, (4) teacher reflection on how his/her practice changed.

2. Conduct literacy workshops for teachers of other content areas, specifically on the following topics:
   - Moving students into meaningful reflection
   - Maintaining writing across the curriculum.
   - Strategies to connect reading and writing with other content-areas

   Products produced: (1) student work, (2) year-end portfolios, (3) reflective pieces: students will reflect on their growth as writers, (4) teacher reflection on how his/her practice changed.

3. Plan and help teach a unit with Lindsay Paananen and Taylor Thorne. This unit will focus on the works of authors Kwame Alexander and A.S. King, and the student work (projects and podcasts) will be presented at the NCTE national conference in Boston in November 2024.

4. Confer with Mike Switzer, English Curriculum Specialist, as needs arise.

Orange County Department of Education
Contracts Unit – Inside the Outdoors
200 Kalmus Drive, P.O. Box 9050, Costa Mesa, CA 92628-9050
Phone: 714-708-3885 Email: itocontracts@ocde.us

ADDENDUM
Agreement for Participation
Inside the Outdoors

Date: October 11, 2024

To: Jaron Fried, Ed. D., Assistant Superintendent Anaheim Union High School District

From: Orange County Department of Education
Contracts Unit

Subject: **Agreement for Additional School(s) Participation in *Inside the Outdoors* Field or School Programs**
Agreement Number: 17001
Addendum Number: 1

The following school has registered to participate with Inside the Outdoors. In order to fulfill our legal requirements, we submit this Addendum to the Agreement referenced above. All contract provisions will apply to the additional school(s) and dates(s).

- ☐ **Please verify Programs, Participation Date(s), and Final Enrollment Numbers to avoid additional charges.**

- ☐ Sign and return this Addendum at least **14 business days** before your school(s) Program(s). To complete our Agreement please send the above address or email.

You are financially responsible for at least 90% of the listed number of students, as per terms of the signed contract. Enrollment changes must be made twenty (20) business days prior to the scheduled event.

If a school has received a grant your per student and/or mileage fees may be covered or partially covered. However, the school will be charged the full cost of the Program for all absences that fall below 90% (see online Fee Schedule for details).

To reschedule, a notice of twenty (20) business days is required and an additional $100 fee may be charged. **Cancellations require a written notice to *Inside the Outdoors* of a minimum of twenty (20) business days prior to participation.** If an equivalent replacement cannot be found for the open date, your school will be billed ninety percent (90%) of your contracted enrollment.

The school is responsible for making transportation arrangements and paying for their buses. Decisions to cancel your Field Trip because of inclement weather must be coordinated with Inside the Outdoors.

District	School	Site/Program	Scheduled Date	Grade	Number of Students	Fee Per Student or Flat Fee	Comments
Anaheim Union High	South Jr. High School	Traveling Scientist - Wonders of H20	2/12/2025	7	175	GRANT	
Anaheim Union High	South Jr. High School	Mileage	2/12/2025			GRANT	

Note:
*Please refer to Section 1.2 D and Sections 6.0 and 8.0 in your Agreement for further details on enrollment charges.

Call (714) 708-3885 if you have questions. Thank you for partnering with us to nurture healthier, happier, and smarter student through their connection with nature.

I approve the addition of the above school to our Agreement with the Orange County Department of Education for participation with *Inside the Outdoors*. For reschedule and cancellation questions, please refer to the cancellation section of your Agreement.

Anaheim Union High School District

School District

Authorized Signature

Jaron Fried, Ed. D.

Print Name

Assistant Superintendent November 15, 2024

Title Date

AMENDMENT
EXHIBIT A
(Standard Agreement - Subvention) Scope of Work

1. PURPOSE

   Third Party Cooperative Agreement

2. AUTHORITY

   Law: 29 U.S.C. §§ 721(a)(3), 730, 731, and 733; California Welfare and Institutions Code sections 19008 and 19013.

   Regulations: 34 C.F.R. 361.28

   Assistance Listing Number: 84.126

3. CONTRACT ENTITIES

Department of Rehabilitation	Anaheim Union High School District
Orange San Gabriel District 222 S Harbor Blvd #300 Anaheim, CA 92805	501 N Crescent Way Anaheim, CA 92801

4. DESCRIPTION OF SERVICES/DELIVERABLES

   See attached program description – EXHIBIT A.1

EXHIBIT A.1
(Standard Agreement - Subvention)
Third-Party Cooperative Agreement (TPCA)
Anaheim Union High School District
Transition Partnership Program (TPP)

SCOPE OF WORK

I. Introduction

This contract is between Anaheim Union High School District, AUHSD, (henceforth known as "the Program"), which is a State or local public agency, and the California Department of Rehabilitation (DOR). This third-party cooperative agreement (TPCA) is designed to jointly serve the mutual unduplicated individuals and/or recipients of DOR services (henceforth referred to as 'participant') receiving services from the Program and DOR. Under this cooperative agreement, the program will ensure that the services provided are not the customary or typical services provided by the program but rather are new services that have a vocational rehabilitation focus or are existing services that have been modified, adapted, expanded, or reconfigured to have a vocational rehabilitation focus. The high schools served would be Anaheim High School, Katella High School, Loara High School, Gilbert Alternate High School, Savanna High School, Western High School, Magnolia High School, Oxford Academy, Cypress High School, Kennedy High School, and Cambridge Virtual Academy. Participants served are high school students, transitioning young adults, and adult students who are potentially eligible students who have a variety of disabilities. The DOR student services will be provided by the Anaheim Union High School District TPP Staff to DOR Participants.

The Anaheim Union High School District will designate the appropriate staff responsible for making referrals to DOR. The program staff will work cooperatively with the respective DOR district to determine how referrals will be made.

Services will also be made available to DOR Consumers of Blind Field Services (BFS) District as appropriate.

DOR authorizes the following services to be provided under this agreement:

DOR Student Services

- Job Exploration Counseling
- Workplace Readiness Training
- Work-based Learning
- Self-Advocacy
- Counseling on Post-Secondary Education

The program may provide DOR student services to students who are not younger than 16 nor older than 21 years unless the student is participating in a special education program and receiving services beyond the age of 21 such as adult transition programs. Programs may provide DOR Student Services up to one-year post exit from high school if the student is enrolled in a post-secondary education setting and still satisfies the definition of a student with a disability. Otherwise, upon exit from high school, DOR Student Services will end.

The Program will provide information to program participants with ID/DD ages 16-21 regarding Employment First opportunities for employment and support to achieve Competitive Integrated Employment.

DOR STUDENT SERVICES – DOR GOALS

For fiscal year 2024-2025, a total of 273 unduplicated participants with disabilities will receive DOR Student Services through this contract.

It is expected that DOR will open 150 new cases from the referrals made by the Program.

For fiscal year 2025-2026, a total of 273 unduplicated participants with disabilities will receive DOR Student Services through this contract.

It is expected that DOR will open 150 new cases from the referrals made by the Program.

For fiscal year 2026-2027, a total of 273 unduplicated participants with disabilities will receive DOR Student Services through this contract.

It is expected that DOR will open 150 new cases from the referrals made by the Program.

II. Assurances

The Program makes the following assurances as identified in 361.28(a):

(1) The services provided by the Program, as the public cooperating agency, are not the customary or typical services provided by that agency but are new services that have a vocational rehabilitation focus or existing services that have been modified, adapted, expanded, or reconfigured to have a vocational rehabilitation focus.
(2) The services provided by the Program, as the cooperating agency, are only available to applicants for, or recipients of, services from DOR.
(3) Program expenditures and staff providing services under the cooperative arrangement are under the administrative supervision of DOR (e.g., the Program will provide only those services that have been authorized by DOR under this cooperating arrangement).
(4) All requirements of the vocational rehabilitation services portion of the Unified or Combined State Plan, including a State's order of selection, will apply to all services provided under the cooperative arrangement.

III. Services to be Provided

DOR STUDENT SERVICES

DOR Student Services are a coordinated set of services available for students with disabilities, to provide transition services to students from the age of 16 through 21, unless the student is participating in a special education program and receiving services beyond the age of 21 (for students participating in secondary education programs such as adult transition programs). DOR Student Services may be delivered in a classroom, community, or individual setting. Programs may provide DOR Student Services up to one year post exit from high school if the student is enrolled in a post-secondary education setting and still satisfies the definition of a

student with a disability. Otherwise, upon exit from high school, DOR Student Services will end.

The coordinated DOR Student Services activities shall include DOR, the school, and other appropriate agencies that may provide services to the program participant including Regional Centers, the One Stop system, and Social Security administration. DOR Student Services are based upon the individual participant's needs, preferences and interests and may include program instruction and community experiences.

The following DOR Student Services will be provided by the Program in accordance with this agreement, as authorized by DOR for each individual with a disability and individualized to each program participant's needs, preferences, and interests as well as their DOR Individualized Plan for Employment (IPE) goals and objectives, as appropriate.

The services described in sections below are DOR Student Services, designed to support students with disabilities in exploring transition from school and preparing for successful employment and/or postsecondary education.

DOR Student Services are available to Program participants who are potentially eligible or participants who have been determined eligible for VR services. Participants engaged in DOR Student Services through this contract will primarily be provided services as potentially eligible. Participants who require additional services to participate in DOR Student Services may need to apply for VR services. Participants who have been determined eligible for the VR services may be provided with DOR Student Services either pre- or post-IPE development.

1. DOR Student Services Job Exploration Counseling

    a. Description
    Counseling services provide an individualized, timely, and systematic process by which a participant seeking employment gains knowledge of career paths and job opportunities and learns to identify strengths, barriers to employment, viable vocational options, and objectives necessary to achieve one or more employment goals. Job exploration counseling will be provided in conjunction with the counseling provided by the DOR counselor. Job Exploration Counseling may include discussion, analysis, or information on:
    - Local labor markets
    - In-demand industries and occupations
    - Non-traditional employment options
    - Interest in post-secondary training or education
    - Career aptitude, career skills, and vocational interest inventories
    - The participant's vocational interest inventory results
    - Identification of career pathways of interest to the participant, and the skills and qualifications necessary to be successful in these occupations.
    - The participant's prior work experience and transferable skills
    - Career speakers

    Reporting of job exploration activities completed, findings, and recommendations will be provided to the referring DOR Counselor.

Program Staff, including the TPP Coordinator, Employment Specialist, TPP Transition / Vocation Counselors and the TPP Transition Teachers will work collaboratively to provide Job Exploration Counseling Services.

b. Service Goals/Number Served
   - For fiscal year 2024-2025, a total of 175 unduplicated participants of DOR services will receive this service.
   - For fiscal year 2025-2026, a total of 175 unduplicated participants of DOR services will receive this service.
   - For fiscal year 2026-2027, a total of 175 unduplicated participants of DOR services will receive this service.

2. DOR Student Services Workplace Readiness Training

   a. Description
   Workplace Readiness Training services consist of instruction with curricular supports which can be provided in a classroom, group, or individual setting. Workplace readiness skills are a set of skills and behaviors that are necessary for any job. This secondary school instruction is intended to support goals and objectives and will typically be provided until the student exits the secondary school system, in accordance with the needs and informed choice of the student. Workplace Readiness training can be provided through instruction or other activities where the student can learn and apply the knowledge.

   Workplace readiness training may include, but not limited to, training in the following subject matters:
   - Soft skills needed for successful employment including
     - Communication with coworkers
     - Attitudes about work
     - Decision-making while on the job
     - Conflict resolution skills
     - Problem-solving techniques
     - Appropriate workplace written communication skills
   - Interviewing techniques
   - Resume development
   - Application preparation
   - Appropriate work behaviors including
     - Grooming and hygiene while on the job
     - Use of a cell phone
     - Social media professionalism
     - Maintaining a healthy lifestyle while at work
     - Time management
     - Developing friendships with coworkers
     - Community safety
   - Employer expectations such as punctuality and performance
   - Relevant work practices
   - Travel training
   - Financial literacy
     - Money management
     - Assistance in becoming knowledgeable regarding the impact of employment on a participant's disability and benefits

Reporting on workplace readiness training activities will be provided to the referring DOR counselor.

Program Staff, including the TPP Coordinator, , TPP Transition / Vocation Counselors and the TPP Transition Teachers will work collaboratively to provide Workplace Readiness Training Services.

b. Service Goals/Number Served
   - For fiscal year 2024-2025, a total of 175 unduplicated participants of DOR services will receive this service
   - For fiscal year 2025-2026, a total of 175 unduplicated participants of DOR services will receive this service
   - For fiscal year 2026-2027, a total of 175 unduplicated participants of DOR services will receive this service

3. DOR Student Services Work-based Learning Experiences

   a. Description
   Work-based learning experiences use real work settings to provide participants with an opportunity to explore work in a competitive integrated environment. Work-based learning experiences provide participants with the knowledge and skills that will help them connect school experiences to real-life work activities and future career opportunities. Participants may engage in more than one work-based learning experience, as appropriate for the participant. Work-based learning experiences are intended to be temporary placements to gain experience in the workplace. They may also result in the development of any of the following: vocational direction, appropriate work attitudes, ethics, interpersonal skills, speed, and accuracy, foundational employment skills.

   Work based learning experiences include work experience services consisting of short-term placements both on and off campus and monitoring the participant's performance in the work environment. Work experience may include:
   - Paid/unpaid internships
   - Paid/unpaid placement
   - Summer work experience
   - Apprenticeships (informal)
   - Informational interviews
   - Workplace tours
   - Job shadowing

   Any paid or non-paid work experience activities will comply with the Department of Labor regulations. Work Experience supervisors will evaluate participants and submit written reports to the DOR counselor on a monthly basis.

   Program Staff, including the TPP Coordinator, , TPP Transition / Vocation Counselors and the TPP Transition Teachers will work collaboratively to provide Work-based Learning Experiences.

   b. Service Goals/Number Served
   - For fiscal year 2024-2025, a total of 200 participants of DOR services will receive this service.

- 200 unduplicated participants of DOR services will participate in a Work Experience placement.

- For fiscal year 2025-2026, a total of 200 participants of DOR services will receive this service.
- 200 unduplicated participants of DOR services will participate in a Work Experience placement

- For fiscal year 2026-2027, a total of 200 participants of DOR services will receive this service.
- 200 unduplicated participants of DOR services will participate in a Work Experience placement

4. DOR Student Services Instruction in Self-Advocacy

   a. Description

   Instruction in Self-Advocacy services may be provided in a classroom, group, or individual setting to assist participants to effectively communicate, convey, negotiate, or assert his/her own interests and/or desires. Instruction may be provided through mentorships including peer, disability, or group mentoring. Self-Advocacy instruction may train participants in the following skills as they relate to successful employment:
   - Self-awareness
   - Disability understanding and disclosure
   - Self-determination
   - Setting goals
   - Reasonable accommodation factors
   - Utilizing available resources and support systems
   - Taking a leadership role in the IEP, 504, or other person-centered planning process
   - Positive self-talk
   - Understanding workplace rights
   - Understanding workplace responsibilities
   - Effective communication and interpersonal skills

   Reporting on Self-Advocacy instruction activities will be provided to the referring DOR counselor.

   Program Staff, including the TPP Coordinator, , TPP Transition / Vocation Counselors and the TPP Transition Teachers will work collaboratively to provide Self-Advocacy skills.

   b. Service Goals/Number Served
   - For fiscal year 2024-2025, a total of 175 unduplicated participants of DOR services will receive this service.
   - For fiscal year 2025-2026, a total of 175 participants of DOR services will receive this service.
   - For fiscal year 2026-2027, a total of 175 participants of DOR services will receive this service.

5. DOR Student Services Counseling on Post-Secondary Education

   a. Description
   Counseling on post-secondary education services include instruction with curricular support which can be provided in a classroom, group, or individual setting. Participants interested in careers requiring post-secondary education may receive guidance on how skill development and knowledge relate to future opportunities in post-secondary education settings and employment. Counseling on post-secondary education may include instruction in the following subject matters:

   - Explore career & post-secondary education options
   - Learn about career pathways
   - Discover post-secondary education resources and disability support services
   - Assist with application/enrollment process
   - Identify financial aid options
   - Identify technology needs
   - Attend college fairs & tours

   Program Staff, including the TPP Coordinator, TPP Job Developers, TPP Summer Job Developers, TPP Transition / Vocation Counselors and the TPP Transition Teachers will work collaboratively to provide Post Secondary Education Services.

   b. Service Goals/Number Served
   - For fiscal year 2024-2025, a total of 175 unduplicated participants of DOR services will receive this service.
   - For fiscal year 2025-2026, a total of 175 unduplicated participants of DOR services will receive this service.
   - For fiscal year 2026-2027, a total of 175 unduplicated participants of DOR services will receive this service.

IV. DOR and Program Contacts

Organization	Dept. of Rehabilitation	Anaheim Union High School District
Contact Person	Rouela Gutierrez	Tina Carpenter
Title	DOR Contract Administrator	TPP Contract Coordinator
Telephone	(714) 991-0865	714-936-5195
Email Address	Rouela.Gutierrez@dor.ca.gov	Carpenter_t@auhsd.us
Contact Person		Julie Ornelas-Smith
Title		Vocational/Transition Counselor
Telephone		714-936-5662
Email Address		Ornelassmith_j@auhsd.us

Mailing Address	222 S Harbor Blvd #300, Anaheim CA 92805	501 N Crescent Way Anaheim CA 92801

V. Linkages to Other Community Agencies

In alignment with section 101(a)(11) of the Rehabilitation Act, DOR and the Program has regular contact and ongoing working relationships with the following agencies to increase opportunities for DOR student/consumers and avoid duplication of services:

- Regional Center
- America's Job Center of California
- Community College
- Local Education Agencies
- Chamber of Commerce
- Business Leaders Network
- Workability 1 - Anaheim Union High School District
- Access Transportation
- Orange County Local Partnership Agency

VI. Service Training

Twice a year or more frequently as needed, in-service trainings will be conducted to cross-train the Program and DOR staff in each agency's mission, goals, services, policies, procedures, and professional approaches. This may be done through quarterly meetings, monthly staff meetings, and other program related meetings.

EXHIBIT B
(Standard Agreement - Subvention)
Budget Detail and Payment Provisions

1. INVOICING AND PAYMENT
   A. Service Budget Payment of Expenditure
      1. This is a cost reimbursement Agreement for subvention services. For services satisfactorily completed by the Program consistent with those authorized by DOR, and upon receipt and approval of the invoices by DOR, DOR agrees to reimburse the Program for actual expenditures incurred subject to the approved Scope of Work, Service Budget, Budget Narrative, approved invoices, and applicable regulations as attached or referenced hereto and made a part of this Agreement.

      2. All expenses shall be reviewed and approved by the DOR Contract Administrator before payment can be made to the Program.

      3. The Service Budget must set forth in detail the reimbursable items, unit rates and extended total amounts for each line item. The Program's Service Budget shall include items directly related to this Agreement to include a Budget Narrative that fully explains why and how the costs are necessary, reasonable, and allocable to the Agreement.

   B. Submission of Invoice(s)
      1. Monthly invoices must be completed using the DR 801B Service Invoice form (DR801B) and shall provide an actual line-item detail of expenditure(s) that supports the approved Service Budget and Budget Narrative. The DR801B shall include the Agreement Number and be submitted in duplicate not more frequently than monthly in arrears to the DOR Contract Administrator or designee (listed in Exhibit A).

      2. An original DR801B must be submitted and signed by authorized personnel as listed on the Signature Authorization (DR 325) form.

      3. Supporting documentation must be available upon request at any time by DOR staff, or other State and Federal representatives.

      4. Federal and State funds are time limited; therefore, invoices (service and certified match) must be submitted as soon as possible, but no later than 60 days after the service month. Final submission of all fiscal year-end invoices is due no later than November 1st, to allow for payment and draw down prior to the close out of Federal/State funds.

      5. If budgetary funds revert due to failure to submit timely invoices or failure to submit a properly prepared invoice, related Federal and State funds will no longer be available for use which will require the contractor to submit a claim through the California Department of General Services' Government Claims Program, where approval to pay is not guaranteed.

      6. The DOR is committed to issue payments as quickly as possible following the receipt of an accurate and complete invoice of allowable costs as approved by the DOR Contract Administrator.

C. Appropriate Expenditures

Budgets must not contain line items that are or will be reimbursed/paid by another source of funding during the period covered by this Agreement. Budgeted amounts that have not been utilized during a fiscal year shall not be carried over to another fiscal year.

D. Invoice Claim Adjustments

1. Budgeted amounts remaining for a given line item, within a fiscal year budget, may be used to defray allowable costs under the approved budget line items contained within the same fiscal year. A claim adjustment is required on the Service Invoice (DOR 801B) with an attached brief narrative explaining each line item impacted and may not exceed up to a cumulative amount of ten percent (10%) of the total annual contract Service Budget for all budget years as long, as there is neither an increase nor decrease of the total annual contract Service Budget. A formal amendment is required if it does not meet the above criteria.

2. Staff line item salary ranges and percentage of time are projected estimates and are subject to change based on actual salary and chargeable time costs. Claim adjustments are allowable as long as the annualized total line item costs do not exceed what is allowed in Item 1 above.

E. Budget Contract Amendments

A contract amendment between both parties is required for any budget changes not covered in Section D above. This includes any major category or detailed line item description changes to the approved Service Budget and Budget Narrative as outlined below:

- Adding and deleting a major category budget or detailed line item.
- Line item adjustments that exceed a cumulative amount of 10%.
- Decrease/increase to the total annual budget award or the total Agreement award for all budget years.
- Any word for word changes to the written budget narrative or budget cost detail. (*Note:* ALL changes must be made in bold.)

F. Travel Reimbursements

If travel is reimbursable, the Program agrees that all travel expenses and per diem rates paid to its employees under this Agreement shall be reimbursed at actual costs not to exceed the California Department of Human Resources (CalHR) designated rates for excluded employees. Go to CalHR website at http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx. No travel outside the State of California except for bordering California States shall be reimbursed without prior documented written authorization from DOR.

Upon request from DOR, the Program will provide sufficient documentation to support travel expenditures such as travel claims, mileage logs, and receipts for lodging, transportation, and meal costs. Travel costs that benefit more than one cost objective will be allocated to this agreement in proportion to the benefit received by DOR.

2. BUDGET CONTINGENCY CLAUSE

A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the Program, this Agreement shall have no further force and effect. In this event, the State shall have no liability

to pay any funds whatsoever to the Program or to furnish any other considerations under this Agreement and the Program shall not be obligated to perform any provisions of this Agreement.

B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an Agreement amendment to the Program to reflect the reduced amount.

3. BUDGET CONTINGENCY CLAUSE FOR FEDERALLY FUNDED AGREEMENTS

A. It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.

B. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the current year and/or any subsequent year for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by Congress or to any statute enacted by Congress that may affect the provisions, terms, or funding of this Agreement in any manner.

C. The parties mutually agree that if Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.

4. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with section 927.

5. PRINCIPLES AND STANDARDS FOR DETERMINING ALLOWABLE COSTS, INCLUDING REQUIREMENTS FOR DOCUMENTING PERSONNEL ACTIVITY CHARGEABLE TO THE AGREEMENT

Agreements awarded by DOR shall be subject to actual costs for services rendered under this Agreement. Allowable costs under this Agreement must meet the following general criteria:

- Be generally recognized and necessary for the provision of services identified in this Agreement.
- Be reasonable for the performance of the Agreement, including acceptable sound business practices.
- Be subject to the terms and conditions of the Agreement and approved DOR budgeted line items.
- Not be used for general expenses required to carry out other responsibilities of the Program.
- Be properly documented and supported.
- Be allocable to the services provided under the cooperative arrangement so that costs charged to the agreement are proportional to the benefits received by DOR.

Documenting and supporting the distribution of all costs, including the allocation of time chargeable to the Agreement, is required. The Program agrees to comply with the 2 CFR part 200 Federal cost principles regarding documentation for the support of personnel activity chargeable to the Agreement.

6. ACCOUNTING SYSTEM REQUIREMENTS

A. The Program must maintain an appropriate fund accounting system that accurately accumulates and segregates reasonable, allocable, and allowable costs in compliance with State and Federal regulations, and generally accepted accounting principles. The Program's financial management system shall provide:

- Accurate, current, and complete disclosure of the financial results of each federally sponsored project.
- Records that identify adequately the source and application of funds for federally sponsored activities.
- Written procedures for determining the reasonableness, allocable, and allowable costs in accordance with the provisions of the applicable federal cost principles and the terms and conditions of the Agreement.
- Accurate fund accounting records that track the revenues received from funders/sources and the expenditures paid to vendors for goods and services, and that are supported by adequate source documentation.

B. The Program shall submit to State such reports, accounts, and records as deemed necessary by the State to discharge its obligation under State and Federal laws and regulations

Anaheim Union High School District TPP

DOR Program Budget

July 1, 2024, Or Upon Approval, whichever is later - June 30, 2027

ITEM	FTE EXPENDITURE	FY 10/1/2024 or Upon Approval, whichever is later to 6/30/2025	FY 7/1/2025 to 6/30/2026 TOTAL	FY 7/1/2026 to 6/30/2027 TOTAL
Rehabilitation Team Unit 1 FTE = $110,377	FTE Counselor Units	2.00 $220,754	2.00 $220,754	2.00 $220,754
Case Services (Individual Consumer Expenses)		334,894	334,894	334,894
	SUBTOTAL	$555,648	$555,648	$555,648
TOTAL DOR PROGRAM COST		$555,648	$555,648	$555,648

Anaheim Union High School District

Program Budget and Match Summary

October 1, 2024, or Upon Approval, whichever is later - June 30, 2027

	FY 10/1/2024, or Upon approval, whichever is later to 6/30/2025 TOTALS	FY 7/1/2025 to 6/30/2026 TOTALS	FY 7/1/2026 to 6/30/2027 TOTALS
DOR PROGRAM COSTS (From DOR Program Budget)	$555,648	$555,648	$555,648
DOR Student Services Service Budget	$644,352	$644,352	$644,352
VR Employment Services Service Budget (If Applicable)			
TOTAL PAYMENT BY DOR TO CONTRACTOR (From Service Budget)	$644,352	$644,352	$644,352
TOTAL FEDERAL COSTS	$1,200,000	$1,200,000	$1,200,000
Certified Match (If applicable)	$400,000 25.00%	$400,000 25.00%	$400,000 25.00%
Total Federal Share	$1,200,000 75.00%	$1,200,000 75.00%	$1,200,000 75.00%
Cash Match (If applicable)	 0%	 0%	 0%
Total Federal Share	$0 0%	$0 0%	$0 0%
TOTAL STATE MATCH	$400,000	$400,000	$400,000

Cooperative agency certified match expenditure and cash match expenditure must be from non-federal funds and cannot be used to draw down other federal funds. The cash match expenditure must equal at least 21.3% of the designated share and the certified match expenditure must equal at least 25% of the designated share.

STATE OF CALIFORNIA
TPP DOR STUDENT SERVICES SERVICE BUDGET

DEPARTMENT OF REHABILITATION

Contractor Name and Address	Contract Number	Federal ID Number	Page X of X
		95-6000120	
Anaheim Union High School District 501 N Crescent Dr Anaheim, CA 98201	Budget Period October 1, 2024, or Upon Approval, whichever is later -June 30, 2025 Effective Date (Amendments Only)	Budget Period July 1, 2025-June 30, 2026 Effective Date (Amendments Only)	Budget Period July 1, 2026-June 30, 2027 Effective Date (Amendments Only)

No.	PERSONNEL-Position Title & Time Base	Per FTE	FTE	Budgeted	Per FTE	FTE	Budgeted	Per FTE	FTE	Budgeted
	Administrative Personnel									
1	TPP Coordinator 1 FTE 8 hrs / day / 200 Days	$189,108.73	0.3000	$56,732.62	$189,108.73	0.3000	$56,732.62	$189,108.73	0.3000	$56,732.62
2	TPP Program Secretary 1 FTE 8 hrs/ day 12 mos	$93,171.41	0.5000	$46,585.71	$93,171.41	0.5000	$46,585.71	$93,171.41	0.5000	$46,585.71
3				$0.00			$0.00			$0.00
4				$0.00			$0.00			$0.00
5	Admin Subtotal			$103,318.32			$103,318.32			$103,318.32
6	DOR Student Services Direct Service Personnel									
7	TPP Coordinator 1 FTE 8 hrs / day / 200 Days	$189,108.73	0.0503	$9,517.84	$189,108.73	0.0500	$9,455.44	$189,108.73	0.0500	$9,455.44
8	TPP Employment Specialist 1 FTE 40 hrs/Wk / 10 mos	$95,360.73	0.5460	$52,066.96	$95,360.73	0.7500	$71,520.55	$95,360.73	0.7500	$71,520.55
9	TPP Employment Specialist 1 FTE 40 hrs/Wk / 10 mos	$93,897.36	0.5460	$51,267.96	$93,897.36	0.7500	$70,423.02	$93,897.36	0.7500	$70,423.02
10	TPP Employment Specialist 1 FTE 40 hrs/Wk / 10 mos	$93,897.36	0.5460	$51,267.96	$93,897.36	0.7500	$70,423.02	$93,897.36	0.7500	$70,423.02
11	TPP Vocation / Transition Counselor 1 FTE 40 hrs/wk / 11 mos	$184,306.55	0.4000	$73,722.62	$184,306.55	0.4000	$73,722.62	$184,306.55	0.4000	$73,722.62
12	TPP Vocation / Transition Counselor 1 FTE 40 hrs/wk / 11 mos	$184,306.55	0.4000	$73,722.62	$18,430.55	0.4000	$7,372.22	$18,430.55	0.4000	$7,372.22
13	TPP Vocation / Transition Counselor 1 FTE 40 hrs/wk / 11 mos	$128,727.16	0.4000	$51,490.86	$128,727.16	0.4000	$51,490.86	$128,727.16	0.4000	$51,490.86
14	TPP Vocation / Transition Counselor 1 FTE 40 hrs/wk / 11 mos	$128,727.16	0.4000	$51,490.86	$128,727.16	0.4000	$51,490.86	$128,727.16	0.4000	$51,490.86
15	TPP Summer Empl Specialist 1 FTE 5 hrs/wk/2 mos/Apprx. 32 days/benefits	$11,532.00	0.5000	$5,766.00	$11,532.00	0.7500	$8,649.00	$11,532.00	0.7500	$8,649.00
16	TPP Summer Empl Specialist 1 FTE 5 hrs/wk/2 mos/Apprx. 32 days/benefits	$11,532.00	0.5000	$5,766.00	$11,532.00	0.7500	$8,649.00	$11,532.00	0.7500	$8,649.00
17	TPP Summer Empl Specialist 1 FTE 5 hrs/wk/2 mos/Apprx. 32 days/benefits	$11,532.00	0.5000	$5,766.00	$11,532.00	0.7500	$8,649.00	$11,532.00	0.7500	$8,649.00
18				$0.00			$0.00			$0.00
19	DOR Student Services Subtotal			$431,845.69			$431,845.59			$431,845.59
20	Personnel Subtotal			$535,164.01			$535,163.92			$535,163.92
21	OPERATING EXPENSES									
22	Printing / Office Supplies			$2,000.00			$2,000.00			$2,000.00
23	Mileage			$4,000.00			$4,000.00			$4,000.00
24	Theft Senstive Items			$4,000.00			$4,000.00			$4,000.00
25	Training			$4,000.00			$4,000.00			$4,000.00
26	Instructional Materials			$17,853.09			$17,853.18			$17,853.18
27	Transportation			$3,000.00			$3,000.00			$3,000.00
28	Operating Subtotal			$34,853.09			$34,853.18			$34,853.18
29	Personnel and Operating Subtotal			$570,017.10			$570,017.10			$570,017.10
30	Indirect Rate Percentage			5.26%			5.26%			5.26%
31	Indirect Cost			$29,982.90			$29,982.90			$29,982.90
32	Program Service Budget Sub-Total			$600,000.00			$600,000.00			$600,000.00
33	Workplace Readiness Training			$41,352.00			$41,352.00			$41,352.00
34	Work-based Learning			$3,000.00			$3,000.00			$3,000.00
	TOTAL (rounded to nearest dollar)			$644,352			$644,352			$644,352

Anaheim Union High School District
SERVICE BUDGET NARRATIVE

BENEFITS

AUHSD Fringe Benefit Rates:

	Classified State & Federal	Certificated State & Federal
PERS	26.680%	
STRS		19.10%
OASDI	6.200%	
Medicare	1.450%	1.45
Unemployment Ins	.050%	.050%
Workers' Comp	2.4636%	2.4636%
Total	36.8436%	23.0636%
Annual Health & Welfare Premium	$18,250	$18,250

This Service Budget narrative is to describe how services expenditures for the Anaheim Union High School District (hereinafter referred to as 'Program') will be allocated for the provision of services to unduplicated individuals and/or participants in DOR Services (hereinafter referred to as "participants").

PERSONNEL

For all positions: Cooperative Program Duties must be new services that have a VR focus or existing services that have been modified, adapted, expanded, or reconfigured to have a VR focus in accordance with 34 C.F.R. § 361.28(a)(1).

TPP Coordinator
Allowable Activities Under this Agreement Include:

Administrative Duties

- Attend program/DOR quarterly meetings.
- Facilitate communication between LEA and DOR.
- Assist program Staff in understanding the procedures and policies of the TPP program.
- Hire, train, schedule, oversee, and evaluate program staff.
- Collect and organize data required under the program contract.
- Oversee and monitor program budget.
- Collect, review, and submit program staff timesheets and all required documentation.
- Oversee contract renewals, amendments, or augmentations and ensures adherence to timelines and specifications federally required.

Direct Services

- Oversee and monitor participants' process through DOR Student Services for work-based learning opportunities and career meetings.
- Provide information to parents regarding the TPP Program and the progress of their program participants.

Unallowable Traditional Duties that are the customary or typical services provided by the program.

WorkAbility I Coordinator / Program Specialist
Activities include.

- Coordinates with Special Education Teachers.
- Inputs and Manage WorkAbility I data/follow-up.
- Collaborates with the Special Education Director.
- Supervises daily activities of the office.
- Program Development for Mod/Sev High School / ATP classes.

TPP Program Secretary
Allowable Activities Under this Agreement Include:

Administrative Duties

- Under the general direction of a TPP Coordinator, perform varied clerical and secretarial support duties.
- Provide frequent and responsible public contacts requiring an understanding of the TPP program.
- Aid TPP Coordinator to provide technical information concerning policies and procedures of the TPP program.
- Compile and maintain accurate statistical and narrative program summaries and reports.
- Aid program staff to meet project schedules and timelines.
- Provide oral and basic written translation and interpretation of materials from English to a designated second language.
- Organize and maintain program record and file.
- Compile, assemble, verify, and prepare data for program records and reports.
- Record-keeping and filing of all program reports.

Direct Service Duties

- None

Unallowable Traditional Duties that are the customary or typical services provided by the program.

Workability I Program Secretary- Bilingual
Activities include:

- Conducting state-mandated follow-up phone calls to all previously graduated students.
- Compiling and inputting Workability 1 data into a state database.
- Answering phone calls from parents and staff.
- Provide oral and basic written translation and interpretation of materials from English to Spanish.
- Organize and maintain Workability 1 records and files.
- Compile, assemble, verify, and prepare data for Workability records and reports.
- Complete basic clerical duties as assigned by the Workability 1 coordinator.

TPP Employment Specialist (3)
Allowable Activities Under this Agreement Include

Administrative Duties

- None

Direct Service Duties

- Attends Program/DOR quarterly meetings.
- TPP Employment Specialists will provide the following DOR Student Services: Job Exploration Counseling, Workplace Readiness Training, Work-based Learning Experience, Self- Advocacy and Counseling on Post-Secondary Education services.
- Develop and Establish Work Based Learning/ Work Experience Opportunities (DOR Student Services) with the business community and local employers for program participants.
- Analyze workplace expectations on behalf of program participants' needs.
- Liaise between program participants, Department of Rehabilitation Counselors, Transition Coordinators, Parents, and Teachers, and communicate participant progress and/or needs as required.
- Attend staffing and quarterly meetings to discuss contract services and program participant progress.
- Maintains program participant case notes.
- Provide and coordinate with DOR counselor on Work Experience services for program participants.
- Aid program participants to develop interview, resume writing, and job retention skills.
- Maintain program participant progress notes and submit them as contracted to the DOR counselor.
- Monitor program participants and provide follow-up services.

Unallowable Traditional Duties that are the customary or typical services provided by the program.

Workability I Employment Specialist
Activities include:

- Developing and Establishing Work Based Learning/ Work Experience Opportunities with the business community and local employers for Workability 1 program participants.
- Analyzes workplace expectations on behalf of Workability 1 participants' needs.
- Acts as a liaison between program participants, Workability 1 Transition Coordinator, Parents, and Teachers, and communicates participant progress as required.
- Works with Workability 1 program participants on interviewing, resume writing, and job retention skills.
- Monitor afterschool Workability 1 participants and provide follow-up services.

TPP Vocation / Transition Counselor (4)
Allowable Activities Under this Agreement Include:

Administrative Duties

- None

Direct Service Duties

- Vocational / Transition Counselors will provide the following DOR Student Services: Work-based Learning Experience (Work Experience), Job Exploration Counseling, Workplace Readiness, self-advocacy and Counseling and Post-Secondary Education.
- Liaise between on behalf of program participants with school campuses, staff, community agencies, and parents; communicate services provided by the program.
- Coordinate activities and resolve issues and/or concerns related to participants' involvement in the program.
- Attend Program/DOR quarterly meetings.
- Provide information to parents regarding the TPP Program and the progress of their program participants.

- Support TPP-ATP Transition Teachers and TPP HS Transition Teachers to provide DOR Student Services: Work-based Learning Experience (Work Experience), Job Exploration Counseling, Workplace Readiness, self-advocacy and Counseling, and Post-Secondary Education.
- Analyze workplace expectations on behalf of program participants' needs and presents these findings to parents/conservators/students at regular intervals.
- Serve as a program representative for various related meetings, including ITP, and ensure that the program's interests are represented.

Unallowable Traditional Duties that are the customary or typical services provided by the program.

Workability I Vocation / Transition Counselor
Activities include:

- Administer and interpret career and vocational assessments, inventories, and career exploration activities to determine students' interests and needs and ensure that students are well-informed about their career options.
- Proactively network with and support state/community agencies and various programs and build strong relationships with all stakeholders.
- Serve as a program representative for various related meetings, including IEP/ITP, and ensure that the program's interests are represented.
- Facilitate and provide training to staff regarding compliance issues, new state and federal laws, changes in IEP/ITP provisions, appropriate goals and objectives for ITP, support services, etc.
- Network with and support state/community agencies and various programs to foster positive relationships.

TPP Summer Employment Specialist (3)
Allowable Activities Under this Agreement Include

Direct Service Duties:

- TPP Summer Job Placement Specialist will provide the following DOR Student Services: Work-based Learning Experience (Work Experience), Job Exploration Counseling, Workplace Readiness, self-advocacy and Counseling and Post-Secondary Education.
- Develop and Establish Work-Based Learning/ Work Experience Opportunities (DOR Student Services) with the business community and local employers for program participants.
- Analyze workplace expectations on behalf of program participants' needs.

Unallowable Traditional Duties that are the customary or typical services provided by the program.

Workability I Summer Employment Specialist
Activities include:

- Job analysis by location and need of Workability incoming students.
- Informational / Recruitment of potential business community and local employers for Workability and DOR program participants.
- Coordinate Workability and DOR job placement sites for the coming school year.
- Overall clerical duties include filing and maintaining confidential documents, processing new hire paperwork, copies for Workability data entry, and updating the district database for exiting and incoming students.

OPERATING EXPENSES

Costs are budgeted through an appropriate allocation methodology for expenses that are shared by multiple funding categories.

Office Supplies / Duplication, Postage and Printing

Consumable office supplies necessary for staff required in the provision of program services under the contract to be used during the contract period. Items to be purchased include but are not limited to binder clips, binders, calculator tape, envelopes, file folders, markers, paper, paper clips, pencils, pens, post-it notes, printer cartridges, staples, staplers, and stationary. This line item may also include items for the safety of personnel and participants such as Personal Protective Equipment (PPE) and safety equipment necessary. May include but not limited to masks, gloves, hand sanitizers, disinfectant spray, Plexiglass barriers, first aid kits, fire extinguishers and temperature screeners.

Duplication, postage, and printing costs may include, but shall not be limited to, self-addressed envelopes, appointment cards, business cards, letterhead stationery, laminating, binding, cooperative program forms, master applications, job applications, resumes, cover letters, paper employment-related flyers, portfolio folders and pamphlets and other programmatic printed needs. These expenses will allow for program staff to communicate effectively to partners, participants and their support network and employers. Additionally, programmatic copier maintenance fees and supplies are an allowable expense.

Mileage

Reimbursement for mileage expenses when program staff uses their private vehicles in the provision of contract services such as local job development, job coaching, monitoring, and other program-related activities. Reimbursement rates are not to exceed the California Department of Human Resources (CalHR) designated rates.

THEFT SENSITIVE ITEMS

These are expendable technological items purchased or repaired with contract funds that have a normal life expectancy of one year or more but have a purchase price of less than $5,000 per item. Examples include, but are not limited to; laptop computers, desktop computers, docking stations, computer accessories, Internet Hotspots, computer and smartphone cases, monitors, printers, fax machines, copy machines, cameras, projectors, cellular phones, speakers, flash drives, iPads, and tablets. Theft-sensitive items will be exclusively utilized by program staff and program participants in the provision of contract services. Theft-sensitive items must be inventoried, and a copy of the inventory record must be submitted to DOR upon request.

FY 24/25

No. Of Items to be Purchased	Item Description	Estimated Cost per Item	Total Cost per Item
6	monitors	$ 200	1,200
3	Computers & Accessories	$933.33	2,800
		Total Theft Sensitive FY 24/25	$4,000

FY 25/26

No. Of Items to be Purchased	Item Description	Estimated Cost per Item	Total Cost per Item
2	Printers	$1,000	$2,000
2	Computers & Accessories	$1,000	$2,000
		Total Theft Sensitive FY 25/26	$4,000

FY 26/27

No. Of Items to be Purchased	Item Description	Estimated Cost per Item	Total Cost per Item
4	Printers	$1,000	$4,000
		Total Theft Sensitive FY 26/27	$4,000

Training

Training expenses such as registration and fees for program staff to attend trainings or hire a trainer for applicable program-related instruction. Trainings may encompass but not be limited to services currently identified in the contract, prospective services or current trends related to program services as outlined in the Exhibit A of the contract. Training costs may be budgeted up to $500 per Full-Time Equivalent (FTE) utilizing all contract budgets. The DOR Contract Administrator must pre-approve all training in writing.

Instructional Materials

A comprehensive set of materials that are carefully designed to assist students in various areas of their professional growth. The aim is to provide students with the necessary knowledge and skills in job exploration counseling, workplace readiness training, work-based learning, self-advocacy, and counseling on post-secondary education.

Transportation

This includes costs for transporting participants for the provision of contract services utilizing school district vans, school bus service or hired vehicle, Access, Lyft, and UBER. The expense may also include the allocated costs for fleet maintenance.

Costs associated with the transportation of participants in the provision of contract services such as but not limited to job exploration and post-secondary counseling-related activities (e.g., employment tours, campus tours, and other employment-related purposes). The program will utilize bus transport.

- The rate for 1 bus is $100.00 per hour: 10 x per year x $300 per average trip /bus, a total of $3000 per fiscal year.

INDIRECT COST

The Indirect cost rate of the Education Agency Cooperative Program is the rate calculated and approved by the California Department of Education (CDE) for the Anaheim Union High School District (AUHSD). Anaheim USD's indirect costs of doing business include but are not limited to accounting, electricity, telephone, and custodial expenditures.
This indirect rate is applied to both personnel costs and operating expenses in this contract.

Workplace Readiness Training
Cost for the purchases of food handler certification and bus passes.
The California Food Handlers Card is a certificate that is required for all food employees who are involved in the preparation, storage, or service of food in a food facility.

- $10.00 per Food Handler Card x 150 = $1500 per fiscal year

Cost of public bus transportation passes to support travel training instruction as part of Workplace Readiness Training Services. The total amount budgeted is based on the anticipated number of participants (240) receiving training.

- 29520 bus passes x $1.35 = $ 39,852
  (5% Bulk Discount for bus passes if purchase in bulk)

Total Workplace Readiness - $41,352 ($1,500 + $39,852)

Work-based Learning.
Items are for purchases that are required by the employer of record for a student to participate in a work experience. Cost for the purchase, but not limited to shoes, work clothing, uniforms, and fingerprints required to participate in work-based learning experience(s). The total amount budgeted is based on the anticipated number of Participants to participate who will need shoes, work clothing, and/or uniforms 10 with an allowance of $150 per participant.

- 10 TPP students x $150 clothing allowance = $1500 total per fiscal year.
- 15 TPP students x $100 fingerprinting = $1500 total per fiscal year

Total Work base Learning - $3,000

Receipts for items purchased must be retained by the TPP project and submitted with the monthly invoice to the DOR Contract Administrator upon request.

COOPERATIVE AGENCY-CERTIFIED EXPENDITURE BUDGET
October 1, 2024 or Upon Approval, whichever is later - June 30, 2027

Contractor Name and Address

Anaheim Union High School District
501 N Crescent Way
Anaheim CA 98201

Cooperative agency agrees it will make the following expenditures during the fiscal year, in conformity with the following narrative section titled "Cooperative Agency-Certified Expenditure Budget Narrative". These are not legally mandated services and are not services that the Cooperative agency otherwise provides. **NOTE** No portion of the below expenditures shall come from Federal Funds or WorkAbility I Funds.

Item Expenditure		October 1, 2024, or Upon Approval, whichever is later - June 30, 2025			July 1, 2025 - June 30, 2026			July 1, 2026 - June 30, 2027		
Line No.	PERSONNEL - Position Title & Time Base	Annual Salary Per FTE	Annual FTE	Annual Amount Certified	Annual Salary Per FTE	Annual FTE	Annual Amount Certified	Annual Salary Per FTE	Annual FTE	Annual Amount Certified
1	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$166,384.00	0.108	$17,951.57	$166,384.00	0.108	$17,951.57	$166,384.00	0.108	$17,951.57
2	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$165,103.00	0.121	$19,977.46	$165,103.00	0.121	$19,977.46	$165,103.00	0.121	$19,977.46
3	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$173,483.00	0.121	$20,991.44	$173,483.00	0.121	$20,991.44	$173,483.00	0.121	$20,991.44
4	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$180,580.00	0.121	$21,850.18	$180,580.00	0.121	$21,850.18	$180,580.00	0.121	$21,850.18
5	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$166,384.00	0.121	$20,132.46	$166,384.00	0.121	$20,132.46	$166,384.00	0.121	$20,132.46
6	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$180,580.00	0.121	$21,850.18	$180,580.00	0.121	$21,850.18	$180,580.00	0.121	$21,850.18
7	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$173,483.00	0.121	$20,991.44	$173,483.00	0.121	$20,991.44	$173,483.00	0.121	$20,991.44
8	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$165,254.00	0.121	$19,995.73	$165,254.00	0.121	$19,995.73	$165,254.00	0.121	$19,995.73
9	TPP ATP Transition Teacher 1 FTE 40 hrs/Wk /10 months	$139,157.00	0.121	$16,838.00	$139,157.00	0.121	$16,838.00	$139,157.00	0.121	$16,838.00
10	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$191,054.00	0.121	$23,117.53	$191,054.00	0.121	$23,117.53	$191,054.00	0.121	$23,117.53
11	TPP HS Transition Teacher 1 FTE 40 hr / 10 months	$150,850.00	0.121	$18,252.85	$150,850.00	0.121	$18,252.85	$150,850.00	0.121	$18,252.85
12	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$173,483.00	0.121	$20,991.44	$173,483.00	0.121	$20,991.44	$173,483.00	0.121	$20,991.44
13	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$165,254.00	0.121	$19,995.73	$165,254.00	0.121	$19,995.73	$165,254.00	0.121	$19,995.73
14	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$173,483.00	0.121	$20,991.44	$173,483.00	0.121	$20,991.44	$173,483.00	0.121	$20,991.44
15	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$158,070.00	0.121	$19,126.47	$158,070.00	0.121	$19,126.47	$158,070.00	0.121	$19,126.47
16	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$143,899.00	0.121	$17,411.78	$143,899.00	0.121	$17,411.78	$143,899.00	0.121	$17,411.78
17	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$158,156.00	0.121	$19,136.88	$158,156.00	0.121	$19,136.88	$158,156.00	0.121	$19,136.88
18	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$166,384.00	0.121	$20,132.46	$166,384.00	0.121	$20,132.46	$166,384.00	0.121	$20,132.46
19	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$166,384.00	0.121	$20,132.46	$166,384.00	0.121	$20,132.46	$166,384.00	0.121	$20,132.46
20	TPP HS Transition Teacher 1 FTE 40 hr/Wk / 10 months	$166,384.00	0.121	$20,132.46	$166,384.00	0.121	$20,132.46	$166,384.00	0.121	$20,132.46
21	Personnel Subtotal			$400,000.00			$400,000.00			$400,000.00
22	OPERATING EXPENSES									
23										
24										
25										
26										
27										
28										
29	Operating Subtotal			$0.00			$0.00			$0.00
30	ersonnel and Operating Subtotal			$400,000.00			$400,000.00			$400,000.00
31										
32	TAL EXPENDITURES "CERTIFIED"			$400,000.00			$400,000.00			$400,000.00

Anaheim Union High School District

CERTIFIED BUDGET NARRATIVE

BENEFITS

AUHSD Fringe Benefit Rates:

	Classified State & Federal	Certificated State & Federal
PERS	26.680%	
STRS		19.10%
OASDI	6.200%	
Medicare	1.450%	1.45
Unemployment Ins	.050%	.050%
Workers' Comp	2.4636%	2.4636%
Total	36.8436%	23.0636%
Annual Health & Welfare Premium	$18,250	$18,250

This Certified Budget narrative is to describe how the Anaheim Union High School District will redirect staff time specifically certified in the provision of services to program unduplicated individuals and/or participants in DOR Services (hereinafter referred to as "participants").

PERSONNEL

For all positions: Cooperative Program Duties must be new services that have a VR focus or existing services that have been modified, adapted, expanded, or reconfigured to have a VR focus in accordance with 34 C.F.R. § 361.28(a)(1).

TPP ATP TRANSITION TEACHER (1)

Job Requirements:

FTE: 10.8 – 12.1 Percent of FTE that will be utilized only to provide services under this agreement.

Allowable Contract Activities include:

Provide DOR Student Services as contracted. Services may be provided individually, in a small or large group.

- Provide Job Exploration instruction to Participants to gain knowledge of career paths and job opportunities and learns to identify strengths, barriers to employment, viable vocational options, and objectives necessary to achieve one or more employment goals.
- Provide Workplace Readiness Training to participants to develop soft skills needed for successful employment including, but not limited to:
    - Communication with coworkers
    - Attitudes about work
    - Decision making while on the job
    - Conflict resolution skills
    - Problem solving techniques
    - Appropriate workplace written communication skills

- Aid participants to develop interviewing techniques, resume development and application preparation.
- Aid participants to develop appropriate work behaviors including, but not limited to:
    - Grooming and hygiene for successful employment
    - Use of a cell phone
    - Social media professionalism
    - Maintaining a healthy lifestyle while at work
    - Time management
    - Developing friendships with coworkers
    - Community safety
- Aid the participant to understand and manage employer expectations such as punctuality and performance.
- Develop relevant work practices.
- Provide the participant with appropriate travel training
- Work Collaboratively with program staff to provide Work-based learning and short-term work experience placements, both on and off campus and monitoring the participant's performance in the work environment. Work experience may include:
    - Paid/unpaid internships
    - Paid/unpaid placement
- Provide Instruction in Self-Advocacy services. Self-Advocacy will aid participants to communicate effectively, convey, negotiate, or assert his/her interests and desires.
- Provide Counseling on Post-Secondary Education to program participants to aid in the development of skills and knowledge related to future opportunities in post-secondary education settings and employment.

Non-contract Duties (not charged to this contract) that are the customary or typical services provided by the Program.

ADULT TRANSITION TEACHER

Activities include:

- Develops and maintains a classroom environment conducive to effective learning within the limits of the resources provided by the District.
- Prepares for classes assigned and shows written evidence of preparation if requested by a reasonable time in advance by the immediate supervisor.
- Assists pupils and administrators to set, establish, and maintain acceptable school and classroom behavior and standards.
- Applies a wide variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided, applicable to individuals or groups of pupils of varying capabilities identified by valid analysis.
- Takes necessary and reasonable precautions to protect pupils, equipment, materials, and school plan.
- Utilizes scheduled conference-preparation periods for on-site instructional support activities including evaluation of pupils and supporting record keeping, home-school communications regarding pupil progress and the instructional programs, intra-staff coordination of education programs, lesson preparation, individual pupil-teacher counseling when appropriate, and when requested by the principal or designee, duties occasioned by exigency.
- Provide for continuous evaluation of pupil progress consistent with teacher, school, and district-established instructional objectives, goals, and policy.
- Maintains accurate and correct records as required by law, District Policy, and Administration Regulation.

- Assists in upholding and enforcing school rules, Administrative regulations, Board Policies, Title V, and the Education Code, and Procedures for Evaluations of Certificated Personnel. Works to establish and maintain open lines of communication with students and their parents concerning both the broad academic and behavioral progress of all assigned students.
- Makes himself/herself available for educational services when required or when requested by the principal or designee.
- Provides professional input by attending and participating in called meetings. Adequate advance notice to be given.
- Cooperates with other members of the staff in planning the instructional objectives and goals for the pupils.
- Plans for, directs, supervises, and evaluates the activities of classified personnel assigned to the teacher under the supervision of the principal or designee.
- Assists in the selection of books, equipment, and other instructional materials within the school or department.
- Accepts assignment of a reasonable share of other duties required to be performed by certificated employees as an adjunct to their regular duties.
- During the conference period, cover classes of other teachers as assigned by the principal or designee, when the principal or designee determines that a special need exists.
- Performs other job-related duties as required to assure the safety, health, and security of students and employees.

TPP ADULT TRANSITION TEACHER (8)

Job Requirements:

FTE: 12.1 Percent of FTE that will be utilized only to provide services under this agreement.

Allowable Contract Activities include:

- Provide Job Exploration instruction to Participants to gain knowledge of career paths and job opportunities and learns to identify strengths, barriers to employment, viable vocational options, and objectives necessary to achieve one or more employment goals.
- Provide Workplace Readiness Training to participants to develop soft skills needed for successful employment including, but not limited to:
    - Communication with coworkers
    - Attitudes about work
    - Decision making while on the job
    - Conflict resolution skills
    - Problem solving techniques.
    - Appropriate workplace written communication skills.
- Aid participants to develop interviewing techniques, resume development and application preparation.
- Aid participants to develop appropriate work behaviors including, but not limited to:
    - Grooming and hygiene for successful employment
    - Use of a cell phone
    - Social media professionalism
    - Maintaining a healthy lifestyle while at work
    - Time management
    - Developing friendships with coworkers
    - Community safety
- Aid the participant to understand and manage employer expectations such as punctuality and performance.
- Develop relevant work practices.

- Provide the participant with appropriate travel training.
- Work Collaboratively with program staff to provide Work-based learning and short-term work experience placements, both on and off campus and monitoring the participant's performance in the work environment. Work experience may include:
    - Paid/unpaid internships.
    - Paid/unpaid placement.
- Provide Instruction in Self-Advocacy services. Self-Advocacy will aid participants to communicate effectively, convey, negotiate, or assert his/her interests and desires.
- Provide Counseling on Post-Secondary Education to program participants to aid in the development of skills and knowledge related to future opportunities in post-secondary education settings and employment

Non-contract Duties (not charged to this contract) that are the customary or typical services provided by the Program.

ADULT TRANSITION TEACHER

Activities include:

- Develops and maintains a classroom environment conducive to effective learning within the limits of the resources provided by the district.
- Prepares for classes assigned and shows written evidence of preparation if requested by a reasonable time in advance by the immediate supervisor.
- Assists pupils and administrators to set, establish, and maintain acceptable school and classroom behavior and standards.
- Applies a wide variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided, applicable to individuals or groups of pupils of varying capabilities identified by valid analysis.
- Takes necessary and reasonable precautions to protect pupils, equipment, materials, and school plan.
- Utilizes scheduled conference-preparation periods for on-site instructional support activities including evaluation of pupils and supporting record keeping, home-school communications regarding pupil progress and the instructional programs, intra-staff coordination of education programs, lesson preparation, individual pupil-teacher counseling when appropriate, and when requested by the principal or designee, duties occasioned by exigency.
- Provide for continuous evaluation of pupil progress consistent with teacher, school, and district-established instructional objectives, goals, and policy.
- Maintains accurate and correct records as required by law, District Policy, and Administration Regulation.
- Assists in upholding and enforcing school rules, Administrative regulations, Board Policies, Title V, and the Education Code, and Procedures for Evaluations of Certificated Personnel. Works to establish and maintain open lines of communication with students and their parents concerning both the broad academic and behavioral progress of all assigned students.
- Makes himself/herself available for educational services when required or when requested by the principal or designee.
- Provides professional input by attending and participating in called meetings. Adequate advance notice to be given.
- Cooperates with other members of the staff in planning the instructional objectives and goals for the pupils.
- Plans for, directs, supervises, and evaluates the activities of classified personnel assigned to the teacher under the supervision of the principal or designee.
- Assists in the selection of books, equipment, and other instructional materials within the school or department.

- Accepts assignment of a reasonable share of other duties required to be performed by certificated employees as an adjunct to their regular duties.
- During the conference period, cover classes of other teachers as assigned by the principal or designee, when the principal or designee determines that a special need exists.
- Performs other job-related duties as required to assure the safety, health, and security of students and employees.

TPP HIGH SCHOOL TRANSITION TEACHER (11)

Job Requirements:

FTE: .121 Percent of FTE that will be utilized only to provide services under this agreement.

Allowable Contract Activities include:

- Job Exploration instruction to Participants to gain knowledge of career paths and job opportunities and learn to identify strengths, barriers to employment, viable vocational options, and objectives necessary to achieve one or more employment goals
- Work Readiness Skills addressing soft skills needed for successful employment
- Interviewing techniques
- Resume development
- Application preparation
- Appropriate work behaviors
- Employer expectations such as punctuality and performance
- Relevant work practices
- Financial literacy
    - Money management
    - Assistance in becoming knowledgeable regarding the impact of employment on a participant's disability and benefits
- Work Collaboratively with District TPP staff to provide Work-based learning experiences include work experience services consisting of short-term placements both on and off campus and monitoring the participant's performance in the work environment. Work experience may include:
    i. Paid/unpaid internships
    ii. Paid/unpaid placement
- Instruction in Self-Advocacy services may be provided in a classroom, group, or individual setting to assist participants in effectively communicating, conveying, negotiating, or assert his/her interests and desires.
- Provide instruction and guidance on how skill development and knowledge relate to future opportunities in post-secondary education settings and employment.

Non-Contract Traditional Duties (not charged to this contract) that are the customary or typical services provided by the Program.

HIGH SCHOOL TRANSITION TEACHER (11)

Activities include:

- Develops and maintains a classroom environment conducive to effective learning within the limits of the resources provided by the District.
- Prepares for classes assigned and shows written evidence of preparation if requested by a reasonable time in advance by the immediate supervisor.
- Assists pupils and administrators to set, establish, and maintain acceptable school and classroom behavior and standards.

- Applies a wide variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided, applicable to individuals or groups of pupils of varying capabilities identified by valid analysis.
- Takes necessary and reasonable precautions to protect pupils, equipment, materials, and school plan.
- Utilizes scheduled conference-preparation periods for on-site instructional support activities including evaluation of pupils and supporting record keeping, home-school communications regarding pupil progress and the instructional programs, intra-staff coordination of education programs, lesson preparation, individual pupil-teacher counseling when appropriate, and when requested by the principal or designee, duties occasioned by exigency.
- Provide for continuous evaluation of pupil progress consistent with teacher, school, and district-established instructional objectives, goals, and policy.
- Maintains accurate and correct records as required by law, District Policy, and Administration Regulation.
- Assists in upholding and enforcing school rules, administrative regulations, Board Policies, Title V, and the Education Code, and Procedures for Evaluations of Certificated Personnel. Works to establish and maintain open lines of communication with students and their parents concerning both the broad academic and behavioral progress of all assigned students.
- Makes himself/herself available for educational services when required or when requested by the principal or designee.
- Provides professional input by attending and participating in called meetings. Adequate advance notice to be given.
- Cooperates with other members of the staff in planning the instructional objectives and goals for the pupils.
- Plans for, directs, supervises, and evaluates the activities of classified personnel assigned to the teacher under the supervision of the principal or designee.
- Assists in the selection of books, equipment, and other instructional materials within the school or department.
- Accepts assignment of a reasonable share of other duties required to be performed by certificated employees as an adjunct to their regular duties.
- During the conference period, cover classes of other teachers as assigned by the principal or designee, when the principal or designee determines that a special need exists.
- Performs other job-related duties as required to assure the safety, health, and security of students and employees.

EXHIBIT C
(Standard Agreement - Subvention)
General Terms and Conditions (GTC 4/2017)

PLEASE NOTE: The General Terms and Conditions will be included in the Agreement by reference, you can view them at the Department of General Services, Office of Legal Services website at : Standard Contract Language (ca.gov). Click on the GTC 4/2017 to open the document.

EXHIBIT D
(Standard Agreement - Subvention)
Special Terms and Conditions

1. NOTIFICATION AND COMPLIANCE

   All notices required by either party shall be in writing and sent by email, mail, or personally delivered to the appropriate address. Mailing addresses may be changed by written notice.

   The Program agrees to comply with all laws, regulations, ordinances, and policies of any governmental unit having jurisdiction over the rehabilitation program with regards to construction, medicine, health, safety, wages, hours, working conditions, workers' compensation, licensing and all other activities requiring compliance. The Program shall accept financial responsibilities in the event of non-compliance.

2. DISPUTES

   If the Program believes that there is a dispute or grievance between the Program and the State arising out of or relating to this Agreement, the Program shall first discuss and attempt to resolve the issue informally with the DOR Contract Administrator. If the issue cannot be resolved at this level, the Program shall follow the following procedures:

   A. If the issue cannot be resolved informally with the DOR Contract Administrator, the Program shall submit, in writing, a grievance report together with any evidence to the DOR Contract Administrator's Supervisor. The grievance report must State the issues in the dispute, the legal authority, or other basis for the Program's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Program, the DOR Supervisor shall make a determination on the problem and shall respond in writing to the Program indicating the decision and reasons, therefore. Should the Program disagree with the Supervisor's decision, the Program may appeal to the next level following the procedure in "Disputes", paragraph B listed below.

   B. The Program's letter of appeal must be submitted within ten (10) working days of the receipt of the DOR Contract Administrator's Supervisor's written decision. The Program must submit a letter of appeal to the DOR Contract Officer explaining the disagreement with the Contract Administrator's Supervisor's decision. The letter must include, as an attachment, copies of the Program's original grievance report, evidence originally submitted, and response from the Supervisor. The Contracting Officer shall, within twenty (20) working days of receipt of Program's letter of appeal, review the issues raised and shall render a written decision to the Program. The decision of the Director or designee shall be final.

3. RIGHT TO TERMINATE

   A. Either party reserves the right to terminate this Agreement subject to 30 days written notice.

   B. However, the Agreement can be immediately terminated by DOR for cause. The term "for cause" shall mean that the Program fails to meet the terms, conditions, and/or responsibilities of the Agreement. In this instance, the Agreement termination shall be effective as of the date indicated on the State's notification to the Program.

4. CORRECTIVE ACTION

   If the Program is not able to meet the service goals outlined in the Scope of Work, DOR reserves the right to reduce the Service Budget in alignment with an amended Scope of Work to reflect updated service goals that are achievable for the Program after review by the DOR Contract Administrator.

5. TRAINING SEMINARS, WORKSHOPS OR CONFERENCES

   If the Program provides training seminars, workshops, or conferences, the Program must obtain prior DOR approval for the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference pursuant to this Agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Program shall

acknowledge the support of the State whenever publicizing the work under this Agreement in any media. The provision does not apply to necessary staff meetings or training sessions held for the staff of the Program to conduct routine business matters.

6. INSURANCE REQUIREMENTS

General Provisions Applying to All Policies

A. Coverage Term – Coverage needs to be in force for the complete term of the contract. If insurance expires during the term of the contract, a new certificate must be received by the State within ten (10) days of the expiration of this insurance. Any new insurance must still comply with the original terms of the contract.
B. Policy Cancellation or Termination & Notice of Non-Renewal – The Program is responsible to notify the State within five business days before the effective date of any cancellation, non-renewal, or material change that affects required insurance coverage. In the event the Program fails to keep in effect the specified insurance coverage, the State may, in addition to any other remedies it may have, terminate this Contract upon the occurrence of such event, subject to the provisions of this Contract.
C. Deductible – The Program is responsible for any deductible or self-insured retention contained within their insurance program.
D. Insurance Carrier Required Rating – All insurance companies must carry a rating acceptable to the Office of Risk and Insurance Management. If the Program is self-insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.
E. Inadequate Insurance – Inadequate or lack of insurance does not negate the Program obligations under the contract.
F. Satisfying a Self-Insured Retention (SIR) – All insurance required by this contract must allow the State to pay and/or act as the Program's agent in satisfying any SIR. The choice to pay and/or act as the Program's agent in satisfying any SIR is at the State's discretion.
G. Available Coverages/Limits – All coverage and limits available to the Program shall also be available and applicable to the State.
H. Subcontractors – In the case of the Program's utilization of subcontractors to complete the contracted scope of work, the Program shall include all subcontractors as insured under the Program's insurance or supply evidence of insurance to the State equal to policies, coverages and limits required of the Program.
I. Hazardous Activity

If applicable under this contract transportation is considered a hazardous activity. The Program agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires at any time or times during the time of this contract, the Program agrees to provide, at least 30 days before said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the contract or for a period of not less than one year. New certificates of insurance are subject to the approval of DGS/ORIM, and the Program agrees that no work or services shall be performed prior to such approval. The State may, in addition to any other remedies it may have, terminate this contract should Program fail to comply with these provisions.

i. Commercial General Liability – The Program shall maintain general liability on an occurrence form with limits not less than $1,000,000 per occurrence for bodily injury and property damage liability combined with a $2,000,000 annual policy aggregate. The policy shall include coverage for liabilities arising out of premises, operations, independent Programs, products, completed operations, personal & advertising injury, and liability assumed under an insured Agreement. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Program's limit of liability.

The following must be included as part of the policy and must be noted on the certificate of insurance: *The State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the Agreement.*

Endorsements must be provided to the DOR prior to release of the executed contract. The endorsement must be acceptable to the Department of Rehabilitation.

ii. Automobile Liability (If Applicable) – For DOR consumers being provided transportation under said Agreement, the Program shall maintain motor vehicle liability with limits not less than $1,000,000 combined single limit per accident. Such insurance shall cover liability arising out of a motor vehicle including owned, hired and non-owned motor vehicles to include the following additional insurance coverage below:

- For public schools and other State or local public agencies: Automobile Liability insurance must include Any-Auto, Hired-Autos, Non-Owned Autos, and any other auto used in performing services under the Agreement. For seating capacity up to 7 people (includes driver), the Program's certificate of insurance shall State a limit of liability of not less than $1,000,000 per occurrence for bodily injury and property damage liability combined. For seating capacity for 8 to 15 people (includes driver) the certificate of insurance shall State a limit of liability of not less than $1,500,000 per occurrence for bodily injury and property damage liability combined. For seating capacity for 16 passengers or more the certificate of insurance shall State a limit of liability of not less than $5,000,000 per occurrence for bodily injury and property damage liability combined.

The following must be included as part of the policy and must be noted on the certificate of insurance: *The State of California, its officers, agents, and employees as additional insured, but only with respect to work performed under the Agreement.*

Endorsements must be provided to the DOR prior to the release of the executed contract. The endorsement must be acceptable to the Department of Rehabilitation.

iii. Workers' Compensation and Employers Liability – The Program shall maintain statutory workers' compensation and employer's liability coverage for all its employees who will be engaged in the performance of the Agreement. Employer's liability limits of $1,000,000 are required.

The workers' compensation policy shall contain a waiver of subrogation in favor of the State.

The waiver of subrogation endorsement must be provided to the DOR prior to release of the executed contract. The waiver of subrogation endorsement must be acceptable to the Department of Rehabilitation.

Self-insurance – The Program shall supply the consent letter of self-insurance or the Certificate of Consent to Self-Insure. The Waiver of Subrogation is not required.

7. CONTRACTOR STAFFING REQUIREMENT

The Program certifies that its employees meet the qualifications as outlined in the job posting for the position listed on the budget. The program further certifies that staff providing services under this agreement meet the specific requirements. The Program will provide key staff resumes or duty statements for the positions identified under this agreement at DOR's request at the time of program reviews as outlined in the DOR Contract Handbook.

8. CONFLICT OF INTEREST

A. The Program certifies that its employees and the officers of its governing body shall avoid any actual or potential conflicts of interest and that no officer or employee who exercises any functions or responsibilities in connection with this Agreement shall have any personal financial interest or benefit which either directly or indirectly arises from this Agreement.

B. The Program shall establish safeguards to prohibit its employees or its officers from using their positions for a purpose which could result in private gain, or which gives the appearance of being motivated for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

9. CONFIDENTIALITY

A. The Program agrees to comply with the provisions applicable to consumer information as set forth in 34 Code of Federal Regulations section 361.38 and Title 9, California Code of Regulations, section 7140 et seq., and personal information as set forth in the Information Practices Act of 1977 (California Civil Code section 1798 et seq.).

B. The Program agrees that any personal information, as defined by the Information Practices Act of 1977 (California Civil Code section 1798 et seq.) and this Agreement, obtained in the performance of this Agreement is classified as confidential and shall not be subject to disclosure to any source except as required by this contract or otherwise authorized by DOR.

C. The Program agrees to remove all confidential, sensitive, or personal information from any reports, publications, or other materials created during the performance of this contract prior to being released to the scientific and academic community, or other individuals or entities. The removal method(s) must be reasonable and appropriate to ensure that any confidential, sensitive, or personal information cannot be recovered, accessed, used or disclosed, which would result in a security breach or an information security incident.

D. Subject to the applicable requirements of the regulations cited above, the Program agrees to report any security breach or information security incident involving confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract to the DOR's Contract Administrator and the DOR's Information Security Officer. The DOR's Information Security Officer can be contacted via e-mail at iso@dor.ca.gov.

E. Security breaches or information security incidents that shall be reported include, but are not limited to:

   1. Inappropriate use or unauthorized disclosure of confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract by the Program or the Program's assignees. Disclosure methods include, but are not limited to, electronic, paper, and verbal.

   2. Unauthorized access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. Information can be held in medium that includes, but is not limited to, electronic and paper.

   3. Loss or theft of information technology (IT) equipment, electronic devices/media, paper media, or data containing confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract. IT equipment and electronic devices/media include, but are not limited to, computers (e.g., laptops, desktops, tablets), smartphones, cell phones, CDs, DVDs, USB flash drives, servers, printers, peripherals, assistive technology devices (e.g., notetakers, videophones), and copiers. Data can be held in medium that includes, but is not limited to, electronic and paper.

F. The Program agrees to provide annual security and privacy training for all individuals who have access to confidential, sensitive, or personal information (e.g., consumer information) obtained in the performance of this contract.

G. The Program agrees to obtain and maintain acknowledgements from all individuals to evidence their understanding of the consequences of violating California privacy laws and the Program's information privacy and security policies.

H. For Programs that do not have a security program that includes annual security and privacy training, a self-training manual is available on the DOR website in the "Requirements for Becoming a Service Provider" section under "Annual Security and Privacy Training for VR Service Providers." The self-training manual is named "Protecting Privacy in State Government" and can be downloaded at the following link: https://www.dor.ca.gov/Home/SecurityandPrivacy.

I. Additional training and awareness tools are available at the California Information Security Office (CISO) website and the California Department of Justice – Privacy Enforcement and Protection website. These State entities created the self-training manual, “Protecting Privacy in State Government” that DOR revised to meet its business needs.

10. AUDIT AND REVIEW REQUIREMENTS

A. General Audit and Review Requirements

1. The State shall have the right to conduct inspections, reviews, and/or audits of the Program to determine whether the services provided, and the expenditures invoiced by the Program were in compliance with this Agreement and other applicable federal or State statutes and regulations.
2. The Program agrees that DOR, State Controller's Office, Department of General Services, Bureau of State Audits, Federal Department of Education Auditors, or their designated representatives shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Agreement, including but not limited to, accounting records, consumer service records, records and evaluations of individuals referred to the program, and other supporting documentation that may be relevant to the audit or investigation.
3. The Program shall submit to the State such reports, accounts, and records deemed necessary by the State to discharge its obligation under State and Federal laws and regulations, including the applicable Federal Office of Management and Budget (OMB) cost principles and administrative requirements.
4. The Program agrees to allow the auditors access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.
5. The Program agrees to maintain such records for possible audit for a minimum of seven (7) years after final payment or until resolution of all issues which may arise as a result of any litigation, claim, negotiation, audit, or any other action involving the records prior to expiration of the seven (7) year period, whichever is later.

B. Annual Federal Audit (For Agreements that received Federal Funds $750,000 and above):

1. In addition to the General Audit and Review Requirements above, the Program agrees to provide an annual audit as required by the federal “Single Audit Act” of 1994, as amended. These annual audit documents shall be maintained by the Program and provided to the auditing agency when requested. This audit shall be made in accordance with 2 CFR 200.

11. COMPETITIVE BIDDING AND PROCUREMENTS

A. The Program shall comply with applicable laws and regulations regarding securing competitive bids and undertaking negotiations in Program's agreements with other entities for acquisition of goods and services with funds provided by the State or Federal under this Agreement. A minimum of three competitive quotations is required for any purchase order or subcontract for services over $2,500, and should be submitted to the DOR Contract Administrator or adequate justification provided for the absence of bidding.

B. The Program must maintain a copy of the narrative description of the procurement systems guidelines, rules or regulations that will be used to make purchases under this Agreement. The State reserves the right to request a copy of these documents and to inspect the purchasing practices of the Program at any time.

C. The Program should seek prior approval for any purchase or subcontract exceeding $2,500 per unit or more for commodities, supplies, and services related to this Agreement. The Program must provide in its request for approval all particulars necessary, as specified by DOR, for evaluating the necessity or desirability of incurring such costs.

D. For all purchases made, subject to this Agreement, the Program must maintain copies of all paid vendor invoices, documents, bids and other information used in vendor selection, for inspection or audit.

12. CONTRACT AMENDMENTS

In the event that additional program services must be performed which was wholly unanticipated and is not specified in the written Scope of Work, but is, in the opinion of both parties necessary to the successful accomplishment of the general scope of work outlined, an amendment to the Agreement is required.

13. SOFTWARE

The Program certifies that it has appropriate systems and controls in place to ensure that State funds will not be used in the performance of this contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.

14.THEFT SENSITIVE ITEMS

The DOR is requiring nonexpendable electronic items purchased to be listed under a separate line item titled “Theft Sensitive Items”. The Program shall maintain an inventory record for each nonexpendable item purchased or built with funds provided under the terms of the contract. The inventory record of each item shall include the date acquired, total cost, serial number, model identification and any other information or description necessary to identify said item. A copy of the inventory record must be submitted annually to the DOR Contract Administrator.

The following items, regardless of cost must be inventoried:

1. Computers/printers
2. Laptops/tablets
3. Copiers/fax
4. Smart phones/cell phones
5. Other electronic items required to provide contract services

Upon termination of the agreement, DOR may request equipment be returned to DOR or authorize the continued use of equipment for work to be performed under a different agreement.

The DOR reserves title to equipment purchased under this agreement that are not fully consumed during the life of the agreement.

15. ATTRIBUTION

The Program agrees to acknowledge the sponsorship of DOR with respect to any public Statement, press release, news item, or publication related to a program funded all or in part with funds from DOR. The Program further agrees to identify the role of DOR with respect to any individual highlighted or publicized by or through Program, when such individual is a DOR consumer.

16. UNRUH CIVIL RIGHTS ACT AND THE FAIR EMPLOYMENT & HOUSING ACT

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract over $100,000 on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

The Program certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and

If the Program has an internal policy against a sovereign nation or peoples recognized by the United States government, the Program certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

17. GENAI TECHNOLOGY USE AND REPORTING

During the term of the contract, Contractor must notify the State in writing if their services or any work under this contract includes, or makes available, any previously unreported GenAI technology, including GenAI from third parties or subcontractors. Contractor shall immediately complete the GenAI Reporting and Factsheet (STD 1000) to notify the State of any new or previously unreported GenAI technology. At the

direction of the State, Contractor shall discontinue the use of any new or previously undisclosed GenAI technology that materially impacts functionality, risk or contract performance, until use of such GenAI technology has been approved by the State.

Failure to disclose GenAI use to the State and submit the GenAI Reporting and Factsheet (STD 1000) may be considered a breach of the contract by the State at its sole discretion and the State may consider such failure to disclose GenAI and/or failure to submit the GenAI Reporting and Factsheet (STD 1000) as grounds for the immediate termination of the contract. The State is entitled to seek any and all relief it may be entitled to as a result of such non-disclosure.

The State reserves the right to amend the contract, without additional cost, to incorporate GenAI Special Provisions into the contract at its sole discretion and/or terminate any contract that presents an unacceptable level of risk to the State.

EXHIBIT E
(Standard Agreement - Subvention)
Additional Provisions - Federally Funded Agreements

1. FEDERAL REQUIREMENTS

   The Federal Office of Management and Budget (OMB) has established uniform administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by the Title 2 Code of Federal Regulations, Part 200 (2 CFR 200), except where the Agreement is more restrictive. The federal regulations are available for review on the Internet at www.ecfr.gov under Title 2-Grants and Agreements.

2. FEDERAL FUNDING INTELLECTUAL PROPERTY

   A. In any Agreement funded in whole or in part by the federal government, DOR may acquire and maintain the Intellectual Property rights, title and ownership, which results directly and indirectly from the Agreement. However, the federal government shall have non-exclusive, non-transferable, irrevocable, paid-up license throughout the world to use, duplicate, or dispose of such Intellectual Property throughout the world in any manner for governmental purposes and to have and permit others to do so.

   B. Evaluation of Discovery or Invention: If any discovery or invention arises as a result of funded work, the Program must refer the discovery or invention to DOR. The Rehabilitation Services Administration (RSA) and its representatives have the sole and exclusive power to determine whether or not and where a patent should be filed and the disposition of all rights, including title and license rights, which may result. The RSA's determination of these issues shall be considered final. In addition, DOR and RSA shall acquire at least an irrevocable, non-exclusive, and royalty-free license to utilize for government purposes of any of these inventions. By signing this Agreement, the Program agrees that determinations of rights to inventions made in the course of or under the Agreement shall be made by RSA or its authorized representative.

   C. Copyrights and Patents: The Federal awarding agency and/or DOR reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:

      1. The copyright in any work developed under a grant, subgrant, or Agreement under a grant or subgrant; and

      2. Any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.

3. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

   Federal and State agencies shall not award assistance to applicants that are debarred or suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549. By signing this Agreement, the Program certifies that neither it nor its principals or subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.

4. PROHIBITION ON TAX DELINQUENCY

Any Agreement that a State agency enters into after July 1, 2012, is void if the contract is between a State agency and a contractor, or subcontractor, whose name appears on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code. In accordance with Public Contract Code section 10295.4, agencies are required to cancel Agreements with entities that appear on either list.

(Franchise Tax Board) https://www.ftb.ca.gov/about-ftb/newsroom/top-500-past-due-balances/index.html
(Department of Tax and Fee Administration) https://www.cdtfa.ca.gov/taxes-and-fees/top500.htm

5. THE FOLLOWING PROVISIONS ARE SUBJECT TO THIS AGREEMENT
   A. Equal Employment Opportunity--All Agreements require compliance with E.O. 11246--Equal Employment Opportunity, as amended by E.O. 1137--Amending Executive Order 11246 Relating to Equal Employment Opportunity, and as supplemented by regulations at 41 CFR Chapter 60 Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor, Part 60-1 Obligations of Contractors and Subcontractors, Subpart A. Preliminary Matters; Equal Opportunity Clause; Compliance Reports.

   B. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended--Agreements of amounts in excess of $100,000 shall require the Contractor to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to ED and the Regional Office of the Environmental Protection Agency (EPA).

   C. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)--By signing this Agreement, the Contractor who is awarded an Agreement of $100,000 or more certifies that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Contractor shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

   D. All contractors shall comply with the following statutes and regulations:
      1. Subject: Discrimination on the basis of race, color, or national origin.
         Statute: Title VI of the Civil Rights Act of 1964 (45 U.S.C. 2000 through 2000d-4).
         Regulation: 34 CFR part 100.
      2. Subject: Discrimination on the basis of sex
         Statute: Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683).
         Regulations: 34 CFR part 106.
      3. Subject: Discrimination on the basis of handicap.
         Statute: Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 794).
         Regulation: 34 CFR part 104handicap.
      4. Subject: Discrimination on the basis of age.
         Statute: The Age Discrimination Act (42 U.S.C. 6101 et seq.).
         Regulation: 34 CFR part 110

6. RETURN OF INAPPROPRIATE USE OF FUNDS

By signing this Agreement, the Program shall certify that in the event of funds used inappropriately, funds must be returned to DOR.

7. AMERICANS WITH DISABILITIES ACT (ADA)

   By signing this Agreement, the Program agrees to comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.). In compliance with the Rehabilitation Act of 1973, 29 U.S.C. §794 et seq. and Government Code, Section 11135 et seq.; Section 504 imposes affirmative disability-related responsibilities on recipients of federal financial assistance as well as federal programs and activities and prohibits disability-based discrimination; and Section 508, requires electronic and information technology be accessible to people with disabilities.

EXHIBIT F
(Standard Agreement – Subvention)
Additional Provisions - TPCA

1. MATCH REQUIREMENTS

The Program shall submit the certified expenditure invoice on a timely basis (i.e. same time as submission of service budget invoice) for proper DOR processing. To ensure sufficient match is available to leverage federal funding, the contractor is required to submit 100% of their obligated certified/cash match to meet their full budgeted amount by the end of each fiscal year. Refer to the Contract Handbook for Case Services and Cooperative Program Agreements for more information regarding certified/cash match requirements.

For Agreements that include CERTIFIED EXPENDITURE MATCH:

A. The Program shall certify to the State, on a monthly basis as specified in Exhibit B and G, the Program's allowable costs to provide the cooperative program services identified in the Scope of Work, in accordance with the Cooperative Agency Certified Expenditure Budget Summary and Narrative, and applicable Federal regulations. All such expenditures shall be under the administrative supervision of the State and no portion of the certified expenditures shall come from Federal funds. The State shall not be obligated to pay the Program for any contributions made by the Program in accordance with the Cooperative Agency Certified Expenditure Budget Summary.

B. The total Cooperative Agency certified expenditure share will be matched to Federal funds at no less than 25%, as indicated on the DOR Program Budget Summary. If the value of the certified expenditures by the Program is below 25% of the actual total program cost, the Service Budget may be reduced after review by the DOR Contract Administrator. The State will not pay the Program for actual costs claimed on the Service Invoice (DOR 801B) until the certified expenditure summary for the same period has been submitted.

C. The Program's contributions, including any excess of the amount specified in the "Cooperative Agency Certified Expenditure Budget Summary", will be used by the State to obtain Federal funds under Section 110 of the Rehabilitation Act of 1973, as amended. Federal funds obtained in excess of the "Total Program Cost" as identified on the "DOR Program Budget Summary" shall accrue to the State.

Certified match only includes:

Certified personnel expenditures for the time Program staff spend providing direct VR services under the TPCA. This may include the allocable portion of staff salary and fringe benefits based upon the amount of time cooperating agency staff directly spend providing services under the arrangement.

Third-party in-kind contributions are an unallowable source of match in the VR program whether provided via this agreement or other mechanism (34 C.F.R. § 361.60(b)(2)). This includes:

A. Certified time for individuals not directly providing VR services, such as principals, administrators, secretaries and supervisors; and
B. Certified expenditures for the costs incurred by the TPCA not directly for the provision of VR services, such as, indirect costs, depreciation, existing utilities and space donated for use under the TPCA.

For Agreements that include CASH MATCH:

A. Each fiscal year the Program will pay to State, no less than quarterly and in advance, upon receipt of an invoice from the State, all those cash matching funds which are identified within the Program Budget Summary for that fiscal year. The State shall not be obligated to pay the Contractor for any contributions made by the Program in accordance with the approved budget, it being understood that all matching funds obtained by the State from the Program shall be exclusive funds of the State and no portion of the cash match shall come from Federal funds.

B. The total Cooperative Agency cash share will be matched to Federal funds at no less than 21.3% as indicated on the “DOR Program Budget Summary."

2. INDIRECT COSTS

Indirect costs are allowable expenses incurred by an organization which support the activities of a program or contract but are not directly assigned to the specific program or contract and are allocated to the program or contract using a method in compliance with 2 CFR 200. The allocation method must be fully explained in the contract budget narrative and must be supported by actual costs incurred and paid by the organization. The allocation of indirect costs cannot be based on an arbitrary fixed rate and there is a 15% cap on the service budget. State

3. DOR'S CONTRACT MONITORING

The DOR Contract Administrator will monitor and document the Program’s performance to ensure compliance with all Agreement provisions. The DOR Contractor Administrator will:

A. Maintain documentation on all Agreement activities, including the performance of the Agreement services, invoice reviews and approvals, monitoring activities, and other Agreement administration activities.

B. Monitor the Agreement to ensure services were performed according to the quality, quantity, objectives, timeframes, and manner specified in the Agreement, and that the Program prepares and submits adequate documentation by the Program to support the services provided, expenditures reimbursements, and/or any applicable match requirements. Appropriate documentation may include, but is not limited to the Program’s goal outcomes, consumer progress reports, a monthly client list of consumers provided services, and a corresponding monthly Service Invoice(s) (DR801B) and Certified Expenditure Summaries as appropriate.

C. Review and approve invoices for payment to substantiate expenditures for the work performed, including verification that costs invoiced for the provision of services to DOR applicants/consumers during the Agreement period, including costs paid by the Program are based on reasonable costs, and that the invoices are current, correct, and timely.

D. Ensure that all Service Invoices (DR801B) and Certified Expenditure Summaries, if applicable, are received no later than November 1st, to allow for payment and draw down prior to the close out of Federal/State funds.

E. Verify that the Program has fulfilled all requirements of the Agreement before approving the final invoice.

F. Ensure there are sufficient funds to pay for all services rendered as required by the Agreement.

G. Ensure, by the end of the second quarter, that the projected certified expenditure match will be sufficient to support the budgets as outlined in this Agreement. If not, contact the appropriate Collaborative Services Program Specialist. (Cooperative Program Agreements only)

H. Identify low usage levels and consider partial disencumbrance of Agreement funds.

I. Periodically review personnel activity reports for staff funded by the Agreement to ensure that the Program is preparing and maintaining personnel activity reports in compliance with the applicable cost principles in 2.C.F.R. part 200.

J. Verify that all Agreement staff are providing services in accordance with their duties and qualifications specified in the Agreement, including ensuring that:

- Personnel duty statements or a copy of the Agreement Budget Narrative/Agreement Duty statement has been provided to each staff person to communicate the specific duties to be performed under the Agreement.
- Verify that job duties, as provided by the Agreement staff, match Agreement duty statements and service descriptions.
- Ensure that the Program has submitted to DOR appropriate documentation that supports the services provided to DOR applicants/consumers, including monthly (or otherwise specified) progress reports, consumer listings, utilization/service reports, and/or other agreed-upon documentation.
- Verify that Contract staff provide services only to authorized DOR consumers.

4. CONTRACT HANDBOOK

The Program acknowledges and agrees with the policies requirements and conditions of the DOR Contract Handbook and its additional policy requirements and conditions for Case Services/Cooperative Program Agreements as applicable for the Fiscal Year(s) covered under this Agreement. Match requirements are applicable to Cooperative Programs Agreements only.

EXHIBIT G
(Standard Agreement - Subvention)
Additional Provisions

I. CONTRACT MONITORING AND REPORTING

The Contract Administrator/Program Manager shall monitor the contract by:

- Submitting Service Invoices (801B) and Certified Expenditure Summaries on a monthly basis, with a list of unduplicated individuals and/or recipients of DOR Services (henceforth known as 'participants') served that month.
- Ensuring Personnel Activity Reports or time reporting documents and a list of Program participants served are prepared and maintained by Contract staff in accordance with 2CFR200 and reflect accurate reporting, on a monthly basis in accordance with invoicing requirements stipulated in Exhibit B. These documents can be reviewed and maintained electronically to allow for flexibility in either on-site or off-site monitoring, as needed.
- Submitting Personnel Activity Reports or time reporting documents, supporting documentation, and a list of Program participants served as requested by DOR contract administrator.
- Meeting with DOR Contract Administrator and program staff to discuss contract progress at Quarterly Meetings
- Reporting the current and cumulative achievement of contract service goals and outcomes as part of the Quarterly Meetings or more often as directed by the DOR Contract Administrator
  Preparing and submitting to the assigned vocational rehabilitation counselor quarterly progress reports for participants' receiving DOR Student Services and monthly progress reports for participants in Work-based Learning Experiences and VR Employment Services. Individual Participant's Progress Reports should include the participant's name and other necessary or required information to document the services provided and individual participant's progress in those services.

II. TRANSPORTATION

The Contractor will provide transportation to 15+ Program participants including the driver.

Generative Artificial Intelligence (GenAI) Disclosure & Factsheet

Bidder/Offer Information

Solicitation Number	Bidder ID/Vendor ID (optional)		
Anaheim Union High School District	714-933-3526		
Business Name	**Business Telephone Number**		
501 Crescent Way	Anaheim	CA	92801
Business Address	**City**	**State**	**Zip Code**

GenAI Disclosure & Factsheet

Will you be using or offering GenAI technology, model, or service (collectively, “system”)? ■ Yes ☐ No (If No, skip to Signature section of this form.)

If yes, provide details regarding the GenAI system”). See *GenAI Disclosure & Factsheet Definitions* at the end of this form for more information.

Failure to disclose GenAI to the State and submit the detailed description may result in disqualification and may void any resulting contract.

1. **GenAI Model Name, Version (including number of parameters)**	ChatGPT 3.5, 4, 4o Llama 3.1 8B, 70B, 405B Mistral 12B Claude Haiku Gemini
2. **Model Owner**	Model Creator / Deployment corresponding to the above list: OpenAI / Microsoft Azure Meta / Groq Mistral AI / Mistral AI Anthropic / Amazon AWS Bedrock Google / Google
3. Overview	The eKadence Learning Platform incorporates and leverages the above models for a variety of features within the system. Different models are used for different purposes.
4. Purpose	For teachers and admin: Lesson plan, content generation, and submission feedback and analysis, survey results analysis For students: Flashcards generation, content support tools, and Skrappy an AI chatbot tutor
5. Intended Domain	All areas of the learning management system
6. Model Training Data	N/A
7. Model Information	N/A

8. Input and Outputs	Input: Text and Images Output: See response to Q. 4
9. Performance Metrics	All areas of the system which call an "AI App" to generate content allow the user to accept the results, which is tracked as a success marker. The % of success is monitored for each app, and low success apps are subsequently flagged for removal or editing.
10. Optimal Conditions	N/A
11. Poor Conditions	N/A
12. Bias	N/A
13. Test Data	N/A

Explain below how you are ensuring the GenAI system is not adversely affecting “decisions that materially impact access to, or approval for, housing or accommodations, education, employment, credit, health care, and criminal justice.” (AB 302, Department of Technology: High-Risk automated decision systems: inventory).

All models are used for the facilitation of instruction and providing students with access to virtual tutoring and assistance. No decision making is made using AI models.

Signature

By signing this document, I certify that I have identified and disclosed, if any, all GenAI components in the proposed solution or service.

8/6/24

Signature **Date**

GenAI Disclosure & Factsheet Definitions

Please use the following definitions to complete the GenAI Disclosure and Factsheet:

1. **Model Name, Version & Number of Parameters:**
   - Definition: The unique identifier or name assigned to the specific GenAI model or service.
   - Purpose: Allows users to refer to and distinguish between different GenAI models.
2. **Model Owner**
   - Definition**:** The name of the organization or entity responsible for creating or deploying the GenAI model or service.
   - Importance: Helps identify the source and accountability for the GenAI system.
3. **Overview**:
   - Definition: A concise summary of the GenAI model's purpose, functionality, and key characteristics.
   - Role: Provides a high-level understanding for users and stakeholders.
4. **Purpose**:
   - Definition: The intended use or goal of the GenAI model (e.g., image recognition, natural language processing, text summarization).
   - Significance: Helps users assess whether the GenAI model aligns with their needs.
5. **Intended Domain**:
   - Definition: The context, subject matter or domain for which the GenAI model is designed to operate effectively.
   - Importance: Helps users determine if the GenAI model is suitable for their specific use case.
6. **Training Data**:
   - Definition: Information used to train the GenAI model (e.g., labeled images, text corpora).
   - Role: Influences the GenAI model's behavior and performance.
7. **Model Information**:
   - Definition: Details about the architecture, parameters, and configuration of the GenAI model.
   - Relevance: Provides insights into how the GenAI model functions.
8. **Inputs and Outputs**:
   - Definition:
     - Inputs: The data or features provided to the model for prediction (e.g., images, text).
     - Outputs: The GenAI model's predictions or results (e.g., class labels, probabilities).
   - Understanding: Crucial for integrating the GenAI model into applications.
9. **Performance Metrics**:
   - Definition: Quantitative measures (e.g., accuracy, F1-score) used to evaluate the GenAI model's performance.
   - Assessment: Determines how well the GenAI model meets its intended purpose.
   - Continuous Monitoring Plan: Establishes a plan for continuous monitoring and evaluation of the GenAI model's performance.

10. Optimal Conditions:
- Definition: The ideal environment or context for the GenAI model to perform optimally.
- Contextual Guidance: Helps users achieve the best results.

11. Poor Conditions:
- Definition: Scenarios or conditions where the GenAI model's performance may degrade.
- Risk Awareness: Alerts users to potential limitations.

12. Bias:
- Definition: Any systematic error or unfairness in the GenAI model's predictions due to biased training data or design.
- Mitigation: Addressing bias is crucial for ethical and unbiased GenAI.

13. Test Data:
- Definition: Independent data used to evaluate the GenAI model's performance after training.
- Validation: Ensures the GenAI model generalizes well to unseen examples.

SysCloud

EXHIBIT JJ

ORDER FORM

Company Address	125 Half Mile Road, Redbank, NEW JERSEY 07701 United States	Date	10/7/2024
		Quote Number	00004215
Prepared By	Kyle Connors	Account Name	Anaheim Union High School District
Email	kyle@syscloud.com	Billing Address	501 N. Crescent Way, Anaheim, California 92801 United States
Title	Sales Rep		
		Expiration Date	11/7/2024

Address Information

Bill To Name	Anaheim Union High School District	Ship To Name	Anaheim Union High School District
Bill To	501 N. Crescent Way, Anaheim, California 92801 United States	Ship To	501 N. Crescent Way, Anaheim, California 92801 United States

Terms

Contract Start Date	11/20/2024	Billing Frequency	Annual
Contract End Date	11/19/2025	Payment Terms	Net 30
		Billing Method	Email

Cloud technology Used

Google Workspace	☑	Microsoft 365	☐
Quickbooks	☐	Salesforce	☐
Slack	☐	Hubspot	☐

Services

Product	Line Item Description	Quantity	Sales Price	Total Price
Backup - Google Workspace	Flat pricing	2,725.00	USD 6.00	USD 16,350.00
Security & Compliance - Google Workspace	Flat pricing	1.00	USD 0.00	USD 0.00

Notes:	Flat pricing	Subtotal	USD 16,350.00
		Discount	0.00%
		Grand Total	USD 16,350.00

Choose the appropriate number of years you would like to sign the contract for. For a contract of more than 1 yr get the benefit of a unit price lock for the ordered licenses or storage. If you select the multi-year option, the Contract End Date will be adjusted accordingly to accommodate the multi-year period from Contract Start Date).

O 1 year O 2 year O 3 year O 4 year O 5 year

- The grand total shown above is for a yearly contract unless otherwise noted.
- Your subscription renews automatically at the end of each annual subscription period unless you give notice of non-renewal in writing in no less than 90 days in advance of the end of the subscription term.
- If we do not receive such notice of cancellation within the stipulated time period, the contract is deemed to auto-renew, and your subscription will automatically continue for another term.
- If the subscription auto-renews due to the absence of notice, you will be invoiced for the upcoming term. The invoice amount will be based on the services subscribed to and the licenses used at the time of the contract's renewal.

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- During contract renewal, you have the option to enhance your subscription by adding add-on features. These features offer additional functionality or services in addition to the standard subscription package. If you choose to add any of these add-on features to your subscription at any point during an active subscription or during the renewal process, the price of the add-on features will be provided via email. A return email with approval will be adequate for SysCloud to submit an invoice that includes the add-on features and no new order form or contract is required.
- If you are subscribing to our cloud backup services and would like to export data from your SysCloud backup archives, please note that you are entitled to a free data export of up to 1TB per cloud backed up (Example: Google Workspace) for a 12-month period. If you would like to export more than 1TB of data from your SysCloud backup archives within a 12-month period, you can purchase an additional export quota at the rate of USD1000/TB. Our sales team can assist you in purchasing additional export quota.
- The prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of the Customer. This is a quote and not an invoice.
- For any requested changes in contract terms, we must be notified 30 days in advance of the end of the subscription term.
- Note - for a multi-year agreement, the price of the unit is locked, and will not change during the contract duration. For any additional consumption, you will be charged additionally during the contract period.

Sales Tax Exemption Information

Is your organization Sales Tax exempt (For USA Customers) or UK VAT exempt (For UK customers) or HST/GST exempt (for Canadian customers? (Customer to complete)

[ ] - Yes

[ ] - No

If yes, please send sales tax exemption certificate to finance@syscloud.com along with the signed Order Form.

Legal Documentation

Our Privacy Policy can be found here

Our Service Level Agreement can be found here

Our Terms of Service can be found here

Our Security Practices can be found here

PURCHASE ORDER INFORMATION:

Is a Purchase Order (PO) required for the purchase or payment of the products on this order form? (Customer to complete).

[ ] - No

[ ] - Yes. If yes, expected PO date (__ / __ / ____)

Please forward the PO to finance@syscloud.com.

ACCOUNTS PAYABLE INFORMATION:

AP Contact Name: _____

AP Email: _____

AP Contact No: _____

Signature

Upon signature by the Customer and submission to SysCloud, this Quote will become legally binding and will be considered as Order Form, unless this Order Form is rejected by SysCloud for any of the following reasons:

(1) the signatory below does not have the authority to bind Customer to this Order Form,

(2) changes have been made to this Order Form (other than completion of the purchase order information and the signature block), or

(3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form.

Authorized By :

Contact Name : Dr. Jaron Fried

Title : Assistant Superintendent, Ed. Division

SysCloud, Inc :

Contact Name : _____

Title : _____

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Signature	: _____	Signature	: _____
Dated	: 11/15/24	Dated	: _____

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MEMORANDUM OF UNDERSTANDING

Anaheim Union Educational Pledge Data-Sharing Agreement

This Memorandum of Understanding, herein referred to as "MOU", is entered into as of November 14th, 2024 ("Effective Date") by and between Anaheim Union High School District ("AUHSD") and North Orange County Community College District ("NOCCCD"), each individually referred to as a "Party" and collective as the "Parties".

The Anaheim Union Educational Pledge program ("Pledge Program") is a joint education collaborative designed to support AUHSD 7th through 12th grade students and help ensure their success at every level of their education and into the job market. Under the auspices of NOCCCD, staff and faculty from Cypress College, Fullerton College, and North Orange Continuing Education provide academic and counseling support for students while they are still attending AUHSD as well as after they graduate from high school and enroll at one of the three institutions at NOCCCD. Expanded dual enrollment courses are also offered in conjunction to provide students with the opportunity to earn college credit upon high school graduation. As part of the Pledge Program, it is necessary for the Parties to share personally identifiable student data with each other to provide the services of the Pledge Program.

THEREFORE, the AUHSD and NOCCCD agree to following terms of this MOU:

1. Data Sharing
    a. For purposes of the Pledge Program, AUHSD agrees to provide NOCCCD with personally identifiable student data, including but not limited to student-level transcript data, enrollment, student demographics, course information, test scores, awards, attendance data, graduation, and school information. Such data will be shared via a secure ftp server. The process for NOCCCD to request such data from AUHSD is as follows: the NOCCCD authorized representative will request the file to be prepared by contacting the AUHSD authorized representative via email. Under no circumstances shall any personally identifiable student data or confidential information be transmitted via email.
    b. For purposes of the Pledge Program, NOCCCD agrees to provide personally identifiable student data to AUHSD regarding education persistence and outcomes related to the Pledge Program. Such data will be shared via a secure ftp server. The process for AUHSD to request such data from NOCCCD is as follows: the AUHSD representative will request the file do be prepared by contacting the NOCCCD authorized representative via email. Under no circumstances shall any personally identifiable student data or confidential information be transmitted via email. Both Parties shall use appropriate and reliable storage media, regularly backup such data and retain such backup copies for the duration of the MOU.
    c. Additional data may be requested by either Party.
    d. Data shall be provided at least annually with dates established between the NOCCCD Representative and AUHSD Representative.
    e. The authorized representative for AUHSD shall be Erik Greenwood, Chief Technology Office, Anaheim Union High School District, greenwood@auhsd.us, (714) 999-3765 ("AUHSD Representative"). The authorized representative for NOCCCD shall be Gabrielle Stanco, District Director, Research, Planning and Data Management, North

Orange County Community College District, gstanco@nocccd.edu, (714) 808-4939 ("NOCCCD Representative"). Authorized representatives shall be responsible for transmitting all data requests and maintaining a log to record all data requested and received pursuant to this MOU, including confirmation and completion of any projects and the return or destruction of data.

f. Data shall remain the exclusive property of the disclosing Party and such Party retains exclusive rights, ownership and control thereto.

2. Confidentiality
   a. The data shared under this MOU will be used strictly for supporting the Pledge Program. NOCCCD and AUHSD further agree not to share data received under this MOU with any other entity, without advance written approval of the other Party. Neither Party shall use any student data to engage in targeted advertising.
   b. Both Parties will ensure that all student data are kept in secure facilities and access to student data limited to designated personnel who are authorized and have a need to access such data for purposes of the Pledge Program.
   c. All employees, contractors, and agents of NOCCCD and AUHSD will comply with all applicable provisions of federal, state, and local laws with respect to the data shared under this MOU, including but not limited to the Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g) ("FERPA"). Both Parties warrant that they are familiar with the confidentiality, security, and disclosure requirements of FERPA, its implementing regulations and student data privacy and confidentiality requirements of California law.
   d. Both Parties will take reasonable steps to ensure the physical security of the data under its control, including, but not limited to: fire protection, water damage, alarm systems, locked files, guards, and other devices reasonably expected to prevent loss or unauthorized access to electronic data.
   e. Procedures such as good practices for assigning passwords and limiting personnel access shall be implemented to maintain the integrity of the systems used to secure computer databases and transmit data under this MOU.
   f. Should either Party report or publish any studies based on the education outcomes of the Pledge Program, that Party may only use deidentified data, meaning, at minimum individual identifiers will be deleted and the "small number" policy will apply, which does not allow data sets of less than ten.
   g. Data that is no longer required for the Pledge Program shall be properly destroyed or returned to the originator (NOCCCD or AUHSD) within sixty (60) days of receipt of request. If a Party destroys data it shall provide written verification to the originator that the data was destroyed, including the date and method of destruction.
   h. Each Party warrants that all confidentiality and security measures identified in this MOU will be extended by contract to any and all vendors that may have access to such data.
   i. To the extent either Party maintains any student-generated content and a student desires access to such content, that student may contact the AUHSD Representative or NOCCCD Representative and the appropriate Representative shall work with both Parties to address that student's concerns.
   j. If a parent or student desires to review or correct any of that student's data, that parent or student may contact the AUHSD Representative or NOCCCD Representative and the appropriate Representative shall work with both Parties

to address that parent's or student's concerns.

k. Both Parties agree to comply with any litigation holds and/or court orders to preserve any data shared under this MOU.

l. Immediately upon becoming aware of a compromise of any student data subject to this MOU, or of circumstances that could have resulted in an unauthorized access to or disclosure of student data subject to this MOU, both Parties agree to notify the other Party, fully investigate the incident and fully cooperate with the other Party's investigation of the incident, implement remedial measures and respond in a timely manner.

3. Indemnification
   a. Each Party shall indemnify, defend and hold the other Party harmless from all claims, liabilities, damages or judgments, including the indemnified Party's costs and attorney's fees, which arise as a result of unauthorized disclosures or misuse of student data within the indemnifying Party's control, or the indemnifying Party's breach of any terms of the MOU, excluding those claims, liabilities, damages or judgments arising from the active negligence or willful misconduct of the indemnified Party. This indemnification shall survive the termination of the MOU and shall extend to claims arising after the MOU is terminated as well as while it is in force.

4. Entire Agreement
   a. This document presents the entire agreement between AUHSD and NOCCCD with respect to the subject matter and supersedes any previous or current agreements.

5. Execution
   a. Each of the persons signing this MOU on behalf of the Party represents that he or she has the authority to sign on behalf and to bind that Party.

6. Assignment
   a. Neither Party may assign their rights, duties, or obligations under this MOU, either completely or in part, without prior written consent of the other Party.

7. Severability
   a. If any provision of this MOU is held to be illegal, invalid, or unenforceable under present or future laws during the term of this MOU such provision shall be fully severable. This MOU shall remain in full force and unaffected by such severance, provided that the severed provision(s) are not material to the overall purpose and operation of this MOU.

8. Waiver
   a. Waiver by either Party of any breach of any provision of this MOU or warranty or representation set forth herein shall not be construed as a waiver of any subsequent breach of the same or any other provision. The failure to exercise any right under this MOU shall not operate as a waiver of such right. All rights and remedies provided for in this MOU are cumulative.

9. Modifications and Amendments
   a. This MOU may be amended or modified at any time by mutual agreement of the

Parties. The Parties further agree to amend this MOU to the extent amendments are required by an applicable law or policy issued by an appropriate regulatory authority if the amendment does not materially affect the provisions of this MOU. However, if new laws, policies, or regulations applicable to the Parties are implemented, which materially affect the intent of the provisions of this MOU, the authorized representatives to this MOU shall meet with a reasonable period of time to confer regarding how and /or if those laws, policies, or regulations will be applied or accepted.

10. Term of this MOU
    a. This MOU shall be in effect from the Effective Date through June 30, 2028. If either Party reasonably determines in good faith that the other Party has materially breached any of its obligations under this MOU, that non-breaching Party shall have the right to provide the breaching Party with written notice of a 15-day period to cure the breach. If the breaching Party fails to cure a breach within that period of time, the non-breaching Party may terminate the Agreement immediately. Either Party may terminate this MOU by delivering written notice of its intent to terminate to the other Party upon 30 days' prior written notice.

11. Governing Law and Venue.
    a. The Agreement shall be governed by the laws of the State of California with venue in Orange County, California.

Entered into this November 14, 2024.

_____

Dr. Jaron Fried
Assistant Superintendent
Anaheim Union High School District

Cherry Li-Bugg (Oct 2, 2024 13:53 PDT)

_____

Cherry Li-Bugg, Ph.D.
Vice Chancellor of Educational Services & Technology
North Orange County Community College District

The Anaheim Union Educational Pledge Data-Sharing Addendum

NOCCCD is requesting the following information for all AUHSD 12th grade students starting from the 2024-25 academic school year:

Identification Data
School Identifier (CDS code)
School Name
Academic Year
Statewide Student ID (SSID)
First Name
Last Name
Grade Level
Demographic Data
Date of Birth
Race/Ethnicity
Gender
Students with Disabilities Status (Y/N)
Primary Disability Code
Primary Language
English Learner Status
Socioeconomically Disadvantaged (Y/N)
Academic Data
North Orange Promise Student Status (Y/N)
HS Graduation Date (expected if in the future)
Cumulative GPA 11th Grade
Cumulative GPA 12th Grade
Highest Math Attempted
Course ID of Highest Math Attempted
Grade in Highest Math Attempted
Course ID of Last English Attempted
Grade in Last English Course
A-G Status Completion Status (b) English
A-G Status Completion Status (c) Math
EAP Math
EAP English
CAASP English Level
CAASP Math Level
AP Exam Title, Score, and Date

Docusign Envelope ID: 9FE93EE2-CC3F-468D-88D7-71F8A18DBBBF

EXHIBIT LL

PowerSchool
Powering Brighter Futures

Remit Email: rakshitha.a@powerschool.com
Quote Date: 19-AUG-2024
Quote #: Q-917674-1

Sales Quote - This is Not An Invoice

Prepared By:	Rakshitha A	Customer Contact:	Erik Greenwood
Customer Name:	Anaheim Union High School District	Title:	Chief Technology Officer
Contract Term:	12 Months	Address:	PO BOX 3520
Start Date:	15-DEC-2024	City:	ANAHEIM
End Date:	14-DEC-2025	State/Province:	California
Billing Frequency:	Annually	Zip Code:	92803-3520
		Phone #:	(714) 999-3511

Product Description	Quantity	Unit	Extended Price
Initial Term 15-DEC-2024 - 14-DEC-2025 License and Subscription Fees			
PowerSchool Predictive Enrollment Analytics	27,000.00	Students	USD 34,830.00

License and Subscription Totals: **USD 34,830.00**

Quote Total

Initial Term	**15-DEC-2024 - 14-DEC-2025**
Amount To Be Invoiced	**USD 34,830.00**

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Mar2024/, as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

Docusign Envelope ID: 9FE93EE2-CC3F-468D-88D7-71F8A18DBBBF

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Signature:

Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 29-MAR-2024

Anaheim Union High School District

Signature:

Printed Name:
Dr. Jaron Fried

Job Title:
Assistant Superintendent, Education

Date: 11/15/24

PO Number: _____

ANAHEIM UNION HIGH SCHOOL DISTRICT

INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This Independent Contractor Services Agreement ("Agreement") is made as of the 14th day of November 2024, between the Anaheim Union High School District ("District") and Barnett Berry ("Contractor") (each a party, collectively, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of such special services and advice; and

WHEREAS, the Contractor warrants that it is specially trained and experienced and competent to perform the special services required by the District outside the usual course of the District's business; and

WHEREAS, the Contractor agrees to perform the services described in this Agreement in accordance with the standards of its profession, to District's satisfaction, and in accordance with this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. The detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services is described in Exhibit "A" attached hereto and incorporated herein by this reference ("Services"). In the event of any conflict between the terms of the body of this Agreement and language set forth Exhibit A, the terms of the body of the Agreement shall govern. Contractor will provide the Services to the District during the Term.

2. **Term**. The term for services pursuant to this Agreement is from November 15, 2024, through May 23, 2025.

3. **Submittal of Documents**. The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the following:

x Signed Agreement
x Insurance Certificate(s) and Endorsements (Section 10)
x Criminal Background Investigation Certification(s) (Section 16)
x W-9 Form

4. **Compensation**. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee of Thirty-eight thousand Dollars ($38,000) and approved travel expenses related to the project. Payment for the Services shall be made for all undisputed amounts in installment payments within forty-five (45) days after the District receives an invoice from Contractor for Services actually completed.

5. **Independent Contractor**. Contractor is customarily engaged in an independently

established trade, occupation, or business of the same nature as that of the Services, and in the performance of this Agreement shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees, agents, partners, or joint venturers of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, workers' compensation, social security, and income taxes with respect to Contractor's employees.

6. **Materials**. Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.

7. **Standard of Care**. Contractor's Services will be performed, findings obtained, and reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession for services to California school districts. District will not control or direct performance of the work under the Agreement or in fact.

8. **Audit**. Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter.

9. **Indemnification**. To the furthest extent permitted by California law, Contractor shall, at Contractor's sole expense, defend, indemnify, and hold harmless the District and its agents, representatives, officers, consultants, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance**.

10.1 The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

10.1.1 General Liability. One Million Dollars ($1,000,000) combined single limit per occurrence for bodily injury, personal injury, and property damage in the form of Comprehensive General Liability and Contractual Liability. If Commercial General Liability, or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to each location, or the general aggregate limit shall be twice the required occurrence limit.

10.1.2 Is this Contractor interacting with students? Yes ☐ No ☒ For interaction with students, Sexual Abuse/Molestation coverage must be included under General Liability or obtained in a separate policy and identified under "Other" coverage of Certificate of Insurance or by indicating in Description of Operations/Special Provisions that Sexual Abuse/Molestation coverage is not excluded and provide policy exclusion pages. If Sexual Abuse/Molestation coverage is added by Endorsement to the General Liability policy, Contractor must provide proof of Endorsement. Such coverage shall be in an amount of not less than $1,000,000 per occurrence; $2,000,000 general aggregate.

10.1.3 Workers' Compensation/Employers Liability Insurance. A program of Workers' Compensation insurance or a state-approved, self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with $250,000 limits covering all persons including volunteers providing services on behalf of the Contractor and all risks to such persons under this contract.

If Contractor has no employees, it may certify or warrant to the District that it does not currently have any employees or individuals who are defined as "employees" under the Labor Code and the requirement for Workers' Compensation coverage will be waived by the District's Director of Risk Management.

10.1.4 Automobile Liability Insurance. Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars ($1,000,000) for bodily injury and property damage, per occurrence.

If the Contractor owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

If the Contractor is transporting one or more non-employee passengers in performance of contract services, the automobile liability policy shall have a combined single limit of two million dollars ($2,000,000) for bodily injury and property damage per occurrence.

10.1.5 Umbrella Liability Insurance. An umbrella (over primary) or excess policy may be used to comply with limits or other primary coverage requirements. When used, the umbrella policy shall apply to bodily injury/property damage, personal injury/advertising injury and shall include a "dropdown" provision providing primary coverage for any liability not covered by the primary policy. The coverage shall also apply to automobile liability.

Professional Services Contracts - (including architects, engineers, consultants, counselors, medical professionals, hospitals, clinics, attorneys and accountants or others who work on developing outcomes and make recommendations for strategic planning specific to the department or District)

Professional Liability – Professional Liability Insurance with limits of not less than one million ($1,000,000) per claim or occurrence and two million ($2,000,000) aggregate limits OR

Errors and Omissions Liability Insurance with limits of not less than one million ($1,000,000) and two million ($2,000,000) aggregate limits OR

Directors and Officers Insurance coverage with limits of not less than one million ($1,000,000) shall be required for Contracts with charter labor committees or other not-for-profit organizations advising or acting on behalf of the District

If insurance coverage is provided on a "claims made" policy, the "retroactive date" shall be shown and must be before the date of the start of the contract work. The claims made insurance shall be maintained or "tail" coverage provided for a minimum of five (5) years after contract completion.

The coverage described above is not required for contractors or consultants providing services which are not relied upon by District departments for decision making. These would include trainers or instructors, expert witnesses, statisticians, etc.

10.2 Other Insurance Provisions. The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to the District and approved by the District. The Certificates and insurance policies shall include the following:

10.2.1 A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

10.2.2 An endorsement stating that the District and its agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insureds under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District.

10.2.3 Waiver of Subrogation. The Contractor shall require the carriers of required coverages to waive all rights of subrogation against the District, its officers, employees, agents, volunteers, contractors and subcontractors. All general or auto liability insurance coverage provided shall not prohibit the Contractor and Contractor's employees or agents from waiving the right of subrogation prior to a loss or claim. The Contractor hereby waives all rights of subrogation against the District.

10.2.4 Policies Primary and Non-Contributory. All policies required herein are to be primary and noncontributory with any insurance or self-insurance programs carried or administered by the District.

10.2.5 All policies shall be written on an occurrence form.

10.2.6 The Contractor's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

10.2.7 Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

11. Compliance With Laws, Rules, and Regulations. Contractor shall observe and comply with all rules and regulations of the District and all federal, state, and local laws, ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule, or regulation bearing on conduct of the Services as indicated or specified. If Contractor observes that any of the Services required by this Agreement is at variance with any such laws, ordinance, rules, or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any Services that are in violation of any laws, ordinances, rules, or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.

12. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

13. Safety and Security. Contractor is responsible for maintaining safety in the performance of this Agreement. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

14. Employment With Another Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Anti-Discrimination. It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code section 12900 and Labor Code section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractor(s).

16. Fingerprinting of Employees. Is this Contractor interacting with students, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee? Yes ☐ No ☒ Pursuant to Education Code section 45125.1, any entity that has a contract with a local educational agency shall ensure that any employee who interacts with pupils, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee, has a valid criminal records summary by submitting employee fingerprints to the California Department of Justice. The Contractor shall not permit any employee to interact with District students until such time as the Contractor has certified in writing, using the District's approved criminal records certification form, that neither it nor any of its identified employees has been

convicted of a felony, as defined in Education Code section 45122.1.

17. **Assignment/Subcontract**. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

18. **Termination**. The District may at any time for any reason terminate this Agreement. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.

19. **Limitation of District Liability**. The District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.

20. **Confidentiality**. The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all District information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

21. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, addressed as follows:

District	**Contractor**
Anaheim Union High School District	Attn: Barnett Berry
Attn: Jaron Fried	
Copy: Amy Kwon	Barnett Berry & Associates, LLC
501 N. Crescent Way	111 S Edisto Ave
Anaheim, CA 92801	Columbia, SC 29205
Phone: 714-999-5608	Phone 919-672-5044
Email: kwon_a@auhsd.us	Email:barnettberry@gmail.com

Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Entire Agreement**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

23. **Governing Law**. This Agreement shall be governed by, and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with, the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Orange County, California.

24. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

25. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

26. **Counterparts**. This Agreement may be executed in multiple counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute one and the same instrument. For purposes hereof, a facsimile or emailed copy of this Agreement, including the signature pages hereto, shall be deemed an original, and each party agrees that it will not contest the validity of the execution of this Agreement solely on the basis of any signature being a facsimile or electronic copy.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Anaheim Union High School District

Date: 11/15/24

By: _____

Print Name: Jaron Fried

Title: Asst. Superintendent

Barnett Berry

Date: **11/15/24**

By: _____

Print Name: Barnett Berry Title:

Senior Advisor

EXHIBIT A

Provide a detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services:

Contractor shall:

Mr. Barnett Berry is a research professor at the University of South Carolina (UofSC) and the founding director of the Accelerator for Learning and Leadership for South Carolina (ALL4SC), an initiative launched in 2019, to marshal the resources of universities that have high research activity and to focus on high need school communities. In 1999, he founded the Center for Teaching Quality to ignite change inside of public education driven by the ideas and practices of teachers. Mr. Berry has authored a wide array of over 120 policy and research reports, journal articles, and commissioned papers. His most recent research *Teacher Leadership for Whole Child Education* features two school districts in Northern America: Surrey Schools (British Columbia) and Anaheim Union High School District. This Consulting Agreement was previously approved under the UofSC; however, Mr. Berry is no longer employed with UofSC.

The District would like to hire Mr. Berry as a consultant to assist the District in developing and sustaining a system of whole child education, including writing and submitting grant proposals for unrestricted and restricted funds in support of the district's efforts to create transformative teaching and learning environments for both students and the educators who support. Further, Mr. Berry will be responsible for researching prospective funders that align with the District's vision and mission. Services will be provided November 15, 2024, through May 23, 2025.

DEPARTMENT OF HEALTH CARE SERVICES

TRI-PARTY AGREEMENT FOR DISCLOSURE AND USE OF DHCS DATA

1. This Agreement addresses the conditions under which the California Department of Health Care Services (DHCS) will disclose and the (check only one box):

▣ [LEA] Anaheim Union High School District and [Contractor] Paradigm Healthcare Services, LLC

☐ [LEA]_____ as lead LEA of the consortium of LEAs identified in Attachment D and [Contractor] Paradigm Healthcare Services, LLC

(User(s)) will obtain and use data match file(s) as set out in **Attachment A**. This Agreement supplements any agreements between the parties with respect to the use of information from data and documents and overrides any contrary instructions, directions, agreements, or other understandings in or pertaining to any other prior communication from DHCS or any of its components with respect to the data specified in this Agreement. The terms of this Agreement may be changed only by a written modification to this Agreement or by the parties entering into a new agreement. The parties agree further that instructions or interpretations issued to User(s) concerning this Agreement, and the data and documents specified herein, shall not be valid unless issued in writing by the DHCS point-of-contact specified in Section 3 or the DHCS signatories to this Agreement shown in Section 22.

2. The parties mutually agree that the following named individuals are designated as "Custodians of the Files" on behalf of User(s) and shall be responsible for the observance of all conditions of use and for establishment and maintenance of security arrangements as specified in this Agreement to prevent unauthorized use or disclosure. User(s) agree to notify DHCS within fifteen (15) days of any change to the custodianship information.

Heather Huttner
(LEA Name of Custodian of Files)

Medi-Cal Billing Specialist
(LEA Title/Component)

Anaheim Union High School District 1144368093
(LEA Name) (LEA National Provider Identifier)

501 N Crescent Way, Anaheim, CA 92801
(LEA Address)

Roger Vang
(Contractor Name of Custodian of Files)

Director, Paradigm Technologies
(Contractor Title/Component)

Paradigm Healthcare Services, LLC
(Contractor Company/Organization)

1225 4th Street, #363, San Francisco, CA 94158
(Contractor Company Address)

3. The parties mutually agree that the following named individual will be designated as "point-of-contact" for the Agreement on behalf of DHCS.

California Department of Health Care Services
Local Governmental Financing Division, LEA BOP
Attn: Stephanie Magee
(916) 345-7885
LEA@dhcs.ca.gov

4. The parties mutually agree that the following specified Attachments are part of this Agreement:

Attachment A: LEA BOP Data Match Fields
Attachment B: LEA BOP – SMAA Renewal Data Match Fields
Attachment C: Business Associate Agreement
Attachment D: Certificate of Destruction of Confidential Data
Attachment E Part I: Custodianship Amendment to Data Use Agreement
Attachment E Part II: Notification of Change to Custodian Information
Attachment E Part III: Additional Custodians of Files
(if applicable) Attachment F: List of LEA Consortium Members

5. LEA is contracting with Contractor, a vendor, to provide some or all of the services to LEA as described in paragraph 6, below. Users agree to enter into a Business Associate Agreement (BAA) with DHCS for purposes of receiving data under this Agreement. Users therefore agree to be bound by the terms of this Agreement as well as the underlying BAA (Attachment). Furthermore, Users agree if any discrepancy arises between this DUA and the underlying BAA, the terms of the BAA control.

6. The parties mutually agree, and in furnishing data match files hereunder, DHCS relies upon such agreement, that such data match file(s) will be used solely by Users for the following purposes:

A. Data match file(s) is released to Anaheim Union High School District [LEA] and to Paradigm Healthcare Services, LLC [Contractor] on behalf of Anaheim Union High School District [LEA] for the following purposes:

a. The data match file(s) is used to verify the Medi-Cal eligibility of students receiving services from [LEA] Anaheim Union High School District and for the processing by [LEA] Anaheim Union High School District and [Contractor] Paradigm Healthcare Services, LLC of claims for reimbursement for such services. The data listed in Attachment A is the minimum amount needed for this purpose.
b. The data match file(s) must be maintained by the LEAs as supporting documentation for an audit of the Cost and Reimbursement Comparison Schedule (CRCS) report. (Attachment A)

B. LEA and Contractor have a business relationship for the purpose of facilitating involvement in the LEA BOP. These services include billing for interim reimbursement and may include completing compliance documentation. (Attachment A or Attachment B)

C. To verify the Medi-Cal eligibility of students receiving services from LEA and for the processing by LEA of claims for reimbursement for such services through the LEA Medi-Cal Billing Option Program (LEA BOP). The data listed in Attachment A is the minimum amount needed for this purpose. (Attachment A or Attachment B)

D. To allow the LEA to know that an enrolled Medi-Cal beneficiary has requested to receive Medi-Cal information in an alternative format. (Attachment A or Attachment B)

E. Optional use(s) of data files when participating in both the LEA BOP and School-Based Medi-Cal Administrative Activities program. Check boxes for additional data uses.

☑ a. To allow the LEA, that is participating in LEA BOP and in the School-Based Medi-Cal Administrative Activities (SMAA) program to know which students have disenrolled from Medi-Cal for the purpose of conducting Medi-Cal outreach and facilitating the Medi-Cal application as outlined in the SMAA Manual. (Attachment A)

☑ b. Data file(s) will be used solely by Users to allow the LEA, participating in the LEA Medi-Cal Billing Option Program (LEA BOP) and the School-Based Medi-Cal Administrative Activities (SMAA) program to determine the students whose Medi-Cal renewal date has expired or will soon expire to conduct Medi-Cal outreach and facilitate the completion of the Medi-Cal application as outlined in the SMAA Manual. (Attachment B)

7. The following definitions shall apply to this Agreement. The terms used in this Agreement, but not otherwise defined, shall have the same meanings as those terms have in the HIPAA regulations or other applicable law. Any reference to statutory or regulatory language shall be to such language as in effect or as amended.

   a. Breach shall have the meaning given to such term under HIPAA and the California Information Practices Act.
   b. As used in this Agreement and unless otherwise stated, the term "PHI" refers to and includes both "PHI" as defined at 45 CFR section 160.103 and Personal Information (PI) as defined in the Information Practices Act at California Civil Code section 1798.3(a). PHI includes information in any form, including paper, oral, and electronic.
   c. Security Incident means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of PHI or PI or of other confidential data that is essential to the ongoing operation of User(s)' organization and intended for internal use; or interference with system operations in an information system.
   d. Unsecured PHI shall have the meaning given to such term under HIPAA.
   e. DHCS data means all data provided by DHCS pursuant to this Agreement as well as all data derived from such data, inclusive of de-identified data.

8. User(s) represent and warrant that, except as DHCS authorizes in writing, User(s) shall not disclose, release, reveal, show, sell, rent, lease, loan, or otherwise grant access to the data covered by this Agreement to any person, company or organization. User(s) agrees that, within User(s)' organizations, access to the data covered by this Agreement shall be limited to the minimum number of individuals necessary to achieve the purpose(s) stated in this Agreement and to those individuals on a need-to-know basis only. User(s) shall not use or further disclose the information other than as is permitted by this Agreement or as otherwise required by law. User(s) shall not use the information to identify or contact any individuals, other than as described within this Agreement.

9. User(s) shall not destroy the data file any sooner than three years after the date of submission of the original or amended CRCS report by the User(s), whichever is later. Notwithstanding the aforementioned, User(s) shall not destroy the data match file until audit findings have been fully resolved. User(s) agree to submit the signed Certificate of Destruction of Confidential Data (Attachment D) to DHCS within 30 days after completion of the audit process. User(s) shall destroy all electronic data match files with DHCS data by wiping such data using Department of Defense standards or as approved by DHCS. User(s) shall destroy all paper documents with DHCS data by using a confidential method of destruction, such as crosscut shredding or contracting with a company that specializes in confidential destruction of documents. User(s) shall certify the destruction of the file(s) in writing and send a copy of this certification to the DHCS point-of-contact listed in Section 3 within 30 days of the destruction. User(s) agree that no DHCS data, including but not limited to parts or copies thereof as well as files derived from DHCS data (electronic, hardcopy or otherwise), shall be retained when the files are destroyed unless authorization in writing for the retention of such files has been received from the DHCS point-of-contact listed in Section 3.

10. Termination.

    a. This Agreement shall terminate on November 30, 2027, or upon the termination of a contractual relationship between Users, whichever occurs first. If the contractual relationship between Users terminates, LEA shall immediately notify DHCS and DHCS will immediately suspend the sending of DHCS data to the Contractor. Upon termination of this Agreement, all data provided by DHCS must be destroyed by Users as set forth in Section 9, above, and a certificate of destruction sent to the DHCS point-of-contact specified in Section 3, unless data has been destroyed prior to the termination date and a certificate of destruction sent to DHCS. All representations, warranties and certifications shall survive termination.

    b. Upon DHCS' knowledge of a material breach or violation of this Agreement by User(s), DHCS may provide an opportunity for User(s) to cure the breach or end the violation and may terminate this Agreement if User(s) does not cure the breach or end the violation within the time specified by DHCS. DHCS may terminate this Agreement immediately if User(s) breach a material term and DHCS determines, in its sole discretion, that cure is not possible or available under the circumstances. Upon termination of this Agreement, User must destroy all DHCS data in accordance with Section 9, above.

    c. The provisions of this Agreement governing the privacy and security of the DHCS data shall remain in effect until all DHCS data is destroyed or returned to DHCS.

11. Any provision of this Agreement which is in conflict with current or future applicable Federal or State laws is hereby amended to conform to the provisions of those laws. Such amendment of this Agreement shall be effective on the effective date of the laws necessitating it, and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

12. User(s) agree that additional data elements may not be added to Attachment A or Attachment B nor transferred from DHCS to User(s) without approval by, as applicable, DHCS's Data and Research Committee and the Committee for the Protection of Human Subjects.

13. This Agreement shall be binding on any and all successor(s)-in-interest of the Parties.

14. This Agreement may be signed in counterpart and all parts taken together shall constitute one agreement.

15. The Custodian(s), as named in Section 2, hereby acknowledges their appointment as Custodian(s) of the aforesaid file(s) on behalf of User(s), and agrees in a representative capacity to comply with all of the provisions of this Agreement on behalf of User(s).

Heather Huttner

(LEA Name of Custodian of File(s) - Typed or Printed)

Medi-Cal Billing Specialist

(LEA Title/Component)

9/17/2024

(LEA Signature) (Date)

Roger Vang

(Contractor Name of Custodian of File(s) - Typed or Printed)

Director, Paradigm Technologies

(Contractor Title/Component)

9/12/2024

(Contractor Signature) (Date)

16. On behalf of User(s), the undersigned individuals hereby attests that they are authorized to enter into this Agreement and agree to all the terms specified herein.

Jaron Fried

(LEA Name - Typed or Printed)

Assistant Superintendent, Education Division

(LEA Title/Component)

Anaheim Union High School District

(LEA Name)

501 N Crescent Way

(LEA Address)

Anaheim, CA 92801

(LEA City/State/ZIP Code)

714-999-3557 fried_ja@auhsd.us

(LEA Phone Number and E-Mail Address)

Jaron Fried (Oct 22, 2024 10:08 PDT)

10/22/2024

(LEA Signature) (Date)

Roger Vang

(Contractor Name - Typed or Printed)

Director, Paradigm Technologies

(Contractor Title/Component)

Paradigm Healthcare Services, LLC

(Company/Organization)

1225 4th Street, #363
(Contractor Address)

San Franisco, CA 94158
(Contractor City/State/ZIP Code)

(415) 616-0920 support@paradigm-healthcare.com
(Contractor Phone Number and E-Mail Address)

9/12/2024
(Contractor Signature) (Date)

17. On behalf of DHCS the undersigned individual hereby attests that they are authorized to enter into this Agreement and agrees to all the terms specified herein.

(Name of DHCS Representative - Typed or Printed)

(Title/Component)

(Signature) (Date)

Data Use Agreement
Attachment A

Local Educational Agency Medi-Cal Billing Option (LEA BOP)

Fields for Data Match Files

The following table illustrates the LEA data match file(s) output for the LEA BOP Data Match and LEA BOP – SMAA Disenrollment Data Match.

Please note that the first 105 characters are the data fields the LEA provides as input. Output fields include the returned input fields (positions 1-105) and output positions 106-304.

LEA BOP DATA MATCH and LEA BOP-SMAA DISENROLLMENT DATA MATCH		
FIELD	**SIZE**	**POSITION**
Social Security Number	9	1-9
Last Name	20	10-29
First Name	15	30-44
Middle Initial	1	45
Date of Birth (CCYYMMDD)	8	46-53
Sex	1	54
Provider Id	9	55-63
School Name	20	64-83
User data	20	84-103
County Code	2	104-105
Beneficiary Identification Card Number	14	106-119
Beneficiary Identification Card Issue Date (CCYYMMDD)	8	120-127
Filler	6	128-133
Match Indicator	1	134
Record Eligibility Indicator	1	135
Filler	1	136
Current Month Data	9	137-145
Eligibility Indicator	1	137
Share of Cost Amount	5	138-142
Cert Day	2	143-144

Data Use Agreement
Attachment A

LEA BOP DATA MATCH and LEA BOP-SMAA DISENROLLMENT DATA MATCH		
FIELD	**SIZE**	**POSITION**
OHC Indicator	1	145
History Data – January	9	146-154
Eligibility Indicator	1	146
Share of Cost Amount	5	147-151
Cert Day	2	152-153
OHC Indicator	1	154
History Data - February	9	155-163
Eligibility Indicator	1	155
Share of Cost Amount	5	156-160
Cert Day	2	161-162
OHC Indicator	1	163
History Data - March	9	164-172
Eligibility Indicator	1	164
Share of Cost Amount	5	165-169
Cert Day	2	170-171
OHC Indicator	1	172
History Data - April	9	173-181
Eligibility Indicator	1	173
Share of Cost Amount	5	174-178
Cert Day	2	179-180
OHC Indicator	1	181
History Data - May	9	182-190
Eligibility Indicator	1	182
Share of Cost Amount	5	183-187
Cert Day	2	188-189
OHC Indicator	1	190
History Data - June	9	191-199
Eligibility Indicator	1	191
Share of Cost Amount	5	192-196
Cert Day	2	197-198
OHC Indicator	1	199
History Data - July	9	200-208
Eligibility Indicator	1	200

Data Use Agreement
Attachment A

LEA BOP DATA MATCH and LEA BOP-SMAA DISENROLLMENT DATA MATCH		
FIELD	**SIZE**	**POSITION**
Share of Cost Amount	5	201-205
Cert Day	2	206-207
OHC Indicator	1	208
History Data - August	9	209-217
Eligibility Indicator	1	209
Share of Cost Amount	5	210-214
Cert Day	2	215-216
OHC Indicator	1	217
History Data - September	9	218-226
Eligibility Indicator	1	218
Share of Cost Amount	5	219-223
Cert Day	2	224-225
OHC Indicator	1	226
History Data - October	9	227-235
Eligibility Indicator	1	227
Share of Cost Amount	5	228-232
Cert Day	2	233-234
OHC Indicator	1	235
History Data - November	9	236-244
Eligibility Indicator	1	236
Share of Cost Amount	5	237-241
Cert Day	2	242-243
OHC Indicator	1	244
History Data – December	9	245-253
Eligibility Indicator	1	245
Share of Cost Amount	5	246-250
Cert Day	2	251-252
OHC Indicator	1	253
Meds Current Date (CCYYMMDD)	8	254-261
FFP Qualified	1	262-262
Alternative Format	41	263-303
Filler	1	304-304

Data Use Agreement
Attachment B

Local Educational Agency Medi-Cal Billing Option (LEA BOP)

Fields for Data Match Files

The following table illustrates the LEA data match file(s) output for the LEA BOP – SMAA RENEWAL DATA MATCH.

Please note that the first 105 characters are the data fields the LEA provides as input. Output fields include the returned input fields (positions 1-105) and output positions 106-304.

LEA BOP-SMAA RENEWAL DATA MATCH		
FIELD	**SIZE**	**POSITION**
Social Security Number	9	1-9
Last Name	20	10-29
First Name	15	30-44
Middle Initial	1	45
Date of Birth (CCYYMMDD)	8	46-53
Sex	1	54
Provider Id	9	55-63
School Name	20	64-83
User data	20	84-103
County Code	2	104-105
Beneficiary Identification Card Number	14	106-119
Renewal Date (MMM-YY)	8	120-127
Filler	6	128-133
Match Indicator	1	134
Record Eligibility Indicator	1	135
Filler	1	136
Current Month Data	9	137-145
Eligibility Indicator	1	137
Share of Cost Amount	5	138-142
Cert Day	2	143-144
OHC Indicator	1	145
History Data – January	9	146-154
Eligibility Indicator	1	146

Data Use Agreement
Attachment B

LEA BOP-SMAA RENEWAL DATA MATCH		
FIELD	**SIZE**	**POSITION**
Share of Cost Amount	5	147-151
Cert Day	2	152-153
OHC Indicator	1	154
History Data - February	9	155-163
Eligibility Indicator	1	155
Share of Cost Amount	5	156-160
Cert Day	2	161-162
OHC Indicator	1	163
History Data - March	9	164-172
Eligibility Indicator	1	164
Share of Cost Amount	5	165-169
Cert Day	2	170-171
OHC Indicator	1	172
History Data - April	9	173-181
Eligibility Indicator	1	173
Share of Cost Amount	5	174-178
Cert Day	2	179-180
OHC Indicator	1	181
History Data - May	9	182-190
Eligibility Indicator	1	182
Share of Cost Amount	5	183-187
Cert Day	2	188-189
OHC Indicator	1	190
History Data - June	9	191-199
Eligibility Indicator	1	191
Share of Cost Amount	5	192-196
Cert Day	2	197-198
OHC Indicator	1	199
History Data - July	9	200-208
Eligibility Indicator	1	200
Share of Cost Amount	5	201-205
Cert Day	2	206-207
OHC Indicator	1	208
History Data - August	9	209-217
Eligibility Indicator	1	209

Data Use Agreement
Attachment B

LEA BOP-SMAA RENEWAL DATA MATCH		
FIELD	**SIZE**	**POSITION**
Share of Cost Amount	5	210-214
Cert Day	2	215-216
OHC Indicator	1	217
History Data - September	9	218-226
Eligibility Indicator	1	218
Share of Cost Amount	5	219-223
Cert Day	2	224-225
OHC Indicator	1	226
History Data - October	9	227-235
Eligibility Indicator	1	227
Share of Cost Amount	5	228-232
Cert Day	2	233-234
OHC Indicator	1	235
History Data - November	9	236-244
Eligibility Indicator	1	236
Share of Cost Amount	5	237-241
Cert Day	2	242-243
OHC Indicator	1	244
History Data – December	9	245-253
Eligibility Indicator	1	245
Share of Cost Amount	5	246-250
Cert Day	2	251-252
OHC Indicator	1	253
Meds Current Date (CCYYMMDD)	8	254-261
FFP Qualified	1	262-262
Alternative Format	41	263-303
Filler	1	304-304

ATTACHMENT C
Business Associate Addendum

1. This Agreement has been determined to constitute a business associate relationship under the Health Insurance Portability and Accountability Act (HIPAA) and its implementing privacy and security regulations at 45 Code of Federal Regulations, Parts 160 and 164 (collectively, and as used in this Agreement)

2. The term "Agreement" as used in this document refers to and includes both this Business Associate Addendum and the contract to which this Business Associate Agreement is attached as an exhibit, if any.

3. For purposes of this Agreement, the term "Business Associate" shall have the same meaning as set forth in 45 CFR section 160.103.

4. The Department of Health Care Services (DHCS) intends that Business Associate may create, receive, maintain, transmit or aggregate certain information pursuant to the terms of this Agreement, some of which information may constitute Protected Health Information (PHI) and/or confidential information protected by Federal and/or state laws.

4.1 As used in this Agreement and unless otherwise stated, the term "PHI" refers to and includes both "PHI" as defined at 45 CFR section 160.103 and Personal Information (PI) as defined in the Information Practices Act (IPA) at California Civil Code section 1798.3(a). PHI includes information in any form, including paper, oral, and electronic.

4.2 As used in this Agreement, the term "confidential information" refers to information not otherwise defined as PHI in Section 4.1 of this Agreement, but to which state and/or federal privacy and/or security protections apply.

5. Contractor (however named elsewhere in this Agreement) is the Business Associate of DHCS acting on DHCS's behalf and provides services or arranges, performs or assists in the performance of functions or activities on behalf of DHCS, and may create, receive, maintain, transmit, aggregate, use or disclose PHI (collectively, "use or disclose PHI") in order to fulfill Business Associate's obligations under this Agreement. DHCS and Business Associate are each a party to this Agreement and are collectively referred to as the "parties."

6. The terms used in this Agreement, but not otherwise defined, shall have the same meanings as those terms in HIPAA and/or the IPA. Any reference to statutory or regulatory language shall be to such language as in effect or as amended.

7. **Permitted Uses and Disclosures of PHI by Business Associate**. Except as otherwise indicated in this Agreement, Business Associate may use or disclose PHI, inclusive of de-identified data derived from such PHI, only to perform functions, activities or services specified in this Agreement on behalf of DHCS, provided that such use or disclosure would not violate HIPAA or other applicable laws if done by DHCS.

7.1 **Specific Use and Disclosure Provisions**. Except as otherwise indicated in this Agreement, Business Associate may use and disclose PHI if necessary for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate. Business Associate may disclose PHI for this purpose if the disclosure is required by law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person. The person shall notify the Business Associate of any instances of which the person is aware that the confidentiality of the information has been breached, unless such person is a treatment provider not acting as a business associate of Business Associate.

7.2 **Nondisclosure.** Business Associate shall not use or disclose PHI or other confidential information other than as permitted or required by this Agreement or as required by law.

8. Compliance with Other Applicable Law

8.1 To the extent that other state and/or federal laws provide additional, stricter and/or more protective (collectively, more protective) privacy and/or security protections to PHI or other confidential information covered under this Agreement beyond those provided through HIPAA, Business Associate agrees:

8.1.1 To comply with the more protective of the privacy and security standards set forth in applicable state or federal laws to the extent such standards provide a greater degree of protection and security than HIPAA or are otherwise more favorable to the individuals whose information is concerned; and

8.1.2 To treat any violation of such additional and/or more protective standards as a breach or security incident, as appropriate, pursuant to Section 19. of this Agreement.

8.2 Examples of laws that provide additional and/or stricter privacy protections to certain types of PHI and/or confidential information, as defined in Section 4. of this Agreement, include, but are not limited to the Information Practices Act, California Civil Code sections 1798-1798.78, Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2, Welfare and Institutions Code section 5328, and California Health and Safety Code section 11845.5.

8.3 If Business Associate is a Qualified Service Organization (QSO) as defined in 42 CFR section 2.11, Business Associate agrees to be bound by and comply with subdivisions (2)(i) and (2)(ii) under the definition of QSO in 42 CFR section 2.11.

9. Additional Responsibilities of Business Associate

9.1 Safeguards and Security.

9.1.1 Business Associate shall use safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of PHI and other confidential data and comply, where applicable, with subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of the information other than as provided for by this Agreement. Such safeguards shall be based on applicable Federal Information Processing Standards (FIPS) Publication 199 protection levels.

9.1.2 Business Associate shall, at a minimum, utilize a National Institute of Standards and Technology Special Publication (NIST SP) 800-53 compliant security framework when selecting and implementing its security controls and shall maintain continuous compliance with NIST SP 800-53 as it may be updated from time to time. The current version of NIST SP 800-53, Revision 5, is available online at https://csrc.nist.gov/publications/detail/sp/800-53/rev-5/final; updates will be available online at https://csrc.nist.gov/publications/sp800.

9.1.3 Business Associate shall employ FIPS 140-3 validated encryption of PHI at rest and in motion unless Business Associate determines it is not reasonable and appropriate to do so based upon a risk assessment, and equivalent alternative measures are in place and documented as such. FIPS 140-3 validation can be determined online at https://csrc.nist.gov/projects/cryptographic-module-validation-program/validated-modules/search. In addition, Business Associate shall maintain, at a minimum, the most current industry standards for transmission and storage of PHI and other confidential information.

9.1.4 Business Associate shall apply security patches and upgrades, and keep virus software up-to-date, on all systems on which PHI and other confidential information may be used.

9.1.5 Business Associate shall ensure that all members of its workforce with access to PHI and/or other confidential information sign a confidentiality statement prior to access to such data. The statement must be renewed annually.

9.1.6 Business Associate shall identify the security official who is responsible for the development and implementation of the policies and procedures required by 45 CFR Part 164, Subpart C.

9.1.7 Remote access to PHI from outside the continental United States, inclusive of remote access to PHI by Business Associate's support staff in identified support centers, is prohibited.

9.1.8 Business Associate shall only store PHI in a data center physically located within the continental United States.

9.2 Business Associate's Agent. Business Associate shall ensure that any agents, subcontractors, subawardees, vendors or others (collectively, "agents") that use or disclose PHI and/or confidential information on behalf of Business Associate agree to the same restrictions and conditions that apply to Business Associate with respect to such PHI and/or confidential information.

10. **Mitigation of Harmful Effects**. Business Associate shall mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI and other confidential information in violation of the requirements of this Agreement.

11. **Access to PHI.** Business Associate shall make PHI available in accordance with 45 CFR section 164.524.

12. **Amendment of PHI.** Business Associate shall make PHI available for amendment and incorporate any amendments to protected health information in accordance with 45 CFR section 164.526.

13. **Accounting for Disclosures.** Business Associate shall make available the information required to provide an accounting of disclosures in accordance with 45 CFR section 164.528.

14. **Collaboration.** The parties shall collaborate as appropriate and necessary to ensure compliance with this Agreement, including but not limited to Sections 11 – 13 of this Agreement. The parties acknowledge and agree that neither party intends that this Agreement shall create obligations and/or liabilities that do not otherwise exist as appropriate based on the nature of the work performed and applicable law.

15. **Compliance with DHCS Obligations.** To the extent Business Associate is to carry out an obligation of DHCS under 45 CFR Part 164, Subpart E, comply with the requirements of the subpart that apply to DHCS in the performance of such obligation.

16. **Access to Practices, Books and Records.** Business Associate shall make its internal practices, books, and records relating to the use and disclosure of PHI on behalf of DHCS available to the federal Secretary of Health and Human Services for purposes of determining DHCS' compliance with 45 CFR Part 164, Subpart E.

17. **Return or Destroy PHI on Termination; Survival.** At termination of this Agreement, if feasible, Business Associate shall return or destroy all PHI and other confidential information received from, or created or received by Business Associate on behalf of, DHCS that Business Associate still maintains in any form and retain no copies of such information. If return or destruction is not feasible, Business Associate shall notify DHCS of the conditions that make the return or destruction infeasible, and DHCS and Business Associate shall determine the terms and conditions under which Business Associate may retain the PHI. If such return or destruction is not feasible, Business Associate shall extend the protections of this Agreement to the information and limit further uses and disclosures to those purposes that make the return or destruction of the information infeasible.

18. **Special Provision for SSA Data.** If Business Associate receives data from or on behalf of DHCS that was verified by or provided by the Social Security Administration (SSA data) and is subject to an agreement between DHCS and SSA, Business Associate shall provide, upon request by DHCS, a list of all employees and agents and employees who have access to such data, including employees and agents of its agents, to DHCS.

19. **Breaches and Security Incidents.** Business Associate shall implement reasonable systems for the discovery and prompt reporting of any breach or security incident, and take the following steps:

19.1 Notice to DHCS.

19.1.1 Business Associate shall notify DHCS **immediately** upon the discovery of a suspected breach or security incident that involves SSA data. This notification shall be provided via the DHCS Incident Reporting Portal upon discovery of the breach. If Business Associate is unable to provide notification via the DHCS Incident Reporting Portal, then Business Associate shall provide notice by email or telephone to DHCS.

19.1.2 Business Associate shall notify DHCS **within 24** hours via the online DHCS Incident Reporting Portal (or by email or telephone if Business Associate is unable to use the DHCS Incident Reporting Portal) of the discovery of the following, unless attributable to a treatment provider that is not acting as a business associate of Business Associate:

19.1.2.1 Unsecured PHI if the PHI is reasonably believed to have been accessed or acquired by an unauthorized person;

19.1.2.2 Any suspected security incident which risks unauthorized access to PHI and/or other confidential information;

19.1.2.3 Any intrusion or unauthorized access, use or disclosure of PHI in violation of this Agreement; or

19.1.2.4 Potential loss of confidential information affecting this Agreement.

19.1.3 Notice submitted to the DHCS Incident Reporting Portal will be sent to the DHCS Program Contract Manager (as applicable), the DHCS Privacy Office, and the DHCS Information Security Office. If providing notice to DHCS via email, use the DHCS contact information at Section 19.6 below (collectively, "DHCS Contacts").

Notice shall be made using the DHCS Incident Reporting Portal via the link on the DHCS Data Privacy Website online at

https://www.dhcs.ca.gov/formsandpubs/laws/priv/Pages/default.aspx

Notice via email shall be made using the current DHCS "Privacy Incident Reporting Form" and shall include all information known at the time the incident is reported. The form is available online at

https://www.dhcs.ca.gov/formsandpubs/laws/priv/Documents/Privacy-Incident-Report-PIR.pdf

Upon discovery of a breach or suspected security incident, intrusion or unauthorized access, use or disclosure of PHI, Business Associate shall take:

19.1.3.1 Prompt action to mitigate any risks or damages involved with the security incident or breach; and

19.1.3.2 Any action pertaining to such unauthorized disclosure required by applicable Federal and State law.

19.2 Investigation. Business Associate shall immediately investigate such security incident or breach.

19.3 Complete Report. Business Associate shall provide a complete report of the investigation to DHCS within ten (10) working days of the discovery of the security incident or breach. This complete report must include any applicable additional information not included in the initial submission. The complete report shall include an assessment of all known factors relevant to a determination of whether a breach occurred under HIPAA and other applicable federal and state laws. The report shall also include a full, detailed corrective action plan, including its implementation date and information on mitigation measures taken to halt and/or contain the improper use or disclosure. If DHCS requests additional information, Business Associate shall make reasonable efforts to provide DHCS with such information. DHCS will review and approve or disapprove Business Associate's determination of whether a breach occurred, whether the security incident or breach is reportable to the appropriate entities, if individual notifications are required, and Business Associate's corrective action plan.

19.3.1 If Business Associate does not submit a complete report within the ten (10) working day timeframe, Business Associate shall request approval from DHCS within the ten (10) working day timeframe of a new submission timeframe for the complete report.

19.4 Notification of Individuals. If the cause of a breach is attributable to Business Associate or its agents, other than when attributable to a treatment provider that is not acting as a business associate of Business Associate, Business Associate shall notify individuals accordingly and shall pay all costs of such notifications, as well as all costs associated with the breach. The notifications shall comply with applicable federal and state law. DHCS shall approve the time, manner and content of any such notifications and their review and approval must be obtained before the notifications are made.

19.5 Responsibility for Reporting of Breaches to Entities Other than DHCS. If the cause of a breach of PHI is attributable to Business Associate or its agents, other than when attributable to a treatment provider that is not acting as a business associate of Business Associate, Business Associate is responsible for all required reporting of the breach as required by applicable federal and state law.

19.6 DHCS Contact Information. To contact the above referenced DHCS staff, the Contractor shall initiate contact as indicated here. DHCS reserves the right to make changes to the contact information below by giving written notice to Business Associate. These changes shall not require an amendment to this Agreement.

DHCS Program Contract Manager	DHCS Privacy Office	DHCS Information Security Office
See the Scope of Work exhibit for Program Contract Manager information. If this Business Associate Agreement is not attached as an exhibit to a contract, contact the DHCS signatory to this Agreement.	Privacy Office c/o: Data Privacy Unit Department of Health Care Services P.O. Box 997413, MS 4722 Sacramento, CA 95899-7413 Email: incidents@dhcs.ca.gov Telephone: (916) 445-4646	Information Security Office Department of Health Care Services P.O. Box 997413, MS 6400 Sacramento, CA 95899-7413 Email: incidents@dhcs.ca.gov

20. Responsibility of DHCS. DHCS agrees to not request the Business Associate to use or disclose PHI in any manner that would not be permissible under HIPAA and/or other applicable federal and/or state law.

21. Audits, Inspection and Enforcement

21.1 From time to time, DHCS may inspect the facilities, systems, books and records of Business Associate to monitor compliance with this Agreement. Business Associate shall promptly remedy any violation of this Agreement and shall certify the same to the DHCS Privacy Officer in writing. Whether or how DHCS exercises this provision shall not in any respect relieve Business Associate of its responsibility to comply with this Agreement.

21.2 If Business Associate is the subject of an audit, compliance review, investigation or any proceeding that is related to the performance of its obligations pursuant to this Agreement, or is the subject of any judicial or administrative proceeding alleging a violation of HIPAA, Business Associate shall promptly notify DHCS unless it is legally prohibited from doing so.

22. Termination

22.1 **Termination for Cause**. Upon DHCS' knowledge of a violation of this Agreement by Business Associate, DHCS may in its discretion:

22.1.1 Provide an opportunity for Business Associate to cure the violation and terminate this Agreement if Business Associate does not do so within the time specified by DHCS; or

22.1.2 Terminate this Agreement if Business Associate has violated a material term of this Agreement.

22.2 **Judicial or Administrative Proceedings.** DHCS may terminate this Agreement if Business Associate is found to have violated HIPAA, or stipulates or consents to any such conclusion, in any judicial or administrative proceeding.

23. Miscellaneous Provisions

23.1 **Disclaimer**. DHCS makes no warranty or representation that compliance by Business Associate with this Agreement will satisfy Business Associate's business needs or compliance obligations. Business Associate is solely responsible for all decisions made by Business Associate regarding the safeguarding of PHI and other confidential information.

23.2. Amendment.

23.2.1 Any provision of this Agreement which is in conflict with current or future applicable Federal or State laws is hereby amended to conform to the provisions of those laws. Such amendment of this Agreement shall be effective on the effective date of the laws necessitating it, and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

23.2.2 Failure by Business Associate to take necessary actions required by amendments to this Agreement under Section 23.2.1 shall constitute a material violation of this Agreement.

23.3 Assistance in Litigation or Administrative Proceedings. Business Associate shall make itself and its employees and agents available to DHCS at no cost to DHCS to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against DHCS, its directors, officers and/or employees based upon claimed violation of HIPAA, which involve inactions or actions by the Business Associate.

23.4 No Third-Party Beneficiaries. Nothing in this Agreement is intended to or shall confer, upon any third person any rights or remedies whatsoever.

23.5 Interpretation. The terms and conditions in this Agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA and other applicable laws.

23.6 No Waiver of Obligations. No change, waiver or discharge of any liability or obligation hereunder on any one or more occasions shall be deemed a waiver of performance of any continuing or other obligation, or shall prohibit enforcement of any obligation, on any other occasion.

2024-25 COMMUNITY ENGAGEMENT INITIATIVE (CEI)
DISTRICT/LEA PEER LEADING AND LEARNING EXCHANGE (PLLX) FACILITATION CONTRACT

This CONTRACT is made by and among the Marin County Superintendent of Schools and the Marin County Office of Education (collectively, "Administrative Agent"), acting on behalf of the California Collaborative for Educational Excellence ("CCEE"), and **Anaheim Union High School District** ("CONTRACTOR"). Hereinafter, the Administrative Agent (on behalf of the CCEE) and CONTRACTOR shall be referred to collectively as "PARTIES."

Background

The Community Engagement Initiative ("CEI") was established by the California State Legislature and the Governor on June 27, 2018 (Section 140 of Assembly Bill No. 1808 ("AB 1808"), Chapter 32 of the Statutes of 2018) for the purpose of all of the following:

(1) Building capacity in communities and school districts to have difficult conversations with each other and build trust, with a focus on improving outcomes for pupils.

(2) Identifying effective models of community engagement and metrics to evaluate those models.

(3) Developing effective peer-to-peer partnerships between school districts and county offices of education, utilizing the existing professional learning networks structure administered by the CCEE, to deepen community engagement using lessons learned from the work identified in paragraph (1) and the models identified in paragraph (2).

(4) Scaling up the work identified in paragraphs (1), (2), and (3) to improve community engagement statewide and incorporate practices that prove effective towards school district and county office of education continuous improvement efforts.

Pursuant to AB 1808 and the resulting Request for Applications ("RFA"), the California Department of Education ("CDE") and the CCEE, with approval from the executive director of the State Board of Education ("SBE") selected the San Bernardino County Superintendent of Schools ("SBCSS"), Families In Schools ("FIS"), and the California Association for Bilingual Education ("CABE") as the expert Lead Agency Consortium, consistent with Section 52073.1 of the Education Code, to co-administer the CEI with the CCEE.

The CCEE and the Lead Agency Consortium were charged with soliciting teams to participate in the CEI and included professional learning networks. For the first professional learning network, they were required to select four to six geographically diverse teams that represent different regions of the state and include community members, pupils, school site staff and leadership, school district staff and leadership, and county office of education staff and leadership affiliated with a common single school district. In the selection process, AB 1808 required positive consideration be given to teams that are engaging in activities consistent with building capacity in communities and school districts to have difficult conversations with each other and build trust, with a focus on improving outcomes for pupils, and teams that have been successful in engaging community members that have not historically been engaged with their school district.

The 2022-23 Education Omnibus Budget Trailer Bill (Assembly Bill 181, Chapter 52 of the Statues of 2022) funded and established an expansion of the CEI (now known as CEI 2.0). The initiative's next phase will be led by the California Collaborative for Educational Excellence (CCEE) and in partnership with the San Diego County Office of Education (SDCOE), the University of San Diego (USD), and Eskolta School Research and Design, as the Lead Agency Consortium. The expansion will build on CEI 1.0's foundation to reach more California districts, schools, county offices, community partners, families, and students.

The PARTIES hereby agree as follows:

SECTION I: Privileges and Obligations of CONTRACTOR and FACILITATORS, to be enforced by CONTRACTOR

A. CONTRACTOR: agrees to provide four or more individuals to serve as Peer Leading and Learning Exchange (PLLX) FACILITATORS of the 2024-25 CEI Peer Leading and Learning Network (PLLN). Each of the eight meeting cycles of the CEI PLLN during 2024-25 shall be facilitated by at least three of these named individuals. In addition, CONTRACTOR will attend PLLX general meetings and trainings.

B. FACILITATORS shall do all of the following:
   - Attend all virtual and in-person Peer Leading and Learning Network meeting cycles; including PLLX General Meetings (4x per year), PLLN Run of Show meetings, and PLLN debrief meetings. PLLX meetings will include eight meeting cycles from August 20, 2024 to June 30, 2025. Each meeting cycle may require a PLLX general meeting, planning meetings, a Cohort IV and/or Cohort V PLLN meeting, Thought Partner Collaboration check-in and a PLLN debrief meeting.
   - Review curricula, share input, and prepare for PLLNs in preparation for facilitation responsibilities. CEI PLLX FACILITATORS will engage in at least five planning cycles with the Lead Agency Partners and CCEE from September 9, 2024 to June 30, 2025.
   - Host and facilitate eight CEI PLLN meetings using the plans and curricula created by the CEI Lead Agency and CCEE team, addressing improving community engagement efforts in participating LEAs.
   - Between each CEI PLLN meeting, using the Thought Partner Collaboration check-in with assigned CEI PLLN Cohort IV and/or Cohort V District Leaders to ensure they are making progress towards meeting goals and objectives set forth in this CONTRACT.
   - Complete CEI surveys and reflection documents as requested.

C. Costs. CONTRACTOR agrees to bear all costs associated with satisfying this CONTRACT.

D. Content License. CONTRACTOR and FACILITATORS agree to grant all CEI PLLN participants and the CCEE a free, transferable, non-exclusive license to use, reproduce, and distribute all information and content created by the CONTRACTOR or FACILITATORS and presented or distributed at CEI PLLN meetings or as part of communications with or between CEI PLLN participants provided (i) the use, reproduction, and distribution is limited to educational and training purposes and (ii) the information and content is not sold, reproduced, or used, in whole or in part, as part of any fee-generating activity or product. The information and content produced, either in whole or in part, by a CONTRACTOR or FACILITATORS shall not be copyrighted or patented by anyone else.

E. Assignment. Neither this CONTRACT nor any duties or obligations under this CONTRACT may be assigned by CONTRACTOR, individually or collectively, without the prior written consent of CCEE and Administrative Agent. Any assignment or purported assignment of this CONTRACT by a CONTRACTOR without prior written consent of CCEE and Administrative Agent will be deemed void and of no force or effect.

F. Conflict of Interest. CONTRACTOR, individually and collectively, covenant, by themselves and on behalf of their officers and directors, that they presently have no interest, including but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the satisfaction of the obligations under this CONTRACT. CONTRACTOR further covenant, by themselves and on behalf of its officers and directors, that in satisfying this CONTRACT, no person having any such interest shall knowingly be employed or retained by them under this CONTRACT.

G. Non-Discrimination. Neither CONTRACTOR, nor any officer, agent, employee, or subcontractor of CONTRACTOR shall discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of ethnic group identification, race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, military and veteran status, or any other characteristic protected by law, in the performance of this CONTRACT. To the extent they shall be found to be applicable hereto, CONTRACTOR and any officer, agent, employee, or subcontractor of CONTRACTOR shall comply with the provisions of Section 508 of the federal Rehabilitation Act of 1973, the Federal Civil Rights Act of 1964 (P.L. 88-352), the Americans with Disabilities Act of 1990 (42 U.S.C. §1210 et seq.), and the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article.

H. Insurance Requirements. CONTRACTOR shall, at Contractor's expense, procure and maintain for the duration of this CONTRACT general liability, workers' compensation, if required by applicable law, automobile liability and other insurance to protect against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services or this CONTRACT by CONTRACTOR and CONTRACTOR'S Subcontractors, officers, employees, agents, or representatives. MCOE/CCEE in no way represents or warrants that the insurance required under this Section H is sufficient to protect CONTRACTOR for liabilities that may arise from or relate to this CONTRACT.

The general liability insurance shall have a per-occurrence limit of not less than Two Million Dollars ($2,000,000). All such insurance will be equivalent to coverage offered by a commercial general liability form, including, without implied limitation, personal injury and contractual liability coverage for the performance by Provider of the indemnity provisions set forth in this CONTRACT.

The workers' compensation insurance, if required by applicable law, shall insure CONTRACTOR'S obligations and liabilities under the workers' compensation laws of California, including, without implied limitation, employer's liability insurance in the limits required by the laws of California.

I. Invoicing. CONTRACTOR may submit a quarterly invoice for successful performance of all duties and obligations under Section I.B. of this CONTRACT. In no event shall the total payments to CONTRACTOR under this CONTRACT exceed $60,000 for facilitating networks as described in the table below:

CONTRACTOR Network Activities	Rate	Not-to-Exceed
• Facilitation of Cohort IV and/or Cohort V PLLN Meetings, including all duties associated with providing four or more individuals to serve as CEI PLLX Facilitators and facilitating a successful CEI PLLN meeting. • Participation in PLLX Cycle of Meetings Each "cycle" may include a PLLX general meeting, PLLN Run of Show, planning meetings, Cohort IV and/or Cohort V PLLN meeting, Thought Partner Collaboration check in, PLLN debrief, etc. Also included in the series of cycles may be a launch and year-end retreat.	$7,500 per Cohort IV and/or Cohort V PLLN meeting cycle (eight meeting cycles total)	$60,000
Total Not to Exceed Amount for FY 2024-25:		**$60,000**

Invoices may be submitted at any time, but no later than 30 days after the end of each quarter for the facilitation and participation of the meeting(s) during the preceding quarter. The final invoice must be submitted within 30 calendar days after the termination date of this CONTRACT and must be marked "FINAL" by the CONTRACTOR. No payments will be made to the CONTRACTOR after this period. Invoices shall be submitted via email to CCEE Accounts Payable at ap_ccee@ccee-ca.org. If requested by the Administrative Agent, CONTRACTOR shall provide additional documentation supporting each invoice.

SECTION II: Privileges and Obligations of CCEE/Administrative Agent

A. Funding. In accordance with the invoicing conditions and requirements set forth in Section I.I. above, CCEE/Administrative Agent shall provide CONTRACTOR up to $60,000, for satisfactory network activities as per Section I.A. of this CONTRACT. CONTRACTOR will be responsible for any costs related to satisfying this CONTRACT beyond this sum and for any costs related to the CONTRACT beyond the Term of the CONTRACT. Neither the Administrative Agent, nor the CCEE, nor the LEAD AGENCY CONSORTIUM has any financial obligation to the CONTRACTOR or FACILITATORS other than those detailed in this CONTRACT. It is agreed between the Parties that this total amount may only be amended in writing by mutual agreement of the Parties. CONTRACTOR will be responsible for any costs related to satisfying this CONTRACT beyond this sum.

B. Additional Costs. In addition to the above, CCEE/Administrative Agent will offer travel airfare and lodging for CONTRACTOR FACILITATORS participating in PLLX cycle of meetings as described in Section I.B. Travel arrangements for airfare and lodging must be made pursuant to the CCEE CEI Travel Guidelines and travel expenses outside of the CEI Travel Guidelines will not be reimbursed. Mileage is not a covered travel expense under this CONTRACT. Out-of-state travel requires pre-approval by the CCEE Assistant Director prior to making travel arrangements.

C. Content License. CCEE agrees to grant CONTRACTOR a free, non-transferable, non-assignable, non-exclusive license with respect to all information and content CCEE develops with or for use by a CEI

PLLN facilitator, or with or by CEI PLLN participants provided (i) the use, reproduction, and distribution is limited to educational and training purposes and (ii) the information and content is not sold, reproduced, or used, in whole or in part, as part of any fee-generating activity or product.

SECTION III: Further agreement by all PARTIES

A. Term. The term of this CONTRACT shall be from **August 20, 2024 through June 30, 2025**.

B. Partial Satisfaction. Acceptance by all PARTIES of some obligations to be satisfied under this CONTRACT does not operate as a release from any remaining obligations under this CONTRACT.

C. Independent Contractor. It is agreed that CONTRACTOR and all officers, employees and agents of CONTRACTOR are acting as independent contractors of CCEE and not as partners, joint venturers, agents or employees of CCEE. Personnel tasked by CONTRACTOR with ensuring satisfaction of the obligations under this CONTRACT shall at all times be under the CONTRACTOR's exclusive direction and control. CONTRACTOR shall pay all the wages, salaries and other amounts due to such personnel in connection with satisfying its obligations under this CONTRACT and as required by law. CONTRACTOR shall be responsible for all reports and obligations respecting such personnel, including but not limited to, social security taxes, income tax withholdings, unemployment insurance, and workers' compensation insurance. It is further understood and agreed by the PARTIES hereto that CONTRACTOR in the satisfaction of its obligations hereunder is subject to the control or direction of CCEE merely as to the result to be accomplished by the obligations hereunder agreed to be rendered, performed, and satisfied, and not as to the means and methods for accomplishing the results. CONTRACTOR will provide a statement of activities funded by this CONTRACT if requested.

D. No Third Party Beneficiaries. Nothing contained in this CONTRACT shall create a contractual relationship with or a cause of action in favor of any third party against any PARTY.

E. Termination. CCEE may terminate this CONTRACT without cause upon 30 days written notice served upon all other PARTIES stating the effective date of termination. CONTRACTOR may terminate this CONTRACT without cause upon 30 days written notice served upon all other PARTIES stating the effective date of termination. A notice of termination shall be effective when received, and therefore the date of receipt will be the first day of the notice period.

F. Waiver of Default. Any waiver by any PARTY of any breach of any one or more of the terms of this CONTRACT shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term hereof. Failure on the part of any PARTY to require exact, full and complete compliance with any terms of this CONTRACT shall not be construed as in any manner changing the terms hereof, or stopping CCEE from enforcement hereof.

G. Force Majeure.

1. In the event any CONTRACTOR is unable to comply with any provision of this CONTRACT due to causes beyond its control such as acts of God, acts of war, flu pandemics, civil disorders, or other similar acts, no CONTRACTOR shall be held liable to CCEE for such failure to comply.
2. In the event CCEE/Administrative Agent is unable to comply with any provision of this CONTRACT due to causes beyond its control relating to acts of God, acts of war, flu pandemics,

civil disorders, or other similar acts, CCEE/Administrative Agent shall not be held liable to any CONTRACTOR for such failure to comply.

H. Hold Harmless. Administrative Agent/CCEE shall indemnify, defend and hold harmless CONTRACTOR, their Directors, officers, employees, agents, volunteers and authorized representatives from and against any and all liability, loss, damage or claims for injury or damages arising out of CONTRACTOR'S performance of this CONTRACT but only to the extent such liability, loss or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Administrative Agent and/or CCEE.

CONTRACTOR shall indemnify, defend and hold harmless Administrative Agent and CCEE, their Directors, officers, employees, agents, volunteers and authorized representatives from and against any and all liability, loss, damage or claims for injury or damages arising out of CONTRACTOR'S performance of this Agreement but only to the extent such liability, loss or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CONTRACTOR.

I. Notices. All correspondence and notices required or contemplated by this CONTRACT shall be delivered in electronic form to the respective PARTIES at the e-mail addresses set forth below and shall be delivered in physical form to the respective PARTIES at the addresses set forth below. Any notice or other document shall be deemed to have been duly given on the date of personal service on the PARTIES or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the PARTIES at the addresses listed below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee. Any notice to CCEE shall also be made to Administrative Agent, and any notice to Administrative Agent shall also be made to CCEE. The address to which correspondence or notices may be given to any Party may be changed by written notice given in accordance with this Paragraph.

Any notice to the CONTRACTOR shall be made to the following individual:

Contractor	CCEE	Administrative Agent
Anaheim Union High School District	California Collaborative for Educational Excellence	Marin County Office of Education
Attn: Carlos Hernandez	Attn: Emma Oh	Attn: Iishwara Ryaru
PO Box 3520	1029 J Street, Suite 450	1111 Las Gallinas Avenue
Anaheim, CA 92803-3520	Sacramento, CA 95814	San Rafael, CA 94903
hernandez_c@auhsd.us	ap_ccee@ccee-ca.org	iryaru@marinschools.org

J. Review by Legal Counsel. Each of the PARTIES has had the opportunity to, and have, to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this CONTRACT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this CONTRACT.

K. Litigation Costs. Except as otherwise provided in this CONTRACT, if any PARTY becomes involved in litigation arising out of this CONTRACT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

L. Governing Law; Jurisdiction; Venue; Interpretation; Severability. This CONTRACT shall be governed by the laws of the State of California. Any legal action related to the satisfaction, performance, or interpretation of this CONTRACT shall be filed only in the Superior Court of Marin County, and the PARTIES waive any provision of law, including California Code of Civil Procedure, § 394, subdivision (a), providing for a change of venue to another location. Prior to the filing of any legal action, the PARTIES shall be obligated to attend a mediation session with a third party mediator in an attempt to resolve the dispute, with each PARTY to bear its own costs of mediation and the costs of the mediator to be evenly divided between CCEE/Administrative Agent and each CONTRACTOR involved in the dispute. In the event any provision in this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

M. Authority to Enter into Agreement. Each Party to this CONTRACT warrants that it has the full power and authority to enter into this CONTRACT and to carry out the transactions contemplated by it and has taken all action necessary to authorize the execution, delivery, and performance of this CONTRACT.

N. Entire Agreement/Amendment. This CONTRACT, including any Attachments to which it refers, constitutes the final, complete, and exclusive statement of the terms of this CONTRACT between the PARTIES pertaining to the subject matter of this CONTRACT. It supersedes all prior and contemporaneous understandings or agreements of the PARTIES. No PARTY has been induced to enter into this CONTRACT by, nor is any PARTY relying on, any representation or warranty outside those expressly set forth in this CONTRACT. The provisions of this CONTRACT may be modified only by mutual agreement of the PARTIES. No modification shall be binding unless it is in writing and signed by the PARTY against whom enforcement of the modification is sought.

O. Counterparts and Electronic Signatures. This CONTRACT may be executed in two or more counterparts, including copies and signatures sent by facsimile, electronic mail, or other electronic means, each of which shall be deemed an original, and together will constitute a binding and enforceable agreement as if all PARTIES had executed the same copy hereof, consistent with the provisions of the Uniform Electronic Transactions Act (Civil Code § 11633.1 et seq.).

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, the Parties have executed this Contract as of the date hereof.

Administrative Agent

Signature: _____ Date: _____

Printed Name and Title: Iishwara Ryaru, Assistant Superintendent - CCEE Liaison

Address: 1111 Las Gallinas Avenue

City: San Rafael State: CA Zip Code: 94903

California Collaborative for Educational Excellence

Signature: _____ Date: _____

Printed Name and Title: Matthew Navo, Executive Director

Address: 1029 J Street, Suite 450

City: Sacramento State: CA Zip Code: 95814

Signature: _____ Date: _____

Printed Name and Title: Chris Hartley, Deputy Executive Director

Address: 1029 J Street, Suite 450

City: Sacramento State: CA Zip Code: 95814

CONTRACTOR

Signature: _____ Date: 11/15/24

Printed Name and Title: Dr. Jaron Fried, Assistant Superintendent, Ed. Division

Address: 501 Crescent Way

City: Anaheim State: CA Zip Code: 92801

ANAHEIM UNION HIGH SCHOOL DISTRICT

INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This Independent Contractor Services Agreement ("Agreement") is made as of the 14th day of November, 2024, between the Anaheim Union High School District ("District") and the Regents of the University of California, Irvine ("Contractor") (each a party, collectively, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of such special services and advice; and

WHEREAS, the Contractor warrants that it is specially trained and experienced and competent to perform the special services required by the District outside the usual course of the District's business; and

WHEREAS, the Contractor agrees to perform the services described in this Agreement in accordance with the standards of its profession, to District's satisfaction, and in accordance with this Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. The detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services is described in Exhibit "A" attached hereto and incorporated herein by this reference ("Services"). In the event of any conflict between the terms of the body of this Agreement and language set forth Exhibit A, the terms of the body of the Agreement shall govern. Contractor will provide the Services to the District during the Term.

2. **Term**. The term for services pursuant to this Agreement is from July 1, 2024, through June 30, 2025.

3. **Submittal of Documents**. The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the following:

X Signed Agreement
X Insurance Certificate(s) and Endorsements (Section 10)
X Criminal Background Investigation Certification(s) (Section 16)
X W-9 Form

4. **Compensation**. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee of forty-five thousand Dollars ($45,000) and no other costs or expenses. Payment for the Services shall be made for all undisputed amounts in installment payments within forty-five (45) days after the District receives an invoice from Contractor for Services actually completed.

5. **Independent Contractor**. Contractor is customarily engaged in an independently established trade, occupation, or business of the same nature as that of the Services, and in the performance of this Agreement shall be and act as an independent contractor. Contractor understands and agrees that Contractor and all of Contractor's employees shall not be considered officers, employees, agents, partners, or joint venturers of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, workers' compensation, social security, and income taxes with respect to Contractor's employees.

6. **Materials**. Contractor shall furnish, at Contractor's own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.

7. **Standard of Care**. Contractor's Services will be performed, findings obtained, and reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Contractor's profession for services to California school districts. District will not control or direct performance of the work under the Agreement or in fact.

8. **Audit**. Contractor shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Contractor transacted under this Agreement. Contractor shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter.

9. **Indemnification**. To the furthest extent permitted by California law, the Parties shall defend, indemnify, and hold one another, their officers, agents and employees, harmless from and against any and all liability, loss, expense (including reasonable attorneys fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying Party, its officers, agents or employees.

10. **Insurance**.

10.1 Prior to commencing any of the Services, Party shall procure (if applicable) and, during all periods required by this Agreement, must maintain in effect, the insurance policies required pursuant to this Parth 10 ("Required Policies"). The Required Policies include following:

10.1.1 General Liability. A policy of commercial general liability insurance that is written on an "occurrence" basis and that provides coverage with a combined single limit of not less than $1,000,000 for all activities conducted by the Contractor pursuant to this Agreement ("General Liability Policy"). The General Liability Policy must include, without limitation, coverage for the contractual liability assumed by the Contractor pursuant to this Agreement.

10.1.2 Is this Contractor interacting with students? Yes ☒ No ☐ A policy of abuse-molestation insurance ("Abuse Policy") that: (1) is included in the General Liability Policy that the Contractor may have in effect; (2) is

written on an "occurrence." basis; (3) has coverage limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate; (4) provides coverage for direct and vicarious liability associated with sexual misconduct and other physical abuse, and for verbal, emotional, mental, and other non- physical abuse; (5) covers acts and omissions by, among others, the Contractor's staff; (6) the Contractor shall comply with any and all risk management controls reasonably required by the insurer that issues the Abuse Policy.

10.1.3 Workers' Compensation Insurance. A policy of worker's compensation insurance as required by California law ("Worker Compensation Policy"). Notwithstanding the insurer standards set forth in Section 6.2 herein, coverage provided by the California State Compensation Insurance Fund shall be deemed, with respect to the Worker Compensation Policy, to satisfy such insurer rating standards. Automobile Liability Insurance. Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars ($1,000,000) for bodily injury and property damage, per occurrence.

If no autos are owned, a non-owned auto endorsement to the General Liability policy described above is acceptable.

If transporting one or more non-employee passengers in performance of contract services, the automobile liability policy shall have a combined single limit of two million dollars ($2,000,000) for bodily injury and property damage per occurrence.

10.1.4 Professional Services Contracts - (including architects, engineers, consultants, counselors, medical professionals, hospitals, clinics, attorneys and accountants or others who work on developing outcomes and make recommendations for strategic planning specific to the department or District)

Professional Liability – Professional Liability Insurance with limits of not less than one million ($1,000,000) per claim or occurrence and two million ($2,000,000) aggregate limits OR

Errors and Omissions Liability Insurance with limits of not less than one million ($1,000,000) and two million ($2,000,000) aggregate limits OR

Directors and Officers Insurance coverage with limits of not less than one million ($1,000,000) shall be required for Contracts with charter labor committees or other not-for-profit organizations advising or acting on behalf of the District

If insurance coverage is provided on a "claims made" policy, the "retroactive date" shall be shown and must be before the date of the start of the contract work. The claims made insurance shall be maintained or "tail" coverage provided for a minimum of five (5) years after contract completion.

The coverage described above is not required for contractors or consultants providing services which are not relied upon by District

departments for decision making. These would include trainers or instructors, expert witnesses, statisticians, etc.

10.2 Other Insurance Provisions. The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to the District and approved by the District. The Certificates and insurance policies shall include the following:

Insurer Standards. The insurance policies required pursuant to this Part 10 must be issued by one or more insurers authorized to do business in the State of California and having an A.M. Best Company rating (Best's Rating) of not less than an "A-" (i.e., "A Minus") and Financial Size Category of not less than "VII." This standard can be met with the use of an approved plan of self-insurance.

10.2.1 Additional Insured. Each Party shall name the other Party as an additional insured in connection with this Agreement and the Services on its General Liability Policy, Vehicle Liability Policy, and Abuse Policy. The Contractor shall name: (i) the District, the District Board and each individual member thereof, and the District's other officers, employees, and agents (collectively, but not including the District, the "District Agents"). The District shall name The Board of Regents of the University of California and its officers, agents and employees. The additional insured endorsements must be ISO form CG 2010 11/85 or alternative approved in advance by both Parties, in their reasonable discretion. For purposes of this Section, and without otherwise limiting the Parties' discretion to determine an alternative to form CG 2010 11/85, a combination of ISO forms CG 2010 10/01 and CG 2037 10/01 shall be deemed an acceptable alternative to ISO form CG 2010 11/85.

10.2.2 Policies Primary and Non-Contributory. To the extent the malfeasance or non feasance giving rise to any claim is related to the actions or inactions of Contractor or Contractor staff, the Required Policies shall be primary and non-contributing with respect to any insurance or self-insurance programs covering the District and/or any of the District Agents. Each of the General Liability Policy, the Vehicle Liability Policy, the Abuse Policy, and the Professional Liability Policy must be endorsed to provide that it is so primary and non-contributory.

10.2.3 Evidence of Coverage: Prior to, and as a condition precedent to, commencing the Services, each Party must provide to the other Party such duly-authorized and executed certificates of insurance/self-insurance as reasonably evidence that Required Policies are in full force and effect (each a "Certificate of Insurance"), together with a copy of each and all endorsements required pursuant to this Agreement. The Certificates of Insurance shall identify those who are to be named as additional insureds in accordance with this Agreement. Each Party must, as applicable: (i) provide written notice to the other Party not less than thirty days prior to any cancellation,, termination, reduction in coverage, or expiration without renewal of any such insurance policy; and (ii) provide updated Certificates of Insurance to the District promptly upon renewal of any of the Required Policies.

11. Compliance With Laws, Rules, and Regulations. Contractor shall observe and comply with all rules and regulations of the District and all federal, state, and local laws,

ordinances and regulations. Contractor shall give all notices required by any law, ordinance, rule, or regulation bearing on conduct of the Services as indicated or specified. If Contractor observes that any of the Services required by this Agreement is at variance with any such laws, ordinance, rules, or regulations, Contractor shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Contractor's receipt of a written termination notice from the District. If Contractor performs any Services that are in violation of any laws, ordinances, rules, or regulations, without first notifying the District of the violation, Contractor shall bear all costs arising therefrom.

12. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

13. Safety and Security. Contractor is responsible for maintaining safety in the performance of this Agreement. Contractor shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

14. Employment With Another Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Anti-Discrimination. It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code section 12900 and Labor Code section 1735. In addition, the Contractor agrees to require like compliance by all its subcontractor(s).

16. Fingerprinting of Employees. Is this Contractor interacting with students, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee? Yes ☐ No ☒ Pursuant to Education Code section 45125.1, any entity that has a contract with a local educational agency shall ensure that any employee who interacts with pupils, outside of the immediate supervision and control of the pupil's parent or guardian or a school employee, has a valid criminal records summary by submitting employee fingerprints to the California Department of Justice. The Contractor shall not permit any employee to interact with District students until such time as the Contractor has certified in writing, using the District's approved criminal records certification form, that neither it nor any of its identified employees has been convicted of a felony, as defined in Education Code section 45122.1.

17. Assignment/Subcontract. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

18. Termination. The District may at any time for any reason terminate this Agreement. Written notice by the District's superintendent shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three days after the day of mailing, whichever is sooner.

19. Limitation of District Liability. The District's financial obligations under this

Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.

20. **Confidentiality**. The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all District information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

21. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, addressed as follows:

District
Anaheim Union High School District
Attn: Jaron Fried, Ed.D
Copy: Scott Reindl
501 N. Crescent Way
Anaheim, CA 92801
Phone: 714-999-3511
Email: fried_j@auhsd.us

Contractor
University of California, Irvine
Attn: Tamara Dehoff
160 Aldrich
Irvine, CA 92697-7600
Phone: 949-824-2046
Email: tdehoff@law.uci.edu

Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Entire Agreement**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

23. **Governing Law**. This Agreement shall be governed by, and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with, the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Orange County, California.

24. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

25. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.

26. **Counterparts**. This Agreement may be executed in multiple counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute one and the same instrument. For purposes

hereof, a facsimile or emailed copy of this Agreement, including the signature pages hereto, shall be deemed an original, and each party agrees that it will not contest the validity of the execution of this Agreement solely on the basis of any signature being a facsimile or electronic copy.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Anaheim Union High School District

Date: 11/15/24

By:

Print Name: Dr. Jaron Fried

Title: Assistant Superintendent, Ed. Division

Regents of the University of California, Irvine

Date: October 16, 2024

By: Erika Blossom

Print Name: Erika Blossom

Title: Senior Ancillary Agreements Officer

EXHIBIT A

Provide a detailed description of services that shall be provided, the nature of the qualifications of the Contractor, the location of the services to be provided, and the recipients or benefactors of the services:

Contractor shall:

1. Conduct the Saturday Academy of Law (SAL) program that provides ninth grade students the opportunity to learn more about the legal profession and higher education pathway to law school. SAL consists of two sessions, one in the fall, one in the spring. Each session runs for six weeks.
2. Report about various activities for successful implementation to AUHSD.

ANAHEIM UNION HIGH SCHOOL DISTRICT
FINGERPRINT REQUIREMENTS AND CERTIFICATIONS

Education Code Section 45125.1 provides that if the employees of any entity that has a contract with a school district may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice to be sufficient to reimburse the Department for its costs incurred in processing the application.

The Department of Justice shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the Department. When the Department of Justice ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code Section 1192.7(c), or has been convicted of such a felony, the Department shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be confirmed in writing and delivered to the employer by first-class mail.

The contractor shall not permit an employee to come in contact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to the governing board of the school district that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony.

Penal Code Section 667.5(c) lists the following "violent" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; lewd acts on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily injury on another; any robbery perpetrated in an inhabited dwelling; arson; penetration of a person's genital or anal openings by foreign or unknown objects against the victim's will; attempted murder; explosion or attempt to explode or ignite a destructive device or explosive with the intent to commit murder; kidnapping; continuous sexual abuse of a child; and carjacking.

Penal Code Section 1192.7 lists the following "serious" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; a lewd or lascivious act on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally inflicts great bodily injury on another, or in which the defendant personally uses a firearm; attempted murder; assault with intent to commit rape or robbery; assault with a deadly weapon on a peace officer; assault by a life prisoner on a non-inmate; assault with a deadly weapon by an inmate; arson; exploding a destructive device with intent to injure or to murder, or explosion causing great bodily injury or mayhem; burglary of an inhabited dwelling; robbery or bank robbery; kidnapping; holding of a hostage by a person confined in a state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally uses a dangerous or deadly weapon; selling or furnishing specified controlled substances to a minor; penetration of genital or anal openings by foreign objects against the victim's will; grand theft involving a firearm; carjacking; and a conspiracy to commit specified controlled substances offenses.

INDEPENDENT CONTRACTOR CERTIFICATION
REGARDING BACKGROUND CHECKS

Name of Independent Contractor: Regents of the University of California, Irvine certifies that it has performed one of the following:

☐ Pursuant to Education Code Section 45125.1, Contractor has conducted criminal background checks, through the California Department of Justice, of all employees providing services to the Anaheim Union High School District, pursuant to the contract/purchase order dated _____, and that none have been convicted of serious or violent felonies, as specified in Penal Code Sections 1192.7(c) and 667.5(c), respectively.

As further required by Education Code Section 45125.1, attached hereto as Attachment "A" is a list of the names of the employees of the undersigned who may come in contact with pupils.

OR

☑ Pursuant to Education Code Section 45125.2, Contractor will ensure the safety of pupils by one or more of the following methods:

☐ The installation of a physical barrier at the worksite to limit contact with pupils.

☐ Continual supervision and monitoring of all employees of the entity by an employee of the entity whom the Department of Justice has ascertained has not been convicted of a violent or serious felony.

I declare under penalty of perjury under the laws of the United States that the foregoing is true and correct.

Executed at Irvine, California on October 16, 2024 (Date)

Independent Contractor: Regents of the University of California, Irvine

By: Erika Blossom

Print Name: Erika Blossom

Its: Senior Ancillary Agreements Officer

EXHIBIT QQ

SCHEDULE A

STUDENT IN NONPUBLIC SCHOOL UNDER EC 56030
Addendum Regular School Year 2024-2025

STUDENT	DOB	GRADE	BOARD APPROVAL DATE	NONPUBLIC SCHOOL	TOTAL CONTRACT COST*
2425 – 269	12/01/2009	10	11/14/2024	OLIVE CREST	$115,000

SCHEDULE A

STUDENT IN NONPUBLIC SCHOOL UNDER EC 56030
Regular School Year 2024-2025

STUDENT	DOB	GRADE	BOARD APPROVAL DATE	NONPUBLIC SCHOOL	TOTAL CONTRACT COST*
2425 – 327	04/20/2010	9	11/14/2024	BEACON	$200,000
2425 – 328	01/07/2010	9	11/14/2024	OLIVE CREST	$75,000

SCHEDULE A

STUDENT IN NONPUBLIC SCHOOL UNDER EC 56030
Addendum Residential School Year 2024-2025

STUDENT	DOB	GRADE	BOARD APPROVAL DATE	NONPUBLIC SCHOOL	TOTAL CONTRACT COST*
2425 – 297	01/11/2008	11	11/14/2024	CARE Youth/Lava Heights	$200,000

Instructional Materials Submitted for Adoption
Thursday, November 14, 2024
October 18, 2024 - November 14, 2024

Curriculum	Basic/ Suppl.	Course Name (Number)	Grade	Title	Publisher
Social Science/Ethnic Studies	Suppl.	US History-Ethnic Studies (#SS300)	11-12	An Indigenous Peoples' History of the United States	Beacon Press
English Language Arts	Suppl.	English 7 (#EN700)	7-8	Charlie and the Chocolate Factory	Puffin Books
English Language Arts	Suppl.	English 7 (#EN700)	7-8	Hidden Figures - Young Readers' Edition	HarperCollins Publishers
English Language Arts	Suppl.	English 1 Honors (#EN101)	9-12	My Broken Languge: A Memoir	William Collins

Instructional Materials Submitted for Display
Thursday, November 14, 2024
November 15, 2024-December 12, 2024

Curriculum	Basic/ Suppl.	Course Name (Number)	Grade	Title	Publisher
English Language Arts	Suppl.	English 7/English 8 (#EN700), (#EN800)	7-8	Enola Holmes: The Case of the Missing Marquess	Philomel Books
English Language Development	Suppl.	English Language Development 1 Literacy Support, English Language Development 2 (#EL701), (#EL702)	7-8	Finally Seen	Simon & Schuster Books for Young Readers
English Language Arts	Suppl.	English 10 Honors (#EN101/#EN102)	9-12	Klara and the Sun	Vintage Books
English Language Arts	Suppl.	English (#EN100), (#EN700), (#EN800)	7-12	The Tiger's Apprentice	Harper Collins

EXHIBIT TT

Field Trip Report

Board of Trustees November 14, 2024

1. Gilbert High School: All Grades (25 students- 8 female, 17 male)
   Adviser/Lead Chaperone: Jose Lara (male)
   Chaperones: Alvaro Gomez (male), Robert Nakayama (male), and Jenni Camarena (female)

   To: Running Springs, CA
   Dates: December 9, 2024 to December 11, 2024
   Purpose: Outdoor Science Education
   Expenses: Site Funds- registration, meals, transportation, accommodations, and substitutes

   Number of school days missed for this trip: 3
   Number of school days missed previously: 0
   Total number of days missed by this group: 3

2. Kennedy High School: Girls Basketball (10 students- 10 female, 0 male)
   Adviser/Lead Chaperone: Norikazu Nishida (male)
   Chaperones: Derek Hamaguchi (male), Carla Hamaguchi (female), Michelle Park (female), and Jennifer Tirona (female)

   To: Henderson, NV
   Dates: December 25, 2024 to December 29, 2024
   Purpose: Basketball tournament
   Expenses: Booster Club- registration and accommodations
   Parent/Student – meals and transportation

   Number of school days missed for this trip: 0
   Number of school days missed previously: 0
   Total number of days missed by this group: 0

3. Magnolia High School: Color Guard (22 students- 21 female, 1 male)
   Adviser/Lead Chaperone: Aaron Yim (male)
   Chaperones: Anthony Rodrigues (male), Maria Martinez (female), Jenny Troung (female), and Jodi Urquidez (female)

   To: Henderson, NV
   Dates: March 28, 2025 to March 30, 2025
   Purpose: Winter Guard competition
   Expenses: Booster Club - registration, meals, transportation, and accommodations

   Number of school days missed for this trip: 0
   Number of school days missed previously: 0
   Total number of days missed by this group: 0

4. Magnolia High School: PUENTE (47 students- 26 female, 21 male)
   Adviser/Lead Chaperone: Nasreen Sarvi (female)
   Chaperones: Carolina Flores (female), Esther Noh (female), Margaret Tagler (female), Rodolfo Acevedo (male), Jesus Eugenio (male), and Jason Lamb (male)

   To: Northern, CA
   Dates: February 27, 2025 to March 1, 2025
   Purpose: Northern CA college tours
   Expenses: Parten/Student: meals and accommodations
   Site Funds: transportation and substitutes

   Number of school days missed for this trip: 2
   Number of school days missed previously: 0
   Total number of days missed by this group: 2

5. Oxford Academy: OA Singers (50 students- 40 female, 10 male)
   Adviser/Lead Chaperone: Brian Hogan (male)
   Chaperones: Brian Belski (male), Jebbangelo Baguioro (male), Babitha George (female), Teresa Ruffin (female), Louise Sequeirs (female), Jessica Su (female), Prithy Thanki (female), and Sophea Tim (female)

   To: New York, NY
   Dates: March 27, 2025 to March 31, 2025
   Purpose: Performance Choir tour
   Expenses: Booster Club - registration, meals, transportation, and accommodations

   Number of school days missed for this trip: 0
   Number of school days missed previously: 0
   Total number of days missed by this group: 0

6. Savanna High School: Marching Band and Color Guard (16 students- 13 female, 3 male)
   Adviser/Lead Chaperone: Orlando Franco (male)
   Chaperones: Oscar Alva (male), Raul Meza Hernandez (male), Monica Alva (female), Dinah Boc Alonso (female), Mayra Gonzalez Saldana (female), and Guadalupe Hernandez (female)

   To: Henderson, NV
   Dates: March 14, 2025 to March 17, 2025
   Purpose: Color Guard competition
   Expenses: Booster Club: registration, meals, transportation, and accommodations

   Number of school days missed for this trip: 2
   Number of school days missed previously: 0
   Total number of days missed by this group: 2

EXHIBIT UU

ORANGE COUNTY DEPARTMENT OF EDUCATION
200 KALMUS DRIVE
P.O. BOX 9050
COSTA MESA, CA
92628-9050
(714) 966-4000
FAX (714) 432-1916
www.ocde.us

STEFAN BEAN, Ed.D.
County Superintendent
of Schools

September 20, 2024

Michael B. Matsuda
Superintendent
Anaheim Union High School District
501 Crescent Way
Anaheim, CA 92803

Dear Mr. Matsuda:

Per Education Code Section 1240, I am charged with the responsibility to conduct reviews of schools identified for Williams Settlement Legislation monitoring by the California Department of Education.

The enclosed annual report for fiscal year 2023-24 provides aggregate findings for Anaheim Union High School District in the areas of sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and status of teacher assignments.

Please share this annual report at a public meeting with your Board during the month of November as required by the Williams Settlement Legislation. As required by Education Code Section 1240, it will also be shared with the Orange County Board of Education and the County of Orange Board of Supervisors.

Your dedicated efforts and those of your school board members, administrative staff, and school site staff demonstrate professional commitment to improving student achievement and well-being. I am proud to acknowledge your district's exemplary service to the students, families, and community members of Orange County.

Sincerely,

Stefan Bean, Ed.D.
County Superintendent of Schools

SB:ag

Enclosure

c: Seema Sidhu, Ed.D., Director, Learning and Development

ORANGE COUNTY BOARD OF EDUCATION
MARI BARKE
TIM SHAW
LISA SPARKS, Ph.D.
JORGE VALDES, Esq.
KEN L. WILLIAMS, D.O.

Orange County Department of Education
Educational Services Division

Williams Settlement Legislation
Annual Report
Anaheim Union High School District
2023-24

This report summarizes the results of schools identified for Williams Settlement Legislation monitoring by the California Department of Education.

INSTRUCTIONAL MATERIALS

Schools were reviewed to determine the sufficiency of textbooks and instructional materials.[1]

School	Review Date	Textbook/Instructional Materials Insufficiencies	Subject	Grade	Room	Materials Needed	Correction Date
Ball Junior High	August 25, 2023	NONE					
Polaris High	September 6, 2023	NONE					
Savanna High	September 6, 2023	NONE					

[1]"Sufficient textbooks and instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in the core subject areas of mathematics, science, history-social science, and English language arts, including the English language development component of an adopted program. Middle and high schools include foreign language and health.

BOT 2

Orange County Department of Education
Educational Services Division

Williams Settlement Legislation
Annual Report
Anaheim Union High School District
2023-24

FACILITIES

Schools were reviewed to determine safety, cleanliness, and functionality of facilities. Any deficiencies were reported to school administrators for remediation.[2]

School	Review Date	Room/Area	Facility Conditions Identified
Ball Junior High	September 12, 2023		NONE
Polaris High	September 13, 2023	Room 107	Bookshelf/cabinet not anchored to the wall
Polaris High	September 13, 2023	Room 106	Bookshelf/cabinet not anchored to the wall
Polaris High	September 13, 2023	Room 106	Fire extinguisher not mounted securely
Polaris High	September 13, 2023	Room 104	Fire extinguisher not mounted securely
Polaris High	September 13, 2023	Room 103	Fire extinguisher not mounted to proper height
Polaris High	September 13, 2023	Room 102	Excessive stained ceiling tiles
Polaris High	September 13, 2023	Room 101	Stained ceiling tile
Savanna High	September 14, 2023	Throughout Campus	Tall cabinets not anchored to the wall

[2]Districts or schools are not required to report corrections to the Orange County Department of Education.

BOT 3

Orange County Department of Education
Educational Services Division

Williams Settlement Legislation
Annual Report
Anaheim Union High School District
2023-24

SCHOOL ACCOUNTIBLITY REPORT CARD (SARC)

The SARCs published in 2023-24 were reviewed to determine the accuracy of information reported for sufficiency of textbooks and instructional materials and safety, cleanliness, and functionality of school facilities.

School	SARC Review Date(s)	Instructional Materials Accurate	Instructional Material Discrepancies	Facility Conditions Accurate	Facility Condition Discrepancies
Ball Junior High	February 28, 2024	Yes	N/A	Yes	N/A
Polaris High	February 28, 2024	Yes	N/A	Yes	N/A
Savanna High	February 28, 2024	Yes	N/A	Yes	N/A

BOT 4

Orange County Department of Education
Educational Services Division

Williams Settlement Legislation
Annual Report
Anaheim Union High School District
2023-24

TEACHER ASSIGNMENT MONITORING

Data source: California Commission on Teacher Credentialing California Statewide Assignment Accountability System (CalSAAS) Summary of Findings for the 2022-23 school year.

School	Misassigned[1]	Vacancies[2]	Total Misassignments	Misassignments Corrected
Ball Junior High	1	0	3	2
Polaris High	0	0	2	2
Savanna High	5	0	20	15

Respectfully submitted,

Nicole Savio Newfield
Administrator, Student Achievement and Wellness

9/20/24
Date

[1] "Misassignment" means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold [Education Code 35186(i)(2)].

[2] "Teacher vacancy" means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester [Education Code 35186(i)(3)].

Human Resources Division, Certificated Personnel

1. Resignations/Retirements, effective as noted:

Garcia, Benjamin	Resignation	11/15/24
Granados, Maria	Resignation	10/15/24
Lappin, Dean	Retirement	1/10/25
Nguyen, Duc	Retirement	1/7/25

2. Terminations, effective as noted:

Graves, Steven	9/17/24

3. Employment:

A. Teacher(s)/Probationary:

		Column	Step
Ayala, Nora	8/5/24	4	2
Dinnen, Shawna	8/5/24	3	4

B. Teacher(s)/Temporary:

		Column	Step
Moore, Matthew	10/14/24	4	1

C. Day-to-Day Substitute Teacher(s) with authorization to teach in subject areas where they have adequate preparation, effective as noted:

Avalos, Daisy	10/10/24
Ando, Kyle	10/10/24
Benavides-Grentry, Priscilla	10/29/24
Brookins, Regan	10/16/24
Buu, Vincent	10/1/24
Chavez, Joana	10/18/24
Donnelly, Jacqueline	10/4/24
Guerrero Gutierrez, Santiago	10/2/24
Fisler, Emma	10/2/24
Ho, Christina	10/10/24
Janssen III, John	10/3/24
Jassen, John	10/4/24
Jennings, Anna	10/29/24
Kim, Elliot	10/4/24
Marquez De La Torre, Yara	10/29/24
Martinez Tello, Aixa	10/4/24
Medina, Brenda	10/29/24
Meyer Jr., Trevor	9/5/24
Nava, Javier	9/3/24
Nguyen, Sara	10/31/24
Perez, Jacob	10/30/24
Perez, Jenny	10/2/24
Ramirez, Emily	10/31/24
Reynolds, Anthony	10/29/24
Rodriguez, Eric	9/20/24
Sanchez Saavedra, Carlos	11/5/24
Smith, Shawn	8/28/24

Sorto, James	10/4/24
Tataje, Steven	10/2/24
Ternasky, Rebecca	11/4/24
Thorn, Savannah	10/14/24
Tran, Kathleen	10/17/24
Villarreal, Ana	10/15/24
Winchester, Laura	10/31/24
Wolik, Brendon	10/14/24

D. Counselor(s)/Probationary:

		Column	Step
Cervantes-Manzanares, Jennifer	7/17/24	2	8

E. Interim Administrator Salary Placements, effective as noted:

		Range	Step
Green, Melanie	10/3/24	30	6
Interim Program Specialist			

4. Extra Service Compensation:

A. Additional Salary, for an extra period of coverage to be paid tenthly and based on the individual's salary for 2024-25, effective as noted: (General Funds)

Valenzuela, Sarah	8/5/24
Weiss, Marcus	9/4/24

B. Bilingual Authorization Stipend, to be paid to the following individual(s) for an earned Bilingual Cross-cultural Language and Academic Development (BCLAD) or equivalent certification, effective as noted:

Cuevas, Silvia	8/5/24

C. California Speech-Language Pathology License Stipend, to be paid to the following individual(s), for an earned CA Speech-Language Pathology License, effective as noted:

Nguyen, Annabeth	8/5/24
Nguyen, Grace	8/5/24

D. AUHSD Tobacco Use Prevention Education (TUPE) Program Stipend, to be paid for the 2024-25 school year to the following individuals as noted, one half at the end of each semester: (TUPE Grant Funds).

Aguayo, Jairo	$2,000
Armijo, Valerie	$3,000
Azevedo, Cody	$2,000
Azevedo, Vicky	$10,000
Banales, Catarina	$2,000
Chaldu, Chayne	$2,000
Dunham, Anita (AJ)	$2,000
Frank, Carolyn	$2,000

Guerrero, Heather	$2,000
Hawkins, Shelley	$2,000
Hickman, Karen	$1,000
Hormuth, Lisa	$2,000
Kliem, Erin	$3,000
Malmborg, Debra	$2,000
Manrique, Robyn	$2,000
Mitchell, Kiandra	$2,000
Ngo (Roth), Diana	$2,000
Olivarria, Manny	$2,000
Resch, Nikki	$2,000
Vargas, Alexis	$2,000
Viramontes, Juan	$2,000
Wakabayashi, Jordann	$2,000

E. EL Coordinators, for the 2024-25 year, for the following individuals, to be paid in the amounts indicated below, one half at the end of each semester. (Title III Funds)

Bouska, Brittany	$960
Chan, Helen	$600
Cuellar, Amie	$1,242
Frembling, Jennifer	$1,447
Gaston, Anita	$1,008
Gonzalez, Natalie	$600
Guzman, Cindy	$1,056
Hara, Gary	$1,087
Hurtado, Osvaldo	$600
Medina, Angiela	$1,284
Morales, Mario	$1,181
Palma, Eder	$1,242
Pefley, Mackenna	$600
Roberts, Diane	$667
Rodriguez, Clarissa	$1,795
Rodriguez Sandoval, Kenia	$802
Saldivar, Natalie	$600
Torres, Olga	$802
Yasin, Hussein	$636

F. Education and Innovation Research Grant Stipend, for the following individuals for the dates July 23, 2024, through May 23, 2025. The amounts listed are maximum possible stipends. Actual stipend amounts will not exceed the amount listed below and will be determined per each individual educator's contributions and completion of grant related activities. Payments will be issued in thirds and paid in November, February, and May. (ED Innovation & Research Grant funds)

Aguayo, Jairo	$2,520
Alvarado, Jessica	$5,670
Borad, Matthew	$5,670
Brunet, Patty	$6,170

Camero, Robert	$2,520
Case, Paula	$3,000
Chaudry, Amtul	$5,670
Childers, Kaiti	$5,850
Cuautle, Cynthia	$5,670
Duarte, Thomas	$5,670
Fournier, Justin	$5,670
Freeman, Kevin	$5,670
Fried, Susan	$5,670
Hoang, Michelle	$5,670
Inman, Alastair	$5,670
Jones, Jason	$750
Khadige, Rita	$5,670
Kuka, Lindsey	$5,670
Larson, Jason	$5,670
Loeper, Alison	$2,520
Ly, Mindy	$5,670
Miceli, Cindy	$5,670
Moore, Sara	$5,670
Mun, Sung	$6,170
Nguyen, Khanh	$5,670
Ramirez, Brian	$2,520
Ruiz-Flores, Claudia	$3,000
Shin, Julia	$5,670
Smith, Kevin	$5,670
Sugita, Erin	$5,670
Tenorio, Eric	$3,000
Truong, Loc	$5,670
Vargas, Alexis	$5,670
Vu, Kathy	$2,520
Wilson, Scott	$5,670

G. OCDE Career Technical Education (CTE) Credential Stipend, for the completion of the Orange County Department of Education CTE Credential Program, effective September 3, 2024. Total amount not to exceed $1,500 per individual: (CTE Incentive/Perkins Fund)

Torres, Ricardo

H. Community Engagement Initiative (CEI) Management Stipend, for the 2024-25 school year, for the following individuals, to be paid one time per semester and not to exceed the total amount shown below per person. (CEI Funds)

Chavez, Araceli	$2,500 per semester
Fujimoto, Diana	$2,500 per semester
Hernandez, Carlos J.	$2,500 per semester
Perez, Kenny	$2,500 per semester

5. Change of contract for the following personnel who have completed the additional units and/or years of experience to advance on the salary schedule, effective as noted:

	From	To	Effective
De Lara, Steven	3 3	4 3	8/5/24
Gonzalez, Marco	1 7	3 7	8/29/24
Hoffman, William	3 11	4 11	1/6/25
Kublak, Wendy	3 11	4 11	1/6/25
Sharma, Arjun	3 11	4 11	1/6/25

6. Correction to Seniority date for ASTA unit member(s):

NAME	ORIGINAL SENIORITY DATE	CORRECTED SENOIRITY DATE
Warner, Travis	9/6/2005	9/9/2004

7. Extra Service Assignments, employment effective as noted:

Classified:

	Salary	Term	Effective
Anaheim			
Botello, Alexandria Color Guard	$3,381.50	1st Semester	8/5/24
Ball			
Ibarra, Stephanie Journalism	$777.50	1st Semester	8/5/24
Underwood Jr., Jerry Basketball, Assistant	$2,284	2nd Quarter	10/21/24
Brookhurst			
Marrero, Adolfo Soccer, Assistant	$1,142	2nd Quarter	10/21/24
Cypress			
Alfaro, Daniel Band, Assistant Director	$1,974.50	2nd Semester	1/6/25
Baguioro, Jebbangelo Cheer	$1,303.75	2nd Semester	1/6/25
Barone, Kristin Soccer, Assistant	$4,162	Season	10/28/24
Belmares, Annalise Cheer	$2,607.50	1st Semester	8/5/24
Driggers, Alex Wrestling	$5,745	Season	10/28/24

Everett, Lorenzo Band, Jazz	$953	2nd Semester	1/6/25
Green, Joseph Basketball, Asst./Lower Level	$4,162	Season	10/28/24
Havican, Makenzy Soccer	$4,162	Season	10/28/24
Hermosura, Elijah Basketball, Asst./Lower Level	$4,162	Season	10/28/24
Herrera, Milton Soccer, Assistant	$4,162	Season	10/28/24
Jaminson, Avery Cheer	$1,303.75	2nd Semester	1/6/25
Jamir, Antonio Soccer	$5,745	Season	10/28/24
Ledesma, Sierra Song	$2,607.50	2nd Semester	1/6/25
Manu, Agnes Basketball, Asst./Lower Level	$4,162	Season	10/28/24
Montano, Alfonso Soccer	$4,162	Season	10/28/24
Nelson, Madison Soccer, Assistant	$4,162	Season	10/28/24
Norris, Darin Wrestling	$5,745	Season	10/28/24
Padilla, Andrew Color Guard	$3,381.50	1st Semester	8/7/24
Padilla, Andrew Color Guard	$3,381.50	2nd Semester	1/6/25
Potter, Garrett Water Polo, Asst./Lower Level	$4,162	Season	7/29/24
Rivera, Nathaniel Basketball	$5,215	Season	10/28/24
Rivera, Nicole Basketball, Asst./Lower Level	$4,162	Season	10/28/24

Roeser, Nadine Basketball, Asst./Lower Level	$4,162	Season	10/28/24
Swinford, Brandon Wrestling, Asst./Lower Level	$1,040.50	Season	10/28/24
Troxel, Emily Drill	$3,381.50	1st Semester	8/7/24
Woiemberghe, Nicole Soccer	$5,745	Season	10/28/24
<u>Dale</u>			
Azevedo, Cody Basketball	$3,089	2nd Quarter	10/21/24
Corona, Jonathan Soccer	$1,513.61	2nd Quarter	10/21/24
Griffin, Sean Soccer	$3,089	2nd Quarter	10/21/24
Gugert, Ted Tennis	$772.25	2nd Quarter	10/21/24
Hemingway, Rob Tennis	$1,544.50	2nd Quarter	10/21/24
Hormuth, Lisa Tennis	$772.25	2nd Quarter	10/21/24
La, Jerry Basketball	$3,089	2nd Quarter	10/21/24
Zegarra, Heather Soccer	$1,575.39	2nd Quarter	10/21/24
<u>Katella</u>			
Duong, Samantha Track, Asst./Lower Level	$4,162	Season	1/27/25
Lee, Dwayne Basketball, Asst./Lower Level	$4,162	Season	10/28/24
Ramirez, Peter Wrestling, Asst./Lower Level	$4,162	Season	10/28/24
<u>Kennedy</u>			
Kosaka, Aidan Basketball, Assistant	$4,162	Season	10/28/24

Moma, Enoc Soccer, Assistant	$4,162	Season	10/28/24
O'Toole, Kevin Softball, Asst./Lower Level	$4,162	Season	1/27/25
Loara			
Chylinski, Paul Journalism	$1,751	1st Semester	8/5/24
Dang, Joanne Volleyball, Assistant	$4,162	Season	7/29/24
Granillo, Sarah Cheer	$2,607.50	1st Semester	8/5/24
Magnolia			
Estrella, Obed Wrestling, Asst./Lower Level	$4,162	Season	10/28/24
Lara Jr., Octavio Baseball, Asst./Lower Level	$2,081	Season	1/27/25
Le, Shannon Cheer	$2,607.50	1st Semester	8/5/24
Padlo, Ross Baseball, Asst./Lower Level	$2,081	Season	1/27/25
Orangeview			
Escalera-Salas Basketball	$3,089	2nd Quarter	10/21/24
Gutierrez, Elvia Soccer	$1,544.50	2nd Quarter	10/21/24
Key, Martha Accompanist	$777.50	1st Semester	8/5/24
Williams, Carey Soccer	$1,544.50	2nd Quarter	10/21/24
Oxford			
Hughes, Brendan Baseball, Assistant	$4,162	Season	1/27/25
Rojas, Michael Baseball, Assistant	$4,162	Season	1/27/25
Savanna			
Arcila, Edgar Wrestling, Assistant	$4,162	Season	10/28/24

Perez, Zachary Volleyball, Assistant	$4,162	Season	1/27/25
Valdez, Nicolle Soccer, Assistant	$4,162	Season	10/28/24
<u>Western</u> Hench, Sandra Vocal	$2,308	2nd Semester	1/6/25
Montanez, Marycarmen Basketball, Asst./Lower Level	$4,162	Season	10/28/24

1. **Retirements/Resignations/Terminations, effective as noted:**

	Location:	**Effective:**
Aguilar, Alexis Food Services Assistant I	Brookhurst Jr. High School	10/28/2024
Bailey, Rebecca Food Services Assistant II	Magnolia High School	10/21/2024
Bruestle, Marizela Food Services Assistant I	Brookhurst Jr. High School	10/16/2024
Castro, Alex Campus Safety Aide	Western High School	10/25/2024
Em, Nirom Food Services Assistant I	Kennedy High School	10/07/2024
Hockett, Caitlin Instructional Assistant – Specialized Academic Instruction	Sycamore Jr. High School	10/11/2024
Ibarra, Roman Instructional Assistant – Adult Transition	Cypress High School	10/14/2024
Merito, Alina Instructional Assistant – Medically Fragile/ Orthopedically Impaired	Orangeview Jr. High School	11/01/2024
Pietranowicz, Jody Payroll Manager	Payroll Department	11/08/2024
Reyes, Ana Instructional Assistant – Bilingual (Spanish)	South Jr. High School	11/07/2024

2. **Employment, effective as noted:**

	Range/Step:	**Effective:**
Permanent Employees:		
Aguirre, Esperanza Food Services Assistant 1	41/04	10/07/2024
Barcelo, Rebeca Instructional Assistant – Specialized Academic Instruction	43/03	10/25/2024
Behboudi-Zamora, Darya Campus Safety Aide	43/04	10/17/2024

Casas, Priscilla Instructional Assistant – Specialized Academic Instruction	43/01	10/28/2024
Chavarri, Wendy Instructional Assistant – Behavioral Support	51/01	10/14/2024
Clark, Robert Jr. Instructional Assistant – Adult Transition	51/01	10/23/2024
Duran Gonzalez, Selena Instructional Assistant – Behavioral Support	51/01	10/30/2024
Fernando Vazquez, Reyna Food Services Assistant 1	41/04	10/25/2024
Garcia Cortez, Ambar Instructional Assistant – Behavioral Support	51/08	10/21/2024
Gaytan, Jessica Instructional Assistant – Specialized Academic Instruction	43/01	10/14/2024
Gregory, Noah Custodian	48/02	10/14/2024
Ibarra, Roman Instructional Assistant – Adult Transition	51/01	10/07/2024
Lara, Octavio Jr. Instructional Assistant – Behavioral Support	51/01	10/04/2024
Mejia, Annabel Instructional Assistant – Behavioral Support	51/01	10/14/2024
Ortiz, Manuel Custodian	48/03	10/21/2024
Ramos, Elizabeth Instructional Assistant – Behavioral Support	51/01	10/25/2024
Rodarte, Carolyn Human Resources Technician	57/02	10/14/2024
Rojas, Elizabeth Instructional Assistant – Behavioral Support	51/03	10/15/2024
Sandoval, Marguerite Instructional Assistant – Adult Transition	51/03	10/21/2024
Santos, Justin Instructional Assistant – Behavioral Support	51/02	10/28/2024

Serna Garcia, Catherine Instructional Assistant – Behavioral Support	51/01	10/14/2024
Sur, Nicholas Instructional Assistant – Behavioral Support	51/01	11/04/2024
Tinoco Hernandez, Fabiola Food Services Assistant 1	41/04	10/30/2024
Valadez Lopez, Nathali Licensed Vocational Nurse	55/08	10/29/2024

Promotions:

Gamboa, Maria Food Services Manager 1	03/03	10/21/2024
Lazcano, Lidia Secretary – Attendance (Bilingual)	53/06	10/17/2024

Substitute Employees:

Aguayo Ramos, Esequiel Substitute Warehouse Worker	51/01	10/21/2024
Aguilar, Alexis Substitute Instructional Assistant – Adult Transition	51/01	10/28/2024
Aguilar, Alexis Substitute Instructional Assistant – Behavioral Support	51/01	10/28/2024
Aguilar, Alexis Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/28/2024
Ambrosi, Gustavo Substitute Arts Assistant 1	41/10	11/04/2024
Arredondo, George Tutor	$16/Hr.	10/10/2024
Ashcraft, Aidan Substitute Campus Safety Aide	43/03	11/01/2024
Ashe, Tyler Substitute Arts Assistant 1	41/10	11/04/2024
Bautista, Erica Substitute Campus Safety Aide	43/03	10/04/2024

Bejines-Martinez, Luis Substitute Bus Driver	55/03	10/17/2024
Boyer, Jonathan Substitute Arts Assistant 2	60/10	10/29/2024
Broecker, Jennifer AVID Tutor	$16/Hr.	10/10/2024
Cilloniz, Luigi Substitute Arts Assistant 2	60/10	10/16/2024
Cortez, Oscar Substitute Campus Safety Aide	43/03	10/30/2024
Em, Nirom Substitute Custodian	48/01	10/08/2024
Enell, Patricia Substitute Health Services Technician	51/01	10/31/2024
Garcia, Lucero Substitute Instructional Assistant – Adult Transition	51/01	10/10/2024
Garcia, Lucero Substitute Instructional Assistant – Behavioral Support	51/01	10/10/2024
Garcia, Lucero Substitute Instructional Assistant – Bilingual (Spanish)	47/01	10/10/2024
Garcia, Lucero Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/10/2024
Gomez, Gustavo Jr. Substitute Office Assistant	43/01	10/10/2024
Gomez, Gustavo Jr. Substitute Secretary	51/01	10/10/2024
Gonzalez, Pascual Substitute Custodian	48/01	10/23/2024
Gonzalez-Zuniga, Fernando Substitute Campus Safety Aide	43/03	10/23/2024
Guadarrama, Lucy Substitute Campus Safety Aide	43/03	10/04/2024

Jamison, Avery AVID Tutor	$16/Hr.	10/09/2024
Johnson, Zane Substitute Arts Assistant 2	60/10	10/24/2024
Lo, Karen Substitute Arts Assistant 2	60/10	10/07/2024
Lopez, Natalie Tutor	$16/Hr.	10/29/2024
Mai, Alan Substitute Instructional Assistant – Adult Transition	51/01	10/16/2024
Mai, Alan Substitute Instructional Assistant – Behavioral Support	51/01	10/16/2024
Mai, Alan Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/16/2024
Moran, James Substitute Arts Assistant 2	60/10	10/29/2024
Moraza, Armando Substitute Instructional Assistant – Adult Transition	51/01	10/29/2024
Moraza, Armando Substitute Instructional Assistant – Behavioral Support	51/01	10/29/2024
Moraza, Armando Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/29/2024
Nguyen, Judy Substitute Arts Assistant 2	60/10	10/07/2024
Ramos, John Substitute Custodian	48/01	10/17/2024
Read, Abigail Substitute Instructional Assistant – Adult Transition	51/01	10/21/2024
Read, Abigail Substitute Instructional Assistant – Behavioral Support	51/01	10/21/2024

Read, Abigail Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/21/2024
Shaw, Kayla Substitute Instructional Assistant – Adult Transition	51/01	10/14/2024
Shaw, Kayla Substitute Instructional Assistant – Behavioral Support	51/01	10/14/2024
Shaw, Kayla Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/14/2024
Skiba, Leeann Substitute Arts Assistant 2	41/10	10/29/2024
Slaughter, Craig III Substitute Instructional Assistant – Adult Transition	51/01	11/04/2024
Slaughter, Craig III Substitute Instructional Assistant – Behavioral Support	51/01	11/04/2024
Slaughter, Craig III Substitute Instructional Assistant – Specialized Academic Instruction	43/01	11/04/2024
Sparks, Melody Substitute Arts Assistant 2	60/10	10/16/2024
Sundren, Vicki Substitute Arts Assistant 2	60/10	10/07/2024
Valente, Yarelly Substitute Instructional Assistant – Adult Transition	51/01	10/07/2024
Valente, Yarelly Substitute Instructional Assistant – Behavioral Support	51/01	10/07/2024
Valente, Yarelly Substitute Instructional Assistant – Bilingual (Spanish)	47/01	10/07/2024

Valente, Yarelly Substitute Instructional Assistant – Specialized Academic Instruction	43/01	10/07/2024
Young, Marc Substitute Arts Assistant 2	60/10	10/29/2024

3. **Workability, current minimum wage or stipend of $256 effective as noted:**
(Workability Grant Funds)

	Effective
Brito, Emily	10/07/2024
Navarro, Alonnis	01/06/2025
Ortiz, Anthony	10/09/2024

4. **Food Service Student Workers**

	Effective
Cortez, Abigail	10/09/2024
Desigar, Sruthi	10/04/2024
Dominguez, Kimberly	10/04/2024
Hua, Holly	10/04/2024
Mora Lopez, Isabella	10/21/2024
Nguyen, Ha	10/21/2024
Sallam, Malak	10/15/2024
Tran, Andrew	10/09/2024
Verma, Adriti	10/04/2024
Walsh, Harper	10/15/2024
Wehrly, Sean	10/09/2024

ANAHEIM UNION HIGH SCHOOL DISTRICT

501 N. Crescent Way, P.O. Box 3520, Anaheim, California 92803-3520, www.auhsd.us

BOARD OF TRUSTEES
Minutes
Thursday, October 17, 2024

UNADOPTED

1. CALL TO ORDER–ROLL CALL

Board President Randle-Trejo called the regular meeting of the Anaheim Union High School District Board of Trustees to order at 3:45 p.m.

Present: Annemarie Randle-Trejo, president; Jessica Guerrero, clerk; Katherine H. Smith, assistant clerk; Brian O'Neal and Ron Hoshi, members; Jaron Fried, Ed.D., Brad Jackson, and Nancy Nien, Ph.D., assistant superintendents; Robert Saldivar, executive director, and Karl H. Widell, District counsel.

Absent: Michael B. Matsuda, superintendent

2. ADOPTION OF AGENDA

Staff requested the following amendments to the agenda:

- Replace Exhibit WW to include signatures
- Pull item 11.22 on page 31 of the agenda

On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees adopted the amended agenda. The roll call vote follows.

Ayes: Trustees Hoshi, O'Neal, Smith, Guerrero, and Randle-Trejo

3. PUBLIC COMMENTS, CLOSED SESSION ITEMS

There were no requests to speak.

4. CLOSED SESSION

The Board of Trustees entered closed session at 3:46 p.m.

5. RECONVENE MEETING, PLEDGE OF ALLEGIANCE, AND CLOSED SESSION REPORT OUT

5.1 ***Reconvene Meeting***

The Board of Trustees reconvened into open session at 6:03 p.m.

5.2 ***Pledge of Allegiance and Moment of Silence***

Student Representative to the Board of Trustees Erin Baek led the Pledge of Allegiance to the Flag of the United States of America and provided a moment of silence.

5.3 ***Closed Session Report***

Board Clerk Guerrero reported the following actions taken during closed session.

5.3.1 No reportable action taken regarding public employee performance evaluation, superintendent.

5.3.2 No reportable action regarding existing litigation.

5.3.3 No reportable action taken regarding negotiations.

5.3.4 No reportable action taken regarding personnel.

6. **RECOGNITIONS**

6.1 ***California Distinguished Schools, Assemblywoman Sharon Quirk-Silva***

The California Distinguished Schools Program honors some of California's most exemplary and inspiring public schools. Schools selected for the Distinguished School Award demonstrate significant gains in narrowing the achievement gap by providing excellent educational opportunities to all students. Assemblywoman Sharon Quirk-Silva recognized and celebrated the achievements of the following schools for their outstanding accomplishment of being selected as a 2024 California Distinguished School.

Cypress High School
Kennedy High School
Lexington Junior High School
Magnolia High School
Oxford Academy

6.2 ***Boys State and Girls State Delegates***

The Board of Trustees recognized the Boys State and Girls State delegates. Boys State and Girls State are leadership programs of the American Legion, and the American Legion Auxiliary, designed to increase awareness and knowledge of governmental processes while learning about the duties, privileges, rights, and responsibilities of citizenship. The student nominees went through a rigorous application and interview process, and delegates were selected to represent their school site at Sacramento State University this past summer. Below are the State Delegates and their site. Congratulations to these young leaders who will undoubtedly make an impact in their futures.

James Flores	Western High School
Claire Jung	Oxford Academy
Paola Loza	Savanna High School
Khoa Nguyen	Western High School
Tiffanie Nguyen	Western High School
Annalyn Rualo	Katella High School

7. REPORTS

7.1 ***Student Representative's Report***

Student Representative to the Board Erin Baek reported on Districtwide events including Anaheim High School's Flag Football Game, Cypress High School's Senior Luau, RSVP Summit at Katella High School, Kennedy High School's Civic Learning Award Ceremony, among other school sites events.

7.2 ***Student Speakers***

7.2.1 Briel Dronkers, District student, addressed concerns regarding the use of student ID's and email addresses, as well as stated that while the Board prioritizes students' mental and physical safety, cybersecurity should also be a priority.

7.2.2 Claudia Michel, District student, shared how the community at Gilbert High School makes her feel valued, with greetings and encouragement from her peers daily. She expressed gratitude for the school's support, but noted that Gilbert deserves more love and attention, including renovations to make the campus cleaner and safer.

7.2.3 Harrison McDonnagh, District student, spoke of Gilbert High School's facilities and conveyed support for Measure K in order to improve the school site's infrastructure, ensuring the safety of its students and staff.

7.2.4 Natalie Villeda, District student, advocated for funding for Gilbert High School emphasizing the needs for security fencing and a wellness center to support student's mental health. Additionally, she spoke of her involvement in Friday Night Live.

7.2.5 Henessy Sanchez, District student, expressed her support for more funding to improve Gilbert High School's facilities, echoing her peers' previous concerns of security fencing and well-maintained facilities.

7.2.6 Cathri Lung, District student, shared results of a student survey regarding school needs, detailing the top three concerns as: (1) the need for more open and well-maintained restrooms; (2) more nutritious food options; and (3) traffic and parking concerns. Additional concerns included access to vending machines, an indoor gym, security gate, and improvements to the culinary classroom.

7.2.7 Hailey Sotelo, District student, spoke of her involvement in promoting civic engagement by running a voter registration booth at her school site, as well as highlighted the importance and benefits of smaller class sizes.

7.3 ***Reports of Associations***

Heather Huttner, CSEA president, expressed appreciation to Superintendent Matsuda and Dr. Fried for attending the CSEA meeting, as well as recognized Brandon Tietze and Melanie Thomasson in Human Resources Classified for their work. She also mentioned the work of the bilingual work group, which is working to ensure adequate staffing to support bilingual staff, families, and students, as well as all the Insurance Committee's collaborative efforts to reach an agreement.

Brittany Bouska, APGA co-president, highlighted the counselors' work during the four-year college application season. Additionally, she welcomed five new dual enrollment counselors, who will play a pivotal role in ensuring students complete at least one dual enrollment course before graduation.

James Goran, ASTA vice president, thanked the Board, Cabinet, and associations for reaching an agreement on Health and Welfare for staff. Mr. Goran also communicated ASTA's support for Measure K.

Jennifer Sasai, ALTA president, reported on various District events such as the Ribbon Cutting for the Freight Farm, voter registration efforts, mock elections, Hispanic Heritage Month, as well as the AUHSD College and Career Fair. In addition, she congratulated various junior high school sports team on their successful seasons.

7.4 ***Parent Teacher Student Association (PTSA) Report***

There was no report.

8. **PRESENTATIONS**

8.1 ***Fiscal Services Internal Controls***

Background Information:
California Education Code Section 41010 requires that school districts use accounting systems to record their financial affairs that comply with the definitions, instructions, and procedures published in the California School Accounting Manual (CSAM). The California School Accounting Manual is a valuable tool for the effective management of the financial resources provided to the District. Additionally, the District implements systems and processes which conform to the Governmental Accounting Standards Board (GASB) and the Government Auditing Standards.

Current Consideration:
The Board of Trustees received a presentation from the Business Services team regarding the department's systems and processes, including internal controls.

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

8.2 ***Science Education for an Equitable, Just, Sustainable Future (SEEJuSt)***

Background Information:
Over the past two academic school years, the District has partnered with Dr. Hosun Kang from the University of California, Irvine (UCI) School of Education in a National Science Foundation (NSF) funded project called SEEJuSt: Science Education for an Equitable, Just, and Sustainable Future. Over 20 teacher participants co-designed equity/justice-centered, civic engagement focused, and Next Generation Science Standards (NGSS) aligned units of study culminating in a capstone-worthy experience. The analysis of data, including capstone artifacts, reflections, and surveys, revealed the importance of science

classroom experiences driven by engaging in real world phenomena, learning in the community, and elevating students' stories.

Current Consideration:
The SEEJuSt team presented to the Board of Trustees on the impact the program has had on the District student population and teachers. Representatives shared tools and stories of teachers and students engaging in powerful climate justice education. The presentation included how the team is currently working to expand the success of this project through the next funded project.

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the information.

9. **PUBLIC COMMENTS, OPEN SESSION ITEMS**

Jose Lara, coordinator, Alternative Education, expressed gratitude to the Trustees for their ongoing support of Gilbert High School and its students, as well as communicated his support for agenda item 10.13, which will support students' social emotional learning.

10. **ITEMS OF BUSINESS**

EDUCATIONAL SERVICES

10.1 ***School-Sponsored Student Organizations***

Background Information:
The Board of Trustees shall give approval for the establishment of all student organizations. The proposed organizations shall not engage in any activities, other than those that are organizational in nature, until the Board of Trustees has approved its application.

Current Consideration:
The following schools have submitted school-sponsored student organization applications:

10.1.1 Korean Club, Anaheim High School
10.1.2 Law and Logic, Anaheim High School
10.1.3 STEAM Society, Anaheim High School
10.1.4 Build The Journey (BTJ), Cypress High School
10.1.5 Content Creation Club, Cypress High School
10.1.6 Greek Club, Cypress High School
10.1.7 iCAN Youth Council, Cypress High School
10.1.8 Jesus Club, Cypress High School
10.1.9 Surfrider Foundation, Cypress High School
10.1.10 Teens Against E-Waste (TAE), Cypress High School
10.1.11 Turning Point USA, Cypress High School
10.1.12 The Bike Club, Cypress High School
10.1.13 Varsity Talks, Cypress High School
10.1.14 Unheard Cries, Cypress High School
10.1.15 Gilbert High School (GHS) Anime Club, Gilbert High School
10.1.16 Graffing for Hope, Gilbert High School

10.1.17 Mini Saxons Preschool Club, Loara High School
10.1.18 Girls' League, Magnolia High School
10.1.19 Film Society, Magnolia High School
10.1.20 Rebel Readers, Savanna High School
10.1.21 Anaheim Kids for Kindness, Western High School
10.1.22 Girl Talk, South Junior High School
10.1.23 K-Pop Club, South Junior High School
10.1.24 Mi Gente, South Junior High School
10.1.25 Ocean Academy, South Junior High School
10.1.26 South Chess Club, South Junior High School
10.1.27 Team Jesus, South Junior High School

Budget Implication:
Each school-sponsored student organization offsets operational costs through donations and fundraising efforts.

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the school-sponsored organization applications.

The student representative to the Board of Trustees, Erin Baek, cast her preferential vote for the school-sponsored organizations.

RESOLUTIONS

10.2 ***Resolution No. 2024/25-E-09, Great American Smokeout/Escape the Vape Day 2024***

Background Information:
The Great American Smokeout/Escape the Vape Day will be celebrated in every community, every year in America on the third Thursday of November. Tobacco, tobacco products, and nicotine use/abuse continues to be an epidemic, particularly with new and emerging trends/products such as e-cigarettes. It is imperative that a united effort of community members launch visible tobacco, tobacco products, and nicotine prevention efforts to reduce the demand for tobacco.

Current Consideration:
The Board of Trustees was requested to adopt Resolution No. 2024/25-E-09 for the Great American Smokeout/Escape the Vape Day 2024 to be celebrated by all District school sites on November 21, 2024. The adoption of this resolution provides an opportunity to inform parents, guardians, and communities of the efforts that the District is making to support their commitment to tobacco-free, healthy lifestyles by challenging people to stop using tobacco and help people to learn about the many tools they can use to help them quit and stay quit on the Great American Smokeout/Escape the Vape Day.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee Smith and duly seconded, following discussion, the Board of Trustees adopted Resolution No. 2024/25-E-09, Great American Smokeout/Escape the Vape Day 2024. The roll call vote follows.

Ayes: Trustees Hoshi, O'Neal, Smith, Guerrero, and Randle-Trejo

10.3 ***Resolution No. 2024/25-BOT-01, Compensation for Board Meeting***

Background Information:
Education Code Section 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month. Education Code Section 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed, but authorizes the Board, by resolution, to compensate a Board member for meetings he/she missed due to one of the following reasons: (1) performance of other designated duties for the District during the time of the meeting; (2) illness or jury duty; or (3) hardship deemed acceptable by the Board.

Current Consideration:
Trustee Guerrero was not present at the September 12, 2024, Board of Trustees' meeting due to hardship related to a family emergency, resulting in traveling outside the country.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee O'Neal and duly seconded, the Board of Trustees adopted Resolution No. 2024/25-BOT-01. The roll call vote follows.

Ayes: Trustees Hoshi, O'Neal, Smith, and Randle-Trejo
Abstain: Trustee Guerrero

BUSINESS SERVICES

10.4 ***Agreement, Dietetic Internship, Keith and Associates Distance Dietetic Internship***

Background Information:
The District has traditionally entered into agreements with university and internship programs to provide opportunities for university students to meet their field work requirements, and to gain valuable experience in a professional setting. Intern agreements permit university students and students enrolled in the program to provide services to the Food Services Department as an unpaid intern of the District.

Current Consideration:
The District would like to enter into an agreement with Keith and Associates Distance Dietetic Internship, and under the direction of the director and assistant director of Food Services, students will observe, work, and participate in school food service operations. Interns will be reviewed for their professionalism and their understanding of school food service. The agreement will be effective February 1, 2025, through June 30, 2025, and renewable annually for up to four years.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

EDUCATIONAL SERVICES

10.5 ***Agreement, City of Anaheim, Brookhurst Community Center***

Background Information:
Career Connections Unlimited provides work-based experience for students with disabilities. Eligible students have the opportunity to participate in paid work experiences up to 300 hours per school year. These students are paid through the California Department of Education Workability Grant, Department of Rehabilitation (DOR) We Can Work Grant, and DOR Transition Participant Program (TPP).

Career Connections Unlimited partners with businesses in the Anaheim area. Through this partnership, these partners provide work sites for students to gain valuable skills and experiences to prepare for competitive employment.

Current Consideration:
The City of Anaheim through a partnership with Career Connections Unlimited, has provided work experience opportunities for students with disabilities. District students are supervised and supported by District job coaches. Services are being provided August 7, 2024, through June 30, 2025.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee Smith, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement.

10.6 ***Community Service Agreement, Olive Crest***

Background Information:
Olive Crest's Parenting Education services are designed to provide families with the tools and resources needed to create a nurturing and supportive home environment. The program offers classes, at no cost, in English, Spanish, Vietnamese, Korean, Arabic, Farsi, and Mandarin, ensuring that families from diverse backgrounds can access the support they need. Parents participate in an evidence-based program called Active Parenting, which is taught by bilingual and bicultural staff who are equipped to meet their unique needs and provide essential support. In addition, the program offers childcare services during class sessions, making it easier for parents to engage in their learning experience. Olive Crest's proven track record of providing high-quality, trauma-informed, and culturally responsive parenting education services aligns with the District's commitment to supporting student well-being and family engagement. We anticipate that this partnership will provide valuable resources and support to our families, contributing to a more positive and supportive learning environment for all students.

Olive Crest is a nonprofit organization that provides parenting education and support services to families. This agreement proposes a partnership between the District and Olive Crest to offer parenting education courses to District families.

Current Consideration:
Olive Crest will partner with the District to offer evidence-based parenting courses, case management support, and community outreach. The District will provide referrals,

facilitated communication, and provided appropriate facilities for classes. Services will be provided October 18, 2024, through October 30, 2025.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee Guerrero, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

10.7 ***Agreement, Rhodri Lumba***

Background Information:
Oxford Academy's Yearbook program seeks to elevate the quality of its publications through improved photography skills, enhanced design quality, as well as advanced training in layout and content creation to produce a more professional yearbook. The school seeks to provide students with opportunities to develop skills in these areas while ensuring the timely production of the yearbook.

Current Consideration:
Rhodri Lumba, an independent contractor, will provide specialized services which include: advanced training in layout design, content creation, and photography, as well as technical support with yearbook software. He will also mentor students in project management to ensure timely production, as well as assist with curating and editing yearbook content to meet Oxford Academy's high standards. Services will be provided October 18, 2024, through June 30, 2025.

Budget Implication:
The total costs for these services is not to exceed $5,000. (Site Yearbook and/or ASB Funds)

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

10.8 ***Grant Award, Middle College and Early College Grant***

Background Information:
The California state budget includes funding for competitive grants to support local educational agencies (LEAs) to establish programming that provide students with access to college courses while in high school or to expand an existing program to include robust pupil advising, student success support services, and outreach campaigns to promote dual enrollment. Outreach shall be focused toward families and pupils who may not be college bound or who are underrepresented in higher education.

Current Consideration:
The District submitted a proposal in collaboration with the North Orange County Community College District (NOCCCD) and was approved for the Middle College and Early College Grant. Grant funds will be used to hire five Dual Enrollment counselors, one Counselor on Special Assignment to support Dual Enrollment, and a College Transition Leader for both Cypress and Fullerton Colleges with a goal to increase participation in Dual Enrollment, specifically for pupils who may not be college bound or who are underrepresented in higher education.

The high schools that are included in the grant award are: Anaheim, Cypress, Gilbert, Katella, Kennedy, Loara, Magnolia, Savanna, and Western high schools, as well as Cambridge Virtual Academy, and Oxford Academy. Services are being provided July 1, 2024, through June 30, 2027.

Budget Implication:
The total grant amount is $250,000 per high school for a total of $2,750,000.

Action:
On the motion of Trustee Smith, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement.

10.9 ***Grant Award, College and Career Access Pathways Grant***

Background Information:
The California state budget includes funding for competitive grants to support local educational agencies (LEAs) with existing College and Career Access Pathways (CCAP) partnerships to expand CCAP opportunities by increasing the number of students served at high schools, by adding new pathways to the existing agreement, to include and/or strengthen pupil advising, student success support services, and outreach campaigns to promote dual enrollment. Outreach shall be focused toward families and pupils who may not be college bound or who are underrepresented in higher education.

Current Consideration:
The District submitted a proposal in collaboration with the North Orange County Community College District (NOCCCD) and was approved for the Middle College and Early College Grant. Grant funds will be used to hire five Dual Enrollment counselors, one Counselor on Special Assignment to support Dual Enrollment, and a College Transition Leader for both Cypress and Fullerton Colleges with a goal to increase participation in Dual Enrollment, specifically for pupils who may not be college bound or who are underrepresented in higher education.

The high schools that are included in the grant award are: Anaheim, Cypress, Gilbert, Katella, Kennedy, Loara, Magnolia, Savanna, and Western high schools, as well as Cambridge Virtual Academy, and Oxford Academy. Services are being provided July 1, 2024, through June 30, 2027.

Budget Implication:
The total grant amount is $100,000 per high school for a total of $1,100,000.

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees ratified the agreement.

10.10 ***Agreement, California Department of Health Care Services, Children and Youth Behavioral Health Initiative (CYBHI)***

Background Information:
The Children and Youth Behavioral Health Initiative (CYBHI), a branch of the Department of Health Care Services is the lead agency supporting county offices of education and local education agencies with the implementation of the new Medi-Cal Fee Schedule Program. As a participant, the District will enter into a formal CYBHI agreement that is mandatory for participation or continued participation as a provider in the CYBHI fee schedule program, pursuant to the Welfare and Institutions Code, Section 5961.4, and the Medi-Cal program.

Current Consideration:
For the purpose of transitioning into the new Medi-Cal Fee Schedule, the District enrolled in cohort two of three to work with the state. This will ensure the District's growth with Medi-Cal billing applies best practices, obtain technical support, and is aligned with the legal and regulatory requirements that apply to the billing for services with the Department of Health Care Services. Services will be provided October 18, 2024, and will remain in effect until June 30, 2029.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

10.11 ***Subaward Agreement, Heluna Health***

Background Information:
The Department of Health Care Services (DHCS) and its Third-Party Administrator, the California Institute for Behavioral Health Solutions (CIBHS), along with Heluna Health, awarded the District the Community-Defined Evidence Practices Grant Program Round Two: Trauma-Informed Programs.

The District was selected from a highly competitive pool of applicants due to its strong alignment with the broader Children and Youth Behavioral Health Initiative (CYBHI) mission and its potential to address critical child and youth behavioral health challenges in California. The District was awarded $410,000 to scale Cognitive Behavioral Interventions for Trauma in Schools.

Current Consideration:
The District is required to complete a series of deliverables, which may include a detailed Implementation Plan describing specific activities, strategies, milestones, and timelines for implementation of the identified practice model, including the participation in Learning Collaboratives. The funds will be used to contract with an organization that is well established to deliver professional development and training on Cognitive Behavioral Interventions for Trauma in Schools. Services are being provided May 28, 2024, through June 30, 2025. At the request of the Department of Health Care Services (DHCS), the agreement was signed by the District on May 28, 2024.

Budget Implication:
The cost to the District will include the cost of training up to 100 teachers and members of the current mental health team who will support the expansion and on professional learning needs of staff. Funds from the $410,000 will be used for all budgetary needs related to this project. (Grant Funds)

Action:
On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees ratified the subaward agreement.

10.12 ***Agreement, California, Department of Health Care Access and Information, Certified Wellness Coach (CWC)***

Background Information:
As part of Governor Newsom's Master Plan for Kids Mental Health and the Children and Youth Behavioral Health Initiative (CYBHI), the State of California is implementing the Certified Wellness Coach (CWC) profession. Certified Wellness Coaches specialize in providing primary prevention and early intervention behavioral health services to children and youth through the age of 25.

The District applied for and was awarded a $2,848,230 Wellness Coach grant by the Department of Health Care Access and Information. An agreement timeline runs August 31, 2024, through June 30, 2026, to hire, train, and establish a Wellness Coach position with the District's student support, mental health, and wellness programs.

Current Consideration:
The grant was originally written to fund 20 Wellness Coaches, including a supervisor stipend and hourly rate for graduate level interns as an incentive to seek internships within schools. With the new Medi-Cal fee scheduling, these positions will be able to bill for services therefore creating a sustainability pathway for their positions and services. Interviewees will be informed that this is a temporary, ten-month position, that may only be available for two years. At the request of the California Department of Health Care Access and Information (HCAI), the agreement was signed by the District on August 26, 2024. Services are being provided August 31, 2024, through June 30, 2026.

Budget Implication:
The total grant amount is $2,848,230.

Action:
On the motion of Trustee Smith, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the agreement.

10.13 ***Licensing Agreement, School Connect, LLC, SEL Curriculum***

Background Information:
The Orange County Department of Education (OCDE) awarded Gilbert High School a $20,000 CalHOPE Student Support Project grant that is supporting efforts in social emotional learning and implementing an evidence-based curriculum that may address student wellness and academic development. This two-year sub-grant supports SEL teams in learning the foundations of universal supports in social, emotional, academic development and wellness, how to pilot and select an evidence-based curriculum that best fits the school and develop a plan for integrating universal supports for student wellness and academic development.

With support from OCDE, the Gilbert High School team has gone through a year-long process evaluating multiple curricula and receiving input from various stakeholders. They identified the School Connect SEL curriculum and would like to move forward and purchase the curriculum through a five-year contract using this grant funding.

Current Consideration:
This purchase is aligned with the current OCDE CalHope Student Support Project to use the $20,000 for the cost of purchasing and implementing an evidence-based curriculum during the 2024-25 year. Services are being provided September 9, 2024, through June 30, 2029.

Budget Implication:
The cost of the five-year license is $14,000. The funding for the license will come out of the $20,000 CalHOPE Student Support Project grant. (Grant Funds)

Action:
On the motion of Trustee Smith, duly seconded and unanimously carried, the Board of Trustees ratified the agreement.

10.14 ***Data Use Agreement, Carelon Behavioral Health, Inc.***

Background Information:
In order to exchange data and documents related to the Children and Youth Behavioral Health Initiative (CYBHI) new multi-payer fee schedule, to ensure the integrity, security, and confidentiality of such data and documents, and to permit only appropriate disclosure and use as may be permitted by law, the District will, on behalf of Paradigm Healthcare Services, LLC., enter into an agreement with Carelon Behavioral Health, Inc.

The Department of Health Care Services requires that Carelon enter into a data use agreement with each Local Education Agency. The agreement addresses the conditions under which the parties will disclose, obtain, and use CYBHI data as it relates to the new Medical Fee Schedule.

Current Consideration:
Carelon Behavioral Health, Inc. is a contracted business associate of The Department of Health Care Services acting on Department of Health Care Services (DHCS's) behalf. It provides services, performs, or assists in the activities on behalf of DHCS, and may receive, maintain, transmit, aggregate, use or disclose Protected Health Information (PHI) in order to fulfill the obligations under this agreement and agreements with DHCS. Services will be provided October 18, 2024, and will remain in effect until June 30, 2029.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee Smith, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the agreement.

10.15 ***Agreement, California Emerging Technology Fund***

Background Information:
California Emerging Technology Fund (CETF) is a statewide nonprofit organization with the mission to close the digital divide. CETF has been successful in obtaining tangible public benefits for broadband deployment projects in underserved and unserved areas, as well as commitments by broadband providers to provide affordable broadband rates for low-income and disadvantaged communities to promote adoption and digital literacy for all.

Current Consideration:
CETF has created the School2Home Education Collaborative framework anchored in best practices to successfully integrate the use of technology to support innovative pedagogy, personalized learning, and other school improvements. Orangeview, South, and Sycamore junior high schools were selected to participate in this collaborative. The schools will receive paid professional learning, as well as compensation for applying strategies that help strengthen parent engagement. CETF will also provide digital literacy and low-cost internet

opportunities for parents and guardians. Services will be provided October 18, 2024, through June 30, 2025.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the agreement.

10.16 ***Memorandum of Understanding (MOU), Pacific Symphony***

Background Information:
The District is entering into a memorandum of understanding (MOU) with Pacific Symphony to enhance the educational experience of instrumental music students. The partnership will provide professional mentorship by Pacific Symphony musicians, offering both small group and individual instruction. The program aims to serve students, particularly those from low-income backgrounds, foster youth, and English Learners, who may not have access to private music lessons. District teachers and Pacific Symphony personnel will collaborate to provide high-quality instruction, culminating in an end-of-year performance. The partnership also includes opportunities for students and their families to attend Pacific Symphony concerts.

Current Consideration:
The MOU formalizes the relationship between the District and Pacific Symphony for the 2024-25 year. The initial collaboration will begin with the orchestra students at Orangeview Junior High School and may expand to other campuses as resources become available. This collaboration will offer students valuable mentorship, improve their musical skills, and increase their exposure to professional music-making. The Pacific Symphony will provide all funding for this program, with no direct costs incurred by the District. Services will be provided October 18, 2024, through May 22, 2025.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee Smith, duly seconded and unanimously carried, following discussion, the Board of Trustees approved the MOU.

10.17 ***Membership, Accrediting Commission for Schools, Association of Schools and Colleges (WASC)***

Background Information:
The accreditation process is managed by WASC, which is responsible for authorizing a school's certification. Accreditation is vital to a school's certification, as it is required for its courses and diplomas to be recognized by colleges and universities. Students of schools that do not receive accreditation will not have their coursework accepted by institutions of higher education.

Current Consideration:
School districts are required to pay an annual WASC membership fee for all school sites seeking candidacy or accreditation. Each school site is granted a term of accreditation by

WASC and must complete a WASC self-study review prior to the conclusion of their term of accreditation. Invoices for annual membership fees have been received for the following school sites for the period of August 7, 2024, through June 30, 2025.

Anaheim High School	Accreditation through 2028
Cypress High School	Accreditation through 2026
Gilbert High School	Accreditation through 2025
Katella High School	Accreditation through 2030
Kennedy High School	Accreditation through 2028
Loara High School	Accreditation through 2030
Magnolia High School	Accreditation through 2025
Oxford Academy	Accreditation through 2026
Polaris High School	Accreditation through 2028
Savanna High School	Accreditation through 2030
Western High School	Accreditation through 2030

Budget Implication:
The annual installment for the 2024-25 year is $1,230, per school site. The annual installment for the 2023-24 year was $1,190, per school site. (General Fund)

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, following discussion, the Board of Trustees ratified the payment of the annual membership fees.

HUMAN RESOURCES

10.18 ***Revised Board Policy 6306, Substitute Teacher Salary Schedule, First and Final Reading***

Background Information:
The state of California is currently experiencing a shortage in the number of substitute teachers available to cover teacher absences. Over the past years, there have been an abnormal number of unfilled assignments that have resulted in an adverse impact on the school sites. To remedy the situation, school sites have paid classroom teachers to work during their conference periods at the hourly teacher rate to fill the assignments. This has resulted in increased expenditures.

Current Consideration:
The Board of Trustees was requested to review and/or approve revised Board Policy 6306, Substitute Teacher Salary Schedule, which includes a miscellaneous hourly rate of pay of $29.29 for substitutes.

Budget Implication:
Substitute teacher rates are a budgeted annual expense. (General Fund)

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved revised Board Policy 6306, Substitute Teacher Salary Schedule.

10.19 ***Board of Trustees' Announcement of Appointment/Reappointment Candidate of Personnel Commission Member***

Background Information:
The Personnel Commission of the Anaheim Union High School District is composed of three members that apply the rules and principles of the merit system pursuant to Education Code requirements. Each commissioner is appointed for a three-year term that expires on December 1 of the third year. The Commissioners' terms are staggered. According to the Education Code and Personnel Commission rules, the Board of Trustees appoints one of the three commission members.

Current Consideration:
The term of the current Board of Trustees' appointed Personnel Commission Member Mr. Paul Andresen expires on December 1, 2024. Therefore, the Board of Trustees must begin procedures of an appointment or reappointment for the new three-year term. The Board must publicly announce the name of the person it intends to appoint or reappoint. To provide members of the public the opportunity to express their views on the intended appointment/reappointment, the Board must hold a public hearing at least 30 days, but no later than 45 days, after the announcement of the intended appointment. After the public hearing, the Board of Trustees will then take action on the appointment/reappointment. The public hearing and action to appoint will occur at the Board meeting on November 14, 2024.

The Personnel Commission requested the Board of Trustees determine the person it intends to appoint or reappoint and publicly announce its candidate as the Board of Trustees' Personnel Commission appointee for the term commencing December 1, 2024, and ending on December 1, 2027.

Budget Implication:
There is no impact to the budget.

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees discussed the candidate it intends to appoint or reappoint.

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees selected Paul Andresen as the Personnel Commission appointee for the term commencing December 1, 2024, and ending on December 1, 2027.

10.20 ***Initial Contract Proposal, AUHSD to Anaheim Secondary Teachers Association (ASTA)***

Background Information:
In accordance with Board Policy 6500.01, the District's initial contract proposal to ASTA must be presented in writing to the Board of Trustees.

Current Consideration:
Before the negotiation process begins, proposals are presented to the public via a Board of Trustees' meeting. The District's initial contract proposal to ASTA for the 2024-25 year was presented to the Board of Trustees.

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the proposal in order to proceed to the public hearing.

10.21 ***Public Hearing, Initial Contract Proposal, AUHSD to Anaheim Secondary Teachers Association (ASTA)***

Background Information:
The Board of Trustees is required to hold a public hearing to hear comments related to the District's initial contract proposal to ASTA.

Current Consideration:
The Board must hold a public hearing of the District's initial contract proposal to ASTA for the 2024-25 year. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the proposal.

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened a public hearing to provide the public an opportunity to speak on the proposal.

President Randle-Trejo opened the public hearing at 8:00 p.m.

There were no requests to speak.

President Randle-Trejo closed the public hearing at 8:00 p.m.

10.22 ***Initial Contract Proposal, Anaheim Secondary Teachers Association (ASTA) to AUHSD***

Background Information:
In accordance with Board Policy 6500.01, the Anaheim Secondary Teachers Association's (ASTA) initial contract proposal to the District must be presented in writing to the Board of Trustees.

Current Consideration:
Before the negotiation process begins, proposals are presented to the public via a Board of Trustees' meeting. The ASTA initial contract proposal to the District for the 2024-25 year was presented to the Board of Trustees.

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the proposal in order to proceed to the public hearing.

10.23 ***Public Hearing, Initial Contract Proposal, Anaheim Secondary Teachers Association (ASTA) to AUHSD***

Background Information:
The Board of Trustees is required to hold a public hearing to hear comments related to the Anaheim Secondary Teachers Association's (ASTA) initial contract proposal to the District for the 2024-25 year.

Current Consideration:
The Board must hold a public hearing of ASTA's initial contract proposal to the District for the 2024-25 year. This is the public's opportunity to provide feedback and voice their support or any concerns associated with the proposal.

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, requiring no formal action by the Board of Trustees, the Board formally opened a public hearing to provide the public an opportunity to speak on the proposal.

President Randle-Trejo opened the public hearing at 8:00 p.m.

There were no requests to speak.

President Randle-Trejo closed the public hearing at 8:00 p.m.

10.24 ***Memorandum of Understanding (MOU) with ASTA, Health and Welfare Program Changes for 2025***

Background Information:
From years 2009-10 through 2023-24 costs for health and welfare benefits have grown from $39.8 million per year to $66 million per year, which is an increase to the District of $26.2 million. Due to these high costs associated with benefits for employees, the District has maintained an Insurance Committee that meets throughout the year reviewing, monitoring, and analyzing the status of the health and welfare plan for our District employees. The committee is comprised of representatives from each of the five employee associations and/or union, plus representatives from management, and the Board of Trustees. The committee works closely with our consultants, Gallagher Benefit Services, to review data and trends, as well as explore cost saving measures for the following year. Specific changes to the Preferred Provider Organization (PPO) and Exclusive Provider Organization (EPO) plans are discussed, considered, and recommended, which would take effect at the beginning of the new plan year. Each of the collective bargaining groups negotiates specific plan changes with the District. The tentative agreement is then written as an MOU, signed by both parties, and brought to the Board of Trustees for approval.

Current Consideration:
The District has negotiated this MOU with the Anaheim Secondary Teachers Association (ASTA) on health and welfare changes for the PPO and EPO plans. For calendar year 2025, the maximum District contribution to the blended super composite rate will be $20,559, which is an increase of $2,537, per employee from calendar year 2024.

Budget Implication:
The projected increase for all employee groups is $7.3 million, which for the 2025 plan year will be paid via the Health and Welfare Fund ending fund balance. (Health and Welfare Fund)

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU with ASTA for the 2025 health and welfare program.

10.25 ***Memorandum of Understanding (MOU) with APGA, Health and Welfare Program Changes for 2025***

Background Information:
From years 2009-10 through 2023-24 costs for health and welfare benefits have grown from $39.8 million per year to $66 million per year, which is an increase to the District of $26.2 million. Due to these high costs associated with benefits for employees, the District has maintained an Insurance Committee that meets throughout the year reviewing, monitoring, and analyzing the status of the health and welfare plan for our District employees. The committee is comprised of representatives from each of the five employee associations and/or union, plus representatives from management, and the Board of Trustees. The committee works closely with our consultants, Gallagher Benefit Services, to review data and trends, as well as explore cost saving measures for the following year. Specific changes to the Preferred Provider Organization (PPO) and Exclusive Provider Organization (EPO) plans are discussed, considered, and recommended, which would take effect at the beginning of the new plan year. Each of the collective bargaining groups negotiates specific plan changes with the District. The tentative agreement is then written as an MOU, signed by both parties, and brought to the Board of Trustees for approval.

Current Consideration:
The District has negotiated this MOU with the Anaheim Personnel and Guidance Association (APGA) on health and welfare changes for the PPO and EPO plans. For calendar year 2025, the maximum District contribution to the blended super composite rate will be $20,559 which is an increase of $2,537, per employee from calendar year 2024.

Budget Implication:
The projected increase for all employee groups is $7.3 million, which for the 2025 plan year will be paid via the Health and Welfare Fund ending fund balance. (Health and Welfare Fund)

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU with APGA for the 2025 health and welfare program.

10.26 ***Memorandum of Understanding (MOU) with CSEA, Health and Welfare Program Changes for 2025***

Background Information:
From years 2009-10 through 2023-24 costs for health and welfare benefits have grown from $39.8 million per year to $66 million per year, which is an increase to the District of $26.2 million. Due to these high costs associated with benefits for employees, the District has maintained an Insurance Committee that meets throughout the year reviewing, monitoring, and analyzing the status of the health and welfare plan for our District employees. The committee is comprised of representatives from each of the five employee

associations and/or union, plus representatives from management, and the Board of Trustees. The committee works closely with our consultants, Gallagher Benefit Services, to review data and trends, as well as explore cost saving measures for the following year. Specific changes to the Preferred Provider Organization (PPO) and Exclusive Provider Organization (EPO) plans are discussed, considered, and recommended, which would take effect at the beginning of the new plan year. Each of the collective bargaining groups negotiates specific plan changes with the District. The tentative agreement is then written as an MOU, signed by both parties, and brought to the Board of Trustees for approval.

Current Consideration:
The District has negotiated this MOU with the California School Employees Association (CSEA) on health and welfare changes for the PPO and EPO plans. For calendar year 2024, the maximum District contribution to the blended super composite rate will be $20,559, which is an increase of $2,537, per employee from calendar year 2024.

Budget Implication:
The projected increase for all employee groups is $7.3 million, which for the 2025 plan year will be paid via the Health and Welfare Fund ending fund balance. (Health and Welfare Fund)

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU with CSEA for the 2025 health and welfare program.

10.27 ***Memorandum of Understanding (MOU) with AFSCME, Health and Program Changes for 2025***

Background Information:
From years 2009-10 through 2023-24 costs for health and welfare benefits have grown from $39.8 million per year to $66 million per year, which is an increase to the District of $26.2 million. Due to these high costs associated with benefits for employees, the District has maintained an Insurance Committee that meets throughout the year reviewing, monitoring, and analyzing the status of the health and welfare plan for our District employees. The committee is comprised of representatives from each of the five employee associations and/or union, plus representatives from management, and the Board of Trustees. The committee works closely with our consultants, Gallagher Benefit Services, to review data and trends, as well as explore cost saving measures for the following year. Specific changes to the Preferred Provider Organization (PPO) and Exclusive Provider Organization (EPO) plans are discussed, considered, and recommended, which would take effect at the beginning of the new plan year. Each of the collective bargaining groups negotiates specific plan changes with the District. The tentative agreement is then written as an MOU, signed by both parties, and brought to the Board of Trustees for approval.

Current Consideration:
The District has negotiated this MOU with the American Federation of State, County and Municipal Employees (AFSCME) on health and welfare changes for the PPO and EPO plans. For calendar year 2025, the maximum District contribution to the blended super composite rate will be $20,559, which is an increase of $2,537, per employee from calendar year 2024.

Budget Implication:
The projected increase for all employee groups is $7.3 million, which for the 2025 plan year will be paid via the Health and Welfare Fund ending fund balance. (Health and Welfare Fund)

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU with AFSCME for the 2025 health and welfare program, as amended prior to the adoption of the agenda.

10.28 ***Memorandum of Understanding (MOU) with MMA, Health and Program Changes for 2025***

Background Information:
From years 2009-10 through 2023-24 costs for health and welfare benefits have grown from $39.8 million per year to $66 million per year, which is an increase to the District of $26.2 million. Due to these high costs associated with benefits for employees, the District has maintained an Insurance Committee that meets throughout the year reviewing, monitoring, and analyzing the status of the health and welfare plan for our District employees. The committee is comprised of representatives from each of the five employee associations and/or union, plus representatives from management, and the Board of Trustees. The committee works closely with our consultants, Gallagher Benefit Services, to review data and trends, as well as explore cost saving measures for the following year. Specific changes to the Preferred Provider Organization (PPO) and Exclusive Provider Organization (EPO) plans are discussed, considered, and recommended, which would take effect at the beginning of the new plan year. Each of the collective bargaining groups negotiates specific plan changes with the District. The tentative agreement is then written as an MOU, signed by both parties, and brought to the Board of Trustees for approval.

Current Consideration:
The District has negotiated this MOU with the Mid-Managers Association (MMA) on health and welfare changes for the PPO and EPO plans. For calendar year 2025, the maximum District contribution to the blended super composite rate will be $20,559, which is an increase of $2,537, per employee from calendar year 2024.

Budget Implication:
The projected increase for all employee groups is $7.3 million, which for the 2025 plan year will be paid via the Health and Welfare Fund ending fund balance. (Health and Welfare Fund)

Action:
On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees approved the MOU with MMA for the 2025 health and welfare program.

SUPERINTENDENT'S OFFICE

10.29 ***Revised Board Policy 6203.1 (9270), Conflict of Interest, First Reading***

Background Information:
The Political Reform Act requires every agency to review its conflict of interest code and to notify the code reviewing body (Board of Trustees) if their current code is accurate, or alternatively, that their code must be amended.

Current Consideration:
The Board of Trustees was requested to review revised Board Policy 6203.01, Conflict of Interest Code. Changes to the policy include the removal and the addition of various positions, as indicated on "Exhibit A."

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, the Board of Trustees reviewed the revised policy.

11. **CONSENT CALENDAR**

On the motion of Trustee O'Neal duly seconded and unanimously carried, following discussion, the Board of Trustees approved all consent calendar items, with the exception of items 11.10 and 11.11 pulled by Trustee O'Neal. The roll call vote follows.

Ayes: Trustees Hoshi, O'Neal, Smith, Guerrero, and Randle-Trejo

BUSINESS SERVICES

11.1 ***Membership, Coalition for Adequate School Housing Organizational***

Background Information:
Coalition for Adequate School Housing (CASH) was founded in 1978 as a response to diminished statewide resources for school facilities. CASH has over 1,200 members and is the preeminent statewide organization representing school facility professionals in both the public and private sector. CASH provides advocacy, leadership, development, educational opportunities, and resources within the school facilities arena. CASH advocacy ensures there are State funds to build, renovate, and maintain K-12 schools. CASH is dedicated to making sure the students in California have access to quality, safe, and healthy environments that foster learning and success.

Current Consideration:
CASH membership benefits include the ability for District staff to access a myriad of job specific resources, access to expert members and leadership on District specific issues, as well as discounted educational events.

Budget Implication:
The cost for a District organizational membership for the 2024-25 year is $1,222. This cost will be offset by the reduced cost to send staff to professional development. (General Fund)

Action:
The Board of Trustees approved the organizational membership to CASH.

11.2 ***Agreements, Transportation***

Background Information:
The Board of Trustees has previously approved agreements to provide transportation services to third parties, such as private schools and other school districts.

Current Consideration:
The District would like to continue offering transportation services to the following groups once again. The agreements are in effect September 1, 2024, through June 30, 2025.

11.2.1 Cypress Community Festival Association
11.2.2 Vibrant Minds Charter School
11.2.3 Zion Lutheran Church

Budget Implication:
The transportation agreements provide net income to the District, which assists in offsetting the transportation contribution from the General Fund.

Action:
The Board of Trustees ratified the agreements.

11.3 ***Agreement, Perseus Associates***

Background Information:
The Transportation Department currently uses TransTraks Inc., a hosted online software for bus route planning, field trip requests, and scheduling, as well as employee timekeeping offered by Perseus Associates.

Current Consideration:
It is in the best interest of the District to continue using this vitally important software system for the Transportation Department. The agreement is in effect July 1, 2024, through June 30, 2025.

Budget Implication:
The total cost for these services is not to exceed $16,000. (Transportation Funds)

Action:
The Board of Trustees ratified the agreement.

11.4 ***Piggyback Bids, Purchase Through Public Corporation or Agency, Roofing Maintenance Districtwide***

Background Information:
The Maintenance and Operations Department performs Districtwide roof maintenance on an annual basis to address roof deficiencies and potential areas of leakage during a rain event. Staff has determined that project savings could be achieved by purchasing readily available services, and related labor and materials to meet the project's demand and schedule, in a cost-effective manner. The services include: 1) Roof inspection reports; 2) Online leak reporting and tracking system; 3) Storm inspections and written report; 4) Roof top housekeeping; 5) Roof preventative maintenance and repairs; and, 6) Leak response crew.

Current Consideration:
The State of California's Department of General Services (DGS) has a piggybackable contract through the California Multiple Awards Schedule (CMAS) with Weatherproofing Technologies, Inc. for the purchase, warranty, design, removal, installation, maintenance, and repair of roofing and building equipment. The maintenance and repair of roofing, including material, will be completed Districtwide utilizing DGS CMAS contracts 4-21-03-1001. Services will be provided starting October 18, 2024, through October 19, 2025.

The District will utilize this CMAS contract pursuant to the provisions of Public Contract Code Sections 10298, 10299, and 12100. This CMAS purchase is in the best interest of the District.

Budget Implication:
The total cost of these services is not to exceed $437,989, which includes a 10 percent contingency for unforeseen conditions. (Maintenance Funds)

Action:
The Board of Trustees approved the purchase of maintenance, repair, and related services and material utilizing DGS's CMAS contract 4-21-03-1001 to Weatherproofing Technologies, Inc., pursuant to Public Contract Code Sections 10298, 10299, and 12100.

11.5 ***Ratification of Change Orders***

Bid #2024-18, Walker Junior High School Roofing Project	P.O. #T64A0338
Commercial Roofing Systems, Inc.	
Original Contract	$783,914
Change Order #1	$55,655
New Contract Value	$839,569
Bid #2024-19, Brookhurst Junior High School Re-Roofing of Covered Walkways	P.O. #T64A0339
Letner Roofing Company	
Original Contract	$431,100
Change Order #1	$28,689
New Contract Value	$459,789
Bid #2024-21, Districtwide Asphalt Paving	P.O. #T64A0341
Mission Paving and Sealing, Inc.	
Original Contract	$264,900
Change Order #1	($17,147.12)
New Contract Value	$247,752.88
Bid #2024-23, Brookhurst Junior High School Exterior Painting	P.O. #T64A0342
Case & Sons Construction	
Original Contract	$293,700
Change Order #1	$29,000
New Contract Value	$322,700
Bid #2024-28, Western High School Classroom Painting	P.O. #T64A0351
GDL Best Contractors, Inc.	
Original Contract	$114,000
Change Order #1	($30,708)
New Contract Value	$83,292

Action:
The Board of Trustees ratified the change orders as listed above.

11.6 ***Notices of Completion***

Bid #2024-17, Cypress High School Roofing Project	P.O. #T64A0337
C.I. Services, Inc.	
Original Contract	$1,015,168
Contract Changes	$0
Total Amount Paid	$1,015,168
Bid #2024-18, Walker Junior High School Roofing Project	P.O. #T64A0338
Commercial Roofing	
Original Contract	$783,914
Contract Changes	$55,655
Total Amount Paid	$839,569
Bid #2024-19, Brookhurst Junior High School Re-Roofing of Covered Walkways	P.O. #T64A0339
Letner Roofing Company	
Original Contract	$431,100
Contract Changes	$28,689
Total Amount Paid	$459,789
Bid #2024-21, Districtwide Asphalt Paving	P.O. #T64A0341
Mission Paving and Sealing	
Original Contract	$264,900
Contract Changes	($17,147.12)
Total Amount Paid	$247,752.88
Bid #2024-23, Brookhurst Junior High School Exterior Painting	P.O. #T64A0342
Case & Sons Construction	
Original Contract	$293,700
Contract Changes	$29,000
Total Amount Paid	$322,700
Bid #2024-28, Western High School Classroom Painting	P.O. #T64A0351
GDL Best Contractors, Inc.	
Original Contract	$114,000
Contract Changes	($30,708)
Total Amount Paid	$83,292

Action:
The Board of Trustees authorized the assistant superintendent, Business to accept Bids #2024-17, #2024-18, #2024-19, #2024-21, #2024-23, and #2024-28 as complete, and authorized the filing of the notices of completion with the Office of the County Recorder.

11.7 ***Declaring Certain Furniture and Equipment as Unusable, Obsolete, and/or Out-of-Date, and Ready for Sale or Destruction***

Action:
The Board of Trustees approved the list of District furniture and equipment as unusable, obsolete, and/or out-of-date, and ready for sale or destruction, as well as authorized proper disposal in accordance with Education Code Section 17545 or 17546.

11.8 ***Declaring Certain Textbooks and Instructional Materials as Unusable, Obsolete, and/or Out-of-Date, Damaged, and Ready for Sale or Destruction***

Action:
The Board of Trustees approved the list of District textbooks and instructional materials as unusable, obsolete, and/or out-of-date, damaged, and ready for sale or destruction as surplus, as well as authorized staff to dispose of the textbooks and instructional materials in accordance with Education Code Section 60510 et al.

11.9 ***Donations***

Action:
The Board of Trustees accepted the donations as submitted.

On the motion of Trustee O'Neal and duly seconded, the Board of Trustees ratified items 11.10 and 11.11, with the following vote.

Ayes: Trustees Hoshi, Smith, Guerrero, and Randle-Trejo
Abstain: Trustee O'Neal

11.10 ***Purchase Order Detail Report and Change Orders***

Action:
The Board of Trustees ratified the reports August 29, 2024, through October 6, 2024.

11.11 ***Check Register/Warrants Report***

Action:
The Board of Trustees ratified the report August 29, 2024, through October 6, 2024.

11.12 **SUPPLEMENTAL INFORMATION**

11.12.1 ASB Fund, August 2024

11.12.2 Cafeteria Fund, July 2024

11.12.3 Enrollment, Month 1 (revised) and Month 2

EDUCATIONAL SERVICES

11.13 ***Agreement, UCLA Campus Life/Community Programs Office***

Background Information:
The Higher Opportunity Program for Education (HOPE) is a student-initiated project founded by UCLA's Vietnamese Student Union (VSU) in 1999. HOPE is committed to outreaching to

youths who face educational obstacles and exists to raise consciousness of and provide access to higher education through holistic empowerment. Under the support of the UCLA Community Programs Office (CPO) and the direction of VSU, HOPE strives to achieve its goals toward educational equity for all. This is accomplished through academic tutoring, peer advising, workshops, and field trips.

Current Consideration:
HOPE will continue to partner with Loara High School to provide additional support to enrolled students. Services are being provided September 26, 2024, through September 26, 2027.

Budget Implication:
There is no impact to the budget.

Action:
The Board of Trustees ratified the agreement.

11.14 ***Agreement, Marcus Management Solutions (MMS)***

Background Information:
Since the late 1990s, Marcus Management Solutions has helped many local school districts and nonprofit organizations to write grants. In particular, they have helped Anaheim Elementary School District (AESD) and Anaheim Family YMCA to write grants for mental health programs, Tobacco Use Prevention Education (TUPE), and 21st Century Community Learning Centers, such as Anaheim Achieves. They provide grant writing services free of cost to these organizations; however, when a grant is awarded, then they provide evaluation management services for programs funded by the grant. The District became the lead fiscal agency for a TUPE consortium grant between AESD and the District, in the amount of $1.6 million for a three-year term 2023-26. Marcus Management Solutions was chosen as the TUPE grant evaluators for three terms totaling $5.26 million in external grant funds coming to the District over the 10-year period (2014-24).

The TUPE grant requires that an independent program evaluator prepare the annual program evaluation report that must be submitted to the California Department of Education (CDE). Marcus Management Solutions has been selected to provide the program evaluation services again for this third, three-year grant term.

Current Consideration:
The Board of Trustees has accepted a TUPE grant award in the amount of $520,507 for Year 2 funding (2024-25). Marcus Management Solutions was selected to provide the program evaluation services. To secure these services, the District will enter into an agreement with Marcus Management Solutions. Services are being provided July 1, 2024, through June 30, 2025.

Budget Implication:
The costs for these services are not to exceed $50,749.43 for the first fiscal year. (TUPE Funds)

Action:
The Board of Trustees ratified the agreement.

11.15 ***Sales and Services Agreement, UCI Science Project***

Background Information:
UCI Science Project, out of the University of California, Irvine's School of Education, is grounded in research-based educational practices and understands the paradigm shifts needed for the Next Generation Science Standards. Their goal is to support educators to be transformative leaders who build capacity in their schools through empowering learning experiences. The District initiated the partnership with UCI Science Project in October 2020, supporting science teachers in the NGSS Certification Program-tier 1 with an emphasis upon equity in NGSS. Additionally, UCI Science Project supported the facilitation of the science course lead teams across the District, presented to administrators around the work with the science teams, and provided professional learning specific to the alternative education science teams.

Current Consideration:
The District would like to continue to partner with UCI Science Project to support implementation of NGSS, offer professional learning catered to District and site needs, as well as support our science educators in the classroom through lesson studies and sustained partnerships. The partnership will continue to support all science teachers, but will be emphasizing support for the site administrators in the NGSS implementation. Services are being provided August 1, 2024, through June 2, 2025.

Budget Implication:
The total costs for these services are not to exceed $13,200. (LCFF Funds)

Action:
The Board of Trustees ratified the agreement.

11.16 ***Agreement, Inspired Resolutions Licensed Clinical Social Worker Inc., Servite High School***

Background Information:
The District is required to extend certain federal categorical program resources to private schools within its boundaries. Title IV of the Elementary and Secondary Education Act (ESEA) is intended to improve students' academic achievement by providing all students with access to a well-rounded education; improving school conditions for student learning; and improve the use of technology to improve the academic achievement and digital literacy of all students. The District has long partnered with Servite High School to provide services to their students and staff.

Current Consideration:
Inspired Resolutions owner Brandon Joffe, is a licensed clinical social worker (LCSW). He will oversee and assign Inspired Resolutions counselors who will provide mental health services and training to Servite High School staff and students. The services will assist Servite in the further improvement of school conditions for student learning, as well as maintaining a safe and welcoming campus culture. Services will be provided October 18, 2024, through May 25, 2025.

Budget Implication:
The total cost is not to exceed $12,000. (Title IV Funds)

Action:
The Board of Trustees approved the agreement.

11.17 ***Agreements, District Theatre and Dance Workshop***

Background Information:
The District's Theatre and Dance program was initiated in 2005, and it has given the District's theatre and dance students an annual opportunity to have their talents showcased at a Districtwide event. As part of the preparation for this event, students receive a college-level professional dance or theater experience, such as workshops on acting or dance technique, choreography, theatrical writing, composition, theatrical design, improvisation, as well as ethnic and world forms of dance.

Current Consideration:
Independent contractor agreements have been prepared, at an amount not to exceed $300 for each, with the following theatre and dance clinicians:

11.17.1 Jennifer Acevedo
11.17.2 Autumn Browne
11.17.3 Quintan Craig
11.17.4 Jason DeRoest
11.17.5 Eswinn Diaz
11.17.6 Heather Gillette
11.17.7 Vincent Harris
11.17.8 Donny Jackson
11.17.9 Michael Mueller
11.17.10 Chris Sebo
11.17.11 Vicki Sundgren

This year, the District Theatre and Dance program was held on September 28, 2024.

Budget Implication:
The total costs for these services are not to exceed $3,300. (Title IV Funds)

Action:
The Board of Trustees ratified the agreements.

11.18 ***Agreement, Serve the People Community Health Center***

Background Information:
Serve the People Community Health Center is a nonprofit federally-qualified community health center in Santa Ana. The agency offers medical, vision, dental, and mental health services to low-income, uninsured, and homeless patients in our community. The mission of the Serve the People Vision Program is to provide eye care and glasses to patients without access to these services and to prevent blindness for those in our community who have vision-threatening eye diseases.

The agency's mobile school-based vision clinic provides on-site eye exams and new prescription glasses to school children. They aim to provide vision screenings, eye exams, and new prescription glasses to over 12,000 school-age children each year.

In addition, Serve the People offers comprehensive health care services at their clinic based in Santa Ana. Through a referral process, families can be linked and be seen for free or low-cost health exams, sports physicals, and other health services at the clinic's offices in Santa Ana.

Current Consideration:
During the 2023-24 year, Serve the People Community Health Center conducted 571 eye exams and provided 412 free eyeglasses across thirteen school sites. This greatly increases the likelihood of children getting the eye care and glasses they need to succeed both in and out of school. This program has been an impactful resource that is aligned with the District's efforts in providing community-based support services. Serve the People Community Health Center is requesting to continue to provide services and enter into a four-year agreement, which will ensure continuity of care and minimize gaps in services. Services will be provided October 31, 2024, through August 31, 2028.

Budget Implication:
There is no impact to the budget.

Action:
The Board of Trustees approved the agreement.

11.19 ***Amendments, Agreement, Hazel Health, Inc. and Telehealth Services USA***

Background Information:
The Department of Health Care Services (DHCS) created the Student Behavioral Health Incentive Program (SBHIP) designating $389 million over a three-year period for Medi-Cal managed care plans to increase access to preventive, early intervention, and behavioral health services by school-affiliated behavioral health providers for TK-12 children in public schools. Through some SBHIP funds, CalOptima approved up to $8.4 million in funding to Hazel Health, Inc. and Telehealth Services USA (Hazel Health) to provide telehealth counseling services through a telehealth platform that can be accessed by the 442,000 public school students in Orange County. Hazel Health provides a telehealth platform that facilitates access to mental health services.

Current Consideration:
The District has a formal agreement with Hazel health that expires December 31, 2024. CalOptima extended the contract with Hazel Health through June 30, 2025, allowing for school districts to continue providing this telehealth service to students. The District is currently utilizing the agency's home-based telehealth services, whereupon obtaining consent from the parent, the student receives mental health care when at home via telehealth. The District is requested to approve two amendments to the original agreement in order to remove sections 6.2 and 6.3 of the agreement and replace with the following language: "To the extent required under state law or third-party payer rules and only for students who did not opt out to receive services, Hazel Health shall obtain a valid patient informed consent to telehealth services, and shall place the consent in the patient's health record." Services will also be extended through June 30, 2025.

Budget Implication:
There is no impact to the budget.

Action:
The Board of Trustees approved the amendments.

11.20 ***Quote, MakeMusic, Inc. dba as SmartMusic***

Background Information:
The District reviewed SmartMusic and other supplemental, educational technology applications during the 2021-22 year to advocate for standard applications in the school

years that follow. SmartMusic was used by all instrumental and vocal music teachers, as well as all band, orchestra, and choir students.

Current Consideration:
It was requested that the District renew the SmartMusic application, now called MakeMusic, for teachers and students for the 2024-25 year. Services will be provided October 18, 2024, through July 31, 2025.

Budget Implication:
The total cost is not to exceed $35,774.80. (Title IV Funds)

Action:
The Board of Trustees approved the quote.

11.21 ***Agreement, Piggyback Bid, Purchase Through Public Corporation or Agency, T-Mobile Project 10Million***

Background Information:
The District implemented T-Mobile's internet hotspots in 2018 to provide students with internet connectivity for instructional purposes. While the District presently uses paid, unlimited hotspots, we have made use of free hotspots with limited capacity since our initial 2018 use.

Current Consideration:
The District will provide 75 total student hotspots with an annual capacity of 100 GB of high-speed data. The hotspots will be equally distributed to South, Sycamore, and Orangeview junior high schools as a condition of the California Emerging Technology Fund (CETF) Agreement for Collaboration with School Districts School2Home Education Collaborative. Project 10Million provides content filtering through T-Mobile. Students may be migrated to an EmpowerED 2.0 paid device if use exceeds or is trending to exceed the annual 100 GB capacity.

The National Association of State Procurement Officials (NASPO), an alliance consisting of many states throughout the United States, provides its members with better purchasing power and deeply discounted prices. An aggregate of requirements has been pooled with other members of the NASPO alliance to obtain the lowest prices based on economies of scale. Utah was the state that took the lead and processed bids that resulted in an award of a contract to T-Mobile USA, Inc. This will allow the District to purchase hotspots with connectivity under Utah NASPO Valuepoint Master Agreement No. MA176 utilizing California Participating Addendum PA-2022-WDV-TMUS pursuant to Government Code 10298, 10299, and 12100, et seq. The agreement will be signed following Board approval.

Budget Implication:
There is no impact to the budget.

Action:
The Board of Trustees approved the agreement.

11.22 This item was pulled prior to the adoption of the agenda.

11.23 ***Instructional Membership, College Board***

Action:
The Board of Trustees ratified the membership with College Board for the 2024-25 year, at an amount not to exceed $400. (General Fund)

11.24 ***Instructional Materials Submitted for Adoption***

Action:
The Instructional Materials Review Committee has recommended the selected books for ethnic studies, social science, and visual and performing arts courses. The books have been made available for public view. Future purchases of these materials will be paid by Lottery Funds and Committed Textbook Funds.

11.25 ***Instructional Materials Submitted for Display***

The Instructional Materials Review Committee recommended the selected material for display, for courses in English language arts and U.S. history/ethnic studies. Before the materials can be approved for adoption, they must be made available for public review. The Board of Trustees was requested to consider adoption of the materials following the end of the period of public display, October 18, 2024, through November 14, 2024.

Action:
The Board of Trustees approved the display.

11.26 ***Individual Service Contracts***

Action:
The Board of Trustees approved/ratified the individual service contracts as submitted. (Special Education Funds)

11.27 ***Field Trip Report***

Action:
The Board of Trustees approved/ratified the report as submitted.

HUMAN RESOURCES

11.28 ***Memorandum of Understanding (MOU), Groundswell***

Background Information:
Groundswell and the District have a long-standing relationship that dates back to 1998. Groundswell, has committed to work with District school site teams for the purpose of establishing a comprehensive school inter-group relations program. Groundswell agrees to provide services, which include, but are not limited to: Conflict Support at Hope School.

Current Consideration:
The scope of services for Conflict Support at Hope School aim to provide conflict intervention for the school community. Groundswell has pledged to staff two facilitated Restorative Dialogues/Meditations and one Restorative Conference/Circle by two Groundswell staff at Hope School. Services are being provided September 10, 2024, through October 30, 2024.

Budget Implication:
The total cost of services is not to exceed $6,000. (General Fund and/or LCFF Funds)

Action:
The Board of Trustees ratified the MOU.

11.29 ***Memorandum of Understanding (MOU), Azusa Pacific University***

Background Information:
The District has traditionally entered into agreements with university programs to provide opportunities for university students to meet their field work requirements and to gain valuable experience in a professional setting within our District schools. The District has had agreements in place with Azusa Pacific University since 2003.

Current Consideration:
Students will work under the supervision of District personnel including school site master teachers, psychologists, or other leaders relevant to their field of study to develop skills that prepare them for a career in education. This agreement provides opportunities for all students and interns in their respective fields to observe, participate, and assist. Additionally, District personnel will model professional attire, development, and conduct. This agreement is in effect July 1, 2024, through June 30, 2029.

Budget Implication:
There is no impact to the budget.

Action:
The Board of Trustees ratified the MOU.

11.30 ***2024-25 First Quarterly Report, Williams Uniform Complaints***

Background Information:
The Williams Uniform Complaints report summarizes all complaints relative to adequate textbooks and instructional materials, teacher vacancies or misassignments, facilities conditions, and intensive instruction. This is a quarterly report required by Education Code Section 35186, which is submitted to the Orange County Department of Education.

Current Consideration:
The Williams Uniform Complaints Fourth Quarterly Report, July 1, 2024, through September 30, 2024, states there were no complaints during this quarter.

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially accepted the report.

11.31 ***2023-24 Williams Settlement Legislation Review Report***

Background Information:
The Orange County Department of Education (OCDE) conducts a semi-annual review of decile 1-3 schools based on the 2012 Academic Performance Index and school sites participating in the Quality Education Investment Act (QEIA) program to ensure compliance

with Williams Settlement Legislation requirements. This process is conducted in addition to the District's submission of Williams Uniform Complaints reports, which summarize all complaints relative to the sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARC), and compliance with teacher assignments.

Current Consideration:
According to Education Code Section 1240(2)(H), the findings of the review by OCDE must be publicly shared with the Board of Trustees. The reports, as provided, indicate any deficiencies during 2023-24 year, which were reported to school administrators for remediation.

Budget Implication:
There is no impact to the budget.

Action:
Although this was an information item only, requiring no formal action by the Board of Trustees, the Board officially received the report.

11.32 ***Certificated Personnel Report***

Action:
The Board of Trustees approved/ratified the report as submitted.

11.33 ***Classified Personnel Report***

Action:
The Board of Trustees approved/ratified the report as submitted.

SUPERINTENDENT'S OFFICE

11.34 ***Conference and/or Meeting***

The Board of Trustees approved the attendance to the following conferences for the superintendent with payment of necessary expenses (registration, travel, hotel, parking, ground transportation, etc.)

ASCD Leadership Summit, October 19, 2024, Nashville, TN, at a cost not to exceed $1,200. (Stuart Funds)

Action:
The Board of Trustees approved for the superintendent to attend the conference.

11.35 ***Board of Trustees' Meeting Minutes***

11.35.1 September 12, 2024, Regular Meeting
11.35.2 September 17, 2024, Special Meeting

Action:
The Board of Trustees approved the minutes as submitted.

12. **SUPERINTENDENT AND STAFF REPORT**

Dr. Fried shared Superintendent Matsuda could not be present at the Board meeting, as he was attending the Grantmakers for Education Conference. He also commended staff for their work on the College and Career Fair, Anaheim Collaborative Family Summit, and acknowledged National Principal Month.

Dr. Nien thanked La Palma City Council Member Nitesh Patel, City Manager Conal McNamara, and La Palma Police Chief Joe Guerrero for hosting students at City Hall, as well as reported she attended City of Cypress Mayor's Prayer Breakfast.

Mr. Saldivar spoke briefly about the District's commitment to a whole child education approach, as well as acknowledged Hispanic Heritage Month.

13. **BOARD OF TRUSTEES' REPORT**

Trustee Hoshi shared he attended the Back-to-School Night at Savanna High School, visited Hillsdale High School in preparation for the Orangeview Junior High School and Western High School consolidation process, Cypress High School's RSVP Summit, Kennedy High School's Choir Show, Boys and Girls Club's Casino Night, Ribbon Cutting Ceremony for the Freight Farm at Magnolia High School, Ribbon Cutting Ceremony for Cypress High School's Track and Field, Cypress State of the City Luncheon, Anaheim Collaborative Family Summit, Oxford Academy's Advance Instrumental Program, Coffee with the Principal at Ball Junior High School, Cypress High School Homecoming Football Game, as well as the College and Career Fair. Additionally, he expressed his gratitude for the dedication of principals, recognizing their significant contribution.

Trustee O'Neal acknowledged principals for their hard work and dedication to the District. He reported he attended several Back-to-School Nights, Kennedy High School's Civic Award Ceremony, Western High School's Varsity Talks, Ribbon Cutting Ceremony for Cypress High School's Track and Field, Buena Park State of the City, Ribbon Cutting Ceremony for the Freight Farm at Magnolia High School, Kennedy High School Homecoming Football Game, College and Career Fair, City of Cypress Mayor's Prayer Breakfast, Cypress State of the City, and the Ribbon Cutting Ceremony for Oxford Academy's Family Center and PSTA Reflections Gallery. Lastly, he thanked La Palma City Council Member Nitesh Patel for his collaboration with the District.

Trustee Smith reported she attended the Orangeview Junior High School and Western High School Consolidation Town Hall, Ribbon Cutting Ceremony for the Freight Farm at Magnolia High School, Ribbon Cutting Ceremony for Cypress High School's Track and Field, Back-to-School Night at Savanna High School, and the Ribbon Cutting Ceremony for Oxford Academy's Family Center.

Trustee Guerrero said she attended the Anaheim High School vs. Western High School Flag Football Game, Kennedy High School's Civic Award Ceremony, Anaheim High School's RSVP Summit, Ribbon Cutting Ceremony for Cypress High School's Track and Field, Ribbon Cutting Ceremony for the Freight Farm at Magnolia High School, PTSA Student Art Night, Boys and Girls Club's Casino Night, CSBA Ethics Training, Miss Anaheim Competition, College and Career Fair, Girls Inc. Networking Breakfast, Ribbon Cutting Ceremony for Oxford Academy's Family Center, and Supervisor Sarmiento's State of the District. Additionally, she thanked former Anaheim High School Coach Lanny Booher, for his leadership, passion, and commitment to student athletes.

Trustee Randle-Trejo stated she attended the Ribbon Cutting Ceremony for the Freight Farm at Magnolia High School, Ribbon Cutting Ceremony for Cypress High School's Track and Field, Ribbon Cutting Ceremony for Oxford Academy's Family Center, College and Career Fair, Simon Scholars

Annual Banquet, and Anaheim High School's RSVP Summit. She also expressed appreciation for staff who worked on all the events.

14. ADVANCE PLANNING

14.1 ***Future Meeting Dates***

The next meeting of the Board of Trustees will be held on Thursday, November 14, 2024, at 6:00 p.m.

Thursday, December 12 Thursday, December 19

14.2 ***Suggested Agenda Items***

There were no suggested agenda items.

15. ADJOURNMENT

On the motion of Trustee O'Neal, duly seconded and unanimously carried, the Board of Trustees adjourned the meeting at 8:38 p.m.

Approved _____
Clerk, Board of Trustees